

Agenda



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Ordinary Meeting of the Malvern Community Board

**To be held in the
Darfield Library & Service Centre
Meeting Rooms**

**Monday 25 November 2024
Commencing at 4pm**

Malvern Community Board - 25 November 2024

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell and Councillor R Mugford

25 November 2024 04:00 PM

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The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent, but this only comes into effect in October 2024. Standing Orders will be amended in 2024 to reflect any changes.

MEMORANDUM

To: Malvern Community Board

From: Ryan King – Strategy Planner

Date: 19/11/2024

Subject: Area Plan Engagement Approach – Malvern Area

This memorandum sets out the proposed approach for Area Plan Engagement, with a focus on the activities in the Malvern Ward and Malvern Community Board involvement.

With Waikirikiri Ki Tua Future Selwyn adopted, the next step includes the preparation of Area Plans. This work replaces the Malvern Area Plan (adopted September 2016). Area Plan engagement has a 7-phase process:



Generally, this starts with an initial question in Phase 3 - pre-engagement asking '*what should we do in the Malvern Area?*' That then informs the development of three options where we ask in Phase 5 - public engagement '*what do you think?*' And concludes with Phase 6 - formal consultation on one option where we seek submissions on '*have we got this right?*'

Phase 3 - pre-engagement and Phase 4 - targeted engagement will include the following activities relevant to the Malvern area.

Public Activation drop-ins and workshops:

- Darfield Library 13-31 January – dedicated space with tabletop and light touch activities
- Facilitated workshop - TBC mid-January
- Workday drop-in with Area Plan Lead and Councillor - TBC mid-January
- Evening drop-in with Area Plan Lead and Councillor - TBC mid-January
- Weekend drop-in with Area Plan Lead and Councillor - TBC mid-January
- Rural session with Rural Lead and Councillors - TBC mid-January
- Virtual session with Area Plan Leads and Councillors - TBC mid-January

There are also drop-ins at events, such as Skate Jam in Darfield – 16 February 1-3pm

There will also be opportunity for people in other towns to engage through our libraries Edge Connector Van drop-ins:

- Springfield: 14 January 10am-12pm



- Arthur's Pass: 15 January 11am-1pm
- Castle Hill: 17 January 10am-12pm
- Glentunnel: 23 January 11am-12.30pm

School Engagement: "Our Future Town" workbooks have been distributed to primary schools. Additionally there will be a Darfield High School drop-in for students and meetings with Malvern Area principals, student leaders and Board of Trustees.

A key engagement tool will be through Crowd-mapping – Your Say Selwyn Digital Platform - <https://yoursay.selwyn.govt.nz>. This platform builds upon the Waikirikiri Ki Tua Future Selwyn Digital Picture, enabling interactive community feedback where they can place a point, line or polygon and comments structured around strategic priorities.

As part of Phase 4 - targeted engagement, we will be meeting with key stakeholders grouped by theme and one-on-one meetings. Community groups and resident associations will be contacted to set up a facilitated meeting to learn more about their townships, what they like, don't like, want improved or ideas they want considered in the development of area plan options.

As a partner in the Area Plan process the Malvern Community Board will be briefed before engagement phases and have structured workshops at each phase, with the opportunity to shape the direction of the development of the Area Plan. A facilitated workshop with the Board will be arranged soon. As conduits with the Malvern community the Board may wish to nominate groups to be contacted for a facilitated meeting.

The Board will be updated at the conclusion of Phase 3 and 4 pre-engagement and briefed of the approach for Phase 5 public engagement.

Ryan King

STRATEGY PLANNER

A handwritten signature in blue ink that reads 'Ryan King'.

FINANCE REPORT

TO: Malvern Community Board

FROM: Selwyn District Council – Finance Business Partners

DATE: 18 November 2024

SUBJECT: Malvern Community Board financial report for the period to
31 October 2024

RECOMMENDATION

'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the period 1 – 31 October 2024.

1. PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 31 October 2024 is based on the Council's monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:
Selwyn District Council
Thomas Cockburn, Sarah O'Connor
Financial Business Partners

Endorsed by:
Selwyn District Council
Sharon Mason
Chief Executive Officer

MCB Finance Report for the period ended 31 October 2024

The MCB is in a YTD deficit of \$9,770 as at 31 October 2024, favourable to budget by \$2,444.

Total YTD revenue for the period ended 31 October was \$56,357, below budgeted revenue by \$719 due to timing of collections of the Malvern Ward Community Board targeted rate. This is expected to recover during the financial year.

Total YTD operating expenses for the period were \$29,423, below budgeted expenditure by \$3,163. Support charges are on budget of \$36,704.

The favourable variances compared with the budget are:

- Training expenditure is favourable to budget due to no spend against the YTD budget of \$1,500.
- Sister City expenses are favourable to budget due to no spend against the YTD budget of \$332.
- Members YTD Remuneration of \$19,670 is favourable to budget by \$570 due to the Local Government Members Determination 2024 made by the Remuneration Authority being received after a higher budget had been set for the year.
- Training and conference expenses are YTD \$333 favourable to budget.
- Vehicle expenses of YTD \$2,809 are favourable to budget by \$1,991.

The unfavourable variances compared with the budget are:

- Advertising and General expenses YTD \$2,623 are unfavourable to budget by \$468 mainly due to costs incurred for the MCB awards and printing of MCB brochures.
- General expenses are unfavourable to budget YTD by \$687 due to the unbudgeted Darfield High School prize-giving grant and cost for frames for MCB award certificates.
- Refreshments are YTD \$54 unfavourable to budget.
- Telephone costs are YTD \$435, unfavourable to budget due by \$367. Mobile phone charges are \$20 per phone per month.

Statement of financial performance (unaudited)

Malvern Community Board

For the month ended October

	Month October	Month Budget October	Year to Date Actual	Year to Date Budget	Actual YTD vs Budget YTD	Full Year Budget	Last Year Actuals	Notes
Revenue								
0002101. Malvern Ward Community Board Targeted Rate	14,090	14,269	56,357	57,076	(719)	171,228	158,831	
0002146. Donation	-	-	-	-	-	-	-	
0002162. Sale of Malvern History	-	-	-	-	-	-	-	
Total Revenue	14,090	14,269	56,357	57,076	(719)	171,228	158,831	
Expenditure								
0002301. ACC Levy	6	9	24	36	12	110	136	
0002320. Advertising & General	-	290	2,623	2,155	(468)	4,475	1,327	Note 1
0002395. Training	-	375	-	1,500	1,500	4,500	1,222	
0002410. Consultants Fees	-	-	-	-	-	-	-	
0002452. Elections	-	-	-	-	-	-	10,956	
0002502. General Expenses	187	-	687	-	(687)	-	-	Note 2
000250201. Sister City Expenses	-	83	-	332	332	1,000	-	
0002718. Refreshments	-	25	154	100	(54)	300	73	
0002765000. Members' Remuneration	4,917	5,060	19,670	20,240	570	60,717	56,903	
0002825000. Telephone/Broadband Allowance	100	17	435	68	(367)	204	829	
0002835. Training/Conference	-	140	3,022	3,355	333	4,500	-	
0002860000. Vehicle Expenses	(80)	1,200	2,809	4,800	1,991	14,400	5,728	
Total Expenditure	5,130	7,199	29,423	32,586	3,163	90,206	77,174	
Support charges								
Total Support charges	9,176	9,176	36,704	36,704	-	110,108	91,969	
Surplus/(Deficit)	(216)	(2,106)	(9,770)	(12,214)	2,444	(29,086)	(10,312)	
Targeted Rate Reserve Balance at:								
Opening Balance	79,428		88,982	88,982		88,982	99,294	
Surplus/(Deficit)	(216)		(9,770)	(12,214)		(29,086)	(10,312)	
Closing Balance for Period	79,213		79,213	76,768		59,896	88,982	

Note 1: MCB Awards and MCB brochure printing.

Note 2: \$500 cost granted to the Darfield High School for prize-giving cost for frames for MCB award certificates. (06)

Expenditure Transactions Breakdown

0002301. ACC levy	Jul 2024	5.97 ACC Provision July
0002301. ACC levy	Aug 2024	5.97 ACC Provision August
0002301. ACC levy	Sep 2024	5.97 ACC Provision September
0002301. ACC levy	Oct 2024	5.97 ACC Provision October
0002320. Advertising expenses	Jul 2024	275 AP Local Governmen 7654001 206624/01 Community Board Levy 2024/25 Malvern - LGNZ
0002320. Advertising expenses	Jul 2024	834.78 AP Malvern News 8394001 207168/01 MCB Awards Advertising - 4 inserts in Malvern
0002320. Advertising expenses	Aug 2024	392.88 AP CORDE Ltd 9254001 207554/01 2 X information boards to be reinstalled back at Darfield Li
0002320. Advertising expenses	Aug 2024	77 AP Selwyn District 9249001 207728/01 MCB Hire of the DRCC Lounge - 20 June 2024
0002320. Advertising expenses	Aug 2024	96.25 AP Selwyn District 9249001 207755/01 MCB Hire of the DRCC Lounge - 18 July 2024
0002320. Advertising expenses	Sep 2024	896.51 AP BLUEPRINT 964001 208954/01 MCB Brochure Printing - Quote 242286
0002320. Advertising expenses	Sep 2024	50.22 AP Selwyn District 376001 208953/01 MCB Hire of the DRCC Lounge - 12 August 2024
0002502. General expenses	Aug 2024	500 AP Darfield High S 9539001 208444/01 Contribution to Darfield High School Prize
0002502. General expenses	Oct 2024	76.52 AP Bruce Douglas R 8647001 209899/01 Reimburse Expenses - Malvern Community Board
0002502. General expenses	Oct 2024	110 AP Selwyn District 5857001 210769/01 MCB Room Hire
0002718. Refreshments	Jul 2024	68.4 AP Bruce Russell 8173001 206857/01 Reimbursement of Expenses MCB - Bar Snacks
0002718. Refreshments	Aug 2024	108.6 AP Bruce Russell 9182001 207847/01 Reimburse Expenses - Malvern Community Board
0002718. Refreshments	Aug 2024	-14.15 Malvern Community board refreshments GST Aug
0002718. Refreshments	Aug 2024	-8.92 Malvern Community board refreshments GST Jul
0002765000. Cost of staff employed	Jul 2024	4917.48 Wages
0002765000. Cost of staff employed	Aug 2024	4917.48 Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	-4917.48 Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	4917.48 Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Sep 2024	4917.48 Wages
0002765000. Cost of staff employed	Oct 2024	4917.48 Councillors Pay Accrual Oct 24
0002765000. Cost of staff employed	Oct 2024	-4917.48 Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Oct 2024	4917.48 Wages
0002825000. Telephone expense	Jul 2024	185.18 AP Spark New Zeala 6877001 206336/01 Cell Phones, Executive June/July 2024
0002825000. Telephone expense	Aug 2024	50.22 AP Spark New Zeala 9516001 207695/01 Cell Phones, Executive July/August 2024
0002825000. Telephone expense	Sep 2024	100 AP Spark New Zeala 377001 209059/01 Cell Phones, Executive August/September 2024
0002825000. Telephone expense	Oct 2024	100 AP Spark New Zeala 7952001 209550/01 Cell Phones, Executive September/October 2024
0002835. Training - Staff, aids & Equip	Jul 2024	2819.25 Prepayments 2024
0002835. Training - Staff, aids & Equip	Aug 2024	202.4 AP Bruce Russell 9318001 208269/01 LGNZ Conference Expenses
0002860000. Vehicle expenses	Jul 2024	1006.3 Wages
0002860000. Vehicle expenses	Aug 2024	1006.3 Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	-1006.3 Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	941.2 Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Sep 2024	941.2 Wages
0002860000. Vehicle expenses	Oct 2024	430.56 Councillors Pay Accrual Oct 24
0002860000. Vehicle expenses	Oct 2024	-941.2 Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Oct 2024	430.56 Wages

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
ON MONDAY 21 OCTOBER 2024 AT 4PM**

PRESENT

Messrs. B Russell (Chairperson), C Payne, P Freeman and Ms S Nu'u; and Councillor R Mugford

ATTENDEES

Mrs S Mason (Chief Executive) and C Bennet (Governance Coordinator)

WELCOME

The Chair welcomed everyone to the meeting including the youth observer.

The meeting was livestreamed.

APOLOGIES

An apology was received in respect of Mr Verry.

Moved – Mr Freeman / **Seconded** – Ms Nu'u

'That the Malvern Community Board receives the apology of Mr Verry, as notified.'

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

The Chairperson will raise an item at the end of the meeting.

CONFLICTS OF INTEREST

None.

PRESENTATIONS FROM SELWYN DISTRICT COUNCIL STAFF

Community Services and Facilities Team

Sheffield Pool Pre-Consultation

Presentation attached for information

Mr James Richmond, Head of Sport and Recreation began by providing background information on a decision made by Council for the Long-Term Plan. Council resolved to consult with the community about the potential divestment of the pool to a community run legal entity. Preconsultation meetings have already started. Consultation is planned from 16 November to the end of January 2025 with hearings in March 2025.

The Board asked how Council will consult with the community. Mr Richmond said while this is still being discussed it is likely to include mail drops, drop boxes at the Sheffield Pool, local

media, social media, school newsletters and possibly holding public meetings. The key issues for consideration include the age and condition of the pool, land ownership and community alignment.

Infrastructure Team

Flood Risk Reduction in Springfield

The Chair started by thanking Mr Murray England, Head of Asset Management who was in attendance, for all the work he has done so far regarding the issue of flood risk reduction in Springfield. Mr England emphasised the importance of working with the local community to find solutions to resident's concerns about flooding in the Springfield township and surrounds. The Chair agreed with Mr England that the inaugural meeting of the working group held on 17 October was a success. Mr England said the working group meeting discussed defining the purpose of the group and a high-level overview of the work completed to date. The working group visited key site locations and talked about the next steps for the group.

Working Group Members

Representatives from Springfield Township	Graeme Dawson David Feary
Representatives from Malvern Community Board	Bruce Russell Phil Freeman
Representatives from ECan	Ian MacKenzie David Aires
Representatives from Selwyn District Council	Murray England Elaine McLaren Jo Golden

The next meeting will be held in February 2025. Councillor Lydia Gliddon has been asked to join the working group.

Mr David Aires, River Manager ECan was also present at the Board meeting. He explained ECan's role and responsibilities, and how they sit alongside those of Selwyn District Council.

The Chair thanked both Mr England and Mr Aires for speaking to the Board.

Finance Team

Budget and Financial Statements

Staff from the Finance Team were in attendance to answer Board members questions about the budget and financial statement. The Board were very appreciative of the information supplied by the team. The targeted rate was discussed, and it was noted that the Malvern Community Board is one of the few community boards across the country that is funded via a targeted rate.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the period 1 – 30 September 2024 and the updated Finance Report for the period ending 30 June 2024.'

CARRIED

PUBLIC FORUM

Mr Harvey Polglase

CCTV, Rubbish & Local Christmas Celebrations

Mr Polglase asked about Council providing CCTV at the Darfield Recreation Centre. The Chief Executive reiterated what has recently been communicated to the Darfield Residents Association, that the specific works in question were not budgeted for in the Long-Term Plan. As part of the Long-Term Plan Councillors resolved that staff would take consideration of specific improvements sought by submitters in developing future work programmes for renewals and improvements depending on budget being available and prioritisation being undertaken of work programme.

The night market that is held in Darfield has highlighted issues with rubbish disposal. Staff have already been in contact with Mr Polglase and advised that as it is a regular ongoing commercial activity the organiser or participating vendors should be encouraged to take responsibility for rubbish disposal. Mr Polglase asked if Council would consider more rubbish and recycling bins in and around Darfield, especially in Pearson Reserve near the high school.

On behalf of the Darfield Resident Association (DRA) Mr Polglase asked if the Board will continue to support the Christmas celebrations the DRA organise. The Board agreed that they will look into this. Mr Payne said he would support and assist the DRA in any attempts they make to get funding via Council's Community Funding Assessment Panel.

There was a discussion about public liability insurance. The Chief Executive said this is being reviewed across Council in the next six months. Staff will investigate if the Board are caught in the catch all for Council's insurance.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in Tawera Memorial Hall in Springfield, on Monday 23 September 2024.

Moved – Mr Freeman / **Seconded** – Mr Payne

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 23 September 2024.'

CARRIED

ACTIONS FROM LAST MEETING

Actions updated.

CORRESPONDENCE

None.

REPORTS

1. Monthly Report from the Chairperson

Chair - Mr Bruce Russell

The Chair said he was very pleased with the decision made to continue with the Malvern Community Board at the recent Representation Review Deliberations. He has received excellent feedback following the Malvern Community Board Community Awards evening. He said the evening was a huge success and he thanked the Board for their support.

Moved – Mr Russell / **Seconded** – Mr Payne

'That the report from Mr Russell be received for information.'

CARRIED

2. Board Member Ms Sharn Nu'u

Ms Nu'u thanked the Board and the community for the support shown to her recently. She remains committed to the Malvern Community Board and the continuing with the good work being done in the community.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the report from Ms Nu'u be received for information.'

CARRIED

3. Board Member Mr Calvin Payne

Mr Payne agreed to with the Chair that the awards evening was a great success. He thought there was more work to be done on the Boards delegations. Mr Payne is attending the upcoming Kirwee Community Association meeting, and he will forward any questions that come from that to Council for a response.

Moved – Mr Payne / **Seconded** – Ms Nu'u

'That the report from Mr Payne be received for information.'

CARRIED

4. Board Member Mr Phil Freeman

Mr Freeman expressed his disappointment at the tone of the Representation Review Report that recently went to Council

Moved – Mr Freeman / **Seconded** – Mr Payne

'That the report from Mr Freeman be received for information.'

CARRIED

5. Board Member Mr John Verry

As Mr Verry is absent from this meeting his report will be discussed at the next meeting.

Moved – Mr Freeman / **Seconded** – Mr Payne

‘That the report from Mr Verry be received for information.’

CARRIED

6. Councillor Mugford

Councillor Mugford provided a verbal report. He said that Council have given the Malvern Community Board a lifeline. He challenged the Board to think of ways to better serve the community. He is pleased with the direction the Board is now heading. He said Community Boards do not need delegations to serve their community.

Moved – Councillor Mugford / **Seconded** – Mr Payne

‘That the verbal report from Councillor Mugford be received for information.’

CARRIED

7. Chief Executives Report

The Chief Executive explained that the changes proposed to the Resource Management Act could be a large piece of work for Council to undertake. The Board discussed the proposed Fast Track Approvals Bill projects and recent reprioritisation of Waka Kotahi funding. The Chief Executive said that these changes will create challenges for Council.

The Board agreed to provide a submission to Environment Canterbury on the draft Canterbury Regional Public Transport Plan.

Moved – Mr Russell / **Seconded** – Cr Mugford

‘That the report from the Chief Executive Officer be received, for information’.

CARRIED

8. Local Road Naming - West Melton

Moved – Mr Freeman / **Seconded** – Mr Payne

‘That the Malvern Community Board pursuant to section 319A of the Local Government Act 1974 endorse the road name “Soho Lane” in the 690 Weedons Ross Road Subdivision, West Melton.’

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

None

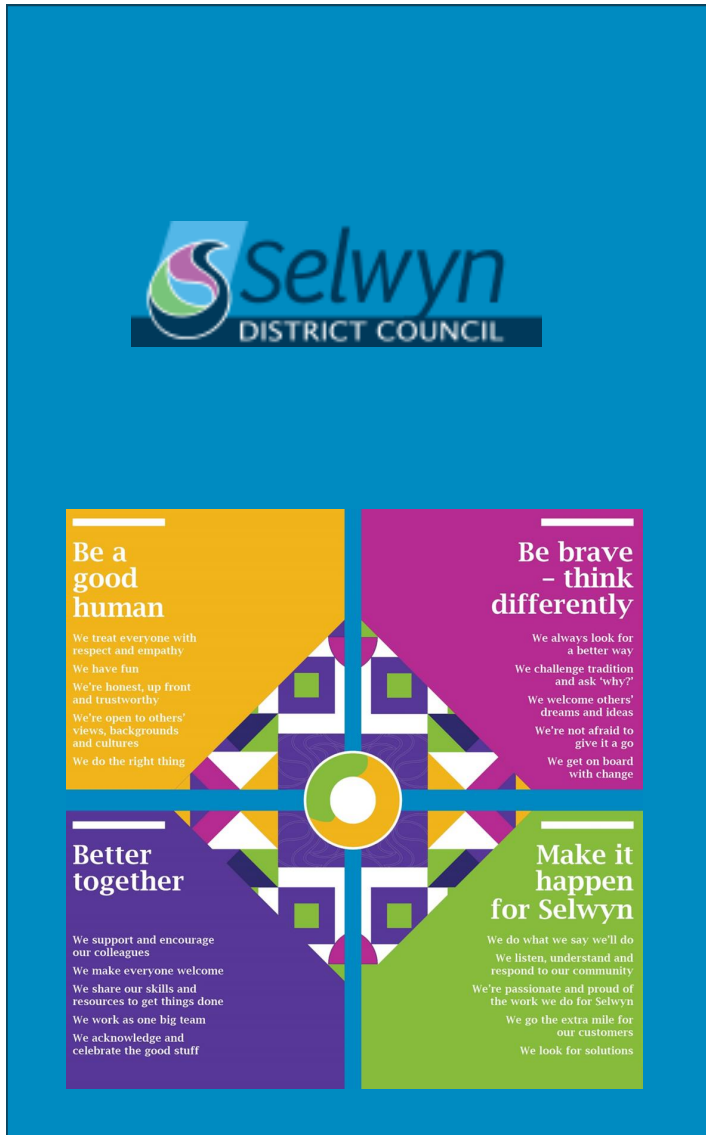
GENERAL BUSINESS

The Chair was unhappy with what was said by a Councillor at the Representation Review Deliberation meeting. The Board agreed that the Chair would write a letter to the Mayor.

With there being no further business, the meeting closed at 5.34pm.

DATED this day of 2024

CHAIRPERSON



Sheffield Memorial Pool

MCB update

21 October 2024

Background

- Facility opened in 1953, varying operating models in the past
- Pool has been lifeguarded in recent seasons – largely due to depth profile and diving board and obligations around the HSWA 2015.
- Discussions about closure have occurred since 2017
- Pool is at end of life now
- Sheffield Memorial Pool was the subject of Long-Term Plan consultation



Long-term plan consultation

He Take hai Tohu mā te Hapori

Matters for Community Guidance



In this section you can find information on other proposed projects that we would like your feedback on.

We welcome your comments on any of these proposals. Please use the comments section on the submission form or share your views at selwyn.govt.nz/ftp



Sheffield Memorial Pool

We are proposing to close the Sheffield Memorial Pool. The facility is at the end of its serviceable life, and fewer people are using it compared to other staffed community pools. Significant upgrades would be needed to keep the pool running.

To support good access we are working to create hubs of Council facilities in areas, grouping facilities together to ensure we are providing sufficient facilities in areas without doubling up by having multiple similar facilities close to each other.

We completed major refurbishments on the nearby Darfield Pool in late 2023, which has greatly improved what it can be used for: the pool can have longer opening hours and more aquatic programmes. Darfield Pool is a 10-minute drive from Sheffield.

Through our Infrastructure Strategy, we are also proposing to build a new aquatics facility in Makere in 2034-35 (year 11 of the Long-Term Plan).

Closing the Sheffield Memorial Pool would cost \$290,000, while refurbishing the facility and resolving land stability and ownership issues would cost at least \$1 million.

Closing Sheffield Community Pool:

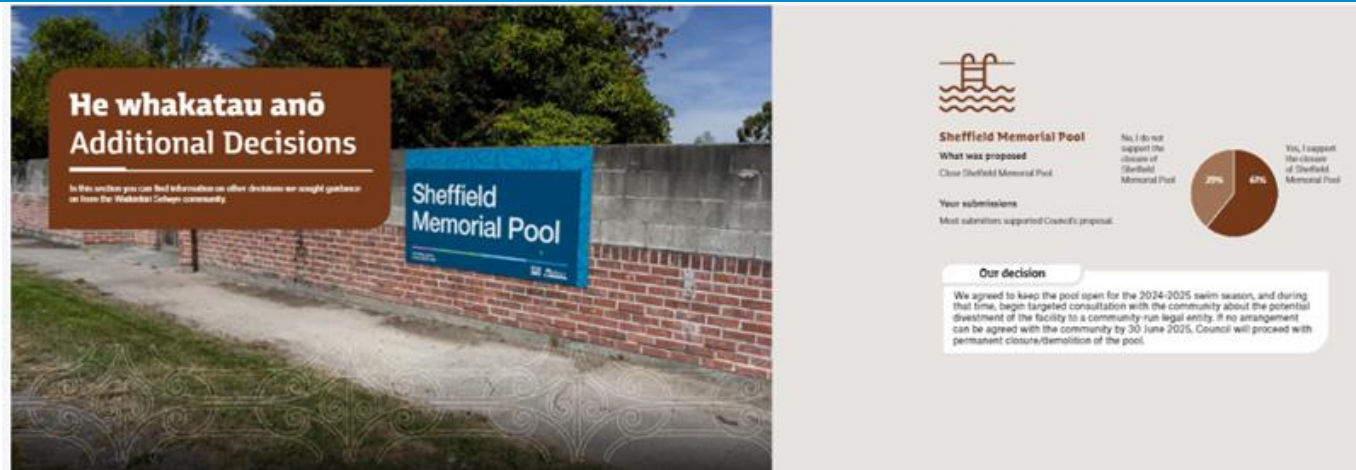
Value:
\$290,000

Funding Source:
Swimming pool rates (targeted and general rates)

Timing:
2024-25

YOUR FUTURE SELWYN

Long-term plan consultation

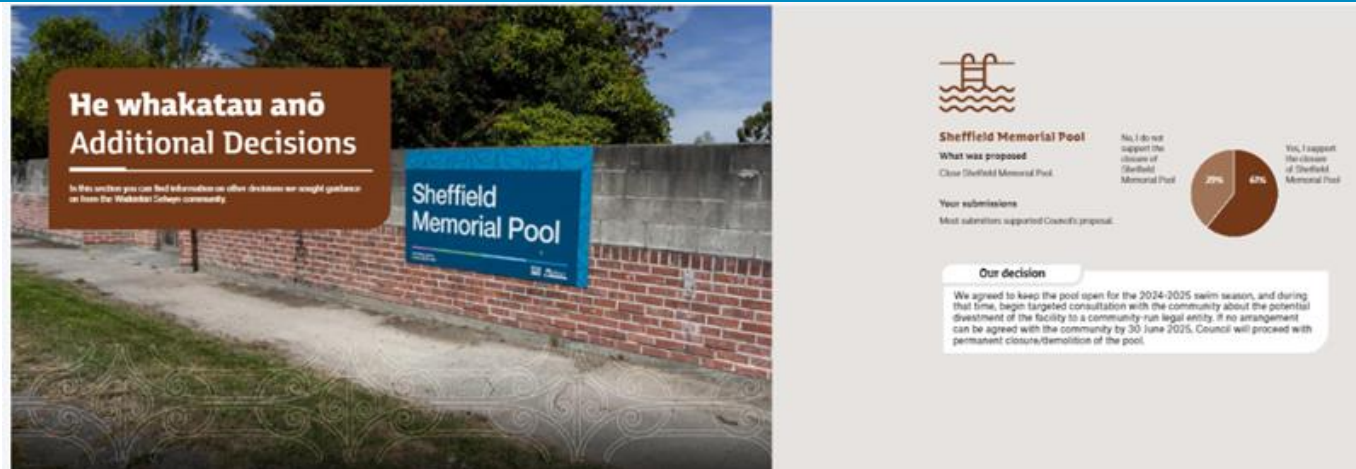


In the 2024-34 LTP consultation council requested feedback on its proposal to close the pool with 61% of respondents supporting the closure and 39% not supporting the closure.

The consultation did not ask about divestment to a local group, largely because this was very much an unknown at the time of consultation.



Long-term plan consultation



Council Decision Made:

We agreed to keep the pool open for the 2024-2025 swim season, and during that time, begin targeted consultation with the community about the potential divestment of the facility to a community-run legal entity. If no arrangement can be agreed with the community by 30 June 2025, Council will proceed with permanent closure/demolition of the pool.



Next Steps:

- Consultation regarding the transfer of the asset to a community-run legal entity.
 - Consultation begins Mid November 2024
 - Consultation closes 31 January 2025
 - Hearings and Deliberations March 2025
 - Decision required no later than 30 June 2025
 - Some pre-consultation meetings have begun.
- Key issues for consideration:
 - Age and condition of asset
 - Land issues (ownership)
 - Community alignment



Malvern Community Board – October 2024 Meeting

Actions / Follow up for Staff

Issue	Responsibility	Status / Update
Could there be more recycling bins installed in the Darfield township	Council staff	<p><i>The Resource Recovery and Waste Manager has provided the following response –</i></p> <p><i>Resource Recovery & Waste staff, in conjunction with Parks and Reserves staff intend to review (when resourcing permits) litter and recycle bin provision, management, servicing, safety and the types of bin ‘enclosures’.</i></p> <p><i>We would be reluctant to deploy additional bins at this time, particularly as we have existing issues with household volumes making their way into recycling bins in the Darfield main street bins. We also have heavy contamination within existing public recycling bins, meaning that they often have to be landfilled.</i></p>
General rubbish and recycling bins for the public parks and reserves in Darfield, in particular Pearson Reserve	Council staff	<p><i>The Reserves Team have provided the following response –</i></p> <p><i>Currently, the Council does not usually place recycling bins in reserves across the district. A significant issue has been the open steel and wheelie bins scattered throughout the parks, which often attract "fly tipping." We regularly see passersby's and RV drivers disposing of household waste in these bins, resulting in increased costs for ratepayers. Their visibility makes them a tempting target for improper disposal.</i></p> <p><i>Furthermore, reserve budgets have historically been used to install bins that have frequently been misused by sports clubs for empty beer bottles and cans, especially on weekends. The 44-gallon drums have become unsightly, and our Corde contractors are unable to empty them. We've also had multiple incidents of bins overflowing with dog waste, creating unpleasant conditions.</i></p> <p><i>In recent years, we have been replacing these drums with public stainless steel waste bins in areas that promote proper disposal, such as playgrounds, where we are attracting public to. While we have removed the steel drums and ordered new waste bins, there have been delays in their installation.</i></p> <p><i>Pearsons Reserve is not designated as a playground, and as such, we typically would not install rubbish bins in these reserves.</i></p> <p><i>Thank you for your understanding.</i></p>
Public liability insurance for the Board	Council staff	<i>Selwyn District Council's Insurance and Contract Administrator confirms that the Board are covered under Selwyn District Council's insurance policy.</i>

Further breakdown of the percentage of submissions by location received on the Sheffield Memorial Pool

Council staff

Staff provided this analysis –

Sheffield Memorial Pool– Submissions analysis

Statistical analysis shows that 62% of submitters support the closure of the Sheffield Memorial Pool

1518

Total LTP submissions

997

Total submissions on this topic

300

Comments provided

Yes


61.2%

No

38.8%

Sheffield Memorial Pool responses by location

Notshire	119
Donfield	112
Widfield	87
Lincoln	87
London	80
Unstree	72
Sheffield	68
West Nether	52
Red of Salop	50
Out of Salop	48
Procton	37
Kilmer	36
Springfield	28
Tra Tera	17
Southfield	8

Selwyn

Council Works

Malvern Community Board Report
November 2024

The Community Board has again had a busy month with members attending a number of events.

We have met as a Board for discussions on our way forward.

Darryl Griffin, ex CEO, has been invited for guidelines and help on a number of things concerning our future and how best we can serve our community.

On behalf of the Board I would like to congratulate John Verry, our Deputy Chair, on his recent achievement- Post Graduate Certificate in Environmental Management (Distinction) from Lincoln University.

I assisted at Halkett Commemoration of Armistice Day and the dedication of the completed Memorial in the Halkett Church grounds

Bruce Russell QSM JP
Chair
Malvern Community Board.

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – November 25th 2024

FROM: Community Board Member – Sharn Nu'u

DATE: November 19th 2024

SUBJECT: **BOARD REPORT – November 2024**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

Combined Resident Group workshops

The whole intention for having these workshops was never to be the information sharer, but to set up a robust collective with the intention of spinning of focus groups as common issues arise across the Malvern Communities.

Now that the LTP and Representation Review has come to an end, I would like to see these sessions becoming brainstorming workshops. It is more important now than ever due to the SDC not providing a mechanism for people to submit to the annual plan next year.

Whitecliffs Residents Group

Met with the lovely leaders of this committee on Wednesday 13th November. I have advised they attend our next combined residents group workshop as some of their needs are common to neighbouring communities.

The have invited me to attend their committee meeting December 9th, I have accepted the invitation.

Regional Public Transport LTP Consultation

Submission on behalf of the Malvern Community Board (Appendix A). I will be speaking on our submission on the day of the MCB monthly meeting.

Have since been approached by Selwyn Shuttles operator Bran Wilson, to discuss viable options.

Sheffield Pool

Last month I was asked by MCB to work with the Springfield/Sheffield/Waddington communities to find a legal entity to take ownership of the pool, this was already happening via James and Lydia. I met with Lydia and agree with the approach taken. Since then the council have met and agreed to hold a hearing in February with the opportunity for an MCB to be on the hearings panel.

On Wednesday 13th November, I expressed interest to the MCB chair that I would like to be on the hearings panel for the Sheffield Memorial Pool consultation in February.

Greendale School pool opening

I will be attending this event on behalf of SDC.

Christmas Committee

Had our first planning meeting for the year alongside DRA's committee meeting. I was given the new jail key, thank you Calvin for sorting this. Santa's grotto will run this year from Monday 16th December to Friday 20th December with the Christmas Extravaganza ending the event on Saturday 21st December.

Estimated \$1500 required for gifts. Monetary contribution has been promised as well as gift donations for Santa's Grotto. All expenses will be accounted for by way of report to sponsors.

I am on the hunt for a (or multiple) Santa to be at the jail throughout the week. It would be appreciated if all the board would consider being involved in some way shape or form.

DRA will not be going ahead with the Light Trail this year, but are looking at ways to fund advertising for the Christmas Extravaganza event. They have missed an earlier round of funding which means they are short on funds for advertising. That said, not the light trail is not happening, this may no longer be required.

Recommendation: MCB discuss the possibility of providing sponsorship for 2 DRA advertisements in the Malvern News.

Darfield Food and Clothing Bank

I have been volunteering for the foodbank on a weekly basis throughout the year as well as advising on funding opportunities. On December 20th, the foodbank will be running their Christmas event where approximately 60 families will come to receive 5 parcels each, and gifts that have been donated by people in the community. Many businesses and organisations support and contribute to the foodbank including Selwyn District Council.

I would like to take this opportunity to invite all MCB and Council members, as well as council staff, the opportunity to get involved on the day or come on down and see this wonderful community asset doing what it does best; loving on the Malvern Community making sure no one goes without on Christmas.

Public Engagement:

Selwyn Culture Festival
Highland Games
Diwali Festival
Darfield Primary Pet Day - volunteer



Signature

Sharn Nu'u

APPENDIX A

From: Sharn Nu'u
Sent: Thursday, 24 October 2024 3:57 pm
To: haveyoursay@ecan.govt.nz
Cc: samueljwilshire@gmail.com; Kirwee Committee;
darfieldresidentsassociation@gmail.com; Go Hororata; Coalgate Committee;
Whitecliffs Association; Glentunnel Committee; Brian Donnelly; Locals
Sheffield/Waddington; Emma Stead; Castle Association;
arthurspassassociation@gmail.com; Greendale Association; bruce.russell66
@gmail.com; John Francis Verry; Calvin Payne; Phil BossMan; Governance
Subject: Regions Public Transport Plan consultation - Malvern Community Board submission

Regional Public Transport Plan

Thank you for providing the opportunity for community engagement into the Long Term Plan for public transport. The Malvern Community Board of Selwyn District submit on behalf of the Malvern community which covers the largest area of the Selwyn District with approximately 15,000 residents.

Currently the only bus to connect our Malvern townships with Christchurch City is the number 86 which is a one bus in one bus out system. This bus runs Monday to Friday leaving Darfield 7am and arriving at the Christchurch Bus exchange at 8.14am. This bus then leaves the Christchurch Bus exchange at 4.38pm arriving in Darfield around 5.45pm. Stops are Kirwee, West Melton, Westfield Mall, Bus Interchange, Manchester St Super Stop.

The Malvern Ward has grown, with West Melton having come into the Malvern Ward in October 2022, and it looks as if the outcome of the representation review will have West Melton remain in this ward for some time to come. On top of that, the Selwyn Districts Growth Plan for the district includes growth strategy for West Melton, Kirwee, Darfield and other smaller satellite rural townships.

With families choosing to move to Malvern, there has also been a boom in the youth population. Malvern does not have the facilities or amenities to cater to these new families and youth, and newcomers are finding they need to travel to Rolleston or Christchurch to access essential and basic services i.e. general practitioners, dentists, higher education, social services, fitness and leisure centres and supermarkets, to name a few.

The Malvern Community needs more public transport options to accommodate the growth in the area. In the recent past, models have been trialled, however it is possible these opportunities were presented prematurely as the developments in the area were at their early stages. Since the service to Rolleston has stopped, further subdivisions have been built and a larger Metro bus has been provided to accommodate the growth for the single bus system. Also, the local bus services that was available for students attending schools in Christchurch have stopped which poses a logistics and economic issue for families which is leading to many deciding to leave the district to be closer to institutions in the city. We believe now is the time to explore further options for Malvern and we would appreciate the serious consideration of the views of the Malvern community with targeted consultation for the areas residents and this be a matter of consideration for the long term plan and potentially looking further into the future for Malvern.

The board wishes to speak at their submission. Please provide confirmation of receipt of submission and allocated time slot if allocated.

Regards
Sharn Nu'u on behalf of the Malvern Community Board.
Sent from my iPhone

COMMUNITY BOARD REPORT

TO: Malvern Community Board (MCB)
FOR: Community Board Meeting – 25/11/24 - Darfield
FROM: Community Board Member – Calvin Payne
DATE: 18/11/24
SUBJECT: BOARD REPORT – NOVEMBER 2024

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

General :

I attended the following meetings/events in October & November 2024:

21/10/24 MCB Meeting – Darfield

21/10/24 Kirwee Community Association Meeting

23/10/24 SDC funding workshop Darfield Library

3/11/24 West Melton Market

10/11/24 Chinese Art Exhibition Opening

11/11/24 Sister Cities Meeting Darfield

I will also provide a verbal report for:

- 1. The financial statements included in the Agenda.**
- 2. Kirwee Community Association update.**



Calvin Payne

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – 25th November 2024

FROM: Community Board Member – John Verry, Deputy Chair

DATE: 18th November 2024

SUBJECT: **BOARD REPORT – November 2024**

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

INTRODUCTION

As an elected member of the Malvern Community Board, for the Hawkins Subdivision, I found the Selwyn District Council Representation Review 2024 to be a challenging and, at times, psychologically taxing experience. However, thanks to the unwavering support of those committed to local democracy, I was able to persevere and maintain my focus on the important issues at hand. Sir Geoffrey Palmer, in *Unbridled Power? An Interpretation of New Zealand’s Constitution and Government*, questioned both how New Zealanders can make their voices heard and how democratic the nation truly is. These questions remain relevant, especially in the context of Local Government New Zealand’s Electoral Reform Working Group’s ongoing work to improve voter engagement. I will be promoting discussion in regard to their issues paper¹ *Exploring voter turnout and lifting the lid on local elections*. Feedback can be provided by email to electoralreform@lgnz.co.nz by midnight Sunday 19 January 2025.

Local elections are vital to shaping the future of our communities across Aotearoa New Zealand. They give us the chance to choose the leaders who make important decisions about the services and infrastructure we rely on every day—like roads, parks, water, and community facilities. By participating in local elections, we ensure our councils reflect our needs and values, giving everyone a voice in decisions that impact our lives.

It’s important that local elections are supported and recognised, so councils can properly represent the communities they serve.

Despite efforts to raise awareness and encourage more people from different backgrounds to stand for office and vote, turnout in the October 2022 local elections was only 40%. This continues a worrying trend of declining interest in local democracy across Aotearoa, which we need to reverse to ensure a strong, healthy democracy.

<https://www.lgnz.co.nz/policy-advocacy/key-issues-for-councils/local-electoral-reform/>

- ➔ The community’s feedback was clear: the people of Selwyn made their voices heard, and the resulting decision reflected their input. With the divisive aspects now behind us and the outcome shaped by the will of the people in the Selwyn District, we can collectively move forward. The path ahead will undoubtedly present challenges. I believe our strength lies in a

¹ https://d1pepq1a2249p5.cloudfront.net/media/documents/ERWG_Issues_Paper_final.pdf

paradigm shift toward a more inclusive and engaged approach to our operation —a 'Copernican Revolution' in our local Malvern Ward and the Selwyn District Council.

I look forward to a respectful, robust, and constructive discussion at the upcoming MCB November meeting. The recent catch-up on 7th November 2024 by MCB & Malvern Residents Groups with the Raumati Community Board Chair and a Kapiti Ward Councillor, and others, refocused me on the true role of local leaders in service to the community. As Winston Churchill noted, 'If you are asking what your country can do for you, you are a parasite; if you are asking what you can do for your country, you are an oasis in a desert.' In this spirit, I see the Malvern Community Board and its members as an oasis for our Ward, fostering a culture of active representation, with appropriate support (which will hopefully be forthcoming) from the Selwyn District Council who as the Chief Executive has said on many occasion "want the Board to achieve"!

Building on this, I am confident that the MCB can take meaningful steps to enhance engagement, such as MCB members attending SDC meetings to increase visibility and obtain information that otherwise my not have been forthcoming then engage with the community. Expanding MCB agenda to include SDC invitations to MCB for relevant events will better inform community engagement and feedback will be reported to the MCB's next meeting by the attending member. Collaborating on projects inspired by initiatives like the [Raumati Vision Project](#) that will feed into the Board's proposed work on 'communities of interest' in the Malvern Ward and what are the priorities for each. Next year (2025) will see, in addition to the regular MCB monthly meetings, meetings with residents and others, public meetings and workshops. The Malvern Community Board's joint flood-prevention working group to address the long-standing issue of flooding in the region, are positive steps for our community that will propel us on the way forward.

While I won't be able to attend the meeting in person. I plan to participate via MS Teams to stay involved. I'm confident that with sustained dedication, we can honour the support shown by the people of Malvern in the Representation Review 2024 and advance the Malvern Community Board's mission to engage with and advocate for the people of Malvern.

The way forward is for all involved to 'step-up' and deliver on the views expressed by the people of Malvern in the Representation Review 2024. Through my engagement with constituents and others the following are possibilities, and I am sure others will be raised at the meeting following the catch-up of the elected members of the Board on 19th November 2024. That the Chair is scheduled to meet with the Chief Executive, SDC to agree the agenda is positive. My preliminary thoughts ATM are:



- Board members attend SDC meetings and relevant committee meetings so they can be proactive in being informed and not so reliant on the information provided by SDC which will enhance engagement with the community;
- The MCB agenda have a new section listing appropriate events to which SDC has invited MCB (such as: Gansu Delegation on Thursday 12 December 2024) and also that SDC provides relevant and timely information on the Customer Service Requests from the Malvern Ward and other matters. How this is done is for the SDC to decide as their operation roles is respected, noting the MCB is a legal entity created by statute with its own authority and not a committee of SDC;
- MCB members engaging with and attending more and diverse local organisations and meetings/events in the Malvern Ward and reporting back to the Board;
- Application of the *Raumati Vision Project* in the Malvern Ward, which may include the Board undertaking work on communities of interest in the Malvern Ward and revisiting the Malvern Action Plan (2016). In my view it is timely to revisit and update and MCB is willing sand able to take the lead and will willingly accept assistance offered by the Selwyn District Council.

Regular catch-ups (NOTE neither meetings nor quasi-meetings) of the MCB and Residents Groups are proving productive and complementary to the attendances of Board Members to Residents Group

monthly Committee meetings. It is planned that there will be regular and as-required meetings with other community groups and also some public meetings.

The following catch-ups scheduled for 2025:

13th February + 17th April + 12th June, in the Darfield Library and Service Centre so attendance can be in person or via MS-TEAMS and the multi-agency Working Party looking into flood prevention (see below) are two positive ways forward for the Board and the Community in the Malvern Ward. Likewise, the MCB flyer, developed in collaboration with SDC, is another excellent example. The Board's submissions to the ECan Representation Review and Public Transport are evidence of effective community engagement and advocacy. Then there is bringing the MCB Management Plan (Future Directions) to fruition.

ACTIONS: QUERY REGARDING EARLY REMOVAL OF ACTIVATION STATION

This refers to the Agenda item page 25 of the October 2024 meeting. Note my Item 5. Report from Board member Mr John Verry – I am comfortable that the report was “received for information” and have no need to comment further.

In regard to public consultation feedback having ‘activation stations’ removed by SDC at various locations prior to the close date and time advertised, I have the view that for SDC to unilaterally remove (change) the station prior to the advertised time is not acceptable. My first reaction to seeing the station gone from where it had been for the LTP consultation was “oh no 😞, I have missed out and the consultation period has not yet to ended!” I accept this was a face-value reaction as the station, although in the main had been removed, there was a much small ‘station’ or drop box for the hard copy feedback. In relation to the Representation Review 2024 I have been informed that at one of the locations the hardware for providing the feedback electronically was inoperative. Whilst I accept that maybe the ability to provide feedback prior to closing time remained, my concern is the perception on a person seeing the familiar activation station no longer existed and maybe (like me) arriving at the wrong conclusion as I did not make further enquiries. I believe SDC should aspire to and meet a higher standard so as not to have the possibility of the consultation feedback skewed or distorted.

I respectfully suggest that the lack of availability of the ‘van’ as it was booked may have been a non-issue if booked earlier and, in any event, a little better decision making, like closing the feedback at 3pm may have provided a constructive solution. Likewise, the real relevance the ‘late night Thursday’ escapes me. Then just because faulty reasoning has occurred in the past – Long Term Plan and Waikirikiri Ki Tua, may not be the best reason to continue with the results of the faulty decision-making! With over 600 staff and x vehicles available, I fail to see why removing the stations after closing time was not able to be the operational reality.

Addressing the final paragraph, page 26, I believe activation station removal should remain unchanged from installation to removal. Maybe thinking ahead and having a convenient and practical close-off date and time would negate the need for a pragmatic approach.

LOCAL GOVERNMENT PLAYS A KEY ROLE IN OUR DEMOCRACY.

Local elections are vital to shaping the future of our communities across Aotearoa New Zealand. They give us the chance to choose the leaders who make important decisions about the services and infrastructure we rely on every day—like roads, parks, water, and community facilities. By participating in local elections, we ensure our councils reflect our needs and values, giving everyone a voice in decisions that impact our lives.



It's important that local elections are supported and recognised, so councils can properly represent the communities they serve. Despite efforts to raise awareness and encourage more people from different backgrounds to stand for office and vote, turnout in the October 2022 local elections was only 40%. This continues a worrying trend of declining interest in local democracy across Aotearoa, which we need to reverse to ensure a strong, healthy democracy.

The working group's **issues paper** focusses on five key topics:

1. How well the public understands local government and why it matters
2. Understanding the candidates and their policies
3. Voting methods
4. How elections are run and promoted
5. The possibility of moving to four-year terms (including how this would work)

Have your say 😊 = Complete (online) <https://www.surveymonkey.com/r/CRVTZW2> or return the submission form by email to electoralreform@lqnz.co.nz by midnight Sunday **19 January 2025**. Feedback on the issues paper will help shape the group's **position paper**. A draft will be open for discussion from March to May 2025, with the final version being launched at the *SuperLocal Conference* in July 2025.

FLOODING IN SPRINGFIELD

Flooding is a yet to be resolved issue in parts of the Malvern Ward.

Flooding has disastrous consequences. Flooding can be avoided if effective and timely action is taken to prevent flooding in the Malvern Ward. This requires the relevant bodies to work openly, transparently and collaboratively to identify what is required to be done then do what is feasible.

The Springfield Community Association and Malvern Community Board successfully took the initiative, establishing a Working Group (see *Selwyn Times* article) that had an on-site meeting and there is confidence that the multi-party involvement, guided by local knowledge, will produce an effective outcome.

Although the Working Group will meet biannually the Springfield and surrounding community can expect to be kept up-to-date and have the opportunity to have input as the work progresses. It is hoped that there will be an update report in the agenda for the January 2025 meeting of the Malvern Community Board.

An initial assessment is that the excess water can be effectively managed as it approaches Springfield, then there will not be the requirement for SDC to spend vast amounts of ratepayer monies to cope with the 'flooding'.



ISSUES RAISED BY CONSTITUENTS.

1. Mobility scooter access to Darfield CBD area

Further to this matter being raised by residents in Darfield, I was invited to a meeting with SDC roading staff who have provided a response. The response, "this section of footpath seems okay to be used by mobility scooters with access to either side of the shops" has been communicated to the constituents who raised the matter and contact will be made with NZTA.

I have reported back to the constituents as I believe this is an issue that it is appropriate for the MCB to advocate further.

2. Pure drinking water

This remains a live issue. Further enquiries, in collaboration with the Darfield Residents' Association Inc., have and are being made regarding the feasibility of being able to provide a chlorine free water station in Darfield.

3. CCTV Coverage – Darfield Recreation and Sports Centre

Darfield Residents Association Inc. and MCB are in further discussions. The issue of CCTV camera coverage in Malven is an issue justifying further advocacy.

CCTV cameras, accessible to the NZ Police, play a significant role in reducing crime across New Zealand by enhancing surveillance capabilities in public areas. These cameras act as a deterrent for potential offenders, contribute to faster response times, and aid in gathering evidence for investigations and prosecutions.

Studies indicate that the presence of CCTV can reduce crime rates by about 13-16% in urban areas. A report from the Ministry of Justice showed that CCTV footage is a valuable tool in 70% of New Zealand police investigations, helping to confirm witness testimonies and locate suspects.

Police access to CCTV footage plays an important role in crime reduction through partnerships with local councils and private businesses. CCTV surveillance has proven effective in deterring crime and aiding in real-time responses to criminal activities. Additionally, police use of Automated Number Plate Recognition (ANPR) technology through partnerships with private networks like Auror and SaferCities helps identify stolen vehicles and individuals of interest, assisting in both immediate responses and in gathering evidence for investigations. These partnerships are generally limited by strict guidelines to protect privacy, such as data retention limits and purpose-specific usage, yet provide a significant tool for crime prevention and evidence collection across New Zealand. Overall, these systems support police in managing crime in real time while respecting privacy protocols, demonstrating a balanced approach to public safety and individual rights.

WIDER COMMUNITY MATTERS OF INTEREST ARE:

A. Community Halls

On-going, no further update at this stage.

B. MCB monthly meetings

The current situation of having to vacate the room allocated in the Darfield Library & Service Centre is, in my view, not satisfactory and there will be further discussion at the meeting and hopefully agreement reached for a more efficacious timing of meetings for 2025 onwards.

C. SDC meeting – identified item of interest

Except Crs Gliddon and Millar (Cr Hasson absent) supported SDC staff recommendation that there be NO public consultation on the 2025/26 Annual Plan due to be approved by June 2025

AGENDA FOR AN ORDINARY MEETING OF SELWYN DISTRICT COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS SELWYN DISTRICT COUNCIL ROLLESTON WEDNESDAY 13 NOVEMBER 2024 1PM

– Item # 13 Annual Plan 2025/26 Variance and Consultation Options

Consultation is not legally required for an Annual Plan unless the changes are significantly or materially different from the LTP OR changes trigger any specific provisions in the LGA which otherwise require consultation...Council resolved to **not undertake any formal consultation**, and that the community will be **engaged and informed about this process** using other means. While formal consultation would not be undertaken, Council can undertake other forms of communication and engagement with the community to describe the Annual Plan to them. This would include transparency of the process steps for adoption, the explanation for deciding not to consult, and the reason as to why we do not need to consult. Attention would be given to widely communicating Council meetings on the matter, and once adopted reconfirming with our communities the direction of travel, as previously agreed within the 2024-2034 LTP process.

This is a slippery slope given the Representation Review 2024 and comments attributed to some Councillors by the news media that were alleged to be derogatory of public feedback.

SDC appears to be trialling a new **Engage and Inform** approach, so I eagerly and with great anticipation look forward to reading in the Chief Executive's report to the November 2024 meeting what this will be in reality.



Selwyn residents will not be able to make submissions on next year's rates rise.

Selwyn District Council is forecasting a 14.2 per cent average rates increase following this year's 14.9 per cent. Today councillors voted eight to two not to

open the 2025/26 Annual Plan up for public consultation.

Only councillors Lydia Gliddon and Grant Miller voted for consultation.

Mayor Sam Broughton, deputy mayor Malcolm Lyall, and councillors Elizabeth Mundt, Sophie McInnes, Shane Epiha, Phil Dean Nicole Reid, Bob Mugford agreed with the staff recommendation. Councillor Debra Hasson was absent.

Council staff have recommended an "engage and inform" approach is taken instead of public consultation. This means the council would tell people what it is planning to do, but people would not have an opportunity to give feedback.

Prior to the vote Darfield Residents Association chair Harvey Polglase told Selwyn Times he was surprised by the proposal. "We're basically being told this is what is going to happen take it or leave it . . . This is not democracy," he said.

Double-digit rates rises are set to continue until the 2027/28 financial year.

Polglase said high rates increases were already affecting people with fixed incomes. "I've heard of some people on fixed incomes who are struggling to afford the rates increases. "There has been a 30 per cent increase over two years. This is not what the public wants." Rolleston Residents Association chair Mark Alexander said the association disagreed with the council's recommendation. "Councils owe their community a consultation," the former councillor told Selwyn Times. "The most

important thing the council does in the year is consult its community on its expenditure.”

At its October meeting, the Rolleston Residents Association joined the Darfield Residents Association in asking the council to review all of its projects and council assets which could be sold to reduce rates. Alexander said by not having a consultation, the council appeared to be making no effort to reduce rates. Ahead of the meeting Alexander addressed councillors in a public forum. “Your job isn’t always to make life easy for staff it is good if you can but that shouldn’t be your priority representation is. “We owe it to our community to consult. It is their money.” he said.

This year the council signed off the 2024-34 Long Term Plan, with the next due in 2027. Annual plans are used as checkpoints in between. More than 1500 people submitted on last year’s rate rise.

The council is legally required to produce an annual plan, but not required to consult the public as long as there has not been any significant or material change. The report to councillors said management has assessed any changes and found none “proposed have a high level of significance or materiality for the community”. The report states the main impact of having a consultation would be on redirecting staff productivity into it at the expense of other work. [Noting SDC has in excess of 600 staff – John Verry]

One of the biggest changes is a \$27 million reduction in transport funding from the New Zealand Transport Agency, which saw the council fund a shortened list of projects, cutting others. “If a reduction of road funding from \$30 million to \$3 million is not significant then what is,” Alexander said. The report said because it was noted in the long-term plan projects were dependent on NZTA funding the need for consultation was met.

The report stated no consultation would give the community confidence in the council’s processes, decision-making ability, and deliverability of what was already agreed in the LTP. (end)

In theory “**Engage and Inform**” sounds great. The reality test is how reliable has the ‘what is said’ translated into ‘what happens’! Looking back to the Representation Review 2024, reinforced by purported Councillor’s comments, I am not able to derive a high degree of confidence. I have absolutely no doubt about the track record in regard on INFORMING. My reservations, and those of some constituents is in regard to the ENGAGE! To engage, means SDC actively involving the community in discussions about local government initiatives, policies, or decisions – in this instance the Annual Plan. Engagement goes beyond merely sharing information; it seeks to foster interaction, collaboration, and input from residents in a timely manner, with due analytical and unbiased evaluation and no predetermination.

Key Distinctions

Engage: is about building connections and fostering participation, often with no immediate decision at stake.

Consult: is about seeking advice or feedback on a specific issue or proposal.

Engagement creates a foundation of trust and involvement over time, while consultation addresses targeted issues and decisions, which is what is required in regard to the Annual Plan.

In my view, by informing, SDC ensures transparency and builds trust, helping ratepayers understand the context of decisions. By engaging, SDC fosters inclusivity and collaboration, empowering ratepayers to contribute their insights and concerns. Together, these practices enhance democratic participation and lead to decisions that better reflect the needs and preferences of the community.

→ this is on the 'watch closely list' and further updates provided as time goes by and as appropriate.

SDC dispensing with formal consultation on the Annual Plan and relying solely on their new *modus operandi* = **engage and inform** carries, in my humble opinion, significant risks to democratic decision-making.

1. Reduced Public Influence on Decisions

Consultation, done well, provides a structured process where the public can formally present feedback or challenge proposals. Without this, ratepayers may feel their voices have less impact, leading to decisions that don't fully reflect community priorities. Engagement and information-sharing might not allow for a clear, traceable process for community input to influence outcomes.

2. Perceived Lack of Transparency

Without a formal consultation process, the ratepayers might perceive decision-making as less open or accountable. Consultation provides documented feedback and responses, creating a record of transparency.

3. Risks of Tokenism

Solely "engaging and informing" can risk being perceived as tokenistic if there's no clear mechanism for community concerns to influence the Annual Plan. Democratic processes require more than awareness; they demand an opportunity for ratepayers to meaningfully shape decisions that impact on their rates. We are all aware around election time of the mantra = rates rises will be the minimum required.....

4. Loss of Legal and Procedural Safeguards

The Local Government Act requires consultation on significant decisions, such as the Annual Plan. Dispensing with consultation might lead to challenges about whether the council has met its legal obligations. This real risk may have been managed if the Council had 'engaged' with ratepayers earlier 😊.

7. Diminished Accountability

Formal consultation provides a mechanism for holding decision-makers accountable to the public by documenting how feedback was considered. Relying on informal engagement makes it harder to assess whether public views were genuinely considered or dismissed. This, in my view was clear in the Representation Review 2024 and public comments from some involved that may have indicated a lack of acceptance of a democratic decision.

While engage and inform can foster broader and more accessible interactions with ratepayers and the community, these methods alone cannot replace the formal, structured, and transparent nature of genuine consultation. Dispensing with consultation risks marginalising public and ratepayer input, reducing transparency, and weakening the legitimacy of democratic decisions. Maybe it is not too late, should this be the will of the people, for SDC to consider a **hybrid approach**, integrating meaningful consultation with ongoing engagement and information-sharing to balance efficiency with democratic accountability in the Annual Plan.

ATTENDANCES:

29th October 2024 Met with MCB Chair (West Melton)
MCB - Darfield Library
3rd November 2024 Met with Chair, Darfield Residents Group
4th November 2024 Attended Darfield Jail – Local History and follow through required
7th November 2024 MCB & Malvern Residents Group (Darfield Library)
12th November 2024 Met with MCB Chair (West Melton)
13th November 2024 Reported back to constituents who raised footpath and mobility issue

I look forward to raising, for further discussion at the meeting, some matters and moving relevant resolution(s) to further the work of the Malvern Community Board for the benefit of the people in Malvern. After each meeting there is the opportunity keep the people of the Malvern Ward better informed and enhance the quality of the community engagement and advocacy through working collaboratively with and being supported by the Selwyn District Council, especially if SDC provides relevant and timely information and Board Members attend SDC meetings and relevant Committee meetings, as we give effect to the voice of the people in the New Way Forward now the people of the Selwyn District have 'had their say' through submitting on the Representation Review 2024.



Community Board Member
Deputy Chair | Malvern Community Board



REPORT

TO: Malvern Community Board
FOR: Malvern Community Board Meeting on 25 November 2024
FROM: Chief Executive
DATE: 16 November 2024
SUBJECT: **CHIEF EXECUTIVE'S REPORT**

RECOMMENDATION

'That the Malvern Community Board receives the Chief Executive's report for information.'

1. MALVERN COMMUNITY BOARD PREVIOUS REPORT

At the meeting of 21 October as part of John Verry's report, it was noted that no response was included from staff regarding a query by a resident around mobility scooter access to the Darfield CBD area.

The outcome of the investigation is below:

Staff have met in Darfield and reviewed the footpaths. The area visited is a combination of private footpaths (adjacent to the Bakery block) and NZTA (this is a State Highway Corridor). The shop area footpaths have dropped downs and are able to accommodate mobility scooters but the area in the road corridor in between the two parallel parking areas is within the NZTA corridor. Staff have contacted NZTA and requested they review the area as well.

Staff have communicated to both Mr John Verry and Mr Harvey Polglase from the Darfield Residents Association, that we have requested NZTA review the area for the reasons noted above.

2. KIRWEE COMMUNITY ASSOCIATION

The report writer has been informed that Kirwee Community Association was still awaiting responses regarding the request for input into the funding allocated and timing of projects for the Kirwee Reserve. The response is below.

The report writer has requested that Kirwee Community Association copy in the office of the CEO on all requests, so that we can ensure that all requests are progressed in a timely manner.

The continuation of the development programme for Kirwee Reserve, based on the adopted Master Plan, was prepared as part of the 2024-34 Long-term Plan process. In developing the programme the following was considered:

- The significant spend over the last few years on the development of this reserve and prioritisation of funding going forward for all recreation reserve projects across the district.
- The indicative development programme based on the Master Plan priorities (which was developed with community input).
- The need to smooth the overall capital programme over the first four years to ensure it was deliverable (given the magnitude of the programme and funding requirements).

I can advise that there is budget available in the current financial year to develop the design for the community/youth play area with budgets for the build in 2026/27. Council would welcome community input to the design process. In terms of the community having input in deciding the order of development items for the reserve, we note that the previous community group set up for the Master Plan has been involved in determining the development programme to date. The mechanism for enabling the Kirwee Community Association to have further input to the ongoing development programme needs to align with Council's Long-term Plan and/or Annual Plan processes. Annual Plans provide for changes within the specific year for the plan whereas the Long-term Plan provides opportunity to review programmes over a 10-year horizon. Council will be deciding at the meeting on 13 November 2024 whether it will consult on the 2025/26 Annual Plan and depending on the outcome there may be an opportunity to make a submission on this matter as part of that process. Otherwise, the next opportunity for the Community Association to have input to the Kirwee Reserve development programme will be the 2026/27 Annual Plan or the 2027-37 Long-term Plan.

3. COUNCIL CALENDAR FOR 2025

Attached is the Council meeting schedule for 2025, which formed part of the CEO report for the Council meeting on 13 November where the calendar was adopted by Council.

This scheduled is designed to meet the requirements of the Local Government Act 2002, outline the annual commitment of Council, and to facilitate diary management.

As per the 2024 calendar year, all Council meetings are scheduled to be held on a Wednesday, with the exception of Audit and Risk Subcommittee meetings which are to be held on a Tuesday. The Committee meetings will rotate between a Wednesday and a Tuesday due to the lack of availability to hold all these meetings on a Wednesday.

The Malvern Community Board meetings are retained on Monday evenings, commencing at 4.00pm. Meetings which fall on public holidays will be transferred to the Tuesday.

Councillor Recess

To coincide with the New Zealand school term holiday breaks, three Councillor recesses have been included in the schedule, these being:

Good Friday 18 April until Sunday 27 April.

Saturday 28 June 2024 until Sunday 6 July.

Saturday 20 September until Sunday 28 September

4. KAI AKU RIKA ECONOMIC DEVELOPMENT STRATEGY

This week, we proudly launched our *Kai Aku Rika Economic Development Strategy* at Lincoln University, with over 70 in attendance. It was a significant milestone for the district, highlighted by Dr. Liz Brown, Chair of Te Taumutu Rūnanga, unveiling the strategy's dual name and its associated whakataukī. Serving as a blueprint to shape the future of Waikikiriri Selwyn's economy, this strategy signals an exciting new chapter for our district. [Click here](#) to access key resources and see the partners who have endorsed the strategy so far including:

- Te Taumutu Rūnanga
- CORDE
- Orion
- KiwiRail
- Lincoln University
- Business Canterbury

We were also honoured to receive the Integrated Strategy Award at the Economic Development New Zealand Best Practice Awards. This award celebrates exceptional strategic planning that unifies diverse initiatives across departments, levels, and stakeholders for maximum impact. The judges commended Selwyn District Council's strategy for its comprehensive development process and for being deeply integrated into Council operations and identity, rather than standing as a separate document. They were particularly impressed by the direct link between the Kai Aku Rika Economic Development Strategy and Council's investment decisions, ensuring that resources are directed toward initiatives with the most significant potential for economic growth. This integrated approach reflects our commitment to fostering a cohesive, results-oriented economic vision for the district.

This recognition places us alongside other notable finalists, including Queenstown District Lakes (whom received Highly Commended), Enterprise Dunedin, Northland Inc., Trust Tairāwhiti, and Venture Taranaki, and underscores the high standards set for our economic development strategy.

Looking ahead, our next steps include establishing the Economic Development Subcommittee in November, framing up the action plan and work programme, and identifying members for the cross-sector steering group. With these foundations in

place, we're ready to move forward with delivering and fully integrating the strategy across all Council activities, setting the stage for impactful economic outcomes.

A handwritten signature in blue ink, reading "Sharon Mason". The signature is written in a cursive style, with the first name "Sharon" and the last name "Mason" clearly visible. The signature is positioned to the left of a vertical line.





Sharon Mason
CHIEF EXECUTIVE OFFICER

2025 Meeting and Events Calendar Confirmed by Council on 13 November 2024



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	Sat	Sun	Mon	Tue AR	Wed EDSP	Thu	Fri	Sat	Sun	Mon	Tue	Wed HUDS	Thu CSM	Fri Canty Ann	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed BRIEF	Thu	Fri	Sat	Sun		
DECEMBER																																

Key:

	SuperLocal 2005 (Christchurch): LGNZ		Public Holidays: HOL		SCHOOL HOLIDAYS / COUNCILLOR RECESS		COUNCIL COMMITTEES
	Zone 5 & 6 Meetings: ZONE						COMMITTEE 1 (F&P) FINANCE & PERFORMANCE
	Rural & Provincial Meetings: R&P						COMMITTEE 2 (LWDW) LOCAL WATER DONE WELL STRATEGIC PRIORITY SUBCOMMITTEE
	Combined Sector Meetings CSM						COMMITTEE 3 (HUDS) HOUSING AND URBAN DEVELOPMENT STRATEGIC PRIORITY SUBCOMMITTEE
							COMMITTEE 4 (EDSP) ECONOMIC DEVELOPMENT STRATEGIC PRIORITY SUBCOMMITTEE
							COMMITTEE 5 (CCSS) CLIMATE CHANGE AND SUSTAINABILITY STRATEGIC PRIORITY SUBCOMMITTEE
							COMMUNITY FUNDING ASSESSMENT PANEL (CFAP)
							CREATIVE COMMUNITIES (CC)
							RURAL TRAVEL FUND (RTF)

REPORT

TO: Malvern Community Board Meeting 25 November 2024
FROM: Steve Gibling, Executive Director People, Culture and Capability
DATE: 10 November 2024
SUBJECT: **STRATEGIC PRIORITY SUBCOMMITTEES**

RECOMMENDATION

That the Malvern Community Board:

- (a) *notes the Council have disestablished the following Committees of Council*
- *Community Services Committee*
 - *Planning and Climate Change Committee*
 - *Transport and Infrastructure Committee*
- (b) *notes the Council have established four new strategic priority subcommittees until the 2025 local elections, in addition to the existing Finance and Performance Committee and Audit and Risk Subcommittee, being:*
- *Housing and Urban Development Strategic Priority Subcommittee*
 - *Local Water Done Well Strategic Priority Subcommittee*
 - *Economic Development Strategic Priority Subcommittee*
 - *Climate Change and Sustainability Strategic Priority Subcommittee.*

1. PURPOSE

Council has recently reviewed and updated its current governance and committee structure. This paper sets out an overview of the review undertaken and provides an update on progress made in the establishment of the four subcommittees.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The decisions and matters contained within this report are assessed as of low significance, in accordance with the Council's Significance and Engagement Policy. Whilst these changes have led to a new Council committee structure, the impacts do not take away or significantly change the way in which Council currently makes decisions with, and on behalf of, the community.

Councillors have been engaged in a number of workshops in the development of this proposal. With the new structure, it is expected that the strategic areas of Councils work programme will receive greater attention and focus and, with the provision of external advisors

to these committees, should improve Councils delivery of its agreed actions against the Long-term Plan 2024-34.

3. BACKGROUND

In the past, Council adopted a (single) committee of the whole approach to governance matters. This changed after the 2022 elections when Council adopted the current governance model of four committees of the whole (in addition to full Council and the Audit and Risk Subcommittee), with delegated responsibilities.

During a recent in-depth review of the current model, including a workshop with a Local Government New Zealand (LGNZ) Principal Policy Advisor, elected members were asked what they viewed as working well and what areas for improvement they identified. In particular, over-lapping areas of interest among some of the committees; insufficient delegations, including to staff; and not having enough of a focus on the 'big picture' were all cited as areas for improvement with the committee structure.

Elected members supported the Finance and Performance Committee and Audit and Risk Subcommittee remaining unchanged but considered that Council should look to replace the existing committee structure with strategically focused priority committees.

Elected members identified four strategic priority areas for the District that would enable the ongoing development and progress of community outcomes to be achieved to advance until the 2025 local elections, these being in the areas of Housing, Three Waters, Economic Development, and Climate Change.

At the 14 August Council meeting Council adopted the Committee Terms of Reference for the Strategic Priority subcommittees and agreed that the Chair roles for the four newly established subcommittees will be appointed by the Mayor following an application and interview process. That appointment process concluded with the appointment in October of the following:

- *Mayor Sam Broughton - Local Water Done Well Subcommittee*
- *Cr. Nicole Reid - Housing and Urban Development Subcommittee*
- *Cr. Phil Deans - Economic Development Subcommittee*
- *Cr. Sophie McInnes - Climate Change and Sustainability Subcommittee.*

The four strategic priority subcommittees will be in place until the 2025 local elections, or as determined by the governing body. It will be subject to a review during June 2025 to determine its effectiveness and the review may include surveying each subcommittee for their views, with a staff paper to the Council meeting ahead of the end of the Triennium.

4. DISCUSSION

The following section summarises the key aspects of the new committees for the Community Board members.

- The four subcommittees shall be subcommittees of the governing body designed with specified authority to make a range of decisions associated with the implementation of the responsibilities allocated to them and within specified budget levels. The subcommittees are both advisory and decision-making depending on the topic as defined within their terms of reference.
- The subcommittees will report to the governing body and membership will be a mix of elected and appointed members. The Chairpersons of each subcommittee will be an elected member and each subcommittee will agree to a deputy chair, who may be a non-elected member. Membership for each of the newly proposed strategic priority subcommittees will consist of:
 - Three Councillors;
 - Up to four external representatives, including the potential for two representatives appointed by Te Taumutu Rūnanga and Te Ngāi Tūāhuriri Rūnanga; and
 - The Mayor who is an ex officio member of all committees.
- No (additional) remuneration will be considered for roles on subcommittees although costs of attending meetings will be covered for external appointees.
- Council is advised to allow public forum at each of the strategic priority subcommittees as it provides members of the public the opportunity to address the most appropriate subcommittee with their concerns.

5. VIEWS OF THOSE AFFECTED / CONSULTATION

(a) Views of those affected and consultation

This proposal has been developed via a series of workshops delivered by Local Government New Zealand (LGNZ). The workshops involved Councillors, Council's Te Taumutu representative as well as senior leadership.

The decision to discontinue with the three Committees of Council and to appoint four new strategic sub-Committees was made under Schedule 7, clause 30, of the Local Government Act 2002.

(b) Māori and Treaty implications

Council's Te Taumutu representative has been involved initially in this process and, following subsequent meetings and discussions, their views have been sought and incorporated into the recommendations.

6. CLIMATE CHANGE CONSIDERATIONS

The decision to establish a specific Climate Change committee is designed to give greater effect to Councils overall obligations to implementing its own climate change policy and actions.

7. FUNDING IMPLICATIONS

(a) Budget implications

Funding for this work sits within the Democracy budget. There is no additional funding required at this stage.



Steve Gibling
Executive Director People, Culture and Capability