

**MINUTES OF AN ORDINARY MEETING OF THE
ECONOMIC DEVELOPMENT SUBCOMMITTEE
HELD IN THE COUNCIL CHAMBERS - SELWYN DISTRICT COUNCIL
ON WEDNESDAY 14 MAY 2025
COMMENCING AT 1.00pm**

PRESENT

Councillors, P M Dean (Chair), S N O H Epiha, G S F Miller, N C Reid and Ms M McKay.

ATTENDEES

Messrs R Allen (Head of Acquisition), Mesdames D Kidd (Executive Director Community Services and Facilities), A Sneddon (Executive Director Finance) and C Quirke (Head of Community and Economic Development), S Robinson (Principal Advisor Economic Development), R Phillips (Commercial Manager – Property and Investments), N Livermore (Consultation Co-ordinator) and F McDonald (Assistant to ED Community Services and Facilities); Mr B Adhikari (Governance Coordinator) and Ms T Davel (Senior Governance Advisor).

WELCOME

Councillor Dean acknowledged Councillor Epiha as Deputy Chair noting he would be taking over from Councillor Dean.

The meeting was opened with a Karakia.

APOLOGIES

Apologies were received from Mayor S Broughton.

‘That the Economic Development Subcommittee receive the apologies from Mayor S Broughton as notified.’

Moved – Councillor Epiha / **Seconded** – Councillor Miller

CARRIED

The chairperson acknowledged Councillor Mugford attending the meeting.

EXTRAORDINARY OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

REPORTS

1. Confirmation of Public Minutes of the ordinary meeting of the Economic Development Subcommittee meeting 16 April 2025.

Moved – Councillor Miller / **Seconded** – Councillor Epiha

'That the Economic Development Subcommittee confirms the minutes of ordinary meeting held on 16 April 2025'

CARRIED

Matters Arising

Councillors noted the following for further discussion – Dark Skies and Digital Billboard (Electronic Sign)

2. Chairperson's Report

This was the Chairperson's final report and he thanked members. He said it was good to be part of the Committee and also to be the chairperson. Councillor Dean went on to say it was great to see the enthusiasm on the subject matter and added a governor's job was to enable management. He said he looked forward to seeing the Divestment and Investment strategy finalised as well as a report on SDC Assets. He said he was humbled to have been involved in the subcommittee.

Councillor Epiha wished him all the best and thanked him for his involvement.

Moved – Councillor Dean / **Seconded** – Councillor Epiha

'That the Economic Development Subcommittee receive the verbal update from the Chairperson for information'.

CARRIED

3. Executive Director (Finance) Verbal Report

Ms Sneddon noted the Strategic Divestment / Investment framework report was in its "infancy" stage. A lot of work still needs to be done and will likely be a staged approach. The first stage was identifying what opportunities are out there.

Moved – Councillor Epiha / **Seconded** – Councillor Reid

'That the Economic Development Subcommittee receive the verbal update from the Executive Director (Finance).'

CARRIED

4. Update on Kai Aku Rika Prioritisation Tool and Economic Development Work Programme

Staff highlighted the prioritisation tool and noted that a report will come back to the Committee about emerging opportunities. The tool provides discipline around how staff consider opportunities as they present.

There will be quarterly reports from July with an overview on projects. Staff also noted there was value in Comms plan that goes beyond the Committee and a more structured communications plan is under development. There is an opportunity to share Comms to the public in the quarterly reporting so Councillors are aware of media releases, articles etc.

Moved – Councillor Epiha / **Seconded** – Ms M McKay

'That the Subcommittee:

- Notes the Kai Aku Rika Prioritisation Tool*
- Notes the Subcommittee Work Programme for Kai Aku Rika Economic Development Strategy attached as an appendix to this report'*

CARRIED

5. RESOLUTION TO MOVE TO PUBLIC EXCLUDED

Moved – Councillor Miller / **Seconded** – Councillor Epiha

That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 of the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Property and Investment Report	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	At a future date, subject to review

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	<i>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</i>	<i>Section 7(2)(b)(ii)</i>
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2 *that appropriate officers remain to provide advice to the Committee*

'That the meeting moves to public excluded business at 1.45pm and resumes in open meeting at 2.02pm.'

CARRIED

With no further business being discussed, the meeting closed at 2.02pm.

DATED this 9 day of July 2025



CHAIRPERSON