

# Agenda



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## **Ordinary Meeting of the Malvern Community Board**

**To be held in the  
Darfield Library & Service Centre  
Meeting Rooms**

**Monday 21 October 2024  
Commencing at 4pm**

# Malvern Community Board - 21 October 2024

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell and Councillor R Mugford

21 October 2024 04:00 PM

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The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent, but this only comes into effect in October 2024. Standing Orders will be amended in 2024 to reflect any changes.

FINANCE REPORT

**TO:** Malvern Community Board

**FROM:** Selwyn District Council – Senior Finance Business Partner

**DATE:** 14 October 2024

**SUBJECT:** Malvern Community Board financial report for the period to 30 September 2024 and updated finance report for the period ending 30 June 2024

RECOMMENDATION

*‘That the Malvern Community Board receives for information the Malvern Community Board (“MCB”) Finance Report for the period 1 – 30 September 2024 and the updated Finance Report for the period ending 30 June 2024.*

1. PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 30 September 2024 and provides updated results for the period to 30 June 2024 and is based on the Council’s monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:  
Selwyn District Council  
Thomas Cockburn, Sarah O’Connor  
Financial Business Partners

Endorsed by:  
Selwyn District Council  
Sharon Mason  
Chief Executive Officer



### **MCB Finance Report for the period ended 30 September 2024**

The MCB is in a YTD deficit of \$9,554 as at 30 September 2024, favourable to budget by \$554.

**Total YTD revenue** for the period ended 30 September was \$42,267, below budgeted revenue by \$540 due to timing of collections of the Malvern Ward Community Board targeted rate. This is expected to recover during the financial year.

**Total YTD operating expenses** for the period were \$24,293, below budgeted expenditure by \$1,094. Support charges are on budget of \$27,528.

The favourable variances compared with the budget are:

- Training expenditure is favourable to budget due to no spend against the YTD budget of \$1,125.
- Sister City expenses are favourable to budget due to no spend against the YTD budget of \$249.
- Members YTD Remuneration of \$14,752 is favourable to budget by \$428 due to the Local Government Members Determination 2024 made by the Remuneration Authority being received after a higher budget had been set for the year.
- Training and conference expenses are YTD \$193 favourable to budget.
- Vehicle expenses of YTD \$2,889 are favourable to budget by \$711.

The unfavourable variances compared with the budget are:

- Advertising and General expenses YTD \$2,623 are unfavourable to budget by \$758 mainly due to costs incurred for the MCB awards and printing of MCB brochures.
- General expenses are unfavourable to budget YTD by \$500 due to the unbudgeted Darfield High School prize-giving grant.
- Refreshments are YTD \$79 unfavourable to budget.
- Telephone costs are YTD \$335, unfavourable to budget due by \$284. Mobile phone charges are \$20 per phone per month.

## Statement of financial performance (unaudited)

Malvern Community Board  
For the month ended September

Revenue	Month September	Month Budget September	Year to Date Actual	Year to Date Budget	Actual YTD vs Budget YTD	Full Year Budget	Last Year Actuals	Notes
0002101. Malvern Ward Community Board Targeted Rate	14,090	14,269	42,267	42,807	540	171,228	158,831	
0002146. Donation	-	-	-	-	-	-	-	
0002162. Sale of Malvern History	-	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>14,090</b>	<b>14,269</b>	<b>42,267</b>	<b>42,807</b>	<b>540</b>	<b>171,228</b>	<b>158,831</b>	
<b>Expenditure</b>								
0002301. ACC Levy	6	9	18	27	9	110	136	
0002320. Advertising & General	947	290	2,623	1,865	(758)	4,475	1,327	Note 1
0002395. Training	-	375	-	1,125	1,125	4,500	1,222	
0002410. Consultants Fees	-	-	-	-	-	-	-	
0002452. Elections	-	-	-	-	-	-	10,956	Note 2
0002502. General Expenses	-	-	500	-	(500)	-	-	
000250201. Sister City Expenses	-	83	-	249	249	1,000	-	
0002718. Refreshments	-	25	154	75	(79)	300	73	
0002765000. Members' Remuneration	4,917	5,060	14,752	15,190	428	60,717	56,903	
0002825000. Telephone/Broadband Allowance	100	17	335	51	(284)	204	829	
0002835. Training/Conference	-	140	3,022	3,215	193	4,500	-	
0002860000. Vehicle Expenses	876	1,200	2,889	3,600	711	14,400	5,728	
<b>Total Expenditure</b>	<b>6,846</b>	<b>7,199</b>	<b>24,293</b>	<b>25,387</b>	<b>1,094</b>	<b>90,206</b>	<b>77,174</b>	
<b>Support charges</b>								
<b>Total Support charges</b>	<b>9,176</b>	<b>9,176</b>	<b>27,528</b>	<b>27,528</b>	<b>-</b>	<b>110,108</b>	<b>91,960</b>	
<b>Surplus/(Deficit)</b>	<b>(1,932)</b>	<b>(2,106)</b>	<b>(9,554)</b>	<b>(10,108)</b>	<b>(554)</b>	<b>(29,086)</b>	<b>(10,312)</b>	
<b>Targeted Rate Reserve Balance at:</b>	<b>Month September</b>		<b>Year to Date Actual</b>	<b>Year to Date Budget</b>		<b>Full Year Budget</b>	<b>Last Year Actuals</b>	
Opening Balance	81,360		88,982	88,982		88,982	96,294	
Surplus/(Deficit)	(1,932)		(9,554)	(10,108)		(29,086)	(10,312)	
<b>Closing Balance for Period</b>	<b>79,428</b>		<b>79,428</b>	<b>78,874</b>		<b>59,896</b>	<b>86,082</b>	

Note 1: MCB Awards and MCB brochure printing.

Note 2: \$500 cost granted to the Darfield High School for prize-giving.

**Expenditure Transactions Breakdown**

0002301. ACC levy	Jul 2024	5.97 ACC Provision July
0002301. ACC levy	Aug 2024	5.97 ACC Provision August
0002301. ACC levy	Sep 2024	5.97 ACC Provision September
0002320. Advertising expenses	Jul 2024	275 AP Local Government 7654001 206624/01 Community Board Levy 2024/25 Malvern - LGNZ
0002320. Advertising expenses	Jul 2024	834.78 AP Malvern News 8394001 207168/01 MCB Awards Advertising - 4 inserts in Malvern
0002320. Advertising expenses	Aug 2024	392.88 AP CORDE Ltd 9254001 207554/01 2 X information boards to be reinstalled back at Darfield Li
0002320. Advertising expenses	Aug 2024	77 AP Selwyn District 9249001 207728/01 MCB Hire of the DRCC Lounge - 20 June 2024
0002320. Advertising expenses	Aug 2024	96.25 AP Selwyn District 9249001 207755/01 MCB Hire of the DRCC Lounge - 18 July 2024
0002320. Advertising expenses	Sep 2024	896.51 AP BLUEPRINT 964001 208954/01 MCB Brochure Printing - Quote 242286
0002320. Advertising expenses	Sep 2024	50.22 AP Selwyn District 376001 208953/01 MCB Hire of the DRCC Lounge - 12 August 2024
0002502. General expenses	Aug 2024	500 AP Darfield High S 9539001 208444/01 Contribution to Darfield High School Prize
0002718. Refreshments	Jul 2024	68.4 AP Bruce Russell 8173001 206857/01 Reimbursement of Expenses MCB - Bar Snacks
0002718. Refreshments	Aug 2024	108.6 AP Bruce Russell 9182001 207847/01 Reimburse Expenses - Malvern Community Board
0002718. Refreshments	Aug 2024	-14.15 Malvern Community board refreshments GST Aug
0002718. Refreshments	Aug 2024	-8.92 Malvern Community board refreshments GST Jul
0002765000. Cost of staff employed	Jul 2024	4917.48 Wages
0002765000. Cost of staff employed	Aug 2024	4917.48 Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	-4917.48 Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	4917.48 Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Sep 2024	4917.48 Wages
0002825000. Telephone expense	Jul 2024	185.18 AP Spark New Zeala 6877001 206336/01 Cell Phones, Executive June/July 2024
0002825000. Telephone expense	Aug 2024	50.22 AP Spark New Zeala 9516001 207695/01 Cell Phones, Executive July/August 2024
0002825000. Telephone expense	Sep 2024	100 AP Spark New Zeala 377001 209059/01 Cell Phones, Executive August/September 2024
0002835. Training - Staff, aids & Equip	Jul 2024	2819.25 Prepayments 2024
0002835. Training - Staff, aids & Equip	Aug 2024	202.4 AP Bruce Russell 9318001 208269/01 LGNZ Conference Expenses
0002860000. Vehicle expenses	Jul 2024	1006.3 Wages
0002860000. Vehicle expenses	Aug 2024	1006.3 Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	-1006.3 Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	941.2 Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Sep 2024	941.2 Wages

### **MCB Finance Report for the year ended 30 June 2024 – Updated**

This report does not discuss financial results and individual variances for the period, as this was covered in the previous reports presented to the MCB. It instead highlights the major change compared to the previous finance report.

The finance report for the year ended 30 June 2024 has been updated to include the remuneration back payments made to Board members due to the by-election held during the 2024 financial year.

## Statement of financial performance (unaudited)

### Malvern Community Board

For the month ended June

	Month June	Month Budget June	Year to Date Actual	Year to Date Budget	Actual YTD vs Budget YTD	Full Year Budget	Last Year Actuals
<b>Revenue</b>							
0002101. Malvern Ward Community Board Targeted Rate	13,147	13,741	158,831	164,870	6,039	164,870	179,417
0002146. Donation	-	-	-	-	-	-	-
0002162. Sale of Malvern History	-	-	-	-	-	-	9
<b>Total Revenue</b>	<b>13,147</b>	<b>13,741</b>	<b>158,831</b>	<b>164,870</b>	<b>6,039</b>	<b>164,870</b>	<b>179,426</b>
<b>Expenditure</b>							
0002301. ACC Levy	42	7	136	106	(30)	106	133
0002320. Advertising & General	(611)	222	1,327	2,642	1,315	2,642	2,954
0002395. Training	1,222	99	1,222	1,155	(67)	1,155	-
0002410. Consultants Fees	-	-	-	-	-	-	-
0002452. Elections	779	-	10,956	-	(10,956)	-	-
0002502. General Expenses	-	-	-	-	-	-	-
000250201. Sister City Expenses	(2,355)	89	-	1,057	1,057	1,057	-
0002718. Refreshments	61	222	73	2,642	2,569	2,642	1,609
0002765000. Members' Remuneration	12,590	4,781	56,903	57,416	513	57,416	54,714
0002825000. Telephone/Broadband Allowance	133	31	829	350	(479)	350	182
0002835. Training/Conference	-	225	-	2,700	2,700	2,700	-
0002860000. Vehicle Expenses	1,800	225	5,728	2,700	(3,028)	2,700	2,977
<b>Total Expenditure</b>	<b>13,661</b>	<b>5,901</b>	<b>77,174</b>	<b>70,768</b>	<b>(6,406)</b>	<b>70,768</b>	<b>62,570</b>
<b>Support charges</b>							
<b>Total Support charges</b>	<b>7,230</b>	<b>1</b>	<b>91,969</b>	<b>101,323</b>	<b>9,354</b>	<b>101,323</b>	<b>87,000</b>
<b>Surplus/(Deficit)</b>	<b>(7,744)</b>	<b>7,839</b>	<b>(10,312)</b>	<b>(7,221)</b>	<b>3,091</b>	<b>(7,221)</b>	<b>29,856</b>
<b>Targeted Rate Reserve Balance at:</b>							
Opening Balance	96,726	99,294	99,294	99,294		99,294	69,438
Surplus/(Deficit)	(7,744)	(7,744)	(10,312)	(7,221)		(7,221)	29,856
<b>Closing Balance for Period</b>	<b>88,982</b>	<b>91,550</b>	<b>88,982</b>	<b>92,073</b>		<b>92,073</b>	<b>99,294</b>

Expenditure Transactions Breakdown

0002301. ACC levy	Apr 2024	85.08 ACC Provision July - April 2023/24	
0002301. ACC levy	May 2024	8.51 ACC Provision May	
0002301. ACC levy	Jun 2024	69.86 ACC Provision Accrue for 23/24 costs	
0002301. ACC levy	Jun 2024	8.51 ACC Provision June	
0002301. ACC levy	Jun 2024	-36.01 ACC Provision old Accrual	
0002320. Advertising expenses	Jul 2023	78.26 AP Malvern News 6771001 193699/01 Community committee public meeting, Malvern	
0002320. Advertising expenses	Aug 2023	778.58 AP Buddle Findlay 7734001 195811/01 : LGA & governance queries	
0002320. Advertising expenses	Aug 2023	39.13 AP Malvern News 8178001 194303/01 MCB Editorial July	
0002320. Advertising expenses	Aug 2023	11.96 AP Selwyn District 7894001 194731/01 Public meeting Sheffield	
0002320. Advertising expenses	Sep 2023	275 AP Local Governmen 9020001 195890/01 LGNZ Community Board Levy 23/24	
0002320. Advertising expenses	Nov 2023	347.83 AP Malvern News 4212001 198129/01 Malvern News advertising Board and elections	
0002320. Advertising expenses	Feb 2024	76.52 AP Selwyn District 3725001 201173/01 Room Hire - Darfield Community Centre	
0002320. Advertising expenses	Mar 2024	300 AP Farnedia Limite 6238001 200850/01 MCB advertising A&P Show	
0002320. Advertising expenses	May 2024	30.25 AP Selwyn District 7262001 204238/01 Hire of DRCC by MCB - Invoice #27157	
0002320. Advertising expenses	Jun 2024	168 AP Signal Creative 7074001 205339/01 Reskining of Malvern Community Board Photo B	
0002320. Advertising expenses	Jun 2024	-778.58 Coding Correction - Election Costs	
0002395. Conference training and travel expenditure	Jun 2024	11.7 AP Orbit World Tra 7655001 206787/01 Payne Calvin Mr to WLG Fee 21/08/2024	
0002395. Conference training and travel expenditure	Jun 2024	395.57 AP Orbit World Tra 7655001 206787/01 Payne Calvin Mr to WLG Tkt CHC WLG 21/08/2024	
0002395. Conference training and travel expenditure	Jun 2024	11.7 AP Orbit World Tra 7655001 206787/01 Russell Bruce Mr to WLG Fee 21/08/2024	
0002395. Conference training and travel expenditure	Jun 2024	395.57 AP Orbit World Tra 7655001 206787/01 Russell Bruce Mr to WLG Tkt CHC WLG 21/08/2024	
0002395. Conference training and travel expenditure	Jun 2024	11.7 AP Orbit World Tra 7655001 206787/01 Verry John Mr to WLG Fee 21/08/2024	
0002395. Conference training and travel expenditure	Jun 2024	395.57 AP Orbit World Tra 7655001 206787/01 Verry John Mr to WLG Tkt CHC WLG 21/08/2024	
0002452. Election expenses	Oct 2023	743.39 AP Buddle Findlay 6617001 197307/01 LGA and Governance queries	
0002452. Election expenses	Mar 2024	9433.76 AP ElectionZ.Com L 6238001 201770/01 MCB Election Costs	
000250201. General expenses	Jun 2024	778.58 Coding Correction - Election Costs	
000250201. General expenses	Apr 2024	2354.61 Sister City Costs to MCB Correction	
000250201. General expenses	Jun 2024	-2354.61 Coding correction	
0002718. Refreshments	Dec 2023	12.68 AP Steele's Hammer 1142001 199748/01 Grocery Purchases November 2023	
0002718. Refreshments	Jun 2024	52.17 AP Bruce Russell 552001 205507/01 Reimbursement of expenses MCB - Bar Snacks	
0002718. Refreshments	Jul 2023	8.47 AP Steele's Hammer 6912001 206217/01 Grocery Purchases April 2024	
0002765000. Cost of staff employed	Aug 2023	4741.9 Councillors July 2023	
0002765000. Cost of staff employed	Sep 2023	4741.9 Wages	
0002765000. Cost of staff employed	Oct 2023	2370.99 Wages	
0002765000. Cost of staff employed	Nov 2023	3292.84 Wages	
0002765000. Cost of staff employed	Dec 2023	3161.24 Wages	
0002765000. Cost of staff employed	Jan 2024	3875.08 Wages	
0002765000. Cost of staff employed	Feb 2024	4741.9 Wages	
0002765000. Cost of staff employed	Mar 2024	4741.9 Wages	
0002765000. Cost of staff employed	Apr 2024	7903.3 Wages	
0002765000. Cost of staff employed	Jun 2024	9483.8 Wages	
0002765000. Cost of staff employed	Jun 2024	3106.24 Wages	



0002825000. Telephone expense	Jul 2023	5 AP Spark New Zeala 5124001	193160/01 Cell Phones, Executive, People & Capability - May/Jun
0002825000. Telephone expense	Jul 2023	5 AP Spark New Zeala 6246001	194444/01 Cell Phones, Executive, People & Capability - May/Jun
0002825000. Telephone expense	Aug 2023	5 AP Spark New Zeala 8207001	195832/01 Cell Phones, Executive
0002825000. Telephone expense	Oct 2023	5 AP Spark New Zeala 6701001	196985/01 Cell Phones, Executive
0002825000. Telephone expense	Nov 2023	5 AP Spark New Zeala 4655001	198187/01 Cell Phones, Executive
0002825000. Telephone expense	Dec 2023	128.17 AP Spark New Zeala 540001	198948/01 Cell phones
0002825000. Telephone expense	Dec 2023	5 AP Spark New Zeala 540001	198948/01 Cell Phones, Executive
0002825000. Telephone expense	Jan 2024	5 AP Spark New Zeala 2372001	200345/01 Cell Phones, Executive
0002825000. Telephone expense	Feb 2024	133.17 AP Spark New Zeala 3169001	200881/01 Cell Phones, Executive
0002825000. Telephone expense	Mar 2024	133 AP Spark New Zeala 6547001	201778/01 Cell Phones, Executive
0002825000. Telephone expense	Apr 2024	133.43 AP Spark New Zeala 1936001	203043/01 Cell Phones, Executive March 2024
0002825000. Telephone expense	May 2024	133 AP Spark New Zeala 6773001	204171/01 Cell Phones, Executive April 2024
0002825000. Telephone expense	Jun 2024	133 AP Spark New Zeala 203001	205559/01 Cell Phones, Executive May 2024
0002835. Training - Staff, aids & Equip	Jun 2024	1029.25 AP LGNZ Conferen 558001	205494/01 LGNZ Community Board Conference
0002835. Training - Staff, aids & Equip	Jun 2024	895 AP LGNZ Conferen 648001	205494/02 LGNZ Community Board Conference
0002835. Training - Staff, aids & Equip	Jun 2024	895 AP LGNZ Conferen 648001	205494/03 LGNZ Community Board Conference
0002860000. Vehicle expenses	Jul 2023	-2819.25 Prepayments 2024	
0002860000. Vehicle expenses	Jul 2023	325.36 Councillors July 2023	
0002860000. Vehicle expenses	Aug 2023	191.9 Wages	
0002860000. Vehicle expenses	Oct 2023	615.6 Wages	
0002860000. Vehicle expenses	Nov 2023	228 Wages	
0002860000. Vehicle expenses	Dec 2023	446.5 Wages	
0002860000. Vehicle expenses	Jan 2024	285 Wages	
0002860000. Vehicle expenses	Feb 2024	1314.8 Wages	
0002860000. Vehicle expenses	Mar 2024	123.5 Wages	
0002860000. Vehicle expenses	Apr 2024	397.1 Wages	
0002860000. Vehicle expenses	Jun 2024	1800.25 Wages	

## **Malvern Community Board Targeted Rates Charge**

### **Key Points:**

- The Malvern Community Board ("MCB") Targeted Rates charged to Malvern Ward ratepayers is intended to cover the operating costs of the MCB.
- Since 2020/21 the targeted rate of \$44 per property has resulted in a surplus (see table in Appendix 1 below).
- As a result of the October 2022 representation review, the ward boundaries changed (see maps in Appendix 2 below). This resulted in approximately 3,300 additional ratepayers being added to the ward. As the rates had already been struck, the additional ratepayers were only charged from 1 July 2023.
- From 1 July 2023 the targeted rate was reduced in the 2023/24 Annual Plan to \$24 per property with the intention to gradually reduce the operating surplus to zero over 10 years.
- The MCB targeted rate is forecast to increase by \$1 for the next 2 years, remaining at \$27 per property from 2026/27.
- Any future overspend to budget by the MCB will decrease the operating surplus.
- Once the operating surplus is depleted, the targeted rate will need to be increased to meet the costs of the MCB.

## **APPENDIX 1**



This table shows the running surplus for the MCB Targeted rate from 2018/19 to 2024/25.

	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19
	Budget	Actual	Actual	Actual	Actual	Actual	Actual
Opening Balance	\$ 88,982	\$ 99,294	\$ 69,438	\$ 35,505	-\$ 372	-\$ 18,202	-\$ 25,060
Revenue	\$ 171,228	\$ 158,831	\$ 179,426	\$ 176,786	\$ 172,363	\$ 170,261	\$ 154,786
Expenditure	\$ 88,124	\$ 77,174	\$ 62,570	\$ 63,882	\$ 66,831	\$ 63,701	\$ 62,341
Support costs	\$ 110,108	\$ 91,969	\$ 87,000	\$ 78,972	\$ 69,655	\$ 88,731	\$ 85,586
Closing Balance	\$ 61,978	\$ 88,982	\$ 99,294	\$ 69,438	\$ 35,505	-\$ 372	-\$ 18,202
Targeted Rate	\$ 25.00	\$ 24.00	\$ 44.00	\$ 44.00	\$ 44.00	\$ 44.00	\$ 41.00

*Link to Selwyn District Council website on the previous Electoral Representation Review 2021*

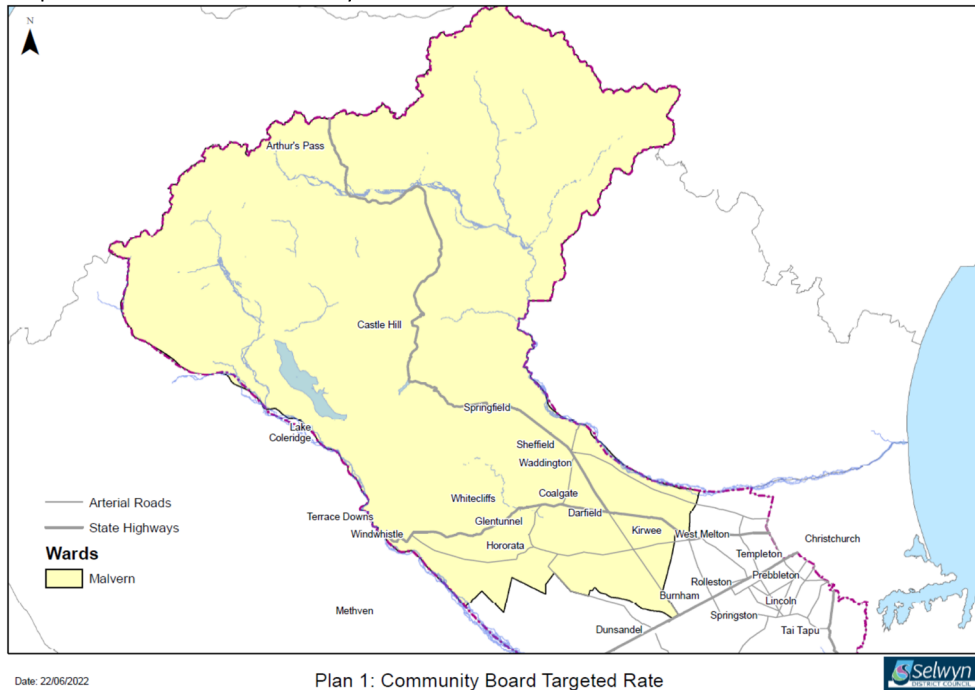
<https://www.selwyn.govt.nz/your-council/elections/past-elections/electoral-representation-review>

*Link to the Local Government Commission Determination of representation arrangements to apply for the election of the Selwyn District Council to be held on 8 October 2022*

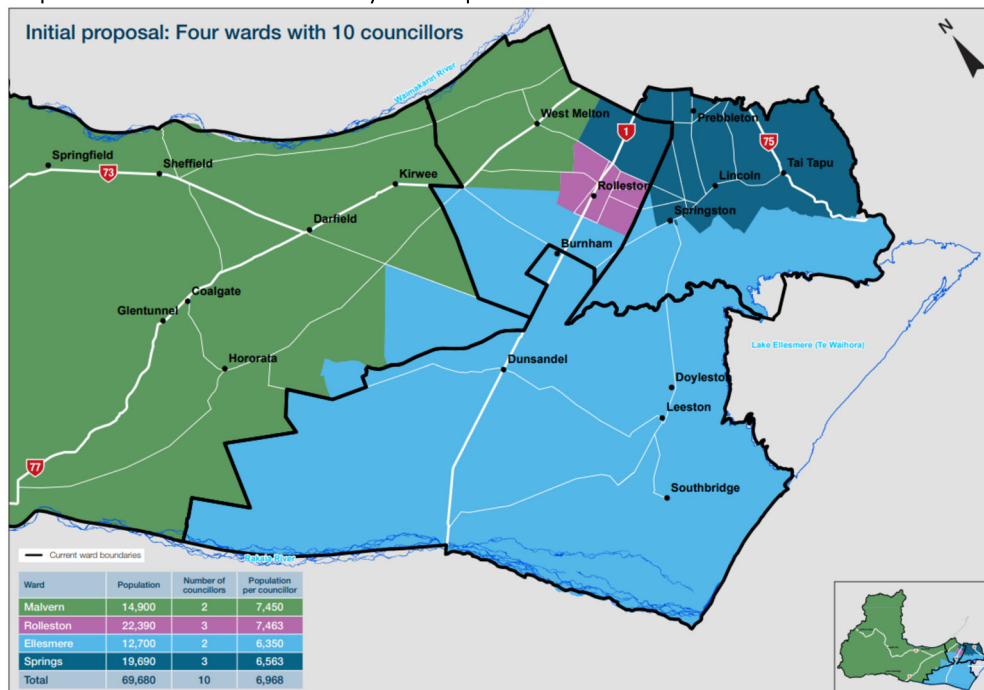
[https://www.selwyn.govt.nz/\\_data/assets/pdf\\_file/0006/901536/Selwyn-DC-determination-2022.pdf](https://www.selwyn.govt.nz/_data/assets/pdf_file/0006/901536/Selwyn-DC-determination-2022.pdf)

## APPENDIX 2

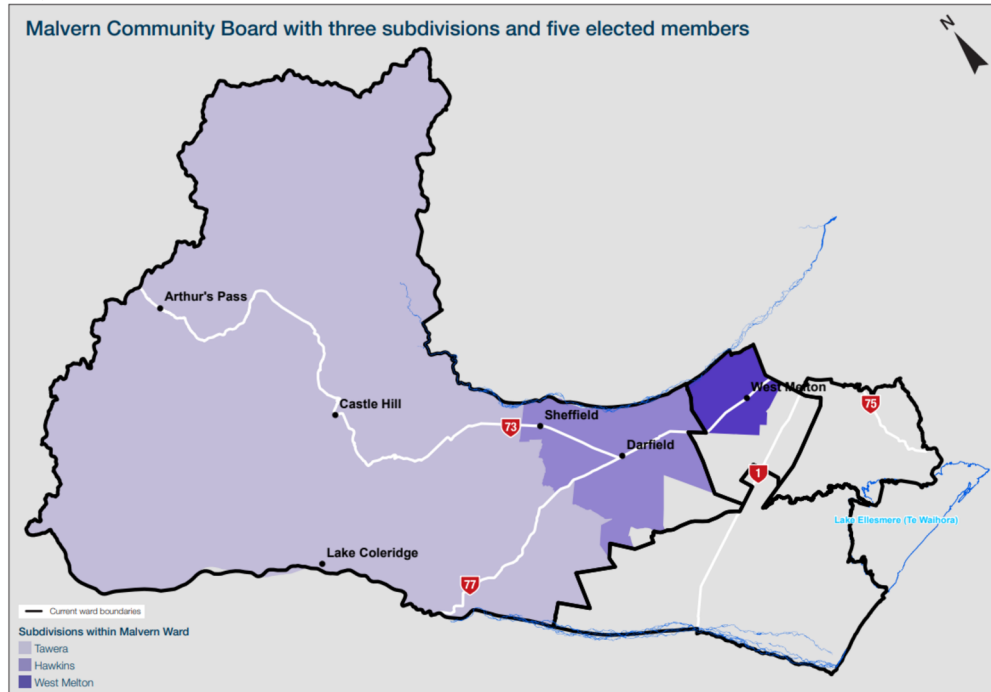
Map 1. Old Malvern ward Boundry



Map 2. New Malvern ward boundary from Representation Review



Map 3. New Malvern ward boundaries with subdivisions



**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE TAWERA MEMORIAL HALL, SPRINGFIELD  
ON MONDAY 23 SEPTEMBER 2024 AT 4PM**

**PRESENT**

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne, and P Freeman; and Councillor R Mugford

**ATTENDEES**

Mrs S Mason (Chief Executive) and C Bennet (Governance Coordinator)

**WELCOME**

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

**APOLOGIES**

Apologies were received in respect of Ms Nu'u.

**Moved** – Mr Russell / **Seconded** – Mr Verry

*'That the Malvern Community Board receives the apology of Ms Nu'u, as notified.'*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

- Community funding
- Malvern Community Board Community Service Awards
- Meeting length and locations

**CONFLICTS OF INTEREST**

None.

**PRESENTATIONS FROM SELWYN DISTRICT COUNCIL STAFF**

**Budget and Financial Statements**

*Finance Team*

Staff from the Finance Team were in attendance to answer Board members questions regarding the budget and financial statement. Staff clarified Board queries regarding year to date and end of month figures. The ACC levy figure was questioned by the Board. Staff advised this is a portion of the total amount paid by Council.

Support charges were discussed, and staff were asked if it was possible to break down further the amount paid by the Board. This charge is an apportionment of the total amount it costs for Council to operate. Board members expressed their concern that the community may feel

that they are not getting value for money. The Board reiterated their commitment to find ways to minimise their costs and maximise their effectiveness within the community.

The Board discussed the targeted rate for the Malvern Ward. Boundary changes and an increase in ratepayer growth has required financial adjustments to be made. The Finance Team will investigate this further and provide the Board with an update.

**Moved** – Mr Verry / **Seconded** – Mr Freeman

*‘That the Malvern Community Board receive the Financial Statements, for information.’*

**CARRIED**

## **PRESENTATIONS FROM SELWYN DISTRICT COUNCIL STAFF**

### **Community Services and Facilities**

*Community Insights and Policy Team*

Mrs Denise Kidd, Executive Director Community Services and Facilities, joined the meeting with two of the Community Insights and Policy Team.

Mrs Kidd said she was delighted at the level of interest shown by the Malvern Community Board in the Community Facilities Network Review. She was pleased to be able to share an update on the draft project scope and the timeline.

The presentation began with an overview of the Community Facilities Network Review. The review aims to ensure Council's facilities meet the changing needs and aspirations of the community. There are three parts to the review;

- Part One - *Planning and research*
- Part Two - *Community engagement*
- Part Three - *Final consultation via the next Long-Term Plan*

Planning and research includes the development of a decision-making tool to assist Council in determining what the future arrangement of community facilities looks like. In 2021 Council approved the Network Plan which proposed to have a cluster of facilities around each Ward and the high-country area. It is designed around a hub and spoke model where one staffed hub looks after other facilities in the area. Part two will focus on community engagement. Final consultation will take place during the next Long Term Plan consultation.

The Board were encouraged to learn Council will be engaging with the community. Staff were very keen to partner with the Board, so Council get a clear picture on what their community want. Board members reminded staff to keep a focus on local facilities particularly around travel time and travel costs. It was noted there was a lack of public transport available in the Malvern Ward. The team acknowledged the importance of community input and engagement. The complex nature of the project was recognised. Both Council and the community hold important information relevant to local facilities. The Chief Executive replied that work is being undertaken by Council's Information Management team to curate the records currently held.

The Board thanked staff for their attendance and agreed it was most informative.

## **PUBLIC FORUM**

**Mr Graeme Dawson**  
*Flooding in Springfield*

Mr Dawson expressed his disappointment that staff from the Infrastructure Team were not in attendance. The Chief Executive confirmed that they will be present at the October meeting. Two community members will be asked to join a working party to assist in providing project governance to plan for a long-term solution to reducing the flooding risk in Springfield. It was noted that ECan and local water way catchment groups should also be included in any discussions.

## **CONFIRMATION OF MINUTES**

**Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, on Monday 26 August 2024.**

**Moved** – Mr Freeman / **Seconded** – Mr Payne

*'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 26 August 2024.'*

**CARRIED**

## **ACTIONS FROM LAST MEETING**

Actions updated.

## **CORRESPONDENCE**

None.

## **REPORTS**

### **1. Monthly Report from the Chairperson** *Chair - Mr Bruce Russell*

Mr Russell noted the Representation Review Hearings begin this week.

**Moved** – Mr Russell / **Seconded** – Mr Verry

*'That the report from Mr Russell be received for information'.*

**CARRIED**

### **2. Board Member Ms Sharn Nu'u**

Ms Nu'u was absent, and no report was provided.

**3. Board Member Mr Calvin Payne**

Mr Payne advised he will be attending the next meeting of the Kirwee Community Committee. Council staff have provided responses to the questions raised by the Committee, and these will be discussed at the meeting.

**Moved** – Mr Payne / **Seconded** – Mr Freeman

*‘That the report from Mr Payne be received for information.’*

**CARRIED**

**4. Board Member Mr Phil Freeman**

Mr Freeman did not provide a report this month.

**5. Board Member Mr John Verry**

Mr Verry began by noting that over 600 Representation Review submissions had been received and he thanked those who had assisted him in analysing the responses. He congratulated Council on a successful community engagement strategy. Mr Verry extended his thanks to the Roading Team who are assisting him with a community query. He was very impressed that the staff member involved not only rang him but offered to meet him on site to discuss the issue. The Chief Executive will investigate the water foundation identified in his report that has signage on it indicating it is chlorine free.

Correction to Mr Verry’s report (page 15 of the agenda) final sentence of the third paragraph should read ‘what she is required to do’ not ‘what she is paid to do’.

**Moved** – Mr Verry / **Seconded** – Mr Freeman

*‘That the report from Mr Verry be received for information.’*

**CARRIED**

**6. Councillor Mugford**

Councillor Mugford provided a verbal report. He said he had recently participated in the Waikiriri Ki Tua Future Selwyn Hearing and Deliberations at Council. The Community Funding Assessment Panel, which he has been selected as a member, have their inaugural meeting on 23 October.

**Moved** – Councillor Mugford / **Seconded** – Mr Freeman

*‘That the verbal report from Councillor Mugford be received for information.’*

**CARRIED**

## 7. Chief Executives Report

The Chief Executive noted the Selwyn Youth Council were showcased at the recent SuperLocal Conference. Their Super Mayor game was championed as a way to educate young people on civic matters. The Board asked about the disclosures identified by Audit NZ in the recent Long-Term Plan. The Chief Executive advised that there were no qualifications but there were points of note and Council will continue to look at the capital programme.

**Moved** – Mr Russell / **Seconded** – Mr Verry

*‘That the report from the Chief Executive Officer be received, for information’.*

**CARRIED**

## 8. Amendment to Standing Orders

The Board agreed that this is a forward step.

**Moved** – Mr Verry / **Seconded** – Mr Payne

*‘That the Malvern Community Board:*

- a) Receives the report;*
- b) Adopts the amended Standing Orders as indicated in Appendix 1 of the report to allow remote participants to be counted as quorum;*
- c) Notes the updated Standing Orders for the Community Board will come into force on 24 September 2024.’*

**CARRIED**

## DISCRETIONARY FUND APPLICATIONS

The Board unanimously agreed to approve in principle, both applications pending further information from staff.

On Tuesday 24 September 2024 the Board confirmed in writing that they have agreed to approve both applications.

### ***Request for a Grant – Darfield Smallbore Rifle Club***

*‘That the Malvern Community Board approve in principle that \$750 from the Malvern Community Board Discretionary Fund be granted to assist three students to compete in the National Secondary Schools Championships to be held in Blenheim.’*

### ***Request for a Grant – Rubie Leech***

*‘That the Malvern Community Board approve in principle that \$500 from the Malvern Community Board Discretionary Fund be granted to assist Rubie Leech to participate in the Aerobics Nationals in Queenstown.’*



## **DISCUSSION OF PUBLIC FORUM MATTERS**

Infrastructure Team will be presenting at the October meeting.

## **GENERAL BUSINESS**

Preparation for the Malvern Community Board Community Service Awards is well underway. Invitations have been sent to those people who have been selected to receive an award.

Staff will investigate other venues available for holding Board meetings.

The Board encouraged residents' groups to apply for funding through the Community Funding Assessment Panel.

Board members asked that their thanks be passed to Council staff who assisted in producing the new Malvern Community Board brochures.

With there being no further business, the meeting closed at 6.00pm.

DATED this                      day of                      2024

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**CHAIRPERSON**

3 'projects' within a broader Community Facilities Work Programme. These are:

**1. Review of the Community Centres, Libraries, and Halls Network Plan (Sept 2021)**

- Review of existing network plan to update, expected completion by June 25
- We anticipate including pools and some sports pavilions (where relevant) in the cluster map of community facilities to give a full picture; the clusters include a Malvern Cluster and High-Country Cluster. Clusters enable a spoke and hub model including local facilities.
- The review will consider the principles for the network which feeds into the facilities decision-making tool.

**2. Development of facilities decision-making framework for new facilities requested by community**

- Framework to establish a process for responding to community requests to Council for new facilities or changes to community facilities, expected completion of draft framework by June 25
- We will test the framework on three case studies for different types of community facility requests and to develop a tool for community to prepare the information needed in a request

**3. Assessment of community halls**

- Currently developing the project plan and the timetable for assessment of community facilities; hope to have an indicative timetable at our next update
- 3 component parts to this piece of work:
  - firstly planning and research so we know what information Council has and any complexities,
  - secondly we will engage with community about the community spaces – needs/aspirations,
  - and the third part is the development of options that can be dec which can go through to an LTP process.

- The assessment will focus on halls with lower utilisation and lower revenue and include assessment of things like condition of building, seismic assessment, status of land etc.

It was noted that the Malvern Community Board can facilitate connection to people in the local community who know about the history and context of community halls.

Malvern Community Board – September 2024 Meeting

Actions / Follow up for Staff

Issue	Responsibility	Status / Update
Request made for further breakdown of support charges and the history of the targeted rate for funding the Malvern Community Board	Council staff	<i>Finance Team will provide a written report for the October meeting agenda</i>
Mr Graeme Dawson (Public Forum) – Springfield flooding issues	Council staff	<p><i>Mr Dawson to provide questions for staff – Infrastructure team to present at the October Board meeting.</i></p> <p><i>Working Group meeting on Thursday 17 October 2024 at 3.30pm</i></p>
Alternative venues for Board meetings	Council staff	<p><i>The Malvern Community Board has two meetings remaining this year:</i></p> <ul style="list-style-type: none"> <li><i>Monday 21 October</i></li> <li><i>Monday 25 November</i></li> </ul> <p><i>These venues in the Malvern Ward are available on both dates:</i></p> <ul style="list-style-type: none"> <li><i>Sheffield Community Hall Supper Room</i></li> <li><i>Tawera Memorial Hall Community Room</i></li> <li><i>Greendale Hall Supper Room</i></li> <li><i>Lake Coleridge Community Hall</i></li> <li><i>Arthurs Pass Community Centre</i></li> </ul> <p><i>The Council Chambers are also available, and the Darfield Library meeting room has already been prebooked.</i></p>

<p>Query regarding the activation station (LTP and Representation Review Consultation) removed from Darfield Library before 5pm on closing date for submissions</p>	<p>Council staff</p>	<p>Staff have advised there were several factors that determined why these displays were removed during the day on the final day of consultation:</p> <ul style="list-style-type: none"> <li>• We wanted to ensure minimal disruption to facilities, so this meant collecting them either before opening/at opening or at closing time.</li> <li>• The van was only available on Thursday (booked on Friday) so if we picked up all the stands at closing time, we would have had to unload van at the container in the dark.</li> <li>• Lincoln and Te Ara Atea have late nights on a Thursday, another reason we opted for the morning.</li> <li>• We wanted to ensure that everything was off site by 5pm and unfortunately, we can't be at all 4 locations at one time.</li> <li>• We had thought about asking library teams to move to a back room but very conscious of available space and resource at closing time at each library.</li> <li>• We made sure that all the forms, consult docs and posters were still set up on a table at each of the libraries. The tables and both Leeston and Darfield were in the same location as the activation stations.</li> <li>• There are also community devices at each of the library that the community could use if they wanted to make an online submission.</li> </ul> <p>The removal of the activation station display did not impact submissions being dropped off to library staff, as the opportunity was still there with the presence of submission forms and other collateral. Library staff were well briefed and connected to the team responsible for collecting submissions. We received submissions up until 5pm that day, and into the weekend which were accepted by the hearings panel on Thursday 26<sup>th</sup> September.</p> <p>We applied what we believed to be a pragmatic approach, and was the approach used for Long Term Plan and Waikirikiri Ki Tua Future Selwyn.</p>
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		<i>In saying the above, we are happy to take advice on preference for activation station removal, and based off this received feedback the team are discussing how we can manage this in the future.</i>
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**Malvern Community Board Report  
October 2024**

Quite a busy month, largely with the Representation.

Attended a number of meetings with local Residents Association Committees in the capacity of guidance.

Attended Commission Hearings with other members of the MCB, John Verry & Calvin Payne, and verbally presented our submissions. I felt all three of us MCB members did an excellent job in expressing the constituent's views.

Attended SDC meetings - the most recent being feedback and decision from the Representation Hearings. A joyous day. SDC Councillors having listened to our people from various communities, listening to their views and voting accordingly. I now look forward to bringing Community Boards to the fore. Well done to all.

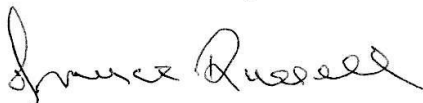
Have also attended :-

- Springfield AGM
- West Melton Residents Association

Springfield Flooding :- Have set up a Working Committee, along with MCB member Phil ??? to take a serious look into this matter of the Springfield flooding. The committee will include representative(s) from Malvern Community Board, Ecan, Selwyn District Council and the Springfield Residents Association. Meeting has been set for Thursday 17 October 2024.

Malvern Community Board:- The other highlight for the month was the Malvern Community Board Awards evening held at the West Melton Recreation & Community Centre on Monday 7 October 2024. Framed Certificates were presented to 8 individuals and 3 couples in recognition of their voluntary contributions to their communities. Being the MCB Chair, I read the citations out so that friends and family attending (64) were aware of the amount of work each and everyone had contributed. They are amazing people, deservedly recognised. We concluded the evening with mingling over a delightful supper.

It has been a rewarding month.



Bruce Russell QSM JP  
Chair, Malvern Community Board

## COMMUNITY BOARD REPORT

**TO:** Malvern Community Board

**FOR:** Community Board Meeting – October 21<sup>st</sup> 2024

**FROM:** Community Board Member – Sharn Nu'u

**DATE:** October 14<sup>th</sup> 2024

**SUBJECT:** **BOARD REPORT – October 2024**

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### RECOMMENDATION

*'That the monthly report from the Board member be received, for information.'*

It has come to my attention, that at the Council Meeting dated October 10<sup>th</sup> 2024, the Selwyn District deputy mayor Councillor Malcolm Lyall made mention that I had tendered my resignation. This statement was made in a public forum, was completely objective and was made without any regard for me as a person, but used as an attempt to prove his own personal view on the Malvern Community Board. This has led me to write this report and explain why such rumors have possibly been circulating.

I have for the past months had to focus on my family. I and my family have faced some serious adversity since May and I had to make a decision to put my family matters first. On the day Cr Lyall made his public statement, was the day the situation was resolved and I am now in a position to resume my duties. I will not be commenting further on what has occurred as it is /was a sensitive matter that cannot be discussed publicly.

I would like to extend my thanks to the Board and Malvern councillors for their support and understanding during this time. I also request Cr Lyall rectify this situation by way of public apology, given he was allowed to speculate and create rumor in public forum.

### Representation Review

I would like to thank the councillors who heard the voices of the Malvern residents and voted in support of retaining the Malvern Community Board. The feedback received via social media from not just Malvern residents, but community groups in other parts of Selwyn has been really positive. There is a sense that the people's voice counts, after much apprehension that the final outcome had already been decided.



Signature

Sharn Nu'u



## COMMUNITY BOARD REPORT

**TO:** Malvern Community Board (MCB)  
**FOR:** Community Board Meeting – 21/10/24 - Darfield  
**FROM:** Community Board Member – Calvin Payne  
**DATE:** 14/10/24  
**SUBJECT:** BOARD REPORT – OCTOBER 2024

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### RECOMMENDATION

*‘That the monthly report from the Board member be received, for information.’*

### **General :**

I attended the following meetings/events in September & October 2024:

17/9/24 MCB Workshop - Rolleston

23/9/24 MCB Meeting – Springfield

7/10/24 Mayor Visit to Kirwee War Memorial Site

7/10/24 Malvern Community Awards - West Melton

9/10/24 West Melton District Residents Association

10/10/24 Councillor Deliberations Representation Review - Rolleston

10/10/24 Lincoln Residents Group Meeting

**I will also provide a verbal report for:**

- 1. The financial statements included in the Agenda.**
- 2. Kirwee Community Association update.**
- 3. Delegations.**



Calvin Payne

## REPORT

**TO:** Malvern Community Board  
**FOR:** Community Board Meeting - 21st October 2024  
**FROM:** Community Board Member - Phil Freeman  
**DATE:** 13th October 2024  
**SUBJECT:** Board Report - for period to 13th October

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### RECOMMENDATION

*'That the monthly report from Board Member be received, for information.'*

#### 1. PURPOSE

The purpose of this report is to inform the Board of my recent activities and community engagement related to matters relevant to Malvern Community Board (MCB). The report is a record of my activities as a member of MCB and, where relevant, activities undertaken on behalf of the Board will be clearly identified.

#### 2. CURRENT ISSUES

a.

#### 3. EVENTS

#### 4. MEETINGS ATTENDED

Meetings - 2024	Summary
June	
23rd Sept	MCB monthly meeting
30th Sept	Glentunnel RA AGM
1st Oct	Springfield RA
4th Oct	Annat & Russels Flat RA
8th Oct	Go Hororata
10th Oct	Lincoln RA

## **5. COMMUNITY ENGAGEMENT**

This section is to inform Board Members in relation to matters off relevance that have occurred in Malvern(and Selwyn)that as a member attended to better interact with the community.

- > Blackford Barbell Club
- > MCB Community Awards

## **6. FORTH COMING**

- > Springfield Flooding Group

A handwritten signature in black ink, appearing to read 'Phil Freeman', is centered within a rectangular box. The box has a light gray background with a faint, repeating pattern of small dots.

Phil Freeman  
Malvern Comunimity Member

## COMMUNITY BOARD REPORT

**TO:** Malvern Community Board

**FOR:** Community Board Meeting – 21<sup>st</sup> October 2024

**FROM:** Community Board Member – John Verry, Deputy Chair

**DATE:** 7<sup>th</sup> October 2024

**SUBJECT:** **BOARD REPORT – October 2024**

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### RECOMMENDATION

*'That the monthly report from the Board member be received, for information.'*

**The purpose of this report** is to inform the Board, and those who read the agenda, of activities undertaken in my role as member of the Malvern Community Board.

Following the meeting of the Board 23<sup>rd</sup> September 2024 email communication was had with the Chairs of the:

- a) Arthur's Pass Community Association to inform them of the \$1,000 grant to recognised Residents Groups, and provide an update on Community Halls and the SDC response to 'power pole placement' which was previously raised.
  - b) Greendale Residents Association to communicate the \$1,000 grant to recognised Residents Groups and provide an update on Community Halls from SDC officers as provided at the meeting.
- ➔ In my view it is heartening to see SDC being willing to put resources into supporting the residents | community groups in Malve (and Selwyn) as localism is important and the groups are voluntary so should not have to rely on having to make application (with the uncertainty) for operational funds and also with the new Centralised Community Funding model SDC has introduced there should be provision for making application, and being granted, funding for specific projects that have value to be funded over more than one-year. This enhances community development. It is also heartening to see that SDC staff see the value in working with the residents' groups – which in my view is able to be a symbiotic relationship as the residents groups have the inter-connecting networks with their communities and the MCB has the legislated powers under s 52 Local Government Act the ensures their voice is heard by the Selwyn District Council.

My apologies for not attending the 21<sup>st</sup> October meeting as booking my return to New Zealand for 27<sup>th</sup> October 2024 I miscalculated that being Labour Weekend the MCB meeting would be 21<sup>st</sup> October. Although Standing Orders have been amended I will, like much of Malvern, not have internet coverage no tender my apology.

**Issues raised by constituents.**

**1. Mobility scooter access to Darfield CBD area**

Further to this matter being raised by a resident in Darfield, I was invited to a meeting with SDC roading staff who indicated a response would be provided for the November 2024 meeting of the MCB.

**2. Flooding and mitigation in the Malvern ward**

This has been an on-going issue and was raised by the President of the Springfield Residents association. Following discussion a working party was established “to assist in providing project governance to plan for long-term solution to reducing flooding risk in Springfield” and surrounding areas. Representatives from Springfield + ECan + SDC + MCB + local water way catchment groups are to be included. The intention is that by involving relevant parties the issues can be clarified and an action plan implemented. An update from Phil will be provided at the meeting.



**3. Pure drinking water**

SDC responded that the water station was not on council owned land. It would appear that this is an initiative from the property owner(s). However, further enquiries in collaboration with the Darfield Residents' Association Inc. are being made regarding the feasibility of being able to provide a chlorine free water station in Darfield.

**4. Assistance with SDC process**

A business owner raised their concerns with the action SDC had taken following a complaint, specifically the difficulty they experienced in obtaining relevant information from SDC and the that with the massive rates increases there was apparently a lack of transparency in the SDC charges. The matter was escalated to the Chief Executive and I was advised that the person was more than happy with the significantly greater amount of information they were provided and not been able to obtain previously.

**5. Darfield Night Market**

An approach was received from the organiser of Darfield Night Market and discussion had in regard to possible options and ways forward. This matter did not require escalation. The hard work by the organiser has been rewarded with the outcome being 'buy-in' from local business and the community to support a vibrant weekly event.



**6. CCTV Coverage – Darfield Recreation and Sports Centre**

At the request of President of the Darfield Residents Association Inc. a request was emailed to the SDC Chief Executive in regard the outcome and timeframe following the apparent

agreement in the Long-Term Plan in regard to the installation of CCTV Cameras for improving safety at the Darfield Recreation and Sports Centre.

**7. Lack of delegations to the Malvern Community Board.**

This is an ongoing issue, accepting that the decision rests solely with SDC. This does not mean that MCB should not continue to advocate for more involvement with SDC as was envisaged when Parliament made the law to create Community Boards as part of the democratic mechanism of Local Government. The Selwyn District's Mayor, Sam Broughton, is President Local Government NZ:-

Localism is all about harnessing the power, knowledge, skills and views of local people to strengthen decision-making and service delivery. It develops better solutions to problems, fosters stronger connections and makes local places work for people. Localism leads to more effective and efficient solutions and decisions.

Localism can deliver:

- improved effectiveness of council expenditure
- better and more sustainable social and economic outcomes
- committed partners and allies to assist councils to achieve their objectives
- a more engaged society with stronger communities, where people feel connected to decisions that impact them, their whānau and their communities
- re-energised local democratic processes, systems and structures.

It's win-win for the public, local government and central government.

<https://www.lgnz.co.nz/policy-advocacy/key-issues-for-councils/localism/#:~:text=Localism%20is%20all%20about%20harnessing%20the%20power,%20knowledge>

A clear theme among the responses to the SDC's Representation Review 2024 Initial Proposal (see below) was that MCB would be able to provide better value-for-money if SDC was to work more collaboratively and increase MCB's ability to undertake the tasks and responsibilities as provided for in the *Local Government Act 2002*. This would be achievable, if SDC was so minded, in the area of Reserves and Community Halls and address some of the issues raised by many respondents in the comments made in the Representation Review.

**Initial Proposal – Representation Review 2024**

This is a topical issue of great interest to many persons, residents associations and community groups in the Malvern ward and also the Selwyn District

The 615 respondents overwhelmingly rejected SDC's 2024 Initial Proposal:  
Q 1 = NO then Q 2 NO then Q 3 NO. There was no doubt the three questions asked by SDC were clearly not what the respondents wanted. This is reinforced in the comments made.

A not atypical response to Q 2 was for effective representation - contrary to what some Councillors believe:

We need to be heard more, not less - particularly in xxx where we have no voice on the Council-with xxx ward Reps doing token gesture media comments when it suits.

The responses expressed several key perspectives - importantly there was the view that the Malvern Community Board (MCB) be given more powers or delegations so as to be effective and justify the targeted rate from which SDC takes over \$100,000 for services to the MCB.

**1. Frustration with Lack of Support:**

Some respondents expressed their frustration that the MCB has struggled because of diminishing support from the SDC over the past few years. They believe that council staff have not adequately permitted effective delegations making it harder for the MCB to function

effectively. The lack of inclusion of the MCB in decisions and reports related to the Malvern Ward is seen as part of this issue. Respondents suggest that empowering the MCB with proper delegations could help restore its value and effectiveness.

A recurring theme was the need for SDC to enable MCB to enhance its effectiveness by being able to do more for the people in the Malvern ward. Many respondents believe that with proper authority, MCB can serve as a vital conduit for community input and ensure that rural issues are addressed. There was the clear view that the MCB's role in bringing local issues to SDC and helping rural communities engage with decision-making processes is invaluable, but without delegations, the board's influence is severely restricted. The view was expressed that the MCB is crucial in representing the unique needs of Malvern's rural communities, and delegating more would allow for better, more localised decision-making.

2. **Undermining of the MCB's Role:** some responses suggested SDC has intentionally limited the MCB's power, making it appear ineffective, with the goal of eliminating the Board. The absence of meaningful delegation is seen as part of a broader effort to centralise power within the SDC, which respondents view as detrimental to rural communities. There is clear support that the MCB would be effective if given proper delegation and support from SDC, and be better able to connect communities with the council and navigate bureaucracy. This was contrary to the Research First Report and Officer views reported to the Representation Review Sub-Committee.
3. **Value of Local Knowledge:** Many respondents emphasise the importance of the MCB's local knowledge, particularly in the large and diverse ward of Malvern and to an extent in Ellesmere. They argue that Councillors alone cannot effectively represent such a vast area, and the MCB provides critical local insight that helps address the specific needs of Malvern's communities. The MCB can work with residents' groups who organise local events and oversee community projects, like the ANZAC Day services. Giving MCB more powers could allow it to expand this role, assisting more local initiatives, planning for community needs, and taking ownership of local development projects, especially for remote and rural areas in Malvern.
4. **Comparison to Other Models:** Some responses compare the MCB with community boards or committees in other areas, suggesting that MCB could benefit from having more autonomy, like in neighbouring districts. They highlight how other Councils with strong community boards or committees have more effective local engagement, and they call for a similar model for Malvern. Respondents highlight that the MCB helps reduce the burden on councillors, especially if the number of councillors is reduced. MCB is viewed as essential in supporting councillors to represent the large and diverse Malvern ward effectively.

In summary, the responses generally advocate for increased delegations to the MCB, which is seen as beneficial for maintaining local representation, enhancing council-community communication, and addressing the specific needs of rural areas in Malvern and Ellesmere. Without proper delegations, the MCB is viewed as ineffective, and its potential to serve the community is diminished.

Overall, there is strong opposition to the disestablishment of the Malvern Community Board, with concerns centred around representation, rural needs, and maintaining a democratic voice for local communities. Respondents feel that MCB serves as a grassroots mechanism for ensuring that residents' concerns are heard and addressed by SDC.

- ➔ Refer to Appendix A for more information. My colleagues will be addressing relevant matters and be able to provide an update on the 10<sup>th</sup> October 2024 meeting.

## A look to the future

Whilst much has been made of the fact that the Selwyn District is the fastest growing, it appears that maybe insufficient 'futureproofing' had been applied to the Representation Review. The fact that staff did not provide an option for increasing the number of councillors from ten (10) to eleven (11) with say a fourth Councillor for Rolleston is surprising given the Strategic Planning SDC undertakes. This was a foreseeable obvious option for inclusion early in the Representation Review given the knowledge SDC held. There appears to be a reluctance to match growth with an increase in Councillors. Noting

the Officer Reports to the Representation Review Sub-committee have been clear to identify the 'increase in remuneration' benefit to current Councillors standing and elected in October 2025 who have support such an approach to effective representation.

On 6<sup>th</sup> October 2024 details were released of the projects for inclusion in the Government's one-stop-shop Fast Track Approvals Bill which is due to be reported back from the Environment Committee in mid-October 2024. Included is the **Rolleston West Residential Development** project to construct a housing development comprising 4,200 new residential sites and four commercial centres to the west of Rolleston - <https://www.beehive.govt.nz/sites/default/files/2024-10/Fast-track%20Schedule%202%20Projects.pdf>. Clear evidence that futureproofing is required and in my view merits due consideration of increasing the number of Councillors in Selwyn and leaving their remuneration to the appropriate body – not the Councillors who may stand to gain.

**Wider Community matters of interest are:**

**A. Community Halls**

An update was provided at the September 2024 meeting by the Executive Director Community Services and Facilities. Also in attendance were two members of the Community Insights and Policy Team. I took away from the presentation that many of the essential records were not in one place (accepting this goes back to the amalgamation days) so the first step is "planning and research so we know what information Council has and any complexities," which will enable Council to "engage with community about the community spaces – needs/aspirations," then "the third part is the development of options...which can go through the LTP process." So now we have clarity on the way forward!

"It was also noted that the Malvern Community Board can facilitate connection to people in the local community who know about the history and context of community halls."

The coverage in the minutes of the 23 September 2024 meeting are noted.

**B. Time allocated for monthly meetings**

The Darfield Library and Service Centre as a venue for the monthly MCB meetings imposes time constraints due to other bookings, so SDC staff will investigate and report on other viable options.

**C. Financial Reporting**

This, in my view remains an important, as yet, unresolved issue in regard to accuracy and timeliness of transactions and reporting. Illustrative are the lack of consistency in regard to GST and the time taken to make remuneration payment adjustments from the period prior to by-election in 2023. There is within MCB a strong commitment to provide value for money and I believe that an important hurdle yet to be resolved is engaging with SDC to reach agreement on how MCB can be empowered by SDC to be more effective.

The following overview of respondents views in regard to the operational potential of MCB show the level of support for the MCB's current discussions with SDC to ensure the MCB continues to meet the needs of the people in the Malvern ward and that other wards have the option – should they so wish – to have a Community Board in their ward.



**Attended:**

- 23<sup>rd</sup> September 2024 MCB monthly meeting in Springfield  
28<sup>th</sup> September 2024 Anglican Church Fair at Trinity Church, Darfield  
+ DRA Multi-Cultural Pot Luck dinner at Darfield Recreation Centre  
- attended by the Mayor and some 85 people  
  
5<sup>th</sup> October 2024 + Darfield Night Market  
Inaugural Combined Darfield VFB Honours & Awards Evening



7<sup>th</sup> October 2024 MCB Community Service Awards evening



*John F. Verry*

Community Board Member  
Deputy Chair | Malvern Community Board



Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

This Appendix to my Report to the October 2024 meeting of the Malvern Community Board is in reference to the:

**REPRESENTATION REVIEW  
DELIBERATIONS**

**TO BE HELD IN THE  
COUNCIL CHAMBERS**

**SELWYN DISTRICT COUNCIL  
ROLLESTON**

**THURSDAY 10 OCTOBER 2024**

**REPORT**

<b>TO:</b>	The Chief Executive Officer
<b>FOR:</b>	2024 Representation Review Deliberations 2024
<b>FROM:</b>	Executive Director Enabling Services – Tim Harris
<b>DATE:</b>	4 October
<b>SUBJECT:</b>	2024 Representation Review Deliberation 10 October 2024

Noting as per my Report, I will be on-leave and not attending. I am grateful for the collaborative and collegial relationships among Members of the MCB and I acknowledge my grandmother's advice, in that having put my right hand to the elbow in a bucket of water, and pulled my arm out I can see no noticeable difference apart from the fact my right arm is wet



p. 28 – states – incredulously:

Much of this consultation response is contradictory to the research commissioned by the subcommittee at the outset of this review. This research was undertaken with the community at large and continues to be a valid data source for this decision making. In total the views of 558 people were captured which is similar to the turn out for the formal consultation for the Initial Proposal at 0.6% of the district's total population.

Bearing the submission analysis in mind the submissions clearly do not support the reduction in the number of Councillors the removal of the Malvern Community Board and the proposed Teo Reo dual names. Nevertheless, the uneven population

Setting to one side the purported deficiencies in the 'commissioned research' a valid question is why did SDC spend the resources to undertake the Preliminary Consultation and then the Initial Consultation to then treat the 615 (or so) responses as de minimus! Was SDC on an orchestrated and pre-determined course to reduce Councillors so any Councillor supporting the reduction and standing in October 2025 would benefit from a substantial increase in remuneration – a matter in the purview of the Remuneration Authority.

Spuriously at p. 26 we are informed that:

**Cost**

The cost of this representation review was an ongoing theme. This included the cost to run the Malvern Community Board, and the cost involved in a name change.

**Malvern Community Board Costs**

Overall, the operating costs for the Malvern Community Board are offset by rates revenue and the operating account surplus. There is no cost to the Council.

The Malvern Community Board gathers its revenue through the targeted rate of \$25.00 for all properties in the Malvern Ward. The costs for the Board are split between the expenditure (salary costs, training, advertising, telephones, vehicle claims) and support charges (a proportion of the Council operating costs).

If the Malvern Community Board was disestablished, the Malvern Ward rates bill would be reduced by \$25.00 for each ratepayer per annum. The impact on the Council finances would be that the portion of support charges allocated to the Malvern Community Board would be reallocated across the Council departments (2024/2025 financial year: \$110k).

MCB has since I took office challenged the financial reporting to the MCB from SDC and identified significant errors (or maybe discrepancies) and the MCB and Members have not

Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

resiled from their unanimous position that the SDC support charges (just over 50% of the Targeted Rate) is unconscionable.

Further the Report has conveniently overlooked the respondents who clearly stated along the lines that 'providing the MCB with meaningful and appropriate delegations would improve local governance and result in cost-savings to SDC'.

Board members were provided, at the January 2024 Induction Training, with a Statement of Delegations to the Board which was JUST PLAINLY WRONG. The presented Role and Delegations of the MCB were adopted by Council on 8 February 2023, not those that were in force as at the date of the Induction Training. More recently the Chief Executive sought after the fact to unilaterally remove delegations from the MCB that had (without any notice, not lest consultation) been transferred to officers. Members of the MCB then responded positively and constructively to what they genuinely believed was the offer from the Tumu Whakarae | Chief Executive – SDC, to enter into 'constructive dialogue' that included a proposed Malvern Community Board – Governance Partnership Agreement. MCB prepared (September 2024):

- a) Role & Delegations – Discussion paper and
- b) Draft – Charter & Delegations which yet again appear to have been 'dismissed' as there has been no constructive response to either – noting SDC's communication to John Verry & Board Members<sup>1</sup> (I am unsure why it was not to the Board Members).

Accepting SDC has both the power and legitimate authority to delegate what it will to the MCB, one effective way forward would be for SDC to delegate decision-making to MCB on "road names within the Board Area" this would avoid the needless duplication of the Report to MCB being considered and the recommendation accepted then a further Report having to be prepared for Council to make the decision. Subtle yet effective and most important resource saving.

Respondents identified that it has been over a number of years that SDC has attempted – unsuccessfully – to 'get rid of the MCB'. Evidence the last two Representation Review SDC Determination by the Local Government Commission. Are we going for another trifecta – cf. Q 1 = NO Q 2 = NO Q 3 = NO.

Finances are a matter in the capable domain of Board Member Payne.

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<sup>1</sup> Note this communication is provided in the MS Outlook meeting scheduled for 21<sup>st</sup> October 2024. I have prepared a response that if required I can provide to the 25<sup>th</sup> November 2024 MCB meeting.

## Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

The Report provides, at p. 28:

### Options for discussion

While Council have succeeded in engaging many more people than in previous reviews of this nature, it is worth noting that less than 1% (0.71%) of our population provided feedback on this matter. (Please refer to Table 5 for the full breakdown by ward).

The submissions for this consultation have been largely received from the Malvern community (67%) with 40% of those submissions from Malvern coming from Darfield one of our District's largest urban townships. Just 1% of all submissions have come from the Alpine region described above, which is the basis for much of the discussion around geographical concerns. There are limitations to providing a breakdown of our rural population who provided feedback, but Table 6, attempts to show the spread outside of the larger townships.

Much of this consultation response is contradictory to the research commissioned by the subcommittee at the outset of this review. This research was undertaken with the community at large and continues to be a valid data source for this decision making. In total the views of 558 people were captured which is similar to the turn out for the formal consultation for the Initial Proposal at 0.6% of the district's total population.

Bearing the submission analysis in mind the submissions clearly do not support the reduction in the number of Councillors the removal of the Malvern Community Board and the proposed Teo Reo dual names. Nevertheless, the uneven population growth across the district means that the current situation does not meet the + or – 10% rule and a new electoral configuration is required.

The final paragraph (above) is most enlightening – opening with an accurate analysis of the responses to the Initial Proposal, then comes the NEVERTHELESS [**“in spite of the facts”**]... There is the primacy given to the +/- 10% Rule with scant regard to the fact that the legislation provides for **exceptions** – which I believe could have been validly considered to improve the process.

The penultimate paragraph harks-back to the 'sugar-coating' that the initial research was substantial and valid and a major factor in determining the way-forward by the SDC.

Then the second paragraph seeks to undermine and disingenuously dismiss the responses from Malvern. No surprise given that the SDC virtually ignored the responses to the Preliminary Consultation members of MCB & DRA and other residents went out of their way to engage with affected persons. SDC were then more than willing to claim the 229 electronic responses show how the people of Selwyn wanted to proceed. I venture to suggest there is valid internal consistency as between the Preliminary Consultation – when the 229 and the other non-electronic responses were considered in their totality - and the Initial Proposal feedback being approximately 50:50 electronic : hardcopy merely confirms the view of the public.

Finally as for the first paragraph in the Report (see above) I am sure that Benjamin Disraeli would have said "Lies, damned lies, and statistics"!

Non contentious – apart from the evidence of treating West Melton as a 'chess piece to be moved to satisfy the sole focus on the +/- 10% Rule – noting the rational by SDC in previously moving West Melton from Rolleston → Malvern and now the 'chess-master' is moving West Melton out of Malvern<sup>2</sup> - nor is the analysis at p. 29

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<sup>2</sup> The evidence needs to be seen to establish is this what the people in West Melton actually want.

## Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

The analysis has indicated that we have the communities of interest correct and that proposed the 4-ward approach is the right one. What the submissions do indicate is that there is concern about rural representation albeit those submissions are mainly from the Darfield locality and accordingly may not represent a broader rural view.

If Council is of a mind to address these concerns, there appears to be several options

### Retain the Community Board

Given that the West Melton subdivision under the proposed ward structure no longer exists a new subdivision configuration providing 5 elected members, three from Hawkins and two from Tawera would be required (section 19F of the Local Electoral Act requires a minimum of 4 elected members), and we provide that below.

Another option would be to provide for a rural community board that would encompass both Ellesmere and the Malvern wards and in this case board members could be elected on a ward basis, for example a four-member board could have two members from each ward. Again, the number of appointments would need to be considered but one appointment from each of the wards seems to make sense.

I believe that my fellow Board members would support the following option that was raised during the oral submissions (see p. 30)

### Provide for two Councillors in Malvern

This option would mean that the other wards meet the + or – 10% rule extra Councillors would be required in the other Wards such an alternative was put forward at the hearing that saw the existing ward structure retained and the +or- 10% rule would be addressed by the addition of a Councillor in Rolleston

Maybe a more critical analysis and evaluation of the Preliminary Consultation responses would have alerted the Report writer to the wider horizon as to what the people in the community actually want what as appears to be what SDC want!

While this option does present a simple fix and allows for the potential retention of the community board it is not consistent with the communities of interest that have been identified and does not address the Burnham desire to be connected to Rolleston and the West Melton connection to the eastern part of the district. This option was considered by the Representation Review Subcommittee and is included in Appendix 1.

Again what evidence is there to support the assertion of the Report writer that the people in Burnham desire to move to Rolleston and those in West Melton to Springs?

Critical analysis and evaluation of data play a vital role in representation reviews to ensure there is:

### 1. Informed Decision-Making

Data analysis helps SDC make informed decisions about electoral boundaries, population representation, and resource allocation for the October 2025 and years ahead. By evaluating demographic, social, and economic data, SDC is able to provide the best-fit and adjust representation to reflect community changes, ensuring fair and equitable outcomes which the feedback has consistently provided and would appear to be inconsistent with the 'extensive initial research' undertaken by SDC.

### 2. Identifying Community Interests and Needs

Evaluating data on community demographics, such as age, ethnicity, and socioeconomic status, would enable SDC to better understand distinct community groups and their needs.

### 3. Public Trust and Transparency

Representation reviews are a consultative public process, and robust data analysis increases transparency. When SDC base decisions on thorough, unbiased data, it helps build public trust in the review process. Communities are more likely to support changes if they see that decisions are data-driven and transparent.

Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

#### 4. Adapting to Population Growth and Shifts

The Selwyn District is experiencing rapid growth that is not consistent across the District. What data and analysis have been undertaken to look forward to October 2025 and October 2028? Data analysis helps assess where population shifts are likely to occur and how they impact representation. SDC has the opportunity to make proactive adjustments, avoiding under- or over-representation in growing or shrinking areas and West-Melton being continually moved around like the 'ugly sister'.

#### 5. Supporting Long-term Planning + fair and effective representation

Representation reviews are not just about the current realities but about preparing for future changes. Analysing trends in population growth and housing development, would enable SDC to create sustainable representation models that can adapt over time.

- ➔ In summary, critical analysis and evaluation of data ensure that representation reviews are equitable, transparent, and forward-looking, reflecting the true needs of the communities they serve.

Maybe I failed in my analysis and critical evaluation of the data as I have no recollection of responses – written or oral – that supported SDC forming closer 'semi-formal' relationships with existing residential associations and community groups. Page 31 struck me, to use a popular idiom, 'like a bolt; from the blue'.

#### Forming closer semi formal relationships with existing residential associations and community groups

One way of providing a stronger rural voice would be to form closer relationships with residential associations and community groups in the rural area this model provides for a geographically diverse representation of rural views and could be formalised using MoU's which among things could require regular meetings with ward Councillors.

The theory is admirable that SDC and residents' groups may operate under memorandums of understanding (MOUs) that outline the scope of their collaboration. Was this the case with the Township Committees SDC unilaterally disestablished. These agreements, while helpful in guiding the relationship, do not have the same legal standing as formal contracts, allowing either party some flexibility in their involvement. In a semi-formal relationship, SDC and residents' groups could work together on various issues or projects, but their interactions are not governed by legally enforceable mechanisms or formal obligations. Instead, they rely on mutual understanding and cooperation. Disestablishment remains at SDC's sole discretion unlike Community Boards being back by legislation and only able to be disestablished through a lawful Representation Process.

- ➔ Is the semi-formal relationship akin to a 'quasi meeting'?

In my view any mechanism for consultative collaboration between SDC and Residents Groups is to be applauded. The critical issue is, I believe, the current arrangement of MCB and Residents Groups is effective as there are regular meeting between the two every second month. Further the Chief Executive has attended some residents group meetings as MCB respects and values have options and avenues for the community voice to be heard. It is a high trust model.

#### 1. Structure and Purpose

A quasi-meeting refers to a gathering that serves the purpose of a formal meeting—such as sharing information, discussion, and implementation of decisions made—but does not follow the strict protocols and formalities of an official meeting. In this way, it resembles semi-



## Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

formal interactions, where the parties come together to collaborate or consult, but without rigid processes or binding decisions.

### 2. Informal Nature

Both a quasi-meeting and a semi-formal relationship lack the formality of official procedures. In these interactions, the rules of formal governance, such as minute-taking, voting procedures, or strict agendas, are relaxed. Similarly, in semi-formal relationships, discussions and feedback may be documented informally, with flexible processes guiding the interaction.

### 3. Advisory and Non-Binding

In both contexts, the outcomes of discussions are typically non-binding. No binding decisions will be able to be made. For example, in a quasi-meeting, decisions or agreements made are not legally enforceable or subject to official records. Likewise, in semi-formal relationships, the input provided by residents' groups may guide the SDC's actions, but it is not obligatory for the council to accept or act on the advice.

### 4. Collaborative Spirit

Both arrangements foster collaboration and communication without the constraints of formal obligations. They emphasize relationship-building, problem-solving, and mutual understanding. In a semi-formal relationship, much like in a quasi-meeting, the focus is on constructive dialogue, shared goals, and community engagement, even if there is no official decision-making power – this has to be a win-win!

- Disestablishment of Community Board(s) results in the legal protections for ratepayers that s 52 Local Government Act 2002 confers:

#### 52 Role of community boards

The role of a community board is to—

- (a) represent, and act as an advocate for, the interests of its community; and
- (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- (c) maintain an overview of services provided by the territorial authority within the community; and
- (d) prepare an annual submission to the territorial authority for expenditure within the community; and
- (e) communicate with community organisations and special interest groups within the community; and
- (f) undertake any other responsibilities that are delegated to it by the territorial authority.

Compare: 1974 No 66 s 101ZY

- Residents Associations | Community Groups have NO such legal mandate.

Whilst I do not drive a motor vehicle manufactured in 1989, I have a motor drivers licence from the 1960s and I do retain knowledge and skills from undergraduate, graduate and postgraduate qualifications gained prior to 1989. By going back to an article in The Press, 21 September 1989, p. 22 one is able to see that the Township Committees were supplementary and had a symbiotic relationship with Community Boards. Knowledge has to be applied in the current

environment, accepting we can learn from history and mistakes made in the past need not be an additional cost on today's and future ratepayers. SDC abolished Township Committees and 'took-back' from community control some community services and facilities including halls and reserve maintenance. It is not for me to speculate whether this improved SDC's local governance efficacy and meet the various community needs for halls and reserve

Ellesmere County Council members have generally agreed that the township committees had been true to their aims and should be continued. It was felt the committees would help the work of the community boards being elected next month.

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maintenance – the residents | community associations and community are able to speak. It is noted that the 'HUB & Spoke' model is being implemented and SDC records from the past may not all be available as the facts are important when making decisions.

What I can speak to, is the feedback I have received from my community engagement in Malvern which I sum up in my own words as an 'unmitigated disaster' for some communities. Recently, after a torturous process the Hororata Hall was returned to the community. Sheffield hall renovation | repairs could hardly be described value for money. SDC's charges do not align with some community expectations and may not encourage increased usage.

In my view, the critical issue is that Community Boards are created by statute and can only be disestablished by a representation review. The previous two representation review decisions by SDC were challenged and Determinations issued by the Local Government Commission. Residential associations and Community Groups (as yet undefined) cover the spectrum and critically can be 'welcomed onboard or thrown overboard' (refer to previous well-functioning Township Committees) by a District Council. The relationship with their District Council has NO legal standing.

\$: financially how does engaging with twelve (12) residential associations / community groups save ratepayers in the Selwyn District money? SDC officers attending Arthur's Pass have an almost two hour, 130 Km, trip each way: Lake Coleridge one hour, 80 Km; Castle Hill also one hour, 80 Km. Then there would be 12 in Malvern and 6 in Ellesmere that SDC are aware of. Where is the analysis as to cost savings? Or is it a case spreading the associated costs across all ratepayers in the Selwyn District?

Further issues are:

- ❖ disestablishing Community Boards removes ratepayers having a say i.e. voting on Board members;
- ❖ what will the checks and balances be for Residents Groups to ensure they represent the residents | community?
- ❖ Will they need to be Incorporated or a Trust or Charity?
- ❖ What is the effective membership representation of residents | community in each of the groups?
- ❖ How effective is each group in achieving its purpose and aims – if these are stated?
- ❖ What resources will SDC be required to allocate to monitor and ensure the effectiveness of each group?
- ❖ The change will result in the loss to SDC of around \$100,000 for services provided by SDC to MCB (noting Members are working through this large amount with SDC to ensure ratepayers in Malvern are getting value-for-money (see Finances)).

The Report p. 31 states that:

Currently there are varying degrees of funding from council, and connection through into council. There is an opportunity to strengthen the relationships with these groups to help Council to understand the issues that the rural community are facing.

At the Council hearing an alternative proposal was put forward that saw the existing war structure retained and the +or- 10% rule would be addressed by the addition of a Councillor in Rolleston

Yet SDC is not willing to consider additional realistic delegation to MCB!

Then at p. 32

If an alternate option is chosen it will not go back to the community for further consultation but will become the final proposal and be subject to an appeals process before final determination by the Electoral Commission prior to local government elections next year.



Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

Is this a statement of fact for tactical 'shot across the bow'! the significance one may legitimately ask... the saying "a shot across the bow" refers to a warning or signal intended to show someone that they are close to crossing a line or doing something wrong, without causing harm. It originates from naval warfare, where a ship would fire a warning shot across the bow (the front part of another ship) to signal a threat or demand compliance. In modern usage, it signifies a warning to prompt corrective action before more serious consequences follow.

The following are extracts from the Report, selected to highlight various salient issues:

Table 6 Distribution of submissions across the Selwyn District

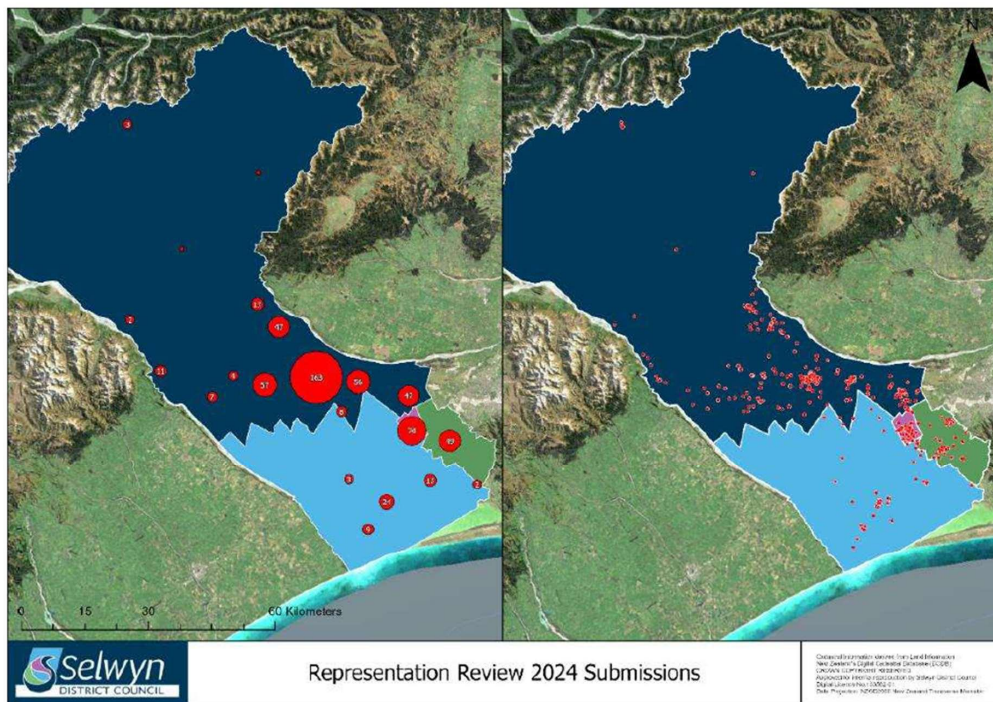
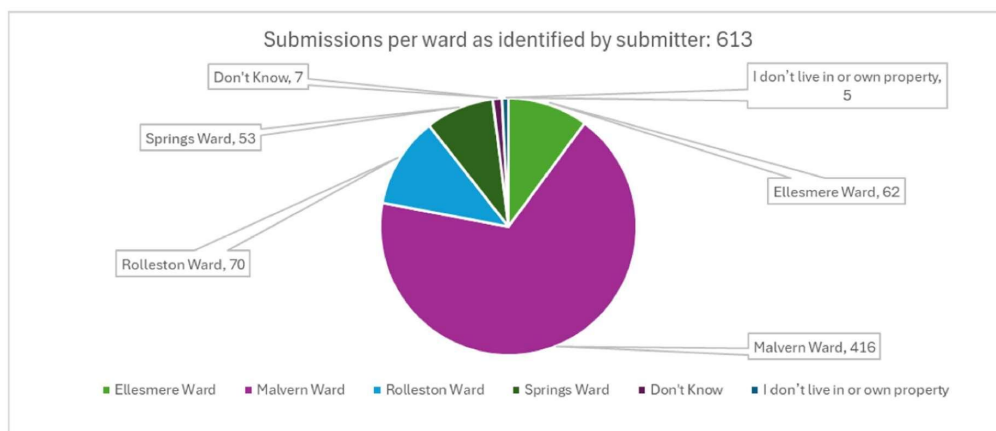


Table 7 Ward breakdowns of submissions



# Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

Table 9, in part

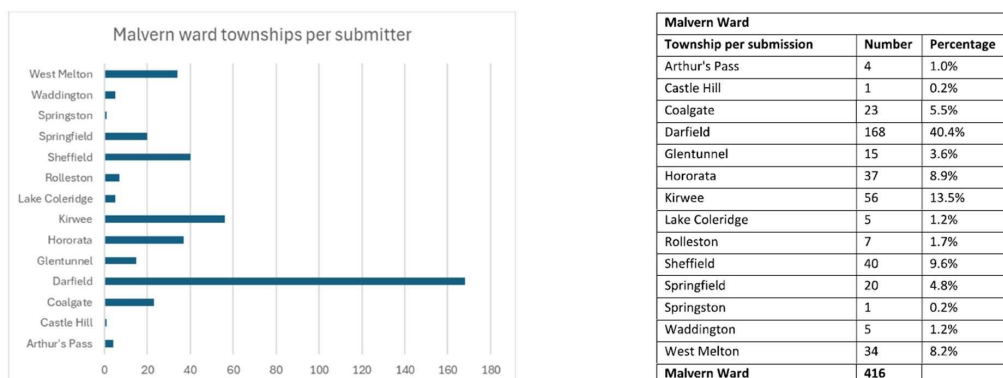
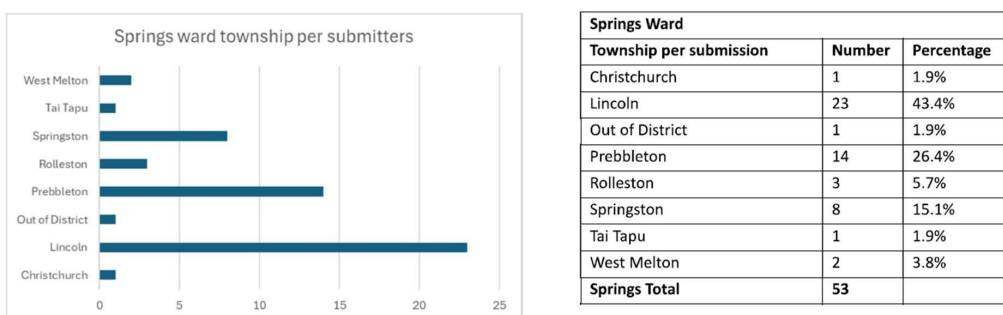


Table 11, in part



The NO's clearly dominate...

## Question 1. Do you support the initial proposal to change ward boundaries and the number of councillors (four wards, eight councillor) for local elections?

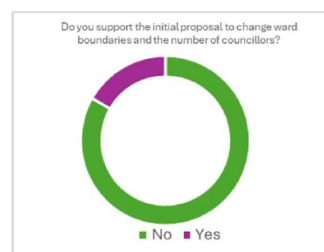
It was proposed that the number of councillors be reduced from 10 to eight, with adjustments to ward boundaries. Under this proposal, the Malvern and Ellesmere wards would each be represented by one councillor, while the Rolleston and Springs wards would each have three councillors. This adjustment, along with some changes to ward boundaries, aims to ensure that each councillor represents approximately the same number of people, adhering to the +/- 10% rule mandated by the Local Electoral Act 2001.

Additionally, the proposal recommends maintaining the current four wards with some boundary modifications. Specifically, West Melton would be incorporated into the Springs Ward, and Burnham would be included in the Rolleston Ward.

Table 12 Question 1 submission overview

Responses	Number	%
Total Submissions on this topic	598	
In support – YES	100	17%
Not in support – NO	498	83%
Number of comments for analysis	360	60%

Table 13 Ward breakdown question 1. yes and no



## Appendix A – Representation Review – Initial proposal 2024 (SDC) - comments

### Question 2. Do you support the initial proposal to have no community boards? This would mean that the Malvern Community Board would be disestablished.

It was proposed that no community boards be elected. This would result in the disestablishment of Selwyn District Council's only community board, the Malvern Community Board.

Table 16 Question 2 submission overview

Responses	Number	%
Total Submissions on this topic	607	
In support – YES	100	16%
Not in support – NO	496	82%
Number of comments for analysis	316	52%

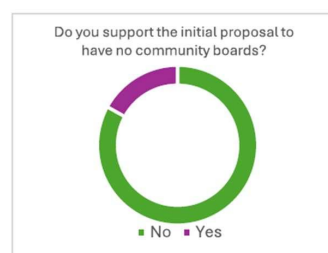
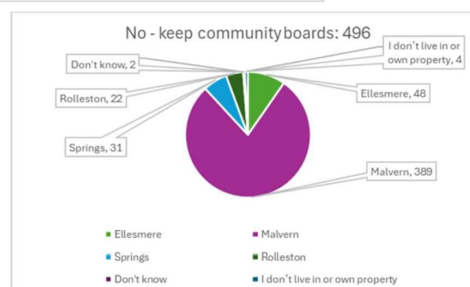
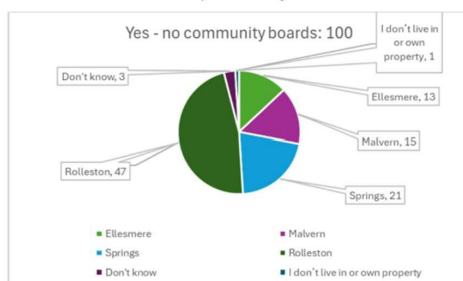


Table 17 Ward breakdown question 2. yes and no



### Question 3. Do you support the name suggestions for the four local electoral wards?

The community was asked for their feedback on the naming of the adjusted wards. Taumutu Rūnaka was approach for their advice on duo lingual names. The ward names consulted on were; Kā Mānia Rolleston Ward; Te Waihora Ellesmere Ward; Kā Puna Springs Ward; Tawera Malvern Ward.

Table 20 Question 3 submission overview

Responses	Number	%
Total Submissions on this topic	591	
In support – YES	185	31%
Not in support – NO	396	67%
Number of comments for analysis	337	57%

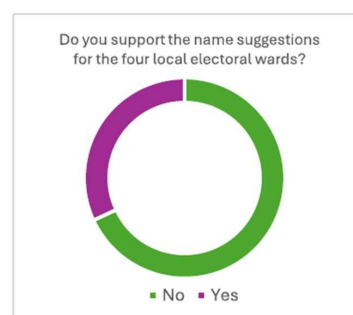
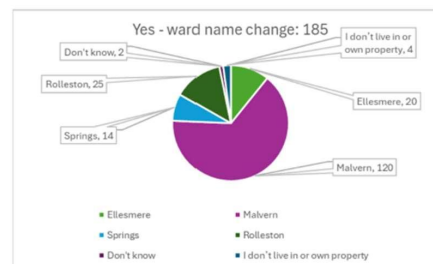
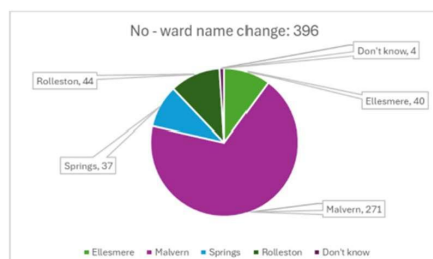


Table 21 Ward breakdown question 3. yes/no



## REPORT

**TO:** Malvern Community Board

**FOR:** Malvern Community Board Meeting on 21 October 2024

**FROM:** Chief Executive

**DATE:** 16 October 2024

**SUBJECT:** **CHIEF EXECUTIVE'S REPORT**

---

## RECOMMENDATION

*'That the Malvern Community Board receives the Chief Executive's report for information.'*

### 1. RESOURCE MANAGEMENT ACT REFORM

The government is delivering a three-phased approach to Resource Management Act Reform. These reforms will impact all levels of the system, including the responsibilities and functions of the Selwyn District Council. The Reforms cover the following;

- Fast-track has shifted decision-making on some regionally significant infrastructure proposals from local authorities to central government.
- RMA Bill 1 will defer the requirement for territorial authorities to identify significant natural areas (SNAs) in district plans.
- Legislation protecting water quality will be relaxed, which may result in further deterioration of the quality of the water resources in the district.
- The RMA amendments and national direction changes have the potential to impose additional mandatory obligations and costs on the Council that are yet to be understood.
- The changes to legislation and national direction are numerous, often technical and are being delivered faster than ever before. This impacts the Councils ability to respond.
- Phase 3 will require coordination with the regional council and other territorial authorities across the region, to resource and prepare one plan.
- Phase 3 aims to result in significantly fewer consent applications which will result in resourcing and financial implications yet to be understood.
- Phase 3 will increase compliance and monitoring focus, which will almost certainly have cost recovery implications for local authorities that are yet to be understood.
- Into the future, planning disputes will be managed by a Planning Tribunal, with implications yet to be understood.

With the deferring or relaxation of direction, alongside the removal of local decision-making, council will need to be more directive on some issues (e.g. SNAs) without central government backing, as well as being subject to other decision-making processes (e.g. Fast-Track). Immediately, council staff will be stretched to comprehend and respond to legislation changes that are proposed, with smaller windows of response and hastily prepared legislation.

## **2. CANTERBURY REGIONAL PUBLIC TRANSPORT PLAN**

Consultation on the Canterbury Regional Public Transport Plan opened on 25 September and closes on 24 October. The revised plan contains a proposed new vision for public transport in Canterbury and outlines key priority areas such as improving our environment, growing patronage, accessibility, innovation and technology, and affordability. It was developed in partnership with NZ Transport Agency Waka Kotahi, and city and district councils across the region. The Plan has been developed with the input of key stakeholders such as Selwyn District Council. The Plan contains specific references to Selwyn public transport intentions.

On 27 September 2024 staff requested by way of email any feedback by 10 October from Councillors on the draft submission. With no feedback having been received staff have put forward an unchanged draft submission.

**The draft submission seeking endorsement is attached as Appendix 1.**

## **3. WAIKIRIKIRI SELWYN ECONOMIC DEVELOPMENT STRATEGY**

We are pleased to announce that the Selwyn District Council endorsed the strategy in August, and it will be launched publicly at an event on Tuesday 22 October 2024.

This strategy serves as both a blueprint and a call to action for our community to participate in shaping an economy that fits with the future aspirations of Waikirikir Selwyn. It provides for an integrated approach to economic development by and for our district. The strategy will be our roadmap to continue to grow in ways that make sense for the people and places of Waikirikir Selwyn, both now and in the future.

## **4. TE PAEPAE AGING WELL STRATEGY**

Council formally launched the Te Paepae Aging Well Strategy at the SWELL Senior's Lifestyle Expo on 15 October at the Lincoln Event Centre with 40-50 key stakeholders in attendance. The Deputy Mayor and the report writer spoke at the event, before opening to the public.



Sharon Mason  
**CHIEF EXECUTIVE OFFICER**

Regional Public Transport Plan Submission  
Environment Canterbury  
PO Box 345  
Christchurch 8140

16 October 2024

Email [haveyoursay@ecan.govt.nz](mailto:haveyoursay@ecan.govt.nz)

### **Selwyn District Council Submission on the draft Canterbury Regional Public Transport Plan**

Thank you for the opportunity to make a submission on the draft 2025-35 Canterbury Regional Public Transport Plan (RPTP) and to put forward aspects for further consideration to improve public transport in Selwyn and the region.

Council supports the proposed RPTP including its Vision, top five priorities and planned improvements that includes references to further Selwyn bus services and related infrastructure planning. We consider the RPTP provides a robust framework to enable public transport to be progressed across the region as able and affordable. On a sub-regional level Council encourages Environment Canterbury to focus attention on supporting the Greater Christchurch Spatial Plan and Transport Plan with the development of a PT Action Plan, which includes the growth areas of Selwyn, in addition to the City.

We consider that the RPTP aligns with the Councils Waikirikiriki Ki Tua Future Selwyn Strategy (FS) and our strategic transport priorities. Council would like to draw Environment Canterbury's attention to our Urban Form Directions and Outcomes in FS where public transport is listed as a key component to achieve sustainable urban growth and development in Selwyn. This would include our intentions for Mass Rapid Transit (MRT) to see the extension of the planned Christchurch City system into the district and Rolleston.

There are some further points to consider for the RPTP as follows:

Like no doubt Environment Canterbury, we are very disappointed in the limited additional funding provided in the 2024-27 National Land Transport Plan for public transport in Greater Christchurch and the region. The lack of central government support for the Greater Christchurch Public Transport Futures (PT Futures) services and infrastructure improvement program is very frustrating, which means the planned improvements to Selwyn services and infrastructure will not be able to proceed as originally planned by both Councils. Selwyn Council stands with Environment Canterbury in any support it can lend to advocate for more central government funding for public transport.

We encourage Environment Canterbury to continue the planning and business case preparations for the additional service improvements for Selwyn, which includes improvements for No. 5 Metro Service, and additional direct city services from Rolleston and Lincoln, and "on demand" services for our larger townships. This will avoid delays when implementation funding may become available.

Council continues to advocate for regular PT service reviews across its major townships and requests more commitment is made to this in the RPTP to carry these out by Environment Canterbury. As one of the fastest growing districts in the country, our urban areas in the likes of Rolleston and Lincoln are expanding quickly that needs to be serviced with accessible public transport. As detailed in previous submissions to Environment Canterbury, we are open to discussing how PT rates levied by Environment Canterbury can be increased or reconfigured across the district to facilitate new and improved PT services for Selwyn.



Council congratulates Environment Canterbury in the work it has done to significantly improve PT patronage in a challenging funding and operating environment since the earthquakes and pandemic. Selwyn has benefited from some recent improvements, including additional Rolleston to City direct services. Our community is eager to see this expanded, and to also include Lincoln services. Council considers the recent patronage increases reflects the successful trial of the \$2 flat fare and single zone structure across Greater Christchurch. Council encourages that this continues as a permanent arrangement but realises that funding issues may prevent the \$2 fare to be retained. The critical element is the retention of the flat fare - single zone model which has been of large benefit to increasing patronage from the likes of Selwyn and wider areas beyond Christchurch. Therefore, we request this arrangement is specifically established in the RPTP.

Council requests that the RPTP provides all the necessary provisions to enable innovative PT solutions to be used beyond standard Metro services. This includes allowing Councils to fund and operate PT services in areas not normally able to be serviced by Metro services, such as outside the Greater Christchurch area. Selwyn residents in the wider parts of our district and townships are advocating for PT services to connect to existing Metro services. We appreciate the assistance by Environment Canterbury that has already made a start in investigating some opportunities for Selwyn. We wish to ensure the RPTP does not contain any impediments relating to current legislation and NZ Transport Agency requirements that prevent these types of innovative solutions if the RPTP can preempt and address this from the outset.

We support the initiative to allow domestic pets on buses as this will enable another group of society the ability use public transport. For example, Selwyn has a high level of dog ownership and the ability to travel with pets for those that need and/or want too is supported subject to proper controls in off peak times. However, it may be impractical to consider that dogs be limited to a carrier case as this may hinder some people (like the elderly) being able to physically carry this compared to a dog on a lead.

Thank you for the opportunity to make this submission and we welcome any further questions of comments you may have on our submission.

Ngā mihi

Sam

**Sam Broughton**

Mayor of Selwyn | Koromatua o Waikirikiri

President LGNZ



## REPORT

**TO:** Chief Executive

**FOR:** Malvern Community Board – October 2024

**FROM:** Transportation Support Coordinator

**DATE:** 24 September 2024

**SUBJECT:** **Naming of New Road in the 690 Weedons Ross Road Subdivision, West Melton**

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### 1. RECOMMENDATION

That pursuant to section 319A of the Local Government Act 1974 the Malvern Community Board endorse the road name “Soho Lane” in the 690 Weedons Ross Road Subdivision, West Melton.

### 2. PURPOSE

To gain endorsement from the Malvern Community Board to name the new road “Soho Lane” in the 690 Weedons Ross Road subdivision, West Melton.

### 3. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The issue and decision in relation to this matter has been assessed against the significance policy and is regarded as low significance in consideration of the following:

- Road naming is a mandatory process under section 319A of the Local Government Act 1974.
- There is no cost for obtaining road name approval.

### 4. HISTORY/BACKGROUND

The developer of 6390 Weedons Ross Road has submitted the following road names in order of preference:

1. Soho Lane Available
2. Two Boys Lane Available

The names are names from ski areas.

LINZ has confirmed the availability of the road names supplied. All names comply with the Road Naming Policy



**5. PROPOSAL**

The proposal is for the Malvern Community Board to endorse the road name Soho Lane in the 690 Weedons Ross Road subdivision, West Melton. (see Appendix A)

**6. OPTIONS**

**Option 1**

Endorse the road name Joblin Street in the 690 Weedons Ross Road subdivision, West Melton pursuant to section 319A of the Local Government Act 1974:

**Option 2**

Should “Soho Lane” not be considered as the first choice of name for the new road in the 690 Weedons Ross Road subdivision, West Melton, then consideration should be given to the alternative on the list provided by the developer of the subdivision.

**Option 3**

Do not endorse the road names submitted and ask the developer of 690 Weedons Ross Road subdivision to submit further names for endorsement.

Option 1 is the preferred option.

**7. VIEWS OF THOSE AFFECTED/CONSULTATION**

Not Applicable

**8. RELEVANT POLICY/PLANS**

Road Naming Policy N102

**9. COMMUNITY OUTCOMES**

Not Applicable

**10. LEGAL IMPLICATIONS**

Not Applicable

**11. FUNDING IMPLICATIONS**

Not Applicable

**12. HAS THE INPUT/IMPACT FROM/ON OTHER DEPARTMENTS BEEN CONSIDERED?**

Not Applicable



Julie Gibson  
**TRANSPORTATION SUPPORT COORDINATOR**

**ENDORSED FOR AGENDA**



Geoff Rhodes  
**TRANSPORTATION DELIVERY MANAGER**

APPENDIX A

