

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY 28 OCTOBER 2020 COMMENCING AT 1PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, M B Lyall, S G McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), J Tan (Audit NZ), S Hill (Group Manager Communication and Customers), M Washington (Group Manager Infrastructure), T Harris (Group Manager Environmental and Regulatory Services), K Mason (Group Manager Organisational Performance), R Allen (Acquisitions, Disposals and Leasing Manager), M Chamberlain (Team Leader Transportation), A Mazey (Asset Manager Transportation), C Moody (Accounting Manager), R Raymond (Communications Advisor); Mesdames N Smith (Executive Assistant), B White (Acquisitions, Disposals and Leasing Officer), C Quirke (Senior Advisor Community and Economic Development), and Ms T Davel (Governance Coordinator)

Several members of the public attended in person and the meeting was also livestreamed.

Councillor Hasson opened the meeting with the karakia and Councillor Affirmation.

Councillor Epiha took a few moments to explain the significance of the day in terms of the signing of the Declaration of Independence and the two land wars.

APOLOGIES

An apology was received from Councillor M Lemon.

Moved – Councillor Reid / **Seconded** – Councillor Gallagher

‘That the apology from Councillor Lemon be received for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None identified.

CONFLICTS OF INTEREST

Standard conflicts were applied to this meeting.

PUBLIC FORUM

Nick Stoneman & Madeline Wenmoth	Access Alliance
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Mr Stoneman acknowledged the ongoing conversations with Councillors Alexander, McInnes and Reid. He introduced Madeline Wenmoth noting that they are both trained advocates working within the Selwyn District. Nick asked that people rather use the word accessibility than disability. He said Council could assist by considering allowing one of the Disability Advisory Group members to sit on Council, similar to what happens at Christchurch City Council.

The Mayor said their presentation highlights bus stops and footpaths and asked whether these were seen to be the areas of biggest need. Nick said in particular the Kirwee bus stop is no longer accessible, with no shelter.

Councillor Alexander asked whether they were hoping to have both private and public builds more accessible. Madeline said they would start with public buildings first and then private. All buildings should ideally be accessible to as many people as possible. She said private builds were obviously purpose built for the owner and she thought that everyone is not disabled up to a certain point in life when we all start having access needs. She wanted people to understand that if they built with accessibility in mind and then on-sell their property, it may be just the right property for someone with specific access needs. Madeline said there was currently a deficit of appropriate builds for accessibility needs. She agreed with Councillor Alexander's point that Councils should advocate to Central Government which sets a minimum requirement and standard. She said there was no one standard across New Zealand and to have that in the long term would be the ideal.

Councillor Reid said that limitations around footpaths was what got her involved with Council in the first instance. Her issues were from a perspective of a mother with young children. She said everyone had accessibility issues. Madeline agreed noting that focusing on accessibility makes one realise that every single person has access needs. This would include the elderly, mothers with prams, people with walking sticks or frames, people with low vision and hearing impairment.

The Mayor thanked the pair for presenting and said he would be asking staff for a response to their presentation.

Cameron Cridge	Kirwee Bike Track
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Cameron Cridge thanked Council for allowing him to speak and read through his presentation. He said the preferred outcome would be a track with clay, or brushed up lime on top. The closest example to a pump track for Councillors and staff to look would be Coalgate. Cameron said he has spoken with the Kirwee community committees about a location for a bike track. They said it would be part of the 10 year budget and that they could possibly have some left over dirt and a bulldozer to make mounds on the track.

Councillor Gallagher supported Cameron and said that she had spoken with Mr Marshall about the track. She added she had recently been made an offer of clay to be used at a time when it's all able to be put together. Mr Marshall said the timelines was around 2 – 3 months and it was just about getting the money for it now.

CONFIRMATION OF MINUTES

- 1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Tai Tapu Community Centre on Wednesday 14 October 2020**

Moved – Councillor Alexander / **Seconded** – Councillor Miller

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 14 October 2020.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Assumptions and Uncertainties for the 2021 – 2031 Long Term Plan and Activity Management Plans	22 July 2020	Staff will report back in three months and assist report readers with the use of colour-coded (or marked) changes and indication as to whether the risks are going up or down.	4 November 2020

REPORTS

1. Chief Executive

Chief Executive's Report

Cr Lyall presided as chair between 1.30pm – 1.33pm

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That Council:

- a) receives the Chief Executive's report, for information;
- b) approves Councillor Murray Lemon as Selwyn District Council's Biodiversity representative to work with other Canterbury Councils on a collective biodiversity approach; and
- c) approves the change to **Policy S406 Bonding Policy for Subdivision Works and Large Projects** as it relates to the maintenance bonding period; and
- d) approves the amendments to the Delegations Manual.'

CARRIED

2. Group Manager Organisational Performance and Accounting Manager

Adoption of the 2019 / 2020 Annual Report

The Chief Executive acknowledged staff who went to a lot of effort to get this tremendous amount of work done. He also thanked Mr Tan and his audit team for their guidance. Council's Group Manager Organisational Performance, Mr Kelvin Mason briefly went through the report. He said revenue was favourable to budget with rates tracking above, reflective of the strong growth. Mr Mason said dividend revenue was slightly below budget mainly due to the delay in dividend payment from Orion Ltd, which was as a result of COVID-19.

Mr Mason referred to the extract on p 51 in regards a COVID-19 note. This note will appear in all financial statements of all Councils and is a reflection of the impact on operational performance. From an operational performance point of view it had been a good year for Selwyn, with 71% of targets having been reached.

Mr Tan said this was the conclusion of a long process working through the audit process and that he would be issuing an unmodified audit opinion again.

Councillor Miller asked whether the financials could be presented in a more user friendly format for ratepayers. Both Messrs Mason and Tan agreed noting it could be improved and simplified, without losing any of the important information.

Mr Tan said that Selwyn District Council's business was complex, and likened it to running a multi-national business. He said there will be Councils who can't meet the deadline and use the extension until early 2021 but that Selwyn District Council reached quite an achievement by getting it done in time.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council:

- a) Approves the draft 2019/20 Annual Report for the year ended 30 June 2020*
- b) Delegates to the Chief Executive the authority to make alterations of minor effect or to correct any minor errors to the approved 2019/20 Annual Report;*
- c) Authorises the Mayor and Chief Executive to sign the statement of responsibility and the representation letters to the auditor;*
- d) Receives the Auditor’s Report on the annual report for the year ended 30 June 2020; and*
- e) Adopts the annual report with the Auditor’s Report.’*

CARRIED

3. Group Manager Organisational Performance

Assessment of Covid-19 rates relief.

Mr Mason recommended not extending the payment scheme beyond June 2021 and that it would be monitored and reported to the Audit and Risk Subcommittee.

Moved – Councillor Miller / **Seconded** – Councillor McInnes

‘That Council:

- a) receives a review of the Covid-19 extended payment scheme without penalties to 30 June 2021 and the consideration of extending this out to 30 June 2022;*
- b) supports not extending this beyond 30 June 2021 based on the current environment, but will reconsider this position should economic conditions change as a result of Covid-19; and*
- c) supports Management monitoring the status of extension plans, and impact Covid-19 is having on economic conditions, as part of reporting to the Audit and Risk sub-committee.’*

CARRIED

4. Acquisitions, Disposals and Leasing Officer

Authority to Grant Lease over Recreation Reserve Pursuant to Section 54(1) of the Reserves Act 1977 – Foster Park Rolleston

There was a question about electricity charges and staff said they would get back to Council on that.

Moved – Councillor Alexander / **Seconded** – Councillor Miller

'That Council, in accordance with delegation powers dated 27 June 2013 conferred on it by the Minister of Conservation in relation to section 54(1) of the Reserves Act 1977, agrees to the granting of a ground lease in favour of the Rolleston Rugby & Football Club Incorporated (the 'RRFC') applying only to the ground area upon which the Clubrooms belonging to the RRFC are situated, being approximately 481 square metres of the lands held in Record of Title 794434 Section 1 Survey Office Plan 499096 known as Foster Park, Rolleston.'

CARRIED

5. Acquisitions, Disposals and Leasing Officer

Disposal of 80 Moffat Drive, Lincoln

Moved – Councillor Epiha / **Seconded** – Councillor Lyall

'That the Council:

- (a) declares that the residential property (land and buildings) at 80 Moffat Drive, Lincoln having an area of 760m² (more or less) being Lot 1 Deposited Plan 430391 Record of Title 518429 ('the Property') is surplus to Council's requirements; and*
- (b) approves staff to proceed with offer-back requirements to the former owners of the Property pursuant to section 40 of the Public Works Act 1981 ('PWA'); and*
- (c) if the former owners do not accept a market value offer from Council to purchase the Property in accordance with (b) above, approves staff to then offer of the Property to the current tenant of the Property; and*
- (d) if the current tenant of the Property does not accept a market value offer from Council to purchase the Property, agrees to advertise the Property on the open market for sale and authorises the Chief Executive to approve negotiations and enter into an agreement for the sale of the Property.'*

CARRIED

6. Asset Manager Transportation and Team Leader Transportation

Transportation Monthly Update

Asset Manager Transportation, Mr Andrew Mazey and Team Leader Transportation, Mr Mark Chamberlain briefly went through the report pointing to any new updated information. They said they intended to send their (denied) shovel ready request to the NZTA and ask them to co-fund it with Council.

Mr Chamberlain said the road maintenance tender went out a week ago. It was generally agreed that funding is a huge constraint and the Mayor asked staff whether they had ever considered regional fuel tax. Staff said there were many other ways to generate funding, including road user charges, charges on cars or congestion charges. Staff said in terms of fuel tax, which was bound by legislation, the revenue from it would need to be used for significant projects in the District and not necessarily only roading maintenance.

In response to a question from Councillor Alexander regarding the presenters in public forum and the comments about the bus stop in Kirwee not being accessible, staff said it was Council's responsibility. They said there was discretionary funding available but that staff would firstly need to get a broader understanding of the frontage of the site.

Councillor Miller asked about widening of footpaths around the new subdivisions in Rolleston and staff said a full review of the carriage way will be done. Councillor Miller said it would be unfair for ratepayers to pay for something which the developer should have paid for. Staff noted that the Springston Rolleston Road footpaths are being paid for by developers.

There was also a brief discussion on unmarked intersections. In some cases three or four shingle road are coming together in one junction with no signage. Councillor Reid spoke about the driver education programme and said many people took up the opportunity.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council receives the report Transportation Monthly Update for information.'

CARRIED

7. Group Manager Property

Property Transaction Update – 30 September 2020

Group Manager Property, Mr Douglas Marshall went through the report and said the SAC construction was proceeding well. There will be a report in late November around some of the Leeston issues. He said Council may need to acquire some land around Reid's Pit to make it safer for people to bike. Good signage will be important.

The Mayor said the TIF funding would be running out this year and thanked Mr Marshall for what staff had got out of the funding. He added he wanted to see similar levels of service in all towns, making sure Council treats people fairly. He said currently he didn't feel like Council was doing that. He said it comes back to strategy, with not every town needing the same services but where a service was provided in more than town it needed

to be of similar high standard. The pump track was an example. Mr Marshall said there is the ability to buy portable pump tracks for \$500,000 and move it around the District.

Moved – Councillor McInnes / **Seconded** – Councillor Gallahger

‘That Council receives the update report on property projects as at 30 September 2020 for information.’

CARRIED

PUBLIC FORUM DISCUSSION

Nick Stoneman - Staff report back to Council

Cameron Cridge - Dealt with in the meeting

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Mugford

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	Good reason to withhold exists under	Section 48(1)(a)	
2.	Purchase of property, Leeston			Upon settlement of the purchase

3.	Property Transaction Update – 30 September 2020	Section 7		
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting ended at 2.56pm for a brief break before moving into Public Excluded at 3.20pm.

The meeting resumed in open meeting, and ended at 4.15pm.

The Mayor closed the meeting with karakia.

DATED this 4th day of November 2020



 MAYOR