

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON WEDNESDAY 24 FEBRUARY 2021 COMMENCING AT 1PM**

**PRESENT**

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), M Washington (Group Manager Infrastructure), D Marshall (Group Manager Property), G Morgan (Service Delivery Manager, Infrastructure), A Mazey (Asset Manager Transportation), M Chamberlain (Team Leader Transportation), R Allen (Acquisitions, Disposals and Leasing Manager), M England (Asset Manager Water Services), M Rykers (Manager Open Space and Strategy), R Raymond (Communications Advisor), R Love (Team Leader Strategy and Policy), and S Tully (Mayor's Advisor), Mesdames D Kidd (Group Manager Community Services and Facilities), E McLaren (Water Service Delivery Manager), R Carruthers (Strategy & Policy Planner), and N Smith (Executive Assistant) and Ms T Davel (Governance Coordinator) and Miss T Bain (Tuia Representative)

The meeting was livestreamed.

Councillor Reid opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

None

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

Standard conflicts were applied to this meeting.

## CONFIRMATION OF MINUTES

### 1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 10 February 2021

Councillor Alexander noted one grammatical correction in relation to Item 10 (*Darfield and Kirwee Wastewater – Working Party Update*) to replace the word '*likely*' with '*lightly*'.

**Moved** – Councillor Alexander / **Seconded** – Councillor Epiha

*'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 10 February 2021'*

**CARRIED**

## CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Reduction of speed limits – interim review	Council 24 February 2021	Staff to report back on possible interim review on speed limit reductions	14 April 2021

## REPORTS

### 1. Chief Executive

#### *Chief Executive's Report*

The Chief Executive noted the recent Fitch AA+ rating which was something to be proud of and it reflected the positive growth in the District.

Regarding the Long Term Plan process, the Chief Executive noted the audit field work was just done. The next step in the process was a hot review by the Office of the Auditor General, which takes place over a 24 – 48 hour period. He mentioned relevant dates in the submission period with hearings scheduled for 13 & 14 May. Deliberations will follow in the week thereafter with Council scheduled to adopt the (*draft*) Long Term Plan on 23 June 2021.

The Chief Executive elaborated on the Council staff values developed by the Executive Leadership Team in 2018. He said he was proud of the way staff have been embracing the values with it being displayed through all the offices.

The Selwyn Sports Centre will have a soft opening in April and will boast a high-tech interactive sports wall, the first of its kind in New Zealand.

**Moved** – Councillor Lyall / **Seconded** – Councillor Bland

*'That Council receives the Chief Executive's report for information.'*

**CARRIED**

### 2. Asset Manager Water Services, and Water Service Delivery Manager

#### *Water Services Bill Submission*

The Mayor asked staff to add something around Three Waters to the submission.

Councillor Miller said it needs to be reiterated to ratepayers that Council submits in support of the current status quo. He said Selwyn has a practical, good solution and wants to continue with that. He said a concern was the requirements when you had more than one building on a supply and you are responsible to make sure there was good quality water for all farm works, for example, living in buildings on the property. He was also concerned with advice from the Canterbury District Health Board (CDHB) to chlorinate in the first instance – the question was when – now or a later date.

Staff said Council's submission requests a time for applying for exemption as it seems counterproductive and not cost effective to chlorinate and then having to take it out again a short while later. Councillor Alexander agreed saying he was concerned that Councils are often left as the last man standing, and said if Government wanted to add this to Council responsibilities, the appropriate cash should be made available also.

Councillor Epiha noted the perceived conflict regarding Te Mana o Te Wai with staff noting there was a fine balance between providing and protecting water.

The Mayor said the Canterbury Mayoral Forum (CMF) will also put forward a submission.

**Moved** – Councillor Alexander / **Seconded** – Councillor McInnes

*‘That Council:*

*(a) Approve the draft submission.*

*(b) Delegate the Chief Executive the authority to sign the final submission.*

*(c) Agree to staff making any amendments to fix any typographical, formatting or other minor errors.*

*(d) Approve the Council’s oral submission to the Health Select Committee, to be represented by the Mayor and supported by appropriate staff.’*

**CARRIED**

### **3. Manager Open Space and Strategy** *Reserves Charging Proposal*

The Manager Open Space and Strategy said the report was the culmination of work presented to Council in August of 2020. He said the report contains all the information about existing charges, presents a rationale for going forward and will be included as part of the consultation.

Schools will be incorporated and treated the same as any other sport users. There was a brief discussion about Selwyn user groups viz non-Selwyn user groups and charges, as well as long term leases from e.g. golf clubs, and speciality seasonal rates for specialist services, including hockey, softball and other needing artificial surfaces for their sport.

Councillors agreed the facilities were put in for people to use them and that health and wellbeing should be encouraged. The Mayor thanked staff for the work that went into the report.

**Moved** – Councillor Mugford / **Seconded** – Councillor Reid

*‘That Council:*

*a) Supports the introduction of a fair and consistent charging approach for use and occupation of reserves that can be applied across the network of Council reserves;*

*b) Approves the Reserves Charging Policy that forms the basis for charging for use and occupation of Council reserves;*

- c) *Endorses the draft schedule of fees and charges for reserves for inclusion in the draft 2021-31 Long Term Plan;*
- d) *Seeks and considers feedback from the community on the draft schedule of fees and charges for reserves as part of the 2021-31 Long Term Plan process.'*

**CARRIED**

**4. Team Leader Strategy and Policy**

*Plan Change 67 – Decision on how to consider the Private Plan Change Request received from G W Wilfield Ltd*

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*'That in respect to Plan Change 67 to the Selwyn District Plan lodged by GW Wilfield Ltd, Council resolves to accept the request for notification pursuant to Clause 25 (2)(b) of the Resource Management Act 1991.'*

**CARRIED**

**5. Solid Waste Manager**

*Solid Waste Monthly Update*

Staff pointed to key highlights such as the success of the recycling and decontamination crew currently at work. Improvements to the recycling facilities at Pines Resource Recovery Park were also taking shape.

Staff reassured Council that tagged bins are still continued to be collected. The tag was for information and educational purposes. Councillor Hasson asked what Council's sustainability policy was around disposing of laptops and phones. Staff said they had just started working with the Christchurch City Council on developing a sustainability programme.

There was a question about landfills around Selwyn and whether this posed a risk to the communities around them. Councillor Lemon noted the Audit and Risk Subcommittee had undertaken a review of this issue and will do so again this year.

Staff also assured Councillor Mugford that there was a good uptake of interest between Windwhistle to Coleridge around increasing recycling and although distance was a deterrent, positive dialogue was continuing.

Councillors also thanked staff for the waste days, and the education that happens with their work e.g. tagging of bins.

**Moved** – Councillor Mugford / **Seconded** – Councillor Gallagher

*'That the Council receives the report 'Solid Waste Monthly Update' for information.'*

**CARRIED**

**6. Asset Manager Transportation and Team Leader Transportation**  
*Transportation Monthly Update*

Council's Asset Manager Transportation said that the NZTA was in general supportive of Council's Transport Activity Management Plan. The Regional Transport Committee adopted the Draft Regional Land Transport Programme. It details the strategic direction and key priorities for the region and lists Council's programme eligible for NZTA funding compared to others, including the Rolleston Inter-Connection Improvement. The Mayor said although the draft plan included updates on the District's highways the plan looks very city-heavy and it would be important to make sure the rest of the network was fit for purpose.

There was a discussion about the future possibilities of public transport and development of a transport hub. Councillor Miller said Council had a small window of opportunity of 'no regret' and it was logical with the growth in Rolleston to start discussing how this might be rolled out. The Mayor asked Council to start thinking about this and staff noted Council was fortunate to own land along the line of the flyover, adding that those early conversations needed to start happening now.

Staff also spoke about the continuing challenge of having appropriate funding for road maintenance. They asked Council for direction around dealing with reduction of speed limits around the District before the Bylaw changes. There were a number of requests for consideration and Council agreed it was a good reason to have an interim review, asking for a report back with more information.

There was also mention made of possible warning signs advising people when they go onto shingle roads to slow down due to corrugation issues. Staff said there were only gravel road warning signs, but no signs warning against corrugation. Councillors also asked staff about possible tiered rates for some of the larger logging trucks and staff said it would be hard to implement.

Councillors discussed intersection accidents and calming features, e.g. on Birchs Road from Lincoln coming into Prebbleton. Staff said a roundabout will be installed at the Springs / Hamptons Road intersection. Temporary traffic audit will be included in the next report.

Councillor Epiha said that Selwyn had the most unsealed roads in the region and from a governance perspective it should be discussed again as priority. It also had major health side effects with the dust from unsealed roads.

**Moved** – Councillor Reid / **Seconded** – Councillor Lemon

*'That Council receives the report Transportation Monthly Update for information.'*

**CARRIED**

## **7. Group Manager Property**

*Property Transaction Update – 31 January 2021*

Councillor Miller raised the significant expenditure for work on the SAC when clearly some of the work was unacceptable. Councillor Lyall agreed and queried how it has been allowed to get this far. The Mayor rules that the matter will be discussed further in the public excluded portion of the meeting.

Regarding the green star rating for Te Ara Atea, staff were asked to bring information before Council to clearly show the building has all the necessary components of a green star building. It was agreed that the certification for a green star rating was not worth the cost but that documentation in this regard would be sufficient proof.

Regarding the Selwyn Hut licenses, Councillor Miller reiterated his previous concerns that the last statement hut owners will always make was why Council did not tell them 20 or 30 years ago that they would need to leave. He added that Council was now in the space to state what the future might look like. Staff said that all hut owners received letters on 21 August and 20 November 2020 advising them of the current position with wastewater and licence upgrades/renewals. The 21 August 2020 letter was in form a Question and Answer format with the future licence period being a maximum of 15 years which links to the likely length of a resource consent for wastewater being highlighted.

**Moved** – Councillor Lyall / **Seconded** – Councillor Epiha

*‘That the Commercial Property Transactions Updated report, as at 31 January 2021, be received for information.’*

**CARRIED**

## **GENERAL BUSINESS**

### **RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved** – Councillor Hasson / **Seconded** – Councillor Lyall

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*



General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Property Transactions Update			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

The public meeting ended at 2.46pm for a brief break before moving into Public Excluded at 3.00pm.

The meeting resumed in open meeting at 3.58pm.

The meeting ended at 3.58pm.

DATED this 10 day of March 2021

  
MAYOR