

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD VIA ZOOM
ON WEDNESDAY 25 AUGUST 2021 COMMENCING AT 1PM**

PRESENT

Mayor S T Broughton, Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Johnston (Chief Licencing Inspector), T Harris (Group Manager Environmental and Regulatory Services), A Mazey (Asset Manager Transportation), M Chamberlain (Team Leader Transportation), A Boyd (Solid Waste Manager), M England (Asset Manager Water Services), and R Raymond (Communications Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), V Mitchell (Building Manager), and N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

The Mayor opened the meeting with the karakia and Councillor Affirmation and welcomed everyone to the meeting via Zoom in Lockdown Level 4. The Mayor acknowledged the hard work of essential workers, in shops, delivering things to people in need, and in particular a shout out to foodbanks. He said Lockdown level 4 is not what we want but that it was best to remain in your bubble and follow directions of the Prime Minister.

APOLOGIES

None.

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

None noted.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 11 August 2021

Councillor Alexander asked that the minutes of 11 August 2021 reflect that the Notice of Motion put by himself and Councillor Miller was carried unanimously as it would be important that the community was aware of this.

Moved – Councillor Lyall / **Seconded** – Councillor McInnes

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 11 August 2021’

CARRIED

2. Minutes of an Ordinary meeting of the Representation Review Subcommittee held in the Council Chambers on Wednesday 11 August 2021

Moved – Councillor Alexander / **Seconded** – Councillor Bland

‘That the Council confirms the minutes of the ordinary meeting of the Representation Review Subcommittee held on Wednesday 11 August 2021’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Trade Waste soil testing	Council 7 July 2021	Staff report back on soil sampling data at discharge level and around pivots	8 September 2021
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REPORTS

1. Chief Executive

Chief Executive's Report

The Chief Executive again referred to the outcome from a working party meeting, with Councillors Miller, Epiha and McInnes. Key points include the need for consultation and it was acknowledged that finance and ownership was a big issue. There would be another meeting in a week's time.

District Plan Hearings have commenced and although there was no face to face meetings currently, the team was reviewing how these meetings could be replaced. The Chief Executive reminded Council that the speed limit consultation was now underway.

The number of changes to the delegations is a reflection of a recent restructuring in the building department.

The Mayor added that the Canterbury Mayoral Forum wrote to the Minister for Local Government suggesting a pause in the Three Waters Reform work until such time as the entity is in place and the workstream is structured.

Moved – Mayor Broughton / **Seconded** – Councillor Reid

'That the Council:

a) Receives the Chief Executive's report for information; and

b) Approves the additions / alterations to the Delegations Manual as presented'

CARRIED

2. Deputy Electoral Officer

Representation Review: Initial Proposal for Consultation

The Mayor thanked the Representation Review Subcommittee for its work. He also thanked Councillor Alexander for chairing the meetings. The Mayor said the subcommittee didn't land in a unanimous space and he expected a good debate on the matter at today's Council meeting. Councillor Alexander also thanked the subcommittee, staff and the community for their inputs into the process. He said all of the options had been vigorously debated at the subcommittee's final meeting. The option presented at today's meeting was the one chosen by a majority of the subcommittee.

Councillor Alexander said, as a Selwyn Central Ward Councillor, that the recommended option wasn't the best option. The proposed Malvern Ward stretched from Arthur's Pass to the Christchurch City boundary and incorporated the West Melton Township and its surrounding area. The increase in area and inclusion of West Melton and surrounds would increase the workload of Malvern Ward Councillors and therefore decrease representation. In addition the community of interest for West Melton residents wasn't Darfield and the Malvern Ward it was Rolleston. Similarly the properties to the west of Walkers Road being transferred to the Ellesmere Ward have no community of interest with the Ellesmere Ward

and Leeston. Those residents also associate with Rolleston. The recommended option fails several important tests.

Staff noted that the current structure no longer meets the requirements of the Act. Staff said the subcommittee had discussions with other councils, engaged with the community and realized that some of the initial findings showed there was really no appetite for change.

Council was informed that there is also a separate part of the consultation which gives consideration to community boards. The option being presented is that the Malvern Community Board should be retained but with some changes.

Staff said the initial proposal must be publicly notified no later than 8 September. Public consultation will commence at that time and close on 3 October 2021. There will be a combination of online engagement and face to face and public drop-in sessions. Hearings will be scheduled for 14 October, with time for deliberation. Council should resolve its final proposal at the October 27th, Council meeting. After that the issue will be in the hands of the Local Government Commission if there were any appeals. A final determination will be made in the first quarter of 2022.

Councillor Lyall said this was merely a snapshot of a point in time and in six years' time, or sooner, this may be a different snapshot altogether. Staff said Council could still make changes if that seemed necessary after the hearings and deliberations but that it would be a formal appeals and objections process for the Commission to decide on.

Councillor Miller said he wanted to reassure Council there was a lot of debate at the last Subcommittee meeting and the decision was not unanimous. He wanted to put on record that he thought Council was the wrong place to decide on this, and that the Electoral Commission would be better placed to undertake representation review in future. He said he looked forward to what the communities had to say in particular the Malvern Ward who seemed to want to continue with a community board. He would have preferred to have a performance review of the Board but there wasn't time for it.

In terms of the hearings being heard from all of Council or a separate hearings panel, the Mayor said it can be decided later. The Chief Executive said he would bring a paper on this to a future Council meeting as Council would need to decide this.

Moved – Councillor Lyall / **Seconded** – Councillor Miller

'That the Council adopts for consultation the following proposal as its initial proposal for representation arrangements for the local authority election to be held in 2022 and subsequent elections, until altered by a subsequent decision:

- (a) That the Council comprise 10 members elected from four wards, and the Mayor, elected at large;*
- (b) That the four wards be known as Ellesmere, Malvern, Rolleston, Springs;*
- (c) That the proposed boundaries of the four wards be as shown on the map attached to this report (Appendix 1);*
- (d) That the population each member will represent is as follows:*

	Population	Members	Population per Member
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Ellesmere Ward	12,700	2	6,350
Malvern Ward	14,900	2	7,450
Rolleston Ward	22,390	3	7,463
Springs Ward	19,690	3	6,563
TOTAL	69,680	10	6,968

- (e) *That a Community Board be elected representing the Malvern ward:*
- (i) *That the name of this Board be the Malvern Community Board;*
 - (ii) *That the Malvern Community Board comprises five elected members;*
 - (iii) *That the Malvern Community Board have three subdivisions, namely the Hawkins, Tawera and West Melton Subdivisions, with the boundaries as shown in a map attached to this report (Appendix 1);*
 - (iv) *That the population each member will represent is as follows:*

	Population	Members	Population per Member
Hawkins Subdivision	6,000	2	3,000
Tawera Subdivision	3,030	1	3,030
West Melton Subdivision	5,870	2	2,935
TOTAL	14,900	5	2,980

- (f) *That public notice be given of the proposals contained in this resolution;*
(g) *That the Council will hear submissions on the initial proposal.*

CARRIED

3. Deputy Electoral Officer

Council Submission on Proposed Changes to Māori Wards and Constituency Processes for Local Elections

Councillor Alexander said the Representation Review Subcommittee would have liked longer time to consult but unfortunately the government did not give Council enough time. He acknowledged Councillor Epiha's contribution in bringing another point of view on Maori representation which is noted for the future.

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council endorses the draft submission on the Department of Internal Affairs' discussion document on proposed changes to Māori ward and constituency processes.

CARRIED

4. Solid Waste Manager

Canterbury Regional Landfill Joint Committee Constituting Agreement Amendment

Councillor Miller noted this was a procedural motion.

Moved – Councillor Miller / **Seconded** – Councillor Epiha

‘That the Council:

- a) Receives this report for information;*
- b) Supports amending the Constituting Agreement to permit attendance at meetings by audio or video links by inserting a new Clause 13: ‘Attendance of meetings by telephone or video links from venues outside Christchurch is permitted. Such additional venues will be publicly notified in the same way as the main meeting is notified, and will be open to the public in the same way as the main meeting’;*
- c) Notes that the rest of the Constituting Agreement remains unchanged.’*

CARRIED

5. Solid Waste Manager

Solid Waste Quarterly Update

Council's Solid Waste Manager took most of his report as read. He said building design work was going really well but he has heard talk about construction material delays and supply issues, as well as price hikes. He said there would be another report to Council at a future meeting.

He told Council that a lot of work has gone into preparing an environmental risk assessment on closed landfills. Staff have a priority list of 16 sites they will work on in the upcoming months. Councillor Alexander referred to 239 non-council owned G3 landfill sites and asked who the responsible Council was – Selwyn or the regional council. He asked for a report back to a future Council meeting and thought that gravel pits should be considered to be part of the list.

Councillor Miller commended Mr Boyd and his team for their work. He said there seemed to be three issues that stand out to him. The first was Cemetery Pit and water contamination; Hawkins Pit which was close to a braided river; and Selwyn Huts. In terms of Cemetery Pit he asked what advice had been given to the neighbours. With Hawkins Pit his concern was that when there was another major flood event, the nature of braided rivers are such that they do change course over time and without careful monitoring there might be potential liability for Council. As for Selwyn Huts, the concerns about climate change was a high priority and he suggested it should be part of the work of the Audit and Risk Subcommittee.

Councillor McInnes asked for maps to be shared on the website or elsewhere to which staff noted they are available albeit large in size. It will also be added to GIS.

Councillor Reid noted a change in waste collection routes which was supposedly not communicated. Staff said affected residents received an email, a flyer in their mailboxes and a text the night before. It was not practice to communicate it widely, i.e. with all residents as it only leads to confusion.

Moved – Councillor Alexander / **Seconded** – Councillor Lyall

‘That the Council receives the report ‘Solid Waste Quarterly Update’ for information.’

6. Asset Manager Transportation and Team Leader Transportation

Transportation Monthly Update

Staff briefly went through their report. Councillors talked about underground funding in relation to street light upgrades and the Chief Executive reminded Council that there was also a recent discussion on the topic. He would bring a review report back to Council in November 2021.

Staff said that essential maintenance to roads will continue during lockdown. Regarding the naming of the new road through Rolleston Reserve, staff said there will be consultation with the Rolleston Residents’ Association on the name.

Moved – Councillor Alexander / **Seconded** – Councillor Gallagher

‘That the Council receives the report “Transportation Monthly Update” for information’

CARRIED

7. Group Manager Property

Property Transaction Update – 31 July 2021

Staff noted that due to lockdown there would be a delayed opening of Te Ara Atea.

A number of Councillors asked whether a café should be reconsidered at SAC. Staff could consider this in future, even if only a coffee cart at the start. Staff noted discussions with Fish and Game around camping in Lake Coleridge. They said Council had very little in the way of land to turn into some sort of camping area.

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council receives the update report on property projects as at 31 July 2021 for information.'

CARRIED

GENERAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Lemon

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Property Transaction Report			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2,	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2,	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2 that appropriate officers remain to provide advice to the Committee.'

The public meeting ended at 2.59pm for a brief break before moving into Public Excluded at 3.30pm.

The meeting resumed in open meeting at 3.30pm.

The meeting ended at 3.39pm.

DATED this 14 day of September 2021


MAYOR