

Agenda



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Ordinary Meeting of the Malvern Community Board

To be held online via Zoom

Monday 28 April 2025

Commencing at 5pm

Malvern Community Board - 28 April 2025

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell (Chairperson) and Councillor L Gliddon

28 April 2025 05:00 PM

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Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.

The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent.

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
ON MONDAY 24 MARCH 2025 AT 3.30PM**

PRESENT

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne and Ms S Nu'u; and Councillor L Gliddon

ATTENDEES

Mrs D Kidd (Executive Director Community & Facilities); Ms S O'Connor (Senior Finance Business Partner online); Mr Y Li (Transportation Asset Planning Manager); and Ms T Davel (Senior Governance Advisor)

WELCOME

The Chair welcomed everyone to the meeting, noting that Mr Steve Gibling is not present today due to another meeting, but that Mrs Denise Kidd will be the Executive Leadership Member at the table for the meeting.

The meeting was livestreamed.

APOLOGIES

An apology was received from Mr Phil Freeman.

Moved – Mr Verry / **Seconded** – Ms Nu'u

'That the Malvern Community Board receive the apology from Mr Freeman.'

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Mr Peter Snook addressed the Malvern Community Board and talked about the same toby boxes he spoke to the Board about, previously. Mr Snook said there was a lot of proactive work being done in the domain which he appreciated. He recently had another meeting with Environment Canterbury.

The Chairperson thanked Mr Snook for his time and being active in his community.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library Meeting Rooms, on Monday 24 February 2025

Mr Verry initiated a discussion about the addition of an action point around consultation in the community to ascertain their views on what should happen in respect to connection to sewerage.

Mr Verry moved a motion that council develop a plan to consult with the community. Mr Russell seconded the motion, but it was lost.

Councillor Gliddon questioned what Mr Verry thought was missing off the minutes noting this matter had been communicated with communities. She agreed there needed to be better communication with Kirwee and Darfield communities, but this matter was around discharge consents and Council is currently waiting for ECan to survey the community.

Ms Nu'u noted that where a report was presented from ECan, it should also be shared with the community board. Mr Verry added that what he found missing in the minutes was that there was a suggestion made for a policy around this to be initiated, but the minutes as they currently stand are too vague and general, meaning it could lead to a breakdown in accountability (on the part of council).

Councillor Gliddon also asked that the previous minutes reflect that she had left the meeting at 5pm. She added that at the meeting Mr Polglase also brought up the issue of inflation and she had not yet received a direct response back from staff and expects this will be an action or update via the Executive Director report in the next meeting.

The Chair said that Mr Gibling was actually already looking into this, but it was too early to say anything about that now.

Moved – Ms Nu'u / Seconded – Mr Verry

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 24 February 2025.'

CARRIED

Mr John Verry abstained from the vote on the minutes.

ACTIONS FROM LAST MEETING

Actions were updated, including the following comments:

- Sister Cities – visit to China postponed, with the Board providing gifts for the people in Japan.
- Submissions – Local Water Done Well submitted and Mr Payne presented at the hearings.
- Ms Nu'u will still submit on the ECan Public Transport.

REPORTS

1. Financial Reporting

Staff presented going through the budget, line for line. Mr Payne proposed an alternative financial report but based on the same numbers. He also confirmed for clarification that the shortfall in the budget was not because of people not paying rates, it was because (newly developed) properties were not yet targeted.

Staff confirmed that the original budget contained projections on new properties to be charged and as the budgets are set in advance, and a projection of the number of properties in the future, it was currently short by 95 properties.

Mr Verry noted he would have understood the financial report better if it had simply said the projection required an adjustment. He made a further comment that a budget is a living document and should be able to be revised and updated constantly so that if the Board was presented with financial information, it was the most current information.

He went on to say that the Board had been asking for several months to have their budget and financial report in plain and simple English, to it is more easily understood by members. Staff said he was referring to a forecast, not a budget. A forecast can be changed month on month, but a budget is set once a year and does not lend itself to change unless there was an approved motion to do so. Mr Verry noted that the forecast was to 1 July 2025, and he expects by August or September to know whether it was in fact accurate. He said the Board could at that stage, move a motion to amend the budget to be better aligned with the actuality of the forecast. Staff reiterated that budgets are set annually and as this is public information and appeared in the last LTP, it will not change. The forecast was able to be changed. They said a budget is always a point in time with variances. They could undertake what is called a revised budget or forecast.

Ms Nu'u comment for the record that this budget was not put together by the current Board and was potentially based on a previous year's budget. Mr Verry also asked about the sale of the book Malvern History. He asked whether staff knew how many were available and as it was an asset sold for revenue; he would expect to see the number of books available listed as an asset in the balance sheet. He said it should be clear to see how much the Board will get from the sale of the book. Staff said they would look into the book and whether it could or should be added to the financial report.

Ms Nu'u asked that there be an amendment to the wording in the budget in relation to \$500 for the Darfield High School. Mr Verry said there is some tidying up of the budget needed so that the next Board could get information they understand.

Mr Payne then tabled his alternative budget. He said there were only 4 months left on the budget. There was a discussion about the support charges being too high with Mr Verry adding that the Board was running at a deficit. Mrs Kidd explained the issue may be around the methodology used to determine support charges. Staff said a draft budget for the next financial year was part of the Board's January agenda pack. A further budget was recently received from Mr Verry, but it was not the official budget, the one currently tabled by Mr Payne is a revised budget using the same numbers. Staff agreed that the budget tabled can be workshopped with the Board and with Mr Gibling so that it can be updated for the financial year coming up.

When the Chairperson put the vote, both Messrs Verry and Payne abstained from voting on the matter. Mr Verry clarified his reason as being that over the past months there had been very little change in the budget and there remained errors in the wording. In his opinion the financial report presented was not a true and accurate, transparent reflection of the Community Board's budget. He did not feel comfortable receiving the report.

The Chairperson asked whether they would agree to the recommendation on the proviso that the financial information is updated as per discussions and additions, to which they both agreed.

Moved – Mr Russell / **Seconded** – Councillor Gliddon

'That the Malvern Community Board receives for information the Malvern Community Board (MCB) Finance Report for 1 – 28 February 2025, on the basis the information is subject to additions as per discussion.'

CARRIED

2. Executive Director's Report (Mr Gibling)

Council's Transportation Asset Manager, Mr Yuwei Li presented to the Community Board on aspects of relevance around the Malvern Ward. The agenda for today's meeting contains the full presentation for reference.

Mr Li told the Community Board that Council had a big funding boost for maintenance operations and renewals. The increase was not only due to inflation but many other factors, including the number of subdivisions etc. Mr Li also pointed to several links and a QR code should Board members wish to have more information on road works and closures.

Mr Li also explained about the Rolleston fly-over noting it was a 2-part project. Board members thanked Mr Li and his team for the presentation and information.

The Chairperson thanked Mr Li for a well-presented report.

In the absence of Mr Gibling, Mrs Kidd briefly summarised several aspects in his executive director report. She also commented on surplus reserve and a query at the last meeting that the Board might want to use the funds. As it wasn't currently reflected in the LTP it would require consultation for the next LTP or Annual Plan. Mr Verry clarified that he wanted a satisfactory explanation and said the service charge should be no more than \$60k with any surplus going back into a consolidated fund. He questioned why the surplus couldn't be redistributed so that by 1 July there would be a clean slate. Staff would provide more clarification in future.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the report from the Executive Director be received, for information.'

CARRIED

3. Executive Director's Report – Denise Kidd

Mrs Kidd noted in relation to ANZAC day proceedings that West Melton was missing off the report. She went through the list noting which councillor or community board member would attend the various services across the ward.

It was confirmed Greendale will only celebrate ANZAC day every 2nd year. At the end of the meeting the Board further discussed the ANZAC services.

Mr Verry next raised the matter of the community assessment panel information which the Board has not been receiving. Mrs Kidd noted the process was that applications go to the panel and that it would be at the ward councillors' discretion to share it with others. She would follow up and check the policy.

Ms Nu'u next noted that the Board had asked for some time to have access to Diligent but was never given access. Mrs Kidd also said that the Board would be updated on community halls in June as that is when council will be updated, and that it made sense to give the same information at the same time to both councillors and community board members.

Moved – Mr Verry / **Seconded** – Ms Nu'u

'That the Malvern Community Board receives for information, the report from the Executive Director community Services and Facilities'

CARRIED

4. Monthly Report from the Chairperson

Chair - Mr Bruce Russell

The Chair apologised for providing a verbal report only. He advised that he had presented an MCB Report to the most recent Council meeting on behalf of the Board. He also thanked Mr Payne for appearing in person, on behalf of MCB, at the recent Local Water Done Well hearings. The Chair also acknowledged the MCB submission made to ECAN in February. He also thanked members for representing MCB at the Malvern Show. Lastly, the Chair noted the MCB would likely also consider a submission to 4 year parliamentary term.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the (verbal) report from Mr Russell be received for information'

CARRIED

5. Board Member Ms Sharn Nu'u

Ms Nu'u tabled a report noting that for the Darfield jail, CCTV cameras are soon to be put in.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the (tabled) report from Ms Nu'u be received for information'

CARRIED

At this point in the meeting, the Community Board needed to vacate the meeting room to make way for the next group booked in the meeting room. The Board moved their meeting to the room next door at 5.36pm but there was no livestreaming capability.

6. Board Member Mr John Verry

Mr Verry acknowledged Mr Payne for representing the Board at the Local Water Done Well hearings. He commented on his concern at the lack of public clarity about whether submitters were in fact residents who reside in Selwyn or were professional associations and / or representing other interests and were located outside of Selwyn.

He raised similar concerns about the recent Representation Review hearings. Mr Verry extended an invitation to other MCB Board members to view a truncated version of the Representation Review hearings at his home.

Mr Verry also raised concerns about the timing for the MCB minutes being made available to the public online and asked for this to take place as soon as practical in future. Lastly, he put in his apologies for a work-related absence from the Board of 6 weeks in April / May 2025

Moved – Mr Verry / **Seconded** – Mr Payne

‘That the report from Mr Verry be received for information.’

CARRIED

7. Board Member Mr Calvin Payne

Mr Payne had discussed the draft budget earlier in the meeting.

8. Board Member Mr Phil Freeman

Mr Freeman was not present at the meeting.

9. Councillor Gliddon

Councillor Gliddon spoke about meetings held recently and meetings coming up. In respect to LWDW hearings and deliberations there would be an extraordinary council meeting on 2 April for the final decision.

Moved – Councillor Gliddon / **Seconded** – Mr Payne

‘That the (verbal) report from Councillor Gliddon be received for information.’

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

None.

GENERAL BUSINESS

None.

CLOSURE

With no further business, the Chairperson closed the meeting after thanking staff and Board members for attending and participating. In future meetings will be starting earlier.

The meeting closed at 6.04pm.

DATED this day of 2025

CHAIRPERSON

Malvern Community Board

SDC – Reserves Team Update

- With the disestablishment of the community reserve boards and internal structural changes, the (SDC) Reserves Operations Teams way of operating significantly changed 2022
- These changes brought increased attention to how reserves are managed and maintained.
- We are aware that at times, this has led to feelings frustration and the sense there is a lack of flexibility and responsiveness to how the reserves are cared for.
- The focus of the Reserves Operations Team has been asset maintenance and contractual compliance. We are aware there has been an underdevelopment or prioritisation around community engagement and relationships.
- We are looking to change this by placing communities at the heart of our decision-making, prioritising community, partnerships, outcomes and connections.
- This will take some time to settle and adjust, but we are confident that by shifting focus we can better meet community expectations and provide more visible and effective support to our communities and the reserves.
- Corde – along side this the team are working with our contractor (corde) to



reserves@selwyn.govt.nz



For urgent issues,
0800 SELWYN (735 996)
Phone lines operate 24 hours a day, 365 days a year.



- Take a picture of the issue using the app.
- Add more information to help us identify the issue quicker.
- Send the report

Malvern Community Board – March 2025 Meeting Actions

<i>Subject</i>	<i>Responsibility</i>	<i>Status / Update</i>
<i>Finance workshop with the Board members and Finance Staff</i>	<i>Council staff</i>	<i>A workshop is scheduled for Finance staff and Board members to review the draft budget tabled by Mr Payne.</i>
<i>ANZAC Services and Board representation</i>	<i>Board members</i>	<i>Board members have organised themselves to attend various ANZAC services across the ward.</i>
<i>Minutes not publicly available soon enough</i>	<i>Board Secretary</i>	<i>Council's process regarding all minutes is that unconfirmed minutes form part of the next meeting agenda pack, publicly available prior to each meeting. No unconfirmed minutes are made publicly available on the website, directly following a meeting. Furthermore, meetings are livestreamed for the public to access on Council's YouTube channel if they wish to watch the meeting.</i>
<i>Meeting venue and timing review in lieu of an incident at the meeting where Board members were requested to vacate the meeting room and reconvene in an adjacent room</i>	<i>Board Secretary</i>	<i>There has always been a standing meeting in the meeting room from 6pm, meaning the Board needed to end their meeting no later than 5.30pm to enable staff to pack up the mobile livestream electronic kit. To avoid a similar incident the room has now been booked from 3pm, and revised meeting invitations were sent to Board members and appropriate staff.</i>
<i>Input to Selwyn Community Grant funding applications relevant to Malvern Wards</i>	<i>Community Services Team</i>	<i>The answer is that the Policy related to Community Grants that was approved by Council does not include MCB input into Community Grant Panel deliberations. A Councillor representing Malvern Ward sits on the Grants Panel. That was considered sufficient and was approved by Council. If the individual Malvern Councillor wants to engage with representatives of MCB as part of his / her individual consideration, that would be a decision for the individual Councillor. Such an arrangement would have time constraints as the Grants schedule is established annually, and Panel members only have up to 5 working days to consider applications in advance of the Community Grant Panel meeting.</i>

REPORT

TO: Malvern Community Board
FOR: Malvern Community Board Meeting on 28 April 2025
FROM: Executive Director People, Culture & Capability
DATE: 22 April 2025
SUBJECT: **EXECUTIVE DIRECTOR'S REPORT**

RECOMMENDATION

'That the Malvern Community Board receives the Executive Director's report for information.'

PURPOSE

The purpose of this report is to provide a key update on a couple of key projects planned for the Malvern Community.

1. COMMUNITY SERVICES

SHEFFIELD POOL UPDATE

Submissions on the Sheffield Memorial Pool consultation closed on Friday 14 February. In total Council received 181 submissions. Deliberations were held on Wednesday 19 March at 6.30pm at Sheffield Community Hall, Sheffield. The Council at its meeting 16 of April endorsed the recommendation from the hearings panel to transfer the ownership, operation, and maintenance of the pool to the Kowai Pass Reserve Trust. The Council will now work through the final legal terms for transferring the facility to the community group.

OPTIONS TO SUPPORT THE DARFIELD JAIL OPENING AND CLOSING OPERATIONS

Following the excellent work by the Darfield Residents Association in planning for the opening options were sought to make the daily opening as easy and practical as possible. A quote was sought from Corde and a number of options were provided with that included a combination of personnel physically opening the Jail daily to a technical solution.

The preferred option proposes an automated solution featuring a magnetic lock with a timer and security camera installation. While there is an upfront installation cost of \$3,800 (including equipment and labour), the ongoing annual expense is minimal at just \$240 for connectivity.

This option eliminates recurring daily travel and labour expenses entirely, making it far more cost effective over time. Additionally, the building already has the necessary power infrastructure to support this system, which simplifies implementation further. From both a financial and operational standpoint, investing in automation is the best choice. Not only does it offer significant long term savings compared to manual operations, but it also leverages technology to streamline processes while maintaining security compliance and ultimately giving local control.

The following option is preferred on the basis that the it is cost effective and retains the local management at the lowest cost.

RESERVE MANAGEMENT

With the disestablishment of the community reserve boards and internal structural changes, the (SDC) Reserves Operations Teams way of operating significantly changed 2022. These changes brought increased attention to how reserves are managed and maintained.

We are aware that at times, this has led to the sense there is a lack of flexibility and responsiveness to how the reserves are cared for. The focus of the Reserves Operations Team has been asset maintenance and contractual compliance. Following the recruitment of our new Reserve Operations Manager Keiran Wall we are reprioritising community engagement and relationships on our green spaces to match that of our asset management obligations.

This will take some time to settle and adjust, but we are confident that by shifting focus we can better meet community expectations and provide more visible and effective support to our communities and the reserves. The Board will see greater reporting on our reserves in the coming months as directed by our work plan.

SELWYN DISTRICT COMMUNITY HALL USAGE WORK PROGRAMME

On August 4th, a report will be presented to the Council outlining the legal position and any relevant technical and regulatory information regarding the ownership and status of each hall and the land on which each hall is located.

This report will present an engagement programme for a number of the halls on this list. It is important to note that due to legal status / arrangements, or regulatory / ownership conditions related to hall or the land, engagement will not be proposed for all halls on the list and the status quo will be expected to continue.

The engagement programme to be shared with Council in the first instance, will specifically commit to engagement with the Malvern Community Board and will specify which halls within the Malvern area that will be included in this engagement. We are committed to direct engagement with the Malvern Community Board, and specific timeframes will be communicated as soon as possible following the Council meeting on August 4th.

We appreciate Malvern Community Board's continued interest and look forward to further engagement on this matter.

WEST MELTON RECREATION CENTRE CAR PARK AND COURTS UPGRADE UPDATE

In the past month of March, Council received a QS Estimate on the scope of works and staff have reviewed it against the design, scope and budget. Because of the budget issues that arose from this the team have looked at different options of re-scoping and staging the works. One of the options for example was to complete the 8 courts right now and fully complete that section, however, the budget has not allowed Council to proceed further with this option. We are now proceeding with 6 courts at this stage.

Supporting this work and to keep costs down the landscape design was being delivered in-house and was approximately 90% completed. However, with two resignations in the past couple of months from key staff the design was not finished. Council have engaged consultants to finalise the design.

For the construction timeframes, we are avoiding the winter / wet season as this is not the best time to do sealing works, and we are now aiming for construction to start Spring 2025.

2. WATER

UPDATE FROM SPRINGFIELD BYPASS WORKING PARTY MEETING

On Thursday 10 April, the Springfield Bypass Working Party met to review the latest modelling results for the bypass and flood mitigation options. Tonkin Taylor presented the model outputs, detailing the proposed route, extent of earthworks, high-level cost estimates, and the benefits to downstream properties for each of the three options considered.

The Working Party commended the work completed and agreed that the next step would be to engage with property owners potentially affected by the diversion works.

The next meeting is scheduled for August/September. Subject to the level of technical information it is hoped that the MCB members attending the next meeting can provide the updates, with support from staff as required.

DARFIELD AND KIRWEE WASTEWATER RETICULATION ROLL OUT

The roll out of the wastewater system to service Darfield and Kirwee is continuing. These works were approved as part of the 2024/34 Long Term Plan. Following construction of the 27km pipeline to the Pines Wastewater Treatment Plant in Rolleston, that was partially funded by central government, the local pipe network is being constructed in stages to service new growth areas.

For areas of new development that are planned to be serviced under the scheme, wastewater infrastructure is required to be constructed ahead of subdivision and Council is working with these developers on timing and options. Servicing new development areas is being funded by Development Contributions collected from newly constructed properties.

Construction of stages of the pipework to service the existing community has been budgeted in the Long-term Plan across 2027-2030 and 2034-2038. Priority will be given to connecting business on the main street through Darfield followed by existing residential areas as shown in the plan. Prior to these works starting we will engage with the community on costs to connect.

Staging.

New Development areas now

Existing township stage 1 areas are budgeted to be constructed in 2028-2031.

Existing township stage 2 and 3 areas are budgeted to be constructed in 2034-2038.



Maps showing the stages of the roll out can also be found on our website at: [Selwyn District Council - Darfield and Kirwee Wastewater Pipeline Project.](#)

The new Water Services Council Controlled Organisation (WSCCO) once established will determine the wastewater charges and development contributions that will be payable. The Local Government Water Services Bill 3 will set out the powers and ways a Council Controlled Organisation can charge customers for water services and collect Development Contributions to fund growth related capital works. These powers are not expected to differ significantly from the current arrangements.

Engagement with the community on the costs to connect will be done prior to roll out to existing areas. It is likely that when services are provided to an area, that all properties able to connect will be charged at that time. Current wastewater charges as set out in the LTP include a half charge for properties that can connect but are not connected. New development areas will continue to be connected based on the applicable development contribution at the time they wish to connect.

3. 2025/26 BUDGET

The Representation Review has significantly changed the make-up and structure of the Malvern Community Board area. Staff are working through the various implications for this decision by the Local Government Commission and will work with the Board in the coming month ahead of a report to the next Community Board about the options and / or direction of travel needed.

I hope to have a verbal update on our thinking for this meeting and would also like to schedule a further workshop with Board members ahead of the next MCB meeting in May.

9. WORK PLAN UPDATE AND NEXT MEETING LOCATION

Following a great meeting with the collective Residents Associations mid-April the draft work plan is shaping up with a clear focus on Council operations across the Roding, Water and Reserves networks. The plan will be for regular and consistent reporting on one of these key workstreams on a quarterly basis – with deep dives into each of the core and unique work programmes.

This level of reporting will be aligned to the current Delegations and once finalised towards the end of this financial year staff and the Board may want to consider the delegations collectively for the Board to further address the opportunities within the Malvern area.

This level; of reporting will also be supported by the new dashboard reporting that will be presented at this meeting for the Boards awareness and is attached to this paper.

There is a room available, Meeting Room 2, (not the Pearce Lounge) at the West Melton Recreation and Community Centre that can accommodate the MCB meetings. It is available on a Monday between 3pm-8pm, would the board like to consider meeting there in May, June and July.



Steve Gibling
EXECUTIVE DIRECTOR PEOPLE CULTURE AND CAPABILITY

Malvern Community Board - Budget

Data is current up until 31 March 2025

Expenditure or Revenue

Expenditure

Time selector

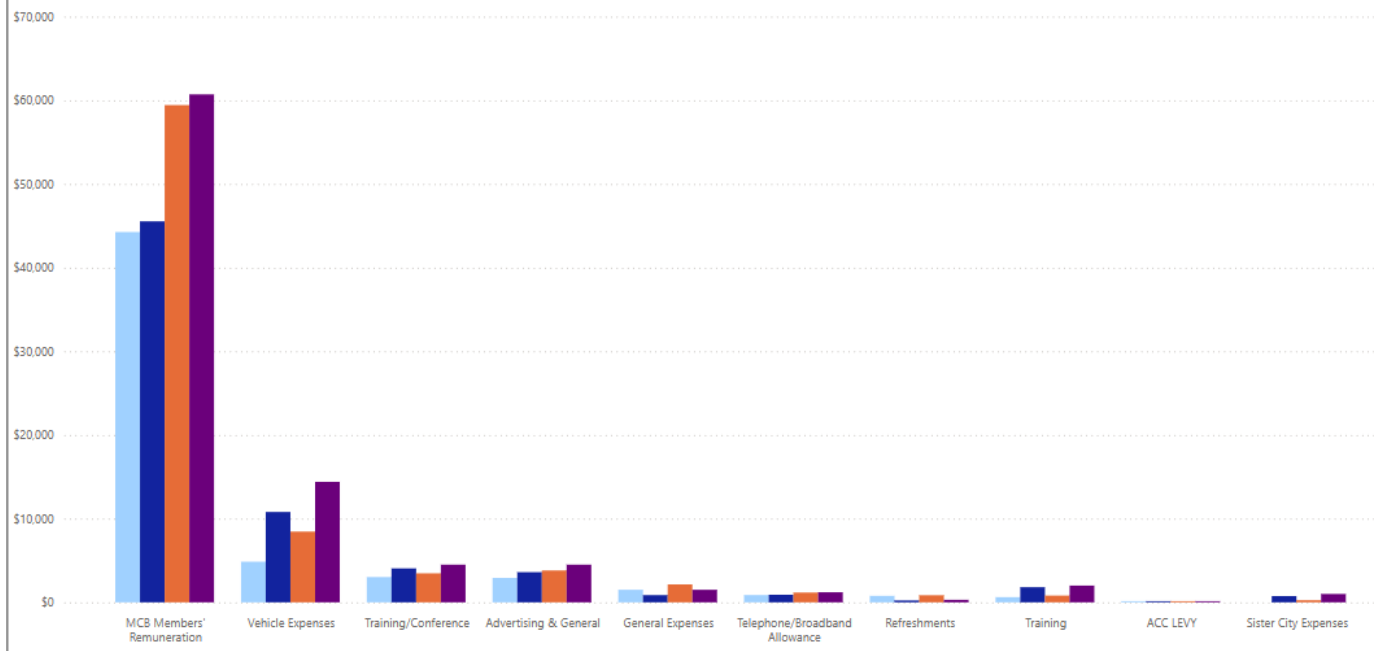
2024/25

Summary

YTD actuals	YTD budget	Forecast	Full year budget	Budget vs Forecast
\$58,867	\$68,629	\$80,469	\$90,231	\$9,762

Revenue by category

● YTD actuals ● YTD budget ● Forecast ● Full year budget



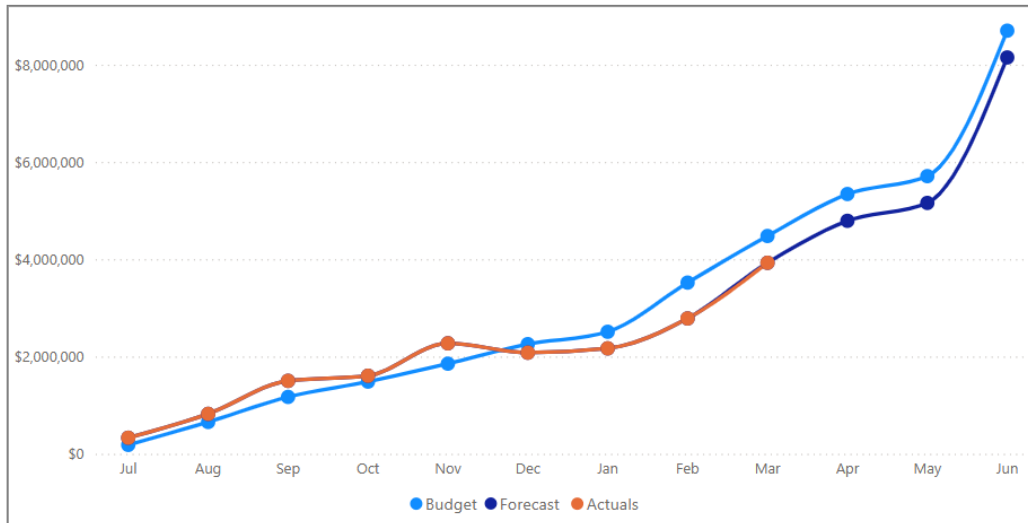
Notes: This page shows the budget for the Malvern Community Board. This is presented in line with reporting by the Financial team. Presented are year to date expenditure, forecasted final spend, and the full year budget. Once the Finance team has finalised a month's expenditure (usually the week after that month has finished) this dashboard will update to reflect this.

Key capital projects in Malvern

Data is current up until 31 March 2025

Summary

YTD actuals	YTD budget (capex)	Full year budget	Forecast
\$3,928,715	\$4,479,544	\$8,701,166	\$8,150,337



West Melton Reserve Development - 269390015

\$693,000	\$83,522
Full year budget	Year to date expenditure

West Melton Growth - 409390038

\$3,111,992	\$1,705,171
Full year budget	Year to date expenditure

Weedons Ross Rd Seal Widening Stage 2 - 48009006011

\$450,000	\$142,244
Full year budget	Year to date expenditure

Weedons Ross Rd Main St West Melton Upgrade - 48009005072

\$80,199	\$80,199
Full year budget	Year to date expenditure

Waimakariri Gorge Rd Guard Rail Stage 2 - 48009006008

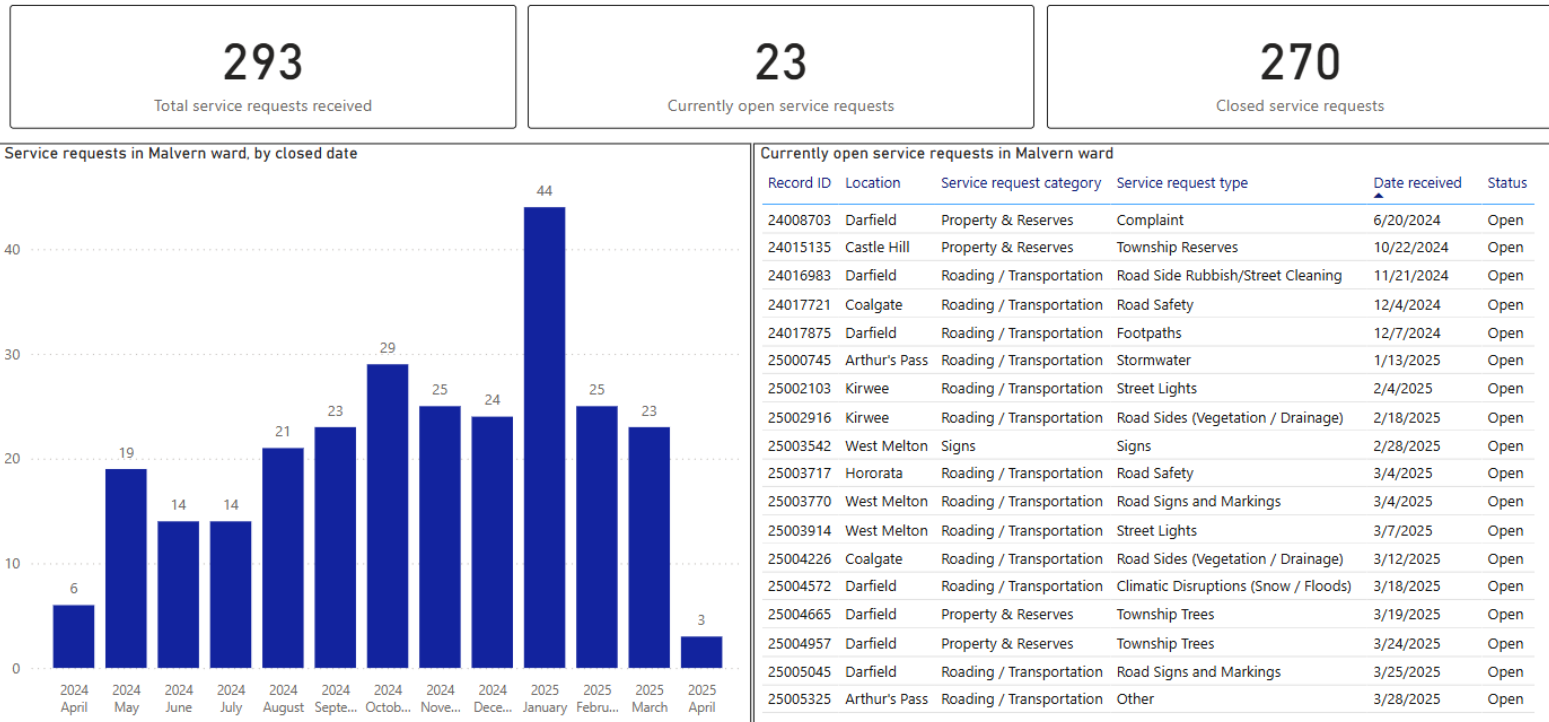
\$108,000	\$90,539
Full year budget	Year to date expenditure

Tennis Court Replacement West Melton Reserve- 269390025

\$696,913	\$14,218
Full year budget	Year to date expenditure

Notes: The data presented here relates to key capital projects in the Malvern ward. It is not a comprehensive list, and more may be added. As a general rule, only capital projects of \$75,000 or more are presented. To see how an individual project is tracking, find and select it from the table on the right hand side. Once the Finance team has finalised a month's expenditure (usually the week after that month has finished) this dashboard will update to reflect this.

Service requests recorded in Malvern ward



Note: This visualisation includes service requests from the Snap Send Solve app and logged in Magiq, where the location is recorded as one of Arthur's Pass, Castle Hill, Coalgate, Darfield, Glentunnel, Hororata, Kirwee, Lake Coleridge, Springfield, Whitecliffs and West Melton

FINANCE REPORT

TO: Malvern Community Board

FROM: Selwyn District Council – Finance Business Partners

DATE: 09 April 2025

SUBJECT: Malvern Community Board financial report for the period to 31 March 2025

RECOMMENDATION

‘That the Malvern Community Board receives for information the Malvern Community Board (“MCB”) Finance Report for the period 1 – 31 March 2025.

1. PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 31 March 2025 is based on the Council’s monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:

Luiza Veras and Sarah O’Connor

Financial Business Partners

Endorsed by:



Steve Gibling

Executive Director People, Culture and Capability

MCB Finance Report for the period ended 31 March 2025

The MCB is in a Year to Date (YTD) deficit of \$14,254 as at 28 February 2025, this result is better than expected compared to budget by \$6,618. Total YTD revenue for the period ending 28 February, the total YTD revenue was \$112,744, which is \$1,408 below the budgeted revenue. This shortfall is attributed to the collection of the Malvern Ward Community Board targeted rate, which fell short by 95 properties. Consequently, this is projected to result in an unfavorable variance of approximately \$2,375 by June 25.

Total YTD operating expenses for the period were \$53,394, below budgeted expenditure by \$8,222. Support charges are on budget of \$73,604.

The favourable variances compared with the budget are:

- Advertising expenses \$2,916 YTD under budget by \$399.
- Training expenditure is \$617 YTD, \$1,131 under budget. No costs were incurred for the month.
- Sister City expenses are \$664 under budget due to no spend to date.
- Members Remuneration of \$39,340 YTD is \$1,140 under budget due to the Local Government Members Determination 2024 made by the Remuneration Authority being received after a higher budget had been set for the year.
- Training and conference expenses are \$3,022 YTD, \$893 under budget.
- Vehicle expenses of \$4,386 YTD are \$5,214 under budget. The YTD spent is 30% of the total annual budget of \$14,400.

The unfavourable variances compared with the budget are:

- General Expenses are \$1,504, \$686 over budget YTD with the annual budget of \$1,500 being spent and expenses include a \$500 Contribution to Darfield High School Prize and \$500 for Santa Gifts.
- Refreshments \$773 YTD, \$573 over YTD budget. This is mainly due to a catering bill of \$543 for the MCB Awards in October.

Malvern Community Board

For the month ended February

	Month February	Month Budget February	Year to Date Actual	Year to Date Budget	Actual YTD vs Budget YTD	Full Year Budget	Last Year Actuals	Notes
Revenue								
0002101. Malvern Ward Community Board Targeted Rate	14,104	14,269	112,744	114,152	(1,408)	171,228	158,831	
0002146. Donation	-	-	-	-	-	-	-	
0002162. Sale of Malvern History	-	-	-	-	-	-	-	
Total Revenue	14,104	14,269	112,744	114,152	(1,408)	171,228	158,831	
Expenditure								
0002301. ACC Levy	6	9	48	72	24	110	136	
0002320. Advertising & General	175	290	2,916	3,315	399	4,500	1,327	
0002395. Training	-	62	617	1,748	1,131	2,000	1,222	
0002410. Consultants Fees	-	-	-	-	-	-	-	
0002452. Elections	-	-	-	-	-	-	10,956	
0002502. General Expenses	42	44	1,504	818	(686)	1,500	-	Note 1
000250201. Sister City Expenses	-	83	-	664	664	1,000	-	
0002718. Refreshments	-	25	773	200	(573)	300	73	
0002765000. Members' Remuneration	4,917	5,060	39,340	40,480	1,140	60,717	56,903	
0002825000. Telephone/Broadband Allowance	-	100	789	804	15	1,204	829	
0002835. Training/Conference	-	140	3,022	3,915	893	4,500	-	
0002860000. Vehicle Expenses	586	1,200	4,386	9,600	5,214	14,400	5,728	
Total Expenditure	5,726	7,013	53,394	61,616	8,222	90,231	77,174	
Support charges								
Total Support charges	9,372	9,176	73,604	73,408	(196)	110,108	91,969	
Surplus/(Deficit)	(995)	(1,920)	(14,254)	(20,872)	6,618	(29,111)	(10,312)	
Targeted Rate Reserve Balance at:								
Opening Balance	75,722		88,982	88,982		88,982	99,294	
Surplus/(Deficit)	(995)		(14,254)	(20,872)		(29,111)	(10,312)	
Closing Balance for Period	74,728		74,728	68,110		59,871	88,982	

Note 1: \$500 cost granted to the Darfield High School for prize-giving cost for frames for MCB award certificates.

Expenditure Transactions Breakdown

0002301. ACC levy	Jul 2024	5.97	ACC Provision July
0002301. ACC levy	Aug 2024	5.97	ACC Provision August
0002301. ACC levy	Sep 2024	5.97	ACC Provision September
0002301. ACC levy	Oct 2024	5.97	ACC Provision October
0002301. ACC levy	Nov 2024	5.97	ACC Provision November
0002301. ACC levy	Dec 2024	5.97	ACC Provision December
0002301. ACC levy	Jan 2025	5.97	ACC Provision January
0002301. ACC levy	Feb 2025	5.97	ACC Provision February
0002320. Advertising expenses	Jul 2024	275.00	AP Local Governmen 7654001 206624/01 Community Board Levy 2024/25 Malven - LGNZ
0002320. Advertising expenses	Jul 2024	834.78	AP Malvern News 8394001 207168/01 MCB Awards Advertising - 4 inserts in Malvern
0002320. Advertising expenses	Aug 2024	392.88	AP CORDE Ltd 9254001 207554/01 2 X information boards to be reinstalled back at Darfield Li
0002320. Advertising expenses	Aug 2024	77.00	AP Selwyn District 9249001 207728/01 MCB Hire of the DRCC Lounge - 20 June 2024
0002320. Advertising expenses	Aug 2024	96.25	AP Selwyn District 9249001 207755/01 MCB Hire of the DRCC Lounge - 18 July 2024
0002320. Advertising expenses	Sep 2024	896.51	AP BLUEPRINT 964001 208954/01 MCB Brochure Printing - Quote 242286
0002320. Advertising expenses	Sep 2024	50.22	AP Selwyn District 376001 208953/01 MCB Hire of the DRCC Lounge - 12 August 2024
0002320. Advertising expenses	Nov 2024	191.30	AP Selwyn District 6783001 206835/01 Room Hire - Malvern Community Board
0002320. Advertising expenses	Dec 2024	201.74	AP Malvern News 3305001 211567/02 Advertising and Printing - Santa's Grotto
0002320. Advertising expenses	Jan 2025	(275.00)	Coding Correction - MCB LGNZ Levy
0002320. Advertising expenses	Feb 2025	175.43	AP Selwyn District 6305001 213844/01 MCB meeting January 2025
0002395. Conference training and travel expenditure	Dec 2024	617.39	AP Payne 3222001 211585/01 Reimburse Expenses - Calvin Payne
0002502. General expenses	Aug 2024	500.00	AP Darfield High S 9539001 208444/01 Contribution to Darfield High School Prize
0002502. General expenses	Oct 2024	76.52	AP Bruce Douglas R 8647001 209899/01 Reimburse Expenses - Malvern Community Board
0002502. General expenses	Oct 2024	110.00	AP Selwyn District 5857001 210769/01 MCB Room Hire
0002502. General expenses	Dec 2024	500.00	AP Shanneke Kacey 2249001 211865/01 Payment as per MCB resolution for Santa Gifts
0002502. General expenses	Jan 2025	275.00	Coding Correction - MCB LGNZ Levy
0002502. General expenses	Feb 2025	42.09	AP Malvern News 5438001 213710/01 I: Community Award Certificates
0002718. Refreshments	Jul 2024	68.40	AP Bruce Russell 8173001 206857/01 Reimbursement of Expenses MCB - Bar Snacks
0002718. Refreshments	Aug 2024	108.60	AP Bruce Russell 9182001 207847/01 Reimburse Expenses - Malvern Community Board
0002718. Refreshments	Aug 2024	(14.15)	Malvern Community board refreshments GST Aug
0002718. Refreshments	Aug 2024	(8.92)	Malvern Community board refreshments GST Jul
0002718. Refreshments	Nov 2024	542.75	AP Country Feasts 6780001 209685/22 Orders for the end of September 2024 until th
0002718. Refreshments	Jan 2025	11.98	AP Steele's Hanmer 4305001 212059/01 Grocery Purchases October 2024
0002718. Refreshments	Jan 2025	64.00	AP Subway Rolleston 4076001 209077/01 Lunch for Community Board workshop 17th Sept
0002765000. Cost of staff employed	Jul 2024	4,917.48	Wages
0002765000. Cost of staff employed	Aug 2024	4,917.48	Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	(4,917.48)	Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	4,917.48	Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Sep 2024	4,917.48	Wages
0002765000. Cost of staff employed	Oct 2024	4,917.48	Councillors Pay Accrual Oct 24
0002765000. Cost of staff employed	Oct 2024	(4,917.48)	Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Oct 2024	4,917.48	Wages
0002765000. Cost of staff employed	Nov 2024	4,917.48	Councillors Pay Accrual Nov 24
0002765000. Cost of staff employed	Nov 2024	(4,917.48)	Councillors Pay Accrual Oct 24
0002765000. Cost of staff employed	Nov 2024	4,917.48	Wages

0002765000. Cost of staff employed	Dec 2024	9,834.96	Councillors Pay Accrual Dec 24
0002765000. Cost of staff employed	Dec 2024	(4,917.48)	Councillors Pay Accrual Dec 24 Reversal
0002765000. Cost of staff employed	Dec 2024	(4,917.48)	Councillors Pay Accrual Nov 24
0002765000. Cost of staff employed	Dec 2024	4,917.48	Wages
0002765000. Cost of staff employed	Jan 2025	(9,834.96)	Councillors Pay Accrual Dec 24
0002765000. Cost of staff employed	Jan 2025	4,917.48	Councillors Pay Accrual Dec 24 Reversal
0002765000. Cost of staff employed	Jan 2025	4,917.48	Councillors Pay Accrual Jan 25
0002765000. Cost of staff employed	Jan 2025	4,917.48	Wages
0002765000. Cost of staff employed	Feb 2025	(4,917.48)	Councillors Pay Accrual Jan 25
0002765000. Cost of staff employed	Feb 2025	4,917.48	Members' Remuneration
0002765000. Cost of staff employed	Feb 2025	4,917.48	Wages
0002825000. Telephone expense	Jul 2024	185.18	AP Spark New Zeala 6877001 206336/01 Cell Phones, Executive June/July 2024
0002825000. Telephone expense	Aug 2024	50.22	AP Spark New Zeala 9516001 207695/01 Cell Phones, Executive July/August 2024
0002825000. Telephone expense	Sep 2024	100.00	AP Spark New Zeala 377001 209059/01 Cell Phones, Executive August/September 2024
0002825000. Telephone expense	Oct 2024	100.00	AP Spark New Zeala 7952001 209550/01 Cell Phones, Executive September/October 2024
0002825000. Telephone expense	Nov 2024	100.00	AP Spark New Zeala 5990001 210757/01 Cell Phones, Executive October/November 2024
0002825000. Telephone expense	Dec 2024	100.00	AP Spark New Zeala 2284001 211718/01 Cell Phones Executive Now/Dec 2024
0002825000. Telephone expense	Dec 2024	73.55	AP Spark New Zeala 3527001 212568/01 Cell Phones Executive Dec/Jan 2025
0002825000. Telephone expense	Jan 2025	80.00	AP Spark New Zeala 5078001 213306/01 Cell Phones Executive Jan/Feb 2025
0002835. Training - Staff, aids & Equip	Jul 2024	2,819.25	Prepayments 2024
0002835. Training - Staff, aids & Equip	Aug 2024	202.40	AP Bruce Russell 9318001 208269/01 LGNZ Conference Expenses
0002860000. Vehicle expenses	Jul 2024	1,006.30	Wages
0002860000. Vehicle expenses	Aug 2024	1,006.30	Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	(1,006.30)	Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	941.20	Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Sep 2024	941.20	Wages
0002860000. Vehicle expenses	Oct 2024	430.56	Councillors Pay Accrual Oct 24
0002860000. Vehicle expenses	Oct 2024	(941.20)	Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Oct 2024	430.56	Wages
0002860000. Vehicle expenses	Nov 2024	(430.56)	Councillors Pay Accrual Oct 24
0002860000. Vehicle expenses	Dec 2024	792.48	Wages
0002860000. Vehicle expenses	Jan 2025	630.24	Wages
0002860000. Vehicle expenses	Feb 2025	585.52	Wages

Malvern Community Board Report
April 2025

Since our last meeting the Board has had several meetings with the Community and Council Staff. These being very helpful to both Community and Board.

The Board had a very enlightened discussion with Steve Gibbling and Council Staff re finance. I feel this has been needed for some time. The other meeting was with our Community Committees, again with Steve Gibbling being present. This again being very helpful, especially to Malvern Community Board, knowing what our Community wants and how we as MCB can assist.

Two things happened since our last MC Board meeting which were in my opinion different to our Communities wishes.

1. Water Done Well
2. Representation Review

The first re "Water Done Well" the Council completely ignoring the Communities submissions. (Many think it was a done deal)

The second, Local Government committees announcement of their own judgement. Two Councillors at large? West Melton to Springs Ward.

One point I did agree with was their suggestion of promoting Community Boards in all Wards or a Rural Community Board.

The Malvern Community Board is here to stay. So let us give our Malvern Community the trust and guidance and expectation they have placed in us.

I look forward to our future.



Bruce Russell QSM JP
Chair, Malvern Community Board

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – 28th April 2025

FROM: Community Board Member – John Verry, Deputy Chair

DATE: 20th April 2025

SUBJECT: **BOARD REPORT – April 2025**

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

INTRODUCTION

This report covers my community engagement as an elected member (**Hawkins Subdivision**) of the Malvern Community Board.

The time since the March 2025 meeting of the Board has been invigorating. The profile and mana of the Malvern Community Board has received a positive boost, reinforcing the value of community engagement and the value Community Boards. Community Boards are crucial in ensuring democratic access, local voice, and local solutions in large and fast-growing districts like Selwyn. Their value to the community includes:

- ❖ **Community Engagement:** Board members engage with the community, promoting local democracy and ensuring inclusive representation.
- ❖ **Local Advocacy:** Community Boards amplify the voices of residents on local issues, ensuring Council is informed of the views in the community. It is then for the councillors to make decisions that reflect, in an ideal world, the views expressed by the community. Sadly this was not the case in either the Representation Review 2024 nor Local Water Done Well (see below). The accountability will be in October 2025 Local Government elections when those who vote **will have their voice heard**.
- ❖ **Responsive Representation:** As has been shown, Board members are embedded in the community, allowing for quick identification of emerging concerns and tailored responses.
- ❖ **Local Decision Making:** Boards understand the unique identity and needs of different communities—essential in a district as geographically and culturally diverse as and growing as fast as Selwyn.
- ❖ **Accountability:** Community Boards help ensure greater transparency and responsiveness in Council operations by maintaining a visible, approachable local governance presence. Members face the decision of the voters in October 2025, so there is accountability.



REPRESENTATION REVIEW

With Selwyn's rapid population growth and evolving rural-urban dynamics, Community Boards remain one of the few governance structures that can bridge the gap between centralised decision-making and local needs. Strengthening and expanding Community Boards would improve rural representation, enhance Council accountability, and support more sustainable and engaged communities.

In both the preliminary and final representation proposals, SDC was fixed in its determination to dis-establish the Malvern Community Board. This position was contrary to the overwhelming support in the Malvern Ward and parts of the Selwyn District and clearly the view of the Local Government Commission.

On 7 April 2025, the Local Government Commission released its Determination on Selwyn District's representation arrangements. Key changes include:

- ✓ Transitioning from ten Ward councillors to eight, with two at-large councillors.
- ✓ Reassigning Sheffield and Waddington to the Tawera subdivision.
- ✓ Moving West Melton to the Springs Ward, contrary to local preferences.
- ✓ Rejecting the proposal for fewer councillors with higher remuneration, for more councillors for effective representation in Selwyn.
- ✓ SDC to consider enabling the MCB with effective delegations – this is something the Board has had little constructive response from SDC in previous discussions. Let us hope moving forward!

These adjustments have sparked surprise and concern among many, particularly regarding the perceived lack of alignment with local wishes and the potential impacts on effective representation, as discussed below, in the fast-growing Selwyn District.

Nationally, the Electoral Commission's proposal to remove Templeton and Prebbleton from Selwyn electorate and move these rural (township) communities with a long sense of belonging and commitment into Wigram is mystifying. Sadly, as a nation, we need to take stock of how best we can best be represented at both the local and national level, so the game of chess – moving communities of interest to satisfy a 'formula' is replaced by effective representation respecting localism. It is, in my view, premature to consider four-year terms when the system is broken.

The Electoral Act 1993, as a core part of our constitution, was reviewed 2022/23 by an independent six-person panel. The final report was published on 16 January 2024.

The overall design of electoral law

9. The Electoral Act 1993 needs to be thoroughly redrafted to modernise its language, structure and content to make it easier to understand, implement and keep updated. Over time, the Electoral Act has become increasingly complex and unwieldy. It specifies *how* things are to be done (such as using the postal service) rather than what is to be done and to what standard, making it difficult to innovate. The Electoral Act uses outdated language in some areas, such as in provisions referring to mental health and disabled people. Redrafting would be an opportunity to update the Electoral Act for the 21st century.

<https://www.justice.govt.nz/assets/Documents/Publications/Independent-Electoral-Review-Final-Report-Executive-Summary-and-List-of-Recommendations.pdf>

LOCAL WATER DONE WELL CONSULTATION

Selwyn District Council (SDC) consultation, in March 2025, on the future of water services under the Local Water Done Well legislation was questioned by many residents felt this was insufficient for informed participation. The community was presented with two options: establishing a Council Controlled Organisation (CCO) or retaining an in-house model with enhancements. Despite significant community feedback favouring the in-house model, the

Council **decided by six votes to five** to proceed with the CCO option. This decision has drawn criticism for seemingly disregarding public opinion.

Comparative Insight: Dunedin City Council

In contrast, Dunedin City Council initiated a more extensive consultation period from 31 March to 30 April 2025, aligning it with their draft 9-year plan consultation. This approach allows for a more comprehensive public engagement process, with joint hearings scheduled for early May 2025. DCC will still be able to adequately prepare their Water Plan, noting DIA has helpfully provided 'paint by numbers' templates for the complicated exercise ahead: <https://www.dia.govt.nz/Water-Services-Templates-and-guidance-for-new-water-organisations>

I my view the way ahead and will be to continue to:

- ✓ **Engage** with the community and strengthen the relationships the Board has with the Residents | Community Associations. The meetings every two months have been productive;
- ✓ **Advocate** for the Malvern Community Board to receive more effective delegations from SDC so we can better represent and serve the people in Malvern;
- ✓ **Encourage** SDC to adopt longer and more inclusive consultation periods, taking cues from councils like Dunedin, to facilitate better-informed community participation and decision making. Equally is transparency and honesty.

With the revised boundary for the MCB, from October 2025, I am committed to ensuring the 'in *principal*' indication - I believe MCB has reached with SDC - in regard to their annual service charge is renegotiated from 1st July 2025 to better reflect the collegial and constructive working relationship the Board has established. Following the determination, there will be the automatic cessation of the targeted rate for the MCB, for ratepayers in West Melton. This means less income, but unlike SDC I am opposed to a massive increase in the targeted rate, rather - like every ratepayer in Malven, the MCB has to 'cut its cloth' i.e. agree a budget, which will mean revisiting the proposed expenditure for the next financial year. Although this Board will only be in place until the October 2025 election, I believe we owe a duty to the newly elected to come into a better situation than I came into after the October 2023 by-election 😊

LOCAL ELECTIONS AND VOTING | NGĀ PŌTITANGA Ā-ROHE ME TE PŌTI

Local Government New Zealand's Electoral Reform Working Group // 2024



The Electoral Reform Working Group has released their Draft Position Paper
= **Local electoral reform: Draft position paper**

// Local Government New Zealand's Electoral Reform Working Group // March 2025

https://d1pepq1a2249p5.cloudfront.net/media/documents/LGNZ_ERWG_draft_position_paper.pdf.

Feedback, which closes at **9am on Monday 28 April 2025**, will help inform the finalised position paper.

UPDATES FROM ATTENDANCE AT RESIDENTS | COMMUNITY ASSOCIATIONS

The Committee of the **Springfield Community Association** meets on the first Tuesday of each month.

- ✓ The planned sign is now ready to be commissioned and erected for the town.
- ✓ Beautification of the Springfield Railway Station was approved and work will be undertaken with support of the community and Kiwi Rail Historical Division and others to enhance its appeal to residents and visitors.
- ✓ 7th May 2025 there will be a vintage car gathering at the Station.
- ✓ ANZAC preparations have been made
- ✓ There will be an Easter community event.
- ✓ The B-B-Q and divesting of excess hall equipment went well and raised funds. Equally the MY TOWN community engagement was constructive and will be prioritised by the Committee and discussed by the Malvern Community Board at the April 2025 meeting.
- ✓ Local Water Done Well and the effectiveness of consultation was discussed with a 'wager' on an outcome that could see the committee celebrating at the "Local Pub" 😊



Look forward to the Board receiving an update on the initial or preliminary community engagement workshops regarding MY FUTURE TOWN.

Greendale Residents Association Committee meeting will be 14th May 2025.

ISSUES RAISED BY CONSTITUENTS.

1. Mobility scooter access to Darfield CBD area

Further to this matter being raised by residents in Darfield, I was invited to a meeting with SDC roading staff who provided a response. The response, "this section of footpath seems okay to be used by mobility scooters with access to either side of the shops" has been communicated to the constituents who raised the matter and contact has been made with NZTA and this is being followed through – albeit slowly.

2. Pure drinking water

This remains a live issue. Further enquiries, in collaboration with the Darfield Residents' Association Inc., have and are being made regarding the feasibility of being able to provide a chlorine free water station in Darfield.

3. CCTV Coverage – Darfield Recreation and Sports Centre

The issue of CCTV camera coverage in Malven remains a live issue requiring further advocacy.

WIDER MATTERS OF INTEREST FOR THE COMMUNITY:

A. Community Halls

On-going, no further update at this stage. The issue remains live and I will follow up.

B. Reserves

It was pleasing to hear from the new Reserves Team Leader (SDC) speaking so constructively to inform the board and residents association attendees at the meeting (see below).

ATTENDANCES THIS YEAR:

March

14th Rolleston – Local Water Done Well (all day) then update Chair

16th Springfield Community Association B-B-Q and My Future Town

+ constituent @ Sheffield

19th Watch and present on behalf MCB at Local Government Commission Appeal RepRev2914

26th Visit alternate venue (Trinity Church) MCB monthly meetings and update Chair and Steve

28th Agricultural Pastoral show – Courtney

29th West Melton School fair and meet with Chair

April

1st Springfield Community Association committee meeting

7th SDC Officers and Board: to discuss finance – a constructive meeting

10th A well-attended meeting with Residents Associations



Community Board Member
Deputy Chair | Malvern Community Board



COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting

FROM: Councillor Lydia Gliddon

DATE: April 2025

SUBJECT: BOARD REPORT – April 2025

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

State Highway Speeds

Post the accident on State highway 73 in Sheffield, I have written to NZTA and MP Nicola Grigg outlining the need for the speed review. Nicola Grigg has written to the Minister of Transport asking for an urgent review. I have been told from NZTA that the earliest they would look at the review is July. My thought is to collate all speed review areas and safety improvements on SH73 and send to NZTA prior to July. I also met with the Sheffield Fire Brigade post-accident to discuss the speed review.

Ministry of Education Bus Review

Malvern as a school bus service area has lost 250k in funding for school buses. The schools have done the best given the criteria they are to work to. The criteria is extremely dated and leads you to wonder why they would not review the criteria before undertaking a review of services. I have written to Ministers of Education – Minister Stanford & Seymour. The letter is attached for your reference. Central government's focus is school attendance, you would think the easiest way to get children to school is a well-planned school bus service. The review leaves children travelling long distances to the bus stops and congregating in pick up areas with no safety infrastructure in place and in high-speed areas or the corners of intersections. High school children are now expected to stand travelling at 80km/hr on the school buses, and primary children to sit 3 across the seat with no seatbelts.

Dark sky

Economic Development subcommittee met on Wednesday. I am confident that this is progressing well, and I should have a better update with timelines after the next meeting, I am anticipating this to be June – apologies for not having a firm date, I am not on this committee so do not have oversight of meeting dates. Staff have engaged with KiwiRail Great Journeys team to initiate a joint Tourism Plan (as outlined in the MoU with Council), with actions to support Dark Sky accreditation project and collaboration in promoting this experience. Next steps are onboarding a Dark Sky Technical expert to review the gathered information, engage key stakeholders and develop a roadmap that will include costs, timelines and necessary steps towards accreditation application.

Cell Towers

New towers located at Windwhistle and Craigieburn valley are live. Improving connectivity in our remote areas. Information attached.

Coming up

- Stormwater, Drainage & Watercourse Bylaw hearings 28th/29th April
- LWDW workshop 7th May
- Council meeting 21st May

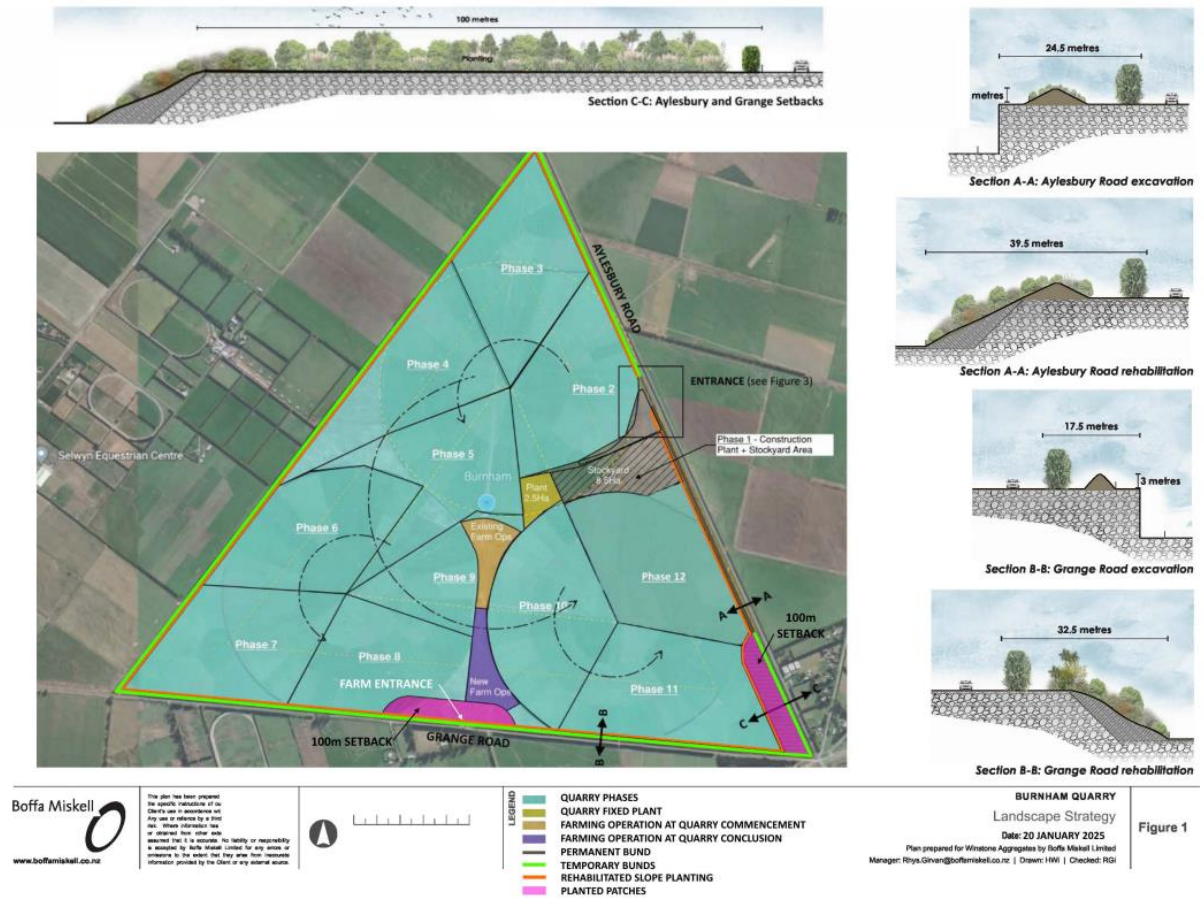
A handwritten signature in black ink, appearing to read 'Lydia Gliddon', written over a horizontal line.

Cr Lydia Gliddon

APPENDIX 1



APPENDIX 2





17th April, 2025

Hon. David Seymour MP
Associate Minister of Education
Wellington

Dear Minister Seymour,

I am writing to express my deep concern regarding the recent funding review of school bus services and the impact these changes have on our rural communities. As a representative of the Malvern Ward in the Selwyn District, I have heard from many families who are deeply troubled by the increased risks and difficulties their children now face in getting to and from school safely.

Rural communities already face unique transportation challenges, and the removal or reduction of school bus services exacerbates these issues. The current funding model and assessment criteria for bus routes is outdated and does not reflect the realities of rural life. Children in our communities are now expected to walk or bike long distances to designated pick-up points, often located at busy intersections or on roads with high-speed limits. The safety concerns associated with children congregating in such locations are significant, with increased exposure to fast-moving traffic and poor visibility conditions, especially in winter months.

Furthermore, I am particularly alarmed by reports of children being required to stand while traveling on buses operating at speeds of up to 90 km/h. This is not only unsafe but entirely unacceptable. The well-being of our children should be the highest priority and expecting them to endure such conditions places them at unnecessary risk.

I acknowledge the financial constraints facing the Ministry of Education but ensuring safe and reliable transport for schoolchildren must remain a priority. I urge the Ministry to review the criteria used to assess school bus routes and to engage with rural communities to develop a more appropriate and fair system. Additionally, I encourage the Ministry to support and facilitate collaboration between primary and high schools in delivering bus services. By allowing schools to work together, we can optimise transport resources, reduce costs, and ensure better coverage for students across all age groups.

I also note the Ministry's current focus on improving school attendance rates across the country. In rural areas, reliable school bus services are an essential factor in ensuring consistent attendance. When transport options are reduced or removed, it creates a barrier to education and leads to increased absenteeism, particularly for families who may not have the means to transport their children themselves. Reliable school transport is therefore not just a matter of safety, but of educational equity and opportunity. If we are to truly address the issue of attendance, particularly in geographically isolated areas, then transport policy must be aligned with this goal. Restoring and strengthening school bus services in rural communities will directly support the government's aim of getting more children back into classrooms consistently.

To illustrate the impact of the current changes, I would like to share an example from a rural primary school currently experiencing reduced bus service funding. The school previously operated two bus runs totalling 147.04 km per day. This has now been reduced to one run totalling 109.36 km per day, representing a daily reduction of 37.68 km. With the Ministry's funding rate of \$3.915 per kilometre, this equates to a loss of \$147.52 in daily funding. When

www.selwyn.govt.nz

Selwyn District Council, 2 Norman Kirk Drive Rolleston / PO BOX 90, Rolleston 7643
Tel: 03 347 2800 Fax: 03 347 2799 Email: admin@selwyn.govt.nz

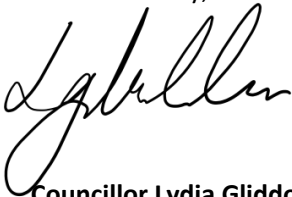
factoring in the operational reduction to a single bus route, the total daily funding cut is approximately \$237.27. Over a 193-day school year, this results in an annual funding reduction of \$45,793.

This funding supports transport for 53 eligible students, which is approximately 65% of the School's roll. These figures make it abundantly clear that, despite statements to the contrary, funding cuts are effectively taking place in our rural schools—jeopardising access to education for a significant proportion of our young learners.

Investing in safe and accessible school transport is an investment in the future of our children and the sustainability of our rural communities. I would appreciate the opportunity to discuss this matter further and would welcome any updates on potential policy reviews or funding reassessments for rural school transport. Thank you for your time and consideration of this urgent issue.

I look forward to your response.

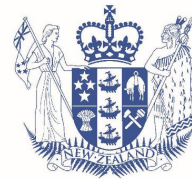
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lydia Gliddon', written in a cursive style.

Councillor Lydia Gliddon
Selwyn District Council

Hon Paul Goldsmith

Minister for Arts, Culture and Heritage
Minister of Justice
Minister for Media and Communications
Minister for Treaty of Waitangi Negotiations



15 April 2025

Hon Nicola Grigg
Nicola.Grigg@parliament.govt.nz

Mayor Sam Broughton
mayor@selwyn.govt.nz

RCG25-01

Dear Nicola and Mayor Sam Broughton,

As the Minister for Media and Communications I am very happy to let you know that two mobile towers in your region built by the Rural Connectivity Group (RCG) under the Government's Rural Connectivity Programme went live in March 2025.

I am confident this will bring immeasurable benefit to the people in your community.

One tower in the upper Rakaia Valley will provide broadband coverage to 14 new voice end users and will provide upgraded broadband capacity to 16 end users. This tower will also provide coverage to the tourism location Upper Rakaia Valley. This tower will provide everyone with access to the emergency 111 network no matter what mobile network they are with and within range of the tower drivers will see an area they will be able to pull over and phone for help on the 111 network should an emergency or incident occur.

The other tower will provide coverage primarily to the tourism area of Craigieburn Ski Field.

I am proud of the work that has gone into making these towers live, between the RCG, National Infrastructure Funding and Financing, and Selwyn District Council.

I wish you all the best.

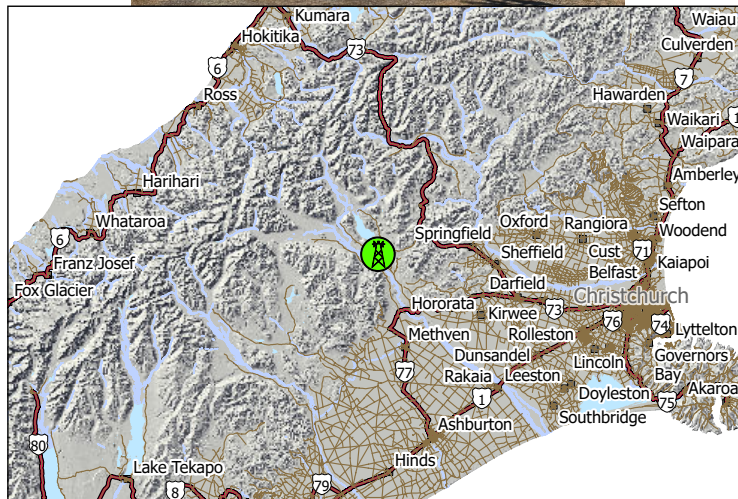
Yours sincerely

A handwritten signature in blue ink, appearing to read 'Paul Goldsmith', written over a light blue horizontal line.

Hon Paul Goldsmith
Minister for Media and Communications

Rural Broadband: RCG Tower Go-Live Summary

Tower: Upper Rakaia Valley

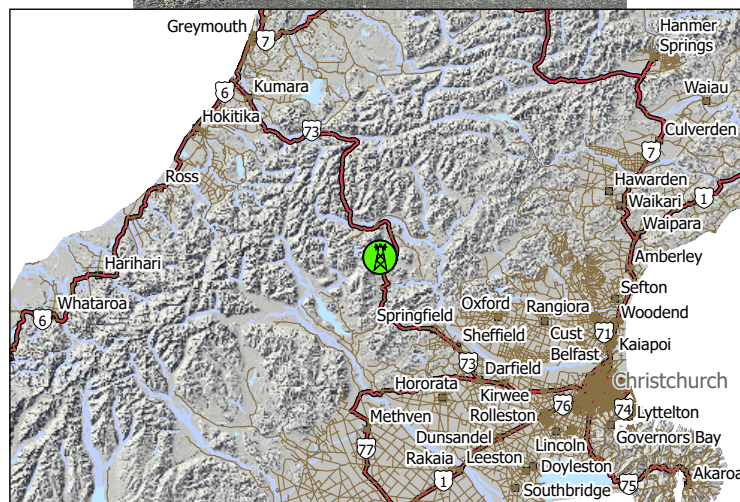


Council :	Selwyn District
Region :	Canterbury Region
New Broadband Homes/Businesses :	0
Upgraded Broadband Capacity :	16
New Voice End Users :	14
State Highway Km :	
Local Road Km :	28.12
Tourism Locations :	Upper Rakaia Valley
Date Live (Handed-Over) :	27/3/2025

Note: Values have not been confirmed

Rural Broadband: RCG Tower Go-Live Summary

Tower: Craigieburn Ski field - Tourism Coverage



Council :	Selwyn District
Region :	Canterbury Region
New Broadband Homes/Businesses :	0
Upgraded Broadband Capacity :	0
New Voice End Users :	0
State Highway Km :	0
Local Road Km :	0
Tourism Locations :	Craigieburn Valley Ski Area
Date Live (Handed-Over) :	17/3/2025

Note: Values have not been confirmed



Hon Christopher Bishop
Minister of Transport
Parliament Buildings
Wellington 6160

10 April 2025

By email: C.Bishop@ministers.govt.nz

Re: Review of pedestrian safety precautions - SH73 Sheffield township

Dear Minister,

Following a tragic fatality on April 2nd, members of the Sheffield community have approached my office requesting an urgent review into pedestrian safety precautions needed on SH73 through Sheffield.

The current speed limit down West Coast Road through the township of Sheffield is 70km, which the community believe is too fast to ensure public safety. Located at 51 West Coast Road is Sheffield Pies, a long-standing part of the region, that welcomes over 1,000 people on average each day. There is currently nothing in place to ensure the safety of pedestrians as they visit this business, or any other within the township.

The owners of Sheffield Pies, alongside the community have provided the below suggestions for precautions to mitigate future harm,

1. ***A reduction of the speed limit to 50km/h through Sheffield.*** This is a simple and highly effective measure. We are confident that the majority of motorists would welcome and respect this change, particularly given the volume of pedestrian activity and the number of visitors to our township.
2. ***The installation of a pedestrian crossing opposite our bakery.*** This would provide a designated and safe crossing point in an area that sees constant foot traffic throughout the day.
3. ***Improved street lighting*** to enhance visibility in early morning and night-time conditions. This is a basic but critical infrastructure requirement that would benefit both drivers and pedestrians.

Parliament Buildings, Wellington 6160 • 04 817 8222
Selwyn Shop 34, Rolleston Square, Rolleston 7614 • 03 344 2800
Email nicola.griggMP@parliament.govt.nz • Website nicolagrigg.co.nz • Facebook [NicolaGriggMP](https://www.facebook.com/NicolaGriggMP)

NICOLA GRIGG
MP for Selwyn

Funded by the Parliamentary Service. Authorised by Nicola Grigg, Parliament Buildings, Wellington.





Minister, I respectfully request your urgent consideration into a review of SH73 through Sheffield.

Kind regards,

Nicola Grigg

MP for Selwyn

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