

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY 28 JULY 2021 COMMENCING AT 1PM**

PRESENT

Councillors, M A Alexander, J B Bland (via Zoom), S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall (Acting Chair), S McInnes (from 1.08pm), R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Chamberlain (Team Leader Transportation), A Mazey (Asset Manager Transportation), G Morgan (Service Delivery Manager Infrastructure), R Allen (Acquisitions, Disposal and Leasing Manager), P Millar (Major Projects Project Manager), R Raymond (Communications Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), J Tuilaepa (Strategy and Policy Planner), J Nikolaou (Property Projects Manager), and N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

The Deputy Mayor as Acting Chair opened the meeting with the karakia and Councillor Affirmation.

APOLOGIES

An apology was received from the Mayor and Councillor G S F Miller.

Apologies for lateness were received from Councillors Hasson and McInnes.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

‘That Council receives the apologies for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

Councillor Lyall in respect of the Item on Plan Change 68, Prebbleton.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. **Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 7 July 2021**

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 7 July 2021’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Trade Waste soil testing	Council 7 July 2021	Staff report back on soil sampling data at discharge level and around pivots	25 August 2021
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REPORTS

1. Chief Executive

Chief Executive's Report – July 2021

The Chief Executive took his report as read. In relation to the Three Waters Reform he added that media statements will be coming out in the next couple of weeks.

The Chief Executive told Council that applications were now open for a \$4 million fund to help flood-affected farmers and growers in Canterbury.

Councillor McInnes entered the room at 1.08pm

Moved – Councillor Epiha / **Seconded** – Councillor Bland

'That the Council:

Receives the Chief Executive's Report, for information; and

Approves the additions / alterations to the Delegations Manual as presented.'

CARRIED

2. Team Leader Transportation

Heavy Vehicle Restrictions

Councillor Alexander moved an amendment to include Prebbleton and Lincoln in future options as well. He said he would ask staff to consider signage perhaps alongside the dog exercise area to divert traffic either north or south, so that they wouldn't have to go up Tennyson Street in the first instance.

Moved (as amended) – Councillor Alexander / **Seconded** – Councillor Lemon

'That Council:

a) Approves an amendment to Schedule Two of the Traffic and Parking Bylaw 2009 to include Tennyson Street, Rolleston, between Kidman Street / Byron Street and Rolleston Drive as a section of road where no person may drive a heavy motor vehicle; and

b) Continue to investigate similar options for Prebbleton and Lincoln.'

CARRIED

3. Strategy and Policy Planner

Plan Change 68 Prebbleton – Decision on how to consider the private plan change request received from Urban Holdings Ltd, Suburban Estates Ltd, Cairnbrae Developments Ltd

Due to a conflict of interest, Councillor Lyall stepped away from the table and Councillor Lemon acted as Chair.

Staff went through the report briefly.

Moved – Councillor Epiha / **Seconded** – Councillor Mugford

‘That in respect to Plan Change 68 to the Selwyn District Plan lodged by the proponent, Council resolves to accept the request for notification pursuant to Clause 25(2)(b) of the Resource Management Act 1991.’

CARRIED

Councillor Lyall stepped back as Chair.

4. Asset Manager Transportation and Team Leader Transportation

Transportation Monthly Update

Staff went through their report, updating Council with progress. There was a discussion on the Power Undergrounding Funding Account with Glentunnel being prioritised. It was noted that the fund was not only available exclusively for smaller townships but also for any parts of undergrounding which had not yet been finalised. Council agreed that staff could advance the design on the Glentunnel work.

Staff also said the big news items at the moment was the Rolleston / SH1 Access Project. Staff confirmed that Council would be making a submission to Waka Kotahi NZ Transport Agency in this regard. The delay in the West Melton SH73 traffic signals was due to the land acquisition process required as part of the project. Land acquisition takes a long time.

Street lighting upgrade was underway with upgrade of the sections on Lincoln Rolleston Road and Dunns Crossing Road.

Councillor Mugford asked whether any further problems had been encountered in Castle Hill with the ongoing damage to street lights. Staff said that they were working on a plan to rectify the issue. The Chief Executive said this included notification to the New Zealand Police so that they were aware of what was going on.

Moved – Councillor Gallagher / **Seconded** – Councillor Mugford

‘That the Council receives the report ‘Transportation Monthly Update’ for information.’

CARRIED

5. Group Manager Property

Property Transaction Update – 30 June 2021

Council's Group Manager Property, Mr Douglas Marshall, noted that projects were progressing well overall. He said Council was successful in Round 5 of the Tourism Infrastructure Fund and will start ordering what is needed for the projects identified.

Mr Marshall said staff were conscious of the need to ensure their feasibility and financial business cases are well done in relation to the Leeston Medical Centre. In response to a question from Councillor Epiha about the building taking into account growth over the next five years, Mr Marshall said any future buildings will show and demonstrate that extension will be possible.

Moved – Councillor Alexander / **Seconded** – Councillor Lemon

'That the Council:

- (a) Receives the update report on property projects as at 30 June 2021 for information.*
- (b) Have a vehicle fleet that is electric / hybrid powered by 30 June 2026.*
- (c) In setting the objective under (b) above, acknowledge that some vehicles may still be combustion powered after that date if there is an assessed need.'*

CARRIED

GENERAL BUSINESS

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Gallagher

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released

1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Three Waters Stimulus Grant			
3.	C1417 Pines WWTP Upgrade			Following the award of the tender
4.	Rolleston Town Centre Stage 2 Rooding, carpark and Services Project			30 August 2021
5.	Property Transaction Update – 30 June 2021			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 4, 5	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 4, 5	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
3	Protect information where the making available of information – (i) Would disclose a trade secret; or (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of this information;	Section 7(2)(b)

2 that appropriate officers remain to provide advice to the Committee.'

The public meeting ended at 1.45pm for a brief break before moving into Public Excluded at 2pm.

The meeting resumed in open meeting at 2.37pm.

The meeting ended at 2.37pm.

DATED this 11 day of August 2021



MAYOR