

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS
ON WEDNESDAY 22 JULY 2020 COMMENCING AT 1PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S G McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), D Marshall (Group Manager Property), S Hill (Group Manager Communication and Customers), T Harris (Group Manager Environmental and Regulatory Services), M Washington (Group Manager Infrastructure), R Raymond (Communications Advisor), B Rhodes (Planning Manager), B Baird (Strategy and Policy Planner), J Richmond (Manager - Active Selwyn), M Rykers (Manager Open Space and Strategy), C Moody (Accounting Manager), M England (Asset Manager Water Services), B Charlton (Regulatory Manager), J Reid (Major Projects Property Manager), A Boyd (Solid Waste Manager), M Chamberlain (Team Leader Transportation), A Mazey (Asset Manager Transportation), G Morgan (Service Delivery Manager), S Tully (Advisor), Mesdames N Smith (Executive Assistant), D Kidd (Group Manager Community Services and Facilities), Ms S Murphy (Communications Assistant), S Atherton (Team Leader Compliance and Monitoring), B White (Acquisitions Disposals and Leasing Officer) and R Tinga (Transport Asset Planner)

Media:

Mr J Leask (SelwynApp)

APOLOGIES

No apologies were received for the meeting

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None identified.

CONFLICTS OF INTEREST

Standard conflicts were applied to this meeting.

PUBLIC FORUM

No public forum.

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 24 June 2020

Taken as read and accepted.

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 24 June 2020.’

CARRIED

2. Minutes of an Ordinary meeting of the Audit and Risk Subcommittee held in the Council Chambers on Wednesday 1 July 2020

The unconfirmed minutes were taken as taken as read and accepted.

Moved – Councillor Lemon / **Seconded** – Councillor Mugford

‘That the Council receives the unconfirmed minutes of the ordinary meeting of the Audit and Risk Subcommittee held on Wednesday 1 July 2020, as circulated.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Solar Panels on Indoor Courts (Group Manager Property)	6 May 2020 Audit and Risk Subcommittee	<p>Council staff have reviewed a report from structural engineers regarding the potential to install solar panels on the indoor court building. The report notes the following:</p> <ul style="list-style-type: none"> Generating energy from solar on the indoor court and then transferring that energy to the Selwyn Aquatic Centre is not seen possible due to the distance between the two buildings and the different energy systems in each building A better option is to sell the energy back to the grid which staff are now seeking advice on an appropriate financial analysis approach One of the options considered by the structural engineers requires strengthening of the roof. This cost is currently being calculated. <p>Staff will report to the council in July on the additional work required.</p>	22 July 2020 (<i>Date changed from 24 June</i>)
Placement of Insurance	24 June 2020	Group Manager Property will further clarify pivot and treatment plant insurance	<p>22 July 2020</p> <p><i>A verbal update from staff at today's Council meeting</i></p>
EV Charging sites	24 June 2020	Asset Manager Transport to bring a report for adopting framework agreement to set up EV charging stations	22 July 2020
Chlorination Report, Arthur's Pass and Upper Selwyn Huts (Asset Manager Water Services)	13 May 2020	Report from staff to provide an update	12 August 2020

Glentunnel drainage	Draft Annual Plan deliberations 2 June 2020	Report from staff with possible solutions (as part of the Water Services Monthly Update)	9 September 2020
Arthur's Pass stormwater (from DAP Submissions)	Draft Annual Plan deliberations 2 June 2020	Staff to review and report back to Council on Arthur's Pass Stormwater issues (as part of the Water Services Monthly Update)	9 September 2020
Assumptions and Uncertainties for the 2021 – 2031 Long Term Plan and Activity Management Plans	22 July 2020	Staff will report back in three months and assist report readers with the use of colour-coded (or marked) changes and indication as to whether the risks are going up or down.	28 October 2020
Sections on Millpond Lane	22 July 2020	Staff to bring a report to a future Council meeting on options for Sections #6 and #7 on Millpond Lane, Lincoln	28 October 2020

REPORTS

1. Mayor

Mayor's Report

Mayor Broughton provided an update on his attendance at the recent LGNZ Rural and Provincial Meeting in Wellington. This was the first meeting of the Rural and Provincial Group since the end of the COVID lockdown. The meeting was also attended by Council's Chief Executive and Deputy Mayor (Councillor Lyall).

Mayor Broughton noted that the focus of the meeting was on COVID-19 recovery and three water discussions. There was also an introduction from the outgoing LGNZ president who is standing down at the AGM next month along with an address from the outgoing Chief Executive of LGNZ.

Councillor Lyall also spoke to the Rural and Provincial meeting providing the key highlights that he took away from the meeting. He also spoke about post COVID-19 impacts on the work being undertaken in libraries by staff who are dealing with the community fall out of COVID-19.

Mayor Broughton noted the three water discussion dominated the meeting, including a discussion on Councils opting into the DIA Memorandum of Understanding. Mayor Broughton stated that the government is providing \$750m into local government funding as part of Tranche 1. There is a Three Waters Roadshow being conducted next week with a lot of Councils due to attend. It was stated that more in-depth discussions and decisions will be required as part of Tranche 2 and Tranche 3.

The Chief Executive spoke to the Tranche 1 funding which is a grant, rather than a loan. It can be used for both opex and capex work.

Mayor Broughton referred to a further Zone 5 water meeting on 31 July that he is chairing.

Moved – Mayor Broughton / **Seconded** – Councillor Lyall

'That Council receives the Mayor's Report, for information.'

CARRIED

2. Chief Executive

Chief Executive's Report

The Chief Executive spoke to the highlights of his report including the Rata Application staff wish to lodge for the Indoor Courts.

A brief discussion was held regarding the number of buildings consents which is increasing despite the impacts of COVID. He noted that as a result, building inspections numbers are also increasing.

Councillor Miller noted the new dog park in Darfield stating that people are increasingly looking for facilities put take their dogs – this is a growing wish. He suggested that perhaps Council could encourage some new developments to include dog parks rather than play equipment.

Councillor Miller queried the delegation of \$10,000 to the new Health, Safety and Wellington Manager as it seemed out of step with similar roles. The Chief Executive spoke to the likely expenditure requirements for this role.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

‘That Council:

- a) receives the Chief Executive’s report for information;*
- b) approves an application to the Rata Foundation for a grant of \$200,000 to support the purchase of sports equipment required to make the new Indoor Court facility at Foster Park in Rolleston operational; and*
- c) adopts the recommended changes to the Delegations Manual including the removal of ‘Jesse Burgess’.*

CARRIED

3. Management Accountant

Financial Report to 31 May 2020

Councillor Alexander questioned page 71 regarding over-budgeted payments to suppliers. Following discussions with staff, he is now comfortable with the amount, but stated it would be helpful if there was a notation as to why this was so far away from budget.

The Chief Executive noted that in conversations he has held with the Chair of the Audit and Risk Subcommittee (Councillor Lemon), that they we are looking to review the format of the Financial Report, particularly to include exception reporting and non-financial drivers. Whilst the content of the report has been very good, it is acknowledged that it is now time to move to the next step.

Councillor Lemon noted that the intention for the current financial year is to review these reports and adjust the format and content slightly to reflect the changing focus of the Audit and Risk Subcommittee. He questioned if staff could somehow capture the comments from the Audit and Risk Subcommittee following its review of the financials into the report which then is placed on the Council agenda.

Mayor Broughton noted that Council’s new independent member of the Audit and Risk Subcommittee attended her first meeting recently. He noted she has already had value-added discussions with the Subcommittee and key staff to further understand how Council operates.

Councillor Alexander noted that consent processing is out to almost 18 days in the processing of consents and asked staff how they managing this challenge due to record numbers.

To this, the Environmental and Regulatory Services Manager noted that this is being managed through the use of contractors as well as assistance from Christchurch City Council building inspectors to assist with workload gaps. He also noted that consultants are also busy, and that the South Islands Councils - apart from Queenstown - are holding pre-COVID numbers.

The Environmental and Regulatory Services Manager stated that he is reluctant to take on any new staff at this time due to financial restrictions. He stated that the predicted post-COVID 19 drop of 30% for consent numbers noted during the Draft Annual Plan process is actually closer to 5%.

Moved – Councillor Lemon / **Seconded** – Councillor Epiha

‘That Council receives the financial report for the period ending 31 May 2020 for information.’

CARRIED

4. Accounting Manager and Group Manager Infrastructure

Assumptions and Uncertainties for the 2021 – 2031 Long Term Plan and Activity Management Plans

The Accounting Manager and Group Manager Infrastructure spoke to report which provides the key high level assumptions which underpin the development of the 2021-2031 Long Term Plan, 30 year infrastructure strategy and Activity Management Plans.

Mayor Broughton asked the staff that if Council agree to the set of assumptions today, what this would lock Council into. Staff said that assumptions can be tweaked as more information comes to light, but adoption today gives staff a go ahead to proceed. The Chief Executive noted there will be fluidity throughout the process, but today's resolution gives staff the base to start their discussions.

Councillor Hasson stated that she did not think land drainage is coming up as part of three waters and if not, this restructuring needs to be considered within the context of this particular process. The Group Manager Infrastructure noted that Councillor Hasson is correct that land drainage does not fall under three waters, which only focuses on water, wastewater and stormwater. He stated that there are a number of issues staff are talking to Environment Canterbury about including land drainage, water races, water engineering etc.

Mayor Broughton reiterated that water races will be a considerable focus of the 2021 – 2031 Long Term Plan. The Chief Executive further commented that a lot of these issues will be discussed with Environment Canterbury at the upcoming Governance meeting.

Councillor Alexander referred to different modes of transportation, funding and transportation / roading programmes. He noted reliance on external project planning which will lead to through to an impact on rates. Staff spoke to Councillor Alexander's comments noting he is correct. Councillor Alexander further stated that whilst risks cannot be managed, they should at least be acknowledged.

Mayor Broughton referenced page 126 referring to the proposed water reforms and the current water assumptions not being amalgamated. He said this seems far less likely and asked how flexible it is to adjust these assumptions. Staff noted that water reform changes continued to be announced, even since the writing to today's report. There is agreement for the need to be flexible enough to work through any changes which occur on the way through. It is inevitable that there will need to be amendments to the Long Term Plans arising from the three waters reform.

It was agreed that staff will report back in three months and assist report readers with the use of colour-coded (or marked) changes and indication as to whether the risks are going up or down.

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council notes the list of significant assumptions and uncertainties proposed for the purpose of informing the Activity Management Plans 2021-2031 development; and

The Significant assumptions and uncertainties listed are amended only where:

- a) There were suggested amendments by Councillors during the 22 July 2020 Council meeting;
- b) *Required by a change in legislation; or*
- c) *Approved by the Group Manager Infrastructure or Project Manager Long Term Plan.'*

CARRIED

5. Group Manager Community Services and Facilities

Proposed Closure of Halkett Community Pool

Staff spoke to the history of this report citing it is the third meeting or workshop this report has been provided to for discussion and feedback. Staff spoke to the background to the activity and risks associated with the facility, noting to a letter which was sent to the Pool Committee regarding the water quality issues experienced.

Staff indicated that they are comfortable with the direction that the Committees of both the Killinchy and Leeston Pool committees have taken in order to improve the running of their facilities.

Councillor Miller referred to the received the letter from the Chairman of the Pool Committee noting that Councillors needed feedback as to staff's response to assist with decision making. The Group Manager Community Services and Facilities confirmed that staff had written back to the Committee, refuting the information set out in the Committee's letter. Staff noted that the recommendations for fixing the pool issues were issued early in October 2019, but had not been addressed by the Committee.

Councillor Miller spoke to the history of the pool for the benefit of the newer Councillors.

Councillor Lemon stated it would be remiss of Councillors not to listen to the health and safety implications being set out by staff. He noted that whilst he is not comfortable about any closure, Council has to have to meet the requirements of the pool water testing and health and safety regulations. Councillor Lemon further stated that other smaller committees within the district have managed to do this, but not Halkett.

Moved – Councillor Lemon / **Seconded** – Councillor McInnes

- a) *'That the Halkett Community Pool be closed for the 2020/2021 season due to health and safety and operational concerns*
- b) *'That the long term closure and demolition of Halkett Community Pool be part of Long Term Plan consultation process.'*

CARRIED

6. Regulatory Manager and Team Leader Compliance

E-scooter Trial and Future Permits

Staff spoke to the background to the trial stating that due to the lockdown, the trial has been allowed to run longer than originally granted. Staff confirmed that both companies had requested a reduction in the number of scooters due to the COVID-19 lockdown.

A total of 22,000 trips were taken with only a handful of complaints received by Council all of which were dealt with quickly.

Mayor Broughton noted it was pleasing to see high usage during the trial and that it is appropriate for staff to manage this process going forward. He then referred to the end-of-life for scooters asking what happens to them when they are no longer suitable for use. Staff noted this was a good question, and this will be considered in discussion this with the companies.

Councillor Miller noted his concern around safety as asked if there was any data collected regarding injuries. Whilst this had not been collected, staff indicated they should be able to look at this going forward.

Councillor McInnes referred to the earlier statement round the low number of complaints, and said that this may not be the real number, as there were several issues she had noted with shared pathways. She agreed with the lower use during lockdown stating she hadn't haven't seen a Lime scooter since March.

Councillor Epiha referred to the use of geo-fencing, and could the use of scooters be extended to smaller communities. Staff stated that this is always a possibility and if the companies come back to Council in the future around this, staff will assess suitability under the Bylaw.

Councillor Miller noted the annual fee being charged, and asked if Council is proposing to put this into a pot or ring-fence it for alternative transport methodologies. Councillor Alexander noted that he would support the revenue being put into footpath budget. Mayor Broughton stated that this is something which Council could consider.

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

'That Council resolve to grant an annual permit to both Lime and Lava (e-scooter providers) following the completion of the trial period and allow any future permits to be managed by staff under the Public Places Bylaw provisions.'

CARRIED

7. Acquisitions Disposals and Leasing Manager and Asset Manager Transportation Electric Vehicle Charging Station Site Licencing

Staff referred to the work undertaken including the consultation process. Council have undergone a co-ordinated approach with Orion and ChargeNet, including the bundling of licencing agreements. Staff confirmed there would be no costs to Council.

Staff referred to the proposed Leeston site for the EV charging station, noting that whilst it is a good site, the building located next to it may not be there long-term so the programme may need to be adjusted.

Council is not charging a licence fee for the first five years to either ChargeNet or Orion based on the companies providing a public good service. It is noted that there is also a high capital cost for installation of about \$70,000 (for a high-capacity site) which the companies will need to pay.

Staff referred to a tight provision within the agreement if Council needs the units to be moved on where two months' notice would be given for the unit to be removed. Staff feel that the agreement has struck a good balance between achieving a public good and serving Councils' best interests.

It was noted that there is a provision set out a framework for further EV sites to be added under the delegation of the Group Manager Property.

Mayor Broughton referred to this as being a good outcome for the district and is part of the journey. He noted issues with timing, and could decisions be turned around quicker in the future by providing delegations to the Group Manager Property. Staff confirmed that this is the case.

Councillor Lemon stated that all bases seemed to be well covered and that he looks forward to these units being installed. He passed his congratulations onto the parties involved.

Councillor McInnes concurred and said that this will enable people with electric vehicles to be able to travel further around the district now.

Councillor Alexander stated that he was happy with the staff response regarding administration. He stated this is was positive news and hoped that while people are

waiting the 30-minutes to charge their cars, that they will make use of the local businesses surrounding the charging units.

Moved – Councillor Gallagher / **Seconded** – Councillor Hasson

‘That Council

- a) Supports the collaborative project for the location of electric vehicle charging stations between Selwyn District Council, Orion and ChargeNet on Council owned, controlled and leased land across the Selwyn District;*
- b) Approves the form of the proposed Licence Agreements between Council, Orion and ChargeNet as detailed in Schedule 1 of this report*
- c) Approves the installation of electric vehicle charging stations at proposed locations in Springfield, Castle Hill, Arthurs Pass, Dunsandel, Lincoln and Leeston as detailed in Schedule 2 of this report.*
- d) Approves that the Group Manager Property is delegated the authority to approve on behalf of Council the addition of further electric vehicle sites as considered appropriate under the Licencing Agreements established by the recommendations of this report’*

CARRIED

8. Solid Waste Manager

Solid Waste Monthly Update

The report was taken as read. Councillor Miller referred to the increase in the waste levy which will see costs passed on.

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council receives the report “Solid Waste Monthly Update” for information.’

CARRIED

9. Asset Manager Transportation and Team Leader Transportation

Transportation Monthly Update

The Asset Manager Transportation and Transport Asset Planner spoke to the key points in the report. It was noted that the GPS on transport will be going to the NZTA Board very soon. It was also noted that the GCP is providing an update to Councillors on 5 August at the request of the Chief Executive Advisory Group (CEAG).

Staff also spoke to the strategic transport projects as set out in the report further noting that NZTA is coming to speak to a Council workshop on 5 August with regards to the Rolleston / SH1 Corridor improvements.

With regards to the LED streetlight programme staff confirmed that 76% of the renewals programme is complete with approximately 3,500 lights installed meaning about 800 yet to be installed. The remaining lights are in stock, and awaiting contractor installation. Staff noted they were not entirely happy with the rate of installation, but have reminded contractors of the requirements.

Council's Transport Asset Planner spoke to the RCA report contained within the agenda and noted this is the first time this particular report has been issued. She then spoke to the encompassing set of measures contained within the report.

Mayor Broughton confirmed that this is the first time Council has seen this report, but it gives us a good baseline. He noted that the data quality needs improving. Staff spoke to this noting that not all new assets (such as street lights, footpath upgrades etc) had been loaded into the system.

A conversation was held around whether NZTA was not releasing funding as it appears Council is underspending. Mayor Broughton asked how we use these figures to shape the Long Term Plan correctly. Staff noted that it appears Selwyn is in the wrong peer group – being in rural rather than provincial (recognising the district's urban/rural split). Staff confirm they have request that the REG group alter the district's peer group to more accurately reflect its position.

Councillor Hasson asked if the funding of flyover had been agreed to and is there an indication of timeline for the build project. Staff noted they have been pushing hard for NZTA to come up with the communications plan, but they wish to present the preferred plan to Council first and then go public. This will take place at the Council workshop on the 5th of August.

Councillor Alexander stated that the Selwyn population cited in the RCA report is wrong. Staff clarified the reasons behind the figure provided.

Councillor Miller stated that from his perspective, if you are a cyclist, it isn't looking very good as serious injuries are spiking significantly. He stated that maybe the focus should be on the outcomes rather than the dollars. He further commented that he commends staff for trying to make efficiencies, but that we need to make sure the outcomes are correct. To this, staff noted that this is the first time Council is seeing these graphs and the trend lines are very short, and that the data is also in comparison with Council's peer groups.

Further comments were made on the report and the data held within. There were also comments made on NZTA funding being an issue namely, efficiency in spend leading to less funding. Staff noted this as being an interesting dilemma for them to work through.

Moved – Councillor Alexander / **Seconded** – Councillor Miller

'That the Council receives the report "Transportation Monthly Update" for information.'

CARRIED

10. Manager Open Space and Strategy

Minor Amendment to the Parks and Reserves Bylaw 2009

Councillor Hasson asked for clarity on where the Bylaw sits under the Reserves Management Act as it relates to management and ownership of reserves. The Manager Open Space and Strategy replied that the status of the land has nothing to do with the Bylaw itself.

Councillor Hasson then asked if there are any reserves still run by the Department of Conservation which are not covered by this Bylaw to which the Manager Open Space and Strategy stated that all reserves managed /vested in Council are covered by this Bylaw. He then noted that there may be other DOC reserves in the district, but all Council managed ones are covered.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

‘That Council:

- a) Resolve, pursuant to s.156 (1) (b) of the Local Government Act 2002, to amend the Parks Reserves Bylaw 2009 to read in the sub-heading as follows:*

‘This Bylaw is made under the Local Government Act 2002’

- b) Rescind part (d) of the resolution made by Council at its meeting of 13 February 2019 pertaining to the approval and making of the Parks and Reserves Bylaw 2009 that read:*

‘(d) Provide a copy of the Parks and Reserves Bylaw 2009 to the Minister of Conservation for approval under section 108 of the Reserves Act 1977’

- c) Resolve, pursuant to s.157 (1) of the Local Government Act 2002, to give public notice of the making of the bylaw subject to the adoption of part a) of the recommendation above.’*

CARRIED

11. Group Manager Infrastructure

Te Waihora Co-Governance Agreement

The Group Manager Infrastructure referred to a briefing session held earlier in July where Councillors discussed the Agreement which resulted in a good robust discussion.

The five parties involved in the Agreement are all looking at this agreement and are tasked to come back to the Co-Governors with any potential amendments. Any agreed amendments will need to come back to Councils for ratification ahead of December 2020 Co-Governors meetings. Selwyn District Council is ahead of most other parties with all parties looking to get together in early August to go through and discuss any final amendments from their respective organisations/agencies.

Staff noted that one of the issues that the Co-Governors are on working is achieving additional funding with an anticipated cost of \$100m to make significant improvements around the lake. No parties have funds for this work. The Co-Governors are working

collegially to assess government funding, or through private philanthropic funding – which has taken a big hit due to COVID 19. Work will be undertaken to refresh where funding streams may come from.

Mayor Broughton thanked staff for their work with joint partners to change this Agreement. He stated it is good to see the work of the Co-Governors being more public and open. He is pleased to see that the new document removes a lot of confusion around Schedule 2. Mayor Broughton also confirmed that Council contribution of any dollars will be part of the 2021-2031 Long Term Plan.

Councillor Miller stated that he is not in favour of having briefings where robust discussions are held in a public excluded environment, and then it comes back to Council, so it does not reflect the conversation held at the briefing. He then noted that the Agreement does not trigger the Significance policy – but cannot see how it is not significant to our ratepayers.

Councillor Miller referred to the report again and asked how there could not be any Maori implications. He then made further comments about a range of matters in this document which he said were very loose and non-specific. Councillor Miller stated that - as a group – Council is just rubber-stamping the fluidity in the agreement and how it should work.

Councillor Miller then said that personally he is behind the proposal for restoration of Te Waihora, but he is not sure this document is a good way to go about it, and that he did not think that Council could sign up to this as the present. He noted the legal advice said referred to the Agreement as being open to interpretation. He stated that he would encourage Councillors to give it further thought before they rubber stamp it.

Staff provided comment regarding Maori Implications referring to Section 7A which set out that the Rūnanga had been involved in the whole process. Staff further commented that it is up to each party to sit down with Te Rūnanga o Ngāi Tahu and decide if they want to share any responsibilities.

The Group Manager Infrastructure stated that all parties have the same view of focusing on the lake and that this Agreement gives the Co Governors the ability to do this – which they are actively doing. He stated that the parties do have a strategy, action plan, and funding plan and are doing a lot of work as well as working with the zone committee who they have a statutory responsibility to. The Group Manager Infrastructure commented that there is quite a lot of work to be done around the transactional costs, but this will be done, and that by simplifying the Co-Governors Agreement, this is reducing some transactional costs.

Councillor Alexander said that Council is not rubber-stamping the Agreement as Councillors covered a lot of issues at the workshop. He said that the only change he would recommend is in 3.3 where he suggested the addition of the words '*as specified in section 5.1*' as this ties it down. He agrees the Co-Governors want to work collaboratively to enhance and protect the Lake. Mayor Broughton indicated his support for this change.

Councillor Hasson thanked staff for noting this is a voluntary agreement, but could not see this mentioned in the document, stating that this is very important. The Chief Executive confirmed that by adopting this Council is agreeing to commence a voluntary agreement. Mayor Broughton agreed that it should be noted in the preamble, that membership is voluntarily to clarify this position.

Councillor Hasson stated that she supports the Co-Governors but is conscious that anyone participating in this agreement should give proper due diligence and be fair and reasonable to land owners in the process. She noted that this is affecting a lot of people's livelihoods. Councillor Hasson stated that the timeframes need to be considered and that the parties really need to make sure they understand what is in the document and that it does hinder or uphold, or be awkward to any of the stakeholders involved.

Councillor Lemon said this is a much improved document from the one received a few months back however he does still not have the real assurance that he would like around Council not being tied into outcomes by other parties that can't be foreseen at present including not being tied into ratepayer expenditure. He would like further assurance that this is not the case. The Group Manager Infrastructure noted that the Co-Governors operate in a collegial way and that all voices are heard, particularly where constituents and ratepayers views are concerned. He stated that he did not believe the Agreement obligates Council to do anything other than having an open and honest agreement.

Mayor Broughton stated that the Co-Governors Agreement is an agreement to be at the table and have the conversations and because it is a voluntary agreement, we can opt out at any time. He said to expect more reviews as three waters changes roll out. Mayor Broughton stated that he sees this Agreement as inherently important to the district's communities.

The Chief Executive noted that any cost of these actions would need to go through Council's annual planning processes. Councillor Lemon asked if Council is still bound by the actions within the Agreement to which Mayor Broughton noted that anything will need to go through Council's annual planning process as agreed by Council and stated by the Chief Executive.

Councillor Lemon clarified that, therefore that Council retains its statutory powers to operate and work for the community as per the obligations under the Local Government 2002.

Councillor McInnes stated that the Agreement is more along the lines of being a fairer and better-worded version of previous versions Agreements. Mayor Broughton agreed that it is a positive Agreement and treats all parties as individual members.

Councillor Miller sought a point of order regarding the Significance Policy to which the Chief Executive confirmed that this Agreement does not trigger the Policy, but that the Significance Policy will be up for view as part of the Long Term Plan should this Agreement wish to be included in it. Councillor Miller referred to the \$100m figure spoken about regarding restoration of Te Waihora and said he could see Environment Canterbury targeting Council for this.

Moved – Councillor Lyall / **Seconded** – Councillor Hasson

'That the Council:

a) Receive the report;

b) Endorse the restructure of the co-governance agreement in principle; and

- c) *Provide details of any amendments they would like to be considered in formalising the final agreement.'*

CARRIED
Councillor Miller voted against

12. Team Leader Transportation

Update Schedule Four of the Traffic and Parking Bylaw 2009

The Team Leader Transportation spoke to the main points in his report.

Councillor Alexander stated that Council does not enforce the Bylaw and until this is done, it is meaningless. He said that Council has to move beyond education to enforcement.

Councillor Bland concurred with Councillor Alexander's comments stating that Council does not enforce its own bylaws. He stated that the Police department is the authority to enforce any enactment.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

'That Council approves an amendment to Schedule Four of the Traffic and Parking Bylaw 2009 to include a 30 minute parking restriction on the east both sides of Tennyson Street, Rolleston, between RP 647 and RP ~~669~~ 670.'

CARRIED

Moved Councillor Alexander / **Seconded** Councillor Lyall

'That the Council meeting move past the two-hour mark and continue without a break.'

CARRIED

13. Group Manager Property

Property Transaction Update – 30 June 2020

Insurance issues – the Group Manager Property spoke to the pivot insurance matters at the Raeburn and Hororata farms and is clarifying the lodging of policies.

Selwyn Aquatic Centre – the Group Manager Property stated that staff are working on shortening the programme and that it may be possible to pull 3-4 months out of the programme

Te Ara Ātea – it was confirmed that the project is proceeding to the programme. The Tennyson Street footpath the front of the building will need to be closed to pedestrians during the installation of the building façade.

Foster Park Indoor Courts – as per the report.

Foster Park Dynes Road Car Park – staff confirmed that work is almost completed. It was noted that the Rugby Clubrooms relocation project has been challenging for parties and that Council is endeavouring to see what compensation can be sought from the contractor with staff referring to the reasons for the delays.

Brookside Road – as per the report.

Responsible camping update – staff noted that they are coming to the end of the funding projects with last few toilets being upgraded. There is two months to go until the required completion date of the projects. Councillor Miller spoke to Coes Ford water asking if staff are able to respond quickly to any flooding issues. The Group Manager Property referred to the procedures in place for this type of issue, but did caution that sometimes the water can move quickly. He noted that good lessons have been learned previously. Staff then confirmed an alternative campsite for winter months exists at Lakeside.

Camping activities on Council Land - as per the report.

Surplus Crown land project – as per the report.

Leeston library / medical centre – staff noted that a project planning meeting is being next week.

Hororata Community Centre – there has been significant community interest in consultation to date with a number public meetings planned. It is anticipated that there will be quite a lot of feedback received by closing date for submissions. Councillor Gallagher referred to the public meetings and asked if they been advertised so people can have their say. Staff responded.

Earthquake Prone Buildings – as per the report.

West Melton Community Park – as per the report.

Reids Pit – staff referred to the updated timeline at the end of the report.

Prebbleton Domain Pump track – as per the report.

Prebbleton Intersection upgrades / land acquisitions – staff confirmed that good progress is being made but has been challenging for both landowners and staff.

Sales of Residential Sections – the Group Manager Property spoke to this as having being a matter of interest to the Community Committee for some time. He noted he understands the passion of the Committee to hold this space, however there has been a lot of connections installed which have lifted the Liffey's amenity value. He said that arguably, there is more than enough space around the Liffey already. He then referred to the letter attached to the agenda from the Lincoln Community Committee.

Councillor Miller said as the Local Councillor he has been lobbied on many occasions by the Committee. He noted that the letter reflects the view of the community – which is that the land is seen as valuable to the committee and community. They are concerned about the opportunity cost of losing the land. And would like to retain a large part of this land.

Councillor Lyall echoed Councillor Miller's comments and that he has been lobbied a lot on this matter as well. He said that the Community see the old Lincoln Country Club site as a piece of Lincoln history and that they have a lot of ownership in this space and would like this to continue.

Councillor Lyall reminded the meeting that the Township has a growth lid of 14,500 and, the opportunity to keep this piece of land will be lost when it is swallowed up in houses. He would like to see the balance sold off, but for Council to retain two lots. He would like to see the Committee's suggestion put forward to hold back the lots. Councillor Lyall said that the walkway and bridge is fantastic, but once the land is sold off and developed, it is gone forever.

Councillor Hasson supported the previous comments and supports the retaining Lot 7 in ownership. She said it is an idyllic spot and is a gem for Lincoln and an asset for Selwyn. She also noted the importance of the L1 which goes through there. She asked Councillors to listen to the community committee. She also referred to the need to consider biodiversity.

Councillor Alexander stated that the Lincoln Community Committee had railroaded the Local Councillors. He stated that this land was purchased with district wide funds and as such needs to be returned to the district wide fund. He does not buy the biodiversity argument. Councillor Alexander said that the development of walkways along the Liffey has been extensive and is much better than that provided in other communities. He said he would accept Council asking for a further staff report about reserves in the Lincoln area noting a significant reserve on Birches Road which is being developed. Councillor Alexander then commented that Councillors are district Councillors not Ward Councillors.

Councillor Bland stated that in his last term, he had a lot to do with arts and culture, but the entire district that he represents is very keen to retain this area for Selwyn. He said that it is a beautiful spot, has a lot of history and that Council should look at some way of retaining it.

Councillor Lemon said it is the job of the local ward Councillor to represent their community. He then referred to the need to have a real discussion about Council's investment portfolio and the benefits of these sales. He said that until once Council we land on agreement on its investment strategy, it can discuss individual parcels of land.

Councillor McInnes commented that in terms of district wide discussion, there are very few townships which have a river running through them stating that she would always pick a reserve over a house.

Councillor Reid commented that once the land is sold, then it is gone and there are clear views around the table that we should have a better look at this – which she supports. She suggested that Councillors and staff visit the site if they had not already done so.

Mayor Broughton stated that Councils needs to understand the situation better before a decision is made to sell stating there appears to be far less support for selling at this point.

The Group Manager Property stated that the key point to note is that Sections 1-6 have been zoned residential living for many years. The Committee is looking for some

options around section #6 and that if the building is no longer being used, it could be retained for reserve space. Staff noted that section #7 would more be sensible as a reserve space. Staff noted that there may need to be some time spent thinking about sections 6/7 but that Council should be maximising the best value out of its land.

The Chief Executive referred to strategic assets that Council could look to include these sections onto the list.

Councillor Lyall concurred with the comments made by the Group Manager Property. It is clear that the Community Committee has spoken. He stated that the pragmatic way forward would be to market sections #1-5 and hold back Sections #6-7 to give Council time to plan for the future.

Councillor Lemon confirmed that he had not expressed an opinion on whether should sell the land or not, but rather that it should be not be doing this in isolation again noting the need for an investment strategy. He said the discussion is around why Council bought the land, and where the funds should go. Councillor Lemon stated that he is not an advocate either way for a sale, but did not want to put the cart before the horse.

Councillor Alexander stated that if Council had spent money putting the infrastructure in the ground then decided to retain sections 6-7 then money has been wasted. He noted the need to minimise rate increases, so to not sell the sections will result in less ability to offset future rates increase. He said he is personally happy to sell sections #1-6 and retain #7 for community purposes in perpetuity.

The Group Manager Property stated that staff can report back on a metric regarding the open space in Lincoln. He stated that there is no physical infrastructure in the ground at present. He concurred with Councillor Reid's comments to visit the site.

The resolution for the report is amended to reflect the agreed way forward.

Installation of Solar Panels – staff referred to this being more of an investment decision as to whether to proceed any further, but that in terms of an investment, it is unlikely to stack up. It was noted that if Council was to invest in solar, then they should widen their thinking. Comments were also made about if the consideration was around sustainability and environmental considerations, then this is a different discussion.

Staff also noted that the impact of electricity prices due to the closure of the Tiwai Point Aluminium smelter is unknown, and it may be best to sit back and wait to see where the market goes.

Councillor Lemon suggested that this could be part of the wider discussion on investment, and that Council did not have own the infrastructure.

Councillor Miller stated that Council has a solid partner in Orion who has an interest in this sphere. He would like to see us contact Council's Orion director and see if Council may be able to collaborate on something like this – providing some exemplars out in the community.

Councillor Reid referred to the need to look at Council's carbon footprint, and perhaps this could be looked at for new builds. She did note that staff make a good point regarding the electricity market.

Councillor Alexander suggested that solar design could be built into the Rolleston Town Centre, but that Council needs to ensure that they look at the whole lifecycle before utilising this technology.

Moved – Councillor Lyall / **Seconded** – Councillor Hasson

'That Council

- (a) receives the update report on property projects as at 30 June 2020 for information; and*
- (b) agrees to staff confirming the development, marketing and sale of sections #1, #2, #3, #4 and #5 located on Millpond Lane; and*
- (c) agrees that sections #6 and #7 located on Millpond Lane are to be held and will be subject to a future report by staff to enable further discussion to be undertaken.*

CARRIED

GENERAL BUSINESS

14. Register Of Documents Signed and Sealed

Mayor Broughton noted a conflict for Councillor Lemon who is a member of the Ellesmere Lions Club. Councillor Lemon sat back from the table.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved:

1	Name of other party	Roger John Parsons
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 1589 Hororata Road - 17 hectares

2	Name of other party	Roger John Parsons & Gayleen Maree Parsons
	Transaction type	Deed of Licence
	Transaction description	Lot 3 DP22684 corner Scotts & Thwaites Roads, Hororata - 1.8095 hectares

3	Name of other party	Ellesmere Lions Club
	Transaction type	Deed of Licence
	Transaction description	Reserve 962 corner Rakaia Selwyn and Leeston Dunsandel Roads - 2.0234 hectares

4	Name of other party	Bruce Charles Jessep
	Transaction type	Deed of Licence
	Transaction description	Reserve 3537 corner Englishs and McDonald Roads 2.0234 hectares

5	Name of other party	Offaly Farms Limited
	Transaction type	Deed of Licence
	Transaction description	Reserve 969 - Tramway Road, Sheffield 2.0234 hectares

6	Name of other party	Highbury Farm Limited
	Transaction type	Deed of Licence
	Transaction description	Reserve 2309 Sharlands Road, Hororata 2.0234 hectares

7	Name of other party	Courtenay A&P Association
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 2358 Hoskyns Road, Kirwee 2.15 hectares

8	Name of other party	Carol Marcia Gurney
	Transaction type	Deed of Licence
	Transaction description	Hororata Hall Library Room

9	Name of other party	Central Plains Water (CPW Scheme)
	Transaction type	Easement Instrument – Right to convey water
	Transaction description	Gravel Reserve 1556 Coaltrack Road and Beattys Road

10	Name of other party	Selwyn District Council
	Transaction type	Bylaw
	Transaction description	Stock Droving Bylaw 2008

11	Name of other party	John and Alison Gray Family Trust
	Transaction type	Deed of Licence
	Transaction description	Reserve 966 977 Old West Coast Road and Tramway Road - 4.0469 hectares

Councillor Lemon returned to the table.

DISCUSSION OF PUBLIC FORUM

No public forum.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Epiha / **Seconded** – Councillor Bland

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date report can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Acquisition of Land			<i>At the discretion of the Group Manager Property</i>
3.	S17a Review			<i>Upon resolution</i>
4.	NZDF Development and Waste Agreement			<i>Upon signing of the partnership agreement</i>
5.	Property Transactions Update			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3, 4, 5	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3, 4, 5	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.’*

CARRIED

The public meeting ended at 3.43pm for a brief break before moving into Public Excluded at 4.10pm.

The meeting resumed in open meeting at 5.05pm.

Release of Resolution from Public Excluded

Service Delivery Manager Infrastructure

Review of the delivery of Road Maintenance and Renewal Services under Section 17(a) of the Local Government Act 2002

Moved – Councillor Alexander / **Seconded** – Councillor Lyall

'That Council,

- (a) *Receives and endorses the review of the Delivery of Road Maintenance and Renewal Services under Section 17(a) of the Local Government Act 2002.*

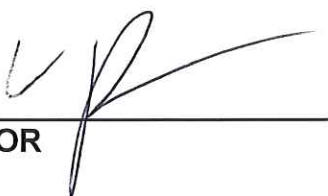
And,

- (b) *That the resolution approved by Council moves to Public'*

CARRIED

The meeting closed at 5.07pm

DATED this 12 day of August 2020



MAYOR