



**AGENDA FOR THE MEETING OF
DISTRICT PLAN COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBER
NORMAN KIRK DRIVE, ROLLESTON
ON WEDNESDAY 2 MARCH 2016
COMMENCING AT 9 AM**

Committee Members

Independent Chair

Tim Harris (Environmental Services Manager)

Selwyn District Council

Mayor Kelvin Coe

Councillor Nigel Barnett

Councillor Pat McEvedy

Councillor Sarah Walters

Councillor Jeff Bland

Councillor Mark Alexander

Councillor Peter Hill

Councillor Debra Hasson

Councillor Malcolm Lyall

Councillor Grant Miller

Councillor John Morten

Councillor Sam Broughton

David Ward (Chief Executive)

Te Taumutu Rūnanga

Terrianna Smith

Project Sponsor
Jesse Burgess
phone 347-2773

Project Lead
Cameron Wood
phone 347-2811

Agenda Items

Item	Type of Briefing	Presenter
Standing Items		
1. Apologies	Oral	
2. Declaration of Interest	Oral	
3. Deputations by Appointment	Oral	
4. Confirmation of Minutes	Not Required	
Specific Reports		
5. Work Programme Update	Written	Cameron Wood
6. Draft SWOT Analysis – Natural Hazards	Oral / Powerpoint	Michael Rachlin
7. Issues and Options Report Discussion - Climate Change	Oral / Powerpoint	Catherine Nichol
8. Communication and Engagement Draft Plan	Oral / Powerpoint	Cameron Wood Stephen Hill
9. District Plan Committee Forward Meeting Schedule	Written	Cameron Wood

Standing Items

1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have

3. DEPUTATIONS BY APPOINTMENT

4. CONFIRMATION OF MINUTES

Minutes from the meeting of the District Plan Committee on 25 November 2015.



DISTRICT PLAN COMMITTEE MEETING HELD ON 25 NOVEMBER 2015 AT 9AM IN THE COUNCIL CHAMBERS

Present:

Councillors N Barnett, J Bland, Sam Broughton, P McEvedy, S Walters, P Hill, D Hasson, M Lyall, G Miller, J Morten and Terrianna Smith from Te Taumutu Rūnanga

In attendance:

Chief Executive Officer (D Ward), Project Lead District Plan Review (C Wood), Planning Manager (J Burgess), Business Relationship Manager (S Hill), Environmental Services Manager (T Harris), Environmental Services Consultant (J Ashley), B Mugford, J Gallagher and minute taker Environmental Services Manager PA (K Hunt).

Apologies:

Apologies were received from the Mayor (Kelvin Coe) for absence and from the CEO (D Ward) for his early departure.

Moved: Councillor Alexander / Seconded – Councillor Broughton

‘That the Council accepts the apologies for absence from Mayor Coe and early departure of the CEO.’

CARRIED

Declaration of Interest:

Nil.

Deputations by appointment:

Nil.

Reports

Terms of Reference

The Project Lead spoke to his report.

Terms of Reference for the Governance Structure had been adopted on the 14 October 2015. The Project Team has created Terms of Reference which relate specifically to the District Plan Committee.

Councillor Lyall joined meeting at 9.10am

A discussion then followed on the appointment of Chair, with a discussion on whether this should be an Independent Chair, suggested as Environmental Services Manager (Tim Harris) or whether the Chair should be a Councillor.

Councillor Morten commented that in discussion with the Mayor last night, they had discussed the Chairmanship, and believes Council needs to take strong ownership of this and believes this Committee should be chaired by a member of Council. There may be potential challenges due to elections in 2016, however there will be processes and guidelines to manage that.

Councillor Alexander commented he was comfortable with the Environmental Services Manager being Chair and driving the process. Council has own process, so comfortable with Committee being chaired by an Officer of Council. Noted this has worked in other Committees. Does not believe the chairmanship needs to be held by a Councillor. Councillors are involved and have ownership.

Councillor Hasson questioned what Christchurch City Council's process had been? Councillor Hasson commented on the complexities around legislative changes. Due to level of involvement, complexities, as well as time constraints, believes that an Officer of Council as Chair is more appropriate.

Councillor Barnett noted his agreement with Councillor Morten. Commented that people around the table are elected by ratepayers, noting this group's responsibility for governance. This is a Council process and needs to be owned by Council. Does not see any difference from other Committees.

The Environmental Services Manager then spoke to Council. He commented he has no vested interest in being Chair. Believes Council still owns the process and does not see, if he were Chair, that this would stop that. In respect of Councillor Hasson's question around Christchurch City Council's, he is unsure what process they went through in terms of their Committee. The Planning Manager commented he had presented to some Christchurch City Council workshops, noting that their Mayor was the Chair, but also commented that there were no representatives from Rūnanga either.

It was commented that there was a resolution regarding the Chair, but there is no issue around rescinding the resolution.

Councillor Lyall commented that he can see the benefits of an Independent Chair. Councillors are not planners. We could open ourselves up to criticism if we do not have an Independent Chair. Councillors will have still input, and does not see any great benefit to having a Councillor as Chair, noting the work involved.

The Environmental Services Manager clarified for Councillors that in this position, he would have no voting rights. He would purely be a planning professional offering guidance. However if a Councillor was to be Chair, then you may need to look at that role as it will differ from a normal Committee.

Councillor Broughton commented that Chair should either be Mayor or the Environmental Services Manager. Unsure why this needs to be any different as process has worked well in the past. Commented that there could be some benefit to having the Environmental Services Manager as Chair, as he can prompt Councillors to ask the right questions. Commented he is happy for the role of Chair to be filled by the Environmental Services Manager.

Moved – Councillor Alexander / Seconded – Councillor Hasson

‘That the Committee notes this paper.’

‘That the Committee endorses the appointment of the Relationship Manager to the role of the Independent Chair of the District Plan Committee.’

CARRIED

Councillor Morten questioned whether the independent Commissioners would need to be addressed, noting there are currently five sitting around the table. The Environmental Services Manager responded that this will need to be addressed shortly. Would like some Councillors on the hearing panel, but this is a decision that this Committee may need to make in the future.

Councillor Alexander commented on qualified Councillors, noting the need to have done the Making Good Decisions course to qualify as Commissioner. The Environmental Services Manager responded that hearings could be two to three years away at this stage.

Work programme update

Council signed off on the District Plan Review on the 27 May 2015. This has been split into four stages, and is currently in stage one currently. Staff gave an update to Councillors on Stage One:

- Terms of reference for governance structure had been adopted by Council.
- Branding, how will we communicate to public.
- SWOT analysis, developing an assessment matrix to look at performance of existing plan. What are strengths and weaknesses, what opportunities and what threats? Very important to get this started. Do we give effect to other documents? Also spoke to looking at Resource Consent data and how efficient rules are that are in place at the moment. Taking snapshot of consents and looking at outcomes to get understanding around issues. Trying to learn from how the plan is currently being used.
- Policy framework noting number of 2nd generation plans and looking to see what works and what does not.
- Section 32 requirements under RMA, understanding around new requirements and what other Councils have done.
- Resources for review, other Councils have spent between \$2 million to \$6 million on their reviews.

It is envisaged this work will be completed around mid 2016. Then will move to Stage Two, a technical stage. It is hoped this stage will be completed around September 2017.

Envisage that the timeframe for this full review of this District Plan could be a four to five year process.

Councillor Bland joined the meeting at 9.33am

Noted that also need to look at how these effect other documents, how it gives effect to regional documents, but not lose integrity of the Plan.

The Environmental Services Manager commented that there will be a staff member from ECAN working at Council, two days a week from early December, so there will be coordination.

Councillor McEvedy questioned if where it was considered another entities rules were weak, do we need to ensure ours are more robust?

Staff responded that in regards to policy framework, there are a number of other Council's preparing 2nd Generation Plans. There is no need to create anything completely new, noting that each Plan is different, but need to ensure it is fit for purpose. Highlighted that can use other Council's ideas.

In relation to the Section 32 template, there is the need to justify everything that goes into the Plan. Needs to be robust, as well as being flexible on scope and topic that is being addressed. Staff are looking at what other Councils are doing. Staff are currently working with Porirua Council, and seeing if we can dove tail and create a template.

Staff then spoke to resourcing, noting that the project team, is planning and policy and strategy staff. This does create resourcing tension around RMA requirements. A paper is being prepared to put to the CEO and Environmental Services Manager with some options on additional resources and how to best use the team. Noted that are also looking at the need for additional staff resources around project management, and will present a paper to the CEO and Environmental Services Manager and will provide a briefing to Councillors on this in the New Year.

Financial costs of what other Councils have spent on their District Plan Review is between \$2 million to \$6 million. Council has budgeted \$2 million, but will keep Council updated on budget implications, which will be provided to the Committee on a regular basis.

The Project Lead commented that staff are currently working on getting the E-plan running for the existing plan. A demonstration was then given on the E-plan. Noted much easier to navigate, but still little testing to do.

In response to a question by Councillor Lyall on the submission process, the Project Leader responded that can have plan changes go through the submission process module as well. In the future, consents could go through this process also.

Councillor Miller commented that why other Council were significantly under-budgeted for their District Plan Reviews. Who will have oversight with Selwyn's budget? It was also questioned if there were any opportunities for secondment? The Environmental Services Manager responded that staff are looking at a number of options around resourcing. The budget needs to go through the Annual Plan process, but noted there is money included through the Long Term Plan, however believes it has been under budgeted. A discussion on this issue will need to be held in January, and it may be that there are recommendations from this Committee that informs that process. Budget updates will be given regularly.

Councillor Hasson questioned the use of consultants, asking that to keep costs down that these consultants are given timeframes and budget, as there is a need for monitoring and controls in regards to this spending.

Councillor Broughton commented that if it is felt we have under-budgeted, then this needs serious consideration. Councillor Broughton questioned the reasons for spending \$6 million rather than \$2 million? The Environmental Services Manager responded that it is around the unknown, as well as being dependent on submissions, hearings etc. The Planning Manager noted tension between employing planners to move into the District Plan Review, as difficult to employ planners with experience. Use of consultants is an additional cost, but we do not currently have the expertise at this time.

Councillor McEvedy questioned why a conversation could not be held with Councils about the budgets for their District Plan Reviews. The Project Lead responded that he

had a meeting with Waimakariri on Friday who are considering their options regarding their budget for their District Plan Review. We are currently reviewing the opportunity to share resources and other potential options around sharing resources for the likes of project managers/consultants.

Councillor Walters commented that when this goes out to consultation, it is hoped that the opportunity is given for people to say what they found useful/helpful in the past.

Councillor Morten noted that have set parameters high. Does not want an unlimited budget but this is likely to be the most significant planning work this Council will undertake.

Councillor Hill questioned when the community gets their opportunity to give feedback? The Project Lead responded noting that early next year, a communication/engagement plan will come back to Council to sign off, which will give more detail.

Terrianna Smith questioned if they can expect a paper from staff in January, with their recommendation as to budget? Cameron responded that budget has been set aside through the Long Term Plan, and feedback will be provided noting alignment issues with Annual Plan budget process, staff will work with the Corporate team through this process. Will keep this committee updated.

Moved: Councillor McEvedy / Seconded: Councillor Broughton

"That the Committee notes this report and presentation."

CARRIED

Branding/website for District Plan Review

Staff presented options for branding in relation to the District Plan Review, and requested feedback from the Committee as to what direction they would like staff to proceed with. The Committee was shown four concepts. The Business Relationship Manager noted these concepts are very much in the initial stage. Had looked at what other councils had done. Noted that had no engagement with the Rūnanga as yet, but this will be important to progress.

Concept 1 - With this concept can highlight certain features.

Concept 2 – Very standard photographic approach.

Concept 3 – More technical approach.

Concept 4 – Has not been worked up yet, but has been considered as part of our thinking so far.

Councillor Broughton commented he really liked concept 1. Process can be dry and bland, but this catches the eye. He is not as enthusiastic about the other concepts.

Councillor Alexander commented he finds concept 1 cluttered and untidy. Prefers concept 2 as being much simpler. The Business Relationship Manager commented that with concept 1 may only use elements when discussing particular items.

Councillor Hasson commented she liked concept 1, but does not want too many elements to clutter it.

Councillor McEvedy commented he liked concept 1 but with less elements. Need to ensure that the community understands the document, timeframes and reasons, to ensure we keep the community engaged during the whole process. They need to understand why this will take so long.

Councillor Lyall commented that concept 1 gives the community some ownership. Noted that this is a difficult concept to explain.

Councillor Hill commented that needs more thought on the four options. Likes concept 1 but it is not necessarily representative of the District.

Councillor Walters commented that she appreciated the effort that had gone into preparing these concepts. Councillor Walters had sought feedback from her daughter, who liked concept 1 but would like to see the elements on the webpages as links. Felt the photographic concept was boring and not specific enough. Concept 3 was not as exciting as concept 1. Felt people might not recognise concept 4.

Councillor Miller commented that concept 2 looks like the Long Term Plan, but concept 1 differentiates the documents.

Councillor Bland commented that concept 1 has impact.

Councillor Lyall commented he preferred Option 1.

Councillor Barnett commented he would like to remove the word 'towns' and use the word 'community' instead, as its more inclusive.

The Business Relationship Manager responded that with the feedback received, will progress concept 1 with some amendments. Need to move this forward promptly as looking to publically launch this early in the New Year.

Moved: Councillor Miller / Seconded: Councillor Lyall

"That the Committee notes this paper."

"That the Committee provides feedback to the Project Lead and Communication Team on the branding concepts and which is their preferred logo option to be included as part of the overall branding of the DPR."

CARRIED

District Plan Review – Discussion on effects vs activity based planning

Staff highlighted the key differences between effects vs activity based planning. Consideration needs to be given as to whether an 'effects based' or 'activity based' approach is adopted. Staff noted one of the key principles is to ensure District Plan is user friendly.

Staff then discussed what an effects based plan looks like, noting that the current District Plan is mainly effects based. Does not list what type of activities are permitted, but requires compliance with effects based rules.

An activity based Plan, lists what activities are permitted and/or require a resource consent. Requires every permitted activity to comply to a number of performance standards also. An activity based Plan would give certainty.

Staff then discussed the pros and cons with either option of activities or effects based regime. Overall effects based is more enabling, while activity based is simpler and provides greater certainty.

2nd Generation District Plans seem to be favouring the activity based approach. Staff recommend that an 'activity based' approach is progressed. This approach will give certainty and ease of use. Activities that should have been captured could be missed off the list, but stated neither Plan is perfect. But staff like a simple document that tells people what they can or cannot do.

Councillor Alexander commented that there is a danger that you do not know what needs to be listed. Also how does it generate good quality outcomes?

Justine Ashley responded some Councils have a default rule that captures an activity if not written, however unsure legality of this. Outcomes do not change from activity based.

Councillor Hill questioned if we could have a hybrid model? Justine Ashley responded that the existing District Plan is a mixture of the two, but we need to be clear and have a consistent framework.

Councillor Lyall noted his support for moving to an activity based District Plan. Noted the loop holes in effects, which change what the intention was. Activity based gives security around zoning.

Councillor Broughton noted that with an effects based Plan there are rules, but leaves it more open for people. Prefers this, option as does not want more rules.

Councillor Walters questioned that this wouldn't static, such as with Plan changes. Justine Ashley commented that want to keep more streamlined, high level and reduced zone and structure, keeps it simple for everyone to be able to use.

Councillor Walters commented that a more activity based Plan is preferred, as it protects other parties.

Councillor Miller commented it is not what is easier for Council but about what is easier for the community. Wondered how an activity based Plan would capture everything. We have an effects based Plan now, how does it work? Justine Ashley responded that for a consultant, it is a dream Plan, it is hard for people to use, it is hard to work out if you comply with the rules. Lots of uncertainty, with consultants checking rules. With an activity based Plan you will still have performance based standards.

Councillor McEvedy noted his agreement with Councillors Walters, Miller and Broughton as wants to give people options. Is a hybrid a real option? If not, then he would favour the activity based Plan. Justine Ashley responded that they had put hybrid in there, as the existing Plan is more hybrid than effects based. Believes you need to decide on either activity based or effects based. An activity based Plan with performance Plan will cover any issues.

Councillor McEvedy questioned if the activity based Plan is easier work and cheaper for all involved? Justine Ashley responded that it should achieve all of those outcomes.

A resolution was then put, that the District Plan Review be based on an activity based approach.

Moved: Councillor Hasson / Seconded: Councillor Lyall

“That the District Plan Review will be based on activity based approach.”

LOST

A discussion then followed on the motion on the table, with a vote on the motion on the table being called for. The motion was lost, with four in favour of the motion, and seven against.

It was agreed that further work needed to be completed before a decision is made as to whether the District Plan is effects based or activity based.

Moved: Councillor McEvedy / Seconded: Councillor Alexander?

“That the Committee receive the presentation.”

CARRIED

District Plan Committee Forward Meeting Schedule

Noted the provisional meeting dates for the District Plan Committee for 2016. Noted provisional agenda items for those meetings had been set from February to May. Following the May meeting, will be moving into Stage Two. Noted the potential at this time to hold two meetings a month, however there may also be a need for additional meetings.

It was requested that Calendar invites be sent to the Committee.

Moved: Councillor Alexander / Councillor McEvedy

“That the Committee receives this report”.

CARRIED

Meeting ended at 12.10pm

Specific Reports

5. WORK PROGRAMME UPDATE

Author:	Cameron Wood, Project Lead District Plan Review
Contact:	03 347 2811

Purpose

To provide the Committee with a brief update on progress on the DPR work programme. The attached presentation provides information on the following areas:

- Update on Stage 1 progress;
 - SWOT Analysis
 - Policy Framework
 - s32 Template
 - DPR Resources

Additional commentary on progress on the work programme will be provided to the Committee at your meeting on 2nd March.

Cameron Wood, Project Lead of the DPR will present this update to the Committee.

Recommendation

- **That the Committee notes this report and presentation.**

Attachments

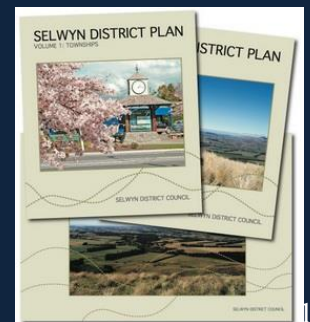
- Work Programme update – PowerPoint slides

Selwyn District Plan Review

District Plan Committee

Work Programme Update

2 March 2016



Stage 1 – SWOT Analysis

- 19 Chapters are currently being review
 - Split between staff in the Strategy and Policy and Resource Consents team
- Discussing a draft SWOT chapter “Natural Hazards” today as an agenda item
- Targeting end of March / early April to complete draft SWOT
- Provide a further update to DPC at meeting in June

Stage 1 – Policy Framework

- At this stage we are considering options that have been used by other Councils during their 2nd Generation Plan development
 - Effects based option
 - Topic or issue based option
 - Geographically based option
 - Zoned based option
- Looking into how any potential options might be assessed (including a score ranking system)
- This will be discussed at next DPC meeting

Stage 1 – s32 template

- Currently working in partnership with Porirua City Council to develop a template that will be used during the development of the s32 reports
- Will provide training to both staff and council on the requirements of s32 of RMA
- This will be a critical element of the success of the Council's District Plan review process

DPR – Resources / Budget

- Staff resources for the DPR has been discussed with Council as part of the Annual Budget process
- Anna Paris from ECan is working two a week here at Council as a link between Council and Ecan
- \$190k has been allocated to Stage 1 of DPR, 25% of the budget has been spent
 - Cultural, communications, SWOT, s32 guidelines, resourcing support still to come in over the next four month
 - Need to consider as part of the budget that this is a multi year project with Stage 2 and 3 requiring significant financial resourcing

DPR – Resources

- Currently in discussions with Waimakariri District Council on the potential to share resources during the District Plan review process
- This is currently at an early stage and staff will provide further information on the level of support / co-ordination at a subsequent DPC meeting

DPR Progress Update

- Stage 1 (June 2015 – June 2016)

Milestones	Deliverables & Key Project Tasks	Progress Update % Complete
Stage 1	Establish governance structure and Project Team	95%
	Consultation – Phase 1	20%
	Information gathering / SWOT analysis of existing District Plan	20%
	Develop framework for new Proposed District Plan	20%
	Prepare guidelines for plan drafting and s32 reporting, including templates	20%

Any Questions?

6. DISTRICT PLAN REVIEW – DRAFT SWOT ANALYSIS NATURAL HAZARDS

Author:	Cameron Wood, Project Lead District Plan Review
Contact:	03 347 2811

Purpose

To provide the Committee with a presentation regard the draft SWOT analysis on the Natural Hazards section of the existing District Plan.

Michael Rachlin from the DPR Project Team will present to the Committee.

Recommendations

- **That the Committee receive the presentation.**

Attachment

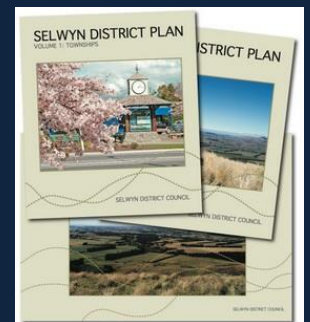
1. Draft SWOT analysis – Natural Hazards, PowerPoint slides

Selwyn District Plan Review

District Plan Committee

SWOT Analysis for Natural Hazards

2nd March 2016



Purpose of SWOT

- To look at how well the existing district plan has worked in managing natural hazard risk to people and property
- To look at what legislative and/or higher order planning policies, strategies etc have changed, to which the new district plan will need to respond.



Identify gaps and other issues to be addressed
in DPR

Undertaking SWOT

- Review district plan contents and resource consents in relation to managing natural hazard risk
- Identify key legislative and planning documents, and assess district plan against (e.g. Canterbury Regional Policy Statement and NZCPS)
- Consult stakeholders such as ECan, DoC and adjoining TAs

Draft SWOT Findings

- Higher order provisions in RPS and NZCPS impose new requirements for the district plan (including climate change)
- District Plan has, in part, helped to manage risk to people and property, but understanding and awareness of risk has changed
- Information base for natural hazard risk will need to be updated but may involve cost (e.g. remodelling flood plains)
- District Plan lacks consistency and policy direction on what and how to manage natural hazard risk, and to what degree.

Possible issues to be addressed in DPR

- Implement RPS and NZCPS requirements including climate change and move to 'risk based' approach to managing natural hazard risk
- Likely need to consider updating natural hazards data base, but issue of cost and timing
- Opportunity to provide more direction on what and how natural hazard risk will be managed and to what level
- Cross-boundary management of natural hazards such as Waimakariri flood plain, Lake Ellesmere flood area and geotechnical risks in Port Hills which overlap CCC/SDC boundary

Regional Policy Statement

- Examples of specific RPS requirements for the new district plan:
 - Avoid inappropriate development in known 'High Hazard' areas;
 - In flood prone areas, new buildings to have minimum floor levels above the 1 in 200 year flood level (district plan currently only requires floor levels above the 1 in 50 year flood level);
 - To identify known 'High Hazard' areas

‘Risk-based’ Approach

“Such an approach considers various scales of a particular natural hazard event (for example different magnitude earthquakes and different intensities and durations of rainfall events), together with the likelihood of that particular event occurring and the effects that it would cause, particularly on people and property.”

(Source: Independent Hearings Panel decision on replacement Christchurch District Plan)

Example

A school or elderly persons' home may be less appropriate in an area at risk of a landslip compared to an unmanned utility building:

- Same likelihood of event, but consequences different – risk to life versus risk to property

In other words:

- risk based approach looks at scale and likelihood of a natural hazard event and weighs it against the consequences of that event for life and property

Any Questions?

7. DISTRICT PLAN REVIEW – ISSUES AND OPTIONS DISCUSSION – CLIMATE CHANGE

Author:	Cameron Wood, Project Lead District Plan Review
Contact:	03 347 2811

Purpose

Climate Change is a particular subject that Council's around New Zealand who are developing 2nd Generation District Plans have needed to address (to various degrees). The DPR Project Team would like to provide the Committee with a presentation on some of the issues that might need to be considered in regard to climate change and what some of the options could be to address these issues.

Catherine Nichol from the DPR Project Team will present to the Committee.

Recommendations

- **That the Committee receive the presentation.**

Attachment

1. Issues and Options Discussion – Climate Change, PowerPoint slides

Climate Change in the Selwyn District

A PRESENTATION ON ISSUES AND OPTIONS



“Climate change is any change in climate over time, whether due to natural variability or as a result of human activity”

- IPCC Definition

Global Action

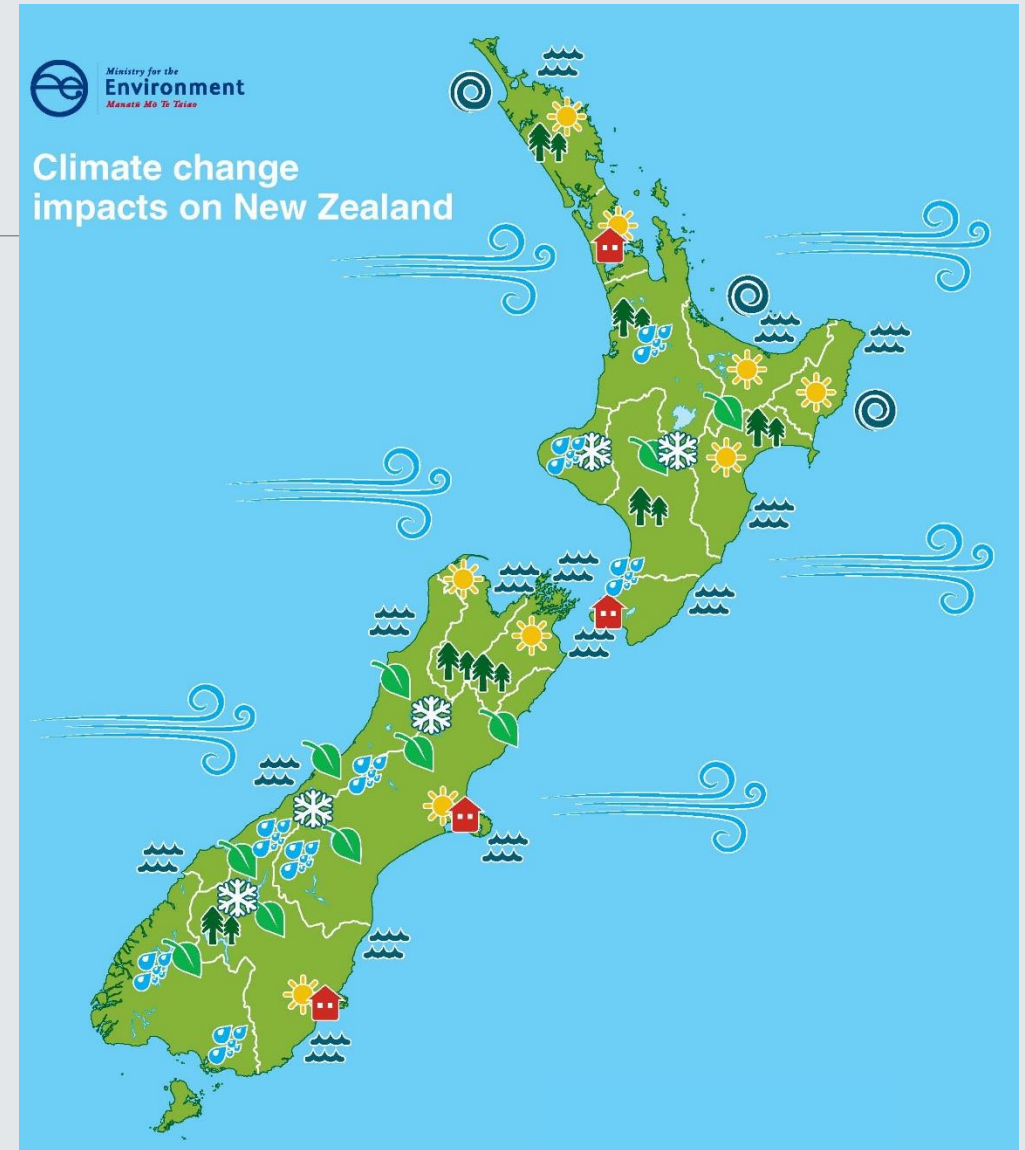
- ❑ UNFCCC international treaty was joined by 185 countries in 1992 (including New Zealand). Members meet annually to assess progress greenhouse gas reductions
- ❑ The recent 21st UNFCCC conference agreed that global gas emissions need to reduce so the mean global temperature increase was limited to below 1.5C.
- ❑ The Kyoto protocol was produced under the UNFCCC framework to legally bind countries to reduce emissions, the second commitment period is not happening as less than 144 countries agreed to it.



New Zealand Change

Affecting
Selwyn
District

-  Urban
-  Higher Temperatures
-  Frequent Rain Event
-  Snowlines
-  Wind
-  Coastal
-  Natural (biodiversity)
-  Cyclones
-  Forestry



Selwyn District Geography

- ☐ Southern Alps
- ☐ High Country
- ☐ Foot hills
- ☐ Canterbury Plains
- ☐ Waimakariri River
- ☐ Rakia River
- ☐ Lake Ellesmere/Te Waihora



Selwyn District

Tourism:

- ☐ Six Ski Fields
- ☐ Cycling and biking – on road and off road facilities for beginners to advanced
- ☐ Six golf courses
- ☐ Garden/heritage
- ☐ Walking and tramping

Economy:

- ☐ Agriculture
 - ☐ Pig
 - ☐ Poultry
- ☐ Horticulture
 - ☐ Frozen peas and beans
 - ☐ Walnuts
 - ☐ Broccoli
- ☐ Forestry



Castle Hill



Ski Selwyn Six



Mt White Road



Lincoln Markets

Temperature



The Selwyn District can expect the mean annual temperature to increase by **1 degree by 2040**, and **2 degrees by 2090**

Peak snow accumulation will decrease up to 80% at 1000 meters above sea level, and up to 50% at 2000 meters by 2090

**Increased
temperatures will
create greater
evapo-
transpiration**

**Days spent in
Drought
- Double or Triple
by 2040**

**Days spent in
'extreme; fire
danger
- Increase up to 400%
by 2040**

**Days spent in
frost will
decrease by 20-
40 days a year**

Rain



Warmer atmospheres hold about **7% more moisture for 1 degree increase** in temperature. There will be an increase in storm surges and high rainfall events.

Headlands (Southern Alps) will receive higher rainfall, causing increases in river flow. Cycles will change however, summer may be low and winter higher than usual, sever flooding events will be more frequent.

Increased intensity of rain events, storm surges will bring extreme rain

Disruption to infrastructure and private property

Increased slips and soil erosion across the district

Winter/Summer flooding of rivers from increased flow within the District

Coast

Sea Level Rise (SLR)

- ❑ Lake Ellesmere; 10 metre retreat of gravel spit for every 0.8 metre SLR
- ❑ Rakia Huts
- ❑ Coastal Erosion

MfE suggests local government to plan for a 0.5meter SLR

NZCPS – Identify sea level rise and tsunami as coastal hazards, and assessed over 100 year period.



The man-made opening of Lake Ellesmere to stop inland flooding

Biodiversity and Security

- ❑ Mudfish, a threatened species will face local extinction in Selwyn district
- ❑ Arthurs Pass Park is home to indigenous rainforest, tussock land and subalpine and alpine flora and fauna that could be threatened by the warming climate
- ❑ An increase of banana passionfruit plant is already spreading, and argentine ants have survived two winters which was previously thought unlikely
- ❑ Rising temperatures will make areas adaptable to exotic species
- ❑ There may be local extinction experienced for species that can't handle climate change, or they could migrate to cooler regions
- ❑ Livestock health and productivity is most likely to decrease because of the changing environment, heat stress is known to reduce animal grazing, it could decrease cow fertility, fitness and longevity



Invasive banana passion vine



Biosecurity risk increase

Urban

Issues

- ☐ Warmer summers will produce heat stress
- ☐ Increased energy consumption in summer periods as more cooling will be required
- ☐ Extreme weather will increase the chances of natural hazards putting peoples lives at risk
- ☐ Mental health issues are expected to exacerbate
- ☐ Climate change migrants

Positive

- ☐ Warmer winters creates less sickness
- ☐ Decreased energy consumption in winter periods as less heating will be required

Overall Issues Facing Selwyn

Climate Variable	Direction of Change	Magnitude of Change
Mean Temperature	Increase. Fewer cold temperatures and frosts, more high temperature episodes.	New Zealand is expected to have 1C increase by 2040, 2.0C by 2090.
Mean Rainfall	Varies, but mainly heavier and more frequent extreme rainfalls.	Will vary across the district. The Plains will have minimal rainfall, while the Alps will have more.
Drought	More frequent occurrence of drought.	Days spent in drought could double or triple by 2040. Days spent in 'very high' and 'extreme' fire danger will be up by 400% in 2040.
Snow	Shortened seasons of snow, higher snow line and decreased snowfall.	A decline in peak snow of 5-80% by 2090. Snow events will turn to rain events.
Wind	Increase in westerly wind flow, and increase in severe wind risks.	Around a 10% increase in annual westerly component of flow by 2040. Increase in fire hazard.
Storms	There will be an increase in intensity of storm surges and wave impacts.	Will cause damage to infrastructure, and coastal erosion.
Sea Level	Rising	MfE has identified SLR as 0.5m , and to plan accordingly.

Options



National Obligations

- ☐ RMA s7 Other Matters

- ☐ ... shall have particular regard to (i) the effects of climate change

- ☐ MfE

- ☐ Suggests local council includes climate change in natural hazard chapter of District Plan, and consider its impacts on long term infrastructure

Rain

Drought issues can be alleviated from storing the storm surge rainfalls

Predict potential flooding zones for storm surges, taking into account dryer soils

Integration of local knowledge – Ngai Tahu, and community groups

Store water – CPW scheme (already supporting this)



CPW Scheme – Water canal

Coast

The coastal areas of Selwyn are limited, and gives the region advantage in climate adaptation

- ☐ Dune care program will reduce coastal erosion
- ☐ Residential growth restricted
- ☐ Keep informed on National and Regional monitoring of SLR



Plants eaten by rabbits need restoring for protection
Source: Dune Restoration Trust of NZ

Biodiversity

- ❑ Lake Ellesmere would improve by planting natural margins along rivers and minimising nitrogen leaching
- ❑ Agriculture and horticulture may need to introduce new crops as new temperatures will change growing capabilities
- ❑ Climate change will reduce the threat of foliage diseases like dothistroma needle blight
 - ❑ Adopt forest plantations, would reduce CO2 emissions and make another industry thrive



Radiata Pine plantation in New Zealand



Australian heat resistant crops

Urban

New developments should be encouraged to be designed to deal with temperature increase:

- ☐ Balconies and shading
- ☐ Efficient cooling systems such as natural ventilation
- ☐ Encouraging use of solar panels or small scale wind farms
- ☐ Insulating homes for cooler temperatures in summer and warmer in winter
- ☐ Energy efficient lightbulbs
- ☐ Draught stoppers for doors and windows
- ☐ Encourage Park and Ride
- ☐ Offer home energy assessments
- ☐ Allow solar/wind in D.P



Christchurch City Bike Lane proposal



Sustainable homes by Terra Firma in New Zealand

Miscellaneous

Consider signing the LGNZ declaration for climate change

Look into promoting urban farming and community gardens



Community Garden in Rolleston

District Plan Review Opportunity

- ☐ Avoid establishment of sensitive activities unless the risk is avoided, or is no more than low
- ☐ Where coastal hazards may worsen over time due to climate change, only allow subdivision activities that will only result in a minimal increase in development potential for sensitive activities or potentially sensitive activities
- ☐ Buses are around 2.5 metres wide, so roads in new subdivisions should reflect this, so public transport can have the opportunity to expand. There should also be room for a cycle lane
- ☐ Installing solar panels could be exempt from the district plan from requiring resource consent, if they comply with height requirements. New rules in the district plan could allow small-scale wind farms of less than (x) kW, providing they comply with noise and height requirements.

3.3 Heritage and Culture

3.1 Natural Hazards

4.1 Residential Density
3.4 Quality of Environment

2.1 Transport Networks

2.2 Utilities

Questions

8. DISTRICT PLAN REVIEW – DRAFT COMMUNICATION AND ENGAGEMENT PLAN

Author:	Cameron Wood, Project Lead District Plan Review
Contact:	03 347 2811

Purpose

To provide the Committee with an opportunity to offer feedback to the Project Lead and Communication Team on the draft Communication and Engagement Plan for the District Plan Review.

Report

Since the last DPC Meeting, the Project Team and Communications Team have been developing a comprehensive communication and engagement plan for the District Plan Review.

The plan (which begins on page 23 of this agenda) addresses the following topics:

- Background to the plan
- Project outline
- Current status of District Plan Review
- Significance and Engagement Policy
- Communications Objectives
- Audiences
- Key Messages
- Communication risks/issues
- Communications approach
- Stakeholders
- Communication and engagement methods
- Schedule of communications content and design collateral
- Monitoring and evaluation
- Project plan

Stephen Hill and Cameron Wood from the DPR Project Team will present to the Committee.

Recommendations

- **That the Committee notes this paper.**
- **That the Committee recommends that the Draft Communication and Engagement Plan be adopted by Selwyn District Council (subject to any recommended changes requested by the DPC).**

DRAFT Communication and Engagement Plan: District Plan Review Stage 1 Consultation

Date	19 February 2016
Version	Draft 2
Communications lead	Stephen Hill
Programme lead	Cameron Wood

Background

The Resource Management Act 1991 requires all operative provisions of a Plan to be reviewed every 10 years. The current Selwyn District Plan (the Plan) was notified in two volumes (Rural Volume in 2000 and Township Volume in 2001) and remains in this two-volume format. While the Plan has yet to be made fully operative, there are large parts of the Plan that have not changed since 2004 when decisions on submissions were released.

The existing District Plan has become unwieldy, with a total of 1500 pages and an excessive number of zones and appendices. The number of plan changes has also lead to varying approaches to different issues within the Plan, most notably the way in which urban growth is managed within and outside the Greater Christchurch area. In addition, the resource consent team have identified a range of issues in administering specific parts of the Plan that could be improved through a District Plan Review (DPR). It is timely to review the Plan now, give the high level of growth that has occurred in Selwyn since it was developed.

The review process will lead to the development of a new District Plan, which may vary from the current style and format depending on the outcome of the initial setup phase. There are a number of steps involved in the process to develop a District Plan including reviewing the Plan to see what is working and not working, research and analysis, consultation, identification of issues and options, development of the policy framework and plan provisions, notification of the proposed Plan, submissions, hearings, decision and appeals before a Plan can be made operative. The review will therefore be a significant piece of work for Council over the next three to four years.

The Council has agreed to undertake a full review of the District Plan as a matter of priority.

The underlying principles of the review are to ensure that the new District Plan:

- is ‘user-friendly’ with a simple zoning and plan structure;
- is available in an electronic format on the Council’s website – known as an ‘E-Plan’;
- streamlines the use of zones and overlays;
- gives effect to higher order documents, including National and Regional Policy Statements;
- implements Council’s strategic plans, including Selwyn 2031 and the Area Plan for the Malvern and Ellesmere parts of the district;
- builds in flexibility to accommodate the introduction of national planning templates through RMA Amendments.

Project Outline

The following table sets out an overview of the key stages of the DPR project, along with an indicative outline of the main communication activities to be undertaken at each stage. This communication and Engagement Plan focuses on Stage 1 communication activities, with detailed communication planning to be undertaken later for subsequent stages.

Timeframe/ Stage	Planning team activities	Consultation/ Communications activities
Stage 1 May 2015 – June 2016	<p><i>Establish governance structure and Project Team – largely complete</i></p> <p><i>Information gathering / SWOT analysis of existing District Plan</i> A SWOT analysis of the existing District Plan to determine whether the resource management issues identified remain relevant (and to identify any new issues that may have arisen) and to assess which provisions are working and/or are not working. This process will seek feedback from the resource consent planners and involve a review of monitoring data, resource consent data and complaint records. An assessment will also be undertaken to determine the relevance of existing provisions to determine whether they have been subject to recent amendments and are therefore up to date or whether they are in need of review.</p> <p>An analysis of other relevant documents, including national and regional policy statements and plans, regional strategies, Council strategies and plans, and other relevant reference material will also be required to determine both statutory and non-statutory requirements.</p>	<p>Establish a specific <u>design identity</u> for all DPR project-related communications. This is currently under way, with most initial design work completed, and awaiting feedback from Te Taumutu Rūnanga.</p> <p>Introductory communications about the District Plan review – explain what DP is and what review process involves and how people can be involved</p> <p>Undertake <u>online survey</u> with guided questions to gather information about current issues/ problems in DP from rural and urban residents, lifestyle property owners, farmers, businesses. Promote the survey via a range of communication channels.</p> <p>Establish brief for a District Plan website or requirements for specific web pages. Subject to ELT approval identify the purpose of a People’s Panel, how it will be used in the future and start recruiting members to help information consultation during stage 2 of the District Plan review. Consider whether any questions could be included in Residents Survey.</p>

	<p><i>Develop framework for new Proposed District Plan</i> The objective is to create a 'user-friendly', simple plan structure that works well in an E-Plan format.</p> <p><i>Prepare guidelines for plan drafting and s32 reporting</i> As such, guidelines and report templates will be prepared to ensure a consistent approach to section 32 analysis.</p>	
<p>Stage 2 July 2016 – Sept 2017</p>	<p><i>Commission technical reports, where necessary</i> Engage external technical experts to provide advice on a range of district plan provisions, such as natural hazards, geotech, noise, transport, landscape, urban design and retail.</p> <p><i>Prepare Issues and Options reports</i> 'Issues and Options' reports will be prepared for different topics to evaluate the most appropriate means of achieving sustainable management within the district. It is envisaged that these reports will primarily be for the benefit of the District Plan Committee and the Technical Advisory Group, rather than for public consultation purposes. Supporting consultation information for each topic will be required.</p> <p><i>Drafting of Proposed District Plan and s32 evaluation</i> The drafting of the Proposed District Plan and the Section 32 evaluation is to be undertaken concurrently.</p> <p><i>Legal review and 'road testing' by consent planners</i> Once the new District Plan and corresponding s32 evaluation has been compiled, it will be necessary for a legal review to be undertaken to ensure all legal requirements have been met. Provisions will also be 'road tested' by consent planners in order to identify any implementation difficulties.</p>	<p><i>Consultation – Stage 2</i> The second consultation phase will involve targeted consultation with the community and stakeholders relevant to each topic. The detail of activities to be undertaken during this stage will be included in a specific communication plan to be developed before stage 2 of the review begins.</p> <p>Initial thinking is that for stage 2 consultation would be through:</p> <p>Issues and options papers to be prepared on specific topics by the planning team and released in stages. Supporting summary stories and information will also be prepared to summarise some of the issues to make them easier to understand. Feedback would be invited on the issues and options papers.</p> <p>The establishment of an online 'people's panel' is being investigated to gain feedback on different issues and options.</p> <p>Specific meetings may be organised on topics if required, and there may also be drop in events if required.</p> <p>Planning staff may also be involved in on-site discussion with landowners, together with the relevant expert, if required.</p> <p>Communication activities would include the use of media, Council Call, social media and advertising to highlight opportunities for people to have input and explain the District Plan and process. Other activities may be considered depending on the topics under consultation.</p>

<p>Stage 3</p>	<p><i>Release of Draft District Plan for comment (TBC)</i> The Council has the option of releasing a Draft District Plan for comment prior to formally notifying it as a Proposed District Plan. The decision as to whether a Draft District Plan is released for comment prior to a Proposed District Plan being notified will be made closer to the date of completion.</p> <p><i>Notify Proposed District Plan</i></p> <p><i>Submissions / hearings / decisions</i> Submissions, further submissions, hearings, release of decisions and resolution of any appeals is governed by statutory timeframes and procedures. It is expected this could take up to 18 months and will require significant resourcing, including the summarising of submissions, preparation of officer recommendations (s42A reports), expert evidence, allocation of hearing days, appointment of the hearing panel(s), and issuing of decisions.</p>	<p><i>Notify Proposed District Plan</i> The statutory notification of the Proposed District Plan requires the Plan be notified for 40 working days. A summary of submissions is then prepared and further submissions are permitted for 10 working days.</p> <p>It is anticipated that a range of methods will be employed to encourage community and stakeholder feedback during the statutory RMA notification process or the notification of a draft Plan (ie online submission forms, letters to ratepayers, newspaper advertisements, drop-in sessions).</p> <p>The detail of consultation and communication activities to be undertaken will be developed in a plan for stage 3 consultation once the nature of the consultation is confirmed.</p> <p>Communication and consultation would highlight any significant changes proposed from the status quo. Information/ support would also be provided to people wanting to make a submission.</p>
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Current status

Stage 1 of the District Plan review is under way by the planning team. Establishing the governance structure and Project Team is largely complete. Information gathering and SWOT analysis of the existing District Plan is now in progress. Initial branding work is largely complete.

An initial brief has been developed on the web requirements for the District Plan with an assessment to be made as to whether this requires a standalone website or can be accommodated on the Council's existing website.

Significance and Engagement Policy

Overall the District Plan Review is of moderate-high significance. However consultation will be carried out by topic with the importance of individual topics varying depending on the level of public interest and how widely the provisions affect individuals and businesses.

Consultation as part of stage 1 is considered to be of moderate significance. Until specific proposals and issues are identified for consultation the significance of individual proposals can't be assessed.

Engagement on stage 1 of the District Plan will involve informing and consulting the public.

Communications Objectives

The communication objectives during the first stage of the District Plan review are to:

- Establish a recognisable identity for the District Plan review which continues to be used throughout the life of the project
- Provide residents, property owners, businesses and other stakeholders with a high level understanding of what the District Plan is and how it affects them
- Gather feedback from residents, property owners, businesses, developers, local Rūnanga and other stakeholders to identify whether any changes are needed to the District Plan
- Provide an overview of the District Plan review process and how people can be involved in the process

Audiences

- Residents and property owners – residential (including smaller and larger townships), lifestyle, rural and farming
- Businesses owners
- Developers
- Te Taumutu Rūnanga
- Stakeholders including Government and regulatory agencies, neighbouring Councils

Key Messages

- The Council is starting a review of its District Plan. The District Plan sets out the planning framework for our District and associated planning rules and zoning
- The District Plan regulates what activities can happen where in our District, where housing, businesses and industry can locate and what controls are placed on activities to limit any adverse effects on the environment and community
- The existing District Plan was prepared over 15 years ago. Since the time the Plan was adopted, Selwyn's population and townships have grown significantly and new businesses and other activities have also become established. The review will need to take into account these changes and also consider other changes that may affect our District in the future
- We are inviting public feedback and feedback from those who are affected by District Plan rules on whether any changes are needed to the existing Plan
- This is the first stage of the Plan review. The review process is expected to take three to four years to complete. In future stages of the process there will be further opportunities for people to be part of the review and to comment on specific topics and proposals.

Communication risks/issues

Risk	How Mitigated
Plan is too large and complex and people don't understand consultation or proposals around specific topics	<ul style="list-style-type: none"> • Consult on specific topics in stages, so that one topic is dealt with at a time allowing people to choose which topics they are interested in participate in that portion of the consultation without being overwhelmed by consultation on the whole Plan. • Develop information that is short and summarised as an introduction to each topic so it is easy to understand and engage with.
People affected by changes are not made aware of proposals	<ul style="list-style-type: none"> • Planning team to consider affected stakeholders carefully on a topic basis during stage 2 and 3 consultation to alert people to proposals/ topics they are interested in/ affected by. • Use multiple channels of communication to ensure people are aware of the proposals and the opportunity to participate in the process.

Communications approach

The following sections provide an indicative outline of the proposed communication approach and activity. Specific details of activity and timings will be monitored, reviewed and amended as required throughout the life of the project.

Communication and engagement during stage 1 will use a variety of channels:

- News media/ Council Call
- Paid advertising in local newspapers
- Consultation with specific stakeholder groups with an interest in the plan – eg developers, residents groups, township committees, local Rūnanga, Community Boards, neighbouring Councils, Environment Canterbury, business groups/ representatives, farming representatives, key Government and community representatives (eg Ministry of Education)
- Insert in August rates mail out regarding District Plan survey (space availability to be confirmed)
- Gathering information from the Council's residents survey
- Facebook and Twitter
- Video to be investigated

Stakeholders

Stakeholder	Engagement
Township/ Reserve committees, Residents associations, Community Boards	Email information about the consultation, invite to attend a meeting in each ward. Invite to participate in online survey
Developers	Email information about the consultation, invite to attend a meeting to provide an overview of development (see whether this could be scheduled as a special session for Env Services client seminars). Invite to participate in online survey
Local Rūnanga	Processes for Rūnanga involvement to be determined in consultation with Rūnanga representatives.
Neighbouring councils, Environment Canterbury	Staff to keep Councils informed about proposals which will affect other Councils and provide opportunities for feedback, including being part of the Technical Advisory Group (TAG). An Environment Canterbury representative is also situated at Selwyn District Council as part of the plan review
Key farming representatives, business representatives/ groups and community stakeholders	Email information about the consultation. Invite to participate in online survey with option for meeting if interested

Communication and engagement methods

During Stage 1 of the consultation process activity to be undertaken will include:

1. News media:
 - Media Release – when survey released and a reminder before the survey closes also explaining District Plan review process etc
2. Council Call – 2x stories/ reminders about the survey and how to participate in this and what the District Plan review is about/ process
3. Rates postcard – option of promoting survey in April through flyer to be investigated
4. Website – homepage story, and possibly web banner for some of the time plus online survey, plus information explaining the District Plan at a high level and the review process
5. Online survey (with hardcopy option available on request)
6. Consider whether any questions could be included in Residents Survey
7. Facebook and twitter – 3x posts regarding online survey
8. 1x meeting in each ward for township/ reserve committees, Community Boards, residents associations
9. Email communication to a range of stakeholder groups alerting them to the survey, start of the review and inviting them to meet with staff for some groups

10. Look at a specific meeting with developers – possibly as part of the Building/ Consent teams existing forum sessions
11. Rūnanga consultation – involve as per preferences and via the District Plan Committee.

Schedule of communications content and design collateral

Media Release x 2

Council Call – 2 stories or reminders

Rates insert flyer (slightly smaller than standard DLE) – to be confirmed

Web banner

Web content

Online survey

Print display ads – several

Posters – A4

Any collateral required for ward or stakeholder meetings. Planning to advise prior to sessions

Monitoring and evaluation

The communications plan will be evaluated by:

Number of people completing survey

Page views on web landing page

Awareness about consultation – look to measure this during stage 2 consultation.

Project plan

Date	What	Content	Who	Cost
Date	Communications Plan	Approval of Plan	District Plan Committee	-
March	Residents Survey	Draft questions on District Plan	Policy/ Planning	-
April	Web content	Start work on background high level information about District Plan & review process	Comms/ plus planners	-
April/May	Online survey	Start developing survey content	Planners to complete first draft, comms to review	-
May	Rates insert flyer	Draft rates insert flyer and start design	Comms / designer	-
May	Residents survey	Survey carried out including a couple of questions on District Plan	Policy	

May/ June	Stakeholder meetings	Planning staff meet with other stakeholder groups as requested/ required	Planning	TBC
May/ June	Specific session for developers	Developers invited to attend meeting to identify improvements to DP	Planning	TBC
May/ June	Ward meetings	Stakeholder meetings in 4 wards	Planning	TBC
15 June approx.	Online survey	Issue media release about District Plan online survey	Comms	- TBC
15 June approx.	Print ads	Design/ book print ads on online survey	Comms / designer	- See below
21 June	Open online survey (closes 19 August) and information live on District Plan on website	Survey online with information on website homepage. Also background information on District Plan & review	Comms / Planners	-
21 June	Council Call story	On survey & DP review	Comms	-
Wk of 21 June	Post on FB and twitter	Online survey	Comms	-
21 June – 8 August	Print ads published	On online survey – ST, Ellesmere Echo, The Record, Malvern News, Canterbury Farming (could look at requesting/ supplying a farming focused story in CF to accompany ad)	Comms / designer	\$1,000 - \$1,500
Wk of 11 July	Post on FB and twitter	Online survey	Comms	
By 15 July (approx.)	Rates insert flyer	Finalise rates insert flyer on online survey for print	Designer	TBC
Approx 1-9 August (TBC)	Rates insert flyer (TBC) distributed	Information on how to complete the survey	Via Datamail	- TBC
5 or 12 August	Council Call story	On survey & DP review	Comms	-
Wk of 1 or 8 August	Post on FB and twitter	Online survey	Comms	-
Second half of 2016	Council Call Media Release If emails are collected via email to survey participants	Once available summarise issues raised in online survey and explain forward process	Comms / planning	-

9. DISTRICT PLAN COMMITTEE FORWARD MEETING SCHEDULE

Author:	Cameron Wood, Project Lead District Plan Review
Contact:	03 347 2811

Purpose

To provide the Committee with a forward schedule and topics for the DPC in 2016.

Confirmed DPC Meeting Date for 2016

The confirmed meeting dates for the DPC in 2016 are:

- 13 April
- 11 May
- 1 June

The DPR Project Lead will provide provisional meeting schedule for the remainder of 2016 for the next DPC meeting.

Provisional agenda for next DPC meetings

Provisional items for future meetings of this committee are as follows:

- April
 - Policy Framework
- April
 - s32 Framework
- May
 - Further update on SWOT Analysis findings

Recommendation

- **That the Committee receives this report.**