

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON WEDNESDAY 26 MAY 2021 COMMENCING AT 1PM**

**PRESENT**

Mayor S T Broughton (Chair), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Chamberlain (Team Leader, Transportation), A Mazey (Asset Manager Transportation), A Boyd (Solid Waste Manager), R Allen (Acquisitions, Disposals and Leasing Manager), R Raymond (Communications Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), J Lewes (Strategy and Policy Planner), N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

*The meeting was livestreamed.*

The Mayor opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

None

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

Standard conflicts of interest.

**PUBLIC FORUM**

None.

## **CONFIRMATION OF MINUTES**

- 1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 12 May 2021**

**Moved** – Councillor Alexander / **Seconded** – Councillor Lyall

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 12 May 2021’*

**CARRIED**

## CURRENT MATTERS REQUIRING ATTENTION

Quarry setbacks	Council 14 April 2021	Report back on issues raised in public forum, in particular quarry setbacks	9 June 2021
Prohibiting heavy vehicles through Prebbleton and Tennyson Street in Rolleston	Council 12 May 2021	Staff report on possible solutions to the issue	23 June 2021

## REPORTS

### 1. Chief Executive's Report

*Chief Executive's Report – May 2021*

The Chief Executive told Council about the recent winning entry 'A World Class Customer Experience Transformation Project' which won in the Taituarā Local Government Excellence Awards.

The Chief Executive also referred to Council's policy 'Development of Māori Capacity to Contribute to the Council's Decision-Making Process'. He said it was a work in progress. He referred to the rating legislation supporting owners of Māori freehold land and said the Act was important for local authorities. The Act has six key provisions which support the development of, and provision for housing on, Māori land.

The Chief Executive also spoke about the recent innovative programme with industry partners to keep up with record numbers of building consent applications. He said March had 372 building consent applications with 264 in April. Council appointed new consent staff.

**Moved** – Councillor Epiha / **Seconded** – Councillor Alexander

*'That Council*

- (a) receives the Chief Executive's report for information;*
- (b) adopts the updated Development Of Māori Capacity To Contribute To The Council's Decision Making Process Policy; and*
- (c) approves the additions / changes to the Delegations Manual as presented.'*

**CARRIED**

### 2. Strategy and Policy Planner

*Plan Change 71 Rolleston – Decision on how to consider the private plan change request from Four Stars Development Ltd and Gould Developments Ltd*

To a question from Councillor Miller staff said there was nothing out of the ordinary or unique about this process. It was a process decision.

**Moved** – Councillor Miller / **Seconded** – Councillor Lemon

*'That, in respect to Plan Change 71 to the Operative Selwyn District Plan lodged by Four Stars Development Ltd and Gould Developments Ltd, Council resolves to accept the request for notification pursuant to Clause 25(2)(b) of the Resource Management Act 1991.'*

**CARRIED**

### **3. Acquisitions Disposals and Leasing Manager and Acting Major Projects Property Manager**

*Public Works Act 1981 – Part of the Upper Dawson Creek, 27 Hamptons Road  
Prebbleton – Prebbleton Recreation Reserve*

**Moved** – Councillor Miller / **Seconded** – Councillor Lemon

*‘That Council:*

- a) approves the acquisition of abandoned land forming part of the bed of Upper Dawson Creek having an area of approximately 4434 square metres (more or less) and forming part of Rural Sections 849 and 1431 contained in Deeds Index C1431 and C2283 the title of which is to be amalgamated with the proposed Recreation Reserve at 27 Hamptons Road, Prebbleton*
- b) commences public notification to locate the successors of Andrew Dawson and Alfred Richard Creyke (both deceased) the former owners of the abandoned land referred to in (a) above*
- c) authorises the Chief Executive to execute and approve service of Notices of Intention to Take Land under Section 23 Public Works Act 1981 (PWA) on the successors of Andrew Dawson and Alfred Richard Creyke (both deceased) whose properties are required for the Prebbleton Reserve Project (Project) and take any other steps required under Section 23 PWA; and*
- d) notes that under Section 18(7) PWA the Council may in certain circumstances, without complying with subsection (1) and (2), proceed straight to a Notice of Intention under Section 23 PWA. Section 18(7)(a) PWA applies after reasonable inquiry has been made and the owner of the land cannot be located and no attorney has been appointed; and*
- e) if after closing of the objection period of 20 working days provided for in Section 23 PWA, no objections have been lodged with the Environment Court, then the Chief Executive be authorised to proceed with all steps to have the land taken by Proclamation under Section 26 PWA’*

**CARRIED**

#### 4. Acquisitions Disposals and Leasing Officer

*Change of Classification of Part Recreation Reserve at Osborne Park, Doyleston to local purpose (utility) reserve pursuant to Section 24 of the Reserves Act 1977*

**Moved** – Councillor Mugford / **Seconded** – Councillor Miller

*'That Council approves the following:*

*Under the Reserves Act 1977, the Selwyn District Council hereby resolves to classify part of the reserve described in the Schedule as a Local Purpose (Utility) Reserve, subject to the provisions of the Act.*

#### **Schedule**

Area	Description
640 square metres	Reserve 3939, Gazette Year 1981 Page 101, Record of Title CB272/284 at Osborne Park, Drain Road, Doyleston.'

**CARRIED**

#### 5. Team Leader Transportation

*Speed Limit Bylaw 2018 – Proposed Speed Limit Changes for Consultation*

Staff noted that any inconsistencies in the maps will be updated prior to consultation. Councillor Alexander asked that staff consider lowering the speed through the Rolleston Town Centre on Tennyson up to Kidman Street as well since there was already a dentist, preschool, hairdresser and school in the area. He added this will also help to achieve discouraging heavy traffic using this as a through route. He read his proposed amendment to the recommendations.

Councillor Hasson asked staff whether they have assessed the suitability of the roads as a criteria for having high speeds. Staff noted people should drive to the conditions but added that the safe network programme does assess the roading network and the risk around appropriate speeds and improvements.

Councillor Lyall moved a further amendment for an additional recommendation to reduce speed on Springs Road between Hamptons Road and the entry to Prebbleton North via Blakes Road.

Councillors agreed that there was a need for education as well so that people understand what Council wants to achieve in view of what Government wants to do nationally.

The substantive motion was put to the vote:

**Moved (as amended)** – Councillor Alexander / **Seconded** – Councillor Epiha

*'That the Council approves for consultation the following proposed speed limit changes:*

- (a) The reduction to 30 km/hr from 100 km/hr on Cloudesley Road (Bealey Spur).
- (b) The extension of the 50 km/hr urban traffic area south along the east side of Telegraph Road to encompass the new subdivision roads.
- (c) The reduction to 60 km/hr from 100 km/hr on Telegraph Road, Darfield, from the start of the existing 50 km/hr south of Cardale Street to past the new subdivision road.
- (d) The reduction to 50 km/hr from 100 km/hr on Greendale Road, Darfield, from the existing 50 km/hr south west of Cardale Street to past the new subdivision roads.
- (e) The extension of the 50 km/hr urban traffic area south west to include Mulholland Drive and the surrounding land bound by McLaughlins Road, Clintons Road and Bangor Road (SH77).
- (f) The reduction to 30 km/hr from 100 km/hr of the unnamed road of Pohau Road in the Fisherman's Point settlement (Whakamatakiuru).
- (g) The reduction to 60 km/hr from 100 km/hr on Pohau Road and Gullivers Road fronting the Ngati Moki Marae.
- (h) The reduction to 50 km/hr from 100 km/hr on the roads within Greenpark Huts at the end of Hudsons Road.
- (i) The reduction to 50 km/hr from 100 km/hr on Hoskyns Road from the existing 50 km/hr west of Courtenay Road to past the cemetery entrance.
- (j) The reduction to 50 km/hr from 100 km/hr on Hoskyns Road from the existing 50 km/hr east of Courtenay Road to past the new subdivision road (Suffolk Drive).
- (k) The reduction to 60 km/hr from 100 km/hr on Volckman Road from the existing 60 km/hr east of Leeston Road to past the entranceway for No. 483 Volckman Road.
- (l) The reduction to 50 km/hr from 60 km/hr on Springs Road from north of Gerald Street/Ellesmere Junction Road to south of the new subdivision roads in the Verdeco and Te Whariki subdivisions.
- (m) (i) The reduction to 40km/hr on Springs Road between Hamptons Road and the existing 50km/h entry to Prebbleton North of Blakes Road;  
(ii) **The reduction to 50km/hr extend the urban traffic area from the current 60 km/hr on Hamptons Road and Trices Road, Prebbleton.**
- (n) The reduction to 30 km/hr from 50 km/hr on Tennyson Street, Markham Way, Wilbur Close and Peel Close as part of the Rolleston Town Centre development.
- (o) The reduction to 60 km/hr from 80 km/hr on Springston Rolleston Road from the existing 60 km/hr to south of Selwyn Road.
- (p) The reduction to 60 km/hr from 80 km/hr on Selwyn Road from the existing 60 km/hr east of East Maddisons Road to Lincoln Rolleston Road.
- (q) The reduction to 80 km/hr from 100 km/hr on Weedons Ross Road and the roads within the area bounded by Weedons Ross Road, Newtons Road, Curraghs Road and West Coast Road (SH73).
- (r) The reduction to 80 km/hr from 100 km/hr on Lincoln Rolleston Road from the existing 60 km/hr to Selwyn Road.
- (s) The reduction to 80 km/hr from 100 km/hr on Selwyn Road from Lincoln Rolleston Road to Shands Road.
- (t) The reduction to 60 km/hr from 80 km/hr on Shands Road from the existing 60 km/hr to south of the new Blakes Road roundabout.
- (u) The reduction to 80 km/hr from 100 km/hr on Springs Road from Prebbleton to Ellesmere Junction Road/Gerald Street.
- (v) The reduction to 80 km/hr from 100 km/hr on Jowers Road.
- (w) The reduction to 60 km/hr from 100 km/hr on Days Road between the upper and lower Selwyn Huts.

- (x) *The reduction to 60 km/hr from 100 km/hr on Ahuriri Road.*
- (y) *The reduction to 80 km/hr from 100 km/hr on Leeston Road between Doyleston and Leeston.*
- (z) *The reduction to 80 km/hr from 100 km/hr on Ellesmere Junction Road between Lincoln and Springston.*

And Council also approves for consultation to obtain feedback of the possible future speed limit changes to urban traffic areas being reduced to 40 km/hr from 50 km/hr, reduction to 80 km/hr from 100 km/hr on rural ~~sealed roads and 60 km/hr from 100km/hr on rural~~ unsealed roads and having ~~permanent~~ 30 km/hr speed limits outside urban schools and ~~permanent~~ 60 km/hr speed limits outside rural schools.

**CARRIED**

## **6. Solid Waste Manager**

### *Solid Waste Monthly Update*

The Mayor thanked staff for the successful bus tour with ECan Councillors. Staff gave a brief update on progress in this space and said the Reconnect project consultation has gone very well, with 60 submissions received so far. Councillor Miller asked that staff at the Recovery Park be complemented on the exceptional tidy and neat space. Councillor Epiha thanked staff for the drop-in waste days but noted an increase in tyres being dropped off. Staff said there were homes for tyres but there was a lack of capacity to cope with it all. Staff also said that they continue to investigate extra routes e.g. outside some of the smaller rural areas.

Council asked staff to provide quarterly Solid Waste reports in future rather than monthly and asked that the next report include further information about pyrolysis.

**Moved** – Councillor Bland / **Seconded** – Councillor Lyall

*‘That the Council receives the report Solid Waste Monthly Update for information.’*

## **7. Asset Manager Transportation and Team Leader Transportation**

### *Transportation Monthly Update*

Staff went through their report noting good progress as expected.

Staff talked about the state highway review and the Mayor agreed to write a letter to NZTA asking for confirmation of when they will be doing their next state highway review as the last one was done in 2002 / 2003. The letter will also include Council's strong recommended list of roads to be reviewed. The list will be reviewed by Council before being forwarded.

Staff also noted that 91% of the maintenance budget had been spent with 95% spent on unsealed road assessments. The results will be in the next report to Council.



**Moved** – Councillor Gallagher / **Seconded** – Councillor Lyall

*'That the Council receives the report Transportation Monthly Update for information.'*

## **8. Group Manager Property**

*Property Transaction Update – 30 April 2021*

Staff told Council that there were a couple of construction issues related to Te Ara Ātea but that the team were focussed and working hard through the challenges. Regarding the Selwyn Sports Centre staff reporting everything was working well except for a few issues with toilet doors locking. The Mayor asked for a review of the use of the facility after the first 6 months of the facility being opened and the Group Manager Community Services and Facilities said Council will receive a presentation in June on the matter. She said the report will include feedback from the community and staff about how they are operating in the space.

Councillor Alexander raised an issue reported to him by a ratepayer about the public toilets which were only open while the building was staffed. Staff said the public toilets are closed between 10pm and 6am. They reported there was vandalism of public facilities and with other toilets available they didn't believe they needed to provide public facilities beyond these hours.

Staff referred to the vehicle fleet replacement programme for the next five years and said the current replacement policy was 5 years or 200,000km. One likely objective would be to remove vehicles that use diesel to reduce Council's carbon footprint.

The Mayor said he would like to see Council being more adventurous and in the next 3 – 5 years transition away from petrol and diesel vehicles where appropriate alternatives are available. He wouldn't want to force a change if there was no alternative but he said it could be done in the next 3 – 5 years. Councillor McInnes supported the Mayor noting sometimes staff go to the same event but take separate vehicles. She asked if there was a policy or way to work out who was going to the same place so that they can share. Staff noted this was a matter of communication amongst staff. Councillor Bland noted there was a need to think strategically, using smaller vehicles.

The Chief Executive pointed to the key information contained in the summary which was the initial request from Council – numbers of vehicles, purpose of use, terrain, distance and time being used.

Councillor Alexander wanted more information e.g. turnover of cars and utes. He said e-bikes and scooters would be acceptable travel options in some circumstances. Fuel efficiency should be high on the list of criteria used in decision-making.

The Chief Executive said staff were also encouraged to take the bus into town for meetings.

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That the Council receives the update report on property projects as at 30 April 2021 for information.’*

## GENERAL BUSINESS

### RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Proposed Selwyn District Plan Hearings Panel Composition			<i>Once the names of the panel commissioners have been made public through the District Plan review process</i>
4.	Property Transaction Update – 30 April 2021			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official

Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1,2,	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2,	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

The public meeting ended at 2.36pm for a brief break before moving into Public Excluded at 3.00pm.

The meeting resumed in open meeting at 3.40pm

The meeting ended at 3.40pm.

DATED this

9

day of

June.

2021

  
MAYOR