

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON WEDNESDAY 7 JULY 2021 COMMENCING AT 1PM**

**PRESENT**

Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson (until 2.15pm), M P Lemon, M B Lyall (Acting Chair), S McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M England (Asset Manager Water Services), R Raymond (Communications Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), N Moen (Manager Arts Culture and Lifelong Learning), K Johnston (Senior Communications Advisor), J Nikolaou (Property Project Manager), A Ross (Water Services Asset Planner) and N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

*The meeting was livestreamed.*

The Deputy Mayor as Acting Chair opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

Apologies were received from Mayor S T Broughton and Councillor Hasson (early departure).

**Moved** – Councillor Alexander / **Seconded** – Councillor Epiha

*‘That Council receives the apologies from Mayor Broughton and Councillor Hasson, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

## **CONFLICTS OF INTEREST**

Councillor Hasson in relation to the District Licensing Committee report.

## **PUBLIC FORUM**

None.

## **CONFIRMATION OF MINUTES**

### **1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 23 June 2021**

Councillor Alexander noted he had sent through an amendment to the minutes.

He also told Council about the Representation Review pre-consultation process underway and the drop-in sessions. Quoting the dates, he invited all Councillors to attend the sessions to support their communities through the review.

**Moved** – Councillor Alexander / **Seconded** – Councillor Gallagher

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 23 June 2021’*

**CARRIED**

## CURRENT MATTERS REQUIRING ATTENTION

Prohibiting heavy vehicles through Prebbleton and Tennyson Street in Rolleston	Council 12 May 2021	Staff report on possible solutions to the issue	28 July 2021
Trade Waste soil testing	Council 7 July 2021	Staff report back on soil sampling data at discharge level and around pivots	25 August 2021

## REPORTS

### 1. Mayor

#### *Mayor's Report – June 2021*

The Acting Chair took the Mayor's report as read. The Chief Executive noted the three waters proposal brings about a huge decision for Councils. He said that staff are reviewing all the information from central government. He said Councils owed it to their communities to understand the data being released.

**Moved** – Councillor Hasson / **Seconded** – Councillor Bland

*'That the Council receives the Mayor's Report, for information.'*

**CARRIED**

### 2. Group Manager Community Services and Facilities

#### *Community Services and Facilities Group Update (Presentations from Workshop-E and Selwyn Youth Council)*

Consultants from Workshop E were introduced as Az James and Janeen Love. Going through their presentation they told Council they are based in Wellington and were an experienced exhibition and design company. They have worked on projects such as Canterbury Museum, Waitangi Museum and others.

They highlighted their aims with the design and said that Canterbury Museum have been very generous in sharing displays with Council to be housed in Te Ara Ātea. The pair showed a video of images which will run all day along a wall and which will be visible from the outside as well. They commented on the beautiful district landscape where they got the footage from.

They added that LED projectors requiring low maintenance and low energy consumption will be used.

Council thanked the presenters for their time and said it was a great vision of what was happening around the District.

Council also received a video from the Selwyn Youth Council where members spoke of the various workshops they attended and were involved in.

**Moved** – Councillor Lyall / **Seconded** – Councillor Hasson

*'That the Council receives the presentations from Community Services and Facilities Group for information.'*

**CARRIED**

### 3. Joint District Licensing Committee and Chief Licensing Inspector

*Monthly Report for period 1 May 2021 to 31 May 2021*

*Councillor Hasson stepped back from the table due to a conflict of interest.*

Councillor Miller asked questions about the serious assault outside a bar in Rolleston recently noting it was not related to the premises. It was also noted that police found a number of intoxicated people inside. It was suggested a higher rotation of inspections could be considered.

The Chief Executive said he would speak to the Chief Licensing Inspector to get more information on these questions.

**Moved** – Councillor Epiha / **Seconded** – Councillor Mugford

*‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for May 2021.’*

**CARRIED**

### 4. Group Manager Property

*Insurance Placement for 12 Months Commencing 1 July 2021*

The Group Manager Property said the insurance was already placed so this was a procedural matter of receiving the report.

Councillor McInnes raised the matter of the Rolleston Fireworks, an event now less than 4 months away. She said they would have nothing in their budget to access an insurance policy separately. They do not make a profit, rather they usually make a loss and said that if insurance was removed for them, it should be next year only.

Staff said there was provision for them in the cover for this year but the issue was whether Council should fund the premium going forward. Councillor Alexander said this was a volunteer group making a surplus in good years and putting it away for bad years. They need to be assured that staff will work with them because it's one of the significant events in Selwyn. There just needed to be a transition period. Councillor Reid added that it would also be good if in future the different parts of the organisation who work with the Rolleston Association around the fireworks, could get around a table and talk things through.

The Chief Executive reiterated it was not a Council run event.

*Councillor Hasson left at 2.20pm*

**Moved** – Councillor Alexander / **Seconded** – Councillor Mugford

*“That the Council receives the report relating to the placement of Insurance cover for the financial year commencing 1 July 2021 of \$1,634,618 plus GST.”*

**CARRIED**

## **5. Group Manager Environmental and Regulatory Services**

### *Public Forum Responses (Quarrying and Private Plan Change Framework)*

The Group Manager Environmental and Regulatory Services, Mr Tim Harris presented on the two matters raised recently during Public Forum in the Council meeting of 23 June. In relation to the private plan changes he said the way staff engage and communicated with the public was the subject of a lot of community concern. He said staff need to balance their contact with the public as actively talking to members of the public could be perceived as being biased. It has happened that the applicant becomes annoyed with Council because of their engagement with the public.

In the Lincoln (Plan Change 69) case, it worked well because a community group organised a public meeting to which staff were invited. Staff went along to provide information.

Mr Harris also noted what other initiatives were taken to communicate better with the public and the website has been enhanced. Council was shown on the website, how and where these changes have been made and said it was more interactive and user friendly.

The changes will also be shared in the local media as part of ongoing education about plan changes.

**Moved** – Councillor Bland / **Seconded** – Councillor Lemon

*‘That the Council receive the report for its information.’*

**CARRIED**

## **6. Asset Manager Water Services**

### *Review of Council Trade Waste Bylaw and Wastewater Drainage Bylaw (bylaws) and adoption of revised draft bylaws for the purpose of consultation*

Staff told Council they were currently going through a process to view all centres to ensure they have the necessary consents. Staff noted the definition which led to a consent requirement was around commercial kitchens and the capacity of a building. It was also classified as a permitted activity to make it easier for the industry.

Councillor Miller asked about recent sampling and testing and asked whether it was part of the Trade Waste scope. Staff said consents have a requirement to measure for contaminants around plants, using a spectrometer. Councillor Miller asked whether soil sampling was done at discharge point and around pivots. He asked whether any baseline level testing at level of discharge was done and when an issue is determined, whether it could be traced back. He asked that this data be reported back in a future meeting.

**Moved** (as amended) – Councillor McInnes / **Seconded** – Councillor Bland

*'That the Council:*

- (a) has reviewed the Bylaws in accordance with section 158 of the Local Government Act 2002 (LGA);*
- (b) confirms that the Bylaws:*
  - a. remain the most appropriate way of addressing the perceived problem in each case;*
  - b. do not give rise to any implications under the New Zealand Bill of Rights Act 1990; and*
  - c. concern matters identified in the Significance and Engagement Policy as being of significant interest to the public;*
- (c) resolve to propose the amendments shown in the attached mark ups of the Bylaws and carry out a special consultative procedure in relation to such proposed changes accordingly;*
- (d) provide a copy of the proposed amendments to the Trade Waste Bylaw to the Minister of Health; and*
- (e) appoint Councillors Epiha and McInnes to hear any submissions and recommend the final amended Bylaws for adoption.'*

**CARRIED**

**7. Asset Manager Water Services and Water Service Delivery Manager**  
*Water Services Monthly Update*

Staff told Council the District had a vast network with low density population. There were currently just under 13 properties per kilometre of water pipe and 23 properties per kilometre for wastewater. This is set to change due to the Darfield pipeline.

Staff also reported that Selwyn had very few Wastewater overflows with one of the youngest networks in the country. While the water network was also very young, the District did have one of the highest water usage in the country. Staff noted that fire hydrant testing was done both by FENZ and Council.

**Moved** – Councillor Lemon / **Seconded** – Councillor Reid

*'That Council extend the meeting time beyond 2 hours as per Standing Order 4.2.'*

**CARRIED**

**Moved** – Councillor Alexander / **Seconded** – Councillor McInnes

*'That the Council receives the report Water Services Monthly Update, for information.'*

**CARRIED**

## GENERAL BUSINESS

### Register of Documents Signed and Sealed

**Moved** – Councillor Miller / **Seconded** – Councillor Lemon

*‘That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.’*

1	Name of other party	Rakaia Dairy Limited
	Transaction type	Deed of Licence
	Transaction description	Rural Section 34171 North Rakaia Road 7.3172 hectares

2	Name of other party	Rakaia Dairy Limited
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 96 corner of North Rakaia Road and Rakaia Selwyn Road, Dunsandel 27.3 hectares

3	Name of other party	Selwyn District Council
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 59 GW Wilfield Limited – rezone approx. 73.5 hectares of Living 2 and Living 2A land to a new zone ‘Living WM South, West Melton

4	Name of other party	Eric Hampden Collis
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Transfer of Deed of Licence from Yvonne Black to Eric H Collis following the sale of Hut 40 Upper Selwyn Huts

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Epiha / **Seconded** – Councillor McInnes

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*



General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1,	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1,	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

The public meeting ended at 3.06pm for a brief break before moving into Public Excluded at 3.25pm.

The meeting resumed in open meeting at 4.19pm.

The meeting ended at 4.19pm.

DATED this 28th day of

*July*

2021

MAYOR

