

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS
ON WEDNESDAY 9 SEPTEMBER 2020 COMMENCING AT 1PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, M P Lemon, S G McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), D Marshall (Group Manager Property), S Hill (Group Manager Communication and Customers), T Harris (Group Manager Environmental and Regulatory Services), M Washington (Group Manager Infrastructure), R Allen (Acquisitions, Disposals and Leasing Manager), M England (Asset Manager Water Services), R Raymond (Communications Advisor), M Johnston (Chief Licensing Inspector), B Charlton (Regulatory Manager); Mesdames B White (Acquisitions, Disposals and Leasing Officer), J Nikolaou (Property Projects Manager), E McLaren (Water Services Delivery Manager), N Smith (Executive Assistant) and Ms T Davel (Governance Coordinator)

Several members of the public attended in person and the meeting was also livestreamed.

APOLOGIES

An apology was received from Councillor Lyall.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

‘That the Council receives the apology from Councillor Lyall, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None identified.

CONFLICTS OF INTEREST

Standard conflicts were applied to this meeting, and as follows:

Councillor McInnes in relation to Item 5 '*Bylaw for Keeping animals, Poultry and Bees*'

Councillor Hasson in relation to Items 5 '*Bylaw for Keeping animals, Poultry and Bees*'; and 2 '*Joint District Licensing Committee*'.

PUBLIC FORUM

None

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 26 August 2020

Taken as read and confirmed.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 26 August 2020.'

CARRIED

2. Minutes of an Ordinary meeting of the Audit and Risk Subcommittee held in the Council Chambers on Wednesday 2 September 2020

Taken as read and received.

Moved – Councillor Lemon / **Seconded** – Councillor Reid

'That the Council receives the unconfirmed minutes of the ordinary meeting of the Audit and Risk Subcommittee held on Wednesday 2 September 2020, for information.'

CARRIED

3. Minutes of an Inaugural meeting of the Representation Review Subcommittee held in the Council Chambers on Wednesday 19 August 2020

Taken as read and received.

Moved – Councillor Gallagher / **Seconded** – Councillor Reid

‘That the Council receives the unconfirmed minutes of the inaugural meeting of the Representation Review Subcommittee held on Wednesday 19 August 2020, for information.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Assumptions and Uncertainties for the 2021 – 2031 Long Term Plan and Activity Management Plans	22 July 2020	Staff will report back in three months and assist report readers with the use of colour-coded (or marked) changes and indication as to whether the risks are going up or down.	28 October 2020

REPORTS

1. Mayor

Mayor's Report

The Mayor added to his report a recent Canterbury Mayoral Forum meeting with a focus on progressing water discussions for Councils.

Moved – Mayor Broughton / **Seconded** – Councillor Epiha

'That Council receives the Mayor's report for August 2020, for information.'

CARRIED

2. Joint District Licensing Committee and Chief Licensing Inspector

Monthly Report for period 1 July 2020 to 31 July 2020

Councillor Hasson stepped back from the table for the discussion

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for July 2020.'

CARRIED

Councillor Hasson joined the table again.

3. Chief Executive

Electoral System for 2022 & 2025 Local Government Triennial Elections

It was noted that the process seemed the wrong way around where a voting system is decided before decisions are made on numbers of wards and councillors. The Mayor agreed to raise it with the Minister for Internal Affairs.

Moved – Councillor Alexander / **Seconded** – Councillor Gallagher

'That:

a) The Electoral System for 2022 and 2025 Local Government Elections Report, is received for information; and

b) Council resolves to confirm the continued use of First Past the Post (FPP) for the 2022 and 2025 Local Government Triennial elections.'

CARRIED

4. **Property Projects Manager**

Rolleston Reserve Development Special Consultative Procedure

Staff noted that although there has been engagement for a while now, there has been no formal consultation. Councillor Epiha said in particular that it was encouraging to hear about the good consultation with Taumutu.

Councillor Alexander suggested a hearing panel be appointed at this meeting.

Moved (as amended) – Councillor Bland / **Seconded** – Councillor Reid

‘That the Council

(a) adopts the draft statement of proposal for the Rolleston Reserve Design Consultation for the purposes of undertaking a special consultative procedure under section 83 of the Local Government Act 2020 (as detailed in the draft statement of proposal); and

*(b) **Councillors Reid, McInnes, Gallagher and Epiha be appointed to the hearing panel.***

CARRIED

5. **Group Manager Environmental and Regulatory Services**

Selwyn District Council Bylaw for Keeping Animals, Poultry and Bees 2020

Councillors Hasson and McInnes stepped away from the table.

Council discussed the issue of feral cats at length. The definition of poultry was also discussed again with a disagreement on whether it included small domesticated birds such as budgies.

The Mayor summarised by noting that the report on the table today is a result of what Council asked staff to bring back. He thanked staff for the work they did.

The Mayor said he would write to the Minister of Conservation around the feral cat problem which is especially prevalent in the Malvern area. Councillors Lemon, Mugford and Miller put their names forward for the hearing panel.

Moved (as amended) – Councillor Miller / **Seconded** – Councillor Lemon

‘That the Council resolve:

a) To commence the special consultative procedure for the adoption of the Selwyn District Council Bylaw for Keeping Animals, Poultry and Bees.

*b) To adopt the Statement of Proposal **excluding cats.***

- c) *That the Statement of Proposal be made available for public inspection at all Council Service Centres, Libraries and on the Council's website.*
- d) *That the period within which written submissions on the Bylaw for Keeping Animals, Poultry and Bees may be made be between Monday 5 October 2020 and Friday 6 November 2020.*
- e) *That submissions on the bylaw be heard by a hearing panel comprising of Councillor **Lemon**, Councillor **Mugford** and Councillor **Miller** to be appointed, who shall report to the Council with its recommendations as soon as practicable following the hearing of submissions.'*

CARRIED

Councillors Hasson and McInnes returned to the table.

6. Asset Manager Water Services and Water Service Delivery Manager *Water Services Monthly Update*

Staff went through the report per item.

During the discussion on Wastewater Councillors asked whether the proposed expansion at Pines Recovery will be enough in time to come. Staff would consider going larger and bring back costings to Council. Staff also said they would ensure that routing of the pipes would cause minimal disruption. Councillor Hasson asked about a strategy to be brought to Council where it was clear how growth and sustainability are planned for. She also spoke about septic tanks, consenting process and high fluctuating nitrates.

Councillor Reid said climate change would need to be considered as well as industrial discharges. In response to a question from Councillor Bland around a fall-back position in case of a large earthquake staff said they were working on one.

On the topic of stormwater Councillor Miller noted a concern about drainage and moving maintenance from private to public ownership. He said it might be a dangerous precedent for those people who do not maintain their drains. Staff said they had identified critical drains across the district which, if not maintained, would have a negative impact.

Moved – Councillor Mugford / **Seconded** – Councillor Bland

'That the Council receives the report 'Water Services Monthly Update' for information.'

CARRIED

GENERAL BUSINESS

Register of Documents Signed and Sealed

Moved – Councillor Epiha / **Seconded** – Councillor Gallagher

‘That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.’

1	Name of other party	Charge Net NZ Limited
	Transaction type	Licence to Occupy – Castle Hill and Arthur’s Pass
	Transaction description	Installation and operation of an EV charging machine

2	Name of other party	Central Plains Water Limited
	Transaction type	Easement Instrument
	Transaction description	Construction of main trunk pipeline for Stage 2 of the CPW Irrigation Scheme and for the right to convey water, electricity, telecommunications and computer media

3	Name of other party	Rogers Pilcher Trustee Company Limited
	Transaction type	Licence to Occupy Road Reserve (CPW – small block water access)
	Transaction description	Hoskyns Road/Ansons Road Kirwee

4	Name of other party	Hibell Holdings Ltd
	Transaction type	Licence to Occupy Unformed Legal Road
	Transaction description	Frasers Road and Howards Road, Southbridge

5	Name of other party	Simon Lewis Knibb
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Transfer of Deed of Licence from John M and Jennifer M Coffey to Simon Lewis Knibb following sale of Hut 97 Upper Selwyn Huts

6	Name of other party	Simon L Knibb
	Transaction type	Deed of Licence
	Transaction description	Lot 97 Upper Selwyn Huts

7	Name of other party	ChargeNet NZ Limited
	Transaction type	Licence Agreement for the installation and operation of an electric vehicle charging station
	Transaction description	Springfield Community Centre

8	Name of other party	Heatherlea Limited
	Transaction type	Deed of Licence
	Transaction description	Reserve 4045 Steeles Road, Hororata 2.0234 hectares

CARRIED

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Hasson

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	SICON Director appointment process			<i>Following appointment of a new Director to the Board of SICON Limited</i>
3. (Separately circulated, late report)	Service of Notice pursuant to Section 18 of the Public Works Act			<i>At the time of settlement of the proposed acquisition</i>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2	Protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
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2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting ended at 2.07pm for a brief break before moving into Public Excluded at 2.10pm.

The meeting resumed in open meeting, and ended at 2.25pm.

Councillor Epiha closed the meeting with karakia.

DATED this 23rd day of September 2020



 MAYOR