

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON WEDNESDAY 28 APRIL 2021 COMMENCING AT 1PM**

**PRESENT**

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, M P Lemon, M B Lyall (via Zoom), S McInnes, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Chamberlain (Team Leader, Transportation), P Millar (Acting Major Projects Property Manager), A Mazey (Asset Manager Transport Services), J Gutknecht (Water Services Project Engineer), R Allen (Acquisitions, Disposals and Leasing Manager), R Raymond (Communications Advisor), and S Sudarsanan (ICT Desktop Support Officer), Mesdames D Kidd (Group Manager Community Services and Facilities), J Nikolaou (Property Projects Manager), G Wolfer (Senior Urban Designer), B White (Acquisitions, Disposals and Leasing Officer) N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

*The meeting was livestreamed.*

Mayor Broughton opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

Apologies were received for Councillors Hasson and Miller.

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That Council receives the apologies from Councillors Hasson and Miller, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None identified.

## CONFLICTS OF INTEREST

## PUBLIC FORUM

None.

## CONFIRMATION OF MINUTES

### 1. **Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 14 April 2021**

Councillor Alexander noted he had sent through an amendment to the minutes to the Mayor and Chief Executive.

**Moved** – Councillor Alexander / **Seconded** – Councillor Epiha

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 14 April 2021’*

**CARRIED**

## CURRENT MATTERS REQUIRING ATTENTION

Reduction of speed limits – interim review	Council 24 February 2021	Staff to report back on possible interim review on speed limit reductions	26 May 2021
Quarry setbacks	Council 14 April 2021	Report back on issues raised in public forum, in particular quarry setbacks	9 June 2021
Report on Council fleet and suggestions for transitioning to electric vehicles	Council 28 April 2021	Report back on number of vehicles, kilometres travelled and suggestions for transitioning to electric vehicles	26 May 2021

## REPORTS

### 1. Chief Executive's Report

*Chief Executive's Report – April 2021*

The Chief Executive noted that submissions on the Long-Term Plan close on Friday 30 April with more than 300 currently received. So far only 16 people asked to be heard. The agenda will be released next week Thursday.

The rest of the report was taken as read.

**Moved** (as amended) – Councillor Alexander / **Seconded** – Councillor Gallagher

*'That Council:*

- (a) receives the Chief Executive's report for information;*
- (b) agrees to suspend the Council Standing Orders for the 2021–2031 Draft Long Term Plan Hearings to be held on Thursday 13 May 2021 and Friday 14 May 2021, and the 2021–2031 Draft Long Term Plan Deliberations to be held on Thursday 20 May 2021 and Friday 21 May 2021; and*
- (c) approves the additions / changes to the Delegations Manual as presented with the addition of a new staff member .'*

**CARRIED**

### 2. Acquisitions Disposals & Leasing Officer; Water Services Project Engineer

*Change of Classification of Part Recreation Reserve at Eastfield Drive, Lincoln to Local Purpose (Utility) Reserve Pursuant to Section 24 of the Reserves Act 1977*

**Moved** – Councillor Alexander / **Seconded** – Councillor Lemon

*'That Council approves the following:*

*Under the Reserves Act 1977, the Selwyn District Council hereby resolves to classify part of the reserve described in the Schedule as a Local Purpose (Utility) Reserve, subject to the provisions of the Act.*

#### **Schedule**

Area	Description
32 square metres	Lot 606 Deposited Plan 487176 Record of Title 696597 on Eastfield Drive, Lincoln'

**CARRIED**

### **3. Solid Waste Manager**

#### *Solid Waste Monthly Update*

It was noted there were complaints received about recycling facilities at Springfield, outside the public toilets. This has been resolved. An update on Pines Recovery Park, including concept designs, will be presented at a future Council meeting. Council's Solid Waste Manager said he would take Councillors there in the minivan so that they can observe the work on-site.

**Moved** – Councillor Bland / **Seconded** – Councillor Mugford

*'That the Council receives the report 'Solid Waste Monthly Update' for information.'*

**CARRIED**

### **4. Asset Manager Transportation and Team Leader Transportation**

#### *Transportation Monthly Update*

Staff noted that school speed reviews will be done November or February. They said they could look at prohibiting heavy trucks through Tennyson Street as long as alternative routes were provided.

Staff were also asked to prepare a letter for the Mayor's signature in terms of the State Highway review process and the criteria of a road becoming a State Highway.

They told Council they recently had a good day with NZTA and the consulting team in relation to Rolleston and SH1 access with the consulting team expected to do a detailed business case.

Staff noted in relation to a question from Councillor Lyall, that trucks using exhaust breaks in the middle of a 30km Township is a regulatory issue which they can change. Councillor Lyall noted the increasing concern with the existing pedestrian crossing in Prebbleton and staff said they have a plan to lower the speed limit through Prebbleton, working in conjunction with NZTA.

**Moved** – Councillor Reid / **Seconded** – Councillor Gallagher

*'That the Council receives the report 'Transportation Monthly Update' for information.'*

**CARRIED**

## 5. Group Manager Property

*Property Transaction Update – 31 March 2021*

Staff updated Council on property projects, noting the Sports Centre was close to its formal opening. Staff will bring a submission to Council on 12 May for sign-off, in relation to freedom camping.

Staff also touched on other issues including the Kirwee pavilion, community planting and using school students to assist, as well as the Prebbleton pump track.

The Mayor asked a report from staff to provide an overview of the number of vehicles in Council's fleet, kilometres travelled and also suggestions as to what the next couple of years might look like in terms of transition to electric vehicles.

**Moved** – Councillor Alexander / **Seconded** – Councillor Epiha

*'That the Council receives the update report on property projects as at 31 March 2021 for information.'*

**CARRIED**

## GENERAL BUSINESS

Council acknowledged the recent passing of David Cull, former president of Local Government New Zealand and former Mayor of Dunedin. His leadership, constant thinking about the future, and democracy for all were acknowledged as great contributions to local government.

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Reid / **Seconded** – Councillor Mugford

*'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes			

2.	Health Hub Tenant	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	<i>After the close of lease negotiations and an agreement has been signed."</i>
3.	Rolleston Town Centre Development Agreement			<i>Once all agreements with the Developers are finalised and taking into account any confidentiality clauses in the agreements</i>
4.	Council Property Matters			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3, 4	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3, 4	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

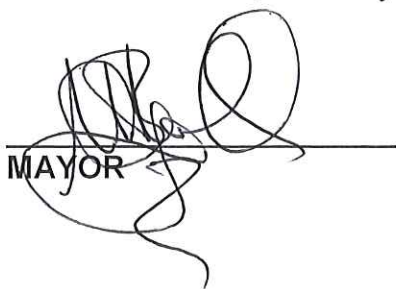
**CARRIED**

The public meeting ended at 1.50pm for a brief break before moving into Public Excluded at 2.10pm.

The meeting resumed in open meeting at 4.05pm.

The meeting ended at 4.05pm.

DATED this 12 day of May 2021

  
MAYOR