

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
ON WEDNESDAY 12 JUNE 2019 COMMENCING AT 1.00PM**

PRESENT

Mayor S T Broughton (Chair), Councillors, M A Alexander, J B Bland, D Hasson, M P Lemon, M B Lyall, D P McEvedy, G S Miller, R H Mugford, N C Reid & C J Watson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), D Marshall (Property and Commercial Manager), M Washington (Asset Manager), C Moody (Corporate Accountant), C Colenutt (Systems Accountant), R Allen (Acquisitions, Disposals and Leasing Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), D Tippet (Senior Events and Recreation Advisor), A Mazey (Asset Manager Transportation), G Bell (Corporate Services Manager), R Raymond (Communications Advisor) and W Paraone (Tuia Representative); Mesdames J Gallagher (Chairperson Malvern Community Board), D Kidd (Community Relations Manager), C Quirke (Senior Advisor Community and Economic Development), K Waghorn (Community Bookings and Grants Administrator), P Stephens (Accountant) and N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

Media:

Mr J Leask (Selwyn App)

Presenters:

Messrs. D O'Rourke and V Smart (CPW Trust)

Mr. N Bergin (Darfield High School Teacher)

APOLOGIES

An apology was received for Councillor J B Morten.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council receives the apology for Councillor Morten, for information.'

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None

CONFLICTS OF INTEREST

Councillor Hasson in respect of District Licencing Committee; Councillor Miller in respect of the presentation from CPW Trust; and Councillor Mugford in respect of the item on Coalgate Roads Legalisation.

PUBLIC FORUM

CPW Trust

Councillor Miller moved away from the table due to a declared conflict of interest.

Messrs. D O'Rourke and V Smart presented an update to Council on the CPW Trust. Mr O'Rourke said it was important to note the scheme was now complete and operational with a total irrigated area of 47,000 hectares. He said the Trust priorities included Monitoring the operation of the Scheme, continuous improvement towards the goal of environmental sustainability and openness and transparency on reporting. Mr O'Rourke said that in terms of land use during Stage 1, it remained relatively constant over the last three years. He said dairy conversions were levelling off and there would be more diversity in future. In summary, the environmental benefits included compulsory sustainable farming practices, an environmental management fund administered by an independent committee, reduction in ground water use by farmers and enhancements to lowland streams.

Mr O'Rourke noted all irrigators must have a Farm Environmental Plan (FEP) in place before they are able to take water from the Scheme. He briefly touched on an independent audit of the Stage 1 properties who had FEPs in place. Overall there has been an improvement in grades with fewer properties receiving a C grade and more properties receiving A grades. He also spoke of nitrate levels and noted that in relation to Lake Te Waihora, no discernible influence can be associated with the operation of the CPW Scheme. Although overall groundwater nitrate concentrations were higher, this was because of land use pre-dating the operation of the Scheme.

Councillor Hasson asked a question about documenting nitrate levels for drinking water, especially in terms of report from the World Health Organisation. Mr O'Rourke said they do not monitor it, although they have a programme for continuous improvement, it is the responsibility of the Regional Council to monitor nitrate levels.

Councillor Hasson asked a follow up question around water races and the impact thereof on springs. Mr O'Rourke reiterated that it was not the responsibility of CPW to do that, although they have arrangements in place for stock water.

Councillor Alexander pointed out that for the sake of the media, it should be said that the water is not discharged directly into the Selwyn River, but rather into the catchment.

Councillor Lyall thanked CPW for their report, asking whether the information was publicly available. Mr O'Rourke confirmed it was and said there was a very comprehensive report on the website. In response to a question from Council McEvedy about the time since the last update, Mr O'Rourke said he would welcome coming every year.

The Mayor thanked the pair for their presentation and said he looked forward to another update in 12 months' time.

Councillor Miller returned to the table.

Teachers' Industrial Action *(this item was taken at 1.47pm when Mr Bergin joined the Council meeting)*

Mr. N Bergin, a teacher from Darfield High School told Council that he wanted to get the correct message about the strikes across so that when Councillors talk to their communities they are able to present the right facts. He said he was new to his role at the High School and was also the Chair of the Union Branch. He had a concern about the narrative via media about why teachers are on strike. He said there were not enough secondary teachers at the moment and increasingly teachers were leaving due to their workload or pressure. It was not about money or wages. He added there was little drive for people to become teachers and the Ministry of Education needed to address workload issues as a priority.

Councillors asked what form of support Mr Bergin wanted from Council and he responded to say he wanted no formal statement, just the fact that as leaders in the community, Councillors should have the correct information as to why teachers take industrial action.

Mr Bergin was asked to get information, facts and figures specific to Selwyn District on how many teachers there were as opposed to how many would be needed to alleviate the current issues.

The Mayor thanked Mr Bergin for his time.

CONFIRMATION OF MINUTES

1. Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 8 May 2019

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 8 May 2019.'

CARRIED

2. Minutes of Council Committees

Moved – Councillor Watson / **Seconded** – Councillor Lyaal

'That the Council receives the confirmed / unconfirmed minutes of the following, for information.'

Meeting	Date
Audit and Risk Subcommittee (<i>confirmed</i>)	1 May 2019

Property Committee (<i>confirmed</i>)	1 May 2019
Malvern Community Board	27 May 2019
Selwyn Central Discretionary Fund	8 May 2019
Springs Ellesmere Discretionary Fund	8 May 2019
Selwyn Waihora Zone Committee (<i>confirmed, not yet signed</i>)	2 April 2019

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Overnight facilities at Council buildings	March 2019	Update report from Community Relations Manager	12 June 2019
Public Places Bylaw and Policy on Commercial Activities and Events in Public Places	September 2018	Review the effectiveness of the bylaw a year on	14 August 2019
Supporting Internship	June 2019	Report (<i>Chief Executive and Community Relations Manager</i>)	11 September 2019
Social Housing	November 2018	Update Report	6 November 2019
CPW Trust update	Council 12 June 2019	Update on progress made	June 2020

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Licensing Inspectors' Combined Monthly report for period 1 March 2019 – 30 April 2019 (Pages xxx)

Councillor Hasson stepped away from the table due to a declared conflict of interest.

Moved – Councillor Mugford / **Seconded** – Councillor Bland

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for March and April 2109.'

CARRIED

Councillor Hasson returned to the table.

2. Mayor
Mayor's Report

The Mayor noted the recent Rural and Provincial meetings and said there were several interesting topics presented. He said the Lincoln University is undertaking a piece of work to understand the effect of disruption as a result of disasters on the lives of people. The Auditor-General presented on LTP's and Dave Cull spoke about collaboration with central government which was not working as well as previously. There were also discussions around local government's dissatisfaction with NZTA around their recent funding decisions. The Mayor added that the CEO of Registered Master Builders and Crimestoppers also spoke at the meeting.

Moved – Mayor Broughton / **Seconded** – Councillor Lyall

'That the Council receives the Mayor's Report for May 2019 for information.'

CARRIED

3. Chief Executive
Chief Executive's Report

The Chief Executive referred to the Chief Executive's meeting prior to the Rural and Provincial meetings. He said there were presentations on freedom camping; and the 3 Waters Review. He added he was working with the Community Relations Manager on a piece of work around supporting internship and a report will come back to Council at a future meeting.

Moved – Councillor Lyall / **Seconded** – Councillor Lemon

'That Council:

- a) receives the Chief Executive's Report, for information;*
- b) adopts the recommended changes to the Delegations Manual.'*

CARRIED

4. Chief Executive
Committee Activity Updates

Audit and Risk Subcommittee

Councillor Miller thanked those Councillors who attended the recent joint meeting with Waimakariri District Council. He noted there was a report on the issues around the 2019 ANZAC Traffic management and said staff will undertake to improve this in future.

Property Committee

Councillor McEvedy noted all projects were progressing well and staff were doing a good job.

Road Safety Committee

Councillor Reid said a member of the public came to talk to the Committee about a survey she did on pedestrian crossings. She noted that the Selwyn car seat champions were doing a great job and meet monthly to check car seats. She said 95% of installed car seats require some type of adjustment and that many child restraints are also being recycled.

Selwyn Waihora Zone Committee

Councillor Lemon said the Zone Committee met in the Glentunnel Hall, the first of its on-the-road meetings. The major topic was a presentation on the Selwyn Waikirikiri working group who presented a draft report to the Zone Committee. The Zone Committee will discuss the report in a workshop format and accept or decline the recommendations made. He said there was also a presentation on Swimmable Selwyn. He informed Council that Scott Pearson from Fish & Game resigned and publicly acknowledged the work he has done in the Zone Committee space.

Christchurch West Melton Zone Committee

No feedback.

Regional Water Management Committee

Councillor Reid told Council that she was surprised to learn that there are no credits given under the ETS for planting natives. There was a further progress report on the Fit for the Future project and Murray Doak from the MPI spoke about funding available for projects in the farming sector.

Animal Ethics Committee

No report.

Water Race Subcommittee

No report.

Greater Christchurch Public Passenger Transport Committee

Although the committee hadn't yet met Councillor Alexander said he will be attending a meeting with the NZTA and the Mayor. He noted the Darfield and Leeston bus trials continued to show success and will carry on another year. Environment Canterbury raised these to the urban transport network, whereas they were earlier part of the rural network.

Greater Christchurch Partnership Committee

Councillor Lyall said the work on the Our Space document is not quite closed off but he believes this coming Friday will be a day of final decisions.

Sister Cities Committee

Councillor Mugford told Council about the delegation from Toraja who visited recently and wanted to thank staff for their presentation to the group.

Moved – Councillor Watson / **Seconded** – Councillor Reid

‘That Council receives the Committee Activity Updates Report, for information.’

CARRIED

5. Chief Executive

Proposed Change to 13 March 2019 Council Resolution

Councillor Watson said he was pleased to see local input and hoped Council still had the drive to move this forward. There was pressure on the community and wider Selwyn to provide a focal point for commerce.

Moved – Councillor Watson / **Seconded** – Councillor Lemon

‘That Council invites Councillor Reid to join the Property Committee in working with appropriate staff on the development and distribution of Registrations of Interest in the Rolleston Town Centre Master Plan project. Further, that the Property Committee and Councillor Reid work with staff to assess responses to the Registration of Interest process and develop a paper containing recommendations for consideration by Council at its meeting on 10 July 2019.’

CARRIED

6. Chief Executive

Local Government New Zealand – Annual General Meeting Remits

Moved – Councillor Lyall / **Seconded** – Councillor Watson

‘That Council:

(a) agrees to support the following remits:

Climate Change - Local Government representation

Traffic offences – running red lights

Short-term guest accommodation
Local Government Official Information and Meetings Act 1987
Building defects claim
Procurement
Single use polystyrene
Local Government Act 2002
Campground regulations
Living wage
Sale and Supply of Liquor Act
Climate change – funding policy framework
Mobility scooter safety
Museums and galleries
Beauty Industry

(b) declines to support the following remits:

Ban on the sale of fireworks
Prohibit parking on grass berms
Nitrate in drinking water
Weed control
Social housing
Greenhouse Gases
Road safety
Resource Management Act
Mayor decision to appoint Deputy Mayor

CARRIED

7. Corporate Accountant

Adoption of the Annual Plan 2019/20

Councillor Hasson raised an issue asking whether the Halls fees and charges should have rather been presented via the LTP and asked whether staff can reassure Councillors that there were no substantive changes from what was originally in the document. Staff noted that there were no changes and also said that fees could be set at any time, without consultation.

Councillors thanked staff for their hard work on this saying it was a huge challenge for staff going forward.

Moved – Councillor Lyall / **Seconded** – Councillor Alexander

‘That the Council adopts the Annual Plan 2019/20.’

CARRIED

8. Corporate Accountant

Setting of rates for the year 1 July 2019 to 30 June 2020

Moved – Councillor Lyall / **Seconded** – Councillor Alexander

- A. *That the Selwyn District Council (the "Council") sets the following rates under section 23 of the Local Government (Rating) Act 2002 (the "Act") for the financial year commencing on 1 July 2019 and ending on 30 June 2020. (All rates set are GST inclusive.)*

Unless defined otherwise in the interpretation section below, terms used in this recommendation have the same meaning as given in the Act.

1. **Uniform Annual General Charge**

*A uniform annual general charge set under section 15 of the Act of \$249.00 on each rating unit in the Selwyn District (the "**District**"), to be used for the general expenditure of the District as a whole.*

2. **General Rate**

A general rate set under section 13 of the Act of \$0.00084902 in the dollar of capital value on each rating unit in the District, to be used for the general expenditure of the District as a whole.

3. **Community Board Targeted Rate**

A targeted rate set under section 16 of the Act of \$44.00 on each rating unit in the Malvern Ward (as identified on Plan 1) to fund the operations of that Community Board.

4. **Canterbury Museum Levy Funding Targeted Rate**

A targeted rate set under section 16 of the Act of \$31.00 on each rating unit in the District, to be used for the funding of the Canterbury Museum levy expenditure under the Canterbury Museum Trust Board Act 1993.

5. **Community Centre Targeted Rate**

*A targeted rate of \$175.00 set under section 16 of the Act on each separately used or inhabited part of a rating unit ("**SUIP**") in the District, for the purpose of providing and maintaining various community centres throughout the District.*

6. **Community Centre Loan Targeted Rates**

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in respect of the relevant community centre¹, the following targeted rates are set under section 16 of the Act on each rating unit situated in the following locations (as identified in Plan 2):

Location	Targeted Rate on each Rating Unit
Glentunnel	\$37.96
Greendale	\$138.63

7. **Recreation Reserve Targeted Rate**

¹ Refer section 117J Local Government (Rating) Act 2002.

- a. A targeted rate of \$130.00 set under section 16 of the Act on each SUIP in the District, for the purpose of providing and maintaining various recreation reserves and facilities throughout the District.

8. Sewerage Targeted Rates

- a. Targeted rates set under section 16 of the Act on all:
- SUIPs (other than SUIPs in the Upper Selwyn Huts settlement) which are; or
 - rating units (other than rating units in the Upper Selwyn Huts settlement) which may be,

connected to Council provided sewerage treatment and disposal systems as follows:

Category	Differential basis – number of pans ²	Targeted rate (on each rating unit)
SUIP connected to Council provided sewerage treatment and disposal systems	<ul style="list-style-type: none"> • 4 or fewer pans - \$542.00 on each SUIP • 5 or more pans - \$542.00 plus an additional \$135.50 per pan in excess of 4 pans on each SUIP 	Nil
Rating unit not connected to available Council provided sewerage treatment and disposal systems	Nil	\$271.00

- b. A targeted rate set under section 16 of the Act of \$73.00 on each SUIP in Darfield for the purpose of undertaking sewerage investigations.

9. Sewerage Loan Targeted Rates

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in respect of the relevant sewerage scheme³, the following targeted rates are set under section 16 of the Act in relation to the following categories of rateable land:

- a. \$555.96 on each rating unit within the Rolleston Existing Township.
- b. \$300,405.07 for the rating unit at 41 Westland Place, Rolleston, valuation roll number 2354168058 (land occupied by Westland Milk and connected to the Eastern Selwyn Sewerage Scheme).

² A rating unit used primarily as the residence for one household shall be deemed to have not more than one pan in accordance with Schedule 3 of the Local Government (Rating) Act 2002.

³ Refer section 117J Local Government (Rating) Act 2002.

- c. \$3,653.49 per hectare for the rating unit at Jones Road, Rolleston, valuation roll number 2354167104 (connected to the Eastern Selwyn Sewerage Scheme).
- d. \$4,078.32 per hectare for the rating unit at Jones Road, Rolleston, valuation roll number 2354167113 (connected to the Eastern Selwyn Sewerage Scheme).
- e. \$4,075.68 per hectare for those rating units at Jones Road, Rolleston, valuation roll numbers 2354167300 and 2354167302 (connected to the Eastern Selwyn Sewerage Scheme).
- f. \$4,076.21 per hectare for those rating units at Jones Road, Rolleston, valuation roll numbers 2354167312, 2354167305 and 2354167304 (connected to the Eastern Selwyn Sewerage Scheme).
- g. \$374.66 on each rating unit within the Southbridge Sewerage Scheme Area.
- h. \$681.76 on each rating unit within the Tai Tapu Sewerage Scheme Area.

10. Refuse Collection and Disposal Targeted Rates

Targeted rates set under section 16 of the Act on each SUIP where refuse services are provided or available as follows:

Location	Optional Service Provided			Targeted rate on each SUIP where Service Available
Arthur's Pass	Nil (rate set on availability).			\$121.00 on each SUIP for refuse and recycling service.
Castle Hill	Nil (rate set on availability).			\$121.00 on each SUIP for refuse and recycling service.
Lake Coleridge	Nil (rate set on availability).			\$121.00 on each SUIP for refuse service.
Balance of the District (on a refuse and recycling collection route)	\$136.40 per 80 Litre refuse Wheelie Bin.	\$407.00 per 240 Litre refuse Wheelie Bin.	\$210.00 per Organic Wheelie Bin.	\$80.00 on each SUIP for recycling collection and disposal and \$26.00 on each SUIP for refuse collection and disposal.

11. Water Supply Targeted Rates

Targeted rates set under sections 16 and 19 of the Act, on each;

- *SUIP (other than SUIPs in the Upper Selwyn Huts settlement) or rating unit (other than rating units in the Upper Selwyn Huts settlement) which is; or*
- *rating unit (other than rating units in the Upper Selwyn Huts settlement) which may be,*

connected to Council provided water supply as follows:

Category	Differential basis	Targeted rate (on each SUIP)	Targeted rate (on each rating unit)
<i>SUIP connected to Council provided metered water supply.</i>	<i>\$0.48 per m³ of water</i>	<i>\$244.00</i>	<i>Nil</i>
<i>Rating unit within 100 metres of, and able to be connected to, but not connected to, Council provided metered water supply.</i>	<i>Nil</i>	<i>Nil</i>	<i>\$244.00</i>
<i>Rating unit connected to a Council provided Restricted Water Supply.</i>	<i>\$175 per water unit⁴</i>	<i>Nil</i>	<i>\$244.00</i>
<i>Rating unit with Restricted Water Supply available but no water being drawn.</i>	<i>Nil</i>	<i>Nil</i>	<i>\$244.00</i>

12. Water Loan Targeted Rates

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in respect of the relevant water supply scheme⁵, the following targeted rates are set under section 16 of the Act on rateable land connected to the following water schemes on a per rating unit basis:

Water scheme	Targeted Rate per rating unit
<i>Doyleston</i>	<i>\$406.58</i>
<i>Prebbleton (Kingcraft Drive)</i>	<i>\$401.80</i>
<i>Rolleston (Jones Road)</i>	<i>\$412.22</i>

⁴ A water unit is supply of up to 1 m³ of water over a 24 hour period, regardless of whether this supply is taken.

⁵ Refer section 117J Local Government (Rating) Act 2002.

13. Water Race (Service and Amenity) Targeted Rates

- a. Water race (service) targeted rates set under section 16 of the Act on each rating unit which has available water race service in the District of \$318.00 per rating unit and \$18.00 per hectare or part thereof.
- b. A water race (amenity) targeted rate set under section 16 of the Act of \$22.00 on each rating unit in the District which does not have available water race service.

The water race (service and amenity) targeted rates are for the purpose of maintaining and providing the water race systems within the District. In the Paparua water race area irrigation charges are also imposed.

14. Land Drainage and River Works Targeted Rates

- a. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the Greenpark Subdivision calculated as follows:

Category - Where land situated in Greenpark Subdivision (as identified on Plan 3)	Targeted rate (per dollar of capital value of rating unit)
Class B	\$0.000516
Class C	\$0.000373
Class D	\$0.000372
Class E	\$0.000154
Class F	\$0.000098

- b. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the L2 Subdivision calculated as follows:

Category - Where land situated in L2 Subdivision (as identified on Plan 4)	Targeted rate (per dollar of capital value of rating unit)
Class A	\$0.000315
Class B	\$0.000197
Class C	\$0.000127
Class D	\$0.000083
Class E	\$0.000064
Class F	\$0.000043

- c. Targeted rates set under section 16 of the Act on each rating unit in the area classified for the Ellesmere No. 3 Subdivision calculated as follows:

Category - Where land situated in Ellesmere No. 3 Subdivision (as identified on Plan 5)	Targeted rate (per dollar of capital value of rating unit)	Targeted rate (fixed amount on each rating unit)
Poor drainage area	\$0.000168	\$66.00
Imperfectly drained	\$0.000125	\$66.00
Moderately well drained	\$0.000081	\$66.00
Well drained	\$0.000038	\$66.00

- d. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for Ellesmere No. 4 (Osbornes Drain) Subdivision calculated as follows:

Category - Where land situated in Ellesmere No. 4 (Osbornes Drain) Subdivision (as identified on Plan 6)	Targeted rate (per hectare of rating unit)
<i>Class A</i>	<i>\$31.11</i>
<i>Class B</i>	<i>\$19.84</i>
<i>Class C</i>	<i>\$2.65</i>

- e. A targeted rate set under section 16 of the Act of \$0.000502 in the dollar on the capital value of each rating unit in the Hororata River Control Rating Area (as identified on Plan 7).
- f. Targeted rates set under section 16 of the Act on each rating unit in the Leeston Drainage District calculated as follows:

Categories		Targeted rate (per hectare or part thereof of rating unit)	Uniform targeted rate (on each rating unit)
Where land situated in Leeston Drainage District (as identified on Plan 8)	Area		
<i>Class A</i>	<i>Greater than 4.13 hectares</i>	<i>\$15.587758</i>	<i>Nil</i>
	<i>4.13 hectares or less</i>	<i>Nil</i>	<i>\$56.00</i>
<i>Class B</i>	<i>Greater than 5.24 hectares</i>	<i>\$12.293302</i>	<i>Nil</i>
	<i>5.24 hectares or less</i>	<i>Nil</i>	<i>\$56.00</i>
<i>Class C</i>	<i>Greater than 6.27 hectares</i>	<i>\$10.273342</i>	<i>Nil</i>
	<i>6.27 hectares or less</i>	<i>Nil</i>	<i>\$56.00</i>
<i>Class D</i>	<i>Greater than 10.82 hectares</i>	<i>\$5.954080</i>	<i>Nil</i>
	<i>10.82 hectares or less</i>	<i>Nil</i>	<i>\$56.00</i>

- g. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for the Taumutu Drainage District calculated as follows:

Category - Where land situated in Taumutu Drainage District (as identified on Plan 9)	Targeted rate (per hectare or part thereof of each rating unit)
Class A	\$38.716925
Class B	\$39.516756

- h. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the Taumutu Special Drainage District (Culverts Maintenance) calculated as follows:

Category - Taumutu Special Drainage District (Culverts Maintenance) (as identified on Plan 10)	Targeted rate (per dollar of capital value of rating unit)
Class A	\$0.001409
Class B	\$0.000392
Class C	\$0.000203
Class D	\$0.000126

- i. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for the Wairiri Valley Drainage District calculated as follows:

Category - Where land situated in Wairiri Valley Drainage District (as identified on Plan 11)	Targeted rate (per hectare or part thereof of each rating unit)
Class A	\$7.040619
Class C	\$4.156203
Class E	\$3.662750

15. Swimming Pools Targeted Rate

A targeted rate set under section 16 of the Act for the purpose of providing and maintaining swimming pools in the District. The rate is set differentially based on location and assessed on each SUIP within the Zones identified on Plan 12:

Swimming Pools Zone 1	\$177.00
Swimming Pools Zone 2	\$124.00
Swimming Pools Zone 3	\$44.00

16. Zone Rating Areas

Zone 1 (incorporating Rolleston).

Zone 2 (incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbrooks, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons and West Melton).

Zone 3 (incorporating Arthurs Pass, Castle Hill, Glentunnel/Coalgate, Hororata, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon and Whitecliffs).

17. Library Targeted Rate

A targeted rate set under section 16 of the Act of \$225.00 on each rating unit in the District, to be used for providing the District library service.

18. Stormwater Targeted Rate

A targeted rate set under section 16 of the Act of \$94.00 on each SUIP in the area incorporating Arthur's Pass, Castle Hill, Darfield, Doyleston, Dunsandel, Edendale, Glentunnel, Hororata, Kirwee, Lake Coleridge, Leeston, Lincoln, Prebbleton, Rakaia Huts, Rolleston, Southbridge, Springfield, Springston, Tai Tapu, Templeton (Claremont), West Melton and Whitecliffs (as identified in Plan 13), for the purpose of providing and maintaining stormwater systems.

19. Supporting plans

- *Plan 1: Community Board Targeted Rate*
- *Plan 2: Community Centre Loan Targeted Rate*
- *Plan 3: Greenpark Subdivision*
- *Plan 4: L2 Subdivision*
- *Plan 5: Ellesmere No.3 Subdivision*
- *Plan 6: Ellesmere No.4 (Osbornes Drain) Subdivision*
- *Plan 7: Hororata River Control Rating Area*
- *Plan 8: Leeston Drainage District Targeted Rates*
- *Plan 9: Taumutu Drainage District*
- *Plan 10: Taumutu Special Drainage District*
- *Plan 11: Wairiri Valley Drainage District*
- *Plan 12: Swimming Pools Targeted Rate*
- *Plan 13: Stormwater Targeted Rate*

- B. That the above rates (other than targeted rates for metered water supply set on a differential basis) shall be for the financial year commencing on the 1st July 2019 and concluding on the 30th June 2020, and shall be payable in the four equal instalments by the following dates:**

Instalment One:

Due and payable on 15th September 2019. Final day for payment will be 15th September 2019.

Instalment Two:

Due and payable on 15th December 2019. Final day for payment will be 15th December 2019.

Instalment Three:

Due and payable on 15th March 2020. Final day for payment will be 15th March 2020.

Instalment Four:

Due and payable on 15th June 2020. Final day for payment will be 15th June 2020.

- C. That the above targeted rates for metered water supply set on a differential basis shall be for the financial year commencing on the 1st July 2019 and concluding on the 30th June 2020, and shall be payable in two instalments on the following dates:**

Instalment One:

Where connected to Council provided metered water supply (Edendale, West Melton, Claremont, Leeston, Prebbleton, Doyleston, Jowers Road, Rakaia Huts) due and payable on 20th October 2019.

Where connected to Council provided metered water supply (Darfield, Springfield, Kirwee, Johnson Road, Sheffield, Arthurs Pass, Castle Hill, Lake Coleridge) due and payable on 20th November 2019.

Where connected to Council provided metered water supply (Rolleston, Raven Drive, Dunsandel) due and payable on 20th December 2019.

Where connected to Council provided metered water supply (Lincoln, Tai Tapu, Te Pirita, Southbridge, Springston) due and payable on 20th January 2020.

Instalment Two:

Where connected to Council provided metered water supply (Edendale, West Melton, Claremont, Prebbleton, Leeston, Doyleston, Jowers Road, Rakaia Huts) due and payable on 20th April 2020.

Where connected to Council provided metered water supply (Darfield, Sheffield, Springfield, Kirwee, Johnson Road, Arthurs Pass, Castle Hill, Lake Coleridge) due and payable on 20th May 2020.

Where connected to Council provided metered water supply (Rolleston, Raven Drive, Dunsandel) due and payable on 20th June 2020.

Where connected to Council provided metered water supply (Doyleston, Lincoln, Tai Tapu, Te Pirita, Rakaia Huts, Southbridge, Springston) due and payable on 20th July 2020.

D. That the Council applies rates penalties as follows:

- a) A charge of 10 percent on so much of any instalment for rates (other than targeted rates for metered water supply set on a differential basis) that has been assessed after 1st July 2019 and which is unpaid will be added on the following dates:

Instalment One	16 th September 2019
Instalment Two	16 th December 2019
Instalment Three	16 th March 2020
Instalment Four	16 th June 2020

- b) Previous years' rates (other than targeted rates for metered water supply set on a differential basis) including penalties assessed on or prior to 1st July 2019, and which remain unpaid on 1st July 2019, will have a further 10 percent added on 1st July 2019.

E. That the Council delegates authority to apply the Council's policy of remission on penalty rates to the Corporate Services Manager.

CARRIED

Afternoon tea break taken from 2.25pm – 2.45pm

9. Systems Accountant

Financial Report to 30 April 2019

Moved – Councillor Lemon / **Seconded** – Councillor Mugford

'That the Council receives the financial report for the period ending 30 April 2019, for information.'

CARRIED

10. Community Relations Manager

Fees and Charges / Terms and Conditions for Council owned Community Centres and Halls, Aquatic Centres and Libraries

Councillor Watson entered the meeting at 2.47pm

There was acknowledgement that the Community Relations Manager and her team did an outstanding piece of work to get this report done. It was noted that Council needed to continue to ensure that there was equity in the smaller communities as well. Equity of service does not always equate to equity of delivery.

Moved – Councillor Lemon / **Seconded** – Councillor Hasson

'That Council

- *Agree to changes to charges in specified Council owned and managed community centres and meeting rooms in Council libraries.*
- *Agree to the introduction of Standard Fees and Charges, across all Council owned community centres and halls with exemptions for Civil Defence exercises, Anzac Day ceremonies and specified halls with participation numbers below twenty (20) people.*
- *Agree to the introduction of Terms and Conditions of Hire for all Council owned community centres, halls and meeting rooms in libraries, with differentiated terms and conditions between Staffed and Unstaffed.*
- *Agree that specific meeting rooms be available without charge at specified community centres, for up to twelve (12) meetings per year, for the particular Council community committee or incorporated community committee named.'*

CARRIED

11. Community Relations Manager

Policy on Accommodation at council owned Community Centres and Halls

Councillor Reid asked if staff could provide a template for people to use when applying for exemptions. There was also a discussion on appointment of a security guard and whether this needed to be someone from an external source or could be e.g. an adult in the scouts group. Staff said there may be some risk associated with a group providing the security guard and this related to vulnerable children. A follow up question from Councillor Reid was in relation to what kind of proof was needed to ensure the adult appointed, was above scrutiny. Staff noted a declaration they understood their responsibilities and will undertake the necessary steps to ensure children are safe at all times.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

'That this Policy for Accommodation at Council owned community centres and halls be adopted.'

CARRIED

12. Acquisitions, Disposals and Leasing Manager

Consent to grant easements to Fulton Hogan Land Development Limited – Russ Drive / Jimmy Adams Terrace, Lincoln

Moved – Councillor Lyall / **Seconded** – Councillor Miller

'That Council

- (a) *Approves the granting of an easement in gross to Fulton Hogan Land Development Limited for the discharge of sewage over Lot 409 DP 500453*

being Esplanade Reserve at Jimmy Adams Terrace, Lincoln and Lot 2 DP 9172 being a Stormwater Reserve at Ellesmere Road, Lincoln

- (b) *Consent to the easement pursuant to Section 48(1) of the Reserves Act 1977, pursuant to a delegation from the Minister of Conservation dated 12 June 2013 under Section 10 of the Reserves Act 1977;*
- (c) *Approves that the easement be at a nil consideration'*

CARRIED

13. Asset Manager Transportation

Coalgate Roads Legalisation

Councillor Mugford left the Chamber due to a declared conflict of interest.

Moved – Councillor Watson / **Seconded** – Councillor Lyall

'That Council:

Use the Public Works Act 1981 to acquire the required undedicated roads in Coalgate as public road, which includes consultation with the adjoining land owners.'

CARRIED

Councillor Mugford returned to the Chamber.

14. Asset Manager Water Services

Potential Water Race closure – Council Deliberation and Decision

Councillor Hasson said there were increasingly more applications to close water races, without a full understanding of the hydrological implications further downstream. She said augmentation needed to be taken into account. Councillor McEvedy disagreed, saying there has been a strategic study of water races and it's about rationalisation of what and where we can maintain the system – a system which is not being used as much now as it was in the past.

Moved – Councillor McEvedy / **Seconded** – Councillor Watson

'That the Council approve closure of 2 lengths of water race in the Paparua Water Race Scheme, 1 length at 92 m the other at 461m, as well as closing 2 lengths in the Malvern Water Race Scheme, 1 length of water race at 1380m length and the other at 5100m'

CARRIED

GENERAL BUSINESS

15. Register of Documents Signed and Sealed

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	Tai Tapu Bowls Club
	Transaction type	Deed of Licence
	Transaction description	Otahuna Room at Tai Tapu Community Facility

2	Name of other party	G W Rolleston Limited
	Transaction type	Surrender easement where new road is going and create easements in favour of SDC mains. Fencing covenant indemnifying SDC of liability towards fencing of reserve boundaries.
	Transaction description	Falcon’s Landing Stages 2a, 3a, 4 RC175169

3	Name of other party	Broadfield Estates Ltd
	Transaction type	Surrender easements that are now vesting as road and SDC asset. Fencing covenant indemnifying SDC of liability towards fencing costs.
	Transaction description	Liffey Springs Stage 8b RC155284

4	Name of other party	Rodger John Searle and Glennis Maree Searle
	Transaction type	Reserve fencing covenant indemnifying SDC of liability towards fencing costs along reserve boundary.
	Transaction description	RC175089 312 Trices Road, Prebbleton

5	Name of other party	Catherine Elise Fraser
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 99 Upper Selwyn Huts

6	Name of other party	Frank Gordon Greenslade
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 33 Upper Selwyn Huts

7	Name of other party	Fay Sharon Burson
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 64 Upper Selwyn Huts

8	Name of other party	David John Andrews and Marilyn Jane Andrews
	Transaction type	Agreement for Sale and Purchase
	Transaction description	44 Taumutu Road, Southbridge

9	Name of other party	Carston Developments Limited
	Transaction type	Grant easement in gross to drain sewage. Fencing covenant indemnifying SDC of fencing costs.
	Transaction description	East Maddisons Road RC185231/195184

CARRIED

REVIEW OF ISSUES RAISED IN PUBLIC FORUM

Councillors noted they were impressed with the depth of information from the CPW Trust and would like some of this information on Council's website so that the public can see what is happening. The Mayor asked the Business Relations Manager to draft a media release on the matter.

Relating to the presentation from the teacher, Councillors noted they needed to make it clear they had no particular view as a Council on the teachers' industrial action.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Mugford / **Seconded** – Councillor Reid

1. 'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2.	Public Excluded Committee Activity Updates Report		
3.	Procurement of Lead Contractor Foster Park Changing Rooms		
4.	Proposed Sale to FENZ		
5.	Parks and Reserves Section 17a Review		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official

Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 3, 4, 5	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
2, 3, 4, 5	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)

2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The meeting moved into Public Excluded at 3.05pm.

The meeting reconvened in open meeting at 3.49pm.

OTHER GENERAL BUSINESS

The meeting closed at 3.49pm.

DATED this 10th day of July 2019



MAYOR