

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 11 DECEMBER 2024 COMMENCING AT 1.00PM**

PRESENT

Mayor S T Broughton; Councillors S N O H Epiha, L L Gliddon, G S F Miller, M B Lyall, P M Dean, S G McInnes, E S Mundt, N C Reid & Ms McKay

IN ATTENDANCE

Mrs S Mason (Chief Executive); Messrs. S Gibling (Executive Director People, Culture & Capability), R Love (Executive Director Development & Growth), T Harris (Executive Director Strategy and Engagement), T Mason (Executive Director Infrastructure and Property), Matt McGrath (Chief Digital Officer), Tim Heine (Advisor to Mayor), Ben Baird (Head of Strategy), George Sariak (Senior Strategy Planner), R Raymond (Acting Communications Manager), Mesdames A Sneddon (Chief Financial Officer), P Parata-Goodall (Pou Kaiāwhā – Executive Cultural Advisor), D Kidd (Executive Director Community Services & Facilities), S Carnoutsos (Acting Head of Marketing & Communications), S Atheron (Head of Regulatory), T Davel (Senior Governance Advisor), Kylie Hunt (Executive Assistant to the Chief Executive) and T Van Der Velde (PA to ED Enabling Services).

The meeting was livestreamed.

APOLOGIES

Apologies were received in respect of Councillor Mugford

Moved – Councillor Epiha/ **Seconded** – Councillor Reid

'That the Council receives the apologies of Councillor Mugford, as notified.'

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Darel Hall, Cholmondeley

Cholmondeley Children's Centre Services

Darel thanked the people of the Selwyn District for their support. He explained Cholmondeley provides short-term support and care and have done so since 1925 and will be 100 years old next year. Darel noted they had cared for 33 children from the Selwyn District.

He said people can self-refer, and there was no need to go through a government agency. Children stay at the centre in times of family stress and work with social workers as well as youth workers. The kids get 24/7 support, and structure in terms of set meal times, looking at their behaviours and some of the basics they don't always have access to. Cholmondeley also provides respite services to give families a chance to recuperate.

He reminded Council they were a free service and he said he thought they could be providing more services to Selwyn. They did not provide 1:1 care for children with severe disabilities. He said for the most part, funding / koha falls on families.

Elizabeth Beattie

Cycling in the Selwyn District

Ms Beattie spoke about cycling / spinning classes being reduced or stopped across the District. She said Council staff apparently took the decision without Council's knowledge and asked whether it was not a breach of the rights of people to have access to healthy exercise.

Refer to attachment for full details of presentation.

Denise Carrick

Trees and Lincoln

Ms Carrick said she represented Lincoln Voice and others around the community and handed council a petition (see attachment for full details).

PRESENTATIONS

NZ Police – Gang Legislation

In relation to recent gang legislation, the NZ Police noted that a gang disruption unit had been set up. They noted their staff safety will be paramount when dealing with gang members. Exceptions to the legislation are already coming through, for example, patches being tattooed onto people which means they can take off a shirt and walk around without the police being able to take action. There was also a piece of work being done on what this legislation could mean in terms of certain colours.

The NZ Police spoke about dispersal notices relating to public places, although on private property, even if they can be seen from the street, the NZ Police has no power to act.

Furthermore, Police staff noted that the demand for more policing staff is reflective of the population increase and they were making some traction getting more staff. They were looking at 24/7 services; permanent dog teams; an investigation team and some other assets coming out to Selwyn.

Selwyn Youth Council – Annual report back

Youth Council Representatives went through their presentation noting their achievements. The youth hub showed collaborative benefits. The Mayor noted the youth council should discuss how they would see a potential youth seat at the council table, not as a member or being able to vote, but to attend, listen and share insights.

(Full presentation available on agenda for 11 December Council meeting)

Selwyn Sister Cities – Annual report back

The Chair of the Sister Cities Committee reported back noting the documents submitted for today's meeting included a report from herself, AGM and other reports. There was also a work programme for the upcoming year's involvement.

(Full presentation available on agenda for 11 December Council meeting)

CONFIRMATION OF MINUTES

1. **Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 13 November 2024.**

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 23 October 2024.'

CARRIED

MATTERS REQUIRING ATTENTION

None.

REPORTS

1. **Mayor**
Mayor's Report

The Mayor noted his gratitude for the Deputy Mayor attending the funeral of former Mayor McEvedy.

The Mayor noted that the Local Water Done Well Subcommittee met earlier today and appointed an external expert, Raveen Jaduram, who is also a newly appointed CORDE Director. He is giving his time to the subcommittee generously.

Councillor Hasson arrived 2.39pm

The Mayor said submissions will in future come to council meetings for sign-off. He thanked councillors for their contributions to meetings over the past year and thanked the Chief Executive and staff for all the work they do and supporting Council.

Moved (as amended) – Mayor Broughton / Seconded – Councillor Lyall

‘That Council receives the Mayor’s Report November 2024 for information; and

All submissions required to be done before the first council meeting of 2025, be circulated to councillors and be delegated to the Mayor and Chief Executive for sign-off where appropriate.’

CARRIED

2. SUBCOMMITTEE REPORT BACK

2.1 Economic Development

The Subcommittee met twice and decided to have monthly meetings until further notice. PwC had also come along to the last meeting.

2.2 Housing and Urban Development

The Subcommittee has met twice so far and approved its Terms of Reference with some amendments made.

Cr Mundt out 2.51pm

The Subcommittee would keep up with changes in legislation during the DPR.

2.3 Climate Change and Sustainability

The Subcommittee met once and considers itself as a continuation of what the previous Planning And Climate Change committee did.

Cr Mundt back 2.55pm

2.4 Local Water Done Well

The Mayor as Chair of this subcommittee noted Brannigan’s was currently assisting Council with recruitment of a start-up chairperson. The Mayor, the Chief Executive and a delegate from Taumutu will form the selection panel. Consultation on whether to establish a CCO will take place early 2025.

Moved – Mayor Broughton / Seconded – Councillor Reid

‘That Council receives the Subcommittee feedback for information.’

CARRIED

Afternoon tea break 3pm – 3.15pm

3. Chief Executive

Chief Executive's Report

The Chief Executive said she was looking forward to 2025. The Mayor said it was great working with the Chief Executive over the past 12 months and they were ready to move on to the next year. The Chief Executive said she would be responding to each of the public forum speakers, with copies of the correspondence to Councillors.

Goes through her report and thanks everyone – looking forward to working with everyone in 2025.

Moved – Councillor Epiha / **Seconded** – Councillor McInnes

'That Council:

- (a) Receives the Chief Executive's report for information.*
- (b) Adopt the amended terms of reference for two of the four subcommittees, being Economic Development as well as Housing and Urban Development.'*

CARRIED

4. Joint District Licensing Committee Reports July – October 2024

Regulatory Team

Cr Epiha stepped away from the table due to a conflict.

Moved – Councillor Gliddon / **Seconded** – Councillor Lyall

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for July and August AND September and October 2024.'

CARRIED

5. Revised ANZAC Day Policy and Operational Changes

Head of Venues and Events

*Cr Hasson declared a conflict and stepped away from the table.
Cr Epiha declared a conflict and stepped away from the table.*

Moved - Councillor Lyall / **Seconded** – Councillor Mundt

'That the Council

- 1. endorses the proposed amendments to the C402 ANZAC Day Policy'*
- 2. notes the operational changes to support the implementation of the policy.'*

CARRIED

6. Pines Resource Recovery Park – Application D240007 to alter existing Designation (SDC-22) under section 181 of the Resource Management Act
Policy Planner

Staff noted they would be going through a resource consent process to include provision of landscape supplies as it doesn't fall within the current designation.

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council:

- a. adopts the Commissioners recommendation to allow minor alterations to the existing Pines Resource Recovery Park designation.*
- b. pursuant to section 181(3) of the Resource Management Act 1991, alters the existing designation SDC-22 Pines Resource Recovery Park as set out in the Commissioner's recommendation.*
- c. amends the District Plan to reflect the minor alterations.*
- d. delegates to the Chief Executive to undertake all necessary actions to give effect to the decision.'*

CARRIED

7. Delegation of Certain Powers under the Selwyn District Council Water Utility Bylaws
Development Engineering Manager AND Head of Asset Management

It was noted that although the delegation has been given to council staff, they wanted to make sure council was aware of this. The Bylaw does not cover water race closure and there is a separate policy to deal with that matter. There was a brief discussion about the policy and delegations manuals coming through to the Council and that it needed to be tidied up.

Moved – Councillor Lyall / **Seconded** – Councillor Mundt

*That the Selwyn District Council (the **Council**) resolves:*

- i to delegate the power to give approvals and consents for the purposes of the Water Race Bylaw 2008, Water Supply Bylaw 2008, Wastewater Drainage Bylaw 2021, Trade Waste Bylaw 2021 and Stormwater and Drainage Bylaw 2018 (together, the **Bylaws**) (**Delegated Powers**) to the Council's Chief Executive Officer, who may delegate the Delegated Powers (in whole or in part) to any other Council officer, or Council officers, for the purposes of administering the Bylaws; and*
- ii that the above delegation shall be included in the Council's delegation manual accordingly.*

CARRIED

8. Council Submission Process on the Principles of the Treaty of Waitangi bill
Strategy Team Leader

Staff noted the final submission will be circulated to all councillors before being submitted. Staff said council does have a bicultural strategy which sets out the journey that Council is on. Between the context of the Bill and Council's strategy there appeared to be a misalignment.

There was some discussion around the table with several councillors against Council submitting on the Bill and others in favour. Those not in favour noted that council appears to have moved from having an apolitical stance to a political stance and that private submissions on something like this would be appropriate. If Council makes a submission, would it not appear they do so on behalf of the wider Selwyn District?

Councillor Miller moved an amendment that Council does not submit / Councillor Hasson seconded. The amendment was lost.

Ms McKay and Councillor Epiha both spoke in support of submitting, noting that Selwyn was unique in having two Maori members around the Council table. It was noted that this was not a contentious issue and that the Bill in effect failed to recognise the difference between equality and equity. Therefore, Council had a role as leaders to lead communities and submit on the Bill.

It was agreed that a submission will be drafted and circulated to all councillors. The submission will be made on behalf of Council and will be against the proposed Bill.

Moved (as amended) – Councillor Epiha / **Seconded** – Councillor Reid

- a. *Receives this Report; and*
- b. *Resolves to circulate the submission to all councillors.*
- c. ~~*Delegates to the following selected members _____, _____
_____ to approve the staff written
submission on behalf of Council.*~~

CARRIED

9. Waiora One Water Strategy Waikirikiri Selwyn 2024 – 2074 Endorsement
Water Services Asset Manager AND Head of Asset Management

Staff noted the document builds on the 5 waters strategy, noting it includes all waterways and not only Te Waihora as waterways link into Te Waihora.

The strategy is a high-level document and one of its working streams is around looking at land drainage cleaning protocols in relation to native species.

Councillor Mundt noted her intention to move an amendment to include opening this up to consultation with the community. Her motion failed due to a lack of seconder.

Moved – Councillor Epiha / **Seconded** – Councillor Reid

'That the Council:

- a) Endorses the Waioara One Water Strategy 2024-2074 for Waikirikiri Selwyn, superseding the 2009 5-Waters Strategy; and*
- b) Authorises the Mayor to sign the Waioara One Water Strategy 2024 – 2074 on behalf of the Selwyn District council.'*

CARRIED

10. Risk Management Framework Update

Executive Director People, Culture and Capability AND Head of Legal and Risk

Staff introduced the report noting the relationship between policy and framework – policy is a set of guidelines, setting the approach whereas the framework contains roles and responsibility and the 'how' of implementing statements made in the policy.

They confirmed that health, safety and wellbeing were components of the overall risk of the organisation, including also financial and reputational. The consistent framework before Council today will allow an overview of all risk.

Moved – Councillor Dean / **Seconded** – Councillor McInnes

'That the Council:

- a) Receive the "Risk Management Framework Update" report*
- b) Adopt the Selwyn District Council Risk Policy*
- c) Adopt the Selwyn District Council Risk Management Framework.'*

CARRIED

Moved – Councillor Hasson / **Seconded** – Councillor Gliddon

'That the Council continue its meeting beyond 2 hours'.

CARRIED

11. New Procurement Policy

Chief Financial Officer AND Executive Director Strategy and Engagement

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That Council:

- 1. Receive the report New Procurement Policy; and*
- 2. Adopt the proposed New Procurement Policy'*

CARRIED

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lyall / **Seconded** – Councillor McInnes

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Central Plains Water Joint Settlor Committee	Good reason to withhold exists under Section 7	Section 48(1)(a)	
2.	Draft letter of expectations for CORDE Limited			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
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2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
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2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The meeting went into public excluded at 5.22pm.

With no further business being discussed, the meeting closed at 5.29pm.

DATED this 19 day of February 2025



CHAIRPERSON