

**MINUTES OF AN EXTRAORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON WEDNESDAY 17 MARCH 2021 COMMENCING AT 11AM**

**PRESENT**

Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall (Acting Chair), S McInnes, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), M Washington (Group Manager Infrastructure), D Marshall (Group Manager Property), G Bell (Project Manager Long Term Plan), R Raymond (Communications Advisor), Mesdames D Kidd (Group Manager Community Services and Facilities), and N Smith (Executive Assistant) and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

Councillor Lyall opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

Apologies were received from Mayor Broughton and Councillor Miller

Moved – Councillor Alexander / Seconded – Councillor Mugford

*‘That the Council receive the apologies from the Mayor and Councillor Miller.’*

**CARRIED**

**CONFLICTS OF INTEREST**

Standard conflicts were applied to this meeting.

## REPORTS

### 1. Group Manager Communication and Customers

*Adoption of revised Significance and Engagement Policy for consultation*

Group Manager Communication and Customers, Mr Hill noted that there were minor amendments which will be corrected before being included in the Long Term Plan consultation documents.

**Moved** – Councillor McInnes / **Seconded** – Councillor Lemon

*‘That the Council adopts the revised Significance and Engagement Policy to be released for public consultation in conjunction with the Long-Term Plan 2021-2031 Consultation Document.’*

**CARRIED**

### 2. Group Manager Organisational Performance

*Adoption of Draft Revenue and Financing Policy for consultation*

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That the Council:*

*a) confirms that it has considered the requirements of Section 101(3) of the Local Government Act 2002 in reviewing the Draft Revenue and Financing Policy*

*b) adopts the Draft Revenue and Financing Policy for consultation in conjunction with the Long Term Plan consultation.’*

**CARRIED**

### 3. Group Manager Organisational Performance

*Draft Rates Remission Policy including Maori Freehold Land, Draft Rates Postponement Policy and Lump Sum Policy*

**Moved** – Councillor Lemon / **Seconded** – Councillor Mugford

*‘That the Council adopts the Draft Rates Remissions Policy Including Maori Freehold Land, Draft Rates Postponement Policy and Lump Sum Policy for consultation in conjunction with the Long Term Plan 2021-31 consultation.’*

**CARRIED**

#### **4. Group Manager Organisational Performance**

##### *Draft Development Contributions Policy*

There was a discussion on whether legal advice received would be made available should ratepayers want to view this. Staff noted they would need to discuss with the legal team what may or may not be released as any legal advice generally carries with it privilege.

**Moved** – Councillor Bland / **Seconded** – Councillor Hasson

*‘That the Council:*

- a) confirms that it has considered the requirements of Section 101(3) of the Local Government Act 2002 in reviewing the Draft Development Contributions Policy*
- b) adopts the Draft Development Contributions Policy for consultation in conjunction with the Long Term Plan 2021-31 consultation.’*

**CARRIED**

#### **5. Group Manager Organisational Performance**

##### *Adoption of supporting information for the Council's Long Term Plan Consultation Document*

**Moved** – Councillor McInnes / **Seconded** – Councillor Epiha

*‘That the Council adopts the Draft Long Term Plan, including the draft financial strategy for 2021 -2031 and draft infrastructure strategy for 2021-2051, as supporting information for the Long Term Plan consultation document.’*

**CARRIED**

#### **6. Group Manager Communication and Customers**

##### *Long-term Plan 2021-2031 Consultation Document*

The Long Term Plan project manager, Mr Bell, briefed Council on the audit process which has now been complete. He read the audit opinion as follows:

*‘In our opinion:*

- *the consultation document provides an effective basis for public participation in the Council's decisions about the proposed content of its 2021-31 long-term plan, because it:*

- *fairly represents the matters proposed for inclusion in the long-term plan; and*
- *identifies and explains the main issues and choices facing the Council and Selwyn District, and the consequences of those choices; and*
- *the information and assumptions underlying the information in the consultation document are reasonable.'*

Mr Bell then went on to say that the opinion also includes an emphasis of matter in relation to the uncertainty created by the Government's intention to reform the three water services. This is a cross sector matter and not something within the control of this council. He added the audit opinion is an important statement as it provides assurance to the Council and community that the consultation document is a suitable basis for consultation on the long-term plan.

In response to a question as to when the consultation document would be available staff noted there would be a limited number printed in-house and also an electronic copy on the Council website later this day.

Councillors congratulated the team for the hard work.

**Moved** – Councillor Gallagher / **Seconded** – Councillor McInnes

*'That the Council adopts the Long-Term Plan 2021-2031 Consultation Document for public consultation.'*

**CARRIED**

The meeting ended at 11.20am

DATED this 24<sup>th</sup> day of March 2021

  
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**MAYOR**