

**MINUTES OF AN ORDINARY MEETING OF THE
ECONOMIC DEVELOPMENT SUBCOMMITTEE
HELD IN THE COUNCIL CHAMBERS - SELWYN DISTRICT COUNCIL
ON WEDNESDAY 12 FEBRUARY 2025
COMMENCING AT 9.00AM**

PRESENT

Mayor Sam Broughton; Councillors, P M Dean (Chair), S N O H Epiha, G S F Miller & N C Reid and Ms M McKay

ATTENDEES

Messrs. T Harris (Executive Director Strategy and Engagement), Benje Patterson (Independent Economist), Robin Raymond (Senior Communications Advisor); Mesdames S Mason (Chief Executive Officer), D Kidd (Executive Director Community Services and Facilities), R Phillips (Commercial Manager - Property and Investments), S Robinson (Principal Advisor Economic Development), C Quirke (Head of Community and Economic Development), N Cahill (Marketing Manager) T Davel (Senior Governance Advisor), Fiona McDonald (Assistant to ED Community Services and Facilities), T Davel (Senior Governance Advisor) and T Van der Velde (Assistant to ED Strategy and Engagement).

The meeting was opened with a karakia.

APOLOGIES

Apologies were received from Ms McKay for absence and Councillor Epiha for lateness.

Moved – Councillor Dean / **Seconded** – Mayor Broughton

‘That the Economic Development Subcommittee receive the apologies from Ms McKay for absence and Councillor Epiha for lateness as notified.’

CARRIED

EXTRAORDINARY OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

ORDER OF BUSINESS

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Economic Development Subcommittee meeting 4 December 2024.

Moved –Mayor Broughton **Seconded** – Councillor Miller

‘That the Economic Development Subcommittee confirms the minutes of the ordinary meeting of the Economic Development Subcommittee meeting 4 December 2024.’

CARRIED

REPORTS

2. Chairperson Verbal Report

Councillor Phil Dean

The Chairperson advised that meetings are now held in the Council Chambers instead of the training rooms. The Chairperson outlined the desire of increasing the integration of Te Reo Māori in subcommittee meetings. There are six months before subcommittee meetings may be affected by the upcoming elections. By the end of this period, the Chairperson aims to ensure that the committee’s foundation is strong enough to support new councillors. The Chairperson touched on Economic Development priorities with a focus on enabling and supporting cross sector collaboration.

Consideration of what discussions should be held in public versus public excluded will be taken into account.

‘That the Economic Development Subcommittee receive the verbal update from the Chairperson for information’

Moved – Councillor Dean / **Seconded** – Mayor Broughton

CARRIED

3. Executive Director Verbal Report

Tim Harris Executive Director Strategy and Engagement

Mr Harris acknowledged the staff’s hard work in compiling the reports

‘That the Economic Development Subcommittee receive the verbal update from the Executive Director Strategy and Engagement for information’

Moved – Mayor Broughton / **Seconded** – Councillor Miller

CARRIED

TERMS OF REFERENCE

None.

GENERAL BUSINESS

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Recommended:

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Economic Development Update, Decision Trees and Prioritisation	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	At a future date, subject to review

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	<i>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</i>	<i>Section 7(2)(b)(ii)</i>
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2 *that appropriate officers remain to provide advice to the Committee*

Moved – Councillor Dean **Seconded** – Mayor Broughton

CARRIED

The public meeting moved into Public Excluded at 9.10am. The meeting resumed in open meeting at 10.56am.

GENERAL BUSINESS

The chairperson commented that any changes made to the documents discussed in the public excluded meeting will be implemented, then brought back to the subcommittee for review before being made public.

The meeting closed with a karakia 10.58am.

DATED this



5

day of

March

2025

CHAIRPERSON