

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL HELD IN THE SELWYN DISTRICT COUNCIL
CHAMBERS,
ON WEDNESDAY 14 MARCH 2018 COMMENCING AT 1.00PM**

PRESENT

Mayor (S T Broughton), Councillors M B Lyall, N C Reid, J B Bland, M A Alexander, M P Lemon, D P McEvedy, G S Miller, J B Morten, R H Mugford, C J Watson and D Hasson

IN ATTENDANCE

Messrs. D Ward (Chief Executive), G Bell (Corporate Services Manager), M Washington (Assets Manager), S Hill (Business Relations Manager), T Harris (Environmental Services Manager), J Burgess (Planning Manager), C Moody (Corporate Accountant), M England (Asset Manager Water Services), R Allen (Acquisitions, Leasing and Disposals Manager), M Rykers (Manager, Open Space and Property), C Colenutt (Systems Accountant), Ms J Nikolaou (Property Project Manager), Mesdames J Gallagher (Chair, Malvern Community Board), H Fasse (Senior Liquor Licencing Inspector), D Kidd (Community Relations Manager) and N Smith (Executive Assistant to the Chief Executive)

GUESTS/PRESENTERS:

*Mr Bruce Russell
Mr David Clarkson, President of the Regimental History Centre
Mr John Rae, President of the Templeton RSA
Mr Gordon Wadie, Master of Progress Masonic Lodge
Mr David Lang, Inovo Projects
Mr Jonathan Coote, Warren and Mahoney*

APOLOGIES

No apologies were received for this meeting

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None noted.

CONFLICTS OF INTEREST

Councillor Hasson noted a Conflict of Interest with regards to the District Licencing Report.

PUBLIC FORUM

Mr Russell introduced the panel of presenters to speak on a proposal to establish a community building.

Mr Clarkson from the *Regimental History Centre* spoke first, presenting the case on behalf of all those present. He stated that the Group is seeking support from Council to assist with the provision a building to house their three organisations. He stated that each of these will organisations would foster a sense of community and heritage within the district.

Speaking specifically about the Regimental History Centre in Burnham, Mr Clarkson stated that this is the only Army Museum in the South Island, and houses an extensive collection which tells story of generation of young men and women from the District, including volunteers, the Reserve Corp, conscripts, and territorials.

Mr Clarkson stated that the Centre wants to maintain and extend its collection to expand on this heritage base. The Collection is currently situated at the Burnham Army base in an old (yellow-stickered) building which needs to be either significantly repaired or demolished. Access for the public to the Museum is extremely difficult due to it being located on the Base. Mr Clarkson also referred to a possible expansion of the Base causing a concern for the Museum as they have no guarantee they can stay there.

Mr Clarkson confirmed that the Regimental History Centre is looking for 750sqm facility which is up to museum standards (including security) with the aim of presenting a world class museum which would be a destination attraction.

Mr Rae from the *Templeton RSA* then spoke, citing club and membership figures throughout New Zealand. He referred to the RSA having 102 years of tradition and experience but noted the need for them to focus on the future. Going forward, the RSAs need to be viable and sustainable and will need to appeal to a wide demographic. He stated that the RSA would support the Regimental History Centre in their endeavours. Mr Rae believes that Rolleston is in need of one of these clubs.

In commenting on the space they are requesting, Mr Rae noted that the RSA would take their own section for activities which would include bowling and arts and noted an outside bowling area may be a benefit – and indicated a space of approx 400spm. He stated that this would be community facility but will require all four stakeholders to make it work.

Mr Wadie then spoke on behalf of the *Freemasons* noting that the Lincoln Lodge building is currently facing compliance issues. They are now looking for new modern space of approximately 200sqm with room for meetings. Mr Wadie referred to other lodges within the area which could also use the space and stated that it would also house a Masonic museum. Mr Wadie then referred to the Freemason lodge in Shirley which has been very successful. He then spoke to the Freemasons Charity and sponsorships they have assisted with between 2014-2017.

Councillor Alexander referred to the upcoming adoption of the Draft Long Term Plan documentation and asked presenters if they would be making this presentation as a submission to the LTP given their request has financial implications. Mayor Broughton also noted that Council would also need this process to happen.

Councillor Bland asked what would happen to the Regimental History Centre if it needed to leave their current location and this facility did not eventuate. Mr Clarkson noted that the risk

is the integrity of the collection being broken, as it would likely have to be distributed to other parts of the country. He stated that this would lead to this valuable District asset disappearing.

Mr Russell noted that whilst the Freemasons had a history of being a 'hidden cloak' organisation, this is no longer the case, and they are very welcoming. He stated that this would fit in very well with the RSA. He confirmed that entire facility would be very family-oriented.

Councillor Hasson referred to the Prebbleton History ANZAC day displays, asking presenters if they could see themselves sitting alongside other historical societies, and holding their displays on occasion. The presenters noted they would be happy to encourage this.

1. Minutes of an ordinary meeting of the Selwyn District Council held at the Selwyn District Council Chambers, on Wednesday 14 February 2018

Councillor Reid noted the following alteration to the minutes:

'The speed limit review was for the roads that were not part of last year's speed limit review and for speed limits around all the district's schools. Staff, as opposed to the working group as recorded in the minutes, will directly consult with the agencies listed, and in the case of speed limits around the schools, will consult with the school boards. Staff (as opposed to working group) will present report to council about the proposed speed limit reviews for the roads and around the schools, before it will go out to public consultation.'

Councillor Watson also referred to several items which were missing from the Matters Arising. This will be corrected before the next Agenda is issued.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 14 February 2018, as ~~circulated~~ amended.'

CARRIED

2. Minutes of an ordinary meeting of the Audit and Risk Subcommittee held at the Selwyn District Council Chambers, Rolleston, on Wednesday 7 February 2018

Taken as read and received without further discussion.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

'That the Council receives the unconfirmed minutes of the Property Committee meeting held on Wednesday 7 February 2018, for information.'

CARRIED

3. Minutes of the meeting of the Property Committee held at the Selwyn District Council, on Wednesday 7 February 2018

Taken as read and received without further discussion.

Moved – Councillor McEvedy / **Seconded** – Councillor Morten

‘That the Council receives the unconfirmed minutes of the Property Committee meeting held on Wednesday 7 February 2018, for information.’

CARRIED

4. Minutes of the meeting of the District Plan Committee meeting held at the Selwyn District Council, on Wednesday 28 February 2018

Taken as read and received without further discussion.

Moved – Councillor Miller / **Seconded** – Councillor Alexander

That the Council receives the unconfirmed minutes of the District Plan Committee meeting held on Wednesday 28 February 2018, for information.’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Speed Limit Bylaw Review	13 December 2017	Review all schools in the first half of 2018	July / August 2018
Review of Street naming Policy	8 November 2017	Revised Policy	June 2018
Forestry – Risk Strategy	8 November 2017 <i>Audit & Risk Subcommittee meetings Sept & Nov</i>	Progress Report	June / July 2018
Selwyn Aquatic Centre	13 December 2017	Report on lifeguarded pools	April / May 2018
Accessibility Charter	11 October 2017 Public Forum	Provide a report to Council regarding involvement	May 2018
Cemetery Bylaw	11 October & 8 November 2017	Adoption of Bylaw	April 2018

REPORTS

1. District Licensing Committee

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report period 1 January 2018 – 31 January 2018

Due to a previously noted conflict of interest, Councillor Hasson sat back from the table for this item.

Councillor Alexander referred to previous reporting of business names as well as trading name or premises stating these seem to have fallen off the report. Staff confirmed they will ask the office to provide this again in future.

Moved – Councillor Alexander / **Seconded** – Councillor Watson

‘That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for January 2018.’

CARRIED

Councillor Hasson returned to the table.

2. Mayor

Mayor’s Report – February 2018

Taken as read and accepted with no further discussion or debate.

Moved – Mayor Broughton / **Seconded** – Councillor Miller

‘That the Council receives the Mayor’s Report for February 2018 for information.’

CARRIED

3. Chief Executive

Monthly Report – March

Draft Long Term Plan - The Chief Executive spoke to the consultation, hearing, deliberation and adoption dates for the Draft Long Term Plan 2018-2028.

Rural and Provincial Meeting - The Chief Executive spoke to his report noting the key highlights from the recent Rural and Provincial meeting including the Provincial Growth Fund and Tourism Infrastructure Fund stating the criteria for each is still being reviewed.

In speaking to the item on Freedom Camping, the Chief Executive confirmed that LGNZ is working with Central Government on this issue. There was a reminder that Councils should not be dismissive of multi-lingual signage as well as the economic benefits which freedom camping offers. Mayor Broughton then spoke to a meeting of Mayors led by the Hon Kelvin Davis on Freedom camping during the recent Rural and Provincial meeting.

Audit and Risk Subcommittee Meeting – The Chair of the Subcommittee, Councillor Miller updated Councillors on the recent Audit and Risk Subcommittee meeting. He noted that the meeting focused on number of risk issues including drinking water standards and understanding the risks associated with each supply. Councillor Miller also noted the good work on the Risk Register by the Environmental Services Manager. The Subcommittee also received the Statement of Intents from its CCOs.

Property Committee – The Chair of the Committee, Councillor McEvedy provided an update of the meeting noting the good report on current projects which are all going to programme. He confirmed that the Terms of Reference were updated and approved along with the Work programme.

Selwyn Waihora Zone Committee – Council's representative on the committee, Councillor Lemon provided a brief update. He noted that it was a short meeting and was followed by a field trip to the CWP outtake recharge site and Snake Creek (Fish and Game restoration). He stated that Council staff also reported on the water race network.

Christchurch West Zone Committee – Councillor Hasson referred to the omission updates of this Committee and would like to see this included. The Chief Executive noted that this would occur.

Councillor Hasson noted the concern of the Committee of copper from brake pads leaching into stormwater and the need to get information out to communities and suppliers. It was noted that the Zone committee is looking at writing to Central Government on this issue. She also referred to zinc from roofing which also has a tendency to go into stormwater, citing this is a national issue.

Councillor Reid noted that the Selwyn Waihora Zone Committee meeting is coming to Council to speak to their Annual Report and asked if the Christchurch West Melton Zone Committee could do the same. Staff will follow this up.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

'That Council receives the Chief Executive's Report – March 2018, for information.'

CARRIED

4. Chief Executive

Amendment to Road Name – Micandros Lane to Pandora Lane

The Chief Executive noted the purpose for this report which was due to an incorrect recommendation being passed at the 14 February 2018 Council meeting.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

'That Council:

- a) receives the Amendment to Road Name – Micandros Lane to Pandora Lane report;*

- b) *rescinds the following recommendation from the Council meeting of 14 February 2018*

“That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Micandros Lane as the name for the Private Right of Way in the Ladbrooks Grove subdivision, 475 Ellesmere Road”; and

- c) *and adopts the following recommendation:*

“That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Pandora Lane as the name for the Private Right of Way in the Ladbrooks Grove subdivision, 475 Ellesmere Road.”

CARRIED

5. Corporate Accountant

Adoption of Draft Revenue and Financing Policy for Consultation

Councillor McEvedy stated that Councillors looked at this last September and it is in front of Councillors to support the financing of the Draft LTP. He would like see Council review this Policy in its entirety before the next LTP, and review how it rates residents. Councillor McEvedy noted anomalies in the document which he would like to see addressed.

Councillor McEvedy stated that the basis of Council's rating needs to have attention paid to it, referring to a LGNZ rating paper from February 2015 which noted that landholdings and businesses such as farms are disproportionately affected by rates. He stated that this is the case in Selwyn, and noted that he did not think was fair, stating that it is fair when a burden is shared equally (noting Rating Act). He stated that he is putting Council on notice that this Policy is required to be reviewed.

The Chief Executive referred to the LGNZ paper and noted the changing nature of land use across the country. He also spoke to the new Government wishing to undertake a review of the Shand Report, and the sources of funding for local authorities. He suggested that next the Audit and Risk Subcommittee adds a review of the Revenue and Financing Policy to their programme to be completed prior to next year's Plan. This was endorsed by Councillor Miller (Chair of the Audit and Risk Subcommittee).

The Corporate Services Manager confirmed that what is before Council today is a tweaking of the existing policy where areas of operations have changed.

Moved – Councillor Alexander / Seconded – Councillor Watson

‘That the Council:

- a) *confirms that it has considered the requirements of Section 101(3) of the Local Government Act 2002 in reviewing the Draft Revenue and Financing Policy*
- b) *adopts the Draft Revenue and Financing Policy for consultation in combination with the Long Term Plan consultation.’*

CARRIED

6. Corporate Services Manager

Draft Rate Remissions Policy Including Maori Freehold Land

Councillor Alexander noted that did not see churches noted in the policy as we do rate on churches. The Corporate Services Manager noted coverage in the Rating Act.

Moved – Councillor Hasson / **Seconded** – Councillor Lemon

‘That the Council adopts the draft Rate Remissions Policy Including Maori Freehold Land for consultation in combination with the Long Term Plan consultation.’

CARRIED

7. Corporate Services Manager

Draft Development Contributions Policy

Councillor Hasson referred to Development Contributions under the Local Government Act and asked if there are some gaps in what we can fund, noting there is still availability to collect under s108 which could fill in some of the roading gaps.

It was agreed that this an area Council needs to look at and expand on where it can claim roading costs. Councillor Miller agreed to add this to the Audit and Risk Subcommittee work programme.

Moved – Councillor Alexander / **Seconded** – Councillor Morten

‘That the Council:

- a) confirms that it has considered the requirements of Section 101(3) of the Local Government Act 2002 in reviewing the Draft Development Contributions Policy*
- b) adopts the Draft Development Contributions Policy for consultation in combination with the Long Term Plan consultation.’*

CARRIED

8. Corporate Services Manager

Adoption of Supporting Information for the Council’s Long Term Plan Consultation Document

It was noted that this was the end of 12 months work, so extensive work and reading has been undertaken to date resulting in the Councillors being very familiar with detail contained within today’s reports which has enabled the swift adoption of recommendations.

Councillor Lemon referred to the order of the town centre for Leeston and that of Southbridge noted it needed to be rectified. Staff confirmed they will amend this within the document.

Moved – Councillor Lyall / **Seconded** – Councillor Hasson

‘That the Council adopts the supporting information for the Long Term Plan consultation document, including the draft financial strategy for 2018 -2028 and draft infrastructure strategy for 2018 -2048.’

CARRIED

9. Business Relationship Manager & Corporate Services Manager

Long-Term Plan 2018-2028 Consultation Document

Mayor Broughton noted that this document contains Council’s plans for the next ten years. He referred to highlights in the document which include: the Rolleston Town Centre - a positive for Selwyn; rating changes for Halls and Reserves; changes to the way Council wants to rate its water races; a proposed indoor sports centre; the Selwyn Aquatic Centre extension; Community centres; water supply improvements; a proposed extension of the Rolleston headquarters; walking and cycling; and the proposed expansion of the Recovery Park.

Mayor Broughton stated that shortly, Council will be asking its communities if this is affordable and what level of rates are acceptable. He noted the consultation dates of 4 April to 4 May – confirming that Councillors will be attending a number of consultation events, and looks forward to hearing what people have to say.

The following adjustments were made to the Consultation Document following distribution of the Agenda.

1. Reference to projects initially being funded by way of borrowing and then subsequently repaid by way of rates has been added to:
 - a. Selwyn Aquatic Centre extension;
 - b. Indoor Sports Facility;
 - c. Community Centre Proposals; and
 - d. The Council office extension.
2. Page 8 – 10 year funding overview operating spend changed to \$272.8m (previously \$172.8m and was a typo).
3. Page 17 – page reference in first paragraph now incorporated into the document.
4. Page 29 – Changed cost of cycling project to \$5.5m (previously \$45.5m and was a typo).
5. Page 48 – Updated infrastructure graph.

Further amendments were noted by Councillor Reid:

1. Page 30: 6th line: “*Assist newcomers....*” I don’t think this should be in italics as the rest of text is not got italics
2. Page 36: 5th para “In addition, the Council has a Community Boards in Malvern Ward
3. Page 36: 6th para/3rd line: “and the Community Boards....”
4. Page 48: 6th pt This one is probably a preference thing: “Two new primary schools and one secondary school have ~~been~~ opened at in Rolleston,”
5. Page 51: 1st para/2nd and 3rd line: “.... is overseen by the Selwyn District Road Safety Subcommittee that includes key stakeholders such as the Police, NZTA and NZ Trucking Associations, ~~among others~~....” That’s the committee as it

stands at the moment but could change in future – I understand we have the ability to add other agencies as required.

6. Page 52: 3rd para: Were will still having the \$60 targeted rate?
7. Page 56: 4th para, 1st sentence: “New metro Bus services” If Metro is a name then should be in capitals but bus I would think needs to be lower case.
8. Page 57: The performance targets seem very low. I would have thought that targets should be set higher than current performance so they are to aim for as opposed to business as usual performance.

Councillor Reid stated that it is good that this document is going out for consultation. She also stated that people need to realise that if they happy with what that is being proposed, then should tell Council this as well, as Council wants to hear both sides in order to make sound decisions. The Chief Executive and Mayor Broughton thanked staff and Councillors for their hard work and dedication.

Moved – Councillor Alexander / **Seconded** – Councillor Mugford

‘That the Council adopts the Long-Term Plan 2018-2028 Consultation Document for public consultation.’

CARRIED

10. Regulatory Manager & Animal Control Officer

Dog Control Policy and Procedures Report – 1 July 2016 to 30 June 2017

Taken as read and accepted with no further discussion or debate.

Moved – Councillor Morten / **Seconded** – Councillor Bland

‘That the:

- (a) *Council adopts the Dog Control Policy and Practices Report for the period 1 July 2016 to 30 June 2018*
- (b) *Report be notified in Council Call*
- (c) *Report be sent to the Secretary for Local Government within one month of adoption.’*

CARRIED

11. Community Relations Manager (and on behalf of the Selwyn Aquatics Manager), Lincoln Event Centre Manager, Rolleston Community Centre Manager and Libraries Manager

Fees and Charges for Community Services Facilities - 2018

Councillor Watson stated that he was pleased to see this come through as one document noting his earlier concerns. He raised one question about why staff did not raise charges for under 5s previously. Staff noted this related to timetabling.

Councillor Hasson referred to a typographical error on Page 560. This was noted by staff.

Councillor Alexander referred to Pages 557 and 558 where it noted free usage of Community facilities, giving some background to this.

Mayor Broughton asked about District-wide rates and what would happen to historical-use agreements. Staff noted that each facility has its own charging regime and if the District moves to a District-wide rate, Council may look at a graduated scale which reflects the various services each facility is providing.

Councillor McEvedy stated that he would find it strange for a Committee to pay a fee to use the facility that they are responsible for managing or administering.

Moved – Councillor Morten / Seconded – Councillor Bland

‘That the Council approves the recommended proposed increases to the fees and charges (detailed in the Proposal Section of this Report), for the Selwyn Aquatic Centre and Community Pools, to commence 2018, as well as the Rolleston Community Centre to commence 2019.’

CARRIED

12. Systems Accountant

Financial Report to 31 January 2018

The Corporate Services Manager referred to the charts on Page 569. He also stated that some overspends have been offset by underspends. Sales in the Izone Business Park were noted.

It was noted that Council may need to renew its performance measures for the next financial year as it relates to the Izone Business Park.

Moved – Councillor Morten / Seconded – Councillor Watson

‘That the Council receives the Financial Report for the period ending 31 January 2018.’

CARRIED

13. Corporate Accountant

Council Controlled Organisation Statement of Intent for the years ending 30 June 2019

Councillor Hasson referred to Page 635 noting reference to the Environmental Management Fund. She asked if Council has put in any proposals. Staff noted they were not aware of any.

Councillor Hasson asked if Council could liaise with the Water Race Subcommittee to see which water races could be kept open through the Environmental Management Fund.

Councillor McEvedy noted the water races which are being shut are on private land – so may need to check that the fund is applicable. This will be followed up at the next Portfolio meeting.

Moved – Councillor Miller / **Seconded** – Councillor Mugford

‘That the Council receives draft Statements of Intent for the following Council Controlled Organisations:

- (a) Selwyn District Charitable Trust*
- (b) Tramway Reserve Trust*
- (c) Central Plains Water Trust*
- (d) Local Government Funding Agency.’*

CARRIED

14. Corporate Accountant

Selwyn District Charitable Trust Report for the Six Months Ended 31 December 2017

Taken as read and accepted with no further discussion or debate.

Moved – Councillor Alexander / **Seconded** – Councillor Hasson

‘That the Council:

- (a) Receives the Selwyn District Charitable Trust report for the six months ended 31 December 2017 for information; and*
- (b) Acting as Trustee of the Selwyn District Charitable Trust, approves the Trust to make a grant payment to the Selwyn District Council totalling \$46,060 (\$1,535 for the Knights Road Fire, \$25,255 for the Dunsandel Community Centre, \$16,270 for the West Melton Community Centre, and \$3,000 for the Lakeside Hall) plus any interest earned on donations received to date.’*

CARRIED

15. Corporate Accountant

Central Plains Water Trust Report for the Six Months Ended 31 December 2017

Councillor Hasson reiterated her earlier comments raised in relation to the CPW Statement of Intent, noting she could not see this detail noted within the report.

Moved – Councillor Lemon / **Seconded** – Councillor Reid

‘That the Central Plains Water Trust Report for the six months ended 31 December 2017 be received for information.’

CARRIED

16. Asset Manager, Water Services

Potential Water Race Closure – Council Deliberation and Decision

In reference to the Strategic Water Races – Ecological and Aesthetics working draft, Councillor Hasson confirmed that she had talked to staff about the map and stated that she is pleased to see it as a working draft. She then referred to pages 698 and 699 noting the two maps do not correspond with each other. She again highlighted that this is a working draft and wanted to know where it goes to from here, asking if it had been to other stakeholders as Council is closing water races based on this map.

Mayor Broughton noted the closures of the water races in this report, confirming that it had been through the Water Race Subcommittee which then presented it to the Selwyn Waihora Zone Committee.

Councillor Watson then called for a point of order. He stated that it was a good document which showed that the 2011 and working documents were considered as part of these closures – and had gone out for public opinion. He said that should not be re-litigated. To this, Mayor Broughton noted that an explanation is appropriate as Councillors need to be comfortable as to how an outcome was reached.

Staff then spoke to the development of the draft plan which included the identification of water races as either locally significant, regionally significant, or nationally significant, referring to the need to protect those of national significance.

Staff spoke about other factors which were looked at including reviewing submissions made previously by the Department of Conservation and Te Rūnanga o Ngāi Tahu.

It was then confirmed that this map was adopted as a working draft by the Water Race committee and is now out for consultation to Zone committees. Staff noted that as it is a working draft they are happy to hear further feedback.

Moved – Councillor McEvedy / **Seconded** – Councillor Watson

‘That the Council approve the closure of the six lengths of water race totalling approximately 10.9km in the Malvern Scheme and 6.6km in the Ellesmere Scheme.

That the extent of the Leeston Dunsandel Road closure is subject to further ecological survey and approval from the Department of Conservation.’

CARRIED

Councillor Hasson voted against the resolution.

17. Assets Administrator - Roading

Road Name for Branthwaite Subdivision, Rolleston

Taken as read and accepted with no further discussion or debate.

Moved – Councillor Bland / **Seconded** – Councillor Lyall

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Reuben Avenue, Lucca Crescent, Turin Avenue, Kaye Lane, Gracia Avenue, Micah Place, Rory Street and Nicolau Avenue as the road names for the new roads in the Branthwaite Subdivision, Rolleston.’

CARRIED

18. Assets Administrator - Roading

Road Name for Faringdon South Subdivision, Rolleston

Taken as read and accepted with no further discussion or debate.

Moved - Councillor Morten / **Seconded** - Councillor Watson

‘That pursuant to section 319A of the Local Government Act 1974 the Selwyn District Council approve Hurley Drive as the name for the new road in the Faringdon South subdivision, Rolleston.’

CARRIED

19. Assets Administrator - Roading

Temporary Road Closures for ANZAC Day at Burnham, Rolleston, Leeston, Dunsandel, Prebbleton and Tai Tapu

Taken as read and accepted, with no further discussion or debate.

Moved – Councillor Lemon / **Seconded** – Councillor Miller

‘That the Council approves:

- (a) the closure of Aylesbury Road (between Godley Road and Burdons Road) from 5:15am to 8:15am on 25 April 2018, for the purpose of the ANZAC Day dawn service; and*
- (b) the closure of Rolleston Drive from the eastern intersection with Othello Drive to 60 metres east of Tennyson Street Intersection. Tennyson Street from the northern intersection with Rolleston Drive to 5 metres south of the Millennium Clock Tower Reserve, from 10:30am to 12:15pm on 25 April 2018 for the purpose of the ANZAC Day Parade; and*

- (c) *the closure of High Street, Leeston (from Leeston and Lake Road to Messines Street) from 10:30am to 12:30pm on 25 April 2018 for the purpose of the ANZAC Day Parade; and*
- (d) *the closure of Leeston Dunsandel Road (from Irvines Road to Tramway Road) and Tramway Road, Dunsandel (from Leeston Dunsandel Road to Browns Road) from 7:45am to 9:45am on 25 April 2018 for the purpose of the ANZAC Day Parade.*
- (e) *the closure of Springs Road, Prebbleton (from Tosswill Road to Birchs Road) from 8.45am to 9.30am on 25 April 2018 for the purpose of the ANZAC Day service;*
- (f) *the closure of Old Tai Tapu Road, Tai Tapu from Christchurch Akaroa Road to Forbes Road from 9.00am to 9.30am on 25 April 2018 for the purpose of the ANZAC Day service*
- (g) *that the recommendations above are subject to the following conditions:*
 - I. *Selwyn District Council will advertise the road closure without cost to the applicant.*
 - II. *that representatives of the applicant endeavour to notify all residents and all business operators (if any) along the road to be closed of the intended closure date and time. That any request for access at a specific time and purpose be met where it is practicable.*
 - III. *that the Applicant submit a Traffic Management Plan to the approval of the Asset Manager, prior to the event. This will be arranged by the Asset Department.'*

CARRIED

20. Acquisitions, Disposals and Leasing Officer & Acquisitions, Disposals and Leasing Manager

Crossgates Gravel Reserve Exchange

Councillor McEvedy offered his thanks to the Manager, Open Space and Property for his work on this project. He noted it was very challenging and lengthy process, but has resulted in the township of Southbridge being very happy with the result.

Moved – Councillor McEvedy / Seconded – Councillor Lemon

'That the Council resolves, pursuant to Section 15 of the Reserves Act 1977 that the Minister of Conservation authorises an exchange of Gravel Reserve 808 Gazette 1879 Page 826 on Crossgates Road, Southbridge for Fee Simple Lot 1 Deposited Plan 16542 Certificate of Title Identifier CB588/92 at 87 High Street, Southbridge.'

CARRIED

21. Acquisitions, Disposals and Leasing Officer & Acquisitions, Disposals and Leasing Manager

Pound Road Reserve Exchange

Councillor McEvedy reiterated his earlier comments about the good work of staff.

Moved – Councillor McEvedy / **Seconded** – Councillor Lemon

‘That the Council resolves, pursuant to Section 15 of the Reserves Act 1977 that the Minister of Conservation authorises an exchange of Recreation Reserve Lot 21 Deposited Plan 37173 Certificate of Title Identifier CB16B/1193 at 19-21 Pound Road, Leeston for Fee Simple Lot 1 Deposited Plan 12107, Part Lot 8 Deposited Plan 1221 and Part Lot 9 Deposited Plan 1221 Certificate of Title Identifiers CB476/209, CB508/55 and CB177/169 at 118 High Street.’

CARRIED

22. Acquisitions, Disposals and Leasing Manager

Section 26 Public Works Act 1981 Proclamation – Former Tai Tapu Hall Site: Land Required for Community Buildings

Taken as read and accepted with no further discussion or debate.

Moved – Councillor Miller / **Seconded** – Councillor Watson

That the Council approves:

- (a) *The Chief Executive is given authorisation and delegated authority to take all steps required, including the signing and service of Notices under Section 23 of the Public Works Act 1981 to give effect to a Compulsory Acquisition of the former Tai Tapu Hall site having an area of 2023 square metres (more or less) being allocated at 815 Old Tai Tapu Road and legally described as Lot 1 DP2518 comprised in Computer Freehold Register CFR CB24/278; and*
- (b) *To take all steps and to sign all necessary documents and notices required to take the land referred to in (a) above by Proclamation pursuant to Section 26 of the Public Works Act 1981 and to vest the land in Council pursuant to the Public Works Act 1981 for Community Buildings purposes.*

CARRIED

23. Property and Commercial Manager

Rolleston Town Centre Bulk and Location Planning

The Property Project Manager and staff from Warren and Mahoney and Inovo Projects spoke to the report, referring to the preferred option and maps provided within.

The Property Project Manager confirmed that if the resolution is signed off today, the project will go straight into concept design and look further into how the buildings will be shaped and incorporated into the surrounding areas and the commercial area at the southern end of the site.

Councillor Alexander noted a correction to the report where he had been omitted from the Working Group membership. He commended the team for what they have done to date, and noted it is a very exciting project.

Councillor Watson referred to the public forum speakers today. He noted he is encouraged by the future look and encourages the Property Committee to do the same. He hopes Council builds it correctly, and noted that this the hub for the Selwyn for the future.

Mr Coote spoke to the next steps, noting that the team is about to move into concept phase which would take about six weeks. Following this, the team would move into bulk and location and will come up with key ideas which will drive the concept. He noted that three project teams are working concurrently. It was confirmed that at the end of this process the team will make key presentations to the Project Champion Group and to Council.

Mayor Broughton thanked those present today as well as the Project Champion Group chaired by Councillor Bland.

Moved – Councillor Alexander / Seconded Councillor Reid

‘That with regards to the Rolleston Town Centre Masterplan implementation that:

- (1) Bulk and location plan – Option A – be approved allowing for concept / developed design phase to be undertaken*
- (2) That the Property Committee be instructed to proceed with identifying options, including tenant identification, for developing the commercial / retail areas surrounding the Library / Community space and the balance of the Town Centre Masterplan that has retail / commercial activity*
- (3) That the update as at 6 March 2018 be received for information.’*

CARRIED

GENERAL BUSINESS

24. Register of Documents Signed and Sealed

Councillor McEvedy declared a conflict in one of the below mentioned documents.

Moved – Councillor Bland / **Seconded** – Councillor Mugford

‘That the following transactions and the fixing of the Common Seal under authorised signatures be approved:

1	Name of other party	Killkerry Limited
	Transaction type	Register amalgamation covenant on subdivision
	Transaction description	RC175527 – 267 Dunsandel & Brookside Road

2	Name of other party	Phoenix Farm Limited
	Transaction type	Deed of Licence
	Transaction description	44 Taumutu Road

3	Name of other party	Rolleston Industrial Developments Ltd Rolleston Industrial Holdings Ltd
	Transaction type	Easement in gross to drain sewage over private lot
	Transaction description	RC175612 IPort Stage 8b

4	Name of other party	Leighton Leonard Crocker & Stephanie Robyn Crocker
	Transaction type	Deed of Assignment of EQC Claims Deed of Waiver (Section 40(2) Public Works Act 1981)
	Transaction description	53 Tennyson Street, Rolleston

5	Name of other party	Sylvia Kheng Lim & Andrew John Hooper
	Transaction type	Deed of Assignment of EQC Claims Deed of Waiver (Section 40(2) Public Works Act 1981)
	Transaction description	55 Tennyson Street, Rolleston

6	Name of other party	Lincoln Land Developments
	Transaction type	Register Fencing Covenant, Easement Instruments, Easement Surrenders, Caveator consent
	Transaction description	RC175016 Te Whariki, Lincoln Stage 2H

7	Name of other party	Park Grove Estates
	Transaction type	Fencing covenant to indemnify SDC of any responsibility towards fencing costs on reserve boundaries.
	Transaction description	RC115273 Park Grove Mews

8	<i>Name of other party</i>	<i>Malcolm Hurrell</i>
	<i>Transaction type</i>	<i>Deed of Licence to occupy Reserve 955</i>
	<i>Transaction description</i>	<i>Corner Larcombs Road and Main South Road 3.8965 ha</i>

9	<i>Name of other party</i>	<i>The Scout Assn of New Zealand (Lincoln Scout Group)</i>
	<i>Transaction type</i>	<i>Deed of Lease for a 33 year term from 1 October 2017</i>
	<i>Transaction description</i>	<i>Part Reserve 4200 Lincoln Reserve</i>

10	<i>Name of other party</i>	<i>Fulton Hogan Land Developments</i>
	<i>Transaction type</i>	<i>Easements in Gross & Fencing Covenant</i>
	<i>Transaction description</i>	<i>RC155262 Rosemerryn Stage II</i>

CARRIED

REPORTS CIRCULATED FOR INFORMATION

None.

EXTRAORDINARY AND GENERAL BUSINESS

None.

REVIEW OF ISSUES RAISED IN PUBLIC FORUM

A discussion was held regarding the public forum presentation, the following resolution suggested by Councillor McEvedy:

Moved – Councillor McEvedy / **Seconded** – Councillor Bland

‘That Council receive the presentation and documentation provided at the 14 March 2018 Council meeting public forum from: Mr Bruce Russell; Mr David Clarkson, President of the Regimental History Centre; Mr John Rae, President of the Templeton RSA; and Mr Gordon Wadie, Master of Progress Masonic Lodge, and treat this as their submission to the Draft Long Term Plan 2018-2028, but request further financial detail.’

CARRIED

Councillor Alexander stated that he would like the Group to come back as he did not have the opportunity to ask the questions he would have in the submission process. He suggested that the project could be in the vicinity of \$10-15m in be sited in the centre of Rolleston. He stated that would not be a trivial submission to the Long Term Plan and may set a precedent. He further stated that it is beholden upon the Submitters to work through finances, not Council staff.

Councillor Morten noted his support of Councillor McEvedy's recommendation, stating that if the Group wishes to come back to submit on the Long Term Plan, he is sure that they will. He further commented that this is the start of a journey for them, and they are looking for help and guidance.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Alexander / **Seconded** Councillor Reid

1. *'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>
2	Public Excluded Chief Executive's Report – March 2018		
3	Purchase of Property, Lincoln		
4	Tender Acceptance		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3 & 4	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)
2, 3 & 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee*

CARRIED

The meeting moved into Public Excluded at 3.11pm.

The meeting reconvened in open meeting at 4.40pm.

The meeting closed at 4.45pm.

DATED this 11 day of June 2018


MAYOR