

Agenda



www.selwyn.govt.nz

Ordinary Meeting of the
Malvern Community Board

To be held in the
West Melton Community and
Recreation Centre
Meeting Rooms

Monday 22 September 2025

Commencing at 3.30pm

Malvern Community Board - 22 September

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell (Chairperson) and Councillor L Gliddon

22 September 2025 03:30 PM

Agenda Topic	Page
Welcome	
Apologies	
1. Identification of Extraordinary Business	
2. Conflicts of Interest	
3. Correspondence	
4. Public Forum	
4.1 Charlie Hudson - Age Concern Canterbury	
5. Confirmation of Minutes	4
5.1 Meeting Minutes 25 August 2025	4
6. Actions from meeting	10
6.1 Appendix 1 - Springfield Flood Mitigation	14
7. Executive Director's Report	33
7.1 Appendix 1 - Selwyn Heartlands Reporting	35
8. Financial Reporting	45
Community Board member Reports	
9. Chairperson Russell	49
10. Board Member Nu'u	51
11. Board Member Payne - Verbal update	
12. Board Member Freeman - Verbal update	
13. Board Member Verry	59

14.	Councillor Gliddon	72
14.1	Appendix 1 - NZTA Response	74
15.	Valedictories	

Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.

The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent.

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN WEST MELTON COMMUNITY CENTRE
ON MONDAY 25 AUGUST 2025 AT 3:30 PM**

PRESENT

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne; Ms S Nu'u; and Councillor Gliddon

ATTENDEES

Messrs S Gibling (Executive Director Strategy, Engagement and Capability), M Andrews (Principal Water Engineer), D Johnstone (Project Manager – Major Projects); Mrs D Kidd (Executive Director Community Services and Facilities), and Mr B Adhikari (Governance Coordinator)

WELCOME

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

APOLOGIES

An apology was received in respect of Mr Freeman.

Moved – Mr Verry / **Seconded** – Councillor Gliddon

‘That the Malvern Community Board receive the apology, as notified.’

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None

CONFLICTS OF INTEREST

None.

CORRESPONDENCE

The invitation to the Board members from Darfield Residents Group to attend Multicultural Dinner on 6 September was noted.

PUBLIC FORUM

Erin Brodie – Housing needs

Ms Brodie raised a concern about the lack of affordable rental accommodation, broadly in Malvern but specifically in Darfield. Referring to a 90-year-old resident who received a 90-day eviction notice because the property he was renting was sold, she suggested that a working group of interested parties could be formed to address such issues. She further added that she was aware of discussions being held on the issue previously, but this could be the right time to revisit the matter.

Board members noted that the responsibility for social housing sits with central government, but the Board can advocate for the people. They added that this Board may not be able to resolve it but can put forward some recommendations for the new Board to work on.

Councillor Gliddon said that she had been involved in similar work through the Greater Christchurch Partnership, where a joint housing action plan is being developed. She added that she could email a range of information and data on affordable housing and rentals that has already been compiled.

Mr Gibling noted two elements based on the conservations. First, to share the substantial data about future forecasts and population growth, which focuses largely on the Greater Christchurch Partnership area and extends as far north and west as West Melton and Rolleston. Second, this information would be shared with the Board to formulate what advice they might want to give to the incoming Board and Council regarding this need in Darfield and other rural areas in the district.

Ms Brodie was thanked for her presentation.

Harvey Polglase - CCTV and Council's policy

On behalf of Malvern Community Patrol, Mr Polglase sought the Board's support for the review of the CCTV policy currently being undertaken. He said that there is a need for a proactive camera system connected to the police so that live footage can be accessed, rather than relying on historical data. He requested that the Board endorse the Council's CCTV policy review, with a strong recommendation that it be connected with the police system.

Mr Gibling said that the policy is due to be reviewed this year, and the process will begin in the next couple of weeks. He added that the feedback will be passed on to the relevant Council staff. However, he noted that under the Privacy Act it must be ensured that any footage is protected and not accessed inappropriately. He clarified that the current policy does not allow real-time sharing of footage, but this may be something to explore with improved technology.

Board members said that Kirwee already has cameras that may be connected to the police system, and the Coalgate Residents' Association recently raised this issue. They also asked whether the cameras set up in Darfield and the wider Malvern area have number plate recognition technology installed, and whether the cameras proposed for the Darfield jail and recreation centre would include the same setup. Mr Polglase said there could be costs associated, but number plate recognition could be part of a connected camera system.

Mr Gibling said the policy review may take broader considerations into account than those currently covered by the policy. He further added that the request extends beyond Council-

UNCONFIRMED Minutes Malvern Community Board 25 August 2025

owned facilities, while the policy is currently largely focused on Council-owned facilities, meaning there could be an evolution rather than an overnight change. He also clarified that any update will be included in his report for the next meeting.

Mr Polglase was thanked for his presentation.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the West Melton Community Centre meeting room, on Monday 28 July 2025

Mr Verry asked if the Board's decision to fund \$500 to Darfield High School is GST inclusive or exclusive. Mr Gibling said that he will report back on this issue.

Councillor Gliddon asked for an amendment to minutes (page 3 under Executive Director's report) that Mr Freeman was referring to Acheron not Dryon.

Moved – Mr Verry / **Seconded** – Councillor Gliddon

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 25 July 2025, as amended.'

CARRIED

ACTIONS FROM LAST MEETING

Mrs Kidd, Executive Director Community Services and Facilities, provided updates on the Heartlands funding, including some background information and context on these central government services. She highlighted that Heartlands services are delivered through the Darfield, Leeston, Lincoln, and Rolleston libraries and service centres. Mrs Kidd emphasised the successful delivery of central government services, such as those from Work and Income and Ministry of Social Development (MSD) and added that the funding terms are set by the funders.

Referring to the fire alarm system, Mrs Kidd noted that when the Council decided to move toward more direct operational management of community centres and halls, many community members expressed a desire to remain involved. She added that the broader community review of the community halls and facilities will be presented to the incoming Council.

Ms Nu'u read out the letter drafted to send to NZTA on Speed limit review and safety upgrades (SH73 and SH77).

Moved – Mr Verry / **Seconded** – Mr Payne

'That the Malvern Community Board agrees to send the letter drafted by Ms Nu'u to NZTA on speed limit review and safety upgrades- SH73 and SH77.'

CARRIED

UNCONFIRMED Minutes Malvern Community Board 25 August 2025

REPORTS

1. Financial Reporting

Finance Business Partners

Board members discussed the financial report and noted that the figures for 30 June from the previous financial year had not yet been included. They requested that the 30 June accounts be prepared and approved before the next Board meeting. Mr Gibling highlighted that Mr Payne will be invited to a meeting with the finance team to discuss the final figures for the Board budget.

It was noted that the \$80 fund for the Malvern Writer's Café, agreed upon in the June meeting, would be paid directly to Malvern News.

Mr Verry raised a concern regarding a communication on 4 July about budget matters, which stated that the Board had agreed at the meeting; however, it should have referred to it as an interim meeting. Mr Gibling noted that no decisions can be made in an interim meeting and that the communication was superseded by the decision made at the last formal Board meeting, where it was properly confirmed.

Moved – Mr Payne / **Seconded** – Mr Verry

'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the period to 31 July 2025.'

CARRIED

2. Executive Director's Report

Mr Dale Johnstone (Project Manager Major Projects) and **Mr Mark Andrews** (Principal Water Engineer) provided updates on the Kirwee watermain renewals project. They informed the Board that work has already started and is scheduled to be completed by February or March next year. They noted that electronic correspondence regarding the work had not been effective, and updates will be emailed to the Residents' Associations, posted on the Community Facebook page, and displayed on community notice boards. Board members suggested that staff inform the Community Board when the information is sent to the Residents' Associations.

Ms Nu'u left the meeting at 5:00pm and returned at 5:01pm.

Board members asked about the environmental implications of the Kirwee watermain renewals. A staff member suggested sharing the Asbestos Pipe Design Manual, which covers relevant safety and environmental considerations.

Board members inquired whether the Council had ceased paying the LGNZ Community Board Executive Levy. Mr Gibling clarified that this is a separate membership specifically for Community Board members and is not connected to the Council's LGNZ membership.

Board members asked whether the need for a new primary school in Darfield should be included in the future town strategy. Mr Gibling emphasised that the Council's strategy team is working closely with the Ministry of Education on population forecasts, and that planning for a school should be reflected in the area plans, which will be presented to the new Council.

Moved – Mr Verry / **Seconded** – Mr Payne

'That the Malvern Community Board:

- 1. Receives the Executive Director's report for information; and*
- 2. Approves the payment of the LGNZ Community Board Executive Levy of \$290+GST for 2025/2026.'*

CARRIED

1. Monthly Report from the Chairperson

Mr Russell noted that the next meeting will be the last meeting for the current Board and said he is happy with the way the Board is progressing currently.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the report from Mr Russell be received for information'.

CARRIED

2. Board Member Ms Sharn Nu'u

Ms Nu'u spoke about her report that was circulated via an email. She spoke about her community engagement activities and said the Darfield Residents Group is planning to implement a QR code system for donations for their jail project.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the (circulated) report from Ms Nu'u be received for information'.

CARRIED

3. Board Member Mr Calvin Payne (verbal)

Mr Payne thanked Mr Russell for covering West Melton and Ms Nu'u for covering Kirwee community associations meetings when he was away.

Moved – Mr Payne / **Seconded** – Ms Nu'u

'That the (verbal) report from Mr Payne be received for information'.

CARRIED

4. Board Member Mr Phil Freeman

Mr Freeman was not present in the meeting.

5. Board Member Mr John Verry

Mr Verry highlighted key points in his report, which included community halls, rates increases, the chlorination update, and wastewater connection costs, among others. He noted that a few items from his report should be recorded on the action points register.

Mr Verry asked about the current situation for ratepayers in Sheffield, Waddington, and surrounding areas regarding swimming pool rates. Councillor Gliddon clarified that Sheffield

swimming pool rates currently sit at Tier 2, which is \$147 per year, and the community wishes to move to Tier 3, which is \$52 per year. However, she added that this change needs to go through the annual plan.

Mr Verry further asked why the Council collects a community rate for a pool it no longer intends to fund. Mr Gibling suggested that this could be taken as an action point with information brought back to the next Board meeting.

Moved – Mr Verry / **Seconded** – Councillor Gliddon

‘That the report from Mr Verry be received for information.’

CARRIED

6. Councillor Gliddon

Councillor Gliddon spoke about her report and informed the Board about her recent attendance at the Upper Selwyn Huts hearing process. She added that a report will be presented to the Council on 17 September.

Moved – Councillor Gliddon / **Seconded** – Mr Verry

‘That the report from Councillor Gliddon be received for information.’

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

Noted.

GENERAL BUSINESS

None.

CLOSURE

With no further business, the Chairperson closed the meeting after thanking staff and Board members for attending and participating.

The meeting closed at 5:50pm.

DATED this day of 2025

CHAIRPERSON

Malvern Community Board – August 2025 Meeting Actions

<i>Subject</i>	<i>Responsibility</i>	<i>Status / Update</i>
<i>Share information on future forecasts and population growth with the Board members.</i>	<i>Strategy, Engagement and Capability team</i>	<i>Completed (Emailed on 26 August 2025)</i>
<i>Board to provide feedback that they want to give to the incoming Board. A workshop to be scheduled which will help to prepare work programme for new Board.</i>	<i>Board members to send to Exec Director SEC ahead of next meeting</i>	<i>Feedback to be tabled during the final meeting and a workshop to be scheduled which will help to prepare work programme for new Board to be run post election. (Action to be carried forward to next agenda).</i>
<i>Provide a status update on the CCTV Camera Policy review, if available, in the next Executive Director's report.</i>	<i>Chief Digital Officer</i>	<i>The Digital Team are looking to schedule the Policy Review for the end of November</i>
<i>Provide an update on the \$500 fund to Darfield High School, confirming whether it is GST inclusive or exclusive.</i>	<i>Finance team</i>	<i>Confirmed that the amount paid was GST excl. as noted in the finance report and the total amount received by DHS was \$500</i>
<i>Circulate the latest Community Services and Facilities Quarterly Report on Heartlands to the Board.</i>	<i>Executive Director Community Services and Facilities</i>	<i>Provided and attached to the Executive Director Strategy, Engagement and Capability report.</i>
<i>Update Community Services and Facilities quarterly report into the Board's work plan for the incoming Board and circulate to the Board when available.</i>	<i>Community Services and Facilities team & Governance team</i>	<i>To be included in the workplan</i>
<i>Share Asbestos Pipe Design Manual that outlines safety and environmental considerations to the Board.</i>	<i>Governance team</i>	<i>Completed</i>

<i>Invite Mr. Payne to a meeting with the Finance team to finalise the Board budget.</i>	<i>Finance team</i>	<i>Completed</i>
<i>Provide the actual distribution of 2025/26 rates increases across the Malvern ward, including West Melton, for the September Board meeting or a briefing for the new Board.</i>	<i>Finance team</i>	<i>Will be presented as part of a briefing to the incoming Board about how the rating system works in Malvern. This will exclude West Melton however as they have been removed from the targeted rate as at 1 July 2025.</i>
<i>Council and the Board to work together to prepare a Malvern rates impact survey to inform Board engagement and advocacy.</i>	<i>Finance team</i>	<i>As noted above – this will form a part of the briefing to the incoming Board.</i>
<i>Provide updated information to the Board on costs to households in Darfield and Kirwee related to connection to the Pines Wastewater Treatment Plant, for the September meeting.</i>	<i>Infrastructure and Property team</i>	<i>This information has previously been provided to the Board – members of the Infrastructure and Property team will be present to answer any further questions about the connection costs.</i>
<i>Provide an update in regard to Selwyn Water Limited (SWL) and update on where Council and SWL are at in regard to drinking water and wastewater in Malvern.</i>	<i>Infrastructure and Property team</i>	<i>Members of the Infrastructure and Property team will be present to answer any further questions about the connection costs.</i>
<i>Staff to provide an update to the MCB on the Flooding in Springfield Working Group.</i>	<i>Infrastructure and Property team</i>	<i>Staff will provide a verbal update at the September meeting. Supporting information is Attached at Appendix 1 titled: Springfield Flood Mitigation</i>
<i>Provide rating information on swimming pools explaining how the rating tiers are determined or adjusted.</i>	<i>Finance team</i>	<i>Will be covered as part of the briefing to the incoming Board about rating system.</i>
<i>Provide narrative on why Council collects</i>	<i>Finance team</i>	<i>The FY25 budget reflects the transition of the Sheffield pool out of SDC's</i>

<p><i>community rate for a pool it no longer intends to fund e.g. Sheffield Pool.</i></p>		<p><i>responsibility.</i></p> <p><i>All zones contributed to the pool until June 2025, but due to its relatively small cost, approx. \$55k vs. \$3M for the Aquatic Centre, the rating reduction is not visibly significant.</i></p> <ul style="list-style-type: none"> <i>At the time the LTP was prepared, it was already known that the Sheffield pool would no longer be under SDC's responsibility, and this was factored into the rating.</i> <i>The sale is currently underway and subject to conditions. Legal review is in progress, and the process may take 6–12 months.</i> <i>SDC is not incurring maintenance costs; the community is voluntarily handling minor upkeep.</i> <i>SDC continues to cover insurance and rates only, which are considered immaterial at the corporate level.</i> <i>All three rating zones contributed to the Sheffield pool until June 2025. The rating differences between zones reflect proximity to the Aquatic Centre.</i> <i>The FY25 cost of the Sheffield pool was approximately \$55k, compared to \$3M for the Aquatic Centre. As a result, the rating reduction for the Sheffield pool is not easily visible.</i> <p><i>The 3 swimming pool rating areas are below. The rating differences between zones reflect proximity to the Aquatic Centre</i></p>
---	--	---

		<table><tr><th>Zone</th><th>Rating areas</th></tr><tr><td>Zone 1</td><td>Incorporating Rolleston</td></tr><tr><td>Zone 2</td><td>Incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbrooks, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons, and West Melton.</td></tr><tr><td>Zone 3</td><td>Incorporating Arthur's Pass, Castle Hill, Glentunnel/Coalgate, Hororātā, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon, and Whitecliffs.</td></tr></table>	Zone	Rating areas	Zone 1	Incorporating Rolleston	Zone 2	Incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbrooks, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons, and West Melton.	Zone 3	Incorporating Arthur's Pass, Castle Hill, Glentunnel/Coalgate, Hororātā, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon, and Whitecliffs.
Zone	Rating areas									
Zone 1	Incorporating Rolleston									
Zone 2	Incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbrooks, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons, and West Melton.									
Zone 3	Incorporating Arthur's Pass, Castle Hill, Glentunnel/Coalgate, Hororātā, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon, and Whitecliffs.									
Update on \$80 fund approved to Malvern Writer's Café on June 2025 Board meeting.	Governance team	Completed. Fund paid to Malvern News directly as per the Board's decision.								

Springfield - Flood Mitigation

Alignment and geometry
optioneering



Background



Looking downstream from Tramway Rd

In May 2021 Springfield was subject to flooding during a prolonged heavy rainfall event.

In 2022 T+T carried out:

- Development of a hydraulic flood model for Springfield to estimate flood depths.
- Flood mitigation optioneering and concept design

In 2025 T+T have now carried out:

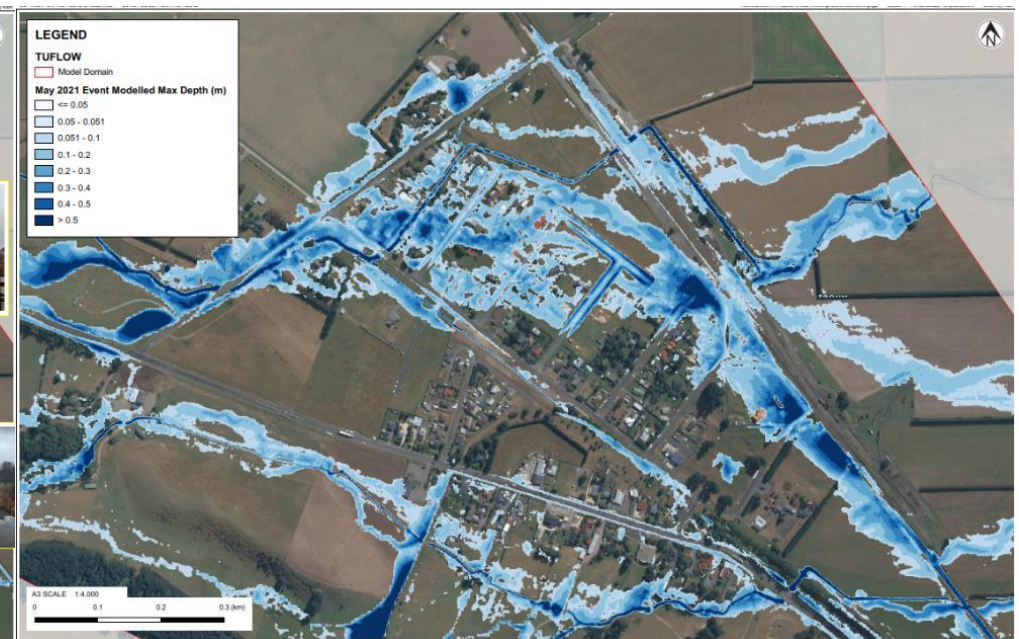
- Updates to the flood model (extension and new LiDAR)
- Additional optioneering of flood mitigation options

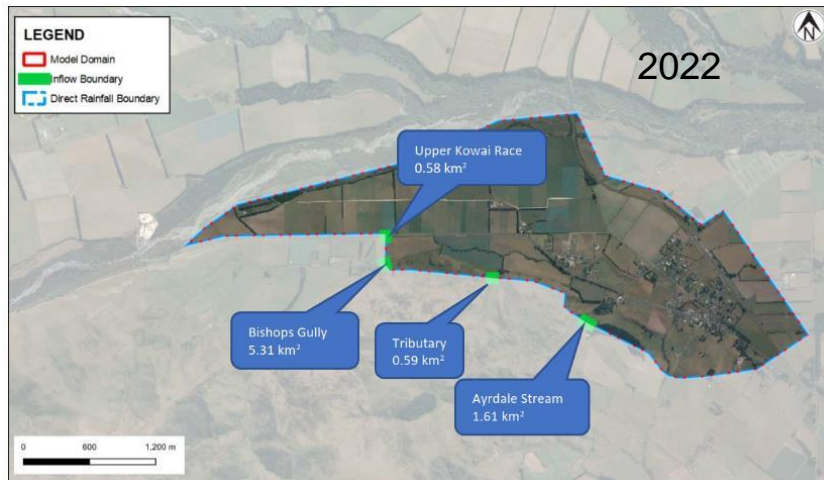
May 2021 Flooding (T+T, 2022)

Hydraulic model: Flood depth 12pm 30th May



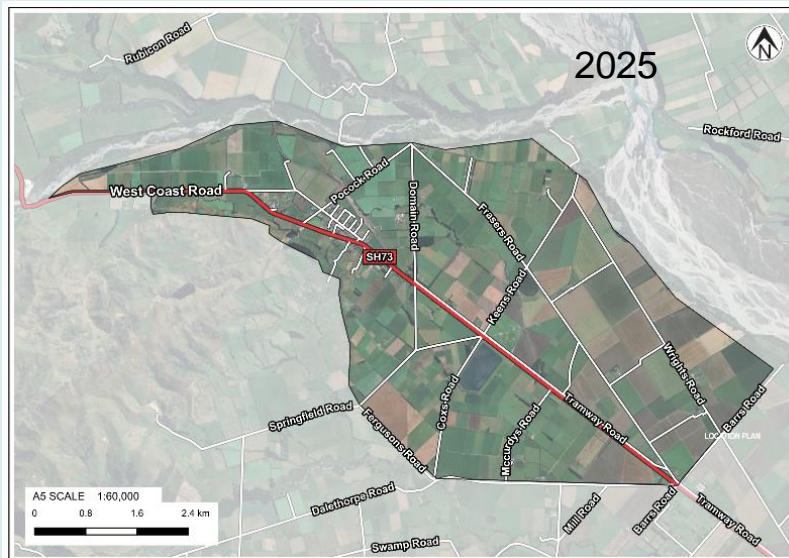
Hydraulic Model: Maximum flood depth 30th May



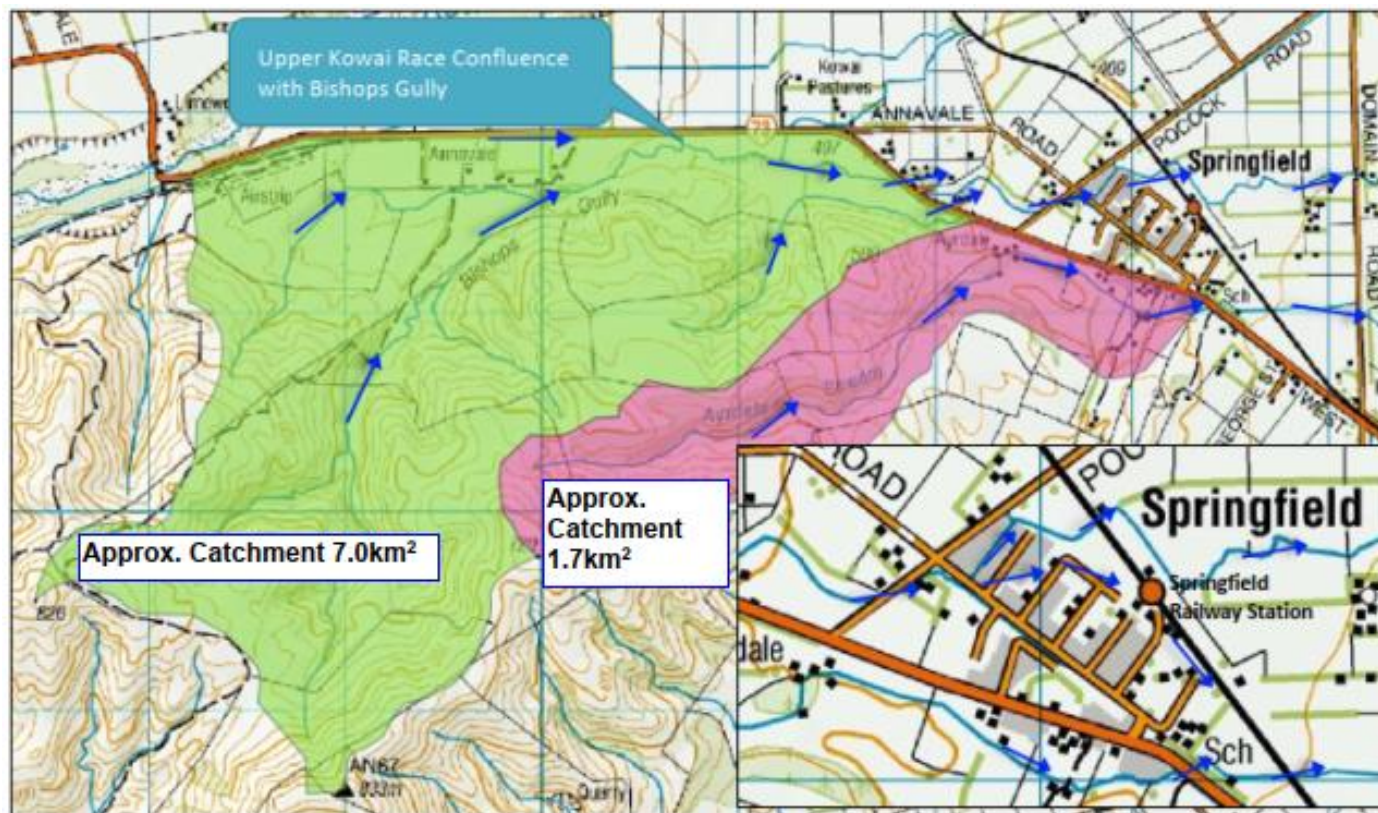


2025 Model update and extension

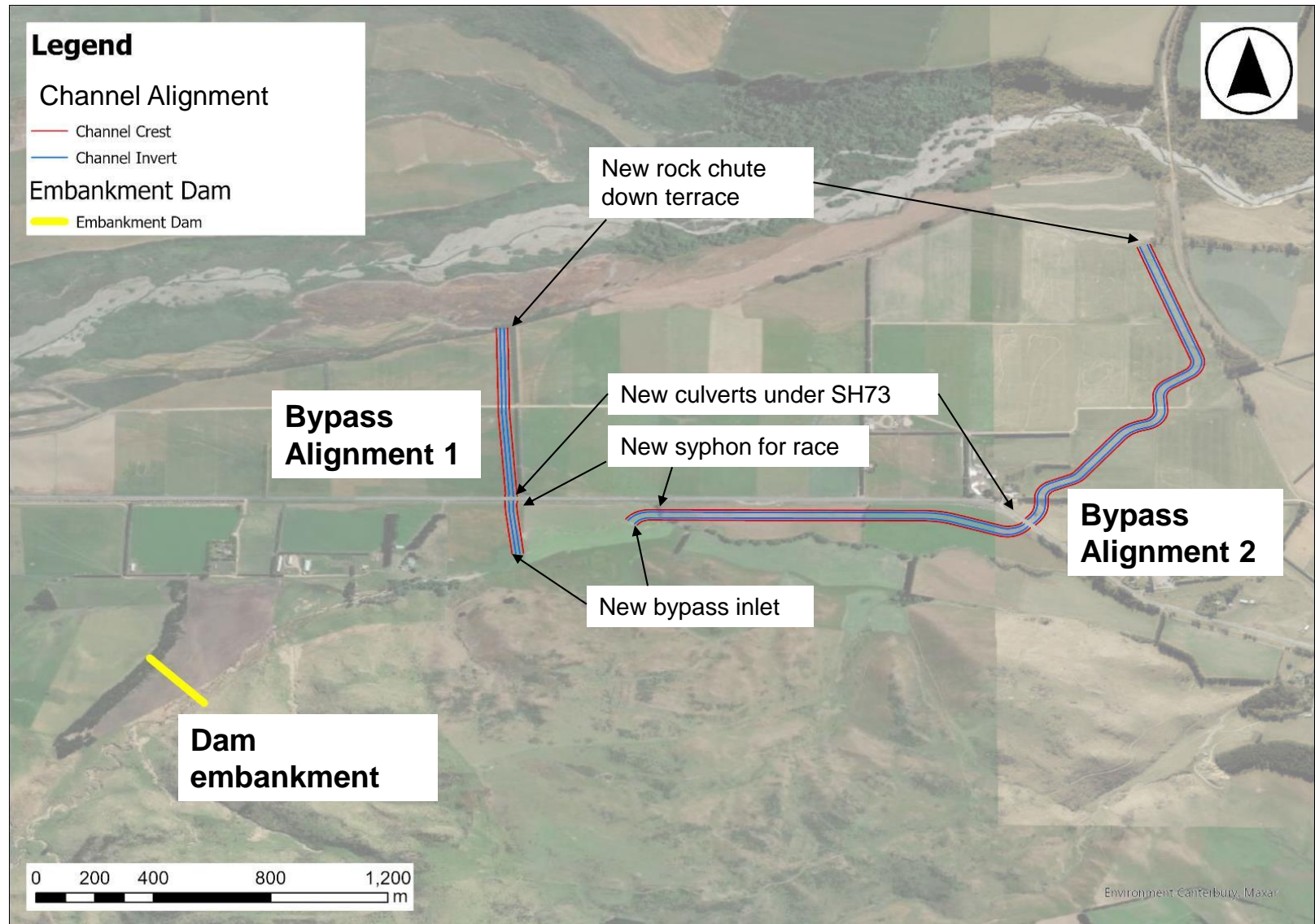
- Model terrain update to 2023 LiDAR.
- Model extension to include downstream areas past McCurdys Road.

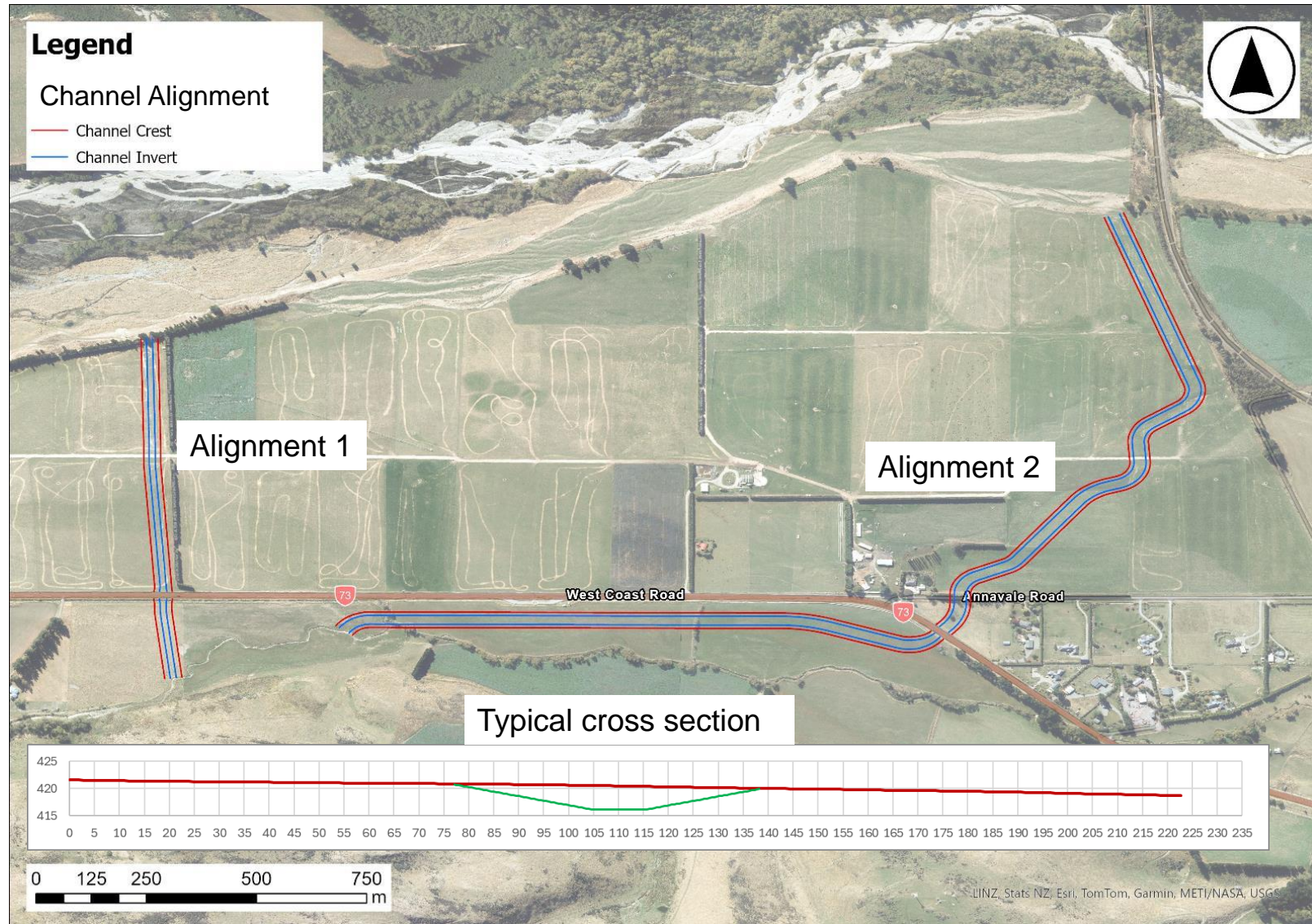


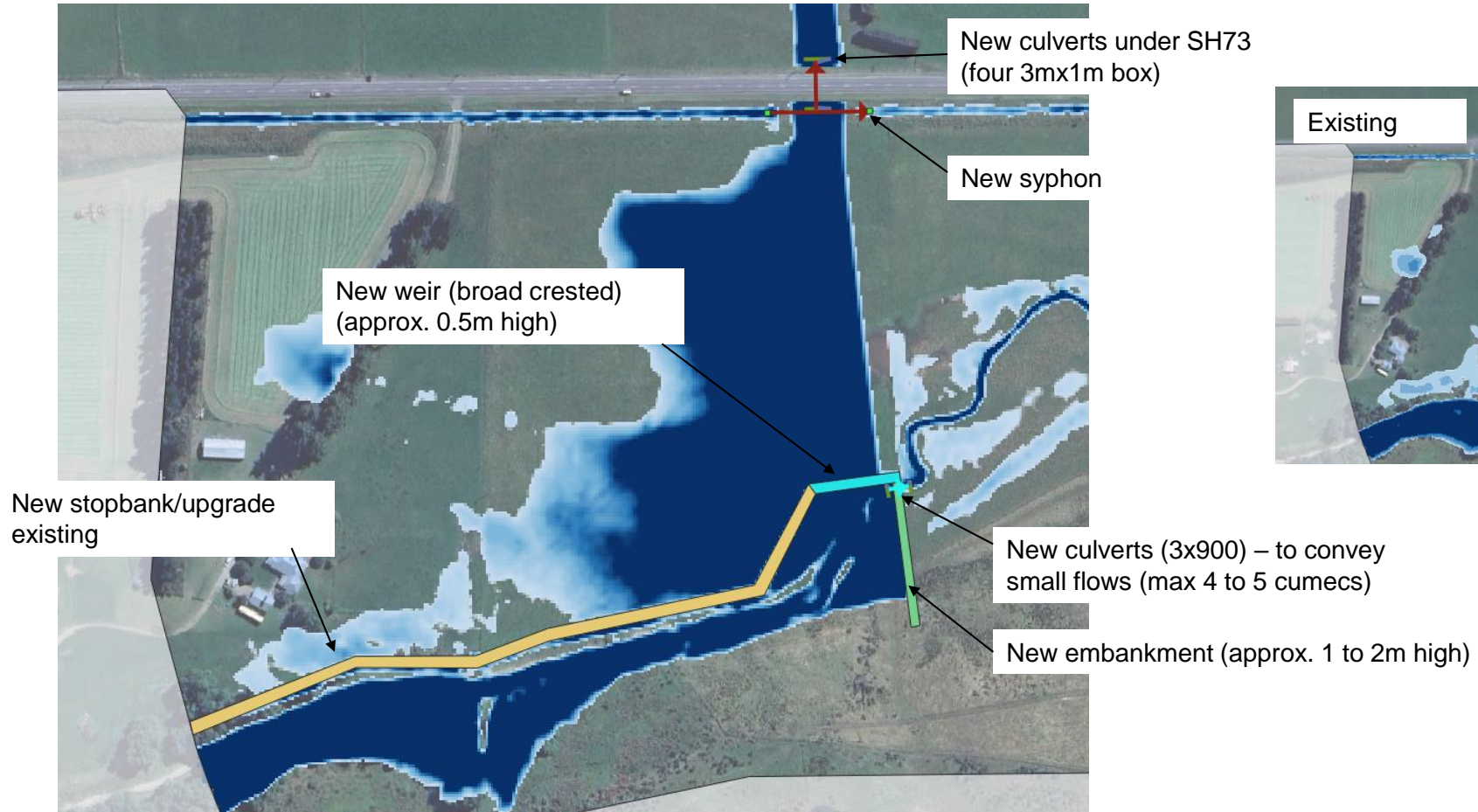
2025 Options assessment



- Bypass – divert flows from Bishops Gully to the Kowai River
- Detention Dam – Earth embankment dam in Bishops Gully to detain flows







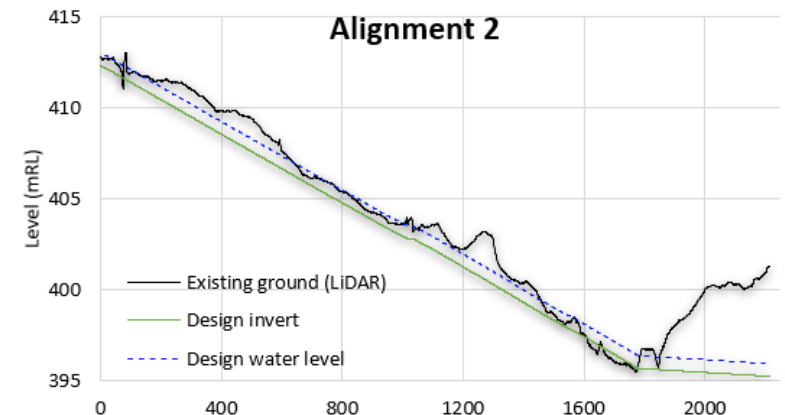
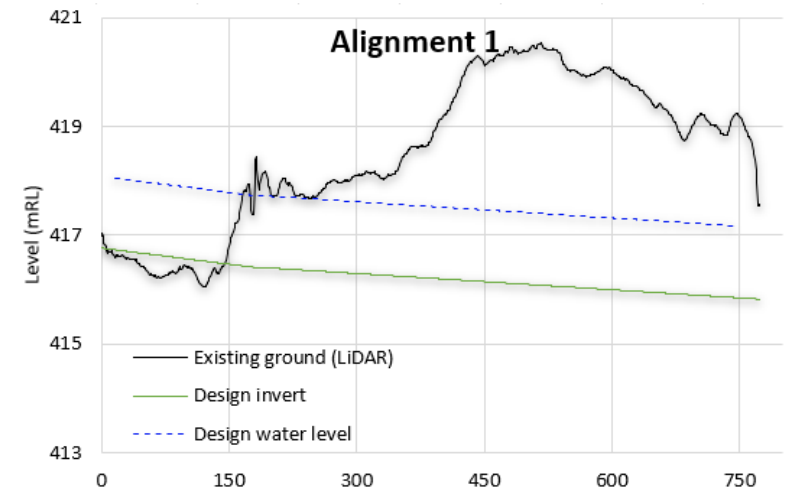
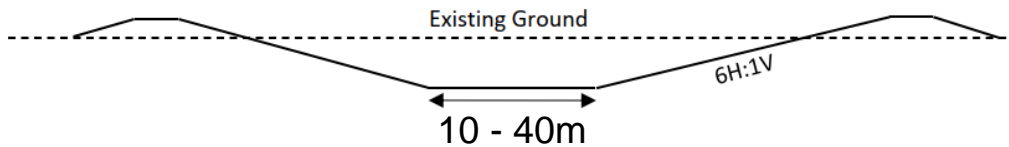
Alignments and geometry

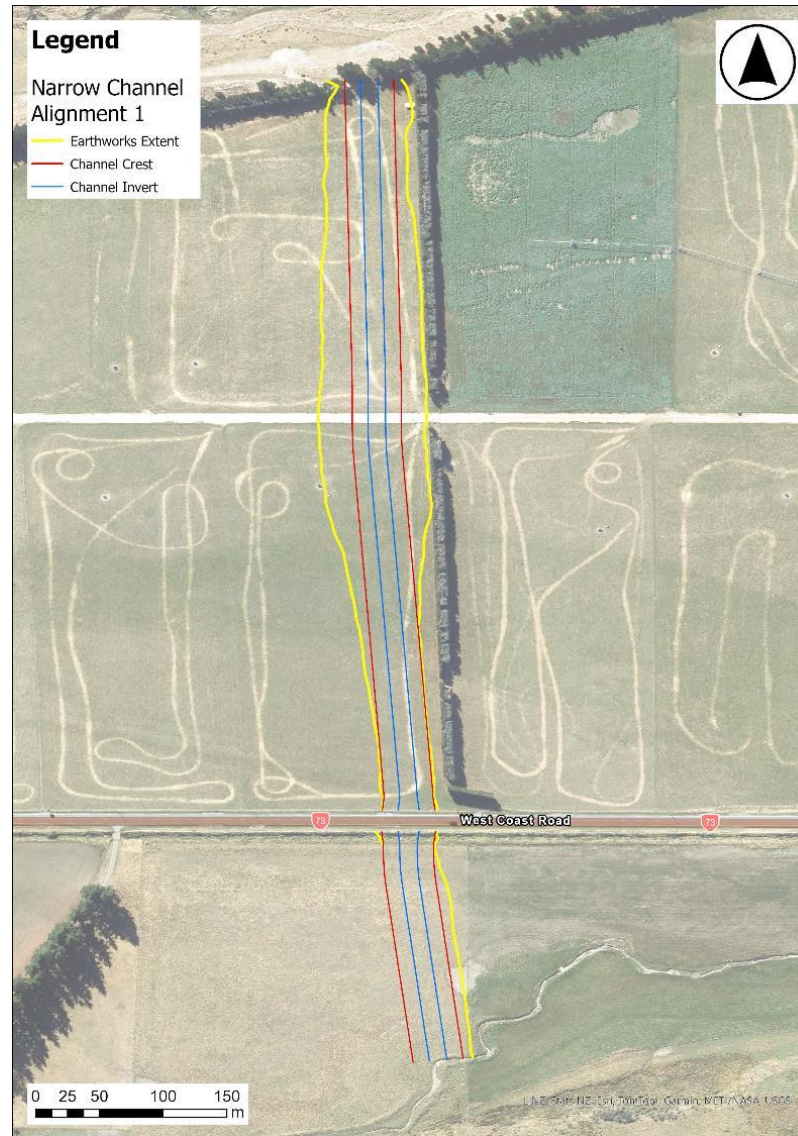
All options include:

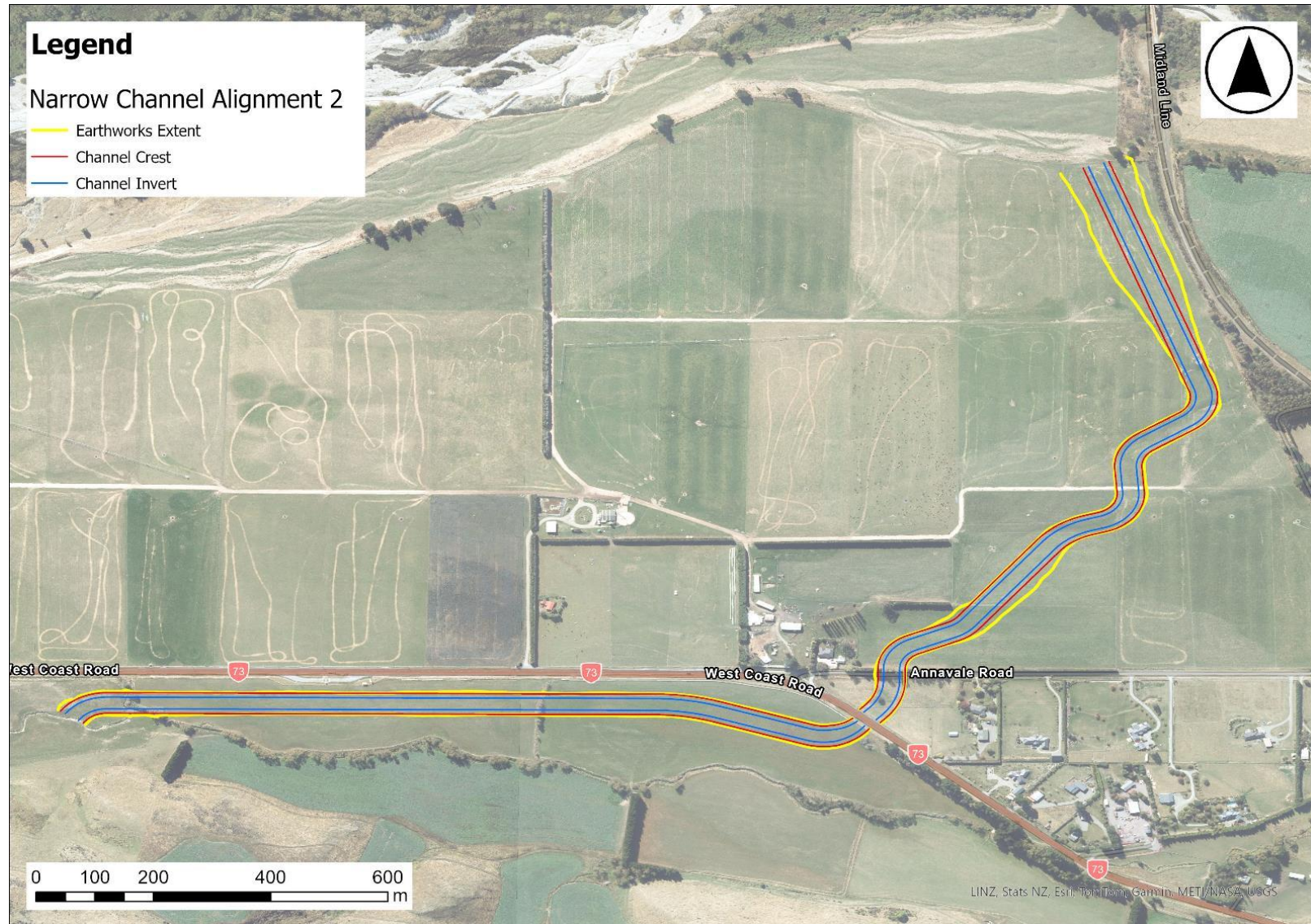
- SH73 Culvert crossing (four box culverts 3m wide x 1m high).
- Siphon crossing the race
- Rock lined terrace drop chute

Channel option	Geometry	Base width (m)	Length (m)	Terrace Chute Riprap D50 (mm)	Riprap thickness (mm)
Alignment 1	Narrow	10	800	750	1500
	Wide	20		550	1100
Alignment 2	Narrow	20	2200	500	1000
	Wide	40		500 ¹	1000

Note: ¹ Last stretch of the channel is at 0.1% slope with base width 20 m discharging into 20 m wide base chute







Modelled 50yr ARI + climate change: with bypass

Bypass Alignment 1

Bypass design flow = 20 cumecs



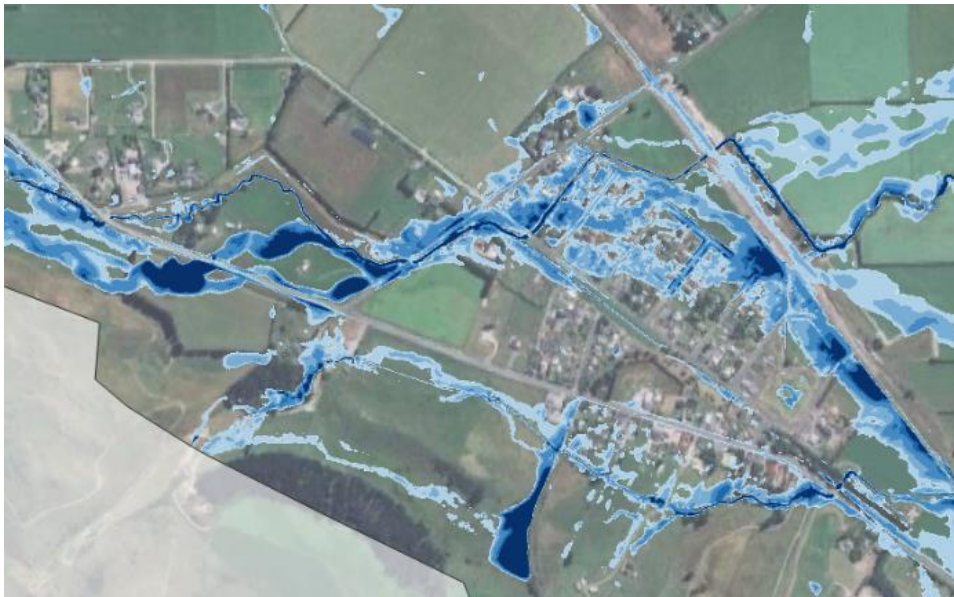
Modelled 50yr ARI + climate change: with bypass

Bypass Alignment 2

Bypass design flow = 20 cumecs

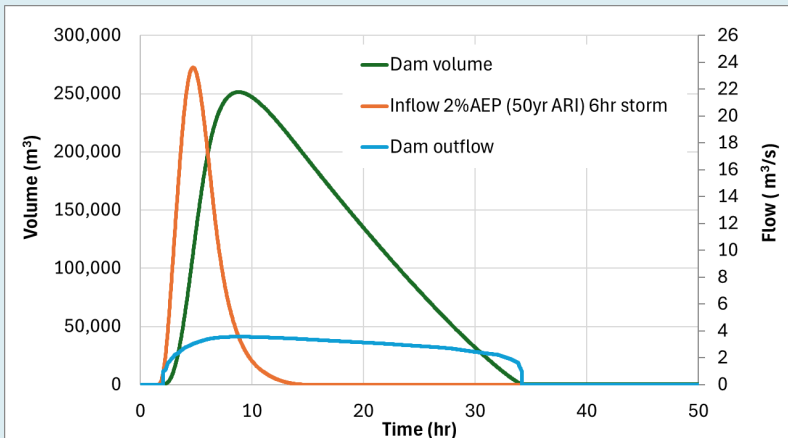


Existing



With bypass





Detention Dam

Earth embankment dam with a detention capacity of approximately 250,000 m³.

Dimensions:

- Length – 200 m
- Height – 13 m (1 m IDF flood rise + freeboard)
- Pipe outlet diameter – 750 mm
- Classifiable large dam, possibly High PIC

Estimated Cost: ~ \$10-15 million (based on recent dam projects of a similar size)

Existing



With Bypass



Options Assessment Summary



Option No.	Advantages	Disadvantages	Cost
Bypass Alignment 1	<ul style="list-style-type: none"> • Shorter alignment - less cut and fill (approx. 0.5x. Alignment 2) • Shorter siphon for the water race • Less affected landowners 	<ul style="list-style-type: none"> • New culvert under State Highway 73 required • Diverting flows into a different catchment (consenting implications) 	\$3.7 to \$4.2 million
Bypass Alignment 2	<ul style="list-style-type: none"> • Reduces ponding to the west of the railway line • Utilises the natural flow path 	<ul style="list-style-type: none"> • Longer alignment – more cut and fill (approx. 2x. Alignment 1) • New culvert under State Highway 73 required • Diverting flows into a different catchment (consenting implications) • Additional landowners affected • Steeper chute on the Kowai River terrace • Higher velocities , grass limits would need to be tested • Reforming Annavale Road with a ford where the channel crosses • In close vicinity to pivot irrigator and may be in conflict if extension leg is operated 	\$6.2 to \$7.0 million
Dam	<ul style="list-style-type: none"> • Less affected landowners • SH73 not affected. 	<ul style="list-style-type: none"> • Higher operational and maintenance costs • Likely a High Potential Impact Class (PIC) dam due to the proximity to SH73, Springfield township and the dam storage volume. • The dam straddles two properties 	\$10 to 15 million

Hydraulic considerations

- SH73 is the key level constraint, i.e. it governs invert level of bypass channel.
- Bypass channel could be deeper which would require less culverts under SH73, but would require more cut for channel. Current approach is to minimise channel cut depth using 1m high culvert + 600mm cover over SH73.
- Reduce terrace chute slope which would reduce riprap size, but requires more fill (which could be an opportunity to balance cut-fill from channel excavation).
- Overdesign events – convey flow in excess of 50yr event into bypass channel or into Springfield.
- SH73 culverts would not comply with NZTA freeboard requirements (difficult to achieve due to existing levels)



REPORT

TO: Malvern Community Board

FOR: Malvern Community Board Meeting on 22 September 2025

FROM: Executive Director Strategy, Engagement and Capability

DATE: 12 September 2025

SUBJECT: EXECUTIVE DIRECTOR'S REPORT

RECOMMENDATION

'That the Malvern Community Board receives the Executive Director's report for information.'

PURPOSE

The purpose of this report is to provide an update on key projects or policy impacts that will impact within the Malvern Community or on the operations of the Malvern Community Board.

1. HEARTLANDS SERVICE DELIVERY REPORT

A request was made at the previous meeting to share the Heartlands report with the Board. The report from April to June this year is provided at **Appendix 1** and going forward this will be provided on a quarterly basis which aligns with Council's internal reporting schedule.

2. WORK PLANNING

A draft workplan is being developed now that will be presented to the new board at their inaugural meeting in November on the 28th and it will include a summary of the actions and standing items that have been reported at the previous board's meetings.

There will be a number of regular items including roading, reserves, water, Springfield Flood Management and Community Halls that will feature in the first quarter of the new boards meeting cycle and the new Board will be encouraged to guide the frequency of these regular reports on key matters affecting the Malvern area.

One of the first aspects of the new Boards work will be on addressing the delegations options with the new Council.

3. ACKNOWLEDGEMENTS

On behalf of all staff, I would like to extend our sincere thanks to the members of the Malvern Community Board for their ongoing engagement, dedication, and support throughout the past three years.

This Triennium has seen a number of changes, including the arrival of new faces around the table, yet the Board's consistent focus on local priorities and its collaborative approach have remained a strong and valued constant. Staff have greatly appreciated the Board's direct and committed efforts to address the needs and aspirations of the Malvern community, and we acknowledge the important role you play in shaping outcomes for the area.

We would especially like to express our gratitude to Mr. Bruce Russell, Chairperson of the Malvern Community Board, for his outstanding leadership during his term as Chair. Bruce has been a tireless advocate for the community, and his decades of service are deeply respected by staff and community members alike. His unwavering commitment, thoughtful guidance, and ability to champion local voices have made a lasting impact.

Looking ahead, staff and I are enthusiastic about continuing our positive and constructive relationship with the Board. We remain committed to working together in support of the Malvern Ward and its communities, and we thank you again for your partnership and service.



Steve Gibling
EXECUTIVE DIRECTOR – STRATEGY, ENGAGEMENT AND CAPABILITY

REPORTING HEARTLANDS SERVICE DELIVERY

MSD (Ministry of Social Development) Provider ID: 50678

Contract Number: CN332046

Date of Report: **10 July 2025**

DATA PARAMETERS

Confirming the approach we have developed in discussions with MSD: In the context of **135,904** visitors across our four sites and mobile staffed van over the period, that we assist in a myriad of ways, we have defined the scope of when a staff member supports someone to connect with or access a government or community service as any face-to-face customer service interaction in which a team member assists a member of the public to connect with a government agency.

HEARTLAND OUTCOMES

Staff delivering Heartland Services are guided by the Heartlands Outcomes set out in the Heartlands Service Guidelines July 2023, and the overarching goal as follows:

“All people living in rural and isolated communities have equitable* access to the services and support they need through online, telephone and in-person support, and by strengthening connections between their communities, government and community services.”

The Heartlands outcomes in Selwyn are expected to contribute to Selwyn District Council's Key Community Outcome Statement: “Selwyn’s residents are successful, support each other, and feel a sense of belonging. Selwyn residents love their families, are well educated, and employed.”

*Equitable as in rural vs urban. In other words, living rurally should not disadvantage you from getting the services and support you need.

Outcome Objectives to Measure:

- People feel safe and comfortable to seek support, feel this support is consistent with their needs, and experience mana manaaki in seeking this support.
- People have improved access to services and to technology, and are supported where they live, including rurally.
- People can navigate services and support, determine their own solutions, feel their needs are understood, and are given confidence.
- Our staff are familiar with services and support available within our community, know how to connect with services for clients, and actively collaborate with government and community services.
- Through providing Heartland services we improve the wellbeing and resilience of people living in rural and isolated communities.

HEARTLAND SERVICES PROVIDER REPORTING TEMPLATE			
Heartlands Site Location	Selwyn District (Rolleston, Darfield, Leeston, Lincoln)		
Contracted Service Provider Name	Selwyn District Council		
Period this report covers	1 April 2025 to 30 June 2025		
GOVERNMENT AGENCIES REQUESTED BY CLIENTS			
GOVERNMENT SERVICES	Agency name:	Client transactions: face-to-face ¹	Client transactions: Phone, email, online
	ACC (Accident Compensation Corporation)	5	
	Careers New Zealand	1	
	Department of Conservation	0	
	Department of Corrections	0	
	Department of Internal Affairs	24	
	Inland Revenue	49	
	Kāinga Ora	2	
	Local council	1524 (note our facilities are council facilities)	
	Ministry of Business, Innovation & Employment - Immigration	21	
	Ministry of Business, Innovation & Employment - Other	2	
	Ministry of Health, including Te Whatu Ora (Health NZ)	1	
	Ministry of Justice - Māori Land Court	1	
	Ministry of Justice - Other	7	
	Ministry of Social Development - Senior related support	12	
	Ministry of Social Development - Study Link	2	
	Ministry of Social Development - Work and Income	14	
	Ministry of Social Development - Youth Service	0	
	Ministry of Social Development - Other	10	
	NZ Police	5	
	Oranga Tamariki	1	
	Stats NZ	0	
	Te Puni Kokiri	0	
	Waka Kotahi - NZ Transport Agency	9 (plus licensing services as part of AA services) **	

	Other government agency	28	MOE, NZ Post, Tenancy Tribunal, Elections, Kiwi Access Card
	Total	189 plus 1524 Local Council plus 4774 AA transactions**	

* As noted on the first page, we have scoped the specific types of assistance we capture in the context of **135,904** visitors across our four sites and mobile staffed vehicle over the period. There will be many other instances of assistance which were not practical to collect (such as assisting with internet connectivity or printing or device support)

** The Selwyn District Council has a contract with New Zealand Automobile Association (AA) to provide a range of services to our community on behalf of AA, including NZTA Licensing, registrations, RUCS (Road user charges) and RealMe and IRD verification. This contract and services are another part of the district wide, integrated strategies and initiatives we are implementing to connect residents to Government Agencies and intersects with our Heartlands work. In April to May, we provided **4774** AA transactions (including driver licencing, vehicle licencing and AA memberships) and **576** other agency transactions (including passport photos, IRD, RealMe, Kiwi Access Card"

NGO SERVICES AND OTHER SUPPORT REQUESTED BY CLIENTS				
NGO SERVICES AND OTHER SUPPORT	NGO service or other support:	Client transactions: face-to-face	Client transactions: Phone, email, online	
	Access to computer, telephone, printer, scanner, Wi-Fi	13,365 Printing transactions 2,294 Scanning transactions 61,064 Computer and Wi-Fi sessions (through APNK) *		
	Aged care and other support related to seniors			
	Career support (e.g., support with a CV)			
	Community Law or other legal support			
	Disability support services			
	English or other language lessons			
	Family and parenting programmes			

	Family and/or sexual violence services			
	Financial and budgeting support services			
	Food support			
	Iwi and/or Kaupapa Māori services, including Whānau Ora			
	Justice of the Peace	823 People, 107.5 JP hours and 48 sessions		
	Mental health, addiction, and other health services			
	NZ Automobile Association (AA) or other licensing/driving support	Refer above ** footnote for AA related services		
	Online banking support			
	Other connector services (e.g., Community Connectors or Citizens Advice Bureau)	3 monthly drop-in sessions by the CAB		
	Room booking requests	18 Government Services or NGOs booking our rooms resulting in 623 attendees and 345 booked hours		
	Transportation services (e.g., booking a shuttle service for a client)			
	Youth Services			
	Other type of support not listed			
	Total	78,690.5		
	*Leeston Library and Service Centre was closed all of April and first week of May so that may affect the numbers.			
CLINICS, SEMINARS, MEETINGS & EVENTS HELD ON-SITE BY GOVT AGENCIES, NGOs, AND OTHERS INCLUDING SELWYN DISTRICT COUNCIL				
CLINICS, SEMINARS & MEETINGS	Briefly outline the clinic/meeting/seminar name, host organisation, and purpose ³			Number of attendees ⁴
	Date	Seminar	Purpose	
	Period of April to June	IR	Monthly sessions available at all our Libraries and Service Centres (6 during this period)	25
		MSD	Monthly sessions available at all our Libraries and Service Centres (3 during this period)	8
	Māori Land Court	Monthly sessions available at all our Libraries and Service Centres (3 during this period)	13	

		Ministry for Pacific Peoples	Monthly sessions available at all our Libraries and Service Centres (2 during this period)	3	
		DIA	Weekly Rates Rebates sessions in all libraries and Service Centres	47	
		Melanoma NZ	3 Drop-in sessions, one in each of our Library and Service Centres in Darfield, Lincoln and Leeston * we only have numbers for the Darfield drop-in. Waiting to get numbers for the other 2 sites but our estimate is that they will be similar numbers.	42*	
	2 May	Selwyn Wellbeing Collective Networking Forum	An engaging session where you can: – Gain insights from the latest Selwyn Census Statistics – Discuss the impacts of these findings on your initiatives and projects – Network and collaborate with a diverse range of agencies across the district. This forum is an excellent platform for fostering connections and sharing knowledge to enhance our community's wellbeing. We look forward to your participation and the rich discussions that will emerge. CANCELLED – due to state of emergency		
	12 June	Selwyn Youth Networking Forum	A gathering aimed at connecting and empowering youth-oriented organisations, educators, and community leaders including MSD representative(s). Discover opportunities for collaboration, share innovative ideas, and foster lasting partnerships that will positively impact the lives of young people in our community. Together, we aim to build a stronger network of support, resources, and opportunities for the youth of Selwyn	50	
	23 May	Canterbury Regional Public Service Leadership Forum - Waikirikiri / Selwyn	A subcommittee of the Regional Public Service Leadership Forum, by way of a collaborative working group between local council and central government agencies, focused on place-based planning (with associated response and resourcing consideration) for Selwyn / Waikirikiri.	12	

		working group.	Initial focus: Youth, Older population		
	12 May	Elections Workshop	Ellesmere College yr 12 and yr13 Selwyn District Council and Selwyn Youth Council teamed up with Electoral NZ to deliver engaging workshops in schools across the district, promoting awareness of the Local Government Elections, Central Government Elections, and the Super Mayor game which teaches civic matters. Students explored how government works, why voting matters, and got hands-on with the youth-designed Super Mayor game—making learning about civics fun, interactive, and relevant.	30	
	6 June	Elections Workshop	Rolleston College yr 12 Selwyn District Council and Selwyn Youth Council teamed up with Electoral NZ to deliver engaging workshops in schools across the district, promoting awareness of the Local Government Elections, Central Government Elections, and the Super Mayor game. Students explored how government works, why voting matters, and got hands-on with the youth-designed Super Mayor game—making learning about civics fun, interactive, and relevant.	200	
	6 June	Elections Workshop	Rolleston College yr13 Selwyn District Council and Selwyn Youth Council teamed up with Electoral NZ to deliver engaging workshops in schools across the district, promoting awareness of the Local Government Elections, Central Government Elections, and the Super Mayor game. Students explored how government works, why voting matters, and got hands-on with the youth-designed Super Mayor game—making learning about civics fun, interactive, and relevant.	220	
		Youth Carnival	The Selwyn Youth Council hosted a Youth Week Carnival, bringing together rangatahi, whānau, and	1000	

		community. included a visit from the Mayor, interactive activities with Limited-Service Volunteers (LSV – NZDF) and MSD, and a range of youth-led activations that celebrated connection, creativity, and community pride. The event was a true showcase of youth voice, energy, and leadership in action.		
	Total			1650
COMMUNITY EVENTS ORGANISED OR ATTENDED BY HEARTLANDS ⁵				
30/04 28/05 25/06	Selwyn Women's Empowerment Network Event description: Make new connections and enhance your social circle. Gain inspiration, support, and empowerment from other women within the Selwyn community. Also, an opportunity for SDC to share all the upcoming Heartland Services on offer in the district.			50
27/06	Selwyn Business Breakfast As Selwyn's business and employment landscape continues to thrive, this event brought together two engaging speakers with deep insight into growth and innovation. Emma Boase, Associate Director at PwC, shared her expertise on transformations in the food and fibre sector—highlighting automation, AI, workforce shifts, and the idea of <i>exovation</i> . She also provided practical takeaways from the new Primary Sector Growth Fund and Budget 2025. Shane Epiha from Carter Tyres offered a grounded perspective on scaling a business, sharing Carter Tyres' journey and linking strategic economic development with real-world growth.			55
Total				105
SUPPORTING NARRATIVE ⁶ <i>If you need immediate support, please contact your Regional Relationship Manager (RRM)</i>				
NARRATIVE	<p>At Selwyn District Council, we know that rural communities thrive when they have easy access to the services they need. That's why, through Heartland Services, we're making it easier for people across Selwyn to connect with government agencies -without having to travel far from home.</p> <p>Our libraries and service centres are more than just places to borrow books - they're community hubs where people can get practical support. Whether it's helping someone understand which government form to fill out, assisting with scanning or photocopying documents, or simply pointing them in the right direction, our team is here to help.</p> <p>Earlier this year, in partnership with Council's Te Pou Mataaho team, we reached out to Te Kooti Whenua Māori/Māori Land Court. That connection led to a regular monthly drop-in session at Te Ara Ātea, offering vital support to mana whenua. Also working with Te Pou Mataaho, we've secured monthly visits from He Waka Tapu to do cervical screenings for wahine in rural area from July until December.</p> <p>We were also successful connecting the Ministry of Pacific Peoples, who have started their fortnightly drop-in sessions at Te Ara Atea. Word is quickly spreading in our Pasifika communities. Another successful</p>			

	<p>connection was with Melanoma NZ, who and in the past three months provided very popular drop-in sessions in our four main Library and Service Centres. Feedback from the community has been very positive.</p> <p>We keep a close eye on the needs of our community and work proactively with agencies such as Inland Revenue and the Ministry of Social Development to make services more available in Selwyn. Residents can book appointments directly via email to meet with IR staff at any of our four libraries and service centres. We are also working with NZ Police, Restorative Justice, Department of Corrections and Oranga Tamariki so they can meet with their clients in our bookable rooms instead of traveling all the way into Christchurch city.</p> <p>By using our libraries & service centres as gateways to essential services, we're helping more people across Selwyn access the support they need—locally, reliably, and in ways that work for them.</p> <p>Collaboration with Non-Governmental Organisations:</p> <p>In the past few months, connections with new Non-Governmental Organisations have resulted in more use of our sites to meet with customers. Additions include:</p> <ul style="list-style-type: none"> • Te Whare Awhero/Hope House • Enabling Good Lives (disability support) • He Waka Tapu • Here Toitu Service • Purapura Whetu <p>We continue to provide training and weekly updates for our kaimahi on Heartlands partnerships and support. Our Heartlands marketing campaign continues to inform Waikirikiri residents about the services we offer and ensures that rural communities understand the benefits of using our libraries and service centres as connection points for these services.</p> <p>Feedback received from one of our Edge Connector Vehicle visits: <i>"On Thursday my husband and I filled out the paperwork to apply for Superannuation when we got to the end it said submit so we did. Next morning we received a notice to say we had to download documents to my MSD.</i> <i>Thank goodness Mitch could help from the library bus. We couldn't find where to download to MyMSD. Ring work and income to get more information 36min wait. Finally get through. With Mitches help we found the site to download. We needed to photograph all the documents we had filled out then download them to MyMSD and send. We did this. I could not find the prompts and clear directions on how to do these last few stages.</i> <i>Without Mitch's help we would have absolutely no idea how to finish this paperwork.</i></p>	
--	---	--

	<p><i>As a finishing comment this should be an easy thing to do but it was stressful and I'm sure a lot of people probably have the same issues as we had.</i></p> <p><i>Nerrolli Turner"</i></p> <p>Feedback received regarding the Melanoma NZ drop-in sessions: <i>Customer had been putting off visiting a GP to check one of his moles as it meant travelling to Christchurch. He went to the drop-in session by Melanoma NZ and was incredibly thankful he did, as they found something suspicious which he had checked and was indeed a carcinoma. He would not have found that out if Melanoma NZ weren't in Darfield for the drop-in.</i></p>	
--	--	--

APPENDIX – ROOM BOOKINGS FOR 1 April 2025 TO 30 June 2025

Including both dedicated Heartland Bookings, and use by government agencies and NGO's

Date	Hours Used	Attendees	Booking Name
April 2025	6	6	IR
	2	3	MSD
	4	2	Direct Career Services (MSD)
	31	225	JP
	8	8	Presbyterian Support
	40	12	Cancer Society
	8	4	Presbyterian Support
	8	5	Your Way Kia Roha
	2	6	Māori Land Court
	2	2	Workbridge (MSD)
	3	6	Oranga Tamariki
	32	12	Pegasus Health
May 2025			
	7	8	IR
	3	2	Women's Refuge
	34	10	Pegasus Health
	2	4	MSD
	2	5	Māori Land Court
	5	4	Direct Career Services (MSD)

	2	3	WorkBridge
	6	6	Presbyterian Support
	5	42	Melanoma NZ
	1	1	Your Way Kia Roha
	40	12	Cancer Society
	40.5	282	JP
June 2025			
	8	12	IR
	2	4	Māori Land Court
	2	1	WorkBridge
	2	2	Aviva
	8	8	Presbyterian Support
	4	3	Direct Career Services (MSD)
	44	16	Cancer Society
	35.5	247	JP
	2	6	Restorative Justice
	4	?*	Melanoma NZ
	2	3	MSD
Total	409 hours	974 (plus Melanoma Attendees for June)	

*Melanoma NZ hasn't got back to us yet with final numbers for the two June sessions they had in Leeston and Lincoln, but an estimate by the library teams was around the same number as Darfield in Lincoln and half that in Leeston.



240805 Selwyn
District Council Confir

FINANCE REPORT

TO: Malvern Community Board

FROM: Selwyn District Council – Finance Business Partners

DATE: 12 September 2025

SUBJECT: **MALVERN COMMUNITY BOARD FINANCIAL REPORT FOR THE PERIOD ENDED 31 AUGUST 2025**

RECOMMENDATION

‘That the Malvern Community Board receives for information the Malvern Community Board (“MCB”) Finance Report for the period 1 July – 31 Aug 2025.’

1. PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 31 August 2025 is based on the Council's monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:
Selwyn District Council
Luiza Veras, Sarah O'Connor
Financial Business Partners

Endorsed by:
Selwyn District Council
Steve Gibling



Executive Director Strategy, Engagement and Capability

Malvern Community Board Finance Report for the period ended 31 August 2025

MCB recorded a YTD August surplus of \$1,196 which is \$1,914 higher than forecasted.

Total revenue for the period ending 31 August, was \$21,044, which is \$478 more than forecast revenue due to 173 more properties than budgeted being charged the targeted rate.

Total operating expenses for the period ending 31 Aug 2025 were \$14,558, less than forecast expenditure by \$1,726.

Key **Favourable** variances compared with the forecast are:

- **Vehicle expenses:** actual expenses for the month were \$1,620 lower than the forecast.
- **Expenses lower than forecast YTD:** Advertising \$1,025, Training \$647, Catering \$156, Phone \$40.
- **Unspent budget categories YTD:** No expenditure has been recorded year-to-date in several expense categories including Training, Consultant fees, and Sister Cities,

Unfavourable variances compared with the forecast are:

- **Training/Conference expenses:** YTD costs exceeded forecast by \$2,110, due to LGNZ conference registrations paid during the month. The full year forecast of \$3,478 was phased linearly, which did not account for this timing.
- **General expenses:** over forecast by \$213 due to a payment of \$435 to Darfield High School for a prize.
- **ACC:** over forecast by \$105 YTD, due to an invoice for \$109.55 that was incorrectly coded. A correction for this charge is expected to be processed in September.
- **Support charges:** over forecast by \$290 due to the LGNZ Membership purchase order being raised to an incorrect GL code. This will be reclassified under General Expenses next month.

Malvern Community Board Report

Data is current up until 31 August 2025

Revenue

GL-Detail	Month Actuals	Month Forecast	YTD Actuals	YTD Forecast	YTD Actual Vs Forecast	Full Year Forecast	Last Year Actuals
0002101. Targeted rates	\$10,628	\$10,283	\$21,044	\$20,566	\$478	\$123,398	\$169,197
0002162. X - Sale of Malvern History	\$0	\$0	\$0	\$0	\$0	\$0	\$17
Total Revenue	\$10,628	\$10,283	\$21,044	\$20,566	\$478	\$123,398	\$169,214
Expenditure							
0002860000. Vehicle Expenses	\$225	\$1,250	\$880	\$2,500	\$1,620	\$15,000	\$5,966
0002320. Advertising & General	\$49	\$537	\$49	\$1,074	\$1,025	\$6,445	\$3,153
0002395. Training	\$0	\$324	\$0	\$647	\$647	\$3,883	\$617
0002410. X - Consultants Fees	\$0	\$167	\$0	\$333	\$333	\$2,000	\$0
000250201. Sister City Expenses	\$0	\$167	\$0	\$333	\$333	\$2,000	\$943
0002718. Catering	\$0	\$83	\$11	\$167	\$156	\$1,000	\$773
0002825000. Phones/Data Allowance	\$80	\$100	\$160	\$200	\$40	\$1,200	\$1,112
0002452. Election Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0002765000. Members Remuneration	\$5,065	\$5,104	\$10,208	\$10,208	(\$0)	\$63,702	\$59,010
0002301. ACC levy	\$117	\$10	\$125	\$20	(\$105)	\$116	\$92
0002502. General Expenses	\$435	\$111	\$435	\$222	(\$213)	\$1,330	\$1,504
0002835. Training/Conference	\$0	\$290	\$2,690	\$580	(\$2,110)	\$3,478	\$3,022
Total Expenditure	\$5,971	\$8,142	\$14,558	\$16,284	\$1,726	\$100,154	\$76,190
Total Support Charges	\$2,790	\$2,500	\$5,290	\$5,000	(\$290)	\$30,000	\$110,112
Surplus / (Deficit)	\$1,867	(\$359)	\$1,196	(\$718)	\$1,914	(\$6,756)	(\$17,088)

Targeted Rate Reserve Balance at:	Month Actuals	YTD Actuals	YTD Forecast	Full Year Forecast	Last Year Actuals
Opening Balance	\$37,327	\$40,390	\$40,390	\$40,390	\$57,478
Surplus / (Deficit)	\$1,867	\$1,196	(\$718)	(\$6,756)	(\$17,088)
Closing Balance	\$35,460	\$39,194	\$39,672	\$33,634	\$40,390

Source: [MCB Financial Performance - Malvern Community Board - Power BI](#)

Note: This financial statement has been prepared without conducting an audit.

EXPENDITURE TRANSACTIONS BREAKDOWN			
GLDetail	YYYYMM	Expen	details
0002301. ACC levy	Jul 2025	\$7.84	ACC Allocation July
0002301. ACC levy	Aug 2025	\$7.84	ACC Allocation Aug
0002301. ACC levy	Aug 2025	\$109.55	AP Rockgas Limited 1212001 219323/16 Rakaia Huts
0002320. Advertising & General	Aug 2025	\$48.70	AP Selwyn District 470001 220550/01 Malvern Community Board meeting
0002502. General Expenses	Aug 2025	\$434.78	AP Darfield High S 299001 220279/01 I: MCB Contribution to Darfield High School
0002718. Catering	Jul 2025	\$10.77	AP Steele's Hanmer 72001 218158/01 Grocery Purchases March 2025
0002765000. Members Remuneration	Jul 2025	\$5,143.00	ACRL EXEX Elected Members Pay Accrual July25
0002765000. Members Remuneration	Jul 2025	(\$4,917.48)	Members' Remuneration
0002765000. Members Remuneration	Jul 2025	\$4,917.48	Wages
0002765000. Members Remuneration	Aug 2025	\$5,104.00	ACRL EXEX Elected Members Pay Accrual Aug25
0002765000. Members Remuneration	Aug 2025	(\$5,143.00)	ACRL EXEX Elected Members Pay Accrual July25
0002765000. Members Remuneration	Aug 2025	\$5,104.42	Wages
0002765000. Members Remuneration	Sept 2025	(\$5,104.00)	ACRL EXEX Elected Members Pay Accrual Aug25
0002825000. Phones/Data Allowance	Jul 2025	\$80.00	AP Spark New Zeala 8999001 218946/01 Cell Phones Executive June/July 2025
0002825000. Phones/Data Allowance	Aug 2025	\$80.00	AP Spark New Zeala 470001 220440/01 Cell Phones Executive Jul/Aug 2025
0002825000. Phones/Data Allowance	Sept 2025	\$90.00	AP Spark New Zeala 1722001 221627/01 Cell Phones Executive Aug/Sept 2025
0002835. Training/Conference	Jul 2025	\$1,345.00	AP LGNZ Conferen 8999001 219092/01 Calvin Payne ticket
0002835. Training/Conference	Jul 2025	\$1,345.00	AP LGNZ Conferen 8999001 219095/01 Sharn Nu'u ticket
0002860000. Vehicle Expenses	Jul 2025	\$655.20	Wages
0002860000. Vehicle Expenses	Aug 2025	\$224.64	Wages
0002890. Support Charges	Jul 2025	\$2,500.01	STND SPSV Support Charges Allocation JULY25
0002890. Support Charges	Jul 2025	\$9,176.00	STND SPSV Support Charges Allocation June25
0002890. Support Charges	Jul 2025	(\$9,176.00)	STND SPSV Support Charges Allocation June25- CORRECTION
0002890. Support Charges	Aug 2025	\$290.00	AP Local Governmen 1254001 220308/01 Community Board Executive Committee Levy 2025
0002890. Support Charges	Aug 2025	\$2,500.00	STND SPSV Support Charges Allocation AUG25
Total		\$14,833.75	

Malvern Community Board Report 2022-2025

In this final report to council and the MCB I would like to comment on a number of things that we have achieved, and brought to the attention of SDC in making the Malvern Ward, and its residents, a better place to live in.

We started somewhat precariously with two by-elections. Once our current Board was formed with a new Chair and vice Chair and two new Board members, we all accepted the challenge that was put in front of us, each member was given a responsibility in regards to area.

Some of the issues that were brought to our attention were as follows:-

Roading, Water, Speed, Sheffield Swimming Pool, Transport, Waimakariri Gorge Bridge, Footpaths, Youth, Children's Playground facilities- these are but a few of the matters we under took as a responsible Elected Board.

The MCB has insured that the Community Voice has been heard at National and Local levels.

Policy issues through submissions on:- Granny Flats, Representation Review and Appeal, Dangerous and Insanitary buildings, Speed, and Water.

The Board, in partnership with the Malvern Community Vehicle Trust- a trial of an affordable weekly shopping bus service to Hornby, Rolleston, West Melton. A clear public transport need has been established - **at no additional cost to the rate payer.**

The Board took upon itself with the help of the Springfield Residents Association to form a working party with the SDC, Ecan, Residents and the MCB re Springfield flooding. Progress is proceeding extremely well.

The Board has a strong relationship with Township and Residents Associations. With a new one recently being formed at Glenroy. We meet every two months for discussions and updates. Council staff have attended when asked, something myself and the Board appreciate.

We have strongly supported ANZAC Services in our areas, and have assisted setting up new services in Halkett and Kirwee.

Rewi Alley Memorial in Springfield along with Sister Cities Committee have been recognised as an intricate commitment of the Malvern Community Board. As this is our responsibility having originally taking the initiative by the MCB some years ago.

We have contributed to the renovation of the Darfield Historical Jail which was officially opened last Saturday 13 September 2025. We also help set up the Malvern Writer's Group.

We had a very successful evening acknowledging 16 recipients awards for voluntary work in the Malvern Ward. It amazes the Board, the people who in our opinion are the unsung heroes of our community.

Youth has also been a major focus of the Board over the last 3 years. We invited, through the Darfield High School, two representatives to have speaking rights and take part in all discussions, at our Board Meetings but with changing meeting times and venue this was not as successful as planned, but we hope the new elected board will pursue this.

The Board has in the last two years donated \$500 per year to the Darfield High School. To be awarded to students as they see fit.

Finally I would sincerely like to thank my fellow Board Members, John Verry Vice Chair, Sharn Nu'u, Calvin Payne, Phil Freeman, Councillors Bob Mugford and Lydia Gliddon.

SDC staff have also played a very important roll, I would particularly mention our CEO Sharron Mason, Steve Gibling, Theresa Darval, BiPol, and the Finance Team.

Thank the Malvern Community for your loyal support to the Malvern Community Board.

As Chair, I wish every success to the new Malvern Community Board when elected along with setting up Community Boards in the other three wards of the SDC.

Also as Chair I would like to express that it has been my pleasure to Chair a very successful Community Board.



Bruce Russell QSM JP
Chair.

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – September 22nd 2025

FROM: Community Board Member – Sharn Nu'u

DATE: September 16th 2025

SUBJECT: **BOARD REPORT – September 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

Darfield jail reopening

The Darfield Historical Jail was reopened September 13th September including the unveiling of the memorial which was an MCB led project. I personally have been working on reopening the jail since early 2023, so it was see the jail finally reopened and such a wonderful community response at the event. A great way to close off a term.

Special thank you to Kieran Wall and his team for all the work they put into getting the grounds, garden and memorial bench looking amazing and in time for this event.

Bird Corridor

The DHS students presented their concept to eCan August 27th. I attended the council meeting in support of the boys. I have been in contact with their teacher and the team leader, and will be continuing to support them. Next step is to contact Kiwirail and create a high level project plan.

Breakneck Corner update

This has been raised again with residents of Whitecliffs. I ask for the boards support in requesting council revisit this issue. I've also advised the community to raise this item in the next Annual Plan.

Action: *That this be included in the handover to the new community board*

Appendix A & B are attachments of an independent engineers assessment by Barry MacKenzie of Arthurs Pass. Below is a summary of Barrys findings.

Hi Sharn,

Cycle trail ownership/maintenance transfer:

As discussed, I had a look and took some photos.

I think the refusal to accept the locally built trail is a bit picky.

Better to identify the discrepancies, deal to them and go ahead with the title easement or transfer.

Easement is simpler as there are no survey costs.

Whitecliffs road water ponding:

The pipes installed under the sealed trail are acting in reverse to that intended.

The pipes are at a level to convey road surface water to an adjacent drain.
However during rainfall the drain fills to a level above that of the pipe outlet between the trail and road seal and water ponds on the road or runs across it.
There is no rock soakaway close by to allow the ponded water to flow away.

The open drain that is on the boundary side of the trail is in the road reserve and is, I expect an SDC responsibility.
If so it needs cleaning out with a digger to lower the water level and improve the flow. The lower water level may solve the issue completely.
Thos ponding occurs at 3 locations on this stretch of road and turns to ice at times.

Regards

~Barry M

Letter to NZTA from MCB

Final version emailed to chair

Malvern Community Arts Council

Currently planning for ArtWeek. Taking art entries and getting volunteers together.

The art gallery is getting a makeover. Thank you to Darfield MenzShed for all your work.

Sister Cities Committee AGM

Attended the AGM and September ordinary meeting Thursday 11th September. Minutes have not yet been circulated (to my knowledge).

Final report to chair – past 3 years

- Forming community groups like the Darfield Residents Association,
- Committee member:
 - Westview Special Fund committee and the
 - Malvern Community Arts Council including supporting the gallery and Art Week,
 - Sister City Committee.
- Assisting the return of community assets to the control of the people
 - Darfield Jail and
 - Sheffield Memorial Pool by sitting on the hearings panel
- Advocating for communities:
 - road improvements on Clinton Street,
 - footpath improvements for Darfield and breakneck corner – Whitecliffs
 - raising with council the failure of Waimakariri Gorge Bridge deck replacement, and
 - Combined Resident Association workshops
- Getting equipment installed at parks and reserves: Basketball hoop at Greendale Reserve and memorial bench seat at Darfield Jail
- Gaining approval for community led project: pump track at Sheffield Domain,
- Raising water constraints at council for rural water supplies

- Hartley's
 - Hororata
- pushing for process changes like council communication during projects that impact our communities.
 - Darfield upgrade at main junction
 - Kirwee water main upgrade
 - May 2025 weather event rural water supplies -
- Advocating for safer roads –
 - letter to NZTA
 - Safer speeds submissions
- Submitting long term and annual plan submissions to local and regional councils
- Advocating for public transport
 - submissions
 - relationship building with
 - commercial operators,
 - community advocates and
 - regional council
- Organising events alongside community groups: Santa's Grotto and Christmas Extravaganza
- Supporting youth –
 - Bird Corridor,
 - Nga Puawai o Tawera,
 - Darfield High School prize givings
 - Youth board delegates
 - Consultations with play advocate and consultants,
 - Santa's little helper at Santa's Grotto



Signature

Sharn Nu'u

Appendix A



Whitecliffs resident built trail. Needs top dressing with crusher dust from chip sealed ends. Also located on private land ex Frew Farm. Frews are prepared to cede an easement for SDC to operate and maintain the trail.



Move seat forward 150mm on slab to increase clearance behind

Bridge built on railway concrete abutments. Fixings appear adequate. Possibly add 2 x M16 threaded rod fixings to each side for reinforcement



Infill balustrades with netting or timber to reduce clear space for children falling through.

APPENDIX B

Whitecliffs road seal edge drainage ponding.

The invert height of the plastic drain is below the level of the drain when flowing.

The water then runs from the drain and floods the road.

There is no adequate soakaway in the road verge between the trail and the road seal



Line shows flood water level, circle shows drainpipe end below flood level.



All road/trail drains detail is the same



Damaged and obstructed drain entrance on Landowner side of trail.

Drain needs cleaning.

The drain that is located on the boundary fence side of the trail needs cleaning.

This drain is in the road reserve and should be part of SDC works.

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – 22nd September 2025

FROM: Community Board Member – John Verry, **Deputy Chair**

DATE: 15th September 2025

SUBJECT: **BOARD REPORT – September 2025**

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

INTRODUCTION TO MY FINAL REPORT

This is my final report as an elected member for the Hawkins subdivision of the Malvern Community Board. It has been a privilege to serve with the support of our community, and I wish the Board well as it enters a new term where—for the first time—all members will have been elected by the people they represent. This is true democracy. The Board is well placed to continue serving those who live, work, and play in the Tāwera Malvern ward.

Regrets? Yes, *I have a few* 😞 ... but pride as well 😊—particularly in the community’s overwhelming stand when the Selwyn District Council sought to disestablish the Malvern Community Board. Of the 607 “official” submissions received, 496 opposed the proposal. That response was a clear mandate from the people of Malvern, and a reminder of the Board’s enduring value.

Too often, however, genuine consultation by the Selwyn District Council has been disingenuous. In my view, the “Local Water Done Well” process and the push for a WSCCO—Selwyn Water Limited—demonstrated predetermination rather than partnership.

To me, **consultation** is a genuine process of seeking and considering others’ views, with an open mind and before a decision is made, while not requiring agreement or negotiation. The Court of Appeal identified the elements of consultation, in *Wellington International Airport Ltd v Air New Zealand* [1993] 1 NZLR 671 (CA) as:

More than simply telling or presenting a decision – there must be a genuine effort to seek views before making a final decision.

Not the same as negotiation – the decision-maker does not have to reach agreement, but must allow others to influence the outcome.

Requires an open mind – while the decision-maker may have a preferred option, they must remain receptive to being persuaded.

Adequate information and reasonable opportunity – those consulted must have enough information, in a timely way, to provide informed feedback.

The **Malvern Community Board** is not a council committee; it is an **unincorporated body separate from SDC deriving its powers from section 52 Local Government Act 2002**. In New Zealand | Aotearoa Community Boards give a voice to communities within the council catchment = Tawera Malvern (Selwyn District) and act as representatives, advocates and connectors of those communities. MCB is a voice of the community, working alongside SDC to advocate, engage, and encourage community participation. The strong relationships the MCB has built with Residents and Community Associations, and others in the community through regular engagement and shared advocacy, show what can be achieved when local voices are respected.

Source: Better together: A framework for councils and community boards (2025) Community Boards Executive Committee, LGNZ.

Community boards are where localism lives and breathes. They bring democracy closer to home and give communities a stronger voice in shaping their place.

Under the **Local Government Act 2002 (Section 52)**, the role of a community board includes:

- > Representing and advocating for the interests of their community
- > Considering and reporting on matters referred by council, and other issues the board identifies
- > Keeping an eye on council services delivered in the area
- > Making an annual submission to council on local priorities and expenditure
- > Connecting with local organisations, groups, and voices
- > Taking on any other responsibilities delegated by council

How these roles are understood and carried out can vary widely across Aotearoa. Some councils and boards operate as tight-knit teams; others ... not so much.

The *Local Government Commission's 2025 determination* was a wake-up call for Council. The report has generated fresh thinking and dialogue about extending the benefits of Community Boards to other wards (Springs and Ellesmere) thus improving localism. I have no doubt that the newly constituted MCB will have as a priority that SDC provides the newly constituted Board with sufficient tools (delegations) to undertake its important work in the Ward, as the Commission's determination suggested.

Not all Selwyn District Council decisions have respected community voice. The unilateral centralisation of community funding grants, accepting that there is a Malvern Councillor on the committee, effectively removed the Malvern Community Board's role in shaping local grant allocations. With funding rounds due in October 2025, January, April, and July 2026, the incoming Board—working alongside the newly elected Tawera Malvern councillor—has a critical opportunity to push for genuine involvement so that funding decisions once again reflect local priorities.

VALUE OF COMMUNITY HALLS FOR TĀWERA–MALVERN'S RURAL COMMUNITIES

In my opinion, Council has not upheld its undertaking to keep the Malvern Community Board adequately informed about the future of community halls in Malvern. While some information has been provided, in my opinion, it falls short of the comprehensive updates needed to reassure the Board and community that this work is progressing meaningfully and that there will be the opportunity for community input – I am sure this will be rectified by the newly constituted Council. Key questions remain unanswered—most notably, how the Community Centre (General Rate) is actually being utilised across the Ward.

I acknowledge that in August a 'heads-up' was given in the context of alarmed and monitored halls across the district, with the matter signalled for the next Council agenda. To clarify my point the 'briefing' was *light-on*, as I feel (justifiably) that Council would have made the effort and identified the halls in Malvern! However, of greater importance is clarity on how and when SDC will engage with our communities, to ensure there is genuine consultation (see above) and an opportunity for local input early in the process before irrevocable decisions are made, as was the case with *Local Water Done Well* – supposedly 😊.

Positive examples exist: Hororata Hall has been successfully returned to the community with appropriate financial support, and Windwhistle residents have worked hard to restore their hall. This raises a fair and pressing question: what would an effective, district-wide policy on community halls look like for Malvern and Selwyn? In fairness, and I am sure the report, when it is provided to the MCB, will address other communities reasonable expectation that the Hororata precedent will be the guiding principle.

Feedback from my community engagement across Tawera Malvern has been clear and consistent:

- **Accessibility and affordability** are essential if rural halls are to remain living, usable assets – and this will be achieved through appropriate use of local resources (often readily available).
- **Local groups and residents' associations** are already proving their value by running events, gatherings, and festivals that keep these halls at the heart of community life.
- **Council must act now** to reinstate community-led management wherever possible, returning halls to local stewardship.

In summary, Malvern's community halls are not relics; they are vital lifelines. They foster connection, preserve culture, strengthen resilience, and provide spaces where rural life can thrive. Ongoing investment, timely decision-making, and genuine local control are not optional extras—they are essential. We owe it to our forebears who built these halls, to the communities who sustain them today, and to future generations who will need them tomorrow.

FLOODING (SPRINGFIELD) UPDATE – WORKING GROUP

I look forward to the fulsome report being provided for the meeting, which will update the Board and be a record of progress in this important community initiative that will be continued (hopefully) under direction of the newly constituted Board.

RESIDENTS AND COMMUNITY ASSOCIATIONS & OTHERS – AN UPDATE

The associations Committees are one of the Board's direct line to our communities in identifying concerns and providing clear actions, coordinating with SDC, and reporting back so people see progress. Other community and specific interest groups supplement the engagement and advocacy role of the Board.

Springfield Community Association committee meeting – 2nd September 2025

Another well attended committee meeting. There has been good support for the community events. The October community gathering has been well publicised and planned. The traffic management plan is progressing, and the **Springfield market day** will be on Saturday 19th October 2025. The relationship with the Reserves Team, under the new leadership at SDC, is a good example of what can be achieved when the '*stars align*' and there truly is a **partnership** = *SDC and Springfield Community Association working together* for the benefit of the Community. The Tawera Reserve is being developed and used by the community and further planting and work is being planned, including signage to promote the history of the Reserve.

There is Yoga - Tawera Hall - Thursdays 6:30-7:30pm on 9, 16, 23 and 30 October 2025.

Darfield Residents Association Inc. committee meeting

- 10th September 2025

I attended the start to update the committee and receive feedback. The major achievement was the opening of the Darfield Jail on Saturday 13th September 2026 that was well attended – with all members of the Board being present.

Greendale Residents Association committee meeting

– 10th September 2025

I then attended for the final part of the meeting. The hall is being used for various community activities and the next meeting is 12th November 2025. The finances are healthy. The Mid Winter Christmas dinner and Greendale School - Clearing Sale were successful. Greendale Carnival/Community fun day is scheduled for 6th December 2025.

Malvern Community Board meeting with Residents | Community Associations

held 21st August 2025.

Glenroy Residents Association (meet as and when required)

Malvern Community Vehicle Trust

The trial was discussed that their AGM on 22nd August 2025 and the schedule for revised for September. There will be an evaluation of the community utilisation in early October, and a Media Release (no doubt).



AGE Concern Canterbury

Now based at the Darfield Library on a regular basis, Emily Johnson, Manager of the Rolleston Older Persons' Hub, will speak at the start of the Board's (September) meeting to introduce herself, outline the services available, and receive feedback from Board members. This is a welcome initiative (partnership) in working with older people in Tawera Malvern.

ISSUES RAISED BY CONSTITUENTS.

1. Pure drinking water

Remains a live issue for many with progress being made by DRA to provide a public fountain source of chlorine free drinking water.

2. Connection to the wastewater system: Darfield & Kirwee

I look forward to SDC providing an update in regard to Darfield Waste Connections – especially the proposed timeframe for each grid-area and the in particular whether the costing (see box to the right) have been made more realistic and when they will be invoiced (Is the Development Contributions model to apply?). This would reduce the justifiable level of anxiety the proposed costs are having on households with the recent and projected rates increases requiring an ever-increasing slice of households incomes that are not increasing to cover these costs.

Source: SDC website

Assuming a ratepayer connects their property to the proposed scheme in 2025/26, the total cost of connecting will be as follows:	
A. Existing properties	
A share of the Council's cost of the capital works to build a new local wastewater infrastructure network, plus the connection to the treatment plant in Rolleston	Approximately \$17,360 in 2025/26
The property owner's own cost to physically connect their property to the scheme. The cost for most properties will be around \$5,000. For some properties that are set further back from the road the cost will be around \$20,000	Approximately \$5,000 to \$20,000 depending on the type of connection
Approximate total cost	\$22,360 to \$37,360

- Equally informative will be the SDC / Selwyn Water Limited update to the Board. I hope an informative report will be included in the agenda so members (and others) have the opportunity to read and then get the most out of the update (the oral presentation by SDC staff) as we will all have read the report and be in a position to have engaged with the community and ask constructive questions = this is the value added to the community by the Malvern Community Board – although it is noted that some members have repeatedly (refer minutes) not provided written reports to update the Board. SDC's Water Services Delivery plan states that wastewater services are not provided to some 30% of the district's population and 12% do not have reticulated water supplied. Not to mention the lack of a reliable reticulated water supply in Hororata and other parts of Selwyn.

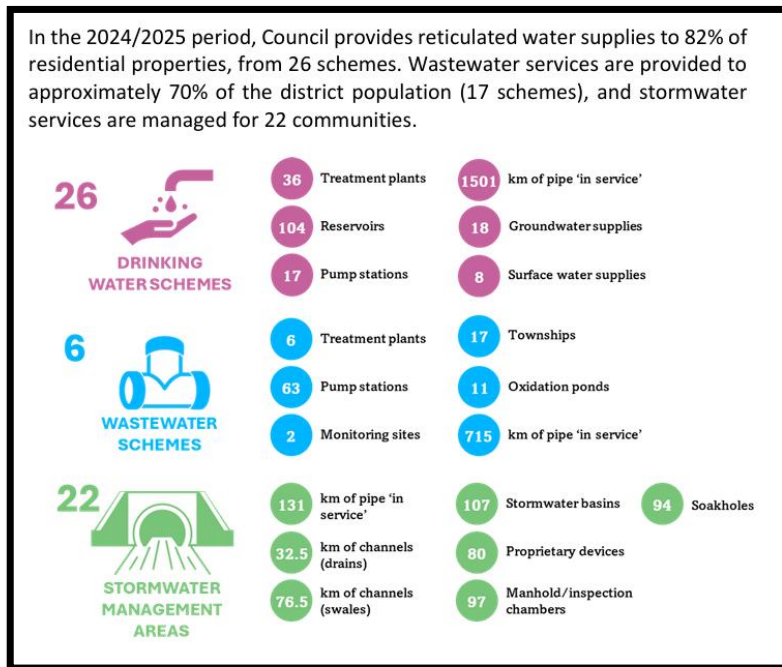


Figure 1 https://www.selwyn.govt.nz/data/assets/pdf_file/0009/2185875/1.-Selwyn-DC-Water-Services-Delivery-Plan-Adopted-18.6.25.pdf at page 13

Chlorination

I look forward to hearing more about the source of the water that supplies Darfield - Kirwee. If it is a sealed aquifer, this should provide a secure and clean source of supply. In my view, Central Government over-reacted to the Havelock North incident by mandating blanket chlorination of reticulated water supplies through the Health (Drinking Water) Amendment Act 2019 and subsequent Drinking Water Standards. This 'one-size-fits-all' approach has imposed unnecessary costs on communities like ours. There should be greater flexibility, and given Council's success in securing chlorine exemptions for one supply in Selwyn, the community is keen to know what investigative work has been undertaken into the Darfield-Kirwee scheme's potential for exemption! 😊

Nitrates

The issue of nitrate levels in drinking water in Darfield was confirmed when Greenpeace undertook free drinking water testing. The Darfield Residents Association, at their 2024 AGM, had expert speakers talk on the issue, whilst SDC made the decision not to participate! However we have all moved on, and Burnham is our neighbour, and good neighbours care for each other. Thanks to the fourth estate, for raising the issue and the clear communication from Environment Canterbury we are able to be better informed. The Regional Delivery Committee agenda (Item 8.4)—the figures are on pages labelled "51–52 of 76" provides useful information - <https://www.ecan.govt.nz/get-involved/news-and-events/2025/last-regional-delivery-committee-meeting-of-the-three-year-term> - specifically, para. 18 "Environment Canterbury collaborated with Dr Tim Chambers from the University of Canterbury to access detailed data from the Greenpeace Water Nitrate community database to help select a suitable site for the pilot study. A moderate-high risk area

Nearly half of Selwyn wells in pilot study fail nitrate safety test

Maxine Jacobs | THE PRESS

September 11, 2025

Comment (1)

was chosen over a high-risk area, as high-risk zones already had many samples collected by Greenpeace, whereas the moderate-risk area had relatively few. The results of the pilot study have been added to the community database and supplied to Dr Chambers.”

What was tested: A pilot study of 18 private wells near Burnham sampled May–June 2025 for nitrate-nitrogen and E. coli.

Headline result: Para. 20 “Across all rounds of sampling, 44% of wells (8 out of 18) exceeded the Drinking Water Standards New Zealand Maximum Acceptable Value (MAV) of 11.3 mg/L for nitrate nitrogen. The average concentration in the wells was 9.6 mg/L; the median was 10.2 mg/L, and the maximum was 15.2 mg/L (recorded in round 2 of sampling)”.

E. coli: Detected in 17% (3 of 18) of samples across the rounds.

Para. 30 “Environment Canterbury’s 2024 Annual Groundwater Quality Survey has recently been published and highlights that the findings of the Selwyn pilot study are not unique to that area”.

Action plan is at pages 55f of the Agenda.

CANTERBURY REGIONAL COUNCIL
Kaunihera Taiao ki Waitaha

Agenda 2025

Regional Delivery Committee

Date: Thursday, 11 September 2025
Time: 10:30 am

Note this was a study in a specific area and hopefully the SDC and Selwyn Water personnel attending the September meeting of the Board will be able to provide further information 😊.

SDC - Water Services Delivery Plan

The Department of Internal Affairs “Water Services Delivery Plan Assessment: Assessment Report” – Selwyn District Council Date completed: 3 July 2025 [https://www.dia.govt.nz/diawebsite.nsf/Files/Water-Services-Policy/\\$file/WSDP-Assessment-Report-Selwyn-District-Council.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Water-Services-Policy/$file/WSDP-Assessment-Report-Selwyn-District-Council.pdf) at page 4 states:

General Comment on Plan	<p>Overall, the plan is a comprehensive and detailed document. The financial sustainability assessment has not identified any major issues. The council has outlined its current asset base and future renewal/growth needs. The implementation plan, while ambitious, appears achievable.</p> <p>Overall, the plan complies with the legislative requirements set out in section 13 of the Local Government (Water Services Preliminary Arrangements) Act 2024 (the Preliminary Arrangements Act).</p> <p>Throughout the assessment, some issues were identified which can be monitored during the implementation of the plan. These included:</p> <ul style="list-style-type: none"> • The funds from operations (FFO) to debt ratio is variable (and in some years dips below) the covenant level required by the LGFA. • A relatively low level of capex budgeted for stormwater growth in out years. Note that this has been clarified with SDC during the assessment process. • Development contributions appear low in out years. SDC should consider if their charging policy sufficiently accounts for growth. <p>None of these issues impact the ability to accept the plan.</p>
--------------------------------	---

Ratepayers would be well advised not to lose sight of SDC’s ability to achieve its ambitions 😊 and that the “relatively low level of capex budgeted for stormwater growth” does not adversely affect the community. Then there is the issue in regard to Development Contributions that “appear to be low in out years”. Tautological is that “SDC should consider if their charging policy sufficiently accounts for growth” – Development Contributions 😊.

Issues for Discussion with Panel

Issue	Description	Recommended treatment
Financing sufficiency	The plan calculates borrowing headroom based on a debt to revenue basis, rather than using FFO as a percentage of debt. This calculation of borrowing headroom does not have material impacts on the overall financial sustainability of the plan; however, we recommend that the council continues to engage with the LGFA throughout the implementation process.	It is recommended that the plan is accepted, but that the Department monitor financing sufficiency (FFO as a percentage of debt) through the implementation and establishment of the CCO, and SDC be encouraged to continue engaging with the LGFA.

p. 5

➔ **The following motions were converted to ‘required actions’:**

THAT the Malvern Community Board request, SDC report to the September 2025 meeting of the Board sufficient information that will adequately inform the Board and households in Darfield and Kirwee, as to the current state of and proposed actions, especially likely costs, in relation to connections to the

Pines Wastewater Treatment Plant for properties in Darfield and Kirwee.

THAT the Malvern Community Board request, SDC provide to the September 2025 meeting of the Board an update in regard to Selwyn Water Limited (maybe the Chair could attend) to provide an update as to where SDC and SWL are at in regard to drinking and wastewater in Malvern.

There is also the issue in the rural parts of Malvern of equitable access to water, as an example farmers that have their own water source, yet are charged as the 'water race' goes through their property. All properties with access to a water race are rated for stock water regardless of whether the water is used. SDC is currently reviewing the water race network, including re-mapping, a strategic review, updates to ratings, and property details during the 2025 / 26 summer. There is yet to be information provided as to what role Selwyn Water Limited will have, going forward. Water NZ has an excellent article and PowerPoint in regard to Kirwee, May 2024.

https://www.waternz.org.nz/Article?Action=View&Article_id=2735

- ➔ It is hoped that SDC will provide the newly constituted Board with timely and relevant information so the Board can involve relevant communities early in the process so their views can be sought and considered by the newly constituted Council.

WIDER MATTERS OF INTEREST FOR THE COMMUNITY:



A. Public Transport – Weekly

This is an affordable community initiative at no extra cost to ratepayers. The MCVT AGM approved the trial continuing for September on first and third Tuesday to Hornby and changed the Rolleston trip to the second and fourth Friday, with an earlier timeframe to provide both shopping and time at the Aquatic Centre.

B. Hororata Water Supply Scheme

No doubt this will be progressed by the Tawera subdivision members on the newly constituted Board.

C. Sister City –

Town of Yubetsu
Town office
318 Kamiyubetsutonden Shigaichi, Yubetsu,
Mombetsu District,
Hokkaido
099-6592,
JAPAN

The Malvern Community Board has been delegated the authority to facilitate relationships with Yubetsu-Cho.

Given the clear and unambiguous statement at page 149 of the Annual Report, it would appear that the Board has been sidelined (refer back to July meeting). The constructive discussion at the Board's August meeting that I anticipated, surprisingly did not eventuate, even though a Board member has been nominated to liaise and report.

- ➔ The *Review of the Selwyn District Council's Sister City Programme* (20 May 2025) presented by Head of Community Insights and Policy makes the following statements:
 - As Selwyn District continues to grow and evolve, its timely [May 2025] to reassess our approach to international engagement to ensure it aligns with our future;
 - Tertiary Institutions: Independent International Links...these international links and partnerships do not require the framework of a Council-led Sister City agreement to succeed;
 - These opportunities, honouring Rewi Alley's legacy, can be effectively developed and promoted independently of the Sister Cities arrangements....
 - Welcoming dignities and groups...This function does not inherently require a pre-existing Sister City agreement with the visitor's [l]ave of origin, but Council would benefit

from supportive people in the community who are keen on helping with the hosting of delegates/visitors...

- Should Council pursue a more active role in international relationships in the future, the focus areas and chosen locations would be guided by strategic priorities, which may differ from our current Sister City partnerships...
- Some Councils maintain relationships through closer operational connection with council, frequently led or strongly supported by council staff. This ensures alignment with broader council strategies and provides clear council oversight. This is not the approach taken to date by Selwyn [noting the Sister City committee have been clear that associated travel and expenses are not a cost to the ratepayer]...
- Reassessing our approach: Governance and Focus...In the current environment [May 2025] Council is becoming increasingly cautious about the value and complexity of managing international relationships, highlighting a need for careful consideration of potential risks and requirements.

Based on the Review findings, it would appear on the balance of probabilities that my reading between the lines the author's thinking of the way forward is to move away from the excellent work the Sister City Committee (mostly volunteers) have undertaken. I believe SDC provides \$10,000 pa and true to form the Finance section is under the impression that unspent donations (additional to the SDC Grant) should be returned to the SDC consolidated funds (under advisement – September 2025).

My view on the continuation of Sister Cities for Selwyn? Council input? Volunteers? **Is =**

When there are members of the community willing to give of their time and experience this should be utilised. More so if SDC is considering withdrawing support.

As I raised at the August meeting, the Annual Plan 2025/26 at page 149 stated "The Malvern Community Board has been delegated to authority to facilitate relationships with Yubetsu-Chio." I believe the Board should have been more proactive in working with the Sister City personnel in giving effect to the delegation.

Sister city relationships are valuable as they provide long-term benefits by building cultural understanding, fostering international friendships, and creating opportunities for learning and exchange at both the civic and community level. For rural communities such as Malvern, the connection with Yubetsu, Japan, has strengthened people-to-people links, enriched local cultural life, and encouraged youth exchanges that broaden horizons for young people who may otherwise have limited opportunities for international experience.

The visit by the delegation from the Malaysian Parliament, was another opportunity for the Board to be involved. I am happy to use my connections, should there be the willingness, to facilitate further interactions. More so If I am fortunate to be elected, as I will have a voice on Council and the MCB. These relationships also allow SDC and MCB and communities to share knowledge on rural development, education, and community resilience. They enhance the profile of the district and Malvern ward internationally, provide a sense of pride and identity for residents, and contribute to tourism and economic development through increased visibility.

The Malvern–Yubetsu relationship is an excellent example of how such partnerships nurture goodwill, cultural exchange, and mutual learning, creating enduring benefits for both communities. I have interpreted your email to both recipients as members of the Malvern Community Board, as you have used the Selwyn email, so I have replied from my position as Deputy Chair of the Malvern Community Board.

I attended the Sister Cities AGM in Rolleston on 11th September 2025, and

D. Community Halls (see above)

On-going, no further update at this stage, despite an earlier indication that information would be available August / September 2025. The issue remains live.

E. Reserves – A Mismatch Between Service Strategy and Local Reality

Residents have voiced particular frustrations with:

- Infrequent and inconsistent servicing of reserves.
- A rigid, centralised approach that overlooks local capacity and experience.
- Delays in addressing straightforward maintenance issues despite Snap-Send =Solve

The emerging and legitimate community view is that SDC should **rethink its service delivery model** for reserves in geographically dispersed areas within Malvern. By enabling locally based solutions, Council could achieve faster turnaround, lower costs, and higher-quality maintenance — delivering outcomes better suited to the unique needs of rural communities than the current “one-size-fits-all” approach and benefitting the District.

F. Quality of Life

The report from the research conducted by truwind | Research First on behalf of SDC for the *Quality of Life Survey* Tirohaka Kouka o te Ora, conducted in May 2025, is eagerly awaited as is how the information gathered relates to the plans for our rural communities (see below).

G. The Older Persons Hub Pop Up Service.

Services for older persons in Malvern are important as is the ability for older person to obtain information and network. Age Concern (Canterbury) works to achieve wellbeing, rights, respect and dignity for older persons. This initiative supports SDC’s *Ageing Positively strategy*, offering a welcoming space dedicated to the needs and wellbeing of older people in Malvern.



**LAUNCHING THE
OLDER PERSONS
POP-UP HUB IN
DARFIELD**

SUPPORTING POSITIVE AGEING
IN SELWYN

**Tuesday
23 Sept**

7 & 21 Oct

4 & 18 Nov

DARFIELD LIBRARY
EVERY SECOND TUESDAY,
9:30 AM – 12:00 PM

027 231 4439
ejohnston@ageconcerncan.org.nz

H. Community Boards in Selwyn and effective delegations

This is an on-going work in progress.

The base for additional Community Boards in Malvern is the **2025 Determination by the Local Government Commission**,

para. 92: One of the statutory roles of community boards, as set out in section 52 of the *Local Government Act 2002*, is to “represent and act as an advocate for the interests of the community”. While community engagement is an important part of understanding local views, it is not a substitute for representation and advocacy. **Representation involves the democratic mandate of elected members, including community board members, to bring community perspectives to the council’s decision-making table.** [emphasis added]

para. 94: We consider that, in a rapidly growing district experiencing high levels of urbanisation, the Malvern Community Board is likely to promote good local government, by providing a direct voice for the rural Malvern community at the Council table.

SDC did grant the MCB Chair, the opportunity to speak at the full meeting of the Council.

The stars aligned with the Community Board’s Executive Committee of Local Government NZ (July 2025) distributing their “*Best practice guide: building strong council-community board relationships*”.

The guiding principle being: **Community boards and councils are two complementary arms of local democracy – and when they're working well together, communities thrive.** A strong relationship is built on:

- Mutual respect;
- Clarity of roles and responsibilities;
- Shared intent to add value to local decision-making;
- Timely and meaningful two-way communication.

I would like to express my gratitude to the Chair and fellow board members for the work that has been done to get the Board back on track after the 2023 October by-election. I also acknowledge and appreciate that the

Malvern community saw the potential and supported the Board in response to SDC's



Key principle

This model is about **power-sharing, responsibility, and mutual accountability.** Community Boards are not just contributors — they are local leaders. This model works best where the council and community board are committed to joint delivery and see local governance as a powerful tool to achieve better outcomes for everyone.

clear initial intention to disestablish (i.e. 'get-rid-of') MCB. This galvanised the community into action =

Localism 😊 Sadley 😞 MCB is in need of a heart, as "At the heart of every strong council - community board relationship is **clarity around who does what.** Delegations aren't just a bureaucratic necessity – they're **an expression of trust and empowerment.**" Page 15 CBE, LGNZ.

This is where the Board has been heading. Again the stars-are-aligned for the reconstituted MCB in November 2025 to '*take-the-bull-by-the-horns*' (grasp the nettle) and whakawhanaungatanga (building the connection) to strengthen collaboration with the newly constituted Council so there is "partnership in leadership" in the Tawera Malvern Ward, i.e. "**true decision-sharing**" for the community. Here the MCB and SDC will be "considered **peers and partners** in governance – helping ensure council decisions are grounded in local insight. MCB will serve as a deeply embedded connector, between council systems and the diverse interests of our local communities in association with the residents | community associations in Malvern – p. 36.

- I. Hopefully information updating the "**Mountains-to-Sea**" cycle trail linking Arthur's Pass Village in the Southern Alps to Te Waihora/Lake Ellesmere on the Canterbury Plains. Public will be presented at the September meeting.

CONCLUDING

As I conclude my time as an elected representative on the Malvern Community Board, I remain grateful for the trust placed in me by those who voted in the by-election and for the dedication of my Board fellow members and others who have worked tirelessly for our communities. I wish to particularly acknowledge our Chair, Bruce Russell, QSM, JP for his steady leadership and commitment to ensuring the Board remained focused and effective. I also extend my thanks to Mr Steve Gibling from the SDC Executive team, whose support for the Board and willingness to go above and beyond has been invaluable. His role as the '*voice for common sense*' within SDCI leadership has been evident—most notably through his refreshing interpretation of the SDC CCTV policy, which broke a deadlock and will now enhance community safety at the Darfield Recreation and Sport Centre. I leave confident that the new Board

“Partners in leadership

Model 3 represents the most advanced level of collaboration between councils and community boards. It goes **beyond consultation and co-delivery** — into **true decision-sharing.**

Boards operating under this model are **formal decision-makers** in local matters. They help shape not only what gets delivered in their community, but how, when and by whom. Their work is strategic, place-based and embedded in council systems. Trust, resourcing and alignment are high.

This model is best suited to councils and community boards that have invested in **strong systems, mature relationships,** and a **shared commitment to** *amplifying local voice and action*

has the direction (Model 3), the mandate and capability to carry this work forward—continuing to speak with a strong, independent voice and ensuring that those who call Tāwera Malvern home are always given the opportunity and are heard 😊

ATTENDANCES & MEETINGS WITH VARIOUS PEOPLE AND GROUPS IN THE MALVERN WARD

August

18 Kirwee Community Association
20 Presented MCB update to Council
25 MCB monthly meeting

September

10 DRA Committee mtg then Greendale CA
11 Sister City AGM then start of meeting
DRA Meet and greet candidates for MCB
13 Opening Darfield Jail



Community Board Member
Deputy Chair - Malvern Community Board



Appendix A – For the new MCB members to consider:

I would like to wish the members of the new Malvern Community Board every success taking the Board to the next level, hopefully aligned to Model 3....Local Government NZ (CBEC) – see below.

The following are but my thoughts on actions that may provide for a constructive transition:

- Members and Board photographs, Business cards, Tri-fold, Facebook (has 197 followers) and meeting schedule (time and location) and clarity as to when members are attending events representing the Board (flying the MCB flag so to speak 😊) or are in attendance in another capacity. Also, the value in having a board workshop prior to a formal board meeting. Such an option may provide an appropriate format for members to present their views and any advice they may have for preliminary debate and scrutiny prior to the Governance team (SDC) finalising the agenda for each Monthly meeting.
- The Local Government Commission - Determination of representation arrangements to apply for the election of Selwyn District Council to be held on 11 October 2025 - <https://www.lgc.govt.nz/assets/Determinations-Representation-Reviews/Current-Determinations/2025-Recent-Determinations/Selwyn-District-Council-determination-2025.pdf> and importantly matters for the future direction of the Malvern Community Board and Community Boards in Selwyn.
- Guide to Community Boards (2022) LGNZ
<https://d1pepq1a2249p5.cloudfront.net/media/documents/Guide-to-Community-Boards.pdf>
- *Better together a framework for councils and community boards* (2025) CBE LGNZ
https://d1pepq1a2249p5.cloudfront.net/media/documents/Better_together_a_framework_for_councils_and_community_boards.pdf see page 109 and Chapter 12.
- Consider how Residents | Community Associations and other groups work with the Board and each other for the benefit of the community.
- Plan an outline of the goals and priorities for the Tawera Malvern Community over the 2025-2028 triennium, to provide SDC and the community with an insight about the matters that are important in the ward, and where investment and action is needed.
<https://www.npdc.govt.nz/media/dtwawprf/inglewood-community-board-plan-2023-2026.pdf>
<https://swdc.govt.nz/wp-content/uploads/TOR-Community-Boards-19-22-final.pdf>
https://www.fndc.govt.nz/_data/assets/pdf_file/0023/23990/kaikohe-hokianga-community-board-strategic-plan-2023-2025-july-23v-1.pdf
involve Residents | Community Associations and other groups....
- *Local Government Act 2001, S 52 Powers and delegations*
The role of a community board (s. 52 LGA) is to: Representation and advocacy
// a represent, and act as an advocate for, the interests of its community
// b consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board
// c maintain an overview of services provided by the territorial authority within the community
// d prepare an annual submission to the territorial authority for expenditure within the community
// e communicate with community organisations and special interest groups within the community
// f undertake any other responsibilities that are delegated to it by the territorial authority.
- In addition to administrative support, the LGA (s. 42(2)(b)) places a requirement on chief executives to also provide advice to community boards
see pages 12 to 14 *Guide to Community Boards (2022)*

What are Community Boards?

Community boards are unincorporated bodies which are neither local authorities nor committees of a local authority. They provide a voice for specific communities within a kaunihera catchment and act as representatives, advocates and connectors of those communities.

The Local Government Act (LGA) 2002 sets out the role and powers of community boards, including things they may not do, e.g. acquire, hold or dispose of property; appoint, remove or suspend staff (kaimahi). It also provides the statutory framework within which boards must operate, including particular rules and processes which govern how they work.

- *Waikato Community Board Charter* – note pages 1 & 2 especially https://www.waikatodistrict.govt.nz/docs/default-source/your-council/plans-policies-and-bylaws/policies/governance/community-board-charter.pdf?sfvrsn=7cc9b9c9_4.
- The new Board may like to discuss having SDC provide the following information to each meeting:
 - Subdivision Resource Consent activity and application to inform the MCB of future growth in Tawera Malvern
 - Snap Send Solve a summary of issues for the preceding month as such information would inform the MCB as to what issues were being identified and responded to by the community.

I have liaised with the following:

- 1: **Darfield Residents Association Inc.** (Harvey Polglase, Chair) @ 150 Horndon St. darfieldresidentsassociation@gmail.com next meeting is 7.30 pm 12 November 2025
- 2: **Springfield Community Association** (Jason Barnes, Secretary) springfield.tawera@gmail.com next mtg 7.30 pm 4 November 2025 @ Springfield Hall
- 3: **Greendale Residents' Committee** (Bex Ridgen, Chair) bexridgen@gmail.com next meeting is 7.30 pm 12 November 2025 @ Greendale Hall
- 4: **Glenroy Residents' Association** (Chair, Samuel Denis) sjdennis2@gmail.com no scheduled meetings.

-----[end]

COMMUNITY BOARD REPORT

TO: Malvern Community Board
FOR: Community Board Meeting
FROM: Councillor Lydia Gliddon
DATE: September 2025
SUBJECT: BOARD REPORT – September 2025

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

State Highway Speeds

Response received and attached Appendix 1. NZTA has acknowledged the safety concerns raised for several Selwyn locations, including SH73 through West Melton, Kirwee, Darfield, Sheffield, Springfield, and Arthur’s Pass. These areas have been added to NZTA’s register for future speed reviews, though implementation is subject to funding availability and national prioritisation under the 2024–27 NLTP.

Key points from the response:

- Speed Management Priorities: Focus remains on variable speed limits outside schools and intersection speed zones, with funding already allocated for these.
- Community Requests: While considered, community-initiated speed reviews must meet national thresholds and may be deferred to the 2027–30 NLTP.
- Intersection Safety: NZTA does not typically conduct safety audits for existing intersections but uses performance tools to identify issues.
- Pedestrian Crossing (Ross Street, Darfield): No funding currently allocated; may be considered in the next NLTP (2027-30).
- SH77/Leeches Road: New signage and line marking installed; rumble strips to be reinstalled in warmer weather.
- SH77/Bridge Street Lighting: No short-term upgrades planned; lighting improvements will be considered under a future national contract.

Mr Caygill notes that *“The most important part of the above response with regard to the clear desire of the community to have the speed reviewed on many parts of the state highway network in Selwyn District is our need to manage very limited resources and prioritise community-requested changes by way of national moderation and prioritisation. Our national team will have completed assessments on all of the community requests we have captured by the end of the year and I will be able to update you on progress before then as we look to how we prioritise the requests we have across our regional team here in the South Island.”*

Selwyn Water Limited

Will provide verbal update as decision being made 17th September

Upper Selwyn Huts

Will provide verbal update as decision being made 17th September

Coming up

- Area Plans – Council to endorse options for consultation - *was supposed to be 20th August but not on agenda*, public engagement early 2026. This is very important to have a say where and how we plan for growth in our communities.
- Council meeting 17th September (last meeting for triennium)

As we conclude this triennium, I want to extend my thanks to all board members, Council staff, and our community for your dedication, collaboration, and service. Whether you are retiring or seeking re-election, your contributions have shaped our district and strengthened our local democracy.

To those stepping down, thank you and best wishes for the next chapter.

To those standing for election, good luck and thank you for putting your name forward to serve.

A handwritten signature in black ink, appearing to read 'Lydia Gliddon', written over a horizontal line.

Cr Lydia Gliddon

[UNCLASSIFIED]



www.nzta.govt.nz

44 Bowen Street
Private Bag 6995
Wellington 6141
New Zealand
T 64 4 894 5400
F 64 4 894 6100
www.nzta.govt.nz

11 September 2025

Lydia Gliddon
Councillor
Selwyn District Council
CrLydia.Gliddon@selwyn.govt.nz

Ref. NZT-10891

Dear Councillor Gliddon

Thank you for your letter of 7 August 2025 in which you raised safety concerns relating to several locations in the Selwyn district. I appreciate you taking the time to advocate on behalf of local communities and I understand that road safety is a matter of deep importance to you.

NZ Transport Agency Waka Kotahi (NZTA)'s speed management priorities are guided by the Government Policy Statement on land transport (GPS) and the National Land Transport Programme (NLTP), which help us decide how and where to invest in safety improvements for the state highway network.

With the state highway speed reversals programme now complete, our immediate priority for speed management is on the following activities that already have dedicated funding:

- planning and implementing variable speed limits outside schools on state highways, as required by the Land Transport Rule: Setting of Speed Limits Rule 2024 (the Rule) to be in place by 1 July 2026, and
- delivering speed limit changes linked to specific projects, including intersection speed zones.

NZTA recognises the value of community input and continues to consider community-requested speed reviews alongside these priorities. However, due to limited funding under the current 2024–27 NLTP, all community-requested changes recorded in our register are subject to national moderation and prioritisation processes.

I can confirm that State Highway 73 (SH73) locations, including West Melton, Kirwee, Darfield, Sheffield, Springfield, Arthur's Pass have already been identified for future consideration in our speed management work.

Future speed reviews must align with the Rule, including the speed limit ranges for different classifications of road outlined in Schedule 3 of the Rule, and can only proceed once funding is available to support planning, consultation and implementation. Speed reviews that do not meet the prioritisation threshold will remain on the register for future consideration under the next NLTP 2027–30.

[UNCLASSIFIED]

[UNCLASSIFIED]

Regarding your request for safety audits and upgrades at intersections in West Melton, Kirwee and Waddington, NZTA does not typically undertake safety audits for existing intersections. Instead, we use network knowledge and performance tools to identify safety concerns and the need for further investigation. Funding and prioritisation of safety projects are determined at regional and national levels.

In relation to the request for a pedestrian crossing at Ross Street, Darfield, you may be aware that GPS 2024 outlines that investment should only take place where there is either clear benefit for economic growth and safety, and where there is an existing or reliably forecast demand. As a result, funding for the walking and cycling activity class is limited and has been prioritised for footpath renewals, maintenance, and completion of committed projects. No funding was allocated to new projects. NZTA will consider your request during development of the next 2027-30 NLTP.

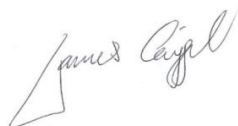
At the SH77/Leeches Road intersection, new signage and line marking were installed earlier this year. Our maintenance contractor will reinstall transverse rumble strips on the approach when weather conditions are warmer and drier.

There are currently no short-term upgrades planned for lighting at the SH77/Bridge Street intersection. NZTA has an initiative underway to transition to a national contract and assume full ownership and management of its street lighting assets across the country. Once implemented, this programme will enable NZTA to prioritise lighting renewals and upgrades at a national level.

I hope my response provides clarity to NZTA's position on the matters raised. Any specific issues requiring enforcement should be directed to NZ Police.

We remain open to working closely with Selwyn District Council to address safety issues and if you would like to discuss this matter further with NZTA, you are welcome to contact me by email at james.caygill@nzta.govt.nz.

Yours sincerely

A handwritten signature in black ink, appearing to read 'James Caygill', with a stylized, cursive script.

James Caygill

Director Regional Relationships (West Coast / Canterbury / Otago / Southland)

[UNCLASSIFIED]