

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL HELD IN THE  
SELWYN DISTRICT COUNCIL CHAMBERS,  
ON WEDNESDAY 14 FEBRUARY 2018 COMMENCING AT 1.00PM**

**PRESENT**

Mayor (S T Broughton), Councillors M B Lyall, N C Reid, J B Bland, M A Alexander, M P Lemon, D P McEvedy, G S Miller, J B Morten, R H Mugford, C J Watson and D Hasson

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), G Bell (Corporate Services Manager), M Washington (Assets Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), D Marshall (Property and Commercial Manager), J Burgess (Planning Manager), M England (Asset Manager Water Services), A Boyd (Solid Waste Manager), M Chamberlain (Team Leader Transportation), C Colenutt (Systems Accountant), C Burke (Reserves Officer), Mesdames D Kidd (Community Relations Manager) and N Smith (Executive Assistant to the Chief Executive), Ms J Court (Solid Waste Support Officer), and Ms T Davel (Council Governance Co-ordinator)

**Presenters:**

Mrs R Warren and Mr I Jefferis (Greendale Community Trust) and Messrs. M Stevens, G Thompson and B Cochrane (Abbeyfield Development)

**Media:**

Mr M Salmons (Selwyn and Ashburton Outlook) and Ms G O'Connor-Harding (Selwyn Times)

The Mayor welcomed everyone present to the first meeting of the year, specifically members of the public.

**APOLOGIES**

Councillor Hasson for lateness.

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

Councillor P McEvedy in his capacity as Trustee in relation to the Abbeyfield Development.

## **PUBLIC FORUM**

### **Greendale Community Trust**

Mrs R Warren and Mr I Jefferis presented on behalf of the Greendale Community Trust. They gave a brief background on the heritage value of the TW Adams Arboretum. Mrs Warren noted that the cottage built by TW Adams was one of the first cottages to be built in 1862 and therefore should be considered of national significance. The Trust considers there is a need to preserve and restore the arboretum.

*Councillor Hasson arrived 1.07pm*

The Trust asked Council to consider extending its mowing contract to include the track around the cottage and also requested funding for stage 2, which was shelter for the cottage. Mr Jefferis added they had already raised \$22,500 and have projects which will keep them busy for the next 3 years, at least. The grass is currently mown by volunteers and only around the arboretum. The rest of the land is leased with the money going back to University of Canterbury.

### **Abbeyfield Development**

Messrs. M Stevens, G Thompson and B Cochrane presented in relation to the Abbeyfield Development. They spoke about the model which was thoroughly researched and compared with other models globally. An Abbeyfield house provides for 14 residents with a housekeeper. The cost per week per person is \$364 and includes 2 meals per day.

The presenters asked Council to consider foregoing their outstanding debt of \$250k after their first payment of \$150k is made. They noted it would ensure the ongoing success of the model. Should Council not be in favour, the group will continue to fundraise to pay back the debt.

There was a point of clarification made that, should the venture fail, it will become the property of Selwyn District Council.

The Mayor thanked presenters for their time, noting no decisions will be made at today's meeting on anything raised.

1. **Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chamber, Rolleston on Wednesday 13 December 2017.**

Taken as read and accepted with two minor amendments:

Councillor Hasson referred to a typing error on p 31 of the agenda (Item 14) which had an incorrect reference to page numbers.

Councillor Watson requested that his comment relating to community committees (Item 6) include that it was with regards to incorporated societies.

**Moved** – Councillor Lyall / **Seconded** – Councillor Mugford

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 13 December 2017, as amended.’*

**CARRIED**

2. **Minutes of an ordinary meeting of the Audit and Risk Subcommittee held at the Selwyn District Council Chambers, Rolleston on Wednesday 6 December 2017**

Taken as read.

**Moved** – Councillor Miller / **Seconded** – Councillor Watson

*‘That the Council receives the minutes of the ordinary meeting of the Audit and Risk Subcommittee held on Wednesday 6 December 2017, for information.’*

**CARRIED**

3. **Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Monday 4 December 2017**

Taken as read.

**Moved** – Councillor Morten / **Seconded** – Councillor McEvedy

*‘That the Council receives the unconfirmed minutes of the Property Committee meeting held on 4 December 2017, for information.’*

**CARRIED**

4. **Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 6 December 2017**

Taken as read.

**Moved** – Councillor Alexander / **Seconded** – Councillor Lyall

*'That the Council receives the unconfirmed minutes of the Property Committee meeting held on 6 December 2017, for information.'*

**CARRIED**

## **CURRENT MATTERS REQUIRING ATTENTION**

<b>Item</b>	<b>Meeting referred from</b>	<b>Action required</b>	<b>Report Date / Action</b>
Speed Limit Bylaw Review	13 December 2017	Review all schools in the first half of 2018	July / August 2018
Selwyn Aquatic Centre	13 December 2017	Report on lifeguarded pools	April / May 2018
Community Committees submitting on bylaws	14 June 2017 and subsequent	Policy around Council engagement with Community Committees regarding submissions on bylaws	March 2018
Accessibility Charter	11 October 2017 Public Forum	Provide a report to Council regarding involvement	March 2018
Cemetery Bylaw	11 October & 8 November 2017	Adoption of Bylaw	March 2018
Review of Street naming Policy	8 November 2017	Revised Policy	June 2018
Forestry – Risk Strategy	8 November 2017 <i>Audit &amp; Risk Subcommittee meetings Sept &amp; Nov</i>	Progress Report	June / July 2018

## REPORTS

### 1. District Licensing Committee

*Joint District Licensing Committee and Chief Licensing Inspector Monthly Report period 1 November – 30 November 2017*

Having already received this report at its December 2017 Council meeting, the item was not taken.

### 2. District Licensing Committee

*Joint District Licensing Committee and Chief Licensing Inspector Monthly Report period 1 December – 31 December 2017*

*Having declared an interest, Councillor Hasson moved away from the table for this item.*

Taken as read.

**Moved – Councillor Watson / Seconded – Councillor Alexander**

*‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for December 2017.’*

**CARRIED**

*Councillor Hasson moved back to the table.*

### 3. Mayor

*Mayor’s Report – December 2017 & January 2018*

**Moved – Mayor Broughton / Seconded – Councillor Lyall**

*‘That the Council receives the Mayor’s Report for December 2017 – January 2018 for information.’*

**CARRIED**

### 4. Chief Executive

*Monthly Report – February 2018*

The Chief Executive made reference to key points from his report, including suggested changes to the Contractor Management Policy and Online Voting. In response to Councillor Miller’s question around parking enforcement the Environmental Services Manager remarked that previously the Council could not enforce parking, although this is being progressed.

Councillor Miller provided an update on the recent Audit and Risk Subcommittee meeting. He noted they discussed the Havelock North report, recently released

and said water quality will be a standing item on the Subcommittee's agenda for a couple of months. Councillor Miller highlighted some of the other items discussed, such as the structure and composition of the Subcommittee; and the Paparua intake safety issues.

Councillor McEvedy updated Council on the recent Property Committee meeting saying projects were tracking well and that the Committee also discussed its Terms of Reference and composition.

Councillor Lemon told Councillors that the Selwyn Waihora Zone Committee meeting approved 3 biodiversity projects, discussed the Zone Committee annual report and confirmed the Chair and Deputy Chair. He noted that there was opportunity later in the year to have the youth involved in one of the Zone Committee meetings and informed Council of a project to look at remediating the Selwyn River.

**Moved – Councillor Bland / Seconded – Councillor Mugford**

*'That Council:*

- (a) receives the Chief Executive's Report – February 2018, for information; and*
- (b) approves the changes to the Delegations Manual.'*

**CARRIED**

**5. Corporate Accountant**

*Cash flow and borrowing policy monitoring as at 31 December 2017*

**Moved – Councillor Miller / Seconded – Councillor Watson**

*'That the Council receives the report on cash flow and borrowing policy monitoring as at 31 December 2017 for information.'*

**CARRIED**

**6. Systems Accountant**

*Financial Report to 31 October 2017*

**Moved – Councillor Alexander / Seconded – Councillor Mugford**

*'That the Council receives the financial report for the period ending 31 December 2017 for information.'*

**CARRIED**

**7. Environmental Services Manager**

*Lincoln South Primary School – Notice of Requirement – Minister of Education Decision*

**Moved (as amended) – Councillor Miller / Seconded – Councillor Watson**

*'(a) That the Selwyn District Council (Territorial Authority) recommends to the Ministry of Education (Requiring Authority) that it confirms the Notice of Requirement and recommendation conditions for the Lincoln South Primary School and Early Childhood Education Centre as per the conditions set out in the Hearings Commissioner's recommendation dated 1 February 2018.*

*(b) delegates to the Team Leader Strategy and Policy to take any steps necessary to amend the District Plan in accordance with recommendation (a) above.'*

**CARRIED**

**8. Environmental Services Manager**  
*Schedule of Chargeable Costs*

**Moved – Councillor Miller / Seconded – Councillor Morten**

*'That the Council adopts the proposed Schedule of Chargeable Costs for Environmental Services for inclusion in the draft Long Term Plan 2018-2028.'*

**CARRIED**

**9. Team Leader Transportation**  
*Speed Limit Review*

Councillor Watson noted for the record his intention to vote against this resolution. He referred to the submissions that were lost and added this proposed resolution caused a further delay. He stated that a school had not been given the opportunity to submit on the matter.

Councillor Reid reiterated that schools will be reviewed to ensure the speed was in line with what was required. Councillor Reid noted the Road Safety Working Group had direct consultations with a variety of agencies, e.g. the AA, Police, Christchurch City Council and school boards.

The Working Group intended to report to Council about schools' comments and only then will the matter be opened for consultation. In response to a question about whether this will include a review of the threshold in transitioning from open road speed down to 50km/h, the Team Leader Transportation commented that it would be part of the discussion albeit that NZTA had never approved it.

**Moved – Councillor Morten / Seconded – Councillor Miller**

*'That the Council:*

*(a) Implements the speed limit changes approved at the Council meeting of 13 December 2017 including retaining the 100km/hr open road speed limit on*

*Shands Rd from Selwyn Rd to Boundary Rd, Springs Rd from Hamptons Rd to Ellesmere Junction Rd, Selwyn Rd from Shands Rd to Lincoln Rolleston Rd, Lincoln Rolleston Rd from Branthwaite Dr to Selwyn Road.*

- (b) Reviews all remaining speed limits in accordance with the Speed Management Guide and Setting of Speed Limits Rule 2017 with particular attention to the speed limits around schools.'*

**CARRIED**

*Councillor Watson voted against.*

**10. Asset Manager Water Services**

*Review of Water Supply Bylaw 2008*

The discussion regarding Items 10, 11 and 12 were similar and highlighted the fact that any Councillor could form part of a hearings panel, regardless of their involvement in Subcommittees on the topic. Clearly stating conflicts at the start of any meeting or hearing should be sufficient to allow participation on hearing panels.

Councillors agreed that completion and current certification of the *Making Good Decisions Course* should be a defining factor in being eligible for being part of a hearing panel.

**Moved – Councillor Alexander / Seconded – Councillor Watson**

*'That the Council:*

- (a) Approve the adoption, for the purposes of public consultation, the attached revised form of water supply bylaw (the "Amended Bylaw") and corresponding statement of proposal.*
- (b) Use the special consultative procedure in respect of the Amended Bylaw in accordance with section 156(1) of the Local Government Act 2002 (the "Act").*
- (c) Appoint a sub-committee consisting of Councillors Hasson and Reid and support by Council Staff ("Sub-Committee") to consider submissions on the Amended Bylaw and report back to Council after the hearings for adoption of the Amended Bylaw.'*

**CARRIED**

**11. Asset Manager Water Services**

*Review of Water Race Bylaw 2008*

**Moved – Councillor Mugford / Seconded – Councillor Lyall**

*'That the Council:*

- (a) Approve the adoption, for the purposes of public consultation, the attached revised form of water race bylaw (the "Amended Bylaw") and corresponding statement of proposal.*



- (b) Use the special consultative procedure in respect of the Amended Bylaw in accordance with section 156(1) of the Local Government Act 2002 (the “Act”).*
- (c) Appoint a sub-committee consisting of Councillors Alexander and Hasson and support by Council Staff (“Sub-Committee”) to consider submissions on the Amended Bylaw and report back to Council after the hearings for adoption of the Amended Bylaw.’*

**CARRIED**

**12. Asset Manager Water Services**  
*Stormwater and Drainage Bylaw 2008*

**Moved – Councillor Morten / Seconded – Councillor Lyall**

*‘That the Council:*

- (a) Approve the adoption, for the purposes of public consultation, the attached draft bylaw and corresponding statement of proposal in relation to the draft Selwyn District Council Stormwater and Drainage Bylaw (the “draft Bylaw”).*
- (b) Use the special consultative procedure in respect of the Draft Selwyn District Council Stormwater and Drainage Bylaw in accordance with section 156(1) of the Local Government Act 2002 (the “Act”).*
- (c) Appoint a sub-committee consisting of Councillors Alexander and Reid and support by Council Staff (“Sub-Committee”) to consider submissions on the Draft Bylaw and report back to Council after the hearings for adoption of the Draft Bylaw.’*

**CARRIED**

**13. Assets Administrator - Roading**  
*Temporary Road Closure of Zig Zag Road*

Councillors agreed that reports of this nature in future, need only be reported to Council, not tabled for approval.

The delegation sits with the Asset Manager and need not be brought to the Council table for decision making.

**Moved – Councillor Morten / Seconded – Councillor Lyall**

*‘To advise Council of the Asset Managers approval (exercised under delegation AM102) for the Canterbury ATV Association to close Zig Zag Road between the hours of 9:30am and 4:30pm on Sunday 25 February 2018 for the purpose of conducting the clubs ‘Gravel Hill-Climb’ motorsport event subject to the following conditions:*

- (i) The Selwyn District Council will advertise the road closure at the cost of the Applicant.*

- (ii) *That the Applicant will reinstate any damage to the road incurred as a result of the event, at the completion of the event and at the cost of the Applicant.*
- (iii) *A bond may be required for estimated value of this work. (No bond is required in this instance)*
- (iv) *That the Applicant pays the administration costs associated with the event.*
- (v) *In addition to the public liability insurance the Applicant agrees to indemnify the Council and any third party for any claims arising from the event.*
- (vi) *That in order to protect property adjoining the road, sufficient arrangements are made to extinguish fires that may occur as a result of the proposed event.*
- (vii) *That any member of the New Zealand Police is authorised to act on the Council's behalf to ensure that these arrangements are being met on the day.*
- (viii) *That the Applicant shall notify a representative of all residents and landowners of all properties along the portion of road to be closed of the intended closure and that a schedule should be kept confirming the methodology used. Any request by a resident, occupier or landowner for access at a specific time and purpose will be met where it is practicable.*
- (ix) *That provision be made for the access or egress of emergency vehicles at all times.*
- (x) *The Applicant will allow periodic access along the road of ordinary vehicular traffic which otherwise uses the road during the period of closure.*
- (xi) *That the Asset Manager be authorised to decline permission for the road closure up to two weeks before the event in the case where objections are received and held to be valid and not able to be sufficiently mitigated and up to the time of the event for climatic or hazardous conditions.*
- (xii) *That the road closure is adequately signposted to the satisfaction of the Asset Manager at each end of the closed road and at the limits of the closure. This will require specific approval prior to the event.*
- (xiii) *That the Applicant submits a Traffic Management Plan to the approval of the Asset Manager, prior to the event*

**CARRIED**

**14. Assets Administrator - Roading**

*Temporary Road Closure of McLachlans Road and Gullivers Road*

**Moved – Councillor Lemon / Seconded – Councillor Watson**

*‘That pursuant to the Tenth Schedule of the Local Government Act 1974, Ratec Motorsport Incorporated be given approval for the closure of:*

- (a) McLachlans Road (from the intersection with Leeston Taumutu Road to the intersection with Gullivers Road) and*
- (b) Gullivers Road (from the intersection of McLachlans Road to the intersection with Leeston Taumutu Road)*

*between the hours of 9:00am and 6:00pm on Sunday 8 April 2018 for the purpose of conducting the club’s ‘Taumutu Shingle Sprint’, motorsport event, subject to the following conditions:*

- i. The Selwyn District Council will advertise the road closure at the cost of the Applicant.*
- ii. That the Applicant will reinstate any damage to the road incurred as a result of the event, at the completion of the event and at the cost of the Applicant.*
- iii. A bond may be required for estimated value of this work. (No bond is required in this instance)*
- iv. That the Applicant pays the administration costs associated with the event.*
- v. In addition to the public liability insurance the Applicant agrees to indemnify the Council and any third party for any claims arising from the event.*
- vi. That in order to protect property adjoining the road, sufficient arrangements are made to extinguish fires that may occur as a result of the proposed event.*
- vii. That any member of the New Zealand Police is authorised to act on the Council’s behalf to ensure that these arrangements are being met on the day.*
- viii. That the Applicant shall notify a representative of all residents and landowners of all properties along the portion of road to be closed of the intended closure and that a schedule should be kept confirming the methodology used. Any request by a resident, occupier or landowner for access at a specific time and purpose will be met where it is practicable.*
- ix. That provision be made for the access or egress of emergency vehicles at all times.*

- x. *The Applicant will allow periodic access along the road of ordinary vehicular traffic which otherwise uses the road during the period of closure.*
- xi. *That the Asset Manager be authorised to decline permission for the road closure up to two weeks before the event in the case where objections are received and held to be valid and not able to be sufficiently mitigated and up to the time of the event for climatic or hazardous conditions.*
- xii. *That the road closure is adequately signposted to the satisfaction of the Asset Manager at each end of the closed road and at the limits of the closure. This will require specific approval prior to the event.*
- xiii. *That the Applicant submits a Traffic Management Plan to the approval of the Asset Manager, prior to the event.'*

**CARRIED**

**15. Assets Administrator - Roading**

*Naming of Private Rights of Way in the Ladbrooks Grove Subdivision, 475 Ellesmere Road*

The Mayor noted the conflict between Council Policy and the Australia / NZ standard, request that staff review and amend the policy to reflect the conflict.

**Moved** (as amended) – Councillor Alexander / **Seconded** – Mayor Broughton

*'That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve ~~Pandora Lane~~ and Micandros Lane as the names for the Private Rights-of Way in the Ladbrooks Grove subdivision, 475 Ellesmere Road.'*

**CARRIED**

**16. Assets Administrator - Roading**

*Naming of New Roads in the IPort Subdivision, Rolleston*

**Moved** – Councillor Morten / **Seconded** – Councillor Lyall

*'That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Iport Drive, Freight Drive, Container Drive, Transportation Drive as the names of the new roads and the continuation of Link Drive in the IPort subdivision, Rolleston.'*

**CARRIED**

## GENERAL BUSINESS

### 17. Register of Documents Signed and Sealed

In response to a question about Item 10 related to the Fire and Emergency NZ (FENZ) land transfer, the Property and Commercial Manager noted the following for the information of Council:

The current Rolleston Fire Station is located on two titles in Brookside Road, one being owned by Fire and Emergency NZ and the other which is Council reserve. When the Council transferred assets to FENZ as part of rural fire being integrated with NZ Fire Service, the land was not transferred or sold to FENZ. Council has also sold land to FENZ for a new fire station which is located across the road from the Council Headquarters. In approximately 4-5 years FENZ will build a new fire station in Rolleston and move to this site. It will be at that point that FENZ decommission their fire station and Council land in Brookside Road will again become available to be considered for a future use.

**Moved – Councillor Morten / Seconded – Councillor Bland**

*‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:*

1	Name of other party	Calder Stewart Land Holdings Limited
	Transaction type	Sale Lot 2 DP 488477 and discharge of mortgage over Lots 704 and 713
	Transaction description	Izone Industrial Park, 34 Stoneleigh Drive (Lot 2)

2	Name of other party	Stoneleigh Drive Subdivision
	Transaction type	Deposit of LT 516173 Stage 7 Subdivision
	Transaction description	Izone Rolleston

3	Name of other party	RF Knowles & KM Gerard & PJ Reid
	Transaction type	Reserve Exchange – Knowles Pit reserve 1558
	Transaction description	1850 Homebush Road

4	Name of other party	Valerie Ann Rennell & Ross Geoffrey Thomas
	Transaction type	Purchase of property
	Transaction description	11a Gerald Street, Lincoln

5	Name of other party	Orion NZ Ltd
	Transaction type	Agreement to Grant Electricity Easement in Gross
	Transaction description	Reserve 2317 on Scotts Road, Hororata for the purpose of replacing and extending electricity infrastructure on the reserve

6	Name of other party	Orion NZ Ltd
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	Transaction type	Agreement to Grant Electricity Easement in Gross
	Transaction description	Tramway and Boultons Road for the purpose of installing overhead power lines to service one of CPW's pump stations
7	Name of other party	Lochlea Farming Co. Ltd
	Transaction type	Application to split and re-amalgamate the 4 lots to alter internal boundary of farm.
	Transaction description	1065 Hudsons Road
8	Name of other party	Mr J S & Mrs H E G Blanchard
	Transaction type	Deed of Licence for a five year period
	Transaction description	Part Reserve 1045 corner Edwards Road and Ellesmere Junction Road
9	Name of other party	Royal NZ Plunket Society Incorporated
	Transaction type	Deed of Lease for a period of 10 years
	Transaction description	11 Hororata Dunsandel Road
10	Name of other party	Fire and Emergency NZ
	Transaction type	Transfer Arrangement
	Transaction description	733 Weedons Ross Road, West Melton – West Melton Fire Station
11	Name of other party	JPN Trustees Ltd and Neilsons Trustee (2016) Ltd
	Transaction type	Deed of Nomination
	Transaction description	Properties at 53 and 55 Tennyson Street, Rolleston
12	Name of other party	V A Rennell & R G Thomas
	Transaction type	Deed of Waiver & Sale and Purchase of property
	Transaction description	11a Gerald Street, Lincoln
13	Name of other party	Rockgas Limited
	Transaction type	Agreement to Supply Reticulated Gas
	Transaction description	Stage 8 Izone
14	Name of other party	Rolleston Industrial Holdings Ltd & Rolleston Industrial Development Ltd
	Transaction type	Irrigation Agreement Paparua Water Race Scheme - earthwork dust suppression
	Transaction description	Hoskyns Road (between Maddisons & Jones Roads)
15	Name of other party	Hughes Developments Ltd
	Transaction type	Fencing covenant indemnifying SDC of responsibility for residential boundary fences around reserve.
	Transaction description	RC175376 Faringdon (Shillingford Boulevard)
16	Name of other party	CPP Developments Ltd

	Transaction type	Register sewer in gross, Transfer of land, Fencing covenant
	Transaction description	RC 155139 Hazelfields subdivision, Full Moon Lane, Rolleston

17	Name of other party	P A Ballantyne and W A Moreland
	Transaction type	Deed of Licence to occupy
	Transaction description	Renewal of licence by current owners Lot 74 Upper Selwyn Huts for period 2015-2020

18	Name of other party	Gary Michael Watson
	Transaction type	Deed of Licence to occupy
	Transaction description	Transfer of Deed of Licence from Estate of William John Orpin to Gary Michael Watson following sale of the hut Lot 86

19	Name of other party	Ballooning Canterbury Ltd
	Transaction type	Deed of Licence for balloon launches
	Transaction description	Domains at Sheffield, Greendale, Hororata and Glentunnel

20	Name of other party	McLachlan Farms Limited
	Transaction type	Deed of Surrender of Lease to allow for an extension to the Domain therefore decreasing the land available to lease. Deed of new Lease is for 20.0012ha
	Transaction description	Corner of Tramway Road and Hoskyns Road, Kirwee (known as Wrights Block)

21	Name of other party	Mark Greenwood, Val Greenwood, Ross Wolfe and Sandra Wolfe
	Transaction type	Public Corporate Client Authority and Instruction for an Electronic Transaction
	Transaction description	Sale Lot 7 (Stage 8) Izone Industrial Park (agreement for sale and purchase dated 6 November 2017)

22	Name of other party	Andrew Stratton
	Transaction type	Public Corporate Client Authority and Instruction for an Electronic Transaction
	Transaction description	Sale Lot 9 (Stage 9) Izone Industrial Park (agreement for sale and purchase dated 6 March 2017)

23	Name of other party	Lordship Properties Limited
	Transaction type	Public Corporate Client Authority and Instruction for an Electronic Transaction
	Transaction description	Sale of Lot 7 (Stage 9) Izone Industrial Park (agreement for sale and purchase dated 28 September 2017)

24	Name of other party	Devon MD Ltd
	Transaction type	Encumbrance to defer development contributions payment
	Transaction description	Devon Green RC175569

25	Name of other party	JPN Trustees Ltd and Neilsons Trustee (2016) Ltd
	Transaction type	Acquisition of Strip of land to form part of Tennyson Street, Rolleston
	Transaction description	Forming part of 57 Tennyson Street, Rolleston

26	Name of other party	Fulton Hogan Ltd
	Transaction type	Irrigation Agreement (Paparua Water Race Scheme)
	Transaction description	508 West Coast Road (corner Miners Road)

27	Name of other party	Philip Dean Thomas and John Bowden Mackintosh, Matthew Chadlow Hall (trustees of the Norman Dean Thomas Estate)
	Transaction type	Irrigation Agreement (Paparua Water Race Scheme)
	Transaction description	1611 Old West Coast Road

28	Name of other party	Tony Arthur Lawson
	Transaction type	Deed of Licence (Selwyn Huts)
	Transaction description	Signing of new Deed of Licence for period 2015-2020 by existing hut owner

29	Name of other party	Meadow Mushrooms Ltd
	Transaction type	Purchase of land for public work (Pump Station) – right to convey electricity
	Transaction description	578 Springs Road, Rolleston

30	Name of other party	Rolleston Industrial Holdings Ltd
	Transaction type	Register Easement in Gross to drain sewage over future development lot in area to be future road.
	Transaction description	Jones Road, Hoskyns Road and Maddisons Road

31	Name of other party	Lincoln Developments Ltd
	Transaction type	Register fencing covenant indemnifying SDC of liability to reserve fencing. Surrender easement no longer required in area becoming road. Easement in Gross
	Transaction description	Birchs Road, Lincoln (Flemington)

32	Name of other party	Twyn Visions 2016 Ltd
	Transaction type	Register fencing covenant No complaints covenant Sewer easement in gross Transfer of land to dedicate as road
	Transaction description	RC165649 - 3/675 East Maddisons Road, Rolleston

**CARRIED**



## REPORTS CIRCULATED FOR INFORMATION

None.

## EXTRAORDINARY AND GENERAL BUSINESS

None.

## REVIEW OF ISSUES RAISED IN PUBLIC FORUM

The Chief Executive noted that several funding requests had been received lately.

He advised that it would be appropriate to acknowledge the presentations and encourage presenters to submit through the Long Term Plan process.

There was a brief discussion about each of the presentations received with some points raised being:

- Consider giving debtors grace with repayments;
- Moving to form part of an existing budget and not having to go through the LTP process;
- In which way can the Trust, for example, tie in with existing forests and parks;
- Council may consider a discretionary fund in future to deal with such requests instantly.

**Moved** – Councillor Alexander / **Seconded** – Councillor Morten

*‘That Council approve that any recent, and current, funding requests be decided through the Long Term Plan submission process.’*

**CARRIED**

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Watson / **Seconded** – Councillor Lyall

1. *‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive's Report – February 2018		
3	LED Installation Report 2018		
4	Lease of an area of land, Pines Recovery Park		
5	Appointment of Building Design, Engineering and Support Consultants		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

4	protect information where the making available of the information (i) would disclose a trade secret	Section 7(2)(b)(i)
1, 4, 5	protect information where the making available of the information (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 7(2)(b)(ii)
4	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information: (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or (ii) would be likely otherwise to damage the public interest;	Section 7(2)(c) (i);(ii)
2, 4, 5	enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities,	Section 7(2)(h)
3, 4, 5	enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee*

**CARRIED**

*The meeting moved into Public Excluded at 3.20pm.*

*The meeting reconvened in open meeting at 5.05pm.*

A Public Excluded Item was resolved to be made public.

**(PX2). Team Leader Transportation**

*LED Installation Report 2018*

**Moved** – Councillor Watson / **Seconded** – Councillor McEvedy

*(a) The Council approves the installation of LED luminaires for the Renewal Programme 2018-20 as a variation to Contract No. 1257 Streetlight Management awarded to Connetics Ltd and,*

*(b) The resolution approved by Council moves to Public.'*

**CARRIED**

*The meeting closed at 5.06pm.*

DATED this 20<sup>th</sup> day of March 2018

  
MAYOR