

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,  
ON WEDNESDAY 10 APRIL 2019 COMMENCING AT 1.00PM**

**PRESENT**

Mayor S T Broughton (Chair), Councillors M A Alexander, N C Reid, J B Bland, M B Lyall, G S Miller, D Hasson, R H Mugford, J B Morten and C J Watson

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), G Morgan (Service Delivery Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), G Bell (Corporate Services Manager), R Raymond (Communications Advisor); Mesdames D Kidd (Community Relations Manager) and N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

**Media:**

Mr J Leask (Selwyn App)

**Presenters:**

Mr J Pearcy

**APOLOGIES**

Apologies were received for Councillors D P McEvedy and M P Lemon.

Apology for lateness received from Councillor J B Morten.

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That the apologies be received, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None

**CONFLICTS OF INTEREST**

Standing conflicts of interest in respect of SICON Limited, for Councillor Morten.

Standing conflict of interest in respect of the District Licensing Committee, for Councillor Hasson.

## **PUBLIC FORUM**

*Councillor Miller left the meeting at 1.03pm.*

Mr Jack Percy read a statement to Council in relation to speed limits (refer attached). In particular he referred to the Leeston Road between Leeston and Doyleston. He also mentioned the stop sign at the intersection on Manse and Leeston Roads, noting it should be changed to a Give Way sign.

*Councillor Miller returned to the meeting at 1.08pm.*

Mr Percy also raised the cycle / walkway on Ellesmere Junction Road between the Lincoln University and Springston, noting he thought the cycle way should be further away from the road as the speed limit there is 100km/hour.

The Mayor thanked Mr Percy for his presentation and the Chief Executive said he would ask staff for a technical response to the issues raised. He added there will be a report to this effect at the next Council meeting.

As per Councillor Miller's request, the report will include a diagrammatic overview of the Ellesmere Junction Road and footpath.

## **CONFIRMATION OF MINUTES**

1. **Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 13 March 2019**

**Moved** – Councillor Watson / **Seconded** – Councillor Lyall

*'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 13 March 2019, as amended.'*

**CARRIED**

2. **Minutes of the meeting of the Audit and Risk Subcommittee held at the Selwyn District Council, on Wednesday 6 March 2019**

**Moved** – Councillor Miller / **Seconded** – Councillor Watson

*'That the Council receives the unconfirmed minutes of the meeting of the Audit and Risk Subcommittee held on 6 March 2019, for information.'*

**CARRIED**

**3. Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Wednesday 6 March 2019**

Taken and read and received.

**Moved** – Councillor Morten / **Seconded** – Councillor Mugford

*‘That the Council receives the confirmed minutes of the Property Committee meeting held on 6 March 2019, for information.’*

**CARRIED**

**4. Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 27 March 2019**

**Moved** – Councillor Hasson / **Seconded** – Councillor Alexander

*‘That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on 27 March 2019, for information.’*

**CARRIED**

**5. Minutes of the meeting of the Water Race Subcommittee held at the Selwyn District Council, on Wednesday 25 February 2019**

**Moved** – Councillor Reid / **Seconded** – Councillor Watson

*‘That the Council receives the unconfirmed minutes of the Water Race Subcommittee meeting held on 25 February 2019, for information.’*

**CARRIED**

**CURRENT MATTERS REQUIRING ATTENTION**

Item	Meeting referred from	Action required	Report Date / Action
Rolleston Fireworks Report	March 2019	Portfolio Report and update to full Council	8 May 2019
Upper Selwyn huts	February 2019	Further recommendations as to the future	8 May 2019
Report on Lime Scooters	April 2019	Update from staff	8 May 2019
Report on speed limits Doyleston – Leeston and footpath alongside Ellesmere Junction Road	April 2019	Update from roading staff	8 May 2019

Public Places Bylaw and Policy on Commercial Activities and Events in Public Places	September 2018	Review the effectiveness of the bylaw a year on	14 August 2019
Social Housing	November 2018	Update Report	6 November 2019
Overnight facilities at Council buildings	March 2019	Update report from Community Relations Manager	12 June 2019 (Portfolio 22 May)

## REPORTS

### 1. District Licensing Committee

*Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for the period 1 February 2019 – 28 February 2019*

*Councillor Hasson declared a conflict of interests and stepped away from the table during the item.*

**Moved** – Councillor Lyall / **Seconded** – Councillor Miller

*‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for February 2019.’*

**CARRIED**

### 2. Mayor

*Mayor’s Report*

The Mayor reported he had a meeting regarding lime scooters and expects a report to come from staff in time for the next council meeting. He had also been visiting all Mayors and their tourism investors, this work is done on behalf of the Mayor Forum who appointed Stafford Strategy to do the work.

The Mayor also told Councillors about the recent meeting with the residents of Markham Way, Rolleston which was attended by the local councillors. He said the issues were very professionally addressed by the Property and Commercial and Environmental Services Managers. He further referred to another meeting with residents of the Selwyn Huts. He said the meeting was mostly to listen to the views of the residents.

**Moved** – Mayor Broughton / **Seconded** – Councillor Mugford

*‘That the Council receives the Mayor’s Report for March, for information.’*

**CARRIED**

### 3. Chief Executive

#### *Chief Executive's Report*

The Chief Executive's report was taken as read. He referred to the Health and Safety update, noting there were very few accidents and incidents in Council's facilities. He congratulated staff of the Selwyn Aquatic Centre with achieving accreditation recently.

Councillor Lyall commented on 3 Waters, noting that local government will become more involved from now on. It was noted the retirement of three North Canterbury Mayors will be a significant loss for the region.

Council noted it was not aware of any approach to change, amend, close or join any of the Anzac services in the District and everything will go ahead as planned.

**Moved – Councillor Alexander / Seconded – Councillor Bland**

*'That Council*

*(a) receives the Chief Executive's Report, for information; and*

*(b) adopts the recommended changes to the Delegations Manual.'*

**CARRIED**

### 4. Chief Executive

#### *Committee Meeting Updates*

##### Audit and Risk Subcommittee

Councillor Miller congratulated staff and the Chief Executive on another unqualified audit report.

##### Property Committee

Councillor Morten noted there was a report and discussion on each of the major projects.

##### Road Safety Committee

Councillor Reid noted that the ACC and FENZ came along to the meeting for the first time. She told Council of an event for children in May to either bike, walk or scooter to school. The children will get together at Brookside Park from 8am and she invited all Councillors to participate.

##### Selwyn Waihora Zone Committee

The Mayor noted the Zone Committee had a meeting on Warewa marae and looked at eeling operations in the area.

#### Christchurch West Melton Zone Committee

No feedback.

#### Regional Water Management Committee

Councillor Reid noted the committee signed off on its interim goals and targets for 2025 – 2030.

#### Animal Ethics Committee

Councillor Morten said the committee is busy with trials around finding suitable products for commercial release. For example they are currently looking into a product which could replace 1080.

#### Water Race Subcommittee

No meeting.

#### Greater Christchurch Public Passenger Transport Committee

Regarding media reports around rail, Councillors were requested to circulate all the information they have to the Chief Executive and other Councillors. A discussion on this will be held at the next Portfolio Meeting.

#### Greater Christchurch Partnership Committee

No feedback.

#### Sister Cities Committee

Councillor Mugford noted the committee is currently looking at its future direction and the way it works in Selwyn. A delegation from Japan will soon arrive and will be shown around some of the waste management sites.

**Moved** – Mayor Broughton / **Seconded** – Councillor Lyall

*‘That Council receives the Committee Meeting Updates Report, for information.’*

**CARRIED**

The Mayor took this opportunity to read out a letter related to the Chief Executive’s Fellowship award from the New Zealand and Australia Institute of Chartered Accountants. He presented the certificate to Mr Ward. Mr Ward thanked the Mayor and Councillors and said it was an honour to receive the recognition. He reflected briefly on how financial systems had changed since he first started in local government.

## **5. Deputy Electoral Officer**

*Selwyn District Council Elections 2019 – Ordering of Candidate Names on Voting Documents*

**Moved** – Councillor Alexander / **Seconded** – Councillor Hasson

*‘That Council approves the names of the candidates at the 2019 Selwyn District elections are arranged in random order.’*

**CARRIED**

## **6. Corporate Accountant**

*Council Controlled Organisation Statements of Intent for the years ending 30 June 2020*

It was noted that in regards to CPW Trust and others, presentations to Council will be arranged as per the SOI.

**Moved** – Councillor Lyall / **Seconded** – Councillor Bland

*‘That the Council receives draft Statements of Intent for the following Council Controlled Organisations:*

- (a) Sicon Limited, including Blakely Construction Limited*
- (b) Selwyn District Charitable Trust*
- (c) Tramway Reserve Trust*
- (d) Central Plains Water Trust*
- (e) Local Government Funding Agency’*

**CARRIED**

## **7. Systems Accountant**

*Financial Report to 28 February 2019*

The Corporate Services Manager noted the report had been through the Audit and Risk Subcommittee. He said it was not necessarily a different picture than previous months. Both operating income and expenditure were slightly below budget. Capital income was well ahead of budget and the rather wide gap between budget and actuals for capital expenditure will remain so for the rest of the financial year. This was due to projects nearing the end of design phase.

**Moved** – Councillor Watson / **Seconded** – Councillor Lyall

*‘That the Council receives the financial report for the period ending 28 February 2019, for information.’*

**CARRIED**

## **8. Corporate Services Manager**

### *Consultation on the Annual Plan 2019 / 20*

The Mayor noted it was good to use the LTP to deliver on projects in year 2, rather than focus on an annual plan.

Councillor Watson noted for the record he will not support the recommendation, although he supports staff on delivering a very ambitious plan. Councillor Morten noted the process as proposed was logical.

**Moved** – Councillor Morten / **Seconded** – Councillor Lyall

*‘That the Council:*

- a) directs staff to prepare information for the community in relation to the 2019/20 Annual Plan, including information on major projects and changes to rates;*
- b) resolves that it will not consult on the 2019/20 Annual Plan on the basis that the proposed Annual Plan does not include significant or material differences from the content of the long-term plan for the 2019/20 financial year.’*

**CARRIED**

*Councillor Watson voted against*

## **9. Asset Manager**

### *Procurement Policy*

Councillor Alexander raised a concern where a local supplier had informed him that he was never asked to tender and that staff seemed to have a preferred supplier, who was not from Selwyn. The Chief Executive noted he would get the details and follow up.

**Moved** – Councillor Watson / **Seconded** - Councillor Bland

*‘That Council adopts the Procurement Policy’*

**CARRIED**

## 10. Team Leader Strategy and Policy

*Foster Park – Application D190059 to alter existing designation (D417) under Section 181(3) of the Resource Management Act*

**Moved** – Councillor Miller / **Seconded** – Councillor Lyall

*‘That the Council:*

- i. Resolves to adopt the Commissioners recommendation to allow ‘minor’ alterations to the existing Rolleston Recreation Precinct / Foster park designation.*
- ii. Pursuant to Section 181(3) of the Resource Management Act 1991 (RMA) alters the existing Condition 3 sub clause (d), add sub clauses (e ) to (i) to Condition 3 and makes minor consequential amendments to Condition 11 of designation D417 for the Rolleston Recreation Precinct (Foster Park).*
- iii. Approves amending the operative Selwyn District Plan to take account of the alteration.*
- iv. Delegates the Team Leader – Strategy and Policy to take any steps necessary to give effect to the recommendations above.’*

**CARRIED**

## 11. Team Leader Strategy and Policy

*Adoption of the Selwyn District Parking Strategy 2019*

Councillor Reid led the discussion noting she wanted to acknowledge the hard work of staff on this strategy. She also thanked her fellow hearings members, Councillors Bland and Alexander. She said the strategy meant Selwyn was moving from a car-centred to a more people-centred district, providing a liveable space.

**Moved** – Councillor Lyall / **Seconded** – Councillor Alexander

*‘That the Council:*

- i. Resolves to adopt the Hearing Panel recommendations on the Selwyn District Parking Strategy 2019*
- ii. Adopts the Selwyn District Parking Strategy 2019*
- iii. Authorises that all submitters receive advice of the Council’s decision*
- iv. Approves the Team Leader – Strategy and Policy the delegation to take any steps necessary to give effect to recommendations above, including making any inconsequential amendments to the Selwyn District Parking Strategy 2019.’*
- v.*

## GENERAL BUSINESS

## 12. Register of Documents Signed and Sealed

**Moved** – Councillor Mugford / **Seconded** – Councillor Watson

*'That the following transactions and the fixing of the Common Seal under authorised signatures be approved:*

1	Name of other party	Calder Stewart Land Holdings Limited
	Transaction type	Deed of Nomination
	Transaction description	Sale and purchase for transfer of land

2	Name of other party	SDC
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 54 (Proposed Rezoning of 31.32 ha of Rural Outer Plains land near Springfield to Residential Living 2 Zone.

3	Name of other party	Road Metals Company Limited
	Transaction type	Agreement to Lease – for purposes of disposing clean fill on all the pits and for restoration and development at Reids Pit.
	Transaction description	Robinsons, Reids and Widows Pits

4	Name of other party	Trigg Properties Limited
	Transaction type	Deed of Variation and Renewal of Lease
	Transaction description	Café Meeting Room - 15 Radius Loop, Rolleston

5	Name of other party	Tony M & Sheryl L Condon and Cambridge Trustee Services Limited
	Transaction type	Sale and Purchase Agreement
	Transaction description	Sale and Purchase Agreement for 15A Lyttelton Street, Lincoln and Deed of Waiver Section 40(2) Public Works Act 1981

6	Name of other party	Central Plains Water Limited
	Transaction type	Surrender of redundant historical water race easement by SDC
	Transaction description	Stage 1 CPW scheme - Rakaia Terrace Road, Hororata

7	Name of other party	Rolleston Building Centre Limited and Calder Stewart Holdings Limited
	Transaction type	Sale and Purchase Agreement and Deed of Nomination

	Transaction description	Sale and Purchase Agreement for Lot 629 at Izone and Deed of nomination to Calder Stewart Holdings Ltd to complete the sale and purchase transaction on Council's behalf.
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8	Name of other party	Darfield Four Square
	Transaction type	Public toilet easement
	Transaction description	Council consent under the caveat protecting the above to registration of a mortgage in favour of BNZ

9	Name of other party	CIT Branthwaite Limited
	Transaction type	Surrender easements and revoke part of fencing covenant from irrelevant lots.
	Transaction description	Branthwaite Subdivision Stage 9 & 13 RC175665

**CARRIED**

## REVIEW OF ISSUES RAISED IN PUBLIC FORUM

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Reid / **Seconded** – Councillor Watson

1. *‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Committee Updates Report		
3	Appointment of Additional District Licensing Committee Commissioner		
4	Housing Accord		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official

Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(i)
2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)
3	Protect the privacy of natural persons;	Section 7(2)(a)
4	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;	Section 7(2)(b)(ii)

2. *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

*The meeting moved into Public Excluded at 2.15pm.*

*The meeting reconvened in open meeting at 3.22pm.*

#### **OTHER GENERAL BUSINESS**

*The meeting closed at 3.22pm.*

DATED this 8 day of May 2019

  
MAYOR