

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
ON WEDNESDAY 12 DECEMBER 2018 COMMENCING AT 1.00PM**

PRESENT

Mayor S T Broughton (Chair), Councillors M A Alexander, M B Lyall, G S Miller, J B Bland, D Hasson, R H Mugford, M P Lemon, D P McEvedy, J B Morten and C J Watson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), M Washington (Assets Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), G Bell (Corporate Services Manager), C Moody (Corporate Accountant), M England (Asset Manager Water Services), A Walker (Communications Advisor), G Morgan (Service Delivery Manager), R Allen (Acquisitions, Disposals and Leasing Manager), J Christensen (Project Manager), S Clarke (Senior Animal Control Officer), Mesdames J Gallagher (Malvern Community Board Chairperson), D Kidd (Community Relations Manager) and N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

Media:

Mr J Leask (Selwyn App); Ms E O'Connell (Selwyn Times)

Presenters:

Messrs. P Neale, D Begg (Arthurs Pass Residents Association), S Charters (Scouts NZ), S Ellis (Springfield Township Committee) and Mrs D Tulley (Canterbury District Health Board)

APOLOGIES

Councillor N C Reid.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council receives the apology from Councillor Reid for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None

CONFLICTS OF INTEREST

Standing conflicts of interest in respect of SICON Limited, for Councillors Morten and McEvedy.

Standing conflict of interest in respect of the District Licensing Committee, for Councillor Hasson.

PUBLIC FORUM

Mr Sean Ellis, Springfield Township Committee, presented a proposal to manage feral cats.

Mr Ellis presented to Council the issue of managing pests, specifically feral cats. He said he had the Department of Conservation, Forest and Bird and several farmers from Springfield area behind him on this issue. In response to a question from the Mayor as to the main method to catch the cats, Mr Ellis said either shooting or trapping them. No cat is left more than 12 hours in a trap and often owners can be tracked and re-educated. He said that mandatory microchipping will be a good outcome and referred to a Wellington Regional Council submission process in which 85% of people who agreed to microchipping of cats, were actually cat owners.

He explained that feral cats cannot be rehomed and were generally euthanised when caught. Strays can go to Cat Protection Services

The Mayor thanked Mr Ellis for his presentation and said Council may look at discussing a new bylaw in this regard, or making changes to an existing bylaw.

Mr Pete Neale, Arthur's Pass Residents Association, talked to Council about a recent Council paper on water supply chlorination. He was accompanied by Mr David Begg. Mr Neale read a statement and said they would want recommendation (e) to be dropped as they believe Arthurs Pass is no longer a priority according to their calculations. He asked with the majority of properties in Arthur's Pass being on septic tanks, how that would be affected by chlorination as chlorine adversely affects, and kills, good bugs as well.

Mr Neale said they would advocate for the continuation of UV treatment. He said they would agree to have the systems put in and used when needed, for example in an incident requiring it.

The Mayor thanked Mr Neale for his presentation and said Council would take Item 9 directly after the last Public Forum speaker.

Mr Stuart Charters, Port Hills Zone Leader, Scouts New Zealand addressed the Council on the issue of overnight use of Selwyn District Council venues by the Scouts. Mr Charters told Council the Scouts would like to host events at Council facilities and that this may sometimes include staying overnight. He said having Scouts from Ashburton, Nelson and the West Coast would be a great opportunity. It would mean they could need to be hosted somewhere on the night before an event, and possibly have one more night to make the most of it.

The Mayor thanked Mr Charters for his presentation and said Council would need to clarify the use and guidelines for overnight facilities, as it will be a new venture for Council.

For the sake of the presenters from the Arthur's Pass Residents Association, the Mayor ruled to take Item 9 first, although, for ease of reference, the minutes were recorded in the order of the agenda.

CONFIRMATION OF MINUTES

1. Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 7 November 2018

Councillor Alexander asked for an amendment to Item 9 in relation to the Sheffield Hall Seismic Strengthening Project – to note the shortfall will come from the underspend of the Springston and Ladbroke Halls.

Councillor Watson read the amendments he requested in relation to Items 11 and 12 on Speed Limit, noting he wanted his disappointment in the process known as background for why he voted against the recommendations.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 7 November 2018, as amended.'

CARRIED

2. Minutes of the meeting of the Audit and Risk Subcommittee held at the Selwyn District Council, on Wednesday 7 November 2018

Councillor Miller noted that he requested an amendment to the Audit and Risk Subcommittee minutes, a draft of which appeared in the agenda paper for this Council meeting. The amendments would not have been in time for the Council agenda. He said it related to the procurement outcomes for some Council projects, which the Subcommittee felt was not satisfactory at all. Councillor Watson noted a change which he raised in the Subcommittee meeting. It related to the fact that the DHB seemingly treated Councils differently when it came to advice around chlorination.

The Mayor explained the process of unconfirmed minutes being received for information only at Council with any amendments being carried through to the relevant committees.

Moved – Councillor Watson / **Seconded** – Councillor Miller

'That the Council receives the unconfirmed minutes of the meeting of the Audit and Risk Subcommittee held on 7 November 2018, for information.'

CARRIED

3. Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Wednesday 7 November 2018

Taken and read and received.

Moved – Councillor McEvedy / **Seconded** – Councillor Miller

‘That the Council receives the unconfirmed minutes of the Property Committee meeting held on 7 November 2018, for information.’

CARRIED

4. Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 21 November 2018

Taken and read and received without further discussion with Councillor Lemon noting he had asked for an amendment in the DPC meeting early on this day.

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

‘That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on 21 November 2018, for information.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Accessibility Charter	November 2018	Update Report <ul style="list-style-type: none">- accessibility as part of the social asset management plan;- possible changes to the building code	March 2019
Feral cat management	December 2018	Update Report <ul style="list-style-type: none">- Proposed new bylaw- Proposed changes to existing bylaw	March 2019
Overnight sleeping facilities in Council buildings	December 2018	Update Report – review possibility	March 2019
Public Places Bylaw and Policy on Commercial Activities and Events in Public Places	September 2018	Review the effectiveness of the bylaw a year on	August 2019
Social Housing	November 2018	Update Report	November 2019

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 October 2018 – 31 October 2018

Noting a conflict of interest in respect to this item, Councillor Hasson moved away from the table, and did not participate in any discussion or vote.

Moved – Councillor Morten / **Seconded** – Councillor Alexander

‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for October 2018.’

CARRIED

2. Mayor

Mayor’s Report

Moved – Mayor Broughton / **Seconded** – Councillor Lemon

‘That the Council receives the Mayor’s Report for information.’

CARRIED

3. Chief Executive

Chief Executive’s Report

The Chief Executive took the majority of his report as read, noting that 3 waters was the main subject of discussion at the recent LGNZ Rural and Provincial meeting in Wellington. The Mayor added that a University of Otago professor spoke at the meeting about the health of New Zealand and water borne diseases.

The Chief Executive took the time to thank the Mayor and Councillors, on behalf of staff, for their hard work in the past year.

Moved – Mayor Broughton / **Seconded** – Councillor Lyall

‘That Council receives the Chief Executive’s Report, for information.’

CARRIED

4. Chief Executive *Committee Meeting Updates*

Audit and Risk Subcommittee

Councillor Miller said it had been a busy year for the Subcommittee, particularly in relation to chlorination. He said the capital growth expenditure was a clear indication of the level of growth in the Selwyn District.

Property Committee

Councillor Morten said the Committee received progress reports on several projects, including the Selwyn Aquatic Centre and the Ritso houses for sale. He noted things were progressing well overall.

Selwyn Waihora Zone Committee

Councillor Lemon told Councillors the Zone Committee had its last meeting in the form of a field trip to a High Country Station (High Peak Station) with an interesting visit to Quartz Hill as well. The Zone Committee also had a farewell for Maree Goldring, Community Member who resigned after serving almost 7 years on the Committee.

Christchurch West Melton Zone Committee

Councillor Hasson said the Zone Committee had its last meeting and considered presentations on the future of the Canterbury Water Management Strategy (CWMS) and had a Fit for the Future workshop.

Regional Water Committee

No feedback.

Animal Ethics Committee

Councillor Morten told Council that the Animal Ethics committee visited the Lincoln animal facility where trials were carried out. He also said several applications were processed in the meeting.

Greater Christchurch Public Transport Committee

Councillor Alexander said the last meeting was spent receiving the Regional Land Transport Plan and recommending to adopt the plan. It will form part of the Regional Council's meeting this week.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

'That Council receives the Committee Meeting Updates Report, for information.'

CARRIED

5. Systems Accountant

Financial Report to 31 October 2018

Moved – Councillor Mugford / **Seconded** – Councillor Watson

‘That the Council receives the financial report for the period ending 31 October 2018, for information.’

CARRIED

6. Regulatory Manager and Environmental Services Project Manager

Amended Gambling Venue Policy 2018 for Adoption

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

‘That the Council resolve:

(a) To adopt the Gambling Venue Policy 2018.

(b) Authorises that all submitters receive advice of the Council’s decision.’

CARRIED

7. Team Leader Strategy and Policy

Recommendation of the Commissioner for Plan Change 54 – Ballymena Holdings Ltd for a Plan Change to Rezone a 31.3HA Block at Springfield from Rural (Outer Plains) Zone to Living 2 Zone

Councillor Hasson enquired as to whether there was any consideration of a joint hearing with ECan as she considered having joint hearings will lead to a more sustainable outcome rather than following a piecemeal approach of granting consents.

The Environmental Services Manager said it was relatively uncommon to have joint hearings for resource consents as it was a very different scale.

Moved (as amended) – Councillor Lyall / **Seconded** Councillor Morten

‘That the Council approves:

(a) Pursuant to Clause 10(1) of the First Schedule of the Resource Management Act (RMA), to accept the recommendations contained in the Commissioner’s report dated 7 November 2018 as its decision on Plan Change 54.

(b) The public notification of Council’s decision that established that the Selwyn District Plan is deemed to have been amended in accordance with that decision from the date of the public notice in accordance with Clause 10(4)(b) of the RMA.

(c) The Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to recommendations (b) above.

(d) The Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to make Plan Change 54 operative at the conclusion of the appeal period where no appeals are filed.'

CARRIED

8. Building Manager and Environmental Services Project Manager
Earthquake-Prone Priority Buildings / Strategic Routes

Moved – Councillor Alexander / **Seconded** Councillor Lyall

That the Council resolve:

(a) To commence the special consultative procedure to identify:

- Vehicular and Pedestrian Thoroughfares (on to which unreinforced masonry buildings may collapse and pose a risk), with sufficient traffic to warrant prioritisation and*
- Transport routes of strategic importance which may be impeded by building collapse*

(b) To adopt the Statement of Proposal

(c) That the Statement of Proposal be made available for public inspection at all Council Service Centres, libraries and on the Council's website.

(d) That the period within which written submissions on the roads and thoroughfares identified may be made is between Monday 28 January 2019 and Friday 1 March 2019.'

CARRIED

9. Asset Manager Water Services
Water Supply Chlorination – A Risk Based Approach

Although this item was taken at the start of the meeting for the sake of the public forum speakers, the minutes will reflect the correct order as per the agenda. All Councillors were present during the debate and subsequent vote.

The Asset Manager Water Services provided brief background to the report, noting the Audit and Risk Subcommittee had received the same report at its November meeting. The amendments proposed to the recommendations have been noted here, for ease of decision-making.

It was agreed that Council has an obligation to what it believes is the best thing for its communities. Most of the water supplies across the District will be UV treated in the next

twelve months. In terms of results, alpine water is not always as pristine as what is thought and in some parts, the e-coli counts are quite high.

Councillor Miller added that high risk supplies was the focus of the Audit and Risk Subcommittee considerations. He also said Council cannot guarantee there will never be any contaminants in water but it is Council's responsibility to supply high quality potable drinking water. The only way to do this is to chlorinate the water. Denise Tulley from the District Health Board said the Board now has more information on risks and they are continually having to consider new information as it comes in. This might be why it seems there are conflicting opinions which is confusing for the public.

There was a lengthy discussion about consultation and what it really means, or whether Council had consulted to the best of its ability. Councillor Miller reminded Council that it tasked the Audit and Risk Subcommittee to consider the report, which it had done and included all of the discussions being brought up again. He said he understood it was an emotive topic and a hard decision to make, which may upset many people. Council needed to be reminded this is the recommendation before it. At this point a decision needs to be made as to future, possible chlorination and also the installation of equipment which will allow for this at short notice and in times of emergencies.

Moved – Councillor Miller / **Seconded** Councillor Lemon

'That the Council:

- (a) Receives the report "Water Supply Chlorination – A Risk Based Approach"; and*
- (b) Continues to review and update the Chlorine Risk Matrix as changes are made to the supplies; and*
- (c) Continues to chlorinate supplies that are already chlorinated. These are Acheron, Castle Hill, Dalethorpe, Hororata, Hartleys Road, Sheffield/Waddington and Springfield; and*
- (d) Installs infrastructure to allow for chlorination of (but not necessarily begin to chlorinate) all priority 1 and 2 schemes and priority 3 schemes as budget allows. Chlorination equipment will therefore be added to the Arthur's Pass, Upper Selwyn Huts, Rolleston, Lake Coleridge and Darfield water supplies as a minimum; and*
- (e) Permanently chlorinate the Arthur's Pass and Upper Selwyn Huts water supplies subject to the appropriate consultation process; and*
 - Requests that staff evaluate international best practice guidelines for the operation of non-chlorinated schemes and provide a report to Council for consideration which includes costings and compares the merits and disadvantages of chlorinated and non-chlorinated water supplies;'*

It is acknowledged that Central Government directives may require the above recommendations to be revisited'.

CARRIED

10. Acquisitions, Disposals and Leasing Manager

*Local Purpose (Access Way) Reserve Revocation and Disposal – Lot 101 DP 496520
Goulds Road Rolleston*

Moved – Councillor Lyall / **Seconded** Councillor Watson

‘That Council:

- (a) *In exercise of the powers conferred on it by Section 24 of the Reserves Act 1977 the Selwyn District council resolves that the land held by Council as Local Purpose (Access Way) Reserve adjoining Goulds Road Rolleston described in the Schedule below is surplus to requirements as it is no longer required for an accessway and further that the Council requests that the Minister of Conservation revokes the reservation over the land.*

Schedule

Canterbury Land District – Selwyn District

246m² more or less being Lot 101DP 496520. Comprised in Computer Freehold Register 731260.

- (b) *Approves the transfer of the land referred to in (a) above to Goulds Developments Limited at a nil consideration to be amalgamated with their adjacent title forming part of Rural Section 41720 being 2.4293 ha in area more or less as contained in Computer Freehold Register CB29F/26 subject to payment of Councils consultants costs and solicitors charges in relation to the reserve revocation process and title transfer.’*

CARRIED

GENERAL BUSINESS

11. Register of Documents Signed and Sealed

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	GW West Melton
	Transaction type	Grant easement over a council reserve
	Transaction description	Iris Taylor Ave, West Melton RC175065
2	Name of other party	Board of Trustees of Southbridge Primary School
	Transaction type	Deed of Variation of Lease

	Transaction description	Varying original lease to exclude an area of land from the plan
3	Name of other party	Rockgas Ltd/Contact Energy Ltd/Gas Services NZ Midco Ltd
	Transaction type	Consent Landlord to Deemed Assignment of Lease
	Transaction description	Assignment of Lease - Lot 721 DP 496379 Izone and Lot 8 DP 319719 Izone
4	Name of other party	Brent Nahkies
	Transaction type	Agreement for Sale property
	Transaction description	Sale of Dunsandel Hororata Road, Dunsandel
5	Name of other party	Canterbury Mini MX Club
	Transaction type	Deed of Licence
	Transaction description	Deans Road, Darfield 2.0277 ha
6	Name of other party	McCarthy Contracting Limited
	Transaction type	Deed of Lease
	Transaction description	27 Hamptons Road, Prebbleton - 21.4600 ha
7	Name of other party	Urban Estates Ltd
	Transaction type	<ul style="list-style-type: none"> Register easements in gross on land to vest as reserve. Fencing covenant indemnifying SDC of liability towards reserve fencing costs.
	Transaction description	Cnr Broadlands Drive & Springston Rolleston Road RC175309
8	Name of other party	Carston Developments Ltd
	Transaction type	<ul style="list-style-type: none"> Discharge encumbrance relating to fencing covenant. Surrender easement where new road is going. Register new fencing covenant.
	Transaction description	East Maddisons Road Stage 2 RC175204
9	Name of other party	BHL Trust Ltd
	Transaction type	Register Easements in Gross
	Transaction description	Fencing covenant indemnifying SDC of liability of fencing costs RC165473 & RC165620
10	Name of other party	Lincoln Developments Ltd
	Transaction type	<ul style="list-style-type: none"> Grant easement in gross to drain water and sewer. Surrender of easement in gross. Part revocation of fencing covenant.
	Transaction description	Flemington Stage 7a & 7b RC175184
11	Name of other party	Goulds Developments Ltd
	Transaction type	<ul style="list-style-type: none"> Partial discharge of encumbrance in place for future registration of fencing covenant. Easement in gross to drain sewage and water. Private and Reserve land. Transfer of pointstrip to SDC ownership. Fencing covenant indemnifying SDC of responsibility towards fencing costs, replaces encumbrance.
	Transaction description	Goulds Estate, East Maddisons Road

REVIEW OF ISSUES RAISED IN PUBLIC FORUM

Councillors discussed the three presentations.

Sean Ellis, Feral Cat Management

The Chief Executive said a report will come back from staff at the March Council meeting with inputs from Animal Control and the Environmental Services Team. This may or may not result in changes to an existing bylaw or an entirely new bylaw.

Pete Neale, Water chlorination in Arthur's Pass

As Item 9 was taken directly after the presentation from Pete Neale with sufficient feedback given at the time, Councillors did not discuss the presentation again.

Stuart Charters, Using Council facilities for Scouts' overnight events

The Chief Executive said Community Relations staff will come back to Council in March 2019 with a report outline possibilities of opening up Council facilities for overnight events.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Mayor Broughton / **Seconded** – Councillor Lyall

1. *'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive's Report		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(ii)
2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

Afternoon tea break 3.06pm – 3.20pm

The meeting moved into Public Excluded at 3.20pm.

The meeting reconvened in open meeting at 4.24pm.

OTHER GENERAL BUSINESS

The meeting closed at 4.24pm.

DATED this 13th day of February 2018 2019


MAYOR