

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE TAI TAPU COMMUNITY CENTRE,
ON WEDNESDAY 20 NOVEMBER 2019 COMMENCING AT 1.00PM**

PRESENT

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S G McInnes, G S F Miller, R H Mugford & N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), M Washington (Group Manager Infrastructure), D Marshall (Group Manager Property), T Harris (Group Manager Environmental Services), S Hill (Group Manager Communication and Customers), M Johnston (District Licensing Inspector), C Robinson (Project Accountant), D Robinson (Landscape Architect), J Crawford (Reserves Operations Manager), C Burke (Reserves Officer), J Reid (Major Projects Property Manager), R Allen (Acquisitions, Disposals, and Leasing Manager), A Mazey (Asset Manager Transportation), R Raymond (Communications Advisor), S Sudarsanan (ICT / GIS Support Officer), M Chamberlain (Team Leader Transportation); J Burgess (Planning Manager), Mesdames D Kidd (Group Manager Community Services and Facilities), B White (Disposals, Acquisitions and Leasing Officer), J Nikolau (Property Projects Manager), and N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

Media:

Mr J Leask (Selwyn App)

APOLOGIES

None

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None

CONFLICTS OF INTEREST

Councillor Hasson in respect of District Licensing Committee.

CONFIRMATION OF MINUTES

1. **Minutes of the Inaugural meeting of the Selwyn District Council held at the Tai Tapu Community Centre, on Wednesday 6 November 2019**

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 6 November 2019.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Social Housing	November 2018	Update Report	11 December 2019
Rolleston Library and Community Centre naming	11 September 2019	Analysis for facilities in Selwyn Central available for future use by users of Rolleston Community Centre and confirm the name Te Ara Atea	11 December 2019
Public Places Bylaw and Policy on Commercial Activities and Events in Public Places	September 2018	Review the effectiveness of the bylaw a year on	February 2020
Implementation of District Wide Rates for community centres, halls and reserves and the introduction of online centralized bookings	11 September 2019	Review effectiveness post-implementation	April 2020

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Licensing Inspectors' Monthly report for the period 1 October 2019 – 31 October 2019

Councillor Hasson stepped away from the table during the discussions and vote.

Mr Johnston told Council that during the Rugby World Cup there were no problems at all with extended hours. In response to a question from Councillor Alexander Mr Johnston noted that the large number of special licenses was typical of this time of year.

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for October 2019.'

CARRIED

Councillor Hasson returned to the table.

2. Chief Executive

Chief Executive's Report

Moved – Councillor Miller / **Seconded** – Councillor Lemon

'That Council:

- (a) receives the Chief Executive's Report for information;*
- (b) appoints Mayor Sam Broughton as the Council representative to the Te Waihora Co-Governance Group;*
- (c) confirms:*
 - (i) the re-establishment of the Springs Ellesmere Discretionary Fund committee; and*
 - (ii) appoints Councillor Murray Lemon, Councillor Debra Hasson, Councillor Malcolm Lyall, Councillor Grant Miller, and Councillor Shane Epiha as members of the Springs Ellesmere Discretionary Fund committee;*
- (d) confirms:*
 - (i) the re-establishment of the Selwyn Central Discretionary Fund committee; and*
 - (ii) appoints Councillor Nicole Reid, Councillor Sophie McInnes, Councillor Jeff Bland, and Councillor Mark Alexander as members of the Selwyn Central Discretionary Fund committee;*

(e) adopts the recommended changes to the Delegations Manual.'

CARRIED

3. Senior Animal Control Officer / Regulatory Manager

Dog Control Policy and Procedures Report 1 July 2018 to 30 June 2019

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

'That the Council resolves:

- i) The Dog Control Policy and Practices Report for the period 1 July 2018 to 30 June 2019 be adopted.*
- ii) That the Report is notified in Council Call.*
- iii) That the Report is sent to the Secretary for Local Government within one month of adoption.'*

CARRIED

4. Group Manager Property

Property Transaction Update – 31 October 2019

The Group Manager Property went through his report item by item and the following are some of the points made by Councillors:

- Security cameras will be installed on Council buildings and public spaces as deemed appropriate. Linkages to the police station will occur in line with their protocol;
- Anzac Lane Subdivision proceeding;
- Cell phone reception at freedom camping spots has a couple of dead spots which mean share based charging as opportunities are ???;
- Council staff will make contact with tourist companies in relation to cruise ship tourist and use of new toilet facilities;
- Seismic strengthening at Tawera, Tai Tapu, Sheffield and Mead Hall;
- Darfield Recreation Centre squash club – Council staff may need to step in to do the work required;
- Councillors Miller, Lemon and Epiha to work with staff on the options around Leeston Library / Medical Centre and proposed Community Centre;
- Hororata Community Centre – it would be sensible to meet with the Heritage Group to better understand the process being proposed – acknowledgement that there needs to be buy-in from the community. If it's listed as a heritage item it doesn't preclude Council from selling the building but it would mean some hard decisions for the community to go through as they need to fund the heritage building capital and maintenance;
- Playground audit acknowledges work of Council staff and that of SICON; there will be further work around accessibility issues at playgrounds;
- Financials will be part of the reporting in future.

Moved – Councillor Alexander / **Seconded** – Councillor Lyall

‘That the update on property projects as at 31 October 2019 be received for information.’

CARRIED

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date report can be released
1.	Pines Upgrade Design & Build Contract	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	<i>5 working days after awarding the contract</i>
2.	Prebbleton Land Acquisition			
3.	Parks and Reserves Service Delivery			<i>Estimated March 2020</i>
4.	Property Transaction Update – 31 October 2019			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3, 4	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3, 4	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.*

CARRIED

The meeting moved into Public Excluded at 1.37pm and resumed in open meeting at 3.39pm.

The meeting closed at 3.39pm

GENERAL BUSINESS

None.

DATED this 11 day of December 2019



MAYOR