

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,  
ON WEDNESDAY 13 JUNE 2018 COMMENCING AT 1.00PM**

**PRESENT**

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, D Hasson, M P Lemon, M B Lyall, D P McEvedy, G S Miller, J B Morten, R H Mugford & C J Watson

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), M Washington (Assets Manager), S Hill (Business Relations Manager), M England (Asset Manager Water Services), T Harris (Environmental Services Manager), D Marshall (Property and Commercial Manager), J Reid (Major Project Property Manager), R Allen (Acquisitions, Disposal and Leasing Manager), J Burgess (Planning Manager), J Flewellyn (Community Resilience Coordinator), T Harrison-Hunt (Connecting Communities Coordinator), Mesdames J Gallagher (Chair, Malvern Community Board), D Kidd (Community Relations Manager), P Stephens (Accountant), N Smith (Executive Assistant) and Ms T Davel (Governance Coordinator)

**Presenters:**

John McKim (Weedons resident), Paul Frewen & Mark Leonard (Rolleston Rugby Club), Taylin Smith, Michelle Bruce, Paige Sullivan and Katelyn Twiss (Selwyn Youth Council)

**Media:**

Mr M Salmons (Selwyn and Ashburton Outlook) and Ms E O'Connell (Selwyn Times).

**APOLOGIES**

An apology was received from Councillor N C Reid

**Moved** – Councillor Alexander / **Seconded** – Councillor Morten

*‘That the Council receives the apology as noted, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

Nil.

## CONFLICTS OF INTEREST

Councillor Lemon noted a conflict in regards to being a member of the Ellesmere Heritage Park  
(Refer Report 7. Selwyn District Council Community Grants Fund)

Councillor Hasson noted a conflict in regards to the District Licensing Board  
(Refer Report 1. Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 April 2018 - 30 April 2018)

## PUBLIC FORUM

<b>John McKim</b>	<i>Condition of Maddison Road</i>  <i>Funding for Weedons Pavilion</i>
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Mr McKim noted the following issues:

Maddisons Road continued to be a very dangerous road and he asked Council to do something about it.

Weedons Pavilion – he was disappointed that the Cricket Club only put in \$5000 towards the total costs. He found it unacceptable that the Cricket Club continues to block other sports to participate going so far as to note that weddings on Saturdays may not be allowed if there was a match being played. He told Council that he was prepared to take the matter to a higher authority for an investigation.

Email system for Community Committees – Mr McKim was not satisfied with being told which email system he should use. If committees do not use the Selwyn Council email they simply do not get information. He said he complained to the Chief Executive about this and also about a staff member who was rude to him, but had not yet received a response back.

In response to a question from Councillor Hasson as to whether the Resident's Association has of right a seat on the Board, Mr McKim said they do not, whereas sports bodies do.

In response to a question from Councillor Bland as to what portion of its discretionary fund the Association would be prepared to contribute to the build, Mr McKim said nothing. It had been allocated for speed monitoring signs as they were thought to be more beneficial for the community.

The Mayor thanked Mr McKim for his presentation and noted it will be responded to in writing.

<b>Rolleston Rugby Club</b>	Paul Frewen and Mark Leonard  <i>Relocation of clubrooms from Rolleston Reserve to Foster Park</i>
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Messrs. Frewen and Leonard addressed Council saying they see the Rolleston Rugby Club as being part of the community and not a club on its own. It is used by many different sports groups and the club rooms are being well used. The Club showed Council plans of clubrooms

which they were willing to build themselves as a stand-alone project. Their preference would be to plan the clubrooms with Council and request a low interest loan of around \$560k which they can pay back. They were confident they could drive down the costs. Council would only be responsible for the changerooms, which was what Council intended to build in any event. The Club also acknowledged it was responsible to remove the old building but thought it might be sold, with that money going to Council to offset the loan, if approved.

The proposed clubrooms would be able to fit many more people, estimated 470 whereas the existing rooms can take 170 people maximum.

In response to questions from Councillors, Mr Frewen responded that they have had discussions with staff but nothing detailed; that their income streams include before and after-school care; as well as a bar & kitchen.

The Mayor thanked the Rolleston Rugby Club for their clear presentation and noted staff would be in contact about a possible outcome.

<b>Selwyn Youth Council</b>	Taylin Smith, Michelle Bruce, Paige Sullivan and Katelyn Twiss  <i>Update on Selwyn Link Project</i>
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*Refer Report 17 for the discussion.*

## CONFIRMATION OF MINUTES

1. **Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 9 May 2018**

Taken as read and received without further discussion.

**Moved** – Councillor Alexander / **Seconded** – Councillor Watson

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 9 May 2018, as circulated.’*

**CARRIED**

2. **Minutes of the meeting of the Audit and Risk Subcommittee held at the Selwyn District Council, on Wednesday 2 May 2018**

Taken and read and received without further discussion.

**Moved** – Councillor Miller / **Seconded** – Councillor Lemon

*‘That the Council receives the confirmed minutes of the Audit and Risk Subcommittee meeting held on 2 May 2018, for information.’*

**CARRIED**

3. **Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Wednesday 2 May 2018**

Taken and read and received without further discussion.

**Moved** – Councillor McEvedy / **Seconded** – Councillor Mugford

*‘That the Council receives the unconfirmed minutes of the Property Committee meeting held on 2 May 2018, for information.’*

**CARRIED**

4. **Minutes of the meeting of the Water Race Subcommittee held at the Selwyn District Council, on Wednesday 16 May 2018**

Taken and read and received without further discussion.

**Moved** – Councillor Watson / **Seconded** – Councillor Alexander

*‘That the Council receives the unconfirmed minutes of the Water Race Subcommittee meeting held on 16 May 2018, for information.’*

**CARRIED**

**5. Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 16 May 2018**

Taken and read and received without further discussion.

**Moved** – Councillor Mugford / **Seconded** – Councillor Morten

*‘That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on 16 May 2018, for information.’*

**CARRIED**

**CURRENT MATTERS REQUIRING ATTENTION**

Item	Meeting referred from	Action required	Report Date / Action
Speed Limit Bylaw Review	13 December 2017	Review all schools in the first half of 2018	August 2018
Review of Street naming Policy	8 November 2017	Revised Policy	August 2018
Accessibility Charter	11 October 2017 Public Forum	Provide a report to Council regarding involvement	July 2018

## REPORTS

### 1. District Licensing Committee

*Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 April 2018 – 30 April 2018*

Taken as read and received without further discussion, *noting Councillor Hasson stepping back from the table due to an interest as declared.*

**Moved** – Councillor Watson / **Seconded** – Councillor Lyall

*‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for April 2018.’*

**CARRIED**

*Councillor Hasson re-joined the table.*

### 2. Mayor

*Mayor’s Report – May 2018*

Councillor Lyall presented in detail to Council the outcomes from a recent Seminar he attended. The seminar touched on topics including biodiversity; changes proposed for water; building and construction and the proposed changes to the building code; as well as the zero carbon Act and M-bovis.

The Mayor referred Councillors to the attached mid-term review of the Canterbury Mayoral Forum for further information, as well as the report on the CMF Accelerator Projects. He said the promised funds had not yet been delivered. In response to a question from Councillor Miller on the light rail feasibility study (*ref p 71 of agenda*), the Mayor pointed out it was related to light rail in Timaru.

**Moved** – Councillor Miller / **Seconded** – Councillor Bland

*‘That the Council receives the Mayor’s Report for May 2018 for information.’*

**CARRIED**

### 3. Chief Executive

*Monthly Report – June 2018*

The Chief Executive spoke to his report, noting that in terms of Item 2 in his report related to the SICON Ltd Statement of Intent, it was acknowledged that Councillors Morten and

McEvedy are directors of the company. He noted two changes to the original SOI i.e. related to the dividend distribution policy and quarterly reporting. He informed Council that given the changing nature of the company with effect from 1 July 2018, a Constitution Review will be undertaken soon.

Councillor Bland pointed out that Page 9 of the SOI referred to '*responses to special shareholders requests*' and queried what a special request or special shareholder might be defined as. After some discussion, it was agreed that the word '*special*' is to be removed as it was not correct.

In relation to Item 3 of his report around LGNZ Water 2050, Councillors discussed the correlation between what LGNZ and Central Government were proposing in the water space. Councillor Lyall noted a working group would be considering the future of water with initial frameworks ready by October 2018. The Mayor said the status quo was not an option going forward and Selwyn as a district stands to lose a lot as it has been well ahead in the water space so far. Councillors agreed, with Councillor McEvedy stressing that Council should not be passive but that it should take a leadership role. Council has made good investments with strong infrastructure and there was concern the District would subsidise other users not in Selwyn.

The Chief Executive explained that the insurance cover had been slightly increased (refer recommendation c).

#### Audit and Risk Subcommittee

Councillor Miller commented that the Risk Register was well received by the Subcommittee and congratulated the Environmental Services Manager on the work done.

#### Property Committee

Councillor McEvedy noted the Tai Tapu and West Melton facilities were nearing completion with the foundation poured for the Lakeside facility.

#### Christchurch West Melton Zone Committee

Councillor Hasson said the committee discussed whether or not zone boundaries were still appropriate.

#### Selwyn Waihora Zone Committee

Councillor Lemon noted he was an apology for the recent meeting but commented the agenda contained items including confirming members of a working group; a presentation by Fonterra and an update on using different fish screens.

#### Regional Water Committee

The Mayor commented that from the Regional Water Committee, interim targets were to be developed for the region and the current Chair (Dr Andy Pearce) had resigned.

The Chief Executive referred to an additional recommendation related to on-line voting. He said Auckland council was taking the lead role in promoting the idea with 10 councils having shown an interest so far.

The final form will most likely be available in February / March of 2019.

In the discussion that followed, some amendments were made to the additional recommendation as indicated below. This would more fairly represent what Council felt comfortable with. Councillors also expressed concern that an on-line voting system

needed to be 100% foolproof as it could very easily lead to impacting negatively on people's democratic rights to vote, if the system failed.

**Moved (as amended)** – Councillor Lyall / **Seconded** – Councillor Alexander

*'That Council*

- (a) receives the Chief Executive's Report – June 2018, for information; and*
- (b) adopts the Statement of Intent for SICON Limited for the period 2018 – 2021;*
- (c) delegates to the Audit and Risk Subcommittee the authority to place insurance cover for 2018/2019 within a budget of \$1 089,000 plus GST;*
- (d) adopts the recommendation changes to the Delegations Manual; and*
- (e) That Council supports in principle conducting an online voting trial in the 2019 local body elections ~~for a subset of electors~~, either alone or in partnership with other councils, subject to the following conditions:*
  - i) the enabling legislation and subsequent regulations being passed in time to procure and implement an online voting solution*
  - ii) all risks, including security risks, being appropriately managed*
  - iii) the cost being acceptable*
  - iv) the ~~Governing Body Council~~ giving final approval for any trial to go ahead.'*

**CARRIED**

#### **4. Corporate Accountant**

*Cash flow and borrowing policy monitoring as at 31 March 2018*

The Corporate Services Manager noted the report had already been seen by the Audit and Risk Subcommittee. Councillor Miller added the Subcommittee considered expanding Council's credit ratings for banks but decided against it. The Corporate Services Manager also commented that the cash held in term deposits shown was largely what was collected in development contributions and that it was actually all committed to projects.

**Moved** – Councillor Watson / **Seconded** – Councillor Alexander

*'That the Council;*

- a) receives the report on cash flow and borrowing policy monitoring as at 31 March 2018 for information*
- b) authorises staff to act outside the Treasury Risk Management Policy in respect of investments held with New Zealand Registered Banks until 30 June 2019, by temporarily increasing the maximum investment per counterparty to \$30 million*
- c) authorises staff to act outside the Treasury Risk Management Policy in respect of the funding risk control limits until 30 June 2019.'*

**CARRIED**



## 5. **Systems Accountant**

### *Financial Report to 30 April 2018*

Councillors went through the report page by page. Councillor Hasson enquired about the increased costs for land drainage to which the Asset Manager – Water Services responded that cost increases are mostly due to the season. Due to the rain and warm weather there was an increase in weed growth which meant extra drains that needed cleaning. In some cases, drains have had to be cleaned twice and drains which were not planned to be cleaned became so clogged that they had to be cleaned. Due to the rain drains that are usually dry and get sprayed in summer have remained flowing with water, which had to be mechanically cleaned. This is more expensive than normal cleaning. The Asset Manager also noted that the July and August 2017 flood events required reactionary tasks such as clearing culvers and blockages. He said that electricity costs were higher due to the volume of water pumped but noted that sampling programme costs are resolved in the Long Term Plan.

Councillors raised concerns with contractors seemingly only just meeting expectations. The Assets Manager explained the performance system used was self-measured by contractors. There is continued monitoring and SICON Ltd have also agreed to do an operational review. There is a development plan being developed to ensure any underperforming actions are not repeated. Councillor Miller noted to Council that he requested the Chief Executive to provide feedback on this to the next Audit and Risk Subcommittee meeting. The Chief Executive commented that for each of the graphs presented in the report, there will be a separate report to the Audit and Risk Subcommittee.

In response to a question from Councillor Alexander as to why there were so many resource consents over the statutory number of days, the Environmental Services Manager responded to say that firstly, consents had gone up by 10% and secondly there was a high level of notified and complex consents.

Councillor Miller pointed to the issue of boundary pegs having been moved and informed Council the Audit and Risk Subcommittee had asked staff to follow up on this as it was thought to be a criminal activity. A report will be brought to the Subcommittee and Council.

**Moved – Councillor Hasson / Seconded – Councillor Lyall**

*‘That the Council receives the financial report for the period ending 30 April 2018, for information.’*

**CARRIED**

*Report 3. Chief Executive’s Monthly Report – June 2018 was taken at this time, however, for ease of reading, it was recorded in order of the agenda.*

## 6. **Building Manager and Environmental Services Project Manager**

### *Review of Dangerous, Affected and Insanitary Buildings Policy*

**Moved** (*as amended*) – Councillor Morten / **Seconded** Councillor Hasson

*‘That the Council resolve:*

- (a) To commence the special consultative procedure for the adoption of the draft amended Dangerous, Affected and Insanitary Buildings Policy 2018;*
- (b) To adopt the Statement of Proposal;*
- (c) That the Statement of Proposal be made available for public inspection at all Council Service Centres, libraries and on the Council’s website;*
- (d) That the period within which written submissions on the draft amended Dangerous, Affected and Insanitary Buildings Policy 2018 may be made be between Monday 2 July and Friday 10 August 2018; and*
- (e) That submissions on the Statement of Proposal be heard by a hearing panel comprising of three Councillors (Lyall, Morten and Hasson) who shall report to the Council with its recommendations as soon as practicable following the hearing of submissions.’*

**CARRIED**

## 7. **Community Relations Manager**

### *Selwyn District Council Community Grants Fund*

Several Councillors noted the report was very detailed and would have been helpful during the Long-Term Plan process as well. The Chief Executive noted that the report was in support of what was discussed during the deliberations. During the discussion Councillors queried why there was the addition of the Youth Council Project Fund but not the two Discretionary Funds. The Community Relations Manager responded those funds were currently under review. Councillor Hasson referred to township discretionary fund as well as the amalgamation discretionary fund, to which the Chief Executive responded those funds were all part of a separate review. He also noted the report clearly identifies how complex the fund process had been to date and that this was a step towards clarification. Councillor Lyall agreed it was good that this report allows Council to start the next financial year with a clear process.

Councillors debated whether or not to include the Youth Council Fund.

**Moved** (*as amended*) – Councillor Alexander / **Seconded** – Councillor Bland

- (a) ‘That a Selwyn District Council Community Grants Fund is established.’*
- (b) ‘That the following funds (\$145,000) become part of the Selwyn District Council Community Grants Fund.*
  - i. Community Events Fund (\$55,000; previously Community Special Event Fund)*

- ii. *Community Youth Development Fund (\$20,000; new)*
  - iii. *Community Development Fund (\$25,000; new)*
  - iv. *Community Arts Culture and Local History Fund (\$45,000; new)'*
- (c) *'That the Community Environmental Fund (\$20,000; new) be included with the Selwyn Natural Environment Fund for administration by Environmental Services Department.'*
- (d) *'That the following Strategic Community Partnership funding be absorbed into, and made contestable through, the Selwyn District Council Community Grants Fund as and when the current arrangements end for terms of up to three (3) years, making an adjusted total of \$297,400. While the funding arrangement may be reviewed and recommitted for a further three (3) year term, the associated process of review and consideration of other Strategic Community Partnerships will be undertaken in a transparent and equitable manner by the associated Committee.*
- i. *Ellesmere Heritage Park, \$20,000 (unbudgeted funding in 17/18 now budgeted 18/19), committed until June 2021*
  - ii. *Selwyn Sports Trust, \$25,000 (new) committed until June 2021*
  - iii. *Lincoln Envirotown Trust (LET), \$33,400 (existing), committed until June 2021*
  - iv. *24/7 Youth funding agreements F \$74,000 (existing) committed until June 2021"*
- ~~(e) 'That the "Selwyn Youth Council Project Fund", \$5,500 (existing) be absorbed into, and made contestable through the "Selwyn Community Grants Fund" in three years' making an adjusted total in the Fund of \$302,900~~
- (f) *'That the following Strategic Community Partnership funding be absorbed into, and made contestable through, the Selwyn Natural Environment Fund as and when the current arrangements end for terms of up to three (3) years, making an adjusted total of \$ 92,300 (currently \$45,000).*
- i. *Waihora Ellesmere Trust (WET), \$22,300, committed until June 2021*
  - ii. *Te Ara Kākāriki Greenway Canterbury Trust (TAK), \$25,000, committed until June 2021'*
- (g) *'That a Selwyn Community Grants Committee be established with representation by not less than four (4) Councillors; one from each of the Selwyn Wards, as well as representation by a member of the Selwyn Youth Council.'*

**CARRIED**

*Tea break 3.20 – 3.45pm*

*Report 17 Selwyn Youth Council Link Report was taken at this time, however, for ease of reading it had been recorded in the agenda order.*

## 8. Planning Manager

### *Council Endorsement on the Scope for the Future Development Strategy*

In response to a question from Councillor Hasson around the consultation, the Mayor noted there will be regular reporting back from the Greater Christchurch Partnership.

**Moved** – Councillor Alexander / **Seconded** – Councillor Lyall

*‘That the Council:*

- i. *Ratifies the Future Development Strategy scoping paper.*
- ii. *Notes that the draft Future Development Strategy, when complete, will be presented to individual partners for ratification and to allow public consultation to occur in August 2018.*
- iii. *Agree that the development of the Future Development Strategy, and the associated consultation process, occurs using the Local Government Act 202 and is undertaken in accordance with Part 6 of the Act and the significance and engagement policies of the partner councils.*
- iv. *Notes that Ngāi Tahu GCP representatives are currently considering some proposed additional amendments to the Future Development Strategy scoping paper to ensure the values and aspirations of Ngāi Tahu are appropriately reflected, and that staff will report back to the Council if any proposed amendments are deemed significant.’*

**CARRIED**

## 9. Strategy and Policy Planner

### *Removal of Designation D96 from Selwyn District Plan*

**Moved** – Councillor Alexander / **Seconded** – Councillor Bland

*‘That, pursuant to s182 of the Resource Management Act 1991, the Selwyn District Plan be amended by removing designation D96, designated for Water Supply Purposes situated at Branthwaite Drive Rolleston being Lot 26 DP 65499 and containing 399m².’*

**CARRIED**

## 10. Senior Animal Control Officer and Regulatory Manager

### *Dog Control Policy and Procedures Report 1 July 2016 to 30 June 2017*

Councillor McEvedy questioned whether failure to pick up after your dog, was currently considered an offence. It was confirmed that it was an offence in terms of Section 14 of the SDC Bylaw 2012. Failure to do so may result in enforcement action by a dog control officer or dog ranger.

**Moved** – Councillor McEvedy / **Seconded** – Councillor Watson

*‘That the:*

- i. *Council adopts the Dog Control Policy and Practices Report for the period 1 July 2016 to 30 June 2017;*
- ii. *Dog Control Policy and Practices Report be notified in Council Call; and*
- iii. *Dog Control Policy and Practices Report be sent to the Secretary for Local Government within one month of adoption.'*

**CARRIED**

**11. Acquisitions, Disposals and Leasing Manager**

*Approval to Terminate Licence to Occupy over reserve 263, Shands Road*

During the discussion, the Asset Manager – Water Services noted that Council staff had been looking to identify a new site for waste water management. The land identified is currently being leased and during preliminary investigation to determine the suitability of the land it was found a small part of the land is a former landfill site with very little contamination. The land is considered suitable for the development of the waste water facility.

Councillors raised a concern that further investigation need to be undertaken and that staff need to ensure Council was not signing up for a long-term liability.

**Moved** – Councillor Morten / **Seconded** – Councillor McEvedy

*'That Council approves the Termination of the Licence to Occupy to Peter Toomey which commenced on 1 July 2014 over Reserve 263, Shands Road, as the land is required for the Development of a Water Supply and Treatment Facility.'*

**CARRIED**

**12. Asset Manager – Water Services**

*Expenditure Approval for Broadfield Estates Costshare Agreement*

The Asset Manager – Water Services noted it had taken from 2013 to date to work through the process. He agreed to circulate the site map to Councillors.

**Moved** – Councillor Morten / **Seconded** – Councillor Lyall

*'That the Council Approve the 2018/19 budget addition of \$477,315 (exclusive of GST) for the construction costshare of the Broadfield Estates Wastewater Pump Station and Rising Main to be funded by the Eastern Selwyn Sewage Scheme Development Contribution.'*

**CARRIED**

**13. Asset Administrator - Roading**

*Renaming of Squawk Street in Falcon's Landing Subdivision, Rolleston*

**Moved** – Councillor Alexander / **Seconded** – Mayor Broughton

*‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve “Territory Street” as a change of name for the recently named Squawk Street in the Falcon’s Landing subdivision, Rolleston.’*

**CARRIED**

**14. Asset Administrator - Roading**

*Road Names for Prebbleton Estates Ltd Subdivision, Prebbleton*

**Moved** – Councillor Watson / **Seconded** – Councillor Lyall

*‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve William Deans Drive, James Prebble Drive and Mary Gebbie Avenue as the names of the new roads and the continuation of Conductors Road and Stationmasters Way in the Prebbleton Estates Ltd subdivision, Prebbleton.*

**CARRIED**

**15. Asset Administrator - Roading**

*Road Names for Rosemerryn Subdivision, Lincoln*

**Moved** – Councillor Lyall / **Seconded** – Councillor Miller

*‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Whitehorn Drive as the name of the new road and the continuation of Eastfield Drive in the Rosemerryn subdivision, Lincoln.*

**CARRIED**

**16. Asset Administrator - Roading**

*Road Names for Searle Subdivision, Prebbleton*

**Moved** – Councillor Lyall / **Seconded** – Councillor Lemon

*‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Peony Rose Lane as the name of the new road and La Fontaine Place as the name of the new private right of way in the Searle subdivision, Prebbleton.*

**CARRIED**

**17. Community Development Advisor**  
*Selwyn Youth Council – Selwyn Link Report*

Members of the Selwyn Youth Council presented to Council their findings of the Selwyn Link bus service trial during recent school holidays. Over a two day period 557 people used the service. The total cost of the trial amounted to \$7,495.50 and the Youth Council will also present their findings to the Canterbury Regional Council.

During the discussion Councillors asked about the main reasons cited by people for using the service and whether frequency was a factor. From the response it seemed people would rather prefer a more frequent service, including a hop-off type service over a once-a-day service. Older youth seemed to have used the service to connect with other services to go into Christchurch whereas younger children used it predominantly for accessing the many parks or pools on the route.

Overall, Councillors congratulated the Youth Council with an enthusiastic and successful trial, hoping to receive more feedback in the future.

**Moved** – Councillor Mugford / **Seconded** – Councillor Lemon

*‘That the Selwyn District Council receive the Selwyn Youth Council’s Selwyn Link Report’*

**CARRIED**

**GENERAL BUSINESS**

**18. Register of Documents Signed and Sealed**

**Moved** – Councillor Alexander / **Seconded** – Councillor Morten

*‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:*

1	Name of other party	Ann Fettes
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 5171 Brookside Burnham Road 558m <sup>2</sup> for 5 years from 1 July 2018

2	Name of other party	Park Grove Ltd
	Transaction type	Fencing Covenant
	Transaction description	RC115273 Park Grove Mews

3	Name of other party	Lincoln Land Developments
	Transaction type	Fencing covenant
	Transaction description	RC185019 Vernon Drive commercial

4	Name of other party	Tony Martin Condon, Sheryl Lorraine Condon and Cambridge Trustee Services Limited
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	Transaction type	Sale and Purchase Agreement
	Transaction description	Sale and purchase agreement for Council purchase of 15a Lyttelton Street, Lincoln

5	Name of other party	Lincoln Developments Ltd
	Transaction type	Right to drain sewage over right of way
	Transaction description	RC175306 Flemington - Birchs Road, Lincoln

6	Name of other party	George James Boughton
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 5171 Brookside Burnham Road 2250m <sup>2</sup>

7	Name of other party	CIT Branthwaite Ltd
	Transaction type	Fencing covenant A&I to register fencing covenant Easement in Gross to drain sewage
	Transaction description	RC175070 Stage C&D Branthwaite Drive Rolleston

8	Name of other party	WL & KL Wright
	Transaction type	Deed of Licence
	Transaction description	Reserve 1431 corner of Dalethorpe and Wyndale Road 2.0234 ha

**CARRIED**

## **REPORTS CIRCULATED FOR INFORMATION**

Nil

## **EXTRAORDINARY GENERAL BUSINESS**

Nil

## **REVIEW OF ISSUES RAISED IN PUBLIC FORUM**

### **Mr John McKim**

The Chief Executive and the Community Relations Manager informed Council that Mr McKim's email had been responded to and that he had a meeting with the Community Relations Manager. Several Councillors noted that Community Committees did not want to use the Selwyn District Council email addresses provided to them. An example was of someone who might not use it in more than a month, locking them out and requiring a change in password.



There was a concern that with forcing Committees to use the email addresses, it might be isolating and disconnecting communication between Council and Committees.

It was also made clear that in terms of the Weedons Pavilion there would have been ample opportunity for the community to voice their issues. Councillor Bland noted he did not perceive there to be anything untoward in the makeup of the Board and that they had money which he thought they would be happy to use as contribution to the Pavilion. Councillor Alexander noted that they did not have \$15+k spare, rather it was allocated for an electronic speed device.

*The Chief Executive would report back on the issue around using Selwyn District Council email addresses.*

### **Messrs. Paul Frewen and Mark Leonard (Rolleston Rugby Club)**

Councillors agreed it was refreshing to have presenters come to Council with a vision and ask for a loan, rather than a grant. Council requested staff to report back either to Property Committee or full Council about the ability of the Club to service a loan. The Major Projects Property Manager provided brief background as to meetings between Council and the Rugby Club to date. He noted there were some discussions but nothing other than what Council had been presented with at today's Council meeting. He told Council that the current location on Rolleston Reserve will become redundant at the end of the winter season 2018. There are currently club rooms on Tennyson Street but these are not satisfactory. Should Council move the club rooms at its own costs, the old building would need substantial consents to bring it to a standard where it can be moved. It would need to be strengthened as well and the cost of all of this would be approximately \$250k. He said Council should consider whether they were obliged to provide support to the Club. Also, if the Club chooses to build their own club rooms, was Council prepared to support the loan? Or would Council consider offering the club the amount of money it would cost Council to move the original buildings.

The Mayor asked that staff report back to both the Property Committee and Council about the way forward, and to be in contact with the Club. Councillor Miller would want the report to also look at how this situation aligns with Council's future focus for Foster Park.

### **Taylin Smith, Michelle Bruce, Paige Sullivan and Katelyn Twiss (Selwyn Youth Council)**

Councillors agreed it was a good presentation which would be acknowledged.

This being the last meeting of Council that Mr M Salmon (Selwyn and Ashburton Outlook) would attend, the Mayor took this opportunity to thank him for his ongoing attendance at Council meetings.

## **RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved** – Councillor Lemon / **Seconded** – Councillor McEvedy

*1. 'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive's Report		
3	Purchase of 15A Lyttelton Street, Lincoln		
4	Land Purchase – Road Network, ODP4 Lincoln		
5	Purchase of Land for Leeston Bore		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3, 4 & 5	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(ii)
2, 3, 4 & 5	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

2. *that appropriate officers remain to provide advice to the Committee.*

**CARRIED**

*The meeting moved into Public Excluded at 4.42 pm.*

*The meeting reconvened in open meeting at 5.14pm.*

*The meeting closed at 5.14pm.*

DATED this 6 day of July 2018

  
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MAYOR