

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
ON WEDNESDAY 9 MAY 2018 COMMENCING AT 1.00PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, D Hasson, M P Lemon, M B Lyall, J B Morten, R H Mugford, N C Reid & C J Watson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), M Washington (Assets Manager), S Hill (Business Relations Manager), Murray England (Asset Manager Water Services), Tim Harris (Environmental Services Manager), Douglas Marshall (Property and Commercial Manager), Mesdames J Gallagher (Chair, Malvern Community Board), D Kidd (Community Relations Manager), and Ms K Hunt (Personal Assistant)

Presenters:

Darren Sudlow

Media:

Mr M Salmons (Selwyn and Ashburton Outlook) and Ms G O'Connor-Harding (Selwyn Times).

APOLOGIES

Councillors D P McEvedy for lateness and G S Miller for absence.

Moved – Councillor Lyall / **Seconded** – Councillor Alexander

‘That the Council receives the apologies as noted, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

Nil.

CONFLICTS OF INTEREST

Councillor Hasson noted her conflict in regards to the District Licensing Report and the Stormwater Land Drainage Bylaw.

PUBLIC FORUM

Selwyn United Football Club	Darren Sudlow, Club President <i>Presentation of Canterbury Sports Award</i>
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The Mayor welcomed Mr Darren Sudlow, and noted that Selwyn Football has been recognised as the top club across all sports in Canterbury.

Mr Darren Sudlow, President of Selwyn Football provided background to the club, noting that they have no clubrooms of their own, which is by design, but currently use the Silver Dollar Bar and Restaurant. The club has around 1,200 members. The largest catchment for members is from Rolleston, followed by Leeston, Lincoln and Darfield. Greatest membership is in juniors, with numbers dropping off for teens, but noted that senior membership is growing. Noted they are in Premier league for the first time this year. The club has a full time director of football, but is built on the support of volunteers. Mr Darren Sudlow commented that the Club is very grateful to Council for the facilities that they use at Foster Park.

The Silver Dollar is happy to mount the plaques received on their walls, but the Selwyn United Football Club have two trophies that they would like Council to display for all of Selwyn's residents to be able to view.

Mr Sudlow presented the two trophies for display at the Council offices to the Mayor.

The Councillors congratulated Mr Sudlow on behalf of the Club.

CONFIRMATION OF MINUTES

1. **Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 18 April 2018**

Taken as read and received without further discussion.

Moved – Councillor Mugford / **Seconded** – Councillor Lemon

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 18 April 2018, as circulated.'

CARRIED

2. **Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 18 April 2018**

Taken and read and received without further discussion.

Moved – Councillor Watson / **Seconded** – Councillor Lemon

‘That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on 18 April 2018, for information.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Speed Limit Bylaw Review	13 December 2017	Review all schools in the first half of 2018	August 2018
Review of Street naming Policy	8 November 2017	Revised Policy	June 2018
Forestry – Risk Strategy	8 November 2017 <i>Audit & Risk Subcommittee meetings Sept & Nov</i>	Progress Report	July 2018
Selwyn Aquatic Centre	13 December 2017	Report on lifeguarded pools	Presented to the Audit and Risk Subcommittee at their 2 May 2018 meeting
Accessibility Charter	11 October 2017 Public Forum	Provide a report to Council regarding involvement	July 2018

REPORTS

1. Chief Executive

Selwyn-Waihora Zone Committee Annual Report 2017

Mr Brett Painter and Mr Ron Pellow spoke to their presentation.

Mr Pellow commented that 2017 had been a critical year around public engagement on water and land practices. They have been pleased to see catchment changes occurring, and good management practices being understood. Change is happening however it will take time to see any changes take effect in the waterways. There are issues in relation to rainfall or lack of, in the catchment. There are challenges, such as common understanding varies between people, so working through to make sure the community and landowners are working together and have the same understanding of what is required.

Mr Pellow spoke to opportunity in regards to large scale mitigation with large parcel of land potentially available, also to the process underway in most catchments to limit nutrient losses, and efficiencies in stock management.

Mr Painter then spoke to his presentation. This presentation was given to the Zone Committee last week, however there have been a few additional slides added.

Mr Painter spoke to Broadacres TSA and loss of species due to drought and the requirement for good flows from the river to feed into the springs. Focus has been on areas that are less affected by droughts. Landowner has assisted by giving up some land

to assist with replanting and fencing. The bore will only be used when the tributary is not flowing. Due to planting, the insect life has come back, however more work is needed to be done to assist the eventual return of mud fish, so they have places to hide and do not get swept downstream. The project has been internationally recognised already by inclusion in overseas journals.

Mr Painter questioned what role this concept could play in conjunction with other water management projects in the District. Most cost effective when the groundwater levels are near the surface. Noted that the costs incurred for this project are unlikely to be required, however can cost on a case by case basis. Council need to think about cost and risk to other populations in the catchment, as springs will go dry in big droughts.

Mr Painter spoke to the recharge project, with normal recharge happening in winter and potential capacity available with CPW in winter to catch up, if there is an issue with low groundwater. He discussed the opportunity to work with council staff on the operational and maintenance projects. The Mayor commented he would follow up with staff in relation to this request, however noted that a discussion also needs to be had with the Water-race Committee.

The Mayor thanked Mr Painter and Mr Pellow for their presentation to Council on behalf of the Selwyn-Waihora Zone Committee.

Moved – Councillor Watson / Seconded – Councillor Alexander

‘That the Council receives the Selwyn-Waihora Zone Committee 2017 Annual Report, for information.’

CARRIED

2. District Licensing Committee

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 March 2018 – 31 March 2018

Taken as read and received without further discussion.

Moved – Councillor Watson / Seconded – Councillor Lyall

‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for March 2018.’

CARRIED

3. Mayor

Mayor’s Report – April 2018

The Mayor spoke to his report, noting that LGNZ Freedom Camping Symposium was encouraging Central Government and Local Government to work together to form some national solutions, but to take in to account that not all Districts face the same issues.

Moved – Mayor / Seconded – Councillor Bland

‘That the Council receives the Mayor’s Report for April 2018 for information.’

CARRIED

4. Chief Executive

Monthly Report – 9 May 2018

The Chief Executive spoke to his report.

Audit and Risk Subcommittee

Councillor Watson attended the Audit and Risk Subcommittee meeting on the 2 May. The Committee had a tour of playgrounds prior to the start of the meeting. Feedback will be provided to community committees in regards to their requirements around Health and Safety, and the need to provide for playgrounds and maintain those playgrounds.

Christchurch West Melton Zone Committee

Councillor Hasson attended joint meeting with Waimakariri Zone Committee in regards to groundwater flows.

Selwyn Waihora Zone Committee

Councillor Lemon noted that terms of reference for Selwyn working group had been adopted. Update had been provided on Silverstream project. Received a presentation from DOC on our catchment and spoke about proposed Youth Committee meeting.

Canterbury Water Regional Committee

Councillor Reid will be attending a workshop next week, and will provide an update at the next Council meeting.

Summit Road Protection Authority

Councillors agreed to add a resolution to receive the annual report from the Summit Road Protection Society.

Canterbury Sports Foundation

It was noted that Councillor Bland wishes to step down as Council’s nominated representative due to an increased workload. The Chief Executive asked for expressions of interest. Councillor Alexander noted his interest. No other expressions of interest were received.

Online Voting

The Local Electoral Matters Bill is currently being discussed and suspect this will be sent to Select Committee.

The Mayor spoke to the Christchurch City Council seeking support for remits to the Local Government New Zealand Annual General meeting on the 15 July 2018. Remits:

- a) Reviewing local authority funding models
- b) Establishing a range of climate change adaption funding mechanisms

- c) Ensuring the all of Government procurement process for electricity, prioritises renewable electricity generation sources
- d) Amending the Sale and Supply of Alcohol Act 2012 to ensure that community views are reflected in local decision making and to review policy levers to reduce alcohol-related harm
- e) Supporting the production and procurement of biofuels, including reintroduction of subsidy schemes where appropriate
- f) Eliminating the use of single-use plastic bags and plastic straws
- g) Adopting a New Zealand-wide approach to processing recyclable materials within New Zealand
- h) Establishing a mandatory register and inspection regime for industrial cooling towers, to mitigate the risk of legionellosis outbreaks.

Councillors noted their support for all items except item D.

Moved – Councillor Lyall / **Seconded** – Councillor Morten

‘That Council

- (a) Receives the Chief Executive’s Report – May 2018, for information.’*
- (b) Councillor Alexander be appointed as the Selwyn District Council representative to the Canterbury Sports Foundation.*
- (c) Receive the Annual Report from the Summit Road Protection Society.’*

CARRIED

5. Regulatory Manager & Environmental Services Project Manager

Draft Gambling Venue Policy for Consultation

Discussion was held on how the number of gambling machines proposed in the Draft Gambling Venue Policy was reached.

Councillors Hasson, Mugford and Lyall were nominated to sit on the hearing panel.

Moved – Councillor Watson / **Seconded** – Councillor Alexander

‘That the Council resolve:

- (a) To commence the special consultative procedure for the adoption of the draft Gambling Venue Policy 2018;*
- (b) To adopt the Statement or Proposal;*
- (c) That the Statement of Proposal be made available for public inspection at all Council Service Centres, libraries and on the Council’s website;*
- (d) That the period within which written submissions on the draft policy included in Attachment 1 may be made, is between Monday 28 May 2018 and Friday 29 June 2018;*
- (e) That submissions on the draft amended policy be heard by a hearing panel comprising of Councillors Hasson, Lyall and Mugford who shall report to the Council with its recommendations as soon as practicable following the hearing of submissions.’*

CARRIED

6. Systems Accountant

Financial Report to 31 March 2018

Taken as read and received without further discussion.

Moved – Councillor Lemon / **Seconded** – Councillor Lyall

‘That the Council receives the financial report for the period ending 31 March 2018, for information.’

CARRIED

7. Asset Manager – Water Services

Adoption of Council Water Supply Bylaw, Water Race Bylaw and Stormwater and Drainage Bylaw

Discussion was held as to whether changes made to Water Race Bylaw were minor and whether there was a need to put the proposed Bylaw to the Water Race Committee for discussion. Councillors requested clarity as to whether they were able to make changes to the clauses in the Bylaw, or whether the consultation process would need to be started again. Staff advised that they believed Councillors only option was to either accept or reject recommendations as they stand.

Moved – Councillor Morten / **Seconded** Councillor Watson

‘That the Report on the Adoption of Council Water Supply Bylaw, Water Race Bylaw and Stormwater and Drainage Bylaw lie on the table until legal advice is received.’

CARRIED

Meeting adjourned at 2.25pm and reconvened at 2.35pm.

Moved – Councillor Morten / **Seconded** Councillor Watson

‘That the Report on the Adoption of Council Water Supply Bylaw, Water Race Bylaw and Stormwater and Drainage Bylaw be lifted from the table.’

CARRIED

The Chief Executive informed Council that legal advice received stated that changes can be made if they are minor in nature, however if beyond that then Council would need to send back to staff to start the process again. Following discussion it was agreed to put the motions to Council one by one.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council:

- (a) *amend the Water Supply Bylaw 2008 as per the Bylaws Submissions Committee recommendation*

CARRIED

- (b) *amend the Water Race Bylaw 2008 as per the Bylaws Submissions Committee recommendation*

CARRIED

Councillor Hasson stepped back from the table for item (c).

- (c) *make the Stormwater and Drainage Bylaw as per the Bylaws Submissions Committee recommendation, such bylaw to be known as the Stormwater and Drainage Bylaw 2018*

CARRIED

- (d) *amend the Policy Manual to include the following policy:*

“SW302 Written approval under the Stormwater and Drainage Bylaw 2018 means the written approval of the Asset Manager or person delegated to give such approvals.”

CARRIED

8. Asset Administrator - Roading

Road Names for CI Services Subdivision, Rolleston

Taken as read and received without further discussion

Moved – Councillor Watson / **Seconded** – Councillor Lemon

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Bruce McLaren Way as the name of the new road in the CI Services subdivision, Rolleston.’

CARRIED

9. Asset Manager - Transportation

Draft Speed Limit Bylaw

Discussion was held around the timing of going for public consultation on the Draft Speed Limit Bylaw, and possibility of combining with the next review of the Speed Limit Register including School Zones which is scheduled for later this year. Staff were questioned if extending the timeframe on this Bylaw would inhibit the enforcement of speed limits.

Meeting adjourned at 2.52pm and reconvened at 3.04pm.

The Chief Executive commented that if the Speed Limit Bylaw lapses the existing speed limits remain in place, however the Bylaw has to be updated to give effect to those new speed limits.

Moved – Councillor Watson / **Seconded** – Councillor Lemon

‘That the Council Speed Limit Bylaw review workstream be aligned with the next review of the Speed Limit Register including Schools Zones later in 2018’.

CARRIED

GENERAL BUSINESS

10. Register of Documents Signed and Sealed

Moved – Councillor Lyall / **Seconded** – Councillor Bland

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	Ministry of Education
	Transaction type	Certificate of Approval – Notice of Requirement for new primary school
	Transaction description	South Lincoln Primary School, 238 Southfield Drive 3.32ha

2	Name of other party	Fulton Hogan Ltd
	Transaction type	Deed of Lease
	Transaction description	West Coast Road, Arthur’s Pass Community Recycling and Waste Storage Facility

3	Name of other party	Lakeside Memorial Hall Incorporated
	Transaction type	Transfer of Lakeside Memorial Hall
	Transaction description	Harts Road, Leeston

4	Name of other party	Industria Holdings Ltd & Rolleston Industrial Development Ltd – IPort
	Transaction type	Partial surrender of easement on subdivision
	Transaction description	RC165440 Jones Road, Hoskyns Road and Maddisons Road, Rolleston

5	Name of other party	Omana Trustees Ltd
	Transaction type	Protect SDC easement in Gross over private property. Fencing covenant protecting SDC from liability to fencing on reserve boundary.
	Transaction description	RC175070 Branthwaite Subdivision, Rolleston

6	Name of other party	Selwyn District Council
	Transaction type	Cemetery Bylaw 2017
	Transaction description	Facilitates the management of public cemeteries under Selwyn District Council’s control

CARRIED

REPORTS CIRCULATED FOR INFORMATION

Nil

EXTRAORDINARY GENERAL BUSINESS

Nil

REVIEW OF ISSUES RAISED IN PUBLIC FORUM

Trophies provided by Selwyn United Football Club will be displayed in public forum.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Mugford / **Seconded** – Councillor Reid

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	Section 48(1)(a)
2	Public Excluded Chief Executive's Report		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1 & 2	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(ii)
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2	Protect the privacy of natural persons, including that of deceased natural persons; or	Section 7(2)(a)
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2. *that appropriate officers remain to provide advice to the Committee.*

CARRIED

The meeting moved into Public Excluded at 3.12pm.

The meeting reconvened in open meeting at 4.29pm.

The meeting closed at 4.29pm.

DATED this 13 day of June 2018


MAYOR