

**MINUTES OF AN EXECUTIVE COMMITTEE MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD VIA ZOOM  
ON WEDNESDAY 1 APRIL 2020 COMMENCING AT 9AM**

**PRESENT**

Mayor (S T Broughton), Councillors M B Lyall (Deputy Mayor) and M P Lemon

**IN ATTENDANCE**

Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, S G McInnes, G S F Miller, R H Mugford and N C Reid

Messrs. D Ward (Chief Executive), S Hill (Group Manager Communication and Customers), R Raymond (Communication Advisor); Mrs N Smith (Executive Assistant), Ms S Murphy (Communications Assistant) and Ms T Davel (Governance Coordinator)

The Mayor welcomed everyone to the meeting and said that although there were only three voting members of the Executive Committee, any other Councillor is encouraged to participate in the discussions.

**APOLOGIES**

None.

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

## REPORTS

### 1. Mayor

#### *Mayor's (Verbal) Report on Council's pandemic response*

The Mayor said this was an uncertain time for the District and that each individual bubble was going through the same thing in Selwyn and everywhere else.

He said he wanted to do a shout-out for essential services and farms and those in the supply chain continuing to provide food for everyone. He said people needed to be kind to shop owners and those working in essential services. He acknowledged things would get worse before getting better and said he felt for those who have recently lost loved ones without an opportunity to farewell and mourn them in an appropriate manner.

The Mayor spoke about the Selwyn Gets Ready website and said it was a great tool to care for one another, thanking street and area coordinators. He spoke of the Council services continuing to be available. He noted the COVID response group set up which was working well, and said there were two teams rotating every 7 days.

The Mayor met with other Canterbury Mayors and are looking at a Canterbury approach to speed up the economy after the lockdown period. He said there would also be consideration given to the level of rates, not only next year but the years following.

The Mayor read out a statement which will be sent out with the draft Annual Plan consultation document. He said while Council continued to function it needed to keep its communities' needs at the forefront. He told people to stay a safe distance, and stay local.

Councillors Lemon and Lyall both spoke in support of the Mayor's report and the well-worded letter.

**Moved** – Councillor Lyall / **Seconded** – Councillor Lemon

*'That the Council receives the Mayor's (Verbal) Report on Council's pandemic response for information.'*

**CARRIED**

### 2. Chief Executive

#### *Chief Executive's (Verbal) Report on Council's pandemic response*

The Chief Executive said there will be an agenda for next week's full Council meeting before the end of the week. Operationally there are two internal pandemic response groups, rotating every 7 days. They meet twice a day and keep a close watch on current issues. He added having an appropriate Business Continuity Plan made it easy for staff to continue business as usual where possible. He also said staff were experienced in dealing with disasters.

The Chief Executive said the state of emergency had been extended for another 7 days and that the main change in the past 24 hours had been the establishment of an 0800 hotline.

He told Councillors about the freedom campers and that monitoring and liaising with them were regular. He noted the 35 civil defence response teams and said that library staff are currently contacting more than 1500 people over the age of 70 to check up on their welfare and reminding them of the library resources available to them.

The Chief Executive said he receives daily operational reports from contractors and that facilities inspections are continuing to be carried out. In response to a question from Councillor Lyall the Chief Executive said that freedom campers have been encouraged to relocate. He said the Canterbury A&P Showground now provided camper vans and where possible campers will be relocated there. He added that the Civil Defence Controller asked that people treat foreigners the same as they would want their family members treated, were they in another country under these circumstances.

**Moved** – Councillor Lyall / **Seconded** – Councillor Lemon

*‘That the Council receives the Chief Executive’s (Verbal) Report on Council’s pandemic response for information.’*

**CARRIED**

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Lemon / **Seconded** – Councillor Lyall

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Mayor’s Public Excluded Update	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Chief Executive’s Public Excluded Update		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official

Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1,2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1,2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.*

**CARRIED**

The meeting moved into Public Excluded at 9.25am and resumed in open meeting at 9.58am.

The meeting closed at 9.58am

DATED this 8 day of April 2020



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**MAYOR**