

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL HELD IN THE
SELWYN DISTRICT COUNCIL CHAMBERS,
ON WEDNESDAY 11 OCTOBER 2017 COMMENCING AT 1.00PM**

PRESENT

Mayor (S T Broughton), Councillors M B Lyall, N C Reid, M A Alexander, M P Lemon, D P McEvedy, G S Miller, J B Morten, R H Mugford, C J Watson and D Hasson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), G Bell (Corporate Services Manager), M Washington (Assets Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), D Marshall (Property and Commercial Manager), J Burgess (Planning Manager), J Reid (Major Project Property Manager), J Flewelyn (Community Resilience Co-ordinator), M England (Asset Manager Water Services), Mesdames D Kidd (Community Relations Manager), H Faass (Chief Licensing Inspector), J Gallagher (Chair Malvern Community Board), K Hunt (Executive Assistant), S Newson (Administration Assistant), Ms L Larkin (Community Development Officer), and Ms T Davel (Council Governance Co-ordinator)

Presenters:

Pastor H Galloway (Hope Presbyterian Church), Mrs L Guthrie (Barrier Free NZ Trust), Mrs A Hartnell (Earthquake Disability Leadership Group), Messrs. M Lay and M Wilson (Selwyn Sports Trust), Prof K Johnston, Messrs. R Sheild & M Gopinath (Lincoln University) and Messrs. J Christensen, R Mitchell and Mrs J Owens (Lincoln Residents).

Media:

Mr M Salmons (Selwyn and Ashburton Outlook)

The Mayor welcomed everyone present, specifically members of the public.

APOLOGIES

Councillor J Bland.

Moved – Councillor Lyall / **Seconded** – Councillor Watson

‘That the apology received from Councillor J Bland be received for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

Councillor D Hasson declared a conflict of interest in Report 1, District Licensing Committee.

PUBLIC FORUM

Hamish Galloway, Senior Pastor, Hope Presbyterian Church, Building Programme

Hamish Galloway, Senior Pastor at Hope Presbyterian Church shared their vision of a new building to serve the needs of their congregation and community.

He noted they have a long history in the district providing play groups, marriage courses and other events for the community. They were full and pushed for space but funding is an issue and they were hoping Council could offer assistance. Hamish noted the space would be leased to / used by other groups as well.

Lorraine Guthrie (Barrier Free NZ Trust) and Amy Hartnell (Earthquake Disability Leadership Group), Canterbury Accessibility Charter

Lorraine Guthrie and Amy Hartnell told Council they were excited to see the growth in the District. Their initiative started because many of the regulations and legislation were outdated. They quoted examples of places which were not fully accessible, e.g. the Margaret Mahy Playground. They noted accessibility should be best practice, not minimum compliance.

They commented that Council would be involved in building projects from the concept stage, through in-house / contracted specialists who would look over plans to advise as to accessibility. They also hoped Council could influence others and encourage private developers to take this on as part of their planning.

Mike Lay and Mike Wilson, Selwyn Sports Trust

Mike Lay and Mike Wilson spoke of the different events the Trust organises. They were keen to see the list of events grow as the District is growing. They reach around 10 000 people directly every year. They have built relationships with sporting bodies in Canterbury and rely fully on volunteers. Although they get financial support from organisations they were hoping to partner with Council for an annual fund of \$35,000.00. It would mean they will not have to rely annually on contesting with the Events Fund, for example. They would also like to sit down with Council and set targets for following years.

Jens Christensen, Julie Owens and Ross Mitchell, Lincoln Liffey Bridge

Jens Christensen, Julie Owens and Ross Mitchell presented to Council a list of issues they would like to see addressed before construction of the proposed Lincoln Liffey Bridge commences. These were:

1. An audit assessment of the benefit of the bridge to the wider Lincoln Community
2. A cost benefit analysis of the construction of the bridge
3. An audit of the effects on the wildlife of the construction of the bridge
4. Report back to Council as to whether construction should proceed
5. Information as to the resource consent for the construction
6. Weed control in the area

Ross Mitchell commented that the sale of the adjacent property could be affected by the bridge. The group thought it may be a better use of money to maintain what is already there, rather than build something new.

Professor Karen Johnston, Richard Sheild, Mithran Gopinath (Lincoln University),
Issues and Options for Darfield

Masters of Planning students Richard Sheild and Mithran Gopinath, accompanied by Professor Karen Johnston, presented an Issues and Options for Darfield paper to Council. They noted the main issue for Darfield was the lack of sewage system. They proposed a sewage center which would service Coalgate, Glentunnel and Kirwee. They also looked at proposed zoning and wanted to keep low density housing to retain a rural feel. They showed Council where they would propose low, medium and higher density zoning. They agreed that cost was a high concern for the local community, as a lot of people had just recently installed septic tanks. Possibly, if there was no cost for the ratepayer, they would switch to a reticulated system.

Prof Johnston thanked Council for allowing the students to do the project and hope it was of benefit to Council. Their finalised article will be circulated.

1. Minutes of an ordinary meeting of the Selwyn District Council held at the Dunsandel Community Centre, on Wednesday 13 September 2017.

Taken as read and accepted.

Moved – Councillor Alexander / **Seconded** – Councillor Hasson

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 13 September 2017.'

CARRIED

2. Minutes of an ordinary meeting of the Audit and Risk Subcommittee held at the Selwyn District Council Chambers, Rolleston on Wednesday 2 August 2017

Taken as read.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

'That the Council receives the minutes of the ordinary meeting of the Audit and Risk Subcommittee held on Wednesday 6 September 2017, for information.'

CARRIED

3. Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Monday 11 September 2017

Taken as read.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

'That the Council receives the unconfirmed minutes of the Property Committee meeting held on 11 September 2017, for information.'

CARRIED

4. Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Monday 2 October 2017.

Taken as read.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

'That Council receives the minutes of the District Plan Committee held on Wednesday 2 October 2017, for information.'

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

None.

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report period 1st August 2017 – 31st August 2017

Cr Hasson moved away from the table, taking no part in the discussion.

The Chief Licensing Inspector noted that professional development for inspectors was very worthwhile. They were currently very busy with special licenses.

Moved – Councillor Lyall / **Seconded** – Councillor Mugford

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for August 2017.'

CARRIED

Cr Hasson joined the table again.

2. Mayor

Mayor's Report – September 2017

The Mayor noted he had received a certificate of appreciation from St John. He also referred to the Champion Canterbury business awards which he attended and where McMillan Drilling from Selwyn was nominated a finalist.

Moved – Mayor Broughton / Seconded – Councillor Lyall

'That the Council receives the Mayor's Report for September 2017 for information.'

CARRIED

3. Chief Executive

Monthly Report – 11 October 2017

The Chief Executive noted that the Health and Safety Advisor had already visited 27 separate committees. He also noted that of Council's 13 bylaws, 5 were currently out for consultation. He said Council was an incredibly highly regulated entity and on a daily basis 79 pieces of legislation (excluding national legislation) were being administered. There are also well in excess of 150 Council policies being administered.

Councillor Miller, as Chair of Audit and Risk Subcommittee, noted three key points from the Subcommittee's last meeting:

1. The recent quarries tour was worthwhile;
2. The recent community pools visit was worthwhile and he was pleased to announce there was no reason why the pools can't open for the season; and
3. Confirmed the Audit NZ audit of Council was progressing satisfactorily.

Councillor Lemon noted the recent meeting of the Selwyn Waihora Zone Committee received a CWMS Targets Update; a report from the cultural land management advisor and discussion the recent seminar series. In response to a question from Councillor McEvedy, Councillor Lemon noted resourcing was discussed but there was no formal resolution.

Moved – Councillor Lyall / Seconded – Councillor Mugford

'That Council receives the Chief Executive's Report – 11 October 2017, for information.'

CARRIED

4. Systems Accountant

Financial Report to 31 August 2017

The Chief Executive noted that the Annual Plan will be adopted at the Extraordinary Council meeting scheduled for 25 October and Mr Mackey from Audit NZ will be present at that meeting.

Moved – Councillor Watson / Seconded – Councillor Miller

‘That the Council receives the financial report for the period ending 31 August 2017 for information.’

CARRIED

5. Environmental Services Manager

Lodgement of submissions by Community Committees

In the discussion around this item it was noted that committees are essentially a part of Council and it is Council’s role to get a position on policy issues. If committees are able to submit there might be the perception that one part of Council is lodging a submission against another part of Council. The Cemetery Bylaw item, resolved to lie on the table at the September Council meeting, will be brought back before Council for decision at its next meeting.

It was agreed the Environmental Services Manager will draft a policy around engaging with the community committees. It may be that some bylaws allow committees to submit as such, whereas other bylaws will not.

Councillor Alexander noted for the record that he would vote against the resolution as it does not allow community committees to participate.

Moved – Councillor McEvedy / Seconded – Councillor Watson

‘That the Council resolves to:

Direct staff to engage with committees of Council in the preparation and development of future Council Bylaws and Policies.’

Councillor Alexander voted against.

CARRIED

6. Environmental Services Manager
District Licensing Committee

Moved – Councillor Alexander / **Seconded** – Councillor Miller

‘That the Council receives this report for its information.’

CARRIED

7. Asset Manager
Temporary Road Closure – Tai Tapu School Pets Day

Moved – Councillor Miller / **Seconded** – Councillor Lemon

That the Selwyn District Council, pursuant to the Local Government Act 1974, give approval to Tai Tapu School for the closure of School Road from the western side of Hepworth Place, west for 80 metres between the hours of 9.00am and 1:00pm on Thursday 2 November 2017 for the purpose of conducting their Pets Day, subject to the conditions below:

- (i) Selwyn District Council will advertise the road closure in Council Call at no cost to the applicant.*
- (ii) That representatives of the applicant endeavour to notify all residents and all business operators (if any) along the road to be closed of the intended closure date and time. That any request for access at a specific time and purpose be met where it is practicable.*
- (iii) That any member of the New Zealand Police is authorised to act on the Council’s behalf to ensure that these arrangements are being met on the day.*
- (iv) That provision is made for the access or egress of emergency vehicles at all times.*
- (v) That the road closure is adequately signposted to the satisfaction of the Asset Manager at each end of the closed road and at the limits of the closure. This will require specific approval prior to the event.*
- (vi) That the Applicant submit a Traffic Management Plan to the approval of the Asset Manager, prior to the event.’*

CARRIED

8. Asset Manager

Temporary Road Closure – Rolleston Fireworks Display

Moved – Councillor Alexander / **Seconded** – Councillor Reid

‘Recommended:

That the Council gives approval to the Rolleston Fireworks Committee pursuant to the Local Government Act 1974, for the closure of Broadlands Drive from the intersection of Goulds Road to Springston Rolleston Road between the hours of 4:00 pm and 10:00pm on Saturday 4 November 2017 (or postponement date of Sunday 5 November 2017) for the purpose of conducting the Rolleston Fireworks Display, subject to the following conditions:

- (i) The Selwyn District Council will advertise the road closure at no cost to the applicant.*
- (ii) That the representatives of the Applicant endeavour to notify all residents and all business operators (if any) along the road to be closed of the intended closure date and time. That any request for access at a specific time and purpose be met where it is practicable.*
- (iii) That in order to protect property adjoining the road, sufficient arrangements be made to extinguish fires that may occur as a result of the proposed event.*
- (iv) That any member of the New Zealand Police is authorised to act on the Council’s behalf to ensure that these arrangements are being met on the day.*
- (v) That provision be made for the access or egress of emergency vehicles at all times.*
- (vi) That the applicant clears the route of any litter associated with the event as soon as practicable on the next day.*
- (vii) Subject to the approval of the Selwyn District Council.*
- (viii) That the Applicant submits a Traffic Management Plan to the Asset Manager for approval, prior to the event*

CARRIED

GENERAL BUSINESS

9. Register of Documents Signed and Sealed

Moved – Councillor Reid / **Seconded** – Councillor McEvedy

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	Mike Greer Homes Canty Ltd
	Transaction type	Grant of easement on subdivision
	Transaction description	Trices Road, Prebbleton
2	Name of other party	Twyn Visions Ltd
	Transaction type	No complaints covenant on lots adjacent to a council section to be used for a water services site
	Transaction description	1/675 East Maddisons Road – Stage 4
3	Name of other party	Dreamtime Limited
	Transaction type	Fencing Covenant – indemnifying SDC of any liability towards fencing costs.
	Transaction description	RC155674 Coles Fields Subdivision
4	Name of other party	James Lloyd Development Limited
	Transaction type	Grant of easements for car park extension, services and rights of way
	Transaction description	West Melton Retail park
5	Name of other party	Pine Grove Dairy Limited
	Transaction type	Partial surrender of Easement (historic water race rights no longer required)
	Transaction description	Rakaia Terrace Road, Hororata
6	Name of other party	M C & N J Loe
	Transaction type	Deed of Licence
	Transaction description	South Two Chain Road - 2.0234ha and 0.4046ha
7	Name of other party	Rolleston Industrial Development Limited & Rolleston Industrial Holdings Limited
	Transaction type	Easement in Gross to convey and drain water and drain sewage
	Transaction description	RC 165440 IPort
8	Name of other party	Global Bus Ventures (NZ) Limited
	Transaction type	Deed of Rent Review
	Transaction description	51-63 Detroit Drive, Rolleston
9	Name of other party	SDC & GM & J Drinnan
	Transaction type	Agreement to Grant an Easement
	Transaction description	Hamptons Road – Sports Ground
10	Name of other party	Glenda M Hope
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 87 Upper Selwyn Huts
11	Name of other party	Eleanor E Fitzgerald
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 26 Upper Selwyn Huts

12	Name of other party	Fay Risdon
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 93 Upper Selwyn Huts
13	Name of other party	Sandra Lagrosse
	Transaction type	Deed of Licence to occupy to 30 June 2020
	Transaction description	Renewal of licence for Lot 103 Upper Selwyn Huts
14	Name of other party	Hughes Developments
	Transaction type	Surrender and partially surrender easements created on areas that are to be vested as road in this stage.
	Transaction description	RC 165482 Faringdon South Stage 4
15	Name of other party	McArthur Farming Co. Ltd
	Transaction type	Cancel amalgamation as subdividing and amalgamating with other lots
	Transaction description	RC165496 Whitecliffs Road
16	Name of other party	Dreamtime Limited
	Transaction type	Encumbrance for deferral of development contributions
	Transaction description	RC 165217 Bavaria Drive, Rolleston (Devon Green)
17	Name of other party	Aurora Estates
	Transaction type	Dedication of point strip as road
	Transaction description	RC165460 / 175438 Mike Greer Subdivision, Trices Road, Prebbleton

EXTRAORDINARY GENERAL BUSINESS

None.

REVIEW OF ISSUES RAISED IN PUBLIC FORUM

Council briefly discussed what was raised in Public Forum. In terms of the Lincoln Liffey Bridge it was noted weed control had already started; the bridge was requested by the public; and the Property and Commercial Manager will provide feedback to the group.

In terms of the Accessibility Charter, staff will bring a report to a future Council meeting.

The Chief Executive noted that, with Selwyn Sports Trust, it will be discussed during the LTP workshops coming up soon.

With regards Hope Presbyterian it was agreed to let the group know if they were to proceed with the build, they should consult with others for sponsorship or sharing of the building.

The Environmental Services Manager noted that as far as the Lincoln University project goes, this is an annual project which is valuable for Council to gain information for planning projects.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lemon / **Seconded** – Councillor McEvedy

1. *'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive's Report		
3	SICON Ltd AGM and reappointment of Directors		
4	Health Hub Proposal		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 3, 4	protect information where the making available of the information (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 7(2)(b)(ii)
2, 3, 4	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

2. *that appropriate officers remain to provide advice to the Committee.*

CARRIED

The meeting moved into Public Excluded at 3.37pm.

The meeting reconvened in open meeting at 4.35pm.

The meeting closed at 4.35pm.

DATED this 8 day of Nov 2017



MAYOR