

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
ON WEDNESDAY 10 OCTOBER 2018 COMMENCING AT 1.00PM**

PRESENT

Mayor S T Broughton (Chair), Councillors M A Alexander, J B Bland, N C Reid, D Hasson, R H Mugford, M P Lemon, D P McEvedy, J B Morten and C J Watson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Coe (Former Mayor and Member, Sister City Committee), M Washington (Assets Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), D Marshall (Property and Commercial Manager), G Bell (Corporate Services Manager), C Moody (Corporate Accountant), R Allen (Acquisitions, Disposals and Leasing Manager), B Baird (Strategy and Policy Planner), J Burgess (Planning Manager), A Mazey (Asset Manager Transportation), M England (Asset Manager Water Services), M Chamberlain (Team Leader Transportation), B Rhodes (Team Leader Strategy and Policy), J Crawford (Reserves Operations Manager), P Carter (Buddle Findlay), K Tallentire (Manager Greater Christchurch Partnership), M Rykers (Asset Manager Open Spaces and Property), C Colenutt (Systems Accountant), and A Walker (Communications Advisor), Mesdames J Gallagher (Chairperson Malvern Community Board), A Rosanowski (Chairperson Selwyn Sister City Committee), B Ryan (Personal Assistant), H Faass (Chief Licensing Inspector) and N Smith (Executive Assistant); and Ms M Gordon (Parks Policy Analyst), Ms A Miln (Acquisitions, Disposals and Leasing Officer), and Ms T Davel (Governance Coordinator)

Media:

Mr J Leask (Selwyn App)

APOLOGIES

Apologies were received from Councillors M B Lyall and G S Miller.

Moved – Councillor Alexander / **Seconded** – Councillor Morten

‘That the Council receives the apologies as noted, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None

CONFLICTS OF INTEREST

Standing conflicts of interest in respect of SICON Limited, for Councillors Morten and McEvedy.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. **Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 12 September 2018**

Moved – Councillor Watson / **Seconded** – Councillor Reid

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 12 September 2018, as circulated.’

CARRIED

2. **Minutes of the meeting of the Audit and Risk Subcommittee held at the Selwyn District Council, on Wednesday 12 September 2018**

Moved – Councillor Watson / **Seconded** – Councillor Lemon

‘That the Council receives the unconfirmed minutes of the meeting of the Audit and Risk Subcommittee held on 12 September 2018, for information.’

CARRIED

3. **Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Wednesday 5 September 2018**

Taken and read and received without further discussion.

Moved – Councillor McEvedy / **Seconded** – Councillor Morten

‘That the Council receives the confirmed minutes of the Property Committee meeting held on 5 September 2018, for information.’

CARRIED

4. **Minutes of the meeting of the District Plan Committee held at the Selwyn District Council, on Wednesday 22 August 2018**

Taken and read and received without further discussion.

Moved – Councillor Mugford / **Seconded** – Councillor Hasson

‘That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on 22 August 2018, for information.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Review of Street naming Policy	8 November 2017	Revised Policy	November 2018
Accessibility Charter	11 October 2017 Public Forum	Provide a report regarding Council's involvement	November 2018
Social Housing	Property Committee August 2018	Report from staff to full Council	November 2018
Public Places Bylaw and Policy on Commercial Activities and Events in Public Places	September 2018	Review the effectiveness of the bylaw a year on	August 2019

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 August 2018 – 31 August 2018

Noting a conflict of interest in respect to this item, Councillor Hasson moved away from the table, and did not participate in any discussion or vote.

The Chief Licensing Inspector told Council that there was a complaint regarding a licence but that a resolution was reached. Councillor Watson again raised his concern in relation to single point of sale in supermarkets. The Chief Inspector noted there was currently one case outstanding and, although not yet close to a resolution, there was progress.

Councillor Alexander asked the Chief Inspector to convey his appreciation to the report writer, in particular the amount of information which was easy to follow. In response to a query from the Mayor about timeframes of multiple events the Chief Inspector said the timeframe was set out in the regulations as well as Council policy as to how many events would be allowed over a specific period. Council used to allow events for a 6 months' period, but with farmer markets Council would be able to allow up to 12 small events, where there would be an estimated fewer than 100 people per event.

Moved – Councillor Lemon / **Seconded** – Councillor Alexander

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for August 2018.'

CARRIED

2. Mayor

Mayor's Report (Verbal)

Taken with Item 4, Sister City Annual Plan and Outcomes.

3. Chief Executive

Chief Executive's Report

The Chief Executive took most of his report as read, including items on Health and Safety and online voting. He added that in terms of online voting, local authorities would be expected to allow at least one other option, e.g. postal voting. He reminded Councillors of a freedom camping bus tour on the 30th October.

Audit and Risk Subcommittee

Councillor Watson reported that the Subcommittee discussed the forward programme for the next 12 months, noting water would continue to be a major focus. He told Council the Subcommittee spent a considerable amount of time discussing the Annual Report. The

Business Continuity Plan was also discussed and Councillors had been given the assurance that Council had good plans in place in case of any emergency.

Property Committee

Councillor McEvedy reported that projects were progressing very well and that the Committee was also looking into a couple of freedom camping issues.

Selwyn Waihora Zone Committee

Councillor Lemon said the Selwyn Waihora Zone Committee had a workshop prior to the public meeting where it discussed the pros and cons in engaging with social media. He referred to a booklet from Councillor Cranwell (Environment Canterbury) on Te Reo Maori which was very useful. Dr Brett Painter from ECan, presented on climate change and there were also presentations on Swimmable Selwyn; Fit-for-Future project looking at targets; and an update on the Selwyn Waikirikiri River Plan Working Group. Councillor Lemon reminded Council that the zone committees were in the process of a refresh.

Regional Water Committee

Councillor Reid reported that the Regional Committee looked at a progress report from Ian Brown on the introduction of farm environment plans and independent auditing systems for farms. There was a discussion about farm environment plans missing out on key aspects of biodiversity. The Committee also discussed the CWMS Fit-for-Future project.

Animal Ethics Committee

Councillor Morten noted that he was part of a process looking at the performance of some of the current projects of the Animal Ethics Committee.

Greater Christchurch Public Transport Committee

Councillor Alexander reminded Councillors of the Regional Public Transport Plan submissions closing on Sunday and ask them to encourage their communities to submit on the plan. He also commented on the Koru Games, saying he did not realise what a big event it was. Councillor Alexander said the Committee heard from Orion, and the CEO of Global Bus who talked about technologies.

Moved – Councillor Hasson / Seconded – Councillor Reid

‘That Council:

(a) receives the Chief Executive’s Report, for information; and

(b) *approves the changes to the Delegations Manual.'*

CARRIED

4. Chairperson Selwyn Sister City Committee

Sister City Annual Plan Outcomes 2017 – 2018 and Sister City Annual Plan 2018 - 2019

The Mayor presented this item together with the Chairperson, Mrs A Rosanowski, and members of the Selwyn Sister City Committee. Mrs Rosanowski told Council about the recent visit to Japan and China, showing a selection of photos taken on the trip. The Mayor said the group was hosted very well and it was interesting to spend time in Japanese homes. He said visits such as this opens up pathways for the people in Selwyn. He said the Yubetsu relationship in particular was very strong and there was consideration to name a park after Selwyn, which Council could consider reciprocating. Noting there were three Rewi Alley museums, he said there was also a request for greater collaboration between those museums and the Canterbury Museum.

The Mayor told Council that China grows a lot of wheat and grapes, and also had a lot of sheep and that through continued relationships and cultural sharing, there were many opportunities where businesses could become involved.

Reflecting on the Gansu Fellowship Programme, Mrs Rosanowski referred to the proposed Sister City Garden in Foster Park. She also briefly remarked about the relationships with Rhode Island in the USA and Indonesia, with an expected visit from Indonesia in January 2019.

Mrs Rosanowski asked Council to consider a public area to display the many gifts received during the visits, as currently it was in a closed off area.

Moved – Councillor Alexander / Seconded – Councillor Mugford

'That the Council approves:

- a) The outcomes of the Sister City 2017 – 2018 Annual Plan;*
- b) The Sister City Annual Plan for 2018 – 2019'*

CARRIED

5. Corporate Services Manager

Sicon Limited Annual General Meeting

In the absence of Councillor Grant Miller who was to be the alternate to Mayor Broughton, Council agreed to nominate Councillor Craig Watson as alternate for the afternoon's SICON Limited Annual General Meeting.

Moved (as amended) – Councillor Alexander / Seconded – Councillor Mugford

'That the Council:

- a) *appoints Mayor Sam Broughton and Councillor Craig Watson (alternate) as its proxy for the Sicon Limited Annual General Meeting (AGM) to be held on Wednesday 10 October 2018*
- b) *instructs the proxy to vote at the AGM in favour of an increase in directors fees from \$147,000 to \$179,000 to reflect the increase in the number of directors from four to five.'*

CARRIED

6. Corporate Accountant

Selwyn District Charitable Trust Annual Report for the year ended 30 June 2018

Moved – Councillor Lemon / **Seconded** – Councillor Hasson

'That the Council:

- a) *Receives the Selwyn District Charitable Trust's annual report for the year ended 30 June 2018 for information.*
- b) *Receives the Audit New Zealand Management Report for information.*
- c) *Acting as Trustee of the Selwyn District Charitable Trust, approves the Trust to make a grant payment to the Selwyn District Council totalling \$62,775 (\$5,000 for the Springston Hall, \$2,500 for the West Melton Community Centre, \$9,350 for the Lakeside Memorial Hall, \$39,820 for the Tai Tapu Community Centre and \$6,105 for the Dunsandel Community Centre) plus any interest earned on donations received to date.'*

CARRIED

7. Corporate Accountant

Adoption of the Annual Report 2017/18

Councillor Watson noted it had been a good year for Council saying that the financial year went well with spending on major projects. He thanked staff for putting the report together. The Chief Executive also thanked Councillors for their comments. He said the report was discussed at length at the recent Audit and Risk Subcommittee meeting where Mr John Mackey (AuditNZ) was present. AuditNZ made positive comments about the report. The Chief Executive thanked staff, in particular, the Corporate Services Manager, Mr Greg Bell, and the Corporate Accountant, Mr Craig Moody for their work in this regard.

He added that Council received an unqualified audit opinion.

Moved – Councillor Watson / **Seconded** – Councillor Bland

'That The Council adopts the Annual Report 2017/18.'

CARRIED

8. Systems Accountant

Financial Report to 31 August 2018

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council receives the financial report for the period ending 31 August 2018, for information.’

CARRIED

9. Parks Policy and Strategy Analyst

Review of Parks and Reserves Bylaw 2009

Marie Gordon (Parks Policy and Strategy Analyst) and Patrick Carter (Buddle Findlay) presented the draft bylaw. Councillor Watson commented on the tight timeframe for hearings and Ms Gordon said that would depend on the number of people who wanted to be heard. Ms Gordon captured the key changes.

Councillor Alexander proposed adding a paragraph to Item 9 Animals, related to identifying specific dog types. He also talked about drones and whether battery or electric. It was reiterated the wording used, was concurrent with the status quo. It was also noted that dogs were not specifically defined in the bylaw, although there was reference to a separate bylaw (The Dog Control Bylaw). Mr Carter noted that the definition does not include ‘dog’, rather it refers to ‘animals’ in a broad sense. If a proposed change becomes an operative provision, and one bylaw changes, the reference may not be correct.

Councillor Morten reminded Councillors that a hearing panel was set up for precisely the reason of looking into this level of detail. Councillor McEvedy also reminded Councillors that the issue of dogs has been well debated and was in the public domain recently for consultation.

Moved – Councillor Morten / **Seconded** – Councillor Bland

‘That the Council:

- (a) Note that analysis of the current Parks and Reserves Bylaw 2009, carried out pursuant to section 155 of the Local Government Act 2002, determined it was appropriate to propose amendments to the bylaw, as more particularly detailed in the Statement of Proposal.*
- (b) Adopt, for the purposes of public consultation, the attached Summary of Information, Statement of Proposal and draft Parks and Reserves Bylaw 2009.*
- (c) Use the special consultative procedure in respect of the draft Parks and Reserves Bylaw 2009 in accordance with Section 156(1) of the Local Government Act 2002.*

- (d) *That the period within which written submissions on the draft Parks and Reserves Bylaw may be made be between 15 October 2018 and 20 November 2018.*
- (e) *Establish a sub-committee, comprising of three Councillors Mugford, Hasson and Watson with Councillor Morten as a reserve, to hear submissions on the proposed amendments to the Parks and Reserves Bylaw 2009 and make a recommendation to the Council for its consideration and approval.'*

CARRIED

10. Team Leader Strategy and Policy

Prebbleton Sewerage Pump Station – Notice of Requirement Decision

Moved – Councillor Morten / **Seconded** Councillor McEvedy

'That the Council:

- (a) *Pursuant to Section 168A(4) of the Resource Management Act 1991, accepts the recommendation of the independent Commissioner to confirm the Notice of Requirement for the Prebbleton sewerage pump station outlined in the report dated 21 September 2018.*
- (b) *Waives its appeal rights under Section 174(1) to enable the designation to become operative with immediate effect.*
- (c) *Delegates to the Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to recommendation (a) above.'*

CARRIED

11. Team Leader Strategy and Policy

District Parking Strategy for Public Consultation

Councillor Hasson asked that additional wording be included to allow a traffic management system at for example, rugby games where vehicles would park on the side of the roads.

A correction was suggested (refer p 393) where Leeston should read Lincoln instead.

Moved – Councillor Morten / **Seconded** Councillor Mugford

'That the Council:

- (a) *Endorses the Draft Selwyn District Parking Strategy for public consultation.*
- (b) *Establish a subcommittee, comprising of a minimum of three Councillors, (Councillors Alexander, Reid and Bland) to hear submissions on the proposed*

Draft Selwyn District Parking Strategy and make a recommendation to the Council for its consideration and approval.

- (c) Authorises Council staff to make minor amendments to the Draft Selwyn District Parking Strategy to correct any typographical or formatting errors.*
- (d) Delegates to the Team Leader Strategy and Policy any steps necessary to give effect to recommendations (a) - (c).'*

12. Team Leader Transportation *Parking Restrictions*

Moved – Councillor Morten / **Seconded** Councillor Mugford

‘That the Council adopts the new no parking restrictions on:

- (a) Duke Street, Sheffield, both sides between SH73 and Vogel St;*
- (b) Old Tai Tapu Road, Tai Tapu, from SH75 to a point generally 30 metres east of SH75 on the north side; and*
- (c) Curve Road, Sheffield, on the north side outside Sheffield School for 90 metres.*

The three parking restrictions to be added to Schedule Four of the Traffic and Parking Bylaw 2009.’

CARRIED

13. Asset Manager - Transportation *Seal Extension Policy*

The Mayor noted his disappointment that option (d) as per the report (a targeted rate / repayment option) was not added to the staff recommendation. Councillor McEvedy and Morten noted they would not support option (d). Although the idea of free choice was appealing, it would potentially add a level of complication with a risk attached.

Moved – Councillor Alexander / **Seconded** Councillor Morten

‘That the Council:

Confirms that current Policy 431: Seal Extension Policy and R414: Ranking of Seal Extensions continue to provide for Councils approach on how requests for seal extensions are managed.’

CARRIED

14. Team Leader Emergency Management

Appointment of Additional Local Civil Defence Controllers

Moved – Councillor Watson / **Seconded** Councillor Morten

‘That the Council:

‘That the Council recommends the appointment of Gerard Moore and Ian Lawrence as Local Civil Defence Controllers for the Canterbury region to the Canterbury Civil Defence Emergency Management Group Joint Committee.’

CARRIED

15. Acquisitions, Disposals and Leasing Manager

Consent to grant of easements to Selwyn District Council, ORION New Zealand Limited and Chorus New Zealand Limited – Lot 4 deposited plan 481844, Westview Crescent, West Melton

Moved – Councillor Alexander / **Seconded** Councillor Morten

‘That Council approves:

- (a) The granting of an easement to Selwyn District Council for the Right to Drain Sewage and Water in gross over Lot 4 Deposited Plan 481844, Westview Crescent, West Melton;*
- (b) The granting of an easement to Orion New Zealand Limited for the Right to Convey Electricity in gross over Lot 4 Deposited Plan 481844, Westview Crescent, West Melton;*
- (c) The granting of an easement to Chorus New Zealand Limited for the Right to Convey Telecommunications and Computer Media in gross over Lot 4 Deposited Plan 481844, Westview Crescent, West Melton;*
- (d) The grant of the easements under Section 48(a) of the Reserves Act 1977, pursuant to delegation from the Minister of Conservation dated 12 June 2013 under Section 10 of the Reserves Act 1977;*
- (e) That GW West Melton Limited cover all costs associated with completing this process; and*
- (f) That the easements be at nil consideration.’*

CARRIED

16. Reserves Operations Manager

Fruit Trees / Community Gardens

In response to a question of clarification from Councillor Alexander it was noted that Council does look at opportunities to bring fruit trees onto Council reserves. There were

already a number of sites identified with good soil condition which would be perfect for a community garden type approach. Council would also be looking at including fruit and / or nut trees in the recommendations for landscape plans of new developments. There was a caution that it could potentially cause health and safety issues and it was a matter of getting it into the right place.

Councillors discussed the recommendation, noting that rather than declining the request, it would be more appropriate to acknowledge the request for collaboration with Mr Peacock. There was a request to update the Trees and Vegetation Management Policy by June 2019, with a report expected back to Council.

Moved *(as amended)* – Councillor Bland / **Seconded** – Councillor Alexander

‘That Council:

- a. Acknowledges Alan Peacock’s request.*
- b. Requests Council staff to update the Council’s Trees and Vegetation Management policy by June 2019 to include reference to the planting of fruit trees/vegetables on Council reserves including (but not limited to):*
 - On which reserves, plantings will be allowed*
 - The rules relating to the tree/plant management/pest control and harvesting.*
- c. Encourages community groups/organisation to plant fruit trees/vegetable gardens in a manner which encourages to do so in conjunction with organisations/private individuals who wish to make their land available for such activities.’*

CARRIED

17. Asset Administrator - Roading

Road Names for CPMC Subdivision, 26 Dynes Road, Rolleston

There was a discussion about naming a road where there were only a limited number of lots. The Asset Manager noted that the developer insisted on naming the road but that he would go back and review the policy.

In response to a question about whether the road will continue to be called Learners Road after the development was finished, specifically because 50% of it is on private land with the other 50% being on Council land. It was confirmed that at the final stage of the development around Foster Park, the extended road would be called Learners Road.

Moved – Councillor Lemon / **Seconded** – Councillor Watson

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Learners Road as the name of the new road in CPMC subdivision, 26 Dynes Road, Rolleston.’

CARRIED

18. Asset Administrator - Roading

Road Names for Urban Estates Subdivision, 604 Springston Rolleston Road, Rolleston

Moved – Councillor Morten / **Seconded** – Councillor Alexander

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Delorean Drive, Alpha Way and the extension of Broadlands Drive, Nicolau Avenue and Rory Street as the names of the new roads in Urban Estates subdivision, 604 Springston Rolleston Road, Rolleston.’

CARRIED

19. Asset Administrator - Roading

Road Names for Boulevard Retirement Village, 200 Dunns Crossing Road, Rolleston

Moved – Councillor Morten / **Seconded** – Councillor Mugford

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Pierre Avenue as the name of the new private road within the Boulevard Retirement Village, 200 Dunns Crossing Road, Rolleston.’

CARRIED

GENERAL BUSINESS

20. Register of Documents Signed and Sealed

Moved – Councillor Bland / **Seconded** – Councillor Morten

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	Department of Conservation
	Transaction type	Variation of Deed of Grant
	Transaction description	Biodiversity Advice Fund – extension of period for which funding is granted by DOC to SDC for the purposes of Biodiversity assessment and protection within the district
2	Name of other party	Noel Douglas Langridge and Robyn Langridge
	Transaction type	Deed of Lease for Glentunnel Holiday Park Limited
	Transaction description	Signing of Deed of Lease for lease/management of Glentunnel Holiday Park, including surrender and re-grant. The re-granting of lease has the same expiry

		and lease terms as previous with new clause relating to the additional wastewater charges payable.
3	Name of other party	Hamish Reid Family Trust
	Transaction type	Deed of Surrender of Licence
	Transaction description	1462 Hoskyns Road
4	Name of other party	Central Plains Water Limited
	Transaction type	Amendment documents to Road and Road Reserve Licence Agreements
	Transaction description	Stage 2 HDPE Distribution Network Pipelines. Pipelines that have been realigned from locations previously agreed with Council.
5	Name of other party	Ballymackey Limited
	Transaction type	Fencing Covenant
	Transaction description	Ardrossan Subdivision, School Road, Tai Tapu RC155397
6	Name of other party	Twyn Visions Ltd
	Transaction type	Register road dedication Easement in gross Fencing covenant
	Transaction description	East Maddisons Road RC165649
7	Name of other party	Selwyn District Council
	Transaction type	Bylaw
	Transaction description	Public Places Bylaw 2018
8	Name of other party	GW West Melton
	Transaction type	Fencing Covenant
	Transaction description	Iris Taylor Avenue RC175065
9	Name of other party	Sean Carr – West Melton Organic Blueberries
	Transaction type	Irrigation Agreement (Paparua Water Race Scheme)
	Transaction description	460 Weedons Ross Road
10	Name of other party	R J & G M Searle
	Transaction type	Transfer ownership into SDC for road to dedicate Register easement in gross Fencing covenant
	Transaction description	Trices Road, Prebbleton RC175089

CARRIED

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Alexander / **Seconded** – Councillor Reid

1. *‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive’s Report		
3	Council Ratification of the Draft Greater Christchurch Settlement Pattern Update (Future Development Strategy) for public consultation		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2,	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(ii)
2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)
3	Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied;	Section 7(2)(c)(i)

2. *that appropriate officers remain to provide advice to the Committee.’*

CARRIED

The meeting moved into Public Excluded at 2.45pm.

The meeting reconvened in open meeting at 3.29pm.

OTHER GENERAL BUSINESS

The meeting closed at 3.29pm.

DATED this 7 day of November 2018



MAYOR