

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY 10 FEBRUARY 2021 COMMENCING AT 1PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, J A Gallagher, D Hasson, M P Lemon, M B Lyall, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), S Hill (Group Manager Communication and Customers), M Washington (Group Manager Infrastructure), T Harris (Group Manager Environmental and Regulatory Services), K Mason (Group Manager Organisational Performance), M Johnston (District Licensing Inspector), R Love (Team Leader Strategy and Policy), M Chamberlain (Team Leader Transportation), M England (Asset Manager Water Services), R Raymond (Communications Advisor) and S Tully (Mayor's Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), J Tuilaepa (Senior Policy and Strategy Planner), N Smith (Executive Assistant) and E McLaren (Water Services Delivery Manager), and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

Councillor Mugford opened the meeting with the karakia and Councillor Affirmation.

APOLOGIES

Apologies were received from Councillors Epiha and McInnes.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

'That the apologies from Councillors Epiha and McInnes be received for information.'

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None identified.

CONFLICTS OF INTEREST

Standard conflicts were applied to this meeting.

Councillor Miller noted he will continue to declare any conflicts in relation to CPW on a case by case basis.

PUBLIC FORUM

John McKim	Roading Issues
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The Mayor thanked Mr McKim for talking to Council today. Mr McKim said his submission covers Maddisons and Dawsons Roads. He complained about the way the lines were laid out on Dawsons, which was quite dangerous, but these have been rectified and he thanked staff for that.

Regarding Maddisons Road Mr McKim said that at long last repairs have been done, although in some sections a better job was done than in others. He would like to know why there was this inconsistency in the quality of repairs.

He said in relation to the roundabout on Dawsons Road, that it was a disastrous accident waiting to happen. There had been at least two fatalities on the corner and he wanted it on public record that he warned Council about the potential accidents which will happen on the stretch of road.

The Mayor asked for a staff report back to Council and added that some of the issues raised were not within the control of Council.

CONFIRMATION OF MINUTES

1. **Minutes of an Extraordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 16 December 2020**

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council confirms the minutes of the extraordinary meeting of the Selwyn District Council held on Wednesday 16 December 2020.’

CARRIED

2. Minutes of an Extraordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 27 January 2021

Moved – Councillor Miller / **Seconded** – Councillor Lyall

‘That the Council confirms the minutes of the extraordinary meeting of the Selwyn District Council held on Wednesday 27 January 2021.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Review of Community Committees of Council - consultation	Ordinary Council meeting 10 February 2021	Monthly updates on progress	Monthly
Roading issues around the Dawsons Road roundabout	Ordinary Council meeting 10 February 2021	Staff report on issues raised during public forum, in particular around Maddisons and Dawsons Roads.	10 March 2021

REPORTS

1. Mayor

Mayor's Report

The Mayor took his report as read with some additions. Councillor Alexander asked why the portrait of the Queen was moved from its original place in the Chambers. The Mayor said the Queen was in the room a one part of New Zealand history and soon a copy of the Treaty of Waitangi, as another key part of our history, will be placed next to her portrait.

Moved – Mayor Broughton / **Seconded** – Councillor Lemon

'That Council receives the Mayor's report December 2020 to January 2021, for information.'

CARRIED

2. Chief Licensing Inspector

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report November 2020

Councillor Hasson stepped away from the table due to a conflict of interest.

Mr Johnston noted that applications for 15 special licences had been received and that licensing is going really well. Councillor Miller asked whether blanket applications would be more efficient for example at the beer festival, rather than each single stall holder having to apply. Mr Johnston said every one needed a separate license as they were all selling directly to the public.

There was a brief discussion about the increase in drugs of late, with Mr Johnston commenting he was especially surprised at the amount of drug use at the recent garden party at the Lincoln University. It is becoming clear that drugs are now cheaper to purchase than alcohol. Mr Johnston was meeting with the Police again soon to discuss some of the issues.

Moved – Councillor Gallagher / **Seconded** – Councillor Bland

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for November 2020.'

CARRIED

Councillor Hasson stepped back to the table.

3. Group Manager Infrastructure

1st Quarterly Report, Selwyn Waihora and Christchurch West Melton Zone Committees

The Mayor welcomed and introduced Kevin Brown (Chair of Christchurch West Melton Zone Committee) and Les Wanhalla (Chair of Selwyn Waihora Zone Committee).

Les Wanhalla thanked the Mayor for attending the zone meeting the previous day. He also thanked Councillor Reid for the amount of work she's put in over the past year. He acknowledged his co-chair, Fiona McDonald; Andy Spanton for staying in touch with the committee and Therese Davel as secretary to the committee. Les said the committee has done a lot of community work, mainly planting of trees and riparian planting, as well as work with schools. He added it was encouraging to see young people taking an interest in biodiversity.

Kevin Brown noted the recent passing of Evan Smith who was an ad-hoc member of the committee and recreation working group. Kevin thanked Environment Canterbury and Christchurch City Council for writing to the Minister regarding urban stream reparation. Kevin spoke of the series of 3 workshops held by the committee and said a first priority and focus area was the quality for urban streams, especially around sediment control. Another priority would have to be dryland biodiversity.

There were a couple of comments from Councillors before the Mayor thanked the pair for the discussion and said having these updates quarterly will be interesting.

Moved – Councillor Reid / **Seconded** – Councillor Hasson

'That the Council:

- a) Receives the 2020 Annual Reports; and
- b) Notes and discusses the work of each water management committee.'

CARRIED

4. Group Manager Infrastructure

Canterbury Water Management Strategy Review

The Group Manager Infrastructure, Mr Washington, presented his paper noting the additional recommendation round wellbeing.

There was a request that there was no confusion in terms of p 77 where it talks about removal of fish barriers. It does not mean the actual fish screens are removed, rather any natural barriers to the fish passage.

Moved – Councillor Lyall / **Seconded** – Councillor Mugford

'That Council:

- (a) *Endorse the Council priorities to be included in the letter of shared priorities for Christchurch-West Melton and Selwyn Waihora zone committee, as follows:*

Selwyn District Council support the priorities put forward by Environment Canterbury and Christchurch City Council. In addition for the Christchurch-West Melton and Selwyn-Waihora zone committees, the Council has an additional key priority.

In supporting the need to meet CWMS 2025 targets, Selwyn District acknowledges the need to provide for viable communities and the overall social, economic, environmental and cultural wellbeing for the district and notes that all zone activities need to be aligned with those wellbeings.

- (b) *Endorse the Council's representative on the two zone committees as follows:*
- i) *Retain the current terms of reference for both zone committees that stipulates one elected member to serve as the Council's representative on each of the zone committees.*
 - ii) *Amend the terms of reference for both the zone committees to enable an alternate for the Council's representative if the nominated representative is unavailable.'*

CARRIED

5. Group Manager Organisational Performance

Amendment to the Treasury Risk Management Policy

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

'That the Council approves that its "net borrowing as a percentage of total revenue" borrowing limit as included in the Treasury Risk Management Policy be amended to 160%.'

CARRIED

6. Group Manager Community Services and Facilities

Community Committees of Council – Next Steps

Councillor Miller said he thought the communication to committees was good and they were beginning to understand the rationale. He thanked the team for their work.

The Mayor directed staff to report back monthly on activities undertaken in this space until final decisions were made.

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

'That Council receive the report Community Committees of Council – Next Steps for information.'

CARRIED

7. Senior Strategy and Policy Planner

Notice of Requirement from Selwyn District Council for a new Prebbleton Recreation Reserve (D200088)

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

‘That the Council:

- (a) Pursuant to Section 168A(4) of the Resource Management Act 1991, the Selwyn District Council accepts the recommendation of the independent Commissioner to confirm the Notice of Requirement for the Prebbleton Reserve; and*
- (b) Waives its appeal rights under Section 174(1) to enable the designation to become operative with immediate effect; and*
- (c) Delegates to the Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to recommendation (a) above.’*

CARRIED

8. Team Leader Strategy and Policy

Accreditation of Hearing Commissioner

Due to conflicts of interest identified, Councillors Reid, Hasson, Lyall and Alexander stepped back from the table. Councillors agreed the matter should have been part of the public excluded meeting and agreed to take it at that time.

Moved – Mayor Broughton / **Seconded** – Councillor Miller

‘That Council consider the report during the public excluded portion of the meeting.’

CARRIED

9. Team Leader Strategy and Policy

Selwyn District Council’s Submission on the Proposed Selwyn District Plan

Due to conflicts of interest identified, Councillors Reid, Hasson, Lyall and Alexander stepped back from the table.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

‘That Council:

- a) *Receives the report 'Selwyn District Council's Submission on the Proposed Selwyn District Plan';*
- b) *Retrospectively confirms the Selwyn District Council submission point on the Proposed Selwyn District Plan to seek a re-zone of land at Leeston Lake Road (Lot 1 and 2 DP 469043) from General Industrial to Low Density Residential.'*

CARRIED

Councillors Reid, Hasson, Lyall and Alexander moved back to the table.

10. Asset Manager Water Services

Darfield and Kirwee Wastewater – Working Party Update

Councillor Alexander noted his disappointment with the consultants' report. He said odour control was very important and the area has a lot of runners and cyclists. Councillor Alexander said Council should not lightly discount the need for odour control along the pipeline.

In response to a question around the length of connection from Darfield to Kirwee to Burnham and whether there has been any comparison with other long distance rural effluent piping, staff noted they had confidence in the expertise of engineers. The design was site specific.

Moved – Councillor Miller / **Seconded** – Councillor Lyall

'That the Council receives this report "Darfield and Kirwee Wastewater – Working Party Update" for information.'

CARRIED

11. Asset Manager Water Services and Water Service Delivery Manager

Water Services Monthly Update

Staff presented the report noting a table on compliance was now added to the report. Councillor Alexander commented it may be useful to have comparisons around ground water levels for community wells.

The Mayor asked whether more regular testing would help to avoid a situation where staff did not know something was wrong, referring to the recent issues with the water in Dunedin.

The Mayor also referred to Hororata and Malvern Hills water supplies which seem to be faulty every 2 years. It means that stock can be out of water without anyone knowing.

Councillor Miller asked that there be either a media release or a post on Council's website to let the community know that Council have been proactive and tested the water.

Mr Washington said that testing results go to all water staff precisely due to a similar incident where someone was on leave and the back-up didn't work out very well. The contractors will also call staff when something is wrong, to make sure that an actual human has been informed.

The Mayor said the expectation was also there that the Chief Executive would let Councillors know of any such information as soon as possible.

Staff also assured Council that there are no lead pipes, not even in older communities. As far as they were aware no water is taken from a source where contamination could have come from a rubbish dump.

Councillor Lemon thanked Gareth Morgan and his team for the professionalism during the recent site visit to water treatment plants.

Moved – Councillor Lemon / **Seconded** – Councillor Gallagher

'That the Council:

- a) receives the report Water Services Monthly Update for information; and*
- b) appoints a working party consisting of:*
 - Councillors **Lemon** and **Epiha**, together with*
 - such persons who the working party considers have the requisite skills, attributes, or knowledge that will assist the work of the committee, (supported by Council staff) to develop a proposal to close the Upper Ellesmere Water Race and report back to Council at the 14 April 2021 meeting.'*

CARRIED

GENERAL BUSINESS

Documents Signed and Sealed

Moved – Councillor Miller / **Seconded** – Councillor Mugford

'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.'

1	Name of other party	Melinda Gaye Richards and Johnson Henarae Tatana
	Transaction type	Deed of Licence to occupy to 31 March 2021
	Transaction description	Transfer of Deed of Licence from Robin William Hyde to Melinda Gaye Richards and Johnson Henarae Tatana following sale of Hut 72 Upper Selwyn Huts

2	Name of other party	David Edmund Greenslade
	Transaction type	Deed of Licence to occupy to 31 March 2021
	Transaction description	Transfer of Deed of Licence from Douglas Gerald and Betty Gay Greenslade to David Edmund Greenslade following sale of Hut 84 Upper Selwyn Huts

3	Name of other party	Kirwee Central Properties Ltd
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 60 re-zone approx. 17.9 hectares from Living 2A to Living 1, Kirwee

4	Name of other party	James and Jessica Miller
	Transaction type	Deed of Licence
	Transaction description	Reserve 2189 Pig Saddle Road, Sheffield

5	Name of other party	Orion NZ Ltd
	Transaction type	Agreement to Grant Electricity Easement in Gross
	Transaction description	Location near Te Whariki subdivision, Lincoln

6	Name of other party	Charles Thomas George Hughes
	Transaction type	Deed of Licence
	Transaction description	Reserve 992, Kowai Road, Springfield

7	Name of other party	Jim Glasson
	Transaction type	Licence to Occupy
	Transaction description	Reserve 1523 Beatty's Pit

8	Name of other party	Andrew and Jacquilyn Adams
	Transaction type	Deed of Licence
	Transaction description	Reserve 1519 Corner Clintons Road & Bealey Road

9	Name of other party	Moo Juice Limited
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 27932 corner Highfield Road & Midhurst Road

10	Name of other party	Andrew and Cindy Miller
	Transaction type	Deed of Licence
	Transaction description	Part Lot 18 Old West Coast Road

11	Name of other party	Lions Club of Rolleston and Districts
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 1044 corner Ellesmere Junction & Brookside Roads

12	Name of other party	Lions Club of Rolleston and Districts
	Transaction type	Surrender of Licence
	Transaction description	Part Reserve 1045 corner Ellesmere Junction & Edwards Roads

13	Name of other party	Ian Chatterton
	Transaction type	Deed of Licence
	Transaction description	Occupation of Unformed Legal Road, Dunsandel

PUBLIC FORUM DISCUSSION

An update report will come to a future meeting.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lyall / **Seconded** – Councillor Bland

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Pines WWTP Stage IV Upgrade			Following the award of the tender

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
2	Protect information where the making available of information - (i) Would disclose a trade secret; or (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of this information;	Section 7(2)(b) (i), (ii)

2. *that appropriate officers remain to provide advice to the Committee.’*

CARRIED

The public meeting ended at 2.48pm for a brief break before moving into Public Excluded at 3.05pm.

The meeting resumed in open meeting at 3.26pm.

RESOLUTION RELEASED INTO THE PUBLIC DOMAIN

1. Team Leader Strategy and Policy

Accreditation of Hearing Commissioner

Moved (as amended) - Councillor Miller / Seconded - Councillor Lemon

'That Council let the report lie on the table until the decision within, was deemed to be truly necessary.'

CARRIED

The Mayor closed the meeting with karakia.

The meeting ended at 3.26pm.

DATED this 24 day of February 2021



MAYOR