

**MINUTES OF AN EXTRAORDINARY MEETING OF THE
LOCAL WATER DONE WELL SUBCOMMITTEE
HELD IN THE COUNCIL TRAINING ROOMS
MONDAY 29 JANUARY 2025
COMMENCING AT 1.30PM**

PRESENT

Mayor S T Broughton (Chair), Councillors, L L Gliddon, M B Lyall, S G McInnes, R H Mugford, and Te Taumutu representative Ms M McKay

ATTENDEES

Mesdames S Mason (Chief Executive) and J Hands (Head of Legal and Risk), Mr T Mason (Executive Director Infrastructure and Property); Mrs D Prendergast (Personal Assistant to the ED Infrastructure and Property) and Ms T Davel (Senior Governance Advisor)

The meeting was opened with a karakia.

APOLOGIES

None.

CONFLICTS OF INTEREST

None.

The Mayor welcome everyone to the meeting. Mr Mason welcomed Mr Murray Strong to the meeting and introduced him. Mr Mason said some of the future meetings will be held on Teams in order to have them more regularly.

REPORTS

Mr Strong presented an update noting this was a brief report as a full operational workshop will be scheduled for the near future. He said that workshop would be looking to the work programme, heading into consultation and the decision to establish or not, a CCO.

It was noted that Katherine Hill has done an excellent job and will be back in the

country in February, leading the workshop. He said this was a complex programme of work and touches on potential establishment including asset disintegration, transfer across from council to the organization and contracting staff.

Mr Strong explained the process in terms of three large chunks of time – the first being immediately following the council decision to establish a CCO to 1 July – a sprint phase; secondly a transition with moving staff and assets and thirdly a steady state.

He told the subcommittee he planned to bring in a programme director with the potential to transition into leadership role. There was a brief discussion on the membership of the governance group as reflected in the papers and staff would be amending where appropriate. There was also a discussion about the role of mana whenua as a strategic partner. Staff also confirmed that the recruitment of directors will be a decision for the subcommittee. It will follow the same process that council has for appointing any director, e.g. to CORDE limited.

Consultation will be going out by 20 February and the Communications Manager will share it with this group before then.

Mr Strong reiterated that the constitution is being drafted and will touch on cultural advisory expertise. The Chief Executive noted she would circulate a comprehensive and important foundational legal document with the subcommittee, it clearly outlines the steps needed to take as council reviews all the different options. The tight timelines were raised as a concern, especially in terms of expertise and Ms McKay noted it would be good to appoint a cultural advisor. It was agreed this will be added to the set up from the start.

Mr Strong also noted he didn't think the budget was sufficient. The allocation or the preparatory stage was likely sufficient and the workshop on the 12th of February would provide an opportunity for the subcommittee and the finance team to work on a budget.


The subcommittee would also be provided financial modelling in relation to cost to community per rating unit and / or over a ten-year period.

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

'That the local Water Done Well Subcommittee receives the Local Water done Well Update report.'

CARRIED

The meeting closed at 2.07pm.

DATED this 12th day of February 2025


CHAIRPERSON