

**MINUTES OF AN ORDINARY MEETING OF THE
ECONOMIC DEVELOPMENT SUBCOMMITTEE
HELD IN THE TAUWHAREKAKAHO ROOM - SELWYN DISTRICT COUNCIL
ON WEDNESDAY 4 DECEMBER 2024
COMMENCING AT 9.00AM**

PRESENT

Mayor S T Broughton, Councillors P M Dean (Chair), G S F Miller, & M McKay.

ATTENDEES

Messrs. T Harris (Executive Director Enabling Services), W Munn (PwC), B Mugford (Councillor); Mesdames D Kidd (Executive Director Community Services and Facilities), A Sneddon (Chief Financial Officer), R Phillips (Commercial Manager - Property and Investments), S Robinson (Principal Advisor Economic Development), C Quirke (Head of Community and Economic Development), P Ganda (Senior Communications Advisor), A Robertson (PwC), S McInnes (Councillor), C Comley (PwC), T Davel (Senior Governance Advisor), and T Van der Velde (Assistant to ED Enabling Services).

The meeting was opened with a karakia.

APOLOGIES

Apologies were received from Councillor Reid and Councillor Epiha.

Moved – Councillor Miller / **Seconded** – Mayor Broughton

‘That the Economic Development Subcommittee receive the apologies from Councillor’s Reid and Epiha.’

CARRIED

EXTRAORDINARY OR GENERAL BUSINESS

The Chair welcomed the subcommittee and welcomed members and staff to the table. The Chair advised there will be a meeting later in the week to review the subcommittee's structure, to assess whether it works effectively in its current format.

CONFLICTS OF INTEREST

None.

TERMS OF REFERENCE

The Subcommittee adopted the amendments made at the last subcommittee meeting and these Term of Reference are to be confirmed at the 11 December 2024 Council meeting.

Moved -Mayor Broughton **Seconded** – Ms M McKay

'That the Economic Development Subcommittee adopts the Terms of Reference to be confirmed at the 11 December 2024 Council meeting.'

CARRIED

ORDER OF BUSINESS

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Economic Development Subcommittee meeting 13 November 2024.

Moved -Mayor Broughton **Seconded** – Councillor Miller

'That the Economic Development Subcommittee confirms the minutes of the ordinary meeting of the Economic Development Subcommittee meeting 13 November 2024.'

CARRIED

REPORTS

None

GENERAL BUSINESS

None

The meeting closed at 9.03am.

DATED this

12 day of

Febr.

2024

CHAIRPERSON