Agenda

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Ordinary Meeting of the
Malvern Community Board

To be held in the
West Melton Community and
Recreation Centre
Meeting Rooms

Monday 28 July 2025

Commencing at 3.30pm

Malvern Community Board - 28 July

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell (Chairperson) and Councillor L Gliddon

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Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.
The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent.

MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD HELD IN WEST MELTON COMMUNITY CENTRE ON MONDAY 23 JUNE 2025 AT 3:30 PM

PRESENT

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne; and Ms S Nu'u

ATTENDEES

Messrs S Gibling (Executive Director People, Culture and Capability), S Guy (Transportation Delivery Manager), M Logan (Culture, Content and Learning Manager), and B Adhikari (Governance Coordinator)

WELCOME

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

APOLOGIES

Apologies were received in respect of Mr Freeman and Councillor Gliddon.

Moved – Mr Verry **/ Seconded** – Ms Nu'u

'That the Malvern Community Board receive the apologies from Mr Freeman and Councillor Gliddon.'

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

Mr Verry noted public transport and minor residential flats as items to discuss under general business.

CONFLICTS OF INTEREST

None.

CORRESPONDENCE

Mr Gibling acknowledged the correspondence received from Mr Payne regarding the budget, noting that it was included in the agenda documentation.

PUBLIC FORUM

Mrs Ngaire Kent (Kirwee Community Association)

Mrs Kent reported that she had already received a response from Council staff regarding her recent concerns at the playground. She informed the Board that she had spoken with the staff she met earlier today about the safety issues at the playground.

Mr Gibling responded that staff were still investigating the identity of the individual but confirmed that the person was neither a Council staff member nor a Corde contractor, as official personnel are typically identifiable by branded vehicles and uniforms. He reaffirmed the Council's commitment to upholding high standards of public engagement among all contractors and assured Mrs Kent that an update on the playground repair programme would be provided at the next meeting.

Mrs Kent was thanked for her presentation.

Mr Alan Roy Peacock

Mr Peacock provided an update on a petition submitted to Parliament some months ago seeking to cap local government rates increases to a maximum of the annual inflation rate. He informed the Board that he attended a parliament select committee hearing. He also suggested the need to explore alternative revenue sources to achieve a more balanced financial approach.

Mr Peacock was thanked for his presentation.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the West Melton Community Centre meeting room, on Monday 26 May 2025

Moved – Mr Verry **/ Seconded** – Mr Payne

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 26 May 2025.'

CARRIED

ACTIONS FROM LAST MEETING

Mr Gibling provided an update on Actions generated at the previous meeting.

Ms Nu'u requested more detailed financial information regarding Heartlands funding. While she acknowledged that the current report offered useful service-level insights, she noted a lack of clarity around how the funds are being allocated, particularly in rural areas such as Malvern. She expressed interest in understanding whether the funding is being used effectively to support social services in rural communities, rather than duplicating services already provided by central government.

Mr Payne requested information on how much funding has been applied for and received annually. He emphasized that this data would help identify how and where the funding is being utilized, ensuring it is reaching the intended communities and being used efficiently.

REPORTS

1. Executive Director's Report

Mr Gibling invited staff to provide further updates on his report.

Mr Steve Guy (Transportation Delivery Manager) provided updates on the Council's responses to the severe weather events in late April and May, which include a series of infrastructure improvements. He informed the Board that Glentunnel will trial a new rubber road surface—the first of its kind in New Zealand—which is cost-neutral to the Council.

Mr Mat Logan (Culture, Content and Learning Manager) provided an update on the Malvern Public Artwork project. He informed the Board that these projects were originally approved in 2021, with funding of $25,000 already allocated. As a result, there will be no impact on the current Board budget.

Moved - Mr Verry / **Seconded** – Mr Payne

'That the Malvern Community Board receives the Executive Director's report for information.'

CARRIED

2. Financial Reporting

Mr Gibling discussed the financial report and encouraged Board members to submit any outstanding mileage claims up to the end of May. He noted that receiving these claims promptly would help provide a clearer picture of the current budget status.

Moved - Ms Nu'u / **Seconded** - Mr Verry

'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the period to 31 May 2025.'

CARRIED

3. Monthly Report from the Chairperson (verbal)

Mr Russell informed the Board that he has been receiving positive feedback from the community regarding the Board's current performance.

Moved – Mr Russell / **Seconded** – Ms Nu'u

'That the (verbal) report from Mr Russell be received for information'.

CARRIED

4. Board Member Ms Sharn Nu'u

Ms Nu'u tabled her report and shared updates on her recent community engagements. She informed the Board that she attended the Council meeting on 28 May to speak about water supply issues, with a particular focus on Hartleys and Hororata.

She also reported meeting with Environment Canterbury (ECan) staff, alongside Councillor Gliddon, to discuss public transport resolutions for the Regional Annual Plan.

Additionally, Ms Nu'u served as a judge at the Year 9 Sustainability Projects finals, noting that the winning students will present their project at the Council meeting on 23 July.

She provided an update on the Board's social media engagement activities.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the (tabled) report from Ms Nu'u be received for information'.

CARRIED

5. Board Member Mr Calvin Payne (verbal)

Mr Payne informed the Board that he attended the West Melton Residents' Association meeting.

He also provided an update on his involvement with the Sister Cities Committee, noting that a delegation will be flying to Yubetsu, Japan, on Wednesday morning.

Mr Verry raised two key points during the meeting. Firstly, he noted ongoing confusion regarding the sister city relationship, as the information provided by the Council is unclear about whether the Yubetsu relationship falls under the Community Board's responsibilities. He suggested that this feedback be passed back to the Council.

Secondly, in relation to the Rewi Alley situation, Mr. Verry suggested that the Council should engage with Springfield residents and the Community Board at an early stage of the process. This would ensure community input is considered before any decisions are made.

Moved – Mr Payne / **Seconded** – Ms Nu'u

'That the (verbal) report from Mr Payne be received for information'.

CARRIED

6. Board Member Mr Phil Freeman

Mr Freeman was an apology for the meeting.

7. Board Member Mr John Verry

Mr Verry informed the Board that a special function will be hosted in honour of the Honourable Teresa Kok, Member of Parliament for Seputeh and Vice-Chairperson of the Democratic Action Party (DAP), at the Council headquarters on Friday, 27th June. He encouraged all Board members to attend and support the event.

Moved – Mr Verry / **Seconded** – Ms Nu'u

'That the report from Mr Verry be received for information.'

CARRIED

Mr Verry noted that the government is reviewing the National Environmental Standards through public consultations, focusing on two key areas: highly productive land and minor residential dwellings. The consultation on Building Act changes related to minor residential dwellings closes today, while the broader consultation on the National Environmental Standards remains open until the end of July.

The Board held a discussion on whether to make a submission on the minor residential dwellings consultation, given that relevant information had already been circulated. Mr Payne and Ms Nu'u decided to abstain from making a decision.

Chairperson Mr Russell proposed reaching out to Mr Freeman and Councillor Gliddon to seek their views, given the urgency of the matter. It was agreed that if both support the idea, the submission would be made on behalf of the Board. However, if they do not, the submission would be made by Mr. Verry in a personal capacity.

Mr Verry sought clarification on the current status of the ongoing process regarding the ownership of the Sheffield Memorial Pool, following the Council's decision to transfer ownership to the Kowai Pass Reserve Trust.

In response, Mr. Gibling suggested that a Council staff member be invited to the next meeting to provide an update.

Chairperson Mr Russell invited Graeme Dawson, who was in attendance, to offer his community perspective on the ownership matter.

Mr Dawson informed the Board that there has been limited community consultation regarding the ownership transfer. He also noted that the community is seeking more information about what is happening with the Kowai Pass Domain Reserve.

8. Councillor Gliddon

Councillor Gliddon was an apology for the meeting however she circulated her report to the Board prior to the meeting via an email.

Moved – Mr Verry / **Seconded** – Ms Nu'u

'That the report from Councillor Gliddon be received for information.'

CARRIED

Ms Nu'u informed the Board that the Council has opened public consultation on the Safer Speeds for Selwyn initiative. The consultation period runs from 25 June to 6 August 2025.

Mr Verry moved a motion for the Board to make a submission on the Safer Speeds for Selwyn consultation.

Moved – Mr Verry / **Seconded** – Ms Nu'u

'That the Board make a submission on Safer Speeds for Selwyn consultation.'

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

Noted.

GENERAL BUSINESS

None.

CLOSURE

With no further business, the Chairperson closed the meeting after thanking staff and Board members for attending and participating.

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The meeting closed at 5:12 pm.

DATED this day of 2025

_____

CHAIRPERSON

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – June 23rd 2025

FROM: Community Board Member – Sharn Nu'u

DATE: June 23rd 2025

SUBJECT: **BOARD REPORT – June 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

Rural Water Supplies

Attended the SDC Council meeting with Bruce 28th May to speak on the rural wateere supply issues, specifically for Hartleys but included Hororata also. Request made below:

- Implore SDC to work on transparency and more effective means of communication with residents of affected areas, especially if equipment is failing and/or notice remains in place for longer than the 3 days storage required
- Implore councillors to ensure any water works get highest priority in budgets and annual plans until rural water supplies in Malvern are robust and able to service the residents adequately

Environment Canterbury Annual Plan submission

On June 18th I met with eCan staff, Cr Gliddon and eCan Councillors Ian McKenzie and John Sunckell at the Darfield Library to discuss the resolutions on PT for the regional annual plan.

Resolved CNCL/2025/68
That the Council:
7. Agrees that a 2-year trial of a Darfield to Rolleston bus service through public transport targeted rates, does not proceed and that further work is to be undertaken through the rest-of-network detailed business case. Noting that this will result in the removal of $327K in the draft Annual Plan 2025/26/Tuhinga Hukihuki Mahere ā Tau.
The motion was considered by way of division and declared carried by 7 votes to 6 votes with 1 abstention, the voting being as follows:

Resolved CNCL/2025/69
That the Council:
8. Subject to fleet availability, approves the implementation of a trial of additional capacity on Route 86 Darfield to Christchurch City through existing budgets, in response to feedback through the draft Annual Plan 2025/26//Tuhinga Hukihuki Mahere ā Tau consultation process, starting as soon as reasonably practicable in 2025/26, until a final decision is made through the Long-Term Plan 2027-37.

DHS Y9 Sustainability project – judge

It was wonderful to participate as a judge at this years Y9 Sustainabiliy Project finals. The winner was a group of lad who presented the concept of a Bird Corridor running along SH73 from Darfield to Kirwee. They will be presenting their concept to council July 23rd, of which I will be attending to support the group.

Meeting with Adele Orangi re Play initiative for Darfield

On 3rd June I had a Zoom meeting with Adele to further understand what the scope is looking forward for youth in Darfield and Malvern.

- Discussed the dire need for more for the youth of Malvern
- Discussed possibilities for South Malvern with the amenities already available
- Discussed ideal position for the Event Centre and future Aquatics Centre in Darfield
- Discussed the need for a Youth Centre in Darfield

Malvern Community Arts Council

Attended their monthly meeting Wednesday 18th June. Next exhibition, Selwyn Artist Collective opening night Friday 27th June at 6pm. All are welcome to attend.

Social Media

- 5 Facebook posts in the past 28 days
- Insights for the past 28 days:
    - 3,248 views on content
    - Reach 7,207 people
    - 44 interactions
    - 15 new followers; 177 total followers

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- Top post: Promotion of Malvern Writers' Café book launch

Unofficial Community engagement:

- Matariki in Malvern
- Matariki in Selwyn

Other:

- Delivered plaque for Yubetsu to Judith Pascoe
- Engagement and organisation of the bi-monthly combine RA's workshop. Was unable to attend due to illness.

_____ Signature

Sharn Nu'u

COMMUNITY BOARD REPORT

TO:	**Malvern Community Board**
FOR:	**Community Board Meeting**
FROM:	**Councillor Lydia Gliddon**
DATE:	**June 2025**
SUBJECT:	**BOARD REPORT – June 2025**

RECOMMENDATION
'That the monthly report from the Board member be received, for information.'

State Highway Speeds
I have received feedback from our residents' associations, with the letter to NZTA drafted. I will share with MCB and our residents' associations. I will also send on to our transport staff for any feedback.

SDC Speed Limit Review
SDC are consulting on the review of some speed limit areas – specifically where roads that were once open rural roads are now serve as connectors for housing development. These proposals are being made under the new Land Transport Rule: Setting of Speed Limits 2024, which provides greater flexibility through the use of the 'Alternative Method'. This method allows us to propose targeted speed limit changes without the need for a full speed management plan, particularly where there are urgent safety concerns or a need for consistency.

The consultation will open at 9am on Wednesday 25 June and run for six weeks. From that time, you will be able to access the consultation page and online submission form at selwyn.govt.nz/saferspeeds. Following the consultation, we plan to present the results to Council for consideration on 17 September. Consultation document attached.

Coming up

- **Speed limit review consultation opens - 25th June.**
- **DIA Local Government Bench Marking released - 30th June**
- **Area Plans – Council to endorse options for consultation - 20th August, public engagement late 2025**
- **Councillor Briefing 25th June**
- **Climate Change & Sustainability subcommittee – 9th July**
- **Council meeting 23rd July**
- **Councillor Briefing 30th July**

Cr Lydia Gliddon

Malvern Community Board – June 2025 Meeting Actions

Subject	*Responsibility*	*Status / Update*
Overview on development contributions (DCs), including details of planned DCs for Malvern, broken down by each subdivision if possible.	*Allison Sneddon and Finance Team (Niel Koch and Peter Edghill).*	The Finance team do not currently have a breakdown of the DC funded projects for FY 25/26 as they are still in the process of finalising year end. This can be provided at a later date but will be grouped by the same DC catchment areas as provided in the DC Summary Report as we do not group them by subdivision. All updated DC rates for FY 25/26 can be found in the Selwyn District Council Annual Plan 2025/26 (pp 122-123). Attached at Appendix 1 is a Summary of DCs movements for the period to 30 April 2025 that was presented to the Finance and Performance Committee on 4 June 2025.
Financial update on the Heartlands funding, including a breakdown of costs by location, comparison of funds applied for versus funds received, and demographic distribution of the funding.	*Denise Kidd*	**Annual Allocation:** Total funding received by Council for Heartland Services delivery in 2024/2025 : **$156,972.30 excl. GST** **Contract Focus:** This is an **outcome/output-focused contract**, meaning the funder evaluates success based on **what is delivered**, not on how the funds are spent. The emphasis is on increased **central government** service information provision, education, impact and service / workshop accessibility across Selwyn. **Funding Allocation Breakdown** 1. **Arts, Culture & Lifelong Learning Team – 48%** • Liaison, relationship building, coordination with central government agencies and accredited NGOs • Facilitation of service delivery via library meeting rooms

		(online and in-person) • Staff training and information sharing on central government products and services • Use of library spaces, promotional materials (term brochure), and equipment • Contribution to staffing and NGO support for specific community needs delivered from library/service centre • Across **Rolleston, Leeston, Ellesmere, and Lincoln** 2. **Community & Economic Development Team – 32%** • Coordination of networks with central government agencies and NGOs • Support for collaborative programmes and events Targeted at subpopulations facing additional disadvantages • Targeted initiatives for at-risk groups (newcomers, youth, ageing population, people with disabilities) • Across **Selwyn District** 3. **Venues & Events – 20%** • Booking assistance and support for Heartland rooms in libraries and community centres • Offset of venue hire costs for central government agencies and specific accredited NGOs contracted to deliver central government services • Across **Selwyn District** **Summary** The funding enables Council teams to facilitate and enhance access to central government services within Selwyn, ensuring inclusive support for diverse community groups. The approach to operational funding ensures efficient and effective use of resources and maximizes impact.

Steve Guy's presentation to be circulated to the Board	*Governance team*	Completed
Update on the progress regarding the transfer of ownership of the Sheffield Pool	*Steve Gibling and Legal Team*	The Tāwera Community Trust have signed an agreement to take over the Sheffield Memorial Pool. This is a significant step in honouring our commitment to the community and marks the successful outcome of a collaborative process that began with public consultation during the Long-Term Plan 2024–2034. Once the agreement is finalised the Tāwera Community Trust will take over the ownership, operation, and maintenance of the pool. We will continue to work together with the Tāwera Community Trust to finalise the transfer - the key condition to be satisfied is the finalisation of an adverse possession application to LINZ to regularise legal issues with one of the titles on which the pool sits.
Provide feedback to the Council that the Yubetsu sister city relationship falls under the Community Board, not the Council.	*Denise Kidd*	In progress

REPORT

TO: Chief Executive Officer

FOR: Finance and Performance Committee

FROM: Head of Financial Control
Capital and Projects Accountant

DATE: 13 May 2025

SUBJECT: **Summary of Development Contributions (DCs) movements for the period to 30 April 2025**

RECOMMENDATION

'That the Finance and Performance Committee receives this "for information report" – Summary of DC movements for the period to 30 April 2025.

1. PURPOSE

The purpose of this report is to provide the Finance and Performance Committee with a summary of the income received from DCs and spend on DC funded projects for the current financial year up to the period ending 30 April 2025.

The tables below show the net balance between DCs received and spent per catchment and DC type. Results are represented in the accounting format with:

- Black numbers showing more DCs collected in the period than spent on DC funded projects
- Red bracketed numbers represent higher spend on DC funded projects for the period.

Refer to **Table 1** for the townships included in each of the labelled catchments. DCs are recognised under different catchments based on their types.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

This report is not considered to be significant in the context of the Council's Significance Policy, as it is for the Council's information.

Report approved by:

Allison Sneddon
Chief Financial Officer

DC POLICY – SUMMARY

Per the Council's DC Policy (Policy) adopted in July 2024, DCs may be sought by the Council under Part 8, Subpart 5 of the Local Government Act 2002 (the Act). DCs apply to developments within the areas in the catchments discussed further in this paper. The basis of the methodology is the household unit equivalent (HUE). HUE conversion factors are also defined by the Policy and vary across different DC types and the townships.

Table 1: DC – CATCHMENT AREAS BREAKDOWN

Sewerage DC	Roading DC	Reserve/ Community DC	Water/ Stormwater DC	Townships
Selwyn	Eastern	Eastern	Springs	Lincoln
				Prebbleton
				Springston
				Tai Tapu
			Rolleston	Rolleston
			Malvern	West Melton
	Non-Eastern	North West		Arthur's Pass
				Castle Hill
				Coalgate
				Darfield
				Glentunnel
				Hororata
				Kirwee
				Lake Coleridge
				Sheffield
				Springfield
				Terrace Downs
				Waddington
				Whitecliffs
		South West	Ellesmere	Doyleston
				Dunsandel
				Leeston
				Rakaia Huts
				Southbridge

As per **Table 1**, the catchment areas across various DC types (Sewerage, Roading, Reserve/Community, Water) do not always match and some townships may sit in different catchments for the purposes of different DC types.

TABLE 2: DC – CUMULATIVE BALANCES SUMMARY (DCs RECEIVED & SPENT)

DC Type ($000's)	2024/25 YTD Actuals February	2024/25 YTD Actuals March	2024/25 YTD Actuals April	2024/25 YTD Budget April
Community	(53)	(49)	(49)	1,195
Reserves	232	987	828	1,204
Roading	522	609	294	(655)
Sewerage	(14,806)	(16,135)	(16,629)	(6,060)
Stormwater	364	364	369	108
Water	(9,173)	(9,278)	(9,614)	(7,654)
Grand Total	**(22,913)**	**(23,503)**	**(24,801)**	**(11,863)**

- DCs of $16.8m have been received Year to Date (YTD) 30 April 2025.
- $41.6m was spent on DC funded projects.
- The table shows the YTD balances of DCs and spend per DC type.
- The net DC movement is $24.8m YTD 30 April 2025. This means that the DCs spent for the YTD period exceeded the DCs collected.
- The $12.9m difference in position from budget YTD is primarily due to
  - A timing difference on when the new LTP rates we budgeted the DCs on would come into effect to the value of $15.1m less than expected.
  - $1.5m less spent compared to YTD budget on Ellesmere Pipeline due to cost savings.
- The large spend in Water and Sewerage DC projects primarily comes from the Ellesmere to Pines WW Pipeline, The Pines WWTP, Prebbleton Reservoir and Pipework & South East WW Pump Station projects.

TABLE 3: DC – PER RESERVE/COMMUNITY CATCHMENT

Catchment	DC Type ($000's)	2024/25 YTD Actuals February	2024/25 YTD Actuals March	2024/25 YTD Actuals April	2024/25 YTD Budget April
Eastern	Community	(39)	(35)	(19)	735
	Reserves	288	1,032	889	1,175
North West	Community	2	2	5	326
	Reserves	(40)	(1)	(10)	66
South West	Community	(16)	(16)	(35)	133
	Reserves	(16)	(44)	(52)	(37)
Grand Total		**179**	**938**	**779**	**2,399**

- Community DCs received are $1.2m under what was budgeted.
- Reserve DCs received are $2.1m under what was budgeted.
- Eastern Reserve's DC balance increased in March due primarily to:
  - 110 HUEs paid for Stages 25, 26, 27, 29, 30 & 32 of Wilfield Rise development.
  - 21 HUEs paid for Stages 5 & 7 of Harrow Green development.

TABLE 4: DC – PER ROADING CATCHMENT

Catchment	DC Type ($000's)	2024/25 YTD Actuals February	2024/25 YTD Actuals March	2024/25 YTD Actuals April	2024/25 YTD Budget April
Eastern	Roading	605	724	544	(234)
Non-Eastern	Roading	(82)	(115)	(250)	(421)
Grand Total		**522**	**609**	**294**	**(655)**

- Roading DC's have primarily been spent on Levi Rd/Lincoln Rolleston Road Intersection & the Lincoln North Public Car Park.

TABLE 5: DC – PER WATER CATCHMENT

Catchment	DC Type ($000's)	2024/25 YTD Actuals February	2024/25 YTD Actuals March	2024/25 YTD Actuals April	2024/25 YTD Budget April
Ellesmere	Water	(478)	(504)	(504)	(107)
Malvern	Water	63	537	360	(623)
Rolleston	Water	(4,123)	(3,895)	(4,211)	(2,987)
Springs	Stormwater	364	364	369	108
	Water	(4,635)	(5,416)	(5,259)	(3,938)
Selwyn	Sewerage	(14,806)	(16,135)	(16,629)	(6,060)
Grand Total		**(23,615)**	**(25,050)**	**(25,874)**	**(13,607)**

- The $22.9m spent on Sewerage related projects was incurred primarily on the Ellesmere to Pines WW Pipeline and the Pines WWTP.
- The $5.6m spent under Springs Water was primarily incurred on the Prebbleton Reservoir and Pipework project.
- The $5.6m spent under Rolleston Water was primarily incurred on the Rolleston Growth Water Supply Extension.
- The variance to budget is due to only $9.8m of DCs were collected compared to the budgeted $22.4m.

TABLE 6: DC – CUMULATIVE BALANCES SUMMARY (BALANCE SHEET)

This table shows closing balances of the last 3 years along with our February 2025 YTD balance:

DC Type ($000's)	Catchment	2021/22 Balance	2022/23 Balance	2023/24 Balance	2024/25 YTD Balance April	2024/25 YTD Budget April
Community	Eastern	0	0	0	(19)	735
	North West	0	0	0	5	326
	South West	0	0	0	(35)	133
Community Total		**0**	**0**	**0**	**(49)**	**1,195**
Reserves	Eastern	37,231	39,234	32,636	33,525	33,810
	North West	1,775	1,916	2,040	2,031	2,106
	South West	447	429	1,042	990	1,006
Reserves Total		**39,453**	**41,579**	**35,718**	**36,546**	**36,922**
Roading	Eastern	9,063	11,861	12,430	12,973	12,195
	Non-Eastern	0	0	0	(250)	(421)
Roading Total		**9,063**	**11,861**	**12,430**	**12,724**	**11,775**
Sewerage	Selwyn	(3,518)	(6,580)	(10,737)	(27,366)	(16,798)
Sewerage Total		**(3,518)**	**(6,580)**	**(10,737)**	**(27,366)**	**(16,798)**
Stormwater	Springs	(1,216)	(952)	(980)	(611)	(873)
Stormwater Total		**(1,216)**	**(952)**	**(980)**	**(611)**	**(873)**
Water	Ellesmere	(327)	(648)	(1,946)	(2,450)	(2,052)
	Malvern	(289)	1,661	(2,140)	(1,780)	(2,763)
	Rolleston	3,124	2,016	1,926	(2,285)	(1,062)
	Springs	1,437	1,140	(1,498)	(6,757)	(5,436)
Water Total		**3,946**	**4,170**	**(3,658)**	**(13,272)**	**(11,313)**
Grand Total		**47,728**	**50,077**	**32,772**	**7,971**	**20,909**

- Balances in negative show areas where we have invested in growth/upgrade projects in the past and are now collecting DCs to recover those costs.
- Positive balances on the other hand show areas where we have gathered DCs which will be spent on future growth and upgrade projects.
- Community balances for previous years sit at $0 due to it being combined with Reserve DCs prior to this year.
  - Currently we are unable to split out any DCs received prior to the current year between Community and Reserves.
- Reserve DCs are often in a positive balance as they are received when land is split or subdivided before any work has been completed.
  - Over the last 5yrs we have spent over $40m on reserves which means we have no reserves in our balance that were collected more than 5 yrs ago.
- Our Eastern Reserve DC balance currently sits at a $33.5m positive:
  - Over the next 3 year our LTP shows that we will be investing $20m into Eastern Reserve projects.
  - With $50m planned to be spent over the next 10 years
- Our Eastern Roading DCs also have a high balance of $13m:
  - LTP shows plans to spend $8m in DC funding over the next 3 years
  - $25m is expected to be spent over the next 10 years.

TABLE 7: DC – SEWERAGE FORECASTING

Sewerage DC	HUEs	Avg Rate	Total Rev	Total Cost	Start of Year Op Bal	End of Year Clos Bal
Budget	1,691	12,917	21,838,561	(31,257,724)	(10,737,480)	(20,156,643)
Actuals Apr 25 YTD	881	6,419	6,310,791	(22,939,741)	(10,737,480)	(27,366,430)
Actuals + Forecast	1,057	6,419	7,441,292	(27,527,689)	(10,737,480)	(30,823,877)

- The forecasting in Table 7 is based on an extrapolation of costs and revenue received so far this year.
- Based on this forecasting the Sewerage DC balance is set to finish around $10.6m under budget.
- On average the Sewerage DCs charged this year per HUE have been less than half of the new rates set as per the LTP at the beginning of the financial year.
  - This is due to developers being able to lock in DC rates up to 5 years in advance.
- Despite being 10 months through the financial year we have only been able to charge Sewerage DCs on just over half the number of expected HUEs for the year.

FINANCE REPORT

TO: Malvern Community Board

FROM: Selwyn District Council – Finance Business Partners

DATE: 21 July 2025

SUBJECT: **MALVERN COMMUNITY BOARD DRAFT FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2025**

RECOMMENDATION

'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the Financial Year ended 30 June 2025.'

1. PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 30 June 2025 and is based on the Council's monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:
Selwyn District Council
Luiza Veras, Sarah O'Connor
Financial Business Partners

Endorsed by:
Selwyn District Council
Steve Gibling
Executive Director People, Culture and Capability

MCB Draft Finance Report for the Financial year ended 30 June 2025

The MCB year-end closing balance is $40,416.

Total YTD revenue for the FY25, was $169,214, which is $2,014 below the budgeted revenue. This shortfall is attributed to the collection of the Malvern Ward Community Board targeted rate, which fell short by 95 properties. The full year variance will be offset by the expected savings in expenditure.

Total YTD operating expenses for the FY25 was below budgeted expenditure by $14,06.

The **favourable** variances compared with the budget are:

- Advertising expenses FY25 are lower than budget by $1,347.
- Training expenses FY25 are lower than budget by $1,383, with no costs incurred for the month.
- Sister City expenses FY25 are lower than budget by $57, with no costs incurred for the month.
- Members Remuneration FY25 Actuals are $59,010, lower than budget by $1,707. This is due to the Local Government Members Determination 2024 being received after the LTP budget had been set.
- Training/Conference expenses FY25 are lower than budget by $1,478, with no costs were incurred for the month.
- Vehicle expenses FY25 are lower than the budgeted amount by $8,434.
- ACC levy year end wash up yet to be expensed.

The **unfavourable** variances compared with the full year budget were refreshments $473 (largely due to the MCB Awards in October 2024) and general expenses $4.

Malvern Community Board - Financial Performance

Data is current up until 30 June 2025

Time selector

2024/25

Revenue

GL-Detail	Month Actuals	Month Budget	YTD Actuals	YTD Budget	Actual vs Budget - YTD	Full Year Budget	Last Year Actuals
0002162. Sale of Malvern History	$0	$0	$17	$0	$17	$0	$0
0002101. Malvern Ward Community Board Targeted Rate	$14,116	$14,269	$169,197	$171,228	($2,031)	$171,228	$158,831
Total Revenue	**$14,116**	**$14,269**	**$169,214**	**$171,228**	**($2,014)**	**$171,228**	**$158,831**
Expenditure							
0002765000. MCB Members' Remuneration	$4,917	$5,057	$59,010	$60,717	$1,707	$60,717	$56,903
0002452. Elections	$0	$0	$0	$0	$0	$0	$10,956
0002860000. Vehicle Expenses	$0	$1,200	$5,966	$14,400	$8,434	$14,400	$5,728
0002320. Advertising & General	$97	$315	$3,153	$4,500	$1,347	$4,500	$1,327
0002395. Training	$0	$66	$617	$2,000	$1,383	$2,000	$1,222
0002825000. Telephone/Broadband Allowance	$80	$100	$1,112	$1,204	$92	$1,204	$829
0002301. ACC LEVY	$0	$11	$66	$110	$44	$110	$136
0002718. Refreshments	$0	$25	$773	$300	($473)	$300	$73
0002502. General Expenses	$0	$550	$1,504	$1,500	($4)	$1,500	$0
000250201. Sister City Expenses	$943	$87	$943	$1,000	$57	$1,000	$0
0002835. Training/Conference	$0	$165	$3,022	$4,500	$1,478	$4,500	$0
Total Expenditure	**$6,038**	**$7,576**	**$76,164**	**$90,231**	**$14,067**	**$90,231**	**$77,174**
Total Support Charges	**$9,176**	**$9,172**	**$110,112**	**$110,108**	**$4**	**$110,108**	**$91,969**
Surplus / (Deficit)	**($1,098)**	**($2,479)**	**($17,062)**	**($29,111)**	**$12,049**	**($29,111)**	**($10,312)**

Targeted Rate Reserve Balance at:	Month Actuals	YTD Actuals	YTD Budget	Full Year Budget	Last Year Actuals
Opening Balance	**$41,514**	**$57,478**	**$57,478**	**$57,478**	**$67,790**
Surplus / (Deficit)	**($1,098)**	**($17,062)**	**($29,111)**	**($29,111)**	**($10,312)**
Closing Balance	**$40,416**	**$40,416**	**$28,367**	**$28,367**	**$57,478**

Source: MCB Financial Performance - Malvern Community Board - Power BI

Note: This financial statement has been prepared without conducting an audit.

GLDetail	Month	Amount	Detail
0002301. ACC LEVY	Jul 2024	$5.97	ACC Provision July
0002301. ACC LEVY	Aug 2024	$5.97	ACC Provision August
0002301. ACC LEVY	Sep 2024	$5.97	ACC Provision September
0002301. ACC LEVY	Oct 2024	$5.97	ACC Provision October
0002301. ACC LEVY	Nov 2024	$5.97	ACC Provision November
0002301. ACC LEVY	Dec 2024	$5.97	ACC Provision December
0002301. ACC LEVY	Jan 2025	$5.97	ACC Provision January
0002301. ACC LEVY	Feb 2025	$5.97	ACC Provision February
0002301. ACC LEVY	Mar 2025	$5.97	ACC Provision March
0002301. ACC LEVY	Apr 2025	$5.97	ACC Provision April
0002301. ACC LEVY	May 2025	$5.97	ACC Accrual May
0002320. Advertising & General	Jul 2024	$275.00	AP Local Governmen 7654001 206624/01 Community Board Levy 2024/25 Malven - LGNZ
0002320. Advertising & General	Jul 2024	$834.78	AP Malvern News 8394001 207168/01 MCB Awards Advertising - 4 inserts in Malvern
0002320. Advertising & General	Aug 2024	$392.88	AP CORDE Ltd 9254001 207554/01 2 X information boards to be reinstalled back at Darfield Li
0002320. Advertising & General	Aug 2024	$77.00	AP Selwyn District 9249001 207728/01 MCB Hire of the DRCC Lounge - 20 June 2024
0002320. Advertising & General	Aug 2024	$96.25	AP Selwyn District 9249001 207755/01 MCB Hire of the DRCC Lounge - 18 July 2024
0002320. Advertising & General	Sep 2024	$896.51	AP BLUEPRINT 964001 208954/01 MCB Brochure Printing - Quote 242286
0002320. Advertising & General	Sep 2024	$50.22	AP Selwyn District 376001 208953/01 MCB Hire of the DRCC Lounge - 12 August 2024
0002320. Advertising & General	Nov 2024	$191.30	AP Selwyn District 6783001 206835/01 Room Hire - Malvern Community Board
0002320. Advertising & General	Dec 2024	$201.74	AP Malvern News 3305001 211567/02 Advertising and Printing - Santa's Grotto
0002320. Advertising & General	Jan 2025	($275.00)	Coding Correction - MCB LGNZ Levy
0002320. Advertising & General	Feb 2025	$175.43	AP Selwyn District 6305001 213844/01 MCB meeting January 2025
0002320. Advertising & General	May 2025	$139.13	AP Malvern News 8752001 216800/01 Advert in the Malvern News A&P Show Feature O
0002320. Advertising & General	Jun 2025	$48.70	AP Selwyn District 1130001 217788/01 Malvern Community Board meeting
0002320. Advertising & General	Jun 2025	$48.70	AP Selwyn District 2723001 219055/01 Malvern Community Board meeting 23 June
0002395. Training	Dec 2024	$617.39	AP Payne 3222001 211585/01 Reimburse Expenses - Calvin Payne
0002502. General Expenses	Aug 2024	$500.00	AP Darfield High S 9539001 208444/01 Contribution to Darfield High School Prize
0002502. General Expenses	Oct 2024	$76.52	AP Bruce Douglas R 8647001 209899/01 Reimburse Expenses - Malvern Community Board
0002502. General Expenses	Oct 2024	$110.00	AP Selwyn District 5857001 210769/01 MCB Room Hire
0002502. General Expenses	Dec 2024	$500.00	AP Shanneke Kacey 2249001 211865/01 Payment as per MCB resolution for Santa Gifts
0002502. General Expenses	Jan 2025	$275.00	Coding Correction - MCB LGNZ Levy
0002502. General Expenses	Feb 2025	$42.09	AP Malvern News 5438001 213710/01 I: Community Award Certificates
000250201. Sister City Expenses	Jun 2025	$307.00	AP Moller-Young NZ 2052001 218306/01 Sister City gifts
000250201. Sister City Expenses	Jun 2025	$375.00	AP Mr Robert Davis 2175001 218609/01 Sister City gifts
000250201. Sister City Expenses	Jun 2025	$260.94	AP Payne 2123001 218569/01 Yubetsu Official Gift
0002718. Refreshments	Jul 2024	$68.40	AP Bruce Russell 8173001 206857/01 Reimbursement of Expenses MCB - Bar Snacks
0002718. Refreshments	Aug 2024	$108.60	AP Bruce Russell 9182001 207847/01 Reimburse Expenses - Malvern Community Board
0002718. Refreshments	Aug 2024	($14.15)	Malvern Community board refreshments GST Aug
0002718. Refreshments	Aug 2024	($8.92)	Malvern Community board refreshments GST Jul

0002718. Refreshments	Nov 2024	$542.75	AP Country Feasts 6780001 209685/22 Orders for the end of September 2024 until th
0002718. Refreshments	Jan 2025	$11.98	AP Steele's Hanmer 4305001 212059/01 Grocery Purchases October 2024
0002718. Refreshments	Jan 2025	$64.00	AP Subway Rollesto 4076001 209077/01 Lunch for Community Board workshop 17th Sept
0002765000. MCB Members' Remuneration	Jul 2024	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Aug 2024	$4,917.48	Councillors Pay Accrual Aug 24
0002765000. MCB Members' Remuneration	Sep 2024	($4,917.48)	Councillors Pay Accrual Aug 24
0002765000. MCB Members' Remuneration	Sep 2024	$4,917.48	Councillors Pay Accrual Sep 24
0002765000. MCB Members' Remuneration	Sep 2024	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Oct 2024	$4,917.48	Councillors Pay Accrual Oct 24
0002765000. MCB Members' Remuneration	Oct 2024	($4,917.48)	Councillors Pay Accrual Sep 24
0002765000. MCB Members' Remuneration	Oct 2024	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Nov 2024	$4,917.48	Councillors Pay Accrual Nov 24
0002765000. MCB Members' Remuneration	Nov 2024	($4,917.48)	Councillors Pay Accrual Oct 24
0002765000. MCB Members' Remuneration	Nov 2024	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Dec 2024	$9,834.96	Councillors Pay Accrual Dec 24
0002765000. MCB Members' Remuneration	Dec 2024	($4,917.48)	Councillors Pay Accrual Dec 24 Reversal
0002765000. MCB Members' Remuneration	Dec 2024	($4,917.48)	Councillors Pay Accrual Nov 24
0002765000. MCB Members' Remuneration	Dec 2024	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Jan 2025	($9,834.96)	Councillors Pay Accrual Dec 24
0002765000. MCB Members' Remuneration	Jan 2025	$4,917.48	Councillors Pay Accrual Dec 24 Reversal
0002765000. MCB Members' Remuneration	Jan 2025	$4,917.48	Councillors Pay Accrual Jan 25
0002765000. MCB Members' Remuneration	Jan 2025	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Feb 2025	($4,917.48)	Councillors Pay Accrual Jan 25
0002765000. MCB Members' Remuneration	Feb 2025	$4,917.48	Members' Remuneration
0002765000. MCB Members' Remuneration	Feb 2025	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Mar 2025	$0.00	Members' Remuneration
0002765000. MCB Members' Remuneration	Mar 2025	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Apr 2025	$0.00	Members' Remuneration
0002765000. MCB Members' Remuneration	Apr 2025	$4,917.48	Wages
0002765000. MCB Members' Remuneration	May 2025	$0.00	Members' Remuneration
0002765000. MCB Members' Remuneration	May 2025	$4,917.48	Wages
0002765000. MCB Members' Remuneration	Jun 2025	$0.00	Members' Remuneration
0002765000. MCB Members' Remuneration	Jun 2025	$4,917.48	Wages
0002825000. Telephone/Broadband Allowance	Jul 2024	$185.18	AP Spark New Zeala 6877001 206336/01 Cell Phones, Executive June/July 2024
0002825000. Telephone/Broadband Allowance	Aug 2024	$50.22	AP Spark New Zeala 9516001 207695/01 Cell Phones, Executive July/August 2024
0002825000. Telephone/Broadband Allowance	Sep 2024	$100.00	AP Spark New Zeala 377001 209059/01 Cell Phones, Executive August/September 2024
0002825000. Telephone/Broadband Allowance	Oct 2024	$100.00	AP Spark New Zeala 7952001 209550/01 Cell Phones, Executive September/October 2024
0002825000. Telephone/Broadband Allowance	Nov 2024	$100.00	AP Spark New Zeala 5990001 210757/01 Cell Phones, Executive October/November 2024
0002825000. Telephone/Broadband Allowance	Dec 2024	$100.00	AP Spark New Zeala 2284001 211718/01 Cell Phones Executive Nov/Dec 2024
0002825000. Telephone/Broadband Allowance	Dec 2024	$73.55	AP Spark New Zeala 3527001 212568/01 Cell Phones Executive Dec/Jan 2025

0002825000. Telephone/Broadband Allowance	Jan 2025	$80.00	AP Spark New Zeala 5078001 213306/01 Cell Phones Executive Jan/Feb 2025
0002825000. Telephone/Broadband Allowance	Mar 2025	$80.00	AP Spark New Zeala 8433001 214272/01 Cell Phones Executive Feb/Mar 2025
0002825000. Telephone/Broadband Allowance	Apr 2025	$82.58	AP Spark New Zeala 3868001 215621/01 Cell Phones Executive Mar/Apr 2025
0002825000. Telephone/Broadband Allowance	May 2025	$80.00	AP Spark New Zeala 8547001 216463/01 Cell Phones Executive Apr/May 2025
0002825000. Telephone/Broadband Allowance	Jun 2025	$80.00	AP Spark New Zeala 1037001 217739/01 Cell Phones Executive Feb/Mar 2025
0002835. Training/Conference	Jul 2024	$2,819.25	Prepayments 2024
0002835. Training/Conference	Aug 2024	$202.40	AP Bruce Russell 9318001 208269/01 LGNZ Conference Expenses
0002860000. Vehicle Expenses	Jul 2024	$1,006.30	Wages
0002860000. Vehicle Expenses	Aug 2024	$1,006.30	Councillors Pay Accrual Aug 24
0002860000. Vehicle Expenses	Sep 2024	($1,006.30)	Councillors Pay Accrual Aug 24
0002860000. Vehicle Expenses	Sep 2024	$941.20	Councillors Pay Accrual Sep 24
0002860000. Vehicle Expenses	Sep 2024	$941.20	Wages
0002860000. Vehicle Expenses	Oct 2024	$430.56	Councillors Pay Accrual Oct 24
0002860000. Vehicle Expenses	Oct 2024	($941.20)	Councillors Pay Accrual Sep 24
0002860000. Vehicle Expenses	Oct 2024	$430.56	Wages
0002860000. Vehicle Expenses	Nov 2024	($430.56)	Councillors Pay Accrual Oct 24
0002860000. Vehicle Expenses	Dec 2024	$792.48	Wages
0002860000. Vehicle Expenses	Jan 2025	$630.24	Wages
0002860000. Vehicle Expenses	Feb 2025	$585.52	Wages
0002860000. Vehicle Expenses	Mar 2025	$469.04	Wages
0002860000. Vehicle Expenses	Apr 2025	$848.64	Wages
0002860000. Vehicle Expenses	May 2025	$262.08	Wages
0002890. Support charges	Jul 2024	$13,409.81	Support Allocation July
0002890. Support charges	Aug 2024	$4,942.19	Support Charge Allocation August
0002890. Support charges	Sep 2024	$9,176.00	Support Allocation September
0002890. Support charges	Oct 2024	$9,176.00	Support Allocation October
0002890. Support charges	Nov 2024	$9,176.00	Support Allocation November
0002890. Support charges	Dec 2024	$9,176.00	Support Allocation December
0002890. Support charges	Jan 2025	$9,176.00	Support Allocation January
0002890. Support charges	Feb 2025	$9,372.05	STND SPSV Support Charges Allocation FEB25
0002890. Support charges	Mar 2025	$9,372.05	STND SPSV Support Charges Allocation March25
0002890. Support charges	Apr 2025	$8,783.90	STND SPSV Support Charges Allocation April25
0002890. Support charges	May 2025	$9,176.00	STND SPSV Support Charges Allocation May25
0002890. Support charges	Jun 2025	$9,176.00	STND SPSV Support Charges Allocation June25
Total		**$186,275.91**	

REPORT

TO: Malvern Community Board

FOR: Malvern Community Board Meeting on 28 July 2025

FROM: Executive Director People, Culture & Capability

DATE: 21 July 2025

SUBJECT: **EXECUTIVE DIRECTOR'S REPORT**

RECOMMENDATION

'That the Malvern Community Board:

1. *Receives the Executive Director's report for information,*
2. *Approves the Malvern Community Board funds transfer $4,306.00 from 2024/25 Financial Year to 2025/26 as follows:*
    a. *Training 0002395 $1,383.00*
    b. *Training/Conference 0002835 $1,478.00*
    c. *Advertising & General 0002320 $1,445.00*

PURPOSE

The purpose of this report is to provide an update on key projects or policy impacts that will impact within the Malvern Community or on the operations of the Malvern Community Board.

1. LOCAL GOVERNMENT ELECTED MEMBERS (2025/26) DETERMINATION

The Remuneration Authority recently circulated the 2025/26 determination, which came into force on 1 July 2025. Changes have been made to several clauses in the Principal Determination, including a new clause relating to a reimbursement allowance to be paid as a contribution towards a member's home security system.

Councils' governance remuneration pools are no longer listed in the explanatory memorandum but rather in the guidance note.

There are two important dates to note for revised remuneration: 1 July 2025 up to the close of the day on which the official result is declared; and secondly, from the day after the date on which the result is declared.

The policy, procedures and timeline are provided well in advance for the outgoing council as well as the incoming council and staff, to familiarise themselves with the content. Attached to this report are the supporting Appendices from the Authority:

- **Appendix 1** LG Elected Members (2025/26) Determination 2025
- **Appendix 2** Policy, Procedures and Timeline for Setting Elected Members' Remuneration following the October 2025 Local Elections

2. THE FUTURE OF THE HORORATA WATER SUPPLY SCHEME UPDATE:

Recent weather events have highlighted the ongoing challenges with the Hororata scheme, particularly due to its intake's proximity to the river and its sensitivity to even modest rainfall. To address this, Council are progressing with a long-term solution which has been outlined in the Long-Term Plan, integrating the Hororata scheme with the Hartleys scheme.

Both schemes draw water from the same river, but the Hartleys intake benefits from a more stable upstream catchment and better water quality. Rather than investing in a new, complex treatment plant at Hororata, where land availability is limited, resupplying from Hartleys is significantly more cost-effective, achievable, and sustainable. This approach also allows us to increase reservoir storage at Hartleys by approximately 700%, improving supply resilience for all connected communities. What This Means for Connected Properties

This integration involves:

- Upgrades to the Hartleys Water Treatment Plant and additional water sources
- A new trunk main from Hartleys to Hororata, passing through Whitecliffs, Glentunnel, Coalgate, and Aitkens Road
- Upgraded reservoirs and pump stations along the route to improve storage, firefighting capacity, and network flexibility

We're already making strong progress:

- The Whitecliffs pump station and storage are nearly complete
- The second water source and UV upgrades at Hartleys are underway
- The first 2km of pipeline from Hartleys to Whitecliffs is almost finished
- Construction of the Glentunnel pump and storage upgrade begins this month
- Land acquisition and planning for a new 1500m³ reservoir and pump station in Coalgate are nearly finalised

We expect to see early benefits within 12 to 18 months once the pipeline reaches Glentunnel. Full benefits will be realised as the remaining stages are completed over the coming years.

The WSCCO (Selwyn Water) will pick this up once full transition has occurred with Asset Transfer. Staff will be present to talk to the update above and answer any questions.

3. MALVERN COMMUNITY BOARD TRANSFER OF FUNDS FROM 2024/25 FINANCIAL YEAR TO 2025/26

In regard to the financial year-end position, a request was received by Board Member Calvin Payne on 4 July 2025, following the last meeting of the Board in June, requesting that a portion of the surplus be transferred from the 2024/25 financial year to the current 2025/26 financial year. The request is also attached at **Appendix 3** but the key points to note from the request are:

> *The intention for these funds is to be a reserve for July/August/September 2025 in the remainder of our term.*

It also means that we will impact the 25/26 transitional budget as little as possible and leave it in a good position for the future Board.

Additionally, there will be approximately $7,000 remaining unspent in our vehicle expenses 24/25 budget which the Board recommend is returned to the reserve and therefore brought forward to our 25/26 budget as a reserve.

The Board can choose to either agree to transfer the funds from the GL codes in the previous 2024/25 year to the new GL codes in the 2025/26 financial year or to leave the funds as they are. The nett result is the same as any unspent funds remain within the Reserve that has been accrued.

The Financial report, within this agenda, shows that the monies have not been transferred as yet and will require the Boards approval today to agree to the reallocation.

4. DARFIELD HIGH SCHOOL PRIZE GIVING

A request has been received from Darfield High School for attendance of a Board member at their Senior Prize Giving.

In addition, a donation has been requested. The Board needs to decide whether to approve the donation, and if so, determine the amount of the award through an additional recommendation. A draft recommendation is provided below as a draft for consideration:

3. Approves the request to provide an Award for the Darfield High School Senior Prize Giving, to the value of $xxx.

The request from Darfield High School is attached at **Appendix 4**.

Steve Gibling
EXECUTIVE DIRECTOR - PEOPLE, CULTURE AND CAPABILITY

23/06/2025
PCO 27420/11.0

Local Government Elected Members (2025/26) Determination 2025

This determination is made by the Remuneration Authority under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

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Transitional, savings, and related provisions
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Remuneration before 2025 election of members
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Remuneration from 2025 election of members

Determination

1 Title

This determination is the Local Government Elected Members (2025/26) Determination 2025.

2 Commencement

This determination comes into force on 1 July 2025.

3 Expiry

This determination expires at the close of 30 June 2026.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

board means—

(a) a community board of a territorial authority other than the Auckland Council; or

(b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 Meaning of hearing

In this determination, **hearing** means—

(a) a hearing arising from a resource consent application made under section 88 of the RMA; or

(b) a meeting for determining a resource consent application without a formal hearing; or

(c) a hearing arising from a notice of requirement (including one initiated by the local authority); or

(d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (a) or (c); or

(e) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or

(f) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or

(g) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

(a) conducting a hearing:

(b) formal deliberations to decide the outcome of a hearing:

(c) participating in an official group site inspection related to a hearing:

(d) determining a resource consent application where a formal hearing does not take place:

(e) preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c)):

(f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

Transitional, savings, and related provisions

7 Transitional, savings, and related provisions

The transitional, savings, and related provisions set out in Schedule 1 have effect according to their terms.

Entitlement to remuneration, allowances, and hearing fees

8 Remuneration, allowances, and hearing fees payable

Remuneration

(1) For the period beginning on 1 July 2025 and ending on the close of the day on which the official result of the 2025 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 2 (adjusted under clause 10 if applicable).

(2) On and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a board of that local authority is entitled to the applicable remuneration set out in Schedule 3 (adjusted in accordance with clause 10 if applicable).

(3) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

(4) A member of a local authority or a board may also be entitled to—

(a) the applicable allowances payable under clauses 11 to 15:

(b) the applicable hearing fees payable under clause 16.

9 Acting mayor or chairperson

(1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the local authority is not paying the remuneration or allowances that it would usually pay to the mayor or chairperson.

(2) While the member is acting as mayor or chairperson, the local authority must pay the member the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

10 Motor vehicles for mayors and regional council chairpersons

(1) A local authority may provide to the mayor or regional council chairperson of the local authority—

(a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or

(b) a vehicle-kilometre allowance under clause 11.

(2) If a local authority provides a motor vehicle to a mayor or regional council chairperson during the determination term, the maximum purchase price that the local authority may pay for the motor vehicle is,—

(a) in the case of a petrol or diesel vehicle, $60,000; and

(b) in the case of an electric or a petrol hybrid vehicle, $70,500.

(3) If a local authority provides a motor vehicle to a mayor or regional council chairperson for restricted private use, the local authority must not make a deduction from the annual remuneration payable to the mayor or regional council chairperson under Schedule 2 or 3 (as applicable) for the provision of that motor vehicle.

(4) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use or full private use,—

(a) the local authority must adjust the annual remuneration payable to the mayor or regional council chairperson under Schedule 2 or 3 (as applicable) in accordance with subclause (5) or (6) (as applicable); and

(b) the adjustment must take effect on and from—

(i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or

(ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).

(5) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 10\%$$

where v means the purchase price of the vehicle.

(6) If a local authority provides a motor vehicle to a mayor or regional council chairperson for full private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 20\%$$

where v means the purchase price of the vehicle.

(7) In this clause,—

full private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and

(c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and

(d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson

partial private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and

(c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and

(d) all travel in the vehicle is recorded in a logbook; and

(e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year

purchase price means the amount paid for the vehicle,—

(a) including goods and services tax and any on-road costs; and

(b) after deducting the amount of any rebate that applied under the former clean car discount scheme, which ended on 31 December 2023, in respect of the purchase of the vehicle

restricted private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and

(c) the vehicle is used solely for local authority business; and

(d) all travel in the vehicle is recorded in a logbook.

Allowances

11 Vehicle-kilometre allowance

(1) A local authority may pay to a member a vehicle-kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.

(2) A member's travel is eligible for the allowance if—

(a) it occurs at a time when the member is not provided with a motor vehicle by the local authority; and

(b) the member is travelling—

(i) in a private vehicle; and

(ii) on local authority business; and

(iii) by the most direct route that is reasonable in the circumstances.

(3) The allowance payable to a member for eligible travel is,—

(a) for a petrol or diesel vehicle,—

(i) $1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 35 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(b) for a petrol hybrid vehicle,—

(i) $1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 21 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(c) for an electric vehicle,—

(i) $1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 12 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

(4) However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.

(5) Subclause (4) does not apply to the payment of a vehicle-kilometre allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—

(a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and

(b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

12 Travel-time allowance

(1) A local authority may pay a member (other than a mayor, a regional council chairperson, a member of the governing body of the Auckland Council, the

Christchurch City Council, or the Wellington City Council, or a chairperson of a local board of the Auckland Council) an allowance for eligible travel time.

(2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—

(a) on local authority business; and

(b) by the quickest form of transport that is reasonable in the circumstances; and

(c) by the most direct route that is reasonable in the circumstances.

(3) The travel-time allowance is $41.30 for each hour (pro-rated in the case of a part of an hour) of eligible travel time after the first hour of eligible travel time travelled in a day.

(4) However, if a member of a local authority permanently or temporarily resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel-time allowance for eligible travel time—

(a) after the member crosses the boundary of the local authority area; and

(b) after the first hour of eligible travel time within the local authority area.

(5) Subclause (4) does not apply to the payment of a travel-time allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—

(a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and

(b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

(6) The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.

(7) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

13 ICT allowances

Member uses local authority's ICT

(1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Member uses own equipment and consumables

(2) If a local authority determines that a member requires particular ICT equipment to perform their functions and requests that the member use their own equipment for those purposes, the local authority may pay an allowance.

(3) The matters for which the local authority may pay an allowance, and the amounts that the local authority may pay for the determination term, are as follows:

(a) for the use of a personal computer, tablet, or laptop, including any related docking station, $400:

(b) for the use of a multi-functional or other printer, $50:

(c) for the use of a mobile telephone, $200:

(d) for the use of ICT consumables, up to $200.

Member uses own services

(4) If a local authority requests a member to use the member's own internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to $800 for the determination term.

(5) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—

(a) an allowance for that use of up to $500 for the determination term; or

(b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

Pro-rating

(6) If the member is not a member for the whole of the determination term, subclauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

a is the number of days that the member held office in the determination term

b is the number of days in the determination term

c is the relevant amount specified in subclauses (3) to (5).

(7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.

(8) In this clause, **ICT** means information or communication technology, including—

(a) ICT equipment (for example, a mobile telephone and a laptop computer); and

(b) ICT services (for example, a mobile telephone service and an internet service); and

(c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

14 Childcare allowance

(1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.

(2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—

(a) the member is a parent or guardian of the child or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and

(b) the child is under 14 years of age; and

(c) the childcare is provided by a person who—

(i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and

(ii) does not ordinarily reside with the member; and

(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.

(3) A local authority must not pay childcare allowances to a member that total more than $7,500 per child during the determination term.

15 Home security system allowance

(1) Based on a security threat and risk assessment authorised by the local authority, a local authority may reimburse the expenses of having a security system installed and monitored at a member's primary place of residence within the local authority area up to a maximum of—

(a) $4,500 for installing the system; and

(b) $1,000 in any year for monitoring, call-outs, and repairs.

(2) A member may also be reimbursed for additional expenses for the provision of supplementary security measures at their primary place of residence within the local authority area if—

(a) the security threat and risk assessment recommends that those supplementary security measures be provided to the member; and

(b) the Remuneration Authority, on application from the local authority, approves reimbursement of the additional expenses arising from the provision of those supplementary security measures.

Hearing fees

16 Fees related to hearings

(1) A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to $130 per hour of hearing time related to the hearing.

(2) A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of up to $104 per hour of hearing time related to the hearing.

(3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.

(4) This clause does not apply to—

(a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 9(2); or

(b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 9(2); or

(c) a member of the governing body of the Auckland Council, the Christchurch City Council, or the Wellington City Council; or

(d) a chairperson of a local board of the Auckland Council.

Revocation

17 Revocation

The Local Government Members (2024/25) Determination 2024 (SL 2024/124) is revoked.

Schedule 1
Transitional, savings, and related provisions

cl 7

Part 1
Provisions relating to this determination as made

1 Provisions that do not apply until day after official results of 2025 election are declared

(1) Despite the revocation of the Local Government Members (2024/25) Determination 2024, clause 12(1) of that determination continues to apply instead of clause 12(1) of this determination until the close of the day on which the official result of the 2025 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

(2) Clauses 15 and 16(4)(c) and (d) of this determination apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

2 Commencement date of clause 15 and of Schedule 3 remuneration for members of Tauranga City Council

(1) A member of the Tauranga City Council is entitled to a home security system allowance under clause 15 on and from 12 October 2025.

(2) A member of the Tauranga City Council is entitled to the applicable remuneration set out in Schedule 3 (adjusted in accordance with clause 10 if applicable) on and from 12 October 2025.

Schedule 2
Remuneration before 2025 election of members

cl 8(1)

Part 1
Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	164,175
Regional Council Deputy Chairperson	84,540
Committee Chairs (6)	73,969
Councillor with no additional responsibilities	65,013
Councillor (minimum allowable remuneration)	57,616

Guidance note

The governance remuneration pool for the Bay of Plenty Regional Council is $918,438. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Canterbury Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	193,753
Regional Council Deputy Chairperson	129,169
Councillor with no additional responsibilities	76,923
Councillor (minimum allowable remuneration)	69,385

Guidance note

The governance remuneration pool for the Canterbury Regional Council is $1,052,249. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hawke's Bay Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	153,669
Regional Council Deputy Chairperson	71,815
Corporate and Strategic Committee Chairperson	71,815
Environment and Integrated Catchments Committee Chairperson	71,815
Regional Transport Committee Chairperson	71,815
Clifton to Tangoio Coastal Hazards Strategy Joint Committee Chairperson	71,815
Councillor appointed as director of Hawke's Bay Regional Investment Company Ltd	71,815
Councillor with no additional responsibilities	65,661

Office	Annual remuneration ($)
Councillor (minimum allowable remuneration)	62,672

Guidance note

The governance remuneration pool for the Hawke's Bay Regional Council is $693,531. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Manawatū–Whanganui Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	159,193
Regional Council Deputy Chairperson	66,335
Audit, Risk, and Investment Committee Chair	63,682
Audit, Risk, and Investment Committee Deputy Chair	53,069
Integrated Catchment Committee Chair	63,682
Integrated Catchment Committee Deputy Chair	61,029
Passenger Transport Committee Chair	63,682
Passenger Transport Committee Deputy Chair	53,069
Manawatū River Users' Advisory Group Chair	53,069
Councillor with no additional responsibilities	53,069
Councillor (minimum allowable remuneration)	52,756

Guidance note

The governance remuneration pool for the Manawatū–Whanganui Regional Council is $742,963. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Northland Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	144,122
Regional Council Deputy Chairperson	90,558
Chair of Regional Transport Committee	77,376
Chair of Whangarei Public Transport Working Party	77,376
Chair of Biosecurity and Biodiversity Working Party	76,753
Chair of Infrastructure Committee	76,753
Councillor with no additional responsibilities	75,507
Councillor (minimum allowable remuneration)	57,813

Guidance note

The governance remuneration pool for the Northland Regional Council is $625,339. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Otago Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	164,562
Regional Council Deputy Chairperson	98,355
Co-Chair Regional Leadership Committee (2)	76,963
Co-Chair Safety and Resilience Committee (2)	76,963
Co-Chair Environmental Implementation Committee	76,963
Co-Chair Public and Active Transport Committee (2)	76,963
Co-Chair Finance Committee (2)	76,963
Councillor (minimum allowable remuneration)	54,717

Guidance note

The governance remuneration pool for the Otago Regional Council is $791,017. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Southland Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	136,773
Regional Council Deputy Chairperson and Chair of Regional Transport Committee	66,853
Chair, Strategy and Policy Committee	62,078
Chair, Regulatory Committee	57,302
Chair, Regional Services Committee	57,302
Chair, Finance and Performance Committee	57,302
Councillor with no additional responsibilities	47,752
Councillor (minimum allowable remuneration)	39,931

Guidance note

The governance remuneration pool for the Southland Regional Council is $587,345. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Taranaki Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	118,590
Regional Council Deputy Chairperson	57,617
Chairperson of Policy and Planning Committee	57,617
Chairperson of Operations and Regulatory Committee	57,617
Chairperson of Executive, Audit and Risk Committee	57,617
Chairperson of Regional Transport Committee	46,643
Chairperson of Taranaki Solid Waste Management Committee	46,643
Chairperson of Yarrow Stadium Joint Committee	46,643
Taranaki Regional Council Agriculture Portfolio Holder	46,643
Councillor with no additional responsibilities	41,704

Office	Annual remuneration ($)
Councillor (minimum allowable remuneration)	39,619

Guidance note

The governance remuneration pool for the Taranaki Regional Council is $500,449. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	175,727
Regional Council Deputy Chairperson	88,340
Committee Chairperson A (Strategy and Policy Committee and Integrated Catchment Management Committee) (2)	81,546
Committee Chairperson B (Regional Transport Committee, Finance and Services Committee, Environmental Performance Committee, Climate Action Committee) (4)	78,147
Deputy Chairperson (Integrated Catchment Management Committee)	74,749
Deputy Chairperson—Single Committee (Strategy and Policy Committee, Climate Action Committee) (2)	69,993
Deputy Chairperson—Multiple Committees (Finance and Services Committee, Regional Transport Committee, and Future Proof Transport Committee)	72,032
Councillor with no additional responsibilities	67,954
Councillor (minimum allowable remuneration)	61,965

Guidance note

The governance remuneration pool for the Waikato Regional Council is $986,695. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	190,103
Regional Council Deputy Chairperson, with committee chairperson responsibilities	103,659
Chair, Environment Committee and Climate Committee	92,706
Chair, Te Tiriti o Waitangi Committee	92,706
Chair, Transport Committee	92,706
Chair, Chief Executive Employment Review Committee	88,997
Chair, Hutt Valley Flood Management Subcommittee	88,997
Co-Chair, Te Upoko Taiao–Natural Resources Plan Committee	88,997
Councillor with no additional responsibilities	74,164
Councillor (minimum allowable remuneration)	68,069

Guidance note

The governance remuneration pool for the Wellington Regional Council is $1,019,589. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

West Coast Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	104,047
Regional Council Deputy Chairperson and Chair of Resource Management Committee	67,630
Chair of Risk and Assurance Committee, Chair of Remuneration and Employment Committee, and Chair of Infrastructure Governance Committee	60,867
Councillor with no additional responsibilities	56,679
Councillor (minimum allowable remuneration)	39,947

Guidance note

The governance remuneration pool for the West Coast Regional Council is $355,214. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Part 2
Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council

Office	Annual remuneration ($)
Mayor	142,829
Deputy Mayor	86,116
Councillor with no additional responsibilities	49,809
Councillor (minimum allowable remuneration)	32,122

Guidance note

The governance remuneration pool for the Ashburton District Council is $484,593. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Methven Community Board

Office	Annual remuneration ($)
Chairperson	6,218
Member	3,109

Auckland Council

Office	Annual remuneration ($)
Mayor	318,616
Deputy Mayor	175,303
Chair of a Committee of the Whole (3)	150,216
Deputy Chair of a Committee of the Whole	140,320
Chair of a Decision-making Committee (4)	140,993
Deputy Chair of a Decision-making Committee (4)	139,244
Chair of an Other Committee (2)	139,781
Deputy Chair of an Other Committee (2)	137,628
Councillor with no additional responsibilities	116,100
Councillor (minimum allowable remuneration)	116,030

Guidance note

The governance remuneration pool for the Auckland Council is $2,790,334. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Albert–Eden Local Board

Office	Annual remuneration ($)
Chairperson	104,485
Deputy Chairperson	62,691
Member	52,243

Aotea / Great Barrier Local Board

Office	Annual remuneration ($)
Chairperson	64,649
Deputy Chairperson	38,789
Member	32,324

Devonport–Takapuna Local Board

Office	Annual remuneration ($)
Chairperson	98,328
Deputy Chairperson	58,997
Member	49,164

Franklin Local Board

Office	Annual remuneration ($)
Chairperson	102,762
Deputy Chairperson	61,657
Member	51,381

Henderson–Massey Local Board

Office	Annual remuneration ($)
Chairperson	115,090
Deputy Chairperson	69,054
Member	57,545

Hibiscus and Bays Local Board

Office	Annual remuneration ($)
Chairperson	105,100
Deputy Chairperson	63,060
Member	52,550

Howick Local Board

Office	Annual remuneration ($)
Chairperson	110,056
Deputy Chairperson	66,034
Member	55,028

Kaipātiki Local Board

Office	Annual remuneration ($)
Chairperson	104,268
Deputy Chairperson	62,561
Member	52,134

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration ($)
Chairperson	115,865
Deputy Chairperson	69,519
Member	57,932

Manurewa Local Board

Office	Annual remuneration ($)
Chairperson	114,430
Deputy Chairperson	68,658
Member	57,215

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration ($)
Chairperson	108,570
Deputy Chairperson	65,142
Member	54,285

Ōrākei Local Board

Office	Annual remuneration ($)
Chairperson	101,698
Deputy Chairperson	61,019
Member	50,849

Ōtara–Papatoetoe Local Board

Office	Annual remuneration ($)
Chairperson	115,399
Deputy Chairperson	69,239
Member	57,699

Papakura Local Board

Office	Annual remuneration ($)
Chairperson	105,612
Deputy Chairperson	63,367
Member	52,806

Puketāpapa Local Board

Office	Annual remuneration ($)
Chairperson	100,689
Deputy Chairperson	60,413
Member	50,345

Rodney Local Board

Office	Annual remuneration ($)
Chairperson	100,787
Deputy Chairperson	60,472
Member	50,393

Upper Harbour Local Board

Office	Annual remuneration ($)
Chairperson	99,474
Deputy Chairperson	59,684
Member	49,737

Waiheke Local Board

Office	Annual remuneration ($)
Chairperson	76,112
Deputy Chairperson	45,667
Member	38,056

Waitākere Ranges Local Board

Office	Annual remuneration ($)
Chairperson	98,488
Deputy Chairperson	59,093
Member	49,244

Waitematā Local Board

Office	Annual remuneration ($)
Chairperson	109,479
Deputy Chairperson	65,687
Member	54,739

Whau Local Board

Office	Annual remuneration ($)
Chairperson	107,024
Deputy Chairperson	64,214
Member	53,512

Buller District Council

Office	Annual remuneration ($)
Mayor	124,579
Deputy Mayor	38,751
Councillor with no additional responsibilities	34,481
Councillor (minimum allowable remuneration)	25,447

Guidance note

The governance remuneration pool for the Buller District Council is $349,085. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Inangahua Community Board

Office	Annual remuneration ($)
Chairperson	8,247
Member	4,124

Carterton District Council

Office	Annual remuneration ($)
Mayor	108,034
Deputy Mayor	53,815
Councillor with no additional responsibilities	27,182
Councillor (minimum allowable remuneration)	20,855

Guidance note

The governance remuneration pool for the Carterton District Council is $244,092. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Hawke's Bay District Council

Office	Annual remuneration ($)
Mayor	128,385
Deputy Mayor	61,355
Portfolio Leads (7)	45,142
Councillor (minimum allowable remuneration)	33,800

Guidance note

The governance remuneration pool for the Central Hawke's Bay District Council is $377,344. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Otago District Council

Office	Annual remuneration ($)
Mayor	130,074
Deputy Mayor, Planning and Regulatory Portfolio Lead, and Cromwell Community Board Member	47,454
3 Waters and Waste Portfolio Lead and Cromwell Community Board Member	41,041
Councillor, Teviot Valley Community Board Member, Audit and Risk Member, and Community Vision and Experience Portfolio Lead	41,362
Roading Portfolio Lead and Maniototo Community Board Member	38,155
Councillor, Cromwell Community Board Member, and Audit and Risk Member	41,041
Councillor, Vincent Community Board Member, and Audit and Risk Member	41,041
Councillor and Vincent Community Board Member (2)	37,835
Councillor with no additional responsibilities	32,063
Councillor (minimum allowable remuneration)	29,259

Guidance note

The governance remuneration pool for the Central Otago District Council is $389,888. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cromwell Community Board

Office	Annual remuneration ($)
Chairperson	16,413
Member	8,206

Maniototo Community Board

Office	Annual remuneration ($)
Chairperson	7,959
Member	3,980

Teviot Valley Community Board

Office	Annual remuneration ($)
Chairperson	7,959
Member	3,980

Vincent Community Board

Office	Annual remuneration ($)
Chairperson	17,657
Member	8,828

Chatham Islands Council

Office	Annual remuneration ($)
Mayor	61,794
Deputy Mayor	26,124
Councillor/Civil Defence Emergency Group (7)	19,610
Councillor (minimum allowable remuneration)	14,816

Guidance note

The governance remuneration pool for the Chatham Islands Council is $163,394. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Christchurch City Council

Office	Annual remuneration ($)
Mayor	215,281
Deputy Mayor	145,631
Councillor with no additional responsibilities	126,636
Councillor (minimum allowable remuneration)	107,940

Guidance note

The governance remuneration pool for the Christchurch City Council is $2,045,171. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Office	Annual remuneration ($)
Chairperson	22,731
Member	11,366

Waihoro Spreydon–Cashmere–Heathcote Community Board

Office	Annual remuneration ($)
Chairperson	58,298
Member	29,149

Waimāero Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration ($)
Chairperson	55,546
Member	27,774

Waipapa Papanui–Innes–Central Community Board

Office	Annual remuneration ($)
Chairperson	53,039
Member	26,520

Waipuna Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration ($)
Chairperson	57,254
Member	28,627

Waitai Coastal–Burwood–Linwood Community Board

Office	Annual remuneration ($)
Chairperson	55,760
Member	27,880

Clutha District Council

Office	Annual remuneration ($)
Mayor	134,162
Deputy Mayor	39,285
Committee Chairperson (3)	37,508
Executive Committee Member (3)	32,189
Councillor with no additional responsibilities	28,643
Councillor (minimum allowable remuneration)	23,454

Guidance note

The governance remuneration pool for the Clutha District Council is $420,233. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Lawrence–Tuapeka Community Board

Office	Annual remuneration ($)
Chairperson	6,715
Member	3,357

West Otago Community Board

Office	Annual remuneration ($)
Chairperson	7,959
Member	3,980

Dunedin City Council

Office	Annual remuneration ($)
Mayor	185,549
Deputy Mayor	114,359
Chair (7)	97,031
Deputy Chair (4)	83,170
Councillor with no additional responsibilities	78,318
Councillor (minimum allowable remuneration)	69,085

Guidance note

The governance remuneration pool for the Dunedin City Council is $1,282,889. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mosgiel–Taieri Community Board

Office	Annual remuneration ($)
Chairperson	22,163
Member	11,082

Otago Peninsula Community Board

Office	Annual remuneration ($)
Chairperson	18,716
Member	9,359

Saddle Hill Community Board

Office	Annual remuneration ($)
Chairperson	18,962
Member	9,481

Strath Taieri Community Board

Office	Annual remuneration ($)
Chairperson	16,667
Member	8,333

Waikouaiti Coast Community Board

Office	Annual remuneration ($)
Chairperson	18,469
Member	9,234

West Harbour Community Board

Office	Annual remuneration ($)
Chairperson	18,962
Member	9,481

Far North District Council

Office	Annual remuneration ($)
Mayor	175,324
Deputy Mayor	134,575
Councillor with no additional responsibilities	91,511
Councillor (minimum allowable remuneration)	69,600

Guidance note

The governance remuneration pool for the Far North District Council is $958,170. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration ($)
Chairperson	36,032
Member	18,016

Kaikohe–Hokianga Community Board

Office	Annual remuneration ($)
Chairperson	30,885
Member	15,442

Te Hiku Community Board

Office	Annual remuneration ($)
Chairperson	31,528
Member	15,764

Gisborne District Council

Office	Annual remuneration ($)
Mayor	170,146
Deputy Mayor	80,834
Chairperson Operations—Infrastructure	69,286
Chairperson Operations—Environment and Communities	69,286
Chairperson Regional Transport	63,512
Chairperson Wastewater Management	60,625
Chairperson Bylaw Submissions Hearing Panel	63,512
Councillor with no additional responsibilities	57,738
Councillor (minimum allowable remuneration)	44,790

Guidance note

The governance remuneration pool for the Gisborne District Council is $753,484. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Gore District Council

Office	Annual remuneration ($)
Mayor	120,568
Deputy Mayor and Chairperson, Policy and Planning Committee	38,361
Chairperson, Audit and Risk Committee	33,369
Chairperson, Assets and Infrastructure Committee	33,369
Chairperson, Community Wellbeing Committee	33,369
Councillor with no additional responsibilities	25,834
Councillor (minimum allowable remuneration)	20,598

Guidance note

The governance remuneration pool for the Gore District Council is $319,303. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mataura Community Board

Office	Annual remuneration ($)
Chairperson	4,749
Member	2,375

Grey District Council

Office	Annual remuneration ($)
Mayor	125,537
Deputy Mayor	56,615
Councillor with no additional responsibilities	42,797
Councillor (minimum allowable remuneration)	31,805

Guidance note

The governance remuneration pool for the Grey District Council is $356,196. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hamilton City Council

Office	Annual remuneration ($)
Mayor	194,113
Deputy Mayor	126,743
Chair (4)	115,412
Deputy Chair (4)	101,398
Regulatory Chair, Hearings Panel Chair, Economic Development Deputy Chair (3)	99,429

Office	Annual remuneration ($)
Councillor with no additional responsibilities	92,382
Councillor (minimum allowable remuneration)	86,428

Guidance note

The governance remuneration pool for the Hamilton City Council is $1,384,652. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Council

Office	Annual remuneration ($)
Mayor	173,253
Deputy Mayor	86,743
Chair of Committee of the Whole Council (2)	71,497
Committee Chairs (2)	63,084
Working Group/Subcommittee Chairs (3)	61,508
Deputy Chairs (3)	56,778
Lead Councillors (4)	56,778
Councillor (minimum allowable remuneration)	51,396

Guidance note

The governance remuneration pool for the Hastings District Council is $937,867. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Rural Community Board

Office	Annual remuneration ($)
Chairperson	17,323
Member	8,662

Hauraki District Council

Office	Annual remuneration ($)
Mayor	138,830
Deputy Mayor	56,843
Chair Community Partnerships Committee	53,615
Councillor with no additional responsibilities	31,313
Councillor (minimum allowable remuneration)	27,783

Guidance note

The governance remuneration pool for the Hauraki District Council is $454,909. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Horowhenua District Council

Office	Annual remuneration ($)
Mayor	152,199
Deputy Mayor and Chair Hearings and Regulatory Committee	76,593
Chair—Risk and Assurance Committee, Chair—District Plan Steering Group	58,571
Chair—Community Funding and Recognition Committee	54,065
Chair—Capital Projects Delivery Steering Group	49,560
Councillor with no additional responsibilities	45,054
Councillor (minimum allowable remuneration)	36,022

Guidance note

The governance remuneration pool for the Horowhenua District Council is $554,169. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Awahou Foxton Community Board

Office	Annual remuneration ($)
Chairperson	14,422
Member	7,211

Hurunui District Council

Office	Annual remuneration ($)
Mayor	121,782
Deputy Mayor	41,786
Committee Chairs (3)	35,816
Councillor with no additional responsibilities	29,848
Councillor (minimum allowable remuneration)	26,694

Guidance note

The governance remuneration pool for the Hurunui District Council is $328,320. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hanmer Springs Community Board

Office	Annual remuneration ($)
Chairperson	9,247
Member	4,623

Hutt City Council

Office	Annual remuneration ($)
Mayor	176,580
Deputy Mayor	103,882
Chair of Standing Committee (5)	89,027
Chair of Traffic Subcommittee	80,737

Office	Annual remuneration ($)
Chair of Hutt Valley Services Committee	71,590
Deputy Chair of Communities Committee	68,361
Deputy Chair of Climate Change and Sustainability Committee	68,361
Councillor with no additional responsibilities	66,208
Councillor (minimum allowable remuneration)	62,291

Guidance note

The governance remuneration pool for the Hutt City Council is $970,481. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eastbourne Community Board

Office	Annual remuneration ($)
Chairperson	15,591
Member	7,795

Petone Community Board

Office	Annual remuneration ($)
Chairperson	18,559
Member	9,280

Wainuiomata Community Board

Office	Annual remuneration ($)
Chairperson	19,552
Member	9,776

Invercargill City Council

Office	Annual remuneration ($)
Mayor	160,698
Deputy Mayor	68,321
Chair of Standing Committee (2)	59,280
Chair of Standing Committee and Project Lead—Museum	64,661
Councillor with no additional responsibilities	45,717
Councillor (minimum allowable remuneration)	41,595

Guidance note

The governance remuneration pool for the Invercargill City Council is $617,279. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bluff Community Board

Office	Annual remuneration ($)
Chairperson	9,898
Member	4,949

Kaikoura District Council

Office	Annual remuneration ($)
Mayor	92,571
Deputy Mayor	44,013
Councillor with no additional responsibilities	29,278
Councillor (minimum allowable remuneration)	21,076

Guidance note

The governance remuneration pool for the Kaikoura District Council is $219,683. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaipara District Council

Office	Annual remuneration ($)
Mayor	143,702
Deputy Mayor	71,330
Councillor with no additional responsibilities	52,469
Councillor (minimum allowable remuneration)	41,052

Guidance note

The governance remuneration pool for the Kaipara District Council is $491,077. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kapiti Coast District Council

Office	Annual remuneration ($)
Mayor	156,712
Deputy Mayor	71,358
Chair of Strategy, Operations, and Finance	64,546
Deputy Chair of Strategy, Operations, and Finance and Chairs of Mayor Subcommittees (3)	61,317
Chair of Grants Allocation Subcommittee	57,011
Councillor with additional responsibilities for community boards, panels, and advisory groups (4)	52,705
Councillor (minimum allowable remuneration)	41,941

Guidance note

The governance remuneration pool for the Kapiti Coast District Council is $587,684. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōtaki Community Board

Office	Annual remuneration ($)
Chairperson	16,751
Member	8,376

Paekākāriki Community Board

Office	Annual remuneration ($)
Chairperson	8,872
Member	4,435

Paraparaumu Community Board

Office	Annual remuneration ($)
Chairperson	21,382
Member	10,690

Raumati Community Board

Office	Annual remuneration ($)
Chairperson	16,292
Member	8,146

Waikanae Community Board

Office	Annual remuneration ($)
Chairperson	19,449
Member	9,724

Kawerau District Council

Office	Annual remuneration ($)
Mayor	115,440
Deputy Mayor	45,515
Chair—Regulatory and Services Committee	40,639
Councillor with no additional responsibilities	32,512
Councillor (minimum allowable remuneration)	22,567

Guidance note

The governance remuneration pool for the Kawerau District Council is $281,224. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mackenzie District Council

Office	Annual remuneration ($)
Mayor	95,492
Deputy Mayor	38,576
Councillor with no additional responsibilities	30,706
Councillor (minimum allowable remuneration)	23,609

Guidance note

The governance remuneration pool for the Mackenzie District Council is $222,816. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Fairlie Community Board

Office	Annual remuneration ($)
Chairperson	4,609
Member	2,304

Tekapo Community Board

Office	Annual remuneration ($)
Chairperson	4,609
Member	2,304

Twizel Community Board

Office	Annual remuneration ($)
Chairperson	5,748
Member	2,874

Manawatu District Council

Office	Annual remuneration ($)
Mayor	142,159
Deputy Mayor	56,905
Committee Chairs (Audit and Risk, Hearings, Chief Executive's Employment) (3)	44,711
Submission Assessment Panel (2)	42,678
Councillor with no additional responsibilities	40,646
Councillor (minimum allowable remuneration)	35,955

Guidance note

The governance remuneration pool for the Manawatu District Council is $479,623. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Marlborough District Council

Office	Annual remuneration ($)
Mayor	161,363
Deputy Mayor	59,830
Chairperson Standing Committee (2)	54,089
Chairperson Statutory/Joint Committee	48,169
Deputy Chairperson Standing Committee (2)	46,554
Councillor with no additional responsibilities	43,325
Councillor (minimum allowable remuneration)	41,232

Guidance note

The governance remuneration pool for the Marlborough District Council is $655,890. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Masterton District Council

Office	Annual remuneration ($)
Mayor	143,733
Deputy Mayor	80,497
Water Services and Resilience Lead	66,618
Chairperson—Awards and Grants Committee	61,067
Chairperson—Hearings Committee	61,067
Councillor with no additional responsibilities	55,515
Councillor (minimum allowable remuneration)	37,064

Guidance note

The governance remuneration pool for the Masterton District Council is $491,309. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Matamata–Piako District Council

Office	Annual remuneration ($)
Mayor	144,812
Deputy Mayor	49,113
Councillor with no additional responsibilities	40,928
Councillor (minimum allowable remuneration)	34,915

Guidance note

The governance remuneration pool for the Matamata–Piako District Council is $499,320. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Napier City Council

Office	Annual remuneration ($)
Mayor	165,646
Deputy Mayor	99,371
Senior Chair of Standing Committee	77,463
Chair Standing Committee (2)	77,463
Deputy Chair Standing Committee (4)	69,928
Deputy Chair Hearing Committee	67,775
Portfolio holder (2)	65,622
Councillor (minimum allowable remuneration)	52,823

Guidance note

The governance remuneration pool for the Napier City Council is $863,314. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Nelson City Council

Office	Annual remuneration ($)
Mayor	161,363
Deputy Mayor	69,966
Councillor with no additional responsibilities	53,266
Councillor (minimum allowable remuneration)	43,146

Guidance note

The governance remuneration pool for the Nelson City Council is $655,890. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

New Plymouth District Council

Office	Annual remuneration ($)
Mayor	173,040
Deputy Mayor	96,142
Chairpersons Strategy and Operations Committee, Te Huinga Taumatua, and Finance, Audit, and Risk Committee (3)	69,922
Deputy Chairperson Strategy and Operations Committee	64,094
Chairpersons CCOs Committee, Strategic Projects Committee, and Community Development Committee (3)	67,008
Deputy Chairperson CCOs Committee	61,764
Age and Accessibility Working Party Chairperson	61,182
Waitara Community Board appointee (1 May 2024–October 2025)	61,182
Puketapu-Bell Block Community Board appointee	61,182
Kaitake Community Board appointee	61,182
Councillor with no additional responsibilities	58,268
Councillor (minimum allowable remuneration)	52,239

Guidance note

The governance remuneration pool for the New Plymouth District Council is $935,783. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Clifton Community Board

Office	Annual remuneration ($)
Chairperson	14,110
Member	7,054

Inglewood Community Board

Office	Annual remuneration ($)
Chairperson	19,662
Member	9,831

Kaitake Community Board

Office	Annual remuneration ($)
Chairperson	17,028
Member	8,515

Puketapu–Bell Block Community Board

Office	Annual remuneration ($)
Chairperson	18,951
Member	9,476

Waitara Community Board

Office	Annual remuneration ($)
Chairperson	18,951
Member	9,476

Ōpōtiki District Council

Office	Annual remuneration ($)
Mayor	122,925
Deputy Mayor	63,935
Chair of Committee—Strategy Planning and Regulatory	57,588
Chair of Committee—Performance and Delivery	57,588
Chair of Committee—Coast Community Board	57,588
Councillor with no additional responsibilities	50,053
Councillor (minimum allowable remuneration)	33,991

Guidance note

The governance remuneration pool for the Ōpōtiki District Council is $336,803. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coast Community Board

Office	Annual remuneration ($)
Chairperson	11,496
Member	5,748

Ōtorohanga District Council

Office	Annual remuneration ($)
Mayor	115,676
Deputy Mayor	40,487
Council Representative on Ōtorohanga Community Board and Risk and Assurance Member	33,397
Council Representative on Ōtorohanga Community Board and Grants and Awards Chair	33,397
Council Representative on Grants and Awards Committee (3)	28,763

Office	Annual remuneration ($)
Council Representative on Kāwhia Community Board and Risk and Assurance Deputy Chair	33,216
Council Representative on Risk and Assurance Committee	29,432
Councillor with no additional responsibilities	26,757
Councillor (minimum allowable remuneration)	26,580

Guidance note

The governance remuneration pool for the Ōtorohanga District Council is $282,972. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kāwhia Community Board

Office	Annual remuneration ($)
Chairperson	4,609
Member	2,304

Ōtorohanga Community Board

Office	Annual remuneration ($)
Chairperson	16,493
Member	8,246

Palmerston North City Council

Office	Annual remuneration ($)
Mayor	172,563
Deputy Mayor	66,457
Chair of Committee (5)	64,298
Deputy Chair of Committee (4)	61,069
Deputy Chair—Strategy and Finance Committee and Deputy Chair—Risk and Assurance Committee	63,221
Councillor with no additional responsibilities	58,916
Councillor (minimum allowable remuneration)	51,505

Guidance note

The governance remuneration pool for the Palmerston North City Council is $931,108. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Porirua City Council

Office	Annual remuneration ($)
Mayor	163,564
Deputy Mayor	75,348
Chair Committee of the Whole (Heamana Tuatahi)	70,235
Chair Committee of the Whole (Heamana Tuarua)	70,235
Chair Chief Executive Employment Committee	63,221
Chair Wastewater Treatment Plant and Landfill Joint Committee	63,508

Office	Annual remuneration ($)
Councillor with no additional responsibilities	59,202
Councillor (minimum allowable remuneration)	45,355

Guidance note

The governance remuneration pool for the Porirua City Council is $638,561. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Queenstown–Lakes District Council

Office	Annual remuneration ($)
Mayor	154,716
Deputy Mayor	60,610
Chair of Committee (3)	56,700
Councillor with no additional responsibilities	48,879
Councillor (minimum allowable remuneration)	43,820

Guidance note

The governance remuneration pool for the Queenstown–Lakes District Council is $572,864. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wānaka–Upper Clutha Community Board

Office	Annual remuneration ($)
Chairperson	27,606
Member	13,802

Rangitikei District Council

Office	Annual remuneration ($)
Mayor	129,977
Deputy Mayor	42,352
Chair of Committee (3)	40,042
Chair of Chief Executive Review Committee	33,125
Deputy Chair of Committee (3)	33,701
Councillor with no additional responsibilities	30,818
Councillor (minimum allowable remuneration)	27,538

Guidance note

The governance remuneration pool for the Rangitikei District Council is $389,163. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rātana Community Board

Office	Annual remuneration ($)
Chairperson	4,899

Office	Annual remuneration ($)
Member	2,450

Taihape Community Board

Office	Annual remuneration ($)
Chairperson	9,996
Member	4,998

Rotorua District Council

Office	Annual remuneration ($)
Mayor	171,879
Deputy Mayor, Deputy Chair of Council, and Committee Chair	154,773
Deputy Co-chair of the Community and District Development Committee (2)	104,950
Deputy Co-chair of the Infrastructure and Environment Committee (2)	104,950
Councillor with no additional responsibilities	69,966
Councillor (minimum allowable remuneration)	63,983

Guidance note

The governance remuneration pool for the Rotorua District Council is $924,403. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rotorua Lakes Community Board

Office	Annual remuneration ($)
Chairperson	19,354
Member	9,677

Rotorua Rural Community Board

Office	Annual remuneration ($)
Chairperson	21,629
Member	10,815

Ruapehu District Council

Office	Annual remuneration ($)
Mayor	129,703
Deputy Mayor	53,820
Councillor with no additional responsibilities	41,664
Councillor (minimum allowable remuneration)	25,778

Guidance note

The governance remuneration pool for the Ruapehu District Council is $387,132. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōwhango–National Park Community Board

Office	Annual remuneration ($)
Chairperson	6,874
Member	3,437

Taumarunui–Ōhura Community Board

Office	Annual remuneration ($)
Chairperson	15,571
Member	7,786

Waimarino–Waiouru Community Board

Office	Annual remuneration ($)
Chairperson	15,571
Member	7,786

Selwyn District Council

Office	Annual remuneration ($)
Mayor	158,082
Deputy Mayor	70,337
Councillor with no additional responsibilities	58,614
Councillor (minimum allowable remuneration)	43,181

Guidance note

The governance remuneration pool for the Selwyn District Council is $597,857. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Malvern Community Board

Office	Annual remuneration ($)
Chairperson	20,417
Member	10,209

South Taranaki District Council

Office	Annual remuneration ($)
Mayor	150,646
Deputy Mayor	58,558
Risk and Assurance Committee members (4)	42,943
Councillor with no additional responsibilities	39,039
Councillor (minimum allowable remuneration)	33,248

Guidance note

The governance remuneration pool for the South Taranaki District Council is $542,643. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eltham–Kaponga Community Board

Office	Annual remuneration ($)
Chairperson	13,134
Member	6,567

Pātea Community Board

Office	Annual remuneration ($)
Chairperson	12,682
Member	6,341

Taranaki Coastal Community Board

Office	Annual remuneration ($)
Chairperson	14,385
Member	7,192

Te Hāwera Community Board

Office	Annual remuneration ($)
Chairperson	16,166
Member	8,083

South Waikato District Council

Office	Annual remuneration ($)
Mayor	143,830
Deputy Mayor	62,280
Local Services Committee Chair	55,084
Growth and Infrastructure Committee Chair	55,084
Community Investment Committee Chair	55,084
Transition Support Councillor	45,164
Councillor with no additional responsibilities	43,868
Councillor (minimum allowable remuneration)	35,058

Guidance note

The governance remuneration pool for the South Waikato District Council is $492,034. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tīrau Community Board

Office	Annual remuneration ($)
Chairperson	7,709
Member	3,854

South Wairarapa District Council

Office	Annual remuneration ($)
Mayor	113,192

Office	Annual remuneration ($)
Deputy Mayor	38,671
Councillor with no additional responsibilities	28,266
Councillor (minimum allowable remuneration)	20,296

Guidance note

The governance remuneration pool for the South Wairarapa District Council is $264,794. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Featherston Community Board

Office	Annual remuneration ($)
Chairperson	7,496
Member	3,748

Greytown Community Board

Office	Annual remuneration ($)
Chairperson	7,496
Member	3,748

Martinborough Community Board

Office	Annual remuneration ($)
Chairperson	7,496
Member	3,748

Southland District Council

Office	Annual remuneration ($)
Mayor	145,222
Deputy Mayor	53,096
Councillor with no additional responsibilities	40,843
Councillor (minimum allowable remuneration)	32,800

Guidance note

The governance remuneration pool for the Southland District Council is $502,368. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ardlussa Community Board

Office	Annual remuneration ($)
Chairperson	8,622
Member	4,311

Fiordland Community Board

Office	Annual remuneration ($)
Chairperson	10,600

Office	Annual remuneration ($)
Member	5,300

Northern Community Board

Office	Annual remuneration ($)
Chairperson	8,336
Member	4,168

Oraka Aparima Community Board

Office	Annual remuneration ($)
Chairperson	9,313
Member	4,656

Oreti Community Board

Office	Annual remuneration ($)
Chairperson	11,999
Member	6,000

Stewart Island/Rakiura Community Board

Office	Annual remuneration ($)
Chairperson	4,609
Member	2,304

Tuatapere Te Waewae Community Board

Office	Annual remuneration ($)
Chairperson	8,134
Member	4,067

Waihopai Toetoe Community Board

Office	Annual remuneration ($)
Chairperson	11,298
Member	5,649

Wallace Takitimu Community Board

Office	Annual remuneration ($)
Chairperson	9,900
Member	4,950

Stratford District Council

Office	Annual remuneration ($)
Mayor	115,717
Deputy Mayor	34,892
Chairperson Stratford Sport NZ Rural Travel Fund	25,921
Chairperson Farm and Aerodrome Committee	28,662

Office	Annual remuneration ($)
Councillor with no additional responsibilities	24,924
Councillor (minimum allowable remuneration)	20,349

Guidance note

The governance remuneration pool for the Stratford District Council is $288,866. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tararua District Council

Office	Annual remuneration ($)
Mayor	138,517
Deputy Mayor	57,168
Committee Chairperson (3)	52,403
Committee Deputy Chairperson/Liaison Councillors (5)	47,640
Councillor (minimum allowable remuneration)	38,590

Guidance note

The governance remuneration pool for the Tararua District Council is $452,580. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dannevirke Community Board

Office	Annual remuneration ($)
Chairperson	13,430
Member	6,715

Eketāhuna Community Board

Office	Annual remuneration ($)
Chairperson	8,704
Member	4,352

Tasman District Council

Office	Annual remuneration ($)
Mayor	168,087
Deputy Mayor	65,688
Standing Committee Chair (3)	65,688
Councillor with no additional responsibilities	50,529
Councillor (minimum allowable remuneration)	42,988

Guidance note

The governance remuneration pool for the Tasman District Council is $717,511. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Golden Bay Community Board

Office	Annual remuneration ($)
Chairperson	15,098
Member	7,548

Motueka Community Board

Office	Annual remuneration ($)
Chairperson	16,828
Member	8,414

Taupo District Council

Office	Annual remuneration ($)
Mayor	154,039
Deputy Mayor	71,888
Chair—Kinloch Representative Group and Performance Monitoring Group	55,064
Chair—Taupō Reserves and Roading Committee	55,064
Chair—Mangakino-Pouakani Representative Group	50,857
Chair—Taupō East Rural Representative Group	50,857
Chair—Tongariro Representative Group	50,857
Councillor with no additional responsibilities	46,651
Councillor (minimum allowable remuneration)	41,979

Guidance note

The governance remuneration pool for the Taupo District Council is $567,839. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tauranga City Council

Office	Annual remuneration ($)
Mayor	186,130
Deputy Mayor and Chairperson City Delivery Standing Committee	161,285
Chairperson City Future Standing Committee	141,064
Deputy Chairperson Standing Committee (3)	141,064
Councillor with no additional responsibilities	141,064
Councillor (minimum allowable remuneration)	91,027

Guidance note

The governance remuneration pool for the Tauranga City Council is $1,289,799. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Thames–Coromandel District Council

Office	Annual remuneration ($)
Mayor	151,976

Office	Annual remuneration ($)
Deputy Mayor	84,923
Councillor with no additional responsibilities	58,449
Councillor (minimum allowable remuneration)	45,561

Guidance note

The governance remuneration pool for the Thames–Coromandel District Council is $552,514. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coromandel–Colville Community Board

Office	Annual remuneration ($)
Chairperson	18,105
Member	9,052

Mercury Bay Community Board

Office	Annual remuneration ($)
Chairperson	21,662
Member	10,830

Tairua–Pāuanui Community Board

Office	Annual remuneration ($)
Chairperson	18,105
Member	9,052

Thames Community Board

Office	Annual remuneration ($)
Chairperson	22,955
Member	11,478

Whangamatā Community Board

Office	Annual remuneration ($)
Chairperson	19,722
Member	9,861

Timaru District Council

Office	Annual remuneration ($)
Mayor	152,855
Deputy Mayor	78,462
Committee Chairperson (4)	63,751
Deputy Committee Chairperson (4)	56,396
Councillor (minimum allowable remuneration)	44,001

Guidance note

The governance remuneration pool for the Timaru District Council is $559,048. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Geraldine Community Board

Office	Annual remuneration ($)
Chairperson	12,682
Member	6,341

Pleasant Point Community Board

Office	Annual remuneration ($)
Chairperson	9,946
Member	4,973

Temuka Community Board

Office	Annual remuneration ($)
Chairperson	12,932
Member	6,466

Upper Hutt City Council

Office	Annual remuneration ($)
Mayor	148,405
Deputy Mayor	67,436
Chair, Policy Committee	58,445
Chair, Finance and Performance	53,949
Chair, City Development	58,445
Chair, Risk and Assurance	53,949
Chair, Hutt Valley Services Committee	53,949
Councillor with no additional responsibilities	44,957
Councillor (minimum allowable remuneration)	39,559

Guidance note

The governance remuneration pool for the Upper Hutt City Council is $526,003. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato District Council

Office	Annual remuneration ($)
Mayor	169,037
Deputy Mayor	100,897
Infrastructure Committee Chair	86,484
Performance and Strategy Committee Chair	86,484
Sustainability and Wellbeing Committee Chair	86,484

Office	Annual remuneration ($)
Tai Runga Takiwaa Maaori Ward Councillor	66,304
Tai Raro Takiwaa Maaori Ward Councillor	66,304
Councillor with no additional responsibilities	57,657
Councillor (minimum allowable remuneration)	51,632

Guidance note

The governance remuneration pool for the Waikato District Council is $896,554. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Huntly Community Board

Office	Annual remuneration ($)
Chairperson	12,355
Member	6,177

Ngāruawāhia Community Board

Office	Annual remuneration ($)
Chairperson	12,486
Member	6,244

Raglan Community Board

Office	Annual remuneration ($)
Chairperson	11,267
Member	5,634

Rural–Port Waikato Community Board

Office	Annual remuneration ($)
Chairperson	10,646
Member	5,323

Taupiri Community Board

Office	Annual remuneration ($)
Chairperson	4,943
Member	2,471

Tuakau Community Board

Office	Annual remuneration ($)
Chairperson	12,073
Member	6,036

Waimakariri District Council

Office	Annual remuneration ($)
Mayor	158,057
Deputy Mayor	74,674

Office	Annual remuneration ($)
Councillor with additional portfolio and chairing responsibilities (9)	58,110
Councillor (minimum allowable remuneration)	45,363

Guidance note

The governance remuneration pool for the Waimakariri District Council is $597,671. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration ($)
Chairperson	20,139
Member	10,070

Oxford–Ohoka Community Board

Office	Annual remuneration ($)
Chairperson	18,973
Member	9,486

Rangiora–Ashley Community Board

Office	Annual remuneration ($)
Chairperson	25,978
Member	12,988

Woodend–Sefton Community Board

Office	Annual remuneration ($)
Chairperson	16,639
Member	8,320

Waimate District Council

Office	Annual remuneration ($)
Mayor	112,271
Deputy Mayor	45,475
Councillor with no additional responsibilities	30,317
Councillor (minimum allowable remuneration)	22,251

Guidance note

The governance remuneration pool for the Waimate District Council is $257,692. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waipa District Council

Office	Annual remuneration ($)
Mayor	156,499
Deputy Mayor	60,558

Office	Annual remuneration ($)
Committee Chair and Councillor appointed to Community Board	64,883
Committee Chair and Deputy Chair (Quarterly Committee)	58,395
Councillor appointed to Community Board (3)	51,906
Deputy Committee Chair (2 Committees)	51,906
Councillor with iwi portfolio responsibility	51,906
Deputy Committee Chair	47,581
Deputy Committee Chair (Quarterly Committee)	45,418
Committee Chair (Quarterly Committee)	49,744
Councillor (minimum allowable remuneration)	39,324

Guidance note

The governance remuneration pool for the Waipa District Council is $586,110. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cambridge Community Board

Office	Annual remuneration ($)
Chairperson	21,636
Member	10,818

Te Awamutu–Kihikihi Community Board

Office	Annual remuneration ($)
Chairperson	20,891
Member	10,445

Wairoa District Council

Office	Annual remuneration ($)
Mayor	125,917
Deputy Mayor	82,849
Councillor with no additional responsibilities	55,234
Councillor (minimum allowable remuneration)	38,478

Guidance note

The governance remuneration pool for the Wairoa District Council is $359,017. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waitaki District Council

Office	Annual remuneration ($)
Mayor	138,901
Deputy Mayor	56,077
Portfolio Leads (8)	44,671
Hearings Committee Chair	41,980
Councillor (minimum allowable remuneration)	33,115

Guidance note

The governance remuneration pool for the Waitaki District Council is $455,423. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ahuriri Community Board

Office	Annual remuneration ($)
Chairperson	13,410
Member	6,704

Waihemo Community Board

Office	Annual remuneration ($)
Chairperson	13,927
Member	6,963

Waitomo District Council

Office	Annual remuneration ($)
Mayor	124,708
Deputy Mayor	80,779
Councillor with no additional responsibilities	53,852
Councillor (minimum allowable remuneration)	39,189

Guidance note

The governance remuneration pool for the Waitomo District Council is $350,041. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington City Council

Office	Annual remuneration ($)
Mayor	197,011
Deputy Mayor	136,327
Chair of Committee of the Whole (3)	125,251
Chair of Koata Hātepe] Regulatory Processes Committee	119,557
Councillor with no additional responsibilities	113,327
Councillor (minimum allowable remuneration)	96,726

Guidance note

The governance remuneration pool for the Wellington City Council is $1,764,911. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mākara–Ōhāriu Community Board

Office	Annual remuneration ($)
Chairperson	10,863

Office	Annual remuneration ($)
Member	5,432

Tawa Community Board

Office	Annual remuneration ($)
Chairperson	21,672
Member	10,836

Western Bay of Plenty District Council

Office	Annual remuneration ($)
Mayor	156,797
Deputy Mayor	75,370
Committee Chairperson (3)	57,150
Councillor with no additional responsibilities	48,785
Councillor (minimum allowable remuneration)	40,461

Guidance note

The governance remuneration pool for the Western Bay of Plenty District Council is $588,316. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Katikati Community Board

Office	Annual remuneration ($)
Chairperson	12,682
Member	6,341

Maketu Community Board

Office	Annual remuneration ($)
Chairperson	6,715
Member	3,357

Ōmokoroa Community Board

Office	Annual remuneration ($)
Chairperson	9,203
Member	4,601

Te Puke Community Board

Office	Annual remuneration ($)
Chairperson	12,682
Member	6,341

Waihi Beach Community Board

Office	Annual remuneration ($)
Chairperson	10,443
Member	5,221

Westland District Council

Office	Annual remuneration ($)
Mayor	113,209
Deputy Mayor	53,820
Councillor with no additional responsibilities	30,139
Councillor (minimum allowable remuneration)	22,505

Guidance note

The governance remuneration pool for the Westland District Council is $264,796. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whakatane District Council

Office	Annual remuneration ($)
Mayor	153,901
Deputy Mayor	77,450
Committee Chair (5)	59,525
Deputy Chair	49,650
Councillor with no additional responsibilities	47,362
Councillor (minimum allowable remuneration)	40,446

Guidance note

The governance remuneration pool for the Whakatane District Council is $566,812. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Murupara Community Board

Office	Annual remuneration ($)
Chairperson	9,203
Member	4,601

Rangitāiki Community Board

Office	Annual remuneration ($)
Chairperson	11,937
Member	5,969

Tāneatua Community Board

Office	Annual remuneration ($)
Chairperson	9,203
Member	4,601

Whakatāne–Ōhope Community Board

Office	Annual remuneration ($)
Chairperson	19,957
Member	9,978

Whanganui District Council

Office	Annual remuneration ($)
Mayor	161,075
Deputy Mayor and Town Centre Rejuvenation Advisory Group Chair	64,727
Strategy and Policy Committee Chair, Risk and Assurance Deputy Chair, and Safer Whanganui Advisory Group Chair	61,058
Council Controlled Organisations Committee Deputy Chair, Aspirations and Projects Chair, and Sustainability and Waste Advisory Group Chair	61,058
Operations and Performance Committee Chair and CEO Performance Review Committee Chair	61,058
Strategy and Policy Committee Deputy Co-Chair	45,308
Council Controlled Organisations Committee Chair	53,939
Operations and Performance Committee Deputy Chair	45,308
Sport, Recreation, and Wellbeing Advisory Group Chair and Community Funding Grants Advisory Group Chair	52,859
Strategy and Policy Committee Deputy Co-Chair and Youth Council	45,308
Councillor with no additional responsibilities	43,151
Councillor (minimum allowable remuneration)	39,541

Guidance note

The governance remuneration pool for the Whanganui District Council is $620,076. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whanganui Rural Community Board

Office	Annual remuneration ($)
Chairperson	12,932
Member	6,466

Whangarei District Council

Office	Annual remuneration ($)
Mayor	176,195
Deputy Mayor	98,206
Standing Committee Chair (5)	79,793
Standing Committee Deputy Chair (3)	73,654
Chair Civic Honours Committee	64,447
Councillor with no additional responsibilities	61,379
Councillor (minimum allowable remuneration)	57,964

Guidance note

The governance remuneration pool for the Whangarei District Council is $966,717. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3
Remuneration from 2025 election of members

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Part 1
Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	167,596
Councillor (minimum allowable remuneration)	58,691

Guidance note

The governance remuneration pool for the Bay of Plenty Regional Council is $918,438. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Canterbury Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	206,541
Councillor (minimum allowable remuneration)	70,106

Guidance note

The governance remuneration pool for the Canterbury Regional Council is $1,121,698. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hawke's Bay Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	156,423
Councillor (minimum allowable remuneration)	62,672

Guidance note

The governance remuneration pool for the Hawke's Bay Regional Council is $732,275. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Manawatū–Whanganui Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	164,237
Councillor (minimum allowable remuneration)	52,756

Guidance note

The governance remuneration pool for the Manawatū–Whanganui Regional Council is $792,985. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Northland Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	144,225
Councillor (minimum allowable remuneration)	57,954

Guidance note

The governance remuneration pool for the Northland Regional Council is $637,493. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Otago Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	173,309
Councillor (minimum allowable remuneration)	61,677

Guidance note

The governance remuneration pool for the Otago Regional Council is $863,476. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Southland Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	136,773
Councillor (minimum allowable remuneration)	41,953

Guidance note

The governance remuneration pool for the Southland Regional Council is $587,345. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Taranaki Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	118,590
Councillor (minimum allowable remuneration)	40,357

Guidance note

The governance remuneration pool for the Taranaki Regional Council is $500,449. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	185,306
Councillor (minimum allowable remuneration)	63,121

Guidance note

The governance remuneration pool for the Waikato Regional Council is $986,695. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	199,168
Councillor (minimum allowable remuneration)	70,961

Guidance note

The governance remuneration pool for the Wellington Regional Council is $1,064,412. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

West Coast Regional Council

Office	Annual remuneration ($)
Regional Council Chairperson	110,914
Councillor (minimum allowable remuneration)	42,073

Guidance note

The governance remuneration pool for the West Coast Regional Council is $378,658. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Part 2
Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council

Office	Annual remuneration ($)
Mayor	148,924
Councillor (minimum allowable remuneration)	40,869

Guidance note

The governance remuneration pool for the Ashburton District Council is $490,425. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Methven Community Board

Office	Annual remuneration ($)
Chairperson	6,466
Member	3,233

Auckland Council

Office	Annual remuneration ($)
Mayor	318,616
Councillor (minimum allowance remuneration)	121,319

Guidance note

The governance remuneration pool for the Auckland Council is $2,790,334. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Albert–Eden Local Board

Office	Annual remuneration ($)
Chairperson	107,785
Deputy Chairperson	64,671
Member	53,893

Aotea / Great Barrier Local Board

Office	Annual remuneration ($)
Chairperson	67,623
Deputy Chairperson	40,574
Member	33,811

Devonport–Takapuna Local Board

Office	Annual remuneration ($)
Chairperson	101,816
Deputy Chairperson	61,089
Member	50,908

Franklin Local Board

Office	Annual remuneration ($)
Chairperson	108,067
Deputy Chairperson	64,840
Member	54,033

Henderson–Massey Local Board

Office	Annual remuneration ($)
Chairperson	119,783
Deputy Chairperson	71,870
Member	59,892

Hibiscus and Bays Local Board

Office	Annual remuneration ($)
Chairperson	108,718
Deputy Chairperson	65,231
Member	54,359

Howick Local Board

Office	Annual remuneration ($)
Chairperson	114,639
Deputy Chairperson	68,784
Member	57,320

Kaipātiki Local Board

Office	Annual remuneration ($)
Chairperson	107,557
Deputy Chairperson	64,534
Member	53,778

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration ($)
Chairperson	120,440
Deputy Chairperson	72,264
Member	60,220

Manurewa Local Board

Office	Annual remuneration ($)
Chairperson	119,165
Deputy Chairperson	71,499
Member	59,582

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration ($)
Chairperson	112,682
Deputy Chairperson	67,609
Member	56,341

Ōrākei Local Board

Office	Annual remuneration ($)
Chairperson	105,004
Deputy Chairperson	63,002
Member	52,502

Ōtara–Papatoetoe Local Board

Office	Annual remuneration ($)
Chairperson	121,319
Deputy Chairperson	72,791
Member	60,660

Papakura Local Board

Office	Annual remuneration ($)
Chairperson	112,302
Deputy Chairperson	67,381
Member	56,151

Puketāpapa Local Board

Office	Annual remuneration ($)
Chairperson	105,134
Deputy Chairperson	63,081
Member	52,567

Rodney Local Board

Office	Annual remuneration ($)
Chairperson	105,554
Deputy Chairperson	63,332
Member	52,777

Upper Harbour Local Board

Office	Annual remuneration ($)
Chairperson	103,744
Deputy Chairperson	62,246
Member	51,872

Waiheke Local Board

Office	Annual remuneration ($)
Chairperson	79,201
Deputy Chairperson	47,521
Member	39,601

Waitākere Ranges Local Board

Office	Annual remuneration ($)
Chairperson	101,935
Deputy Chairperson	61,161
Member	50,967

Waitematā Local Board

Office	Annual remuneration ($)
Chairperson	111,974
Deputy Chairperson	67,185
Member	55,987

Whau Local Board

Office	Annual remuneration ($)
Chairperson	111,134
Deputy Chairperson	66,681
Member	55,567

Buller District Council

Office	Annual remuneration ($)
Mayor	131,959
Councillor (minimum allowable remuneration)	27,954

Guidance note

The governance remuneration pool for the Buller District Council is $363,402. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Inangahua Community Board

Office	Annual remuneration ($)
Chairperson	8,577
Member	4,289

Carterton District Council

Office	Annual remuneration ($)
Mayor	114,410
Councillor (minimum allowable remuneration)	24,076

Guidance note

The governance remuneration pool for the Carterton District Council is $244,092. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Hawke's Bay District Council

Office	Annual remuneration ($)
Mayor	135,405
Councillor (minimum allowance remuneration)	33,800

Guidance note

The governance remuneration pool for the Central Hawke's Bay District Council is $389,207. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Otago District Council

Office	Annual remuneration ($)
Mayor	139,677
Councillor (minimum allowance remuneration)	32,399

Guidance note

The governance remuneration pool for the Central Otago District Council is $421,193. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cromwell Community Board

Office	Annual remuneration ($)
Chairperson	17,069
Member	8,535

Maniototo Community Board

Office	Annual remuneration ($)
Chairperson	8,278
Member	4,139

Teviot Valley Community Board

Office	Annual remuneration ($)
Chairperson	8,278
Member	4,139

Vincent Community Board

Office	Annual remuneration ($)
Chairperson	18,364
Member	9,181

Chatham Islands Council

Office	Annual remuneration ($)
Mayor	65,876
Councillor (minimum allowance remuneration)	19,261

Guidance note

The governance remuneration pool for the Chatham Islands Council is $174,178. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Christchurch City Council

Office	Annual remuneration ($)
Mayor	220,000
Councillor (minimum allowance remuneration)	107,940

Guidance note

The governance remuneration pool for the Christchurch City Council is $2,045,171. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Office	Annual remuneration ($)
Chairperson	23,640
Member	11,821

Waihoro Spreydon–Cashmere–Heathcote Community Board

Office	Annual remuneration ($)
Chairperson	60,630
Member	30,315

Waimāero Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration ($)
Chairperson	57,768
Member	28,885

Waipapa Papanui–Innes–Central Community Board

Office	Annual remuneration ($)
Chairperson	55,160
Member	27,581

Waipuna Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration ($)
Chairperson	59,544
Member	29,772

Waitai Coastal–Burwood–Linwood Community Board

Office	Annual remuneration ($)
Chairperson	57,991
Member	28,995

Clutha District Council

Office	Annual remuneration ($)
Mayor	138,742
Councillor (minimum allowance remuneration)	35,019

Guidance note

The governance remuneration pool for the Clutha District Council is $420,233. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Lawrence–Tuapeka Community Board

Office	Annual remuneration ($)
Chairperson	6,983
Member	3,491

West Otago Community Board

Office	Annual remuneration ($)
Chairperson	8,278
Member	4,139

Dunedin City Council

Office	Annual remuneration ($)
Mayor	190,006
Councillor (minimum allowance remuneration)	84,496

Guidance note

The governance remuneration pool for the Dunedin City Council is $1,436,428. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mosgiel–Taieri Community Board

Office	Annual remuneration ($)
Chairperson	23,050
Member	11,525

Otago Peninsula Community Board

Office	Annual remuneration ($)
Chairperson	19,465
Member	9,733

Saddle Hill Community Board

Office	Annual remuneration ($)
Chairperson	19,721
Member	9,860

Strath Taieri Community Board

Office	Annual remuneration ($)
Chairperson	17,334
Member	8,666

Waikouaiti Coast Community Board

Office	Annual remuneration ($)
Chairperson	19,208
Member	9,603

West Harbour Community Board

Office	Annual remuneration ($)
Chairperson	19,721
Member	9,860

Far North District Council

Office	Annual remuneration ($)
Mayor	181,545
Councillor (minimum allowance remuneration)	79,117

Guidance note

The governance remuneration pool for the Far North District Council is $1,028,527. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration ($)
Chairperson	37,473
Member	18,736

Kaikohe–Hokianga Community Board

Office	Annual remuneration ($)
Chairperson	32,120
Member	16,060

Te Hiku Community Board

Office	Annual remuneration ($)
Chairperson	32,789
Member	16,395

Gisborne District Council

Office	Annual remuneration ($)
Mayor	178,633
Councillor (minimum allowance remuneration)	47,828

Guidance note

The governance remuneration pool for the Gisborne District Council is $765,246. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Gore District Council

Office	Annual remuneration ($)
Mayor	128,211
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Gore District Council is $335,340. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mataura Community Board

Office	Annual remuneration ($)
Chairperson	4,939
Member	2,470

Grey District Council

Office	Annual remuneration ($)
Mayor	132,591
Councillor (minimum allowance remuneration)	33,467

Guidance note

The governance remuneration pool for the Grey District Council is $368,138. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hamilton City Council

Office	Annual remuneration ($)
Mayor	200,077
Councillor (minimum allowance remuneration)	92,479

Guidance note

The governance remuneration pool for the Hamilton City Council is $1,572,146. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Council

Office	Annual remuneration ($)
Mayor	181,032
Councillor (minimum allowance remuneration)	56,842

Guidance note

The governance remuneration pool for the Hastings District Council is $1,023,150. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Rural Community Board

Office	Annual remuneration ($)
Chairperson	18,016
Member	9,009

Hauraki District Council

Office	Annual remuneration ($)
Mayor	148,515
Councillor (minimum allowance remuneration)	30,460

Guidance note

The governance remuneration pool for the Hauraki District Council is $487,363. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Horowhenua District Council

Office	Annual remuneration ($)
Mayor	157,896
Councillor (minimum allowance remuneration)	37,174

Guidance note

The governance remuneration pool for the Horowhenua District Council is $557,603. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Awahou Foxton Community Board

Office	Annual remuneration ($)
Chairperson	14,999
Member	7,499

Hurunui District Council

Office	Annual remuneration ($)
Mayor	128,965
Councillor (minimum allowance remuneration)	26,694

Guidance note

The governance remuneration pool for the Hurunui District Council is $340,991. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hanmer Springs Community Board

Office	Annual remuneration ($)
Chairperson	9,616
Member	4,808

South Ward Community Board

Office	Annual remuneration ($)
Chairperson	12,000
Member	6,000

Hutt City Council

Office	Annual remuneration ($)
Mayor	181,652
Councillor (minimum allowance remuneration)	64,353

Guidance note

The governance remuneration pool for the Hutt City Council is $1,029,654. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eastbourne Community Board

Office	Annual remuneration ($)
Chairperson	16,214
Member	8,107

Wainuiomata Community Board

Office	Annual remuneration ($)
Chairperson	20,334
Member	10,167

Invercargill City Council

Office	Annual remuneration ($)
Mayor	165,687
Councillor (minimum allowance remuneration)	49,275

Guidance note

The governance remuneration pool for the Invercargill City Council is $739,120. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bluff Community Board

Office	Annual remuneration ($)
Chairperson	10,294
Member	5,147

Kaikoura District Council

Office	Annual remuneration ($)
Mayor	98,093
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Kaikoura District Council is $219,683. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaipara District Council

Office	Annual remuneration ($)
Mayor	149,686
Councillor (minimum allowance remuneration)	45,102

Guidance note

The governance remuneration pool for the Kaipara District Council is $496,127. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kapiti Coast District Council

Office	Annual remuneration ($)
Mayor	160,766
Councillor (minimum allowance remuneration)	45,206

Guidance note

The governance remuneration pool for the Kapiti Coast District Council is $587,684. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōtaki Community Board

Office	Annual remuneration ($)
Chairperson	17,421
Member	8,711

Paekākāriki Community Board

Office	Annual remuneration ($)
Chairperson	9,227
Member	4,613

Paraparaumu Community Board

Office	Annual remuneration ($)
Chairperson	22,237
Member	11,118

Raumati Community Board

Office	Annual remuneration ($)
Chairperson	16,944
Member	8,472

Waikanae Community Board

Office	Annual remuneration ($)
Chairperson	20,227
Member	10,113

Kawerau District Council

Office	Annual remuneration ($)
Mayor	121,954
Councillor (minimum allowance remuneration)	26,227

Guidance note

The governance remuneration pool for the Kawerau District Council is $288,497. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mackenzie District Council

Office	Annual remuneration ($)
Mayor	105,810
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Mackenzie District Council is $222,816. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Fairlie Community Board

Office	Annual remuneration ($)
Chairperson	4,793
Member	2,397

Tekapo Community Board

Office	Annual remuneration ($)
Chairperson	4,793
Member	2,397

Twizel Community Board

Office	Annual remuneration ($)
Chairperson	5,978
Member	2,989

Manawatu District Council

Office	Annual remuneration ($)
Mayor	148,038
Councillor (minimum allowance remuneration)	35,955

Guidance note

The governance remuneration pool for the Manawatu District Council is $483,793. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Marlborough District Council

Office	Annual remuneration ($)
Mayor	172,545
Councillor (minimum allowance remuneration)	41,232

Guidance note

The governance remuneration pool for the Marlborough District Council is $680,944. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Masterton District Council

Office	Annual remuneration ($)
Mayor	148,907
Councillor (minimum allowance remuneration)	44,664

Guidance note

The governance remuneration pool for the Masterton District Council is $491,309. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Matamata–Piako District Council

Office	Annual remuneration ($)
Mayor	151,673
Councillor (minimum allowance remuneration)	34,915

Guidance note

The governance remuneration pool for the Matamata–Piako District Council is $511,010. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Napier City Council

Office	Annual remuneration ($)
Mayor	171,317
Councillor (minimum allowance remuneration)	65,809

Guidance note

The governance remuneration pool for the Napier City Council is $921,322. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Nelson City Council

Office	Annual remuneration ($)
Mayor	172,013
Councillor (minimum allowance remuneration)	44,905

Guidance note

The governance remuneration pool for the Nelson City Council is $673,582. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

New Plymouth District Council

Office	Annual remuneration ($)
Mayor	178,736
Councillor (minimum allowance remuneration)	58,770

Guidance note

The governance remuneration pool for the New Plymouth District Council is $999,087. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Clifton Community Board

Office	Annual remuneration ($)
Chairperson	14,674
Member	7,336

Inglewood Community Board

Office	Annual remuneration ($)
Chairperson	20,448
Member	10,224

Kaitake Community Board

Office	Annual remuneration ($)
Chairperson	17,710
Member	8,855

Puketapu–Bell Block Community Board

Office	Annual remuneration ($)
Chairperson	19,709
Member	9,855

Waitara Community Board

Office	Annual remuneration ($)
Chairperson	19,709
Member	9,855

Ōpōtiki District Council

Office	Annual remuneration ($)
Mayor	129,038
Councillor (minimum allowance remuneration)	37,948

Guidance note

The governance remuneration pool for the Ōpōtiki District Council is $341,533. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coast Community Board

Office	Annual remuneration ($)
Chairperson	11,956
Member	5,978

Ōtorohanga District Council

Office	Annual remuneration ($)
Mayor	122,998
Councillor (minimum allowance remuneration)	26,580

Guidance note

The governance remuneration pool for the Ōtorohanga District Council is $296,308. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kāwhia Community Board

Office	Annual remuneration ($)
Chairperson	4,793
Member	2,397

Ōtorohanga Community Board

Office	Annual remuneration ($)
Chairperson	17,152
Member	8,576

Palmerston North City Council

Office	Annual remuneration ($)
Mayor	176,081
Councillor (minimum allowance remuneration)	53,959

Guidance note

The governance remuneration pool for the Palmerston North City Council is $971,262. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Porirua City Council

Office	Annual remuneration ($)
Mayor	170,195
Councillor (minimum allowance remuneration)	59,971

Guidance note

The governance remuneration pool for the Porirua City Council is $779,626. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Queenstown–Lakes District Council

Office	Annual remuneration ($)
Mayor	165,197
Councillor (minimum allowance remuneration)	52,480

Guidance note

The governance remuneration pool for the Queenstown–Lakes District Council is $734,716. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wānaka–Upper Clutha Community Board

Office	Annual remuneration ($)
Chairperson	28,710
Member	14,354

Rangitikei District Council

Office	Annual remuneration ($)
Mayor	138,375
Councillor (minimum allowance remuneration)	29,389

Guidance note

The governance remuneration pool for the Rangitikei District Council is $411,443. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rātana Community Board

Office	Annual remuneration ($)
Chairperson	5,095
Member	2,548

Taihape Community Board

Office	Annual remuneration ($)
Chairperson	10,396
Member	5,198

Rotorua District Council

Office	Annual remuneration ($)
Mayor	177,369
Councillor (minimum allowance remuneration)	75,750

Guidance note

The governance remuneration pool for the Rotorua District Council is $984,754. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rotorua Lakes Community Board

Office	Annual remuneration ($)
Chairperson	20,128
Member	10,064

Rotorua Rural Community Board

Office	Annual remuneration ($)
Chairperson	22,494
Member	11,248

Ruapehu District Council

Office	Annual remuneration ($)
Mayor	137,377
Councillor (minimum allowance remuneration)	33,664

Guidance note

The governance remuneration pool for the Ruapehu District Council is $403,969. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōwhango–National Park Community Board

Office	Annual remuneration ($)
Chairperson	7,149
Member	3,574

Taumarunui–Ōhura Community Board

Office	Annual remuneration ($)
Chairperson	16,194
Member	8,097

Waimarino–Waiouru Community Board

Office	Annual remuneration ($)
Chairperson	16,194
Member	8,097

Selwyn District Council

Office	Annual remuneration ($)
Mayor	167,420
Councillor (minimum allowance remuneration)	58,053

Guidance note

The governance remuneration pool for the Selwyn District Council is $754,690. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Malvern Community Board

Office	Annual remuneration ($)
Chairperson	21,234
Member	10,617

South Taranaki District Council

Office	Annual remuneration ($)
Mayor	156,483
Councillor (minimum allowance remuneration)	34,189

Guidance note

The governance remuneration pool for the South Taranaki District Council is $547,019. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eltham–Kaponga Community Board

Office	Annual remuneration ($)
Chairperson	13,659
Member	6,830

Pātea Community Board

Office	Annual remuneration ($)
Chairperson	13,190
Member	6,595

Taranaki Coastal Community Board

Office	Annual remuneration ($)
Chairperson	14,960
Member	7,480

Te Hāwera Community Board

Office	Annual remuneration ($)
Chairperson	16,812
Member	8,406

South Waikato District Council

Office	Annual remuneration ($)
Mayor	151,535
Councillor (minimum allowance remuneration)	39,229

Guidance note

The governance remuneration pool for the South Waikato District Council is $509,973. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tirau Community Board

Office	Annual remuneration ($)
Chairperson	8,018
Member	4,008

South Wairarapa District Council

Office	Annual remuneration ($)
Mayor	121,472
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the South Wairarapa District Council is $284,887. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Featherston Community Board

Office	Annual remuneration ($)
Chairperson	7,796
Member	3,898

Greytown Community Board

Office	Annual remuneration ($)
Chairperson	7,796
Member	3,898

Martinborough Community Board

Office	Annual remuneration ($)
Chairperson	7,796
Member	3,898

Southland District Council

Office	Annual remuneration ($)
Mayor	152,473
Councillor (minimum allowance remuneration)	34,467

Guidance note

The governance remuneration pool for the Southland District Council is $517,000. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ardlussa Community Board

Office	Annual remuneration ($)
Chairperson	8,966
Member	4,483

Fiordland Community Board

Office	Annual remuneration ($)
Chairperson	11,024
Member	5,512

Northern Community Board

Office	Annual remuneration ($)
Chairperson	8,670
Member	4,334

Oraka Aparima Community Board

Office	Annual remuneration ($)
Chairperson	9,685
Member	4,843

Oreti Community Board

Office	Annual remuneration ($)
Chairperson	12,479
Member	6,240

Stewart Island/Rakiura Community Board

Office	Annual remuneration ($)
Chairperson	4,793
Member	2,397

Tuatapere Te Waewae Community Board

Office	Annual remuneration ($)
Chairperson	8,459
Member	4,230

Waihopai Toetoe Community Board

Office	Annual remuneration ($)
Chairperson	11,749
Member	5,875

Wallace Takitimu Community Board

Office	Annual remuneration ($)
Chairperson	10,296
Member	5,148

Stratford District Council

Office	Annual remuneration ($)
Mayor	122,207
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Stratford District Council is $290,393. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tararua District Council

Office	Annual remuneration ($)
Mayor	145,300
Councillor (minimum allowance remuneration)	38,608

Guidance note

The governance remuneration pool for the Tararua District Council is $463,292. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dannevirke Community Board

Office	Annual remuneration ($)
Chairperson	13,967
Member	6,983

Eketāhuna Community Board

Office	Annual remuneration ($)
Chairperson	9,052
Member	4,526

Tasman District Council

Office	Annual remuneration ($)
Mayor	181,375
Councillor (minimum allowance remuneration)	50,201

Guidance note

The governance remuneration pool for the Tasman District Council is $803,214. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Golden Bay Community Board

Office	Annual remuneration ($)
Chairperson	15,702
Member	7,850

Motueka Community Board

Office	Annual remuneration ($)
Chairperson	17,501
Member	8,751

Taupo District Council

Office	Annual remuneration ($)
Mayor	159,517
Councillor (minimum allowance remuneration)	41,979

Guidance note

The governance remuneration pool for the Taupo District Council is $569,734. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tauranga City Council

Office	Annual remuneration ($)
Mayor	193,402
Councillor (minimum allowance remuneration)	123,516

Guidance note

The governance remuneration pool for the Tauranga City Council is $1,482,192. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Thames–Coromandel District Council

Office	Annual remuneration ($)
Mayor	158,514
Councillor (minimum allowance remuneration)	45,561

Guidance note

The governance remuneration pool for the Thames–Coromandel District Council is $562,227. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coromandel–Colville Community Board

Office	Annual remuneration ($)
Chairperson	18,829
Member	9,414

Mercury Bay Community Board

Office	Annual remuneration ($)
Chairperson	22,529
Member	11,264

Tairua–Pāuanui Community Board

Office	Annual remuneration ($)
Chairperson	18,829
Member	9,414

Thames Community Board

Office	Annual remuneration ($)
Chairperson	23,874
Member	11,937

Whangamatā Community Board

Office	Annual remuneration ($)
Chairperson	20,511
Member	10,255

Timaru District Council

Office	Annual remuneration ($)
Mayor	161,673
Councillor (minimum allowance remuneration)	48,823

Guidance note

The governance remuneration pool for the Timaru District Council is $585,878. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Geraldine Community Board

Office	Annual remuneration ($)
Chairperson	13,190
Member	6,595

Pleasant Point Community Board

Office	Annual remuneration ($)
Chairperson	10,344
Member	5,172

Temuka Community Board

Office	Annual remuneration ($)
Chairperson	13,450
Member	6,724

Upper Hutt City Council

Office	Annual remuneration ($)
Mayor	153,926
Councillor (minimum allowance remuneration)	40,606

Guidance note

The governance remuneration pool for the Upper Hutt City Council is $527,877. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato District Council

Office	Annual remuneration ($)
Mayor	175,383
Councillor (minimum allowance remuneration)	60,246

Guidance note

The governance remuneration pool for the Waikato District Council is $963,939. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Huntly Community Board

Office	Annual remuneration ($)
Chairperson	12,850
Member	6,424

Ngāruawāhia Community Board

Office	Annual remuneration ($)
Chairperson	12,986
Member	6,493

Raglan Community Board

Office	Annual remuneration ($)
Chairperson	11,718
Member	5,860

Rural–Port Waikato Community Board

Office	Annual remuneration ($)
Chairperson	11,072
Member	5,536

Taupiri Community Board

Office	Annual remuneration ($)
Chairperson	5,141
Member	2,570

Tuakau Community Board

Office	Annual remuneration ($)
Chairperson	12,556
Member	6,277

Waimakariri District Council

Office	Annual remuneration ($)
Mayor	164,728
Councillor (minimum allowance remuneration)	56,193

Guidance note

The governance remuneration pool for the Waimakariri District Council is $730,505. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration ($)
Chairperson	20,945
Member	10,472

Oxford–Ohoka Community Board

Office	Annual remuneration ($)
Chairperson	19,731
Member	9,866

Rangiora–Ashley Community Board

Office	Annual remuneration ($)
Chairperson	27,017
Member	13,508

Woodend–Sefton Community Board

Office	Annual remuneration ($)
Chairperson	17,305
Member	8,652

Waimate District Council

Office	Annual remuneration ($)
Mayor	117,280
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Waimate District Council is $257,692. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waipa District Council

Office	Annual remuneration ($)
Mayor	162,399
Councillor (minimum allowance remuneration)	50,684

Guidance note

The governance remuneration pool for the Waipa District Council is $709,576. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cambridge Community Board

Office	Annual remuneration ($)
Chairperson	22,502
Member	11,251

Te Awamutu–Kihikihi Community Board

Office	Annual remuneration ($)
Chairperson	21,726
Member	10,863

Wairoa District Council

Office	Annual remuneration ($)
Mayor	135,360
Councillor (minimum allowance remuneration)	42,883

Guidance note

The governance remuneration pool for the Wairoa District Council is $385,943. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waitaki District Council

Office	Annual remuneration ($)
Mayor	146,010
Councillor (minimum allowance remuneration)	36,046

Guidance note

The governance remuneration pool for the Waitaki District Council is $468,604. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ahuriri Community Board

Office	Annual remuneration ($)
Chairperson	13,946
Member	6,973

Waihemo Community Board

Office	Annual remuneration ($)
Chairperson	14,484
Member	7,241

Waitomo District Council

Office	Annual remuneration ($)
Mayor	131,998
Councillor (minimum allowance remuneration)	40,411

Guidance note

The governance remuneration pool for the Waitomo District Council is $363,697. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington City Council

Office	Annual remuneration ($)
Mayor	201,947
Councillor (minimum allowance remuneration)	98,602

Guidance note

The governance remuneration pool for the Wellington City Council is $1,774,842. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mākara–Ōhāriu Community Board

Office	Annual remuneration ($)
Chairperson	11,297
Member	5,649

Tawa Community Board

Office	Annual remuneration ($)
Chairperson	22,539
Member	11,269

Western Bay of Plenty District Council

Office	Annual remuneration ($)
Mayor	164,382
Councillor (minimum allowance remuneration)	51,957

Guidance note

The governance remuneration pool for the Western Bay of Plenty District Council is $727,395. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Katikati Community Board

Office	Annual remuneration ($)
Chairperson	11,715
Member	5,858

Maketu Community Board

Office	Annual remuneration ($)
Chairperson	8,057
Member	4,028

Ōmokoroa–Kaimai Community Board

Office	Annual remuneration ($)
Chairperson	18,406
Member	9,203

Te Puke–Eastern Community Board

Office	Annual remuneration ($)
Chairperson	18,389
Member	9,195

Waihi Beach Community Board

Office	Annual remuneration ($)
Chairperson	10,519
Member	5,260

Westland District Council

Office	Annual remuneration ($)
Mayor	121,261
Councillor (minimum allowance remuneration)	25,755

Guidance note

The governance remuneration pool for the Westland District Council is $283,309. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whakatane District Council

Office	Annual remuneration ($)
Mayor	160,725
Councillor (minimum allowance remuneration)	44,521

Guidance note

The governance remuneration pool for the Whakatane District Council is $578,779. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Murupara Community Board

Office	Annual remuneration ($)
Chairperson	9,571
Member	4,786

Rangitāiki Community Board

Office	Annual remuneration ($)
Chairperson	12,414
Member	6,207

Tāneatua Community Board

Office	Annual remuneration ($)
Chairperson	9,571
Member	4,786

Whakatāne–Ōhope Community Board

Office	Annual remuneration ($)
Chairperson	20,755
Member	10,377

Whanganui District Council

Office	Annual remuneration ($)
Mayor	166,304
Councillor (minimum allowance remuneration)	49,644

Guidance note

The governance remuneration pool for the Whanganui District Council is $744,666. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whanganui Rural Community Board

Office	Annual remuneration ($)
Chairperson	13,450
Member	6,724

Whangarei District Council

Office	Annual remuneration ($)
Mayor	181,720
Councillor (minimum allowance remuneration)	64,398

Guidance note

The governance remuneration pool for the Whangarei District Council is $1,030,361. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dated at Wellington this 24th day of June 2025.

Chairperson.

Member.

Member.

Explanatory memorandum

This memorandum is not part of the determination but is intended to indicate its general effect.

This determination comes into force on 1 July 2025 and expires at the close of 30 June 2026.

Methodology review

Because the triennial local elections are scheduled for later this year, the Remuneration Authority (the **Authority**) recently completed a full review of the framework for determining local government remuneration. All councils were regularly consulted throughout the review process. The Authority found that the current approach is working well and no changes have been made to the framework.

As part of the review process, the Authority was interested in the time allocated by elected members to their local government roles. The Authority asked councils to complete a return giving an indication of time spent by councillors undertaking council-related duties. Although the response rate was disappointing, the Authority did note that workload had increased across some councils and this, together with updated size indices data and legislated criteria, has resulted in variable increases in councils' governance remuneration pools, which will take effect following the October 2025 local elections.

Remuneration

Councils and local boards

Since 2019, when setting remuneration for mayors, regional council chairpersons, councillors, and local board members, the Authority has used a group of size indices covering territorial, regional, and unitary authorities and Auckland Council local boards. The relevant workload and responsibilities of each council are assessed using several criteria, and each council is placed within the relevant index.

Those size indices were updated with the most recent publicly available demographic, statistical, and economic data, and the updated size indices will apply for the triennium following the local elections in October 2025.

The size index is also used to assign a governance remuneration pool to each council. It provides a total amount to be allocated and paid in remuneration to the councillors. Each council submits proposals to the Authority on how its individual pool should be allocated according to that council's intended governance structure. Roles to which differential remuneration can be attached include internal roles such as deputy mayor, committee chair, etc, as well as roles representing the council on outside groups. Councils submit their proposals to the Authority and the Authority may request further information or make changes to the proposals it receives before making its determination.

The governance remuneration pools are included in the guidance notes in the schedules for each council.

Schedule 2 sets out the remuneration for each position to apply from 1 July 2025 until the close of the day on which the official result of the 2025 election is declared, and *Schedule 3* sets out the remuneration for each position that will apply on and after the day on which the official result of the 2025 local election of members for an individual council is declared.

Community boards

Determining community boards' remuneration remains problematic because of the large variations in their number of members, the populations they represent, and their respective roles and powers. The Authority's 2019 review of community board remuneration concluded that, because of those variations, a workable ranking of community boards or a robust and intuitively sensible size index could not be developed. Therefore, the fixing of individual councils' community board members' remuneration over the past 6 years was informed, in part, by the population of each community board and by their individual current remuneration settings.

The Authority has decided to continue with its existing practice for determining the remuneration of community board members for this determination and during the next triennium. The Authority continues to communicate its concerns to the Community Board Executive Committee of Local Government New Zealand, the Department of Internal Affairs, and the Local Government Commission about the structural variances and inconsistencies surrounding the establishment and operations of community boards that are impacting the Authority's ability to formulate a sound and consistent methodology for determining remuneration that can be applied across all community boards

Motor vehicles for mayors and regional council chairpersons (*clause 10*)

Clause 10 provides that a local authority may provide a motor vehicle to the mayor or regional council chairperson for restricted private use, partial private use, or full pri-

vate use. If the vehicle is provided for partial private use or full private use, an adjustment must be made to the remuneration of the mayor or regional council chairperson.

The maximum purchase price that may be paid for a petrol or diesel vehicle purchased by a local authority for its mayor or regional council chairperson has been increased to $60,000 (including goods and services tax and on-road costs), and the maximum purchase price that may be paid for an electric or a petrol hybrid vehicle has been increased to $70,500 (including goods and services tax and on-road costs). This new rate is based on an assessment of the current motor vehicle market rates and takes into account the vehicle being fit for purpose, the safety of the driver and passengers, and fairness to ratepayers.

Allowances

This determination also makes changes to the level and conditions of some allowances, based on the Authority's analysis of market information and feedback received in the submissions from councils, while taking into account the Authority's legislated criteria.

Travel-time allowance (*clause 12*)

The travel-time allowance has been increased from $40.00 to $41.30 for each hour of eligible travel time after the first hour of time travelled in a day.

The Authority has also reviewed the entitlements for the payment of the travel-time allowance and has decided to, in addition to a mayor or a regional council chair, exclude the members of the governing bodies of Auckland Council, Christchurch City Council, and Wellington City Council, plus the chairpersons of Auckland Council local boards, from this entitlement because these are deemed to be full-time roles. This change will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

Vehicle-kilometre and ICT allowances (*clauses 11 and 13*)

The vehicle-kilometre and ICT allowances remain unchanged from the previous determination.

Childcare allowance (*clause 14*)

The childcare allowance has been increased from $6,000 per year for each child to $7,500 per year for each child. The eligibility and criteria are unchanged from the previous determination.

Home security system allowance (*clause 15*)

This year, the Authority has introduced a new home security system allowance as it has become increasingly evident that public officials, including local government elected members, are less safe and are experiencing threatening behaviour.

The Authority has based this reimbursement allowance on a similar provision for members of Parliament.

Councils may reimburse their elected members for installation, monitoring, call-outs, and repairs subject to the criteria set out under *clause 15* of this determination.

Clause 15 will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority (or, in the case of Tauranga City Council, on and from 12 October 2025).

Hearing fees

The fee paid to a chairperson of a hearing has been increased from $116 to $130 per hour, and the fee paid to a member of a hearing has been increased from $93 to $104 per hour (*see clause 16*).

The Authority has also reviewed the entitlements for the payment of hearing fees and has decided to exclude, in addition to a mayor or a regional council chair, the members of the governing bodies of Auckland Council, Christchurch City Council, and Wellington City Council, plus the chairpersons of Auckland Council local boards, from this entitlement because these are deemed to be full-time roles. This change will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

In making this determination for the remuneration of elected members of local authorities, local boards, and community boards listed in clause 6 of Schedule 7 of the Local Government Act 2002, the Authority had regard to the mandatory criteria listed in clause 7 of that schedule and the applicable criteria listed in sections 18 and 18A of the Remuneration Authority Act 1977.

Issued under the authority of the Legislation Act 2019.
Date of notification in *Gazette*:

Attachment

Policy, Procedures and Timeline for Setting Elected Members' Remuneration following the October 2025 Local Elections

1. Please familiarise yourself with the **Local Government Elected Members (2025/26) Determination 2025 (the Principal Determination)** specifically:

   - **Clause 8(2)** – entitlement to remuneration on and from the day after the date on which the official result of the 2025 election was declared under section 86 of the Local Electoral Act 2001 in relation to your council;

   - **Schedule 3** – elected members remuneration from the 2025 local elections and the governance remuneration pool which is included in the guidance note for your council.

Mayors, Regional Council Chairpersons, Auckland Local Board Members and Community Board Members' Remuneration

2. **Mayors, Auckland local board members and community board members** must be paid according to the provisions set out in the Principal Determination on and from the day after the date on which the official result for your council or board was declared.

3. **Regional council chairpersons, Auckland local boards chairpersons and deputy chairpersons, and community boards chairpersons** must be paid according to the provisions set out in the Principal Determination on and from the day after the date on which the chairpersons and deputy chairpersons were elected to their respective roles.

4. Note the governance remuneration pools do not apply to mayors, regional council chairpersons, Auckland local board members (including chairpersons and deputy chairpersons) and community board members (including chairpersons).

5. Likewise, the pools do not apply to people who are appointed by the council to be members or chairpersons of council committees or to act as expert advisors to the council. The Remuneration Authority (the Authority) does not determine the remuneration of non-elected people or people who are not appointed to the council under section 117 of the Local Electoral Act 2001.

6. If your council delegates significant additional responsibilities to its community board(s) and therefore proposes an increase to the remuneration of its community board(s) members, the additional funds will come out of the governance remuneration pool for your council. If this is the case for your council, please contact the Authority for further advice.

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Councillors' Remuneration

7. Councillors must be paid the councillor minimum allowable remuneration according to the provisions set out in the Principal Determination on and from the day after the date on which the official result was declared for your council.

8. If a councillor is also elected or appointed to a local board or a community board, the councillor is only entitled to receive the remuneration that is payable to the councillor as an elected or appointed[1] member of the governing body of the council (*see clause 8(3) of the Principal Determination*).

Governance Remuneration Pools

9. The Authority sets a governance remuneration pool for your council. The pool that applies to your council following the 2025 local elections is shown in the guidance note for your council listed in schedule 3 of the Principal Determination. The pool enables your council to differentially remunerate positions with additional responsibilities.

10. As soon as practicable after the date on which the official result of the 2025 election for your council was declared, your council must submit a proposal to the Authority on how it wishes to distribute its pool, amongst its councillors, according to its governance structure. Your council must ensure that its pool is fully allocated.

Setting Councillors' Remuneration

11. Schedule 3 includes the minimum allowable remuneration that your councillors must be paid. A councillor cannot be paid below the minimum allowable remuneration.

12. The difference between the total councillor minimum allowable remuneration payable and the total of the governance remuneration pool is then available to your council for remunerating its councillors who are assigned additional responsibilities **and/or** to increase the base payment for all councillors with no additional responsibilities.

13. Roles to which additional remuneration can be paid may include internal council roles (such as deputy mayor, committee chair or member of a committee) but also other positions representing the council on outside groups where significant work arises from being involved on community and cross-council groups.

14. Any fees paid to councillors for serving as directors on council-controlled organisations (CCOs) are not covered by the governance remuneration pool.

Calculating the Distribution of the Governance Remuneration Pool

15. Attached to this policy are the following Excel worksheets which will assist your council in fully distributing its pool amongst its councillors:

    - **Worksheet 1** – either use this worksheet to enter the dollar amounts to calculate councillors' remuneration; **or** alternately use
    - **Worksheet 2** – to enter the ratios to calculate the remuneration of councillors.

[1] Appointed under section 117 of the Local Electoral Act 2001.

Both worksheets contain detailed instructions for proposing the distribution of your council's pool.

Your Council's Proposal

16. Your council's proposal must include:
    a. one of the completed worksheets (**NOT** a PDF or MS Word copy);
    b. a description of each position with additional responsibilities;
    c. a copy of the minute confirming the council's resolution(s) and/or evidence of your mayor's appointments (*under section 41A(3) of the Local Government Act 2002*) to the deputy mayor and committee chairperson positions;
    d. a copy of the council's declaration, made under section 86 of the Local Electoral Act 2001, of the official result of the 2025 local election.

17. Your council must forward its proposal to the Authority who will consider it and make a determination that will amend the Principal Determination. The proposal must be emailed to **info@remauthority.govt.nz** by either of the dates shown in the timeline below (shaded boxes).

Amending Determination

18. Amending determinations will be backdated so that:
    a. for a councillor with no additional responsibilities, remuneration determined by the Authority will take effect on and from the day after the date on which the official result of the 2025 election of members for your council was declared; and
    b. for positions with additional responsibility, remuneration determined by the Authority will take effect:
        - in the case of the mayor using their powers under section 41A (3) of the Local Government Act 2002, on and from the day after the date the mayor appointed the deputy mayor and/or chair of each council committee; and/or
        - on and from the day after the date of your council's resolution of its proposal.

Payroll Considerations

19. Your council cannot pay the proposed new remuneration rates until the Authority has gazetted its amending determination which contains the new remuneration rates. However, it is important to note that councillors' remuneration will be backdated in the amending determination.

20. The minimum allowable remuneration rate for councillors as shown in schedule 3 is paid until the new rates have been gazetted.

21. Gazetted remuneration rates for positions with additional responsibility will then be backdated to the day after the mayor made appointments to the deputy mayor and chairperson of council committee positions and/or to the day after your council formally voted to confirm its proposal.

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22. The gazetted remuneration rates for councillors with no additional responsibilities are backdated to the day after the date on which the official result for your council was declared.

Timeline

Action	**By Whom**	**Date**
Familiarisation by elected members and staff with the process	Councils	Until remuneration proposals submitted
Incoming councils formally propose remuneration for positions within the allocated pool and forward proposals to the Authority (round 1)	**Councils**	**Proposals must be submitted by <u>Friday 14 November 2025</u> to meet deadline for the first amending determination**
The Authority considers councils' proposals	Remuneration Authority	From 13 October to 19 November 2025
First amending determination drafted	Parliamentary Counsel Office	From 24 November to 12 December 2025
First amending determination gazetted	Remuneration Authority	Thursday 18 December 2025
Incoming councils which miss the 14 November 2025 deadline formally propose remuneration for positions within the allocated pool and forward proposals to the Authority (round 2)	**Councils**	**Proposals submitted by <u>Friday 30 January 2026</u> to meet deadline for second amending determination**
Remuneration Authority considers councils' proposals	Remuneration Authority	From 12 January to 4 February 2026
Second amending determination drafted	Parliamentary Counsel Office	From 9 February to 23 February 2026
Second amending determination gazetted	Remuneration Authority	Early March 2026

From: Calvin Payne
To: Steve Gibling; bruce.russell66@gmail.com (Guest); Phil Freeman; John Francis Verry; Sharn Nu"u
Cc: Cr Lydia Gliddon; Governance
Subject: MCB Budget Transfers 24/25 to 25/26
Date: Friday, July 4, 2025 9:26:42 AM
Importance: High

Hi Steve

At our meeting yesterday the Board agreed to recommend that we transfer the following remaining amounts from our 24/25 Budget to our 25/26 Budget.

0002395 Training approx. $1383
0002835 Training/Conference approx. $1478
0002320 Advertising & General approx. $1445

Approximate total $4306

The intention for these funds is to be a reserve for July/August/September 2025 in the remainder of our term.

It also means that we will impact the 25/26 transitional budget as little as possible and leave it in a good position for the future Board.

Additionally there will be approximately $7,000 remaining unspent in our vehicle expenses 24/25 budget which the Board recommend is returned to the reserve and therefore brought forward to our 25/26 budget as a reserve.

Kind Regards

Calvin Payne MInstD

Malvern Community Board Member

+64 27 201 7453

Calvin Payne
MALVERN COMMUNITY BOARD MEMBER

027 201 7453

From: Elaine Guy
Subject: Darfield High School Prize Giving
Date: Wednesday, July 16, 2025 10:17:55 AM

Kia ora koutou

We hope this finds you safe and well.

This year, our Senior Prize Giving is on Thursday 4 December. We would be delighted if you were able to attend. Please let us know if you require a reserved seat by emailing [redacted]

Are you able to contribute to our prize fund? We rely on the generosity of the school community with whom we have a relationship, to donate prizes and we appreciate this generosity.

Previously, contributions for one or more prizes have been named, eg "Mr John Smith's Prize for English". Whatever donation you can make will be gratefully accepted.

If you are happy to donate, we would appreciate receiving your donation by Monday 22 September. This will give us time to organise the prizes. Donations can be made by cash or internet banking: Darfield High School – [redacted] - [redacted] (please include your name and Senior Prize Giving as a reference). If you require an invoice please let Elaine know by emailing [redacted]

Thank you for your continued support and interest in Darfield High School.

Ngā mihi maioha | Many thanks

Andy England
Principal

Elaine Guy
Kaiāwhina o te Tumuaki
Principal's Assistant and
Board Secretary,
Administration ext 202

[redacted]

COMMUNITY BOARD REPORT

TO:	Malvern Community Board
FOR:	Community Board Meeting – July 28th 2025
FROM:	Community Board Member – Sharn Nu'u
DATE:	July 22nd 2025
SUBJECT:	**BOARD REPORT – July 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

Community and Town Hall unmonitored alarm systems

It has been brought to my attention that Glentunnel Hall has an unmonitored fire alarm. Since the board met previously, an event occurred early hours of the morning that set the fire alarm off. The staff of Glentunnel Store phoned a community member who has the key to the building, waking them so they could attend to the situation. This happened again within the week of preparing this report.

I have looked into the hostroy of this system. Effectively, as there was no technology to support the alarm being monitored, no phone line or internet in the hall, this has been status quo for many years.

Action: Can the council explore options to upgrade the alarm system of this hall and other town halls that use the same or similar system relying on community members to attend to emergency (or not) matters around the community halls that are managed and owned by the council.

Environment Canterbury Annual Plan 2025/2026

This has now been adopted as of 25th June. As this document is 144 pages long, I won't attach it to this report, but implore everyone to take the time to read it.

It mentions improvements to the 86 Darfield – City bus with an assist bus arriving in West Melton during school term to ensure no communters are left behind, as was raised in the MCB annual plan submission.

Of note is an investment into alternative viable solutions for public transport under the Greater Christchurch Partnership. As was discussed at large in the annual plan deliberations, this investment is to look into an alternative viable solution to provide public transport to Selwyn. I was approached by Chair Craig Paulling at the LGNZ convention and advised that eCan would like to explore the option of shuttles, and I have since engaged with Selwyn Shuttles owner operator Brad Wilson who is willing to work alongside me to provide a proposal to Environment Canterbury on what such a model could look like with a more user pays model that would have less of an impact on the rate payer.

Darfield Jail update

Met with Harvey Polglaise - DRA chair, Keiran and Craig – SDC to discuss changes to the jail and the installation of a memorial seat in honor of Graham Henderson.

The seat will go in front of the Darfield Jail where the garden currently is. A path will lead from the currently established foot path to the seat while will sit in front of the rail.

The old hedge that leads from the sides of the jail along the wee picket fence jas been removed and replanted. We discussed grass remedial work that is required from the work being done.

Darfield High School prize giving donation – discuss with board

We have received a request from DHS for a donation toward their senior prize giving. We need to consider:

1. Will we provide a donation?
2. How much will we donate?
3. What would we like the prize money to be awarded for?

This donation will need to be received by the school by September 22nd, so within the current boards term.

We have also been invited to attend, however this will be outside of the current board as the event is December 4th. That said, we will need to ensure this invitation is passed onto the new board as a hand over item. What is the process for this?

LGNZ SuperLocal 2025: Brilliant Basics & Beyond

Thank you for the opportunity to attend such an invaluable event. It was a privilege to represent the Malvern Community Board this years, as others around this table have represented the board in previous years. There were many familiar faces with representation from both eCan and SDC in attendance. It was wonderful to make some new connections during the small amount of time we spent connecting over kai and korero. My 1st encounter being Max Baxter, mayor of Otorohanga, who I happened to plonk myself next to in the auditorium for the mihi whakatau.

We heard from a range of speakers; national and local politcians, CEO's, business owners and others in industries that support the growth and innovation within localism.

Hon Chris Bishop and Hon Simon Watts gave live updates on the RMA Reform and the Systems Improvement Legislation. The latter is intented to bring councils back to basics focusing on 5 core services: Infrastructure, Water, Roading, Rubbish, Parks & Reserves, as well as removing the 4 wellbeings.

Launch of LGNZ's electoral reform position – Hon Dr Nick Smith, Mayor Nelson City

I believe Calvin has provided an update in his report on this topic. Hopefully the report is attached to this agenda. If not I do know it was circulated to the board by Calvin and I impore everyone to read it.

Breakout Sessions

Session 1: Scenario to strategy – Seija Wellington Queensland Planning and Cities Leader.

Seija spoke about the work she had been involved in in spatial planning for a number of areas in Australia providing insight into key factors to consider during such processes.

Session 2: Delivering value under pressure – Presentation by Warren & Mahoney GM's

The focus was really on making the right decisions in this economic climate to reduce costs and deliver quality outcomes in delivering community assests and facilities by 1. Doing less with more 2. Diversifying project funding & revenue

Session 3: Beyond numbers - Supporting true performance improvement – Tamah Alley Mayor Central Otago

The main focus was about a service that is provided called Te Korowai that has assisted councils around NZ understand the areas of improvement that are required to support good governance and operational decisions.

Session 4: Community facility projects: Managing scope, costs & expectations – Apollo Projects

Due to my background in projects, I was impressed at the way Apollo are thinking. Minimising costs through better project planning and management, removing impediments that raise the cost for the rate payer. One of their specialities is swimming pools, given the current and future plans for a new aquatic centre in Darfield, I found this of specific importance to future decision making for Malvern.

Summary

I noticed much of the theme of the conference was how to do things more efficiently and effectively which has been a passion point for myself in my professional career, so I often found I was madly scribbling away at my notes when new ideas were presented over the course of the conference.

There is definitely a lot of support out there for councils to make good financial and strategic decisions for their districts and regions. I found this conference provided a way for local elected members from across NZ to connect, share stories, and be themselves as well as providing educational opportunities not otherwise available in such a cost effective manner.

Social Media

I have put a post on our page encouraging people to enrol or update their enrolment details, and to considering running in the local elections for the Malvern Community Board.

_____ Signature

Sharn Nu'u

COMMUNITY BOARD REPORT

TO: Malvern Community Board (MCB)

FOR: Community Board Meeting – 28/07/25 – West Melton

FROM: Community Board Member – Calvin Payne

DATE: 21/07/25

SUBJECT: **BOARD REPORT – JULY 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

Superlocal Conference, Te Pae Christchurch 15th -17th July 2025.

I attended the core conference on 16th & 17th July with Sharn Nu'u.

Councillors and ELT also attended the conference.

The conference was a good opportunity to hear direct from the Government about:

1. Changes to the 1991 RMA
2. The Local Government (System Improvements) Amendment Bill
3. Potential Rate Capping

1. Changes to the 1991 RMA

The RMA is to be replaced by two new acts The Planning Act and the Natural Environment Act.

One of the initial impacts of the introduction of the new acts will be that the Government is stopping Councils working on any current Plan Changes that have not yet reached the hearing stage, so that they can be part of the new Acts.

The development contribution system is also to be replaced by a Development Levy system.

2. The Local Government (System Improvements) Amendment Bill

This Bill removes the four well beings.

It refocuses Councils on core services of network infrastructure, public transport, waste management, civil defence emergency management and recreational facilities, such as libraries, museums and reserves.

3. Potential Rate Capping

The Government are currently considering rate capping legislation as a priority.

We received addresses from:

Rt Hon Christopher Luxon
Hon David Seymour
and the Rt Hon Christopher Hipkins

Also Ministers:

Hon Chris Bishop – Minister for RMA Reform and Infrastructure

Hon Simon Watts – Minister for local Government

We also had presentations from industry leaders including:

Jason Paris, One NZ – Pace in NZ

Natalie de Boursac, Local government, Google Cloud NZ – Agentic AI

Mark Di Somma, The Audacity Group – 42!

We also had a number of panel discussions which included Q&A sessions.

The electoral reform position of LGNZ was also presented, some of the key recommendations are:

1. Better Candidate Information (not just 150 words)
2. In Person Voting (not postal)
3. Electoral Commission to run electoral process
4. Referendum for 4 year terms

We were also able to obtain the CBEC Better Together: A framework for councils and community boards guide, which was launched at the conference. A copy is attached to the agenda to be used in the future!

We also attended the Four Breakout Sessions:

I personally attended:

1. Navigating reform what it means for financial sustainability
2. What makes big projects work
3. Funding and financing tools to unlock housing growth
4. Role of local government in the changing environment

A consistent theme was that Iwi, Local, Regional and Central Government all need to work together to meet the future needs of our Communities!

Finally the two most mentioned words at the conference were AI and Selwyn!

Calvin Payne

CBEC
Community Boards Executive Committee

ko Tātou LGNZ.

Better together:

A framework for councils and community boards

Foreword

Kia ora koutou

Drawing on the full potential of our communities has never been more important. Community boards are a powerful expression of local self-determination and play a vital role in building connected, responsive and resilient places.

This relationship framework represents more than just a set of guidelines. It is an invitation to reset and strengthen the relationship between councils and community boards. That means having honest conversations about trust, responsibility and opportunity. We need to recognise that councils and boards are stronger when they are aligned in purpose and when they are clear about how to work together for the people they serve.

We acknowledge that not every community has a community board – and where they do, community boards look and feel unique to their local setting as they bring local knowledge, local relationships, and a deep understanding of the lived realities of whānau, businesses and communities at place. When properly enabled and resourced, community boards bring decision-making closer to the people most affected. This supports richer discussions and stronger civic engagement.

This framework outlines three models of council-board relationships: voice + advice, voice + delivery, and voice + leadership. Each offers a different depth of engagement and responsibility, allowing councils and boards to choose the model that best fits their context and aspirations. The accompanying Accord templates support these models with clarity and structure, ensuring expectations are shared and agreed.

Good relationships don't just happen. They require investment of time, energy and care. That's why this framework emphasises whakawhanaungatanga – taking the time to build and maintain relationships of trust and understanding. It encourages joint professional development, shared access to tools and resources, and a clear kaupapa for collaboration.

This framework is written to elevate the role of community boards where they exist and to advocate for good implementation as they are set up. Place-making is not just the domain of planners or policy-makers but the work of every citizen, board member and councillor.

Ngā mihi nui,
Sarah Lucas, Chair of the Community Board Executive Committee
Mayor Sam Broughton, President of LGNZ

Community boards: **localism in action**

Community boards are where localism lives and breathes. They bring democracy closer to home and give communities a stronger voice in shaping their place.

Under the **Local Government Act 2002 (Section 52)**, the role of a community board includes:

- Representing and advocating for the interests of their community
- Considering and reporting on matters referred by council, and other issues the board identifies
- Keeping an eye on council services delivered in the area
- Making an annual submission to council on local priorities and expenditure
- Connecting with local organisations, groups, and voices
- Taking on any other responsibilities delegated by council

How these roles are understood and carried out can vary widely across Aotearoa. Some councils and boards operate as tight-knit teams; others … not so much.

That's where this guide comes in.

CBEC and LGNZ believe there's real value in building stronger, more consistent relationships between councils and community boards. Not just for harmony's sake — but because better collaboration leads to better outcomes and efficiencies for our communities.

This resource offers a practical framework to support councils and boards in deciding **how they want to work together.** It includes relationship models, ideas for reflection, and conversation starters — all designed to bring the intent of the Act to life in a way that suits your local context.

It's not a rulebook. It's a **starting point** for conversations that matter.

Keen to kōrero more?

We'd love your feedback. Drop us a line at **cbec@lgnz.co.nz** and let us know what resonates — or what could be even better.

Introduction

"Community boards are a mechanism for local government to ensure that communities are involved in decisions."

— FrankAdvice, February 2024

This **Community Board and Council Relationship Guide** is part of a wider conversation sparked by the **FrankAdvice report,** commissioned by the **Community Board Executive Committee (CBEC)** and **Local Government New Zealand (LGNZ)** in 2023.

The goal?

To find better, smarter ways to support the mahi of community boards across Aotearoa — and to strengthen the relationships that help them thrive.

How we got here >

In late 2023, FrankAdvice surveyed **community board members and mayors** across the country. A follow-up workshop in early 2024 helped test and deepen what came through in the survey.

Some key findings stood out:

- **Community boards work best** when their *delegations and capabilities match the expectations of their communities.*
- They're **less effective** when there's a mismatch — when they're either under-resourced, unclear, or both.

From that, FrankAdvice recommended:

- Creating a programme to **encourage best practice** at the council level
- Expanding **training and mentoring** to help boards grow capability
- Advocating for **formalised agreements** between councils and boards to ensure clarity of purpose and mutual expectations

The remuneration link >

Alongside this work, the CBEC has been talking with The Remuneration Authority to explore ways to better reflect the range of responsibilities held by community board members — which vary significantly across the country.

They're interested in whether a tiered delegation framework might help shape a fairer, more transparent approach to setting remuneration levels.

What this framework aims to do >

CBEC and LGNZ teamed up to create this discussion document with two key goals in mind:

01

A guide to best practice council–community board relationships

Introducing the idea of **Relationship Accords** — simple, practical agreements that define how councils and community boards will work together in good faith.

02

A set of models (voice + advice + delivery + leadership)

Offering **three scalable models** that apply the Relationship Accord principles in different ways, depending on how each council and community board interprets the legislative responsibilities in their local context.

Importantly, these two pieces are designed to work together.

It is best to choose and apply a model before agreeing on the Accord — the shared understanding that forms the foundation for the relationship. The model is simply the shape that grows from that foundation.

RELATIONSHIP ACCORD

(Defines how we work together)

Choose a model that fits

Model 1/
Voice + advice

Model 2/
Voice + advice + delivery

Model 3/
Voice + advice + delivery + leadership

Delivers clear expectations, aligned responsibilities, and better outcomes

Part one:

Best practice guide:

building strong council–community board relationships

Community boards and councils are two arms of local democracy — and when they're working well together, communities thrive.

This **best practice guide** is designed as a springboard for effective relationships. It's a living tool — something councils and community boards can shape together to reflect their shared purpose, local character, and the needs of their people.

A strong relationship is built on:

- Mutual respect
- Clarity of roles and responsibilities
- Shared intent to add value to local decision-making
- Timely and meaningful two-way communication

At the heart of this guide is the idea of a **Council–Community Board Accord** — a relationship agreement that's drafted together early in the triennium, and forms the foundation for how both parties will work together.

We recommend:

> Drafting the Accord within three months of local body elections

> Finalising it within the following three months

01 Clarity: speak the same language

Even when we think we're on the same page, words can mean different things to different people. That's why clarity is key.

Before diving into decisions or plans, it's important that councils and community boards **agree on the meaning of commonly used terms** — especially those that appear in legislation or come up often in day-to-day mahi.

This can be one of the first activities during induction — a shared kōrero about language, meaning, and expectations.

Why it matters:

Shared definitions help avoid misunderstandings, reduce assumptions, and create a solid foundation for collaboration.

Recommended words to define together:

- Represent/representing
- Advocate/advocacy
- Local community/communities of interest
- Submission
- Communicate/engage/consult
- Delegations/responsibilities
- Appointment to … /liaison to …
- Meeting/hui/workshop/training
- Administrative facilities

A set of **starter definitions** can be included in the Accord template, but each council–community board pair should tweak these to reflect local context and preferences.

02 Induction: starting strong, together

The best time to set the tone for a great working relationship? Right at the start.

Induction is more than just reading the rules — it's a chance for councils and community boards to **get to know each other, build understanding, and lay the groundwork for trust.**

Joint induction is best practice

Where possible, community board members should be inducted alongside councillors. This helps reinforce the shared goals of both groups and creates space for early dialogue — including drafting the Council–Community Board Accord.

Know your people

As part of induction, councils are encouraged to run a simple **skills, interests, and community connections survey** for community board members.

Why? Because these insights can:

- Highlight untapped talents
- Inform appointments to council committees
- Help spot gaps or opportunities for local engagement
- Support deeper, more relevant community representation

Tip: This survey doesn't need to be fancy — just practical. A few good questions can go a long way.

03 Roles and responsibilities: who does what (and why it matters)

A good relationship works best when everyone knows their role — and respects each other's part in the bigger picture.

While legislation offers a starting point, **it's not enough to assume roles are understood just because they're written down.** Every council–community board partnership should take the time to unpack what these roles look like in practice.

Council + community board: complementary, not competing

- The **council** makes the formal decisions, as prescribed under the Local Government Act.
- The **community board** informs those decisions through advocacy, local insight, and direct connection with communities.

Within the community board:

It's also important to talk about **internal roles** — beyond just electing a chair and deputy. For example:

- Will members be **spokespersons** for specific issues?
- Will there be **liaison roles** with local schools, clubs, marae, or interest groups?
- Who represents the board when engaging with iwi, youth councils, or other networks?

Within the council organisation:

Clarity is also needed about the roles of:

- Chief executive and general managers
- Democracy/governance services team
- Iwi or community board liaison staff
- Any council staff working directly with or supporting community boards

These roles should all be captured in the **Accord** — so there's no confusion about who to go to, what's expected, and how collaboration flows.

Why it matters:

When roles are clear and well understood, things run smoother, relationships strengthen, and decisions are better informed.

04 Input to council decision-making: getting the right voices at the table

For councils to make decisions that truly reflect their communities, **community boards need clear pathways to provide meaningful input** — not as an afterthought, but as part of the process.

Speaking rights at the table

As a baseline best practice, **community board chairs should be granted speaking rights** at council meetings, committees, and subcommittees (under Standing Orders).

- These rights help elevate community voices into the council's formal decision-making processes.
- The board chair can choose to delegate these speaking rights to another board member when appropriate.

Voting rights? Depends on the model

Some councils may choose to give **voting rights** to community board members on certain committees, depending on the model they adopt (see Item Two of this document).

Timing matters

To ensure boards can engage with their communities before feeding into council decisions:

- Reports relevant to a community board area should be provided to the board **at least six weeks** ahead of the council meeting where a decision will be made.
- Community board meetings should be **scheduled at least three weeks prior** to the relevant council meetings.

This lead time gives boards a chance to:

- Engage meaningfully with their communities
- Develop well-informed positions
- Provide clear, collective input back to the council

It's not just consultation — it's collaboration.

This isn't about ticking a box. It's about ensuring community voices are present, valued, and actioned in a timely way.

05

Delegations: clarity, confidence and capability

At the heart of every strong council–community board relationship is **clarity around who does what.**

Delegations aren't just a bureaucratic necessity — they're **an expression of trust and empowerment.** The more clearly responsibilities are outlined, the more confidently everyone can get on with the job.

Set it out clearly in writing

Delegations should be:

- **Formally agreed** between council and each community board
- **Clearly expressed**, with specific responsibilities, authorities and limitation
- **Tailored** to the model your council chooses to adopt (see Item Two of this document)

What might be delegated?

This will vary, but examples include:

- Local facilities and services (e.g. halls, playgrounds, local roads)
- Community engagement or events
- Discretionary funds or grants
- Input into annual and long-term plans

Delegations can grow

Delegations don't have to be static. They can grow over time as trust builds and as boards demonstrate capability. Think of them as a framework for **growing local decision-making.**

Transparency builds trust

Clear, well-communicated delegations help avoid confusion, reduce duplicated effort, and set realistic expectations — for both councils and the communities they serve.

06

Agenda setting: shared ownership, better meetings

A well-planned agenda doesn't just make for a tidy meeting — it sets the tone for **genuine collaboration** and ensures everyone's time is respected.

Shared responsibility = shared direction

Agendas should reflect both council priorities and local community concerns. That means **councils and boards co-own the process.**

For community board meetings:

- The agenda is developed collaboratively between the **community board chair (or deputy chair)** and the **chief executive (or their delegate)**
- Ideally, this happens **at least two weeks before** the agenda is publicly notified
- Items provided by council for community board meetings should be approved via this process
- Board members should be kept in the loop throughout the meeting cycle

For council meetings:

- Items from community boards that are intended for the **council agenda** should be submitted through the chair to the chief executive (or their delegate)
- This ensures the community board voice is present at the table — and heard

For joint community board meetings:

- Agendas should be agreed between all participating community board chairs and the CE
- These meetings offer a great opportunity for regional collaboration or shared advocacy

A little admin goes a long way

When everyone knows the process — and that their input matters — you build a culture of respect and readiness. That's when the real magic starts to happen.

07 **Community and board plans:** the bridge between vision and action

Community boards don't just *represent* their areas — they actively shape the future through **localised plans** that reflect their people, places, and priorities.

These plans are gold. But they only create value if they're **taken seriously** in council decision-making.

What needs to happen?

- **Agreement up front:** Councils and community boards should agree on *how* community or board plans will feed into the **Annual Plan** and **Long-Term Plan** processes
- This agreement should be **written into the Accord** and embedded in planning cycles — not left to chance or personality

Why it matters

When community board plans are aligned with council strategy, it strengthens the whole system.

- It builds trust.
- It avoids duplication.
- It shows communities that their voices actually make a difference.

Without that alignment, community input can fall through the cracks. This guide is here to help seal those gaps — and build something stronger.

08 Operating models: the how behind the what

Every council is different. Every community board is different. That's a strength — but it also means **having a clear operating model** is essential.

An operating model is simply:

"How we agree to work together so we can get things done."

This isn't about turning boards into mini-councils. It's about creating practical, agreed processes that **support good local decision-making.**

What should the operating model cover?

Here are some key elements to agree on (a simple template can help!):

- **Meeting frequency and location**
- Whether the community board uses the **council's Code of Conduct** or has its own
- When and how **Standing Orders** apply — for example, formal decisions vs general discussion
- Council reports to community boards should include a **one-page cover summary:** what's it about, and what's needed from the board
- Which elected members and staff are expected to **attend community board meetings**
- A clear process for **questions and clarifications** from community boards to staff (e.g. via the chair, in advance of meetings)
- If council staff are presenting to a community board, they should send a quick brief beforehand — even a couple of bullet points helps:
  - What's the topic?
  - What are they asking of the board?
- **Community board communication and engagement plan:** What does the board want to achieve locally, and how will the council support that?

Built for real life

The best operating models are flexible enough to fit the flavour of each board, while structured enough to keep everyone clear and aligned. This makes space for innovation, local responsiveness — and fewer headaches for everyone.

09 Whakawhanaungatanga strengthening the relationship

At the heart of every great working relationship is… a relationship.

Whakawhanaungatanga is about building that connection — through shared time, open kōrero, and mutual understanding.

Councils and community boards function best when there's trust and a sense of partnership. That doesn't just happen at the formal table — it grows in the spaces where people connect, share ideas, and get to know each other's perspectives.

So here's what we propose:

- At least **two hui per year** between:
  - Community board members
  - Council elected members
  - Chief executive and senior leadership
- These hui are informal, collaborative spaces — designed to strengthen relationships and allow open discussion on shared challenges and opportunities.
- Up to **two additional hui per year** just for **all community boards within a district or city,** focused on their own priorities or shared concerns. Inviting relevant council staff should also be considered, including leadership and lead roles, to build a team ethos. Community board members could also be invited to council waiata practice sessions.

These are not decision-making meetings. They're a chance to ask questions, offer ideas, test thinking — and build the human connection that powers better governance.

Why this matters

When we make time to connect outside of the formal chamber, we create the conditions for everything else to run more smoothly. Trust. Respect. Common ground.

Whakawhanaungatanga turns "us and them" into "we."

10 Growing the good professional development for community board members

Strong community boards are made up of strong, confident and well-supported people.

Just like councillors and council staff, **community board members deserve training and development** that grows their skills, supports their leadership, and helps them bring the best of themselves to the table.

This isn't a "nice to have" — it's essential if we want boards that can genuinely represent their communities and contribute meaningfully to council decision-making.

What good looks like:

- **At least one fully funded leadership training session** for all community board chairs and deputy chairs — beyond the standard post-election induction — to build capability in governance, advocacy, and relationship building.
- **Tailored induction for community board chairs** at the start of each term, even for returning chairs. Every term brings new challenges, new councils, and new community priorities. Fresh induction = fresh momentum.
- **Agreed access to paid training** for individual community board members, signed off between the Chair and chief executive (or delegate), so boards can build capability where it's needed most.
- **All community board members to be offered training in Civil Defence and Emergency Management (CDEM)** — from basic awareness to active response, as appropriate in each rohe.
- Each council should also give thought to how they ensure board members are effectively steeped in **tikanga**, and whether workshops or training would help to build trusted lasting relationships with hapu and iwi.
- Good also looks like having processes in place to identify under-performing board members — and being able to have good solid processes in place to work through any issues arising with trusted officers, chairs and members.

Why this matters:

Community board members come from all walks of life — that's their strength. But it also means people arrive with different levels of experience and confidence in governance spaces. Offering solid, respectful development shows we value their role and want them to succeed.

11 Tools of the trade allowances and resources

You can't do a good job with no tools, no support and no snacks.

Community board members need the right **resources, access and practical support** to carry out their roles effectively and equitably. These aren't luxuries — they're part of recognising and resourcing the work.

What councils are already required to provide:

- Reasonable expenses for community board members
- Administrative facilities and advice

But "reasonable" can vary wildly — and sometimes community board members are expected to stretch their own resources just to show up and do the mahi.

Baseline expectations for allowances and resources:

- **IT support** and council-managed email addresses
- **Accessible venues** for board meetings
- **Travel reimbursement** that matches council elected member entitlements
- **Childcare costs reimbursed** (up to an agreed amount) to allow full participation
- **Parking fees covered** for in-person meetings and hui
- **Refreshments provided** at community board meetings and workshops
- **Support staff access** for agenda coordination and follow-up

Why this matters:

If we expect community boards to contribute like pros, we need to support them like pros. Practical support enables wider participation — especially from working people, young parents, and others for whom time and money are real barriers.

12

Putting it into practice
Negotiating agreements between council and community boards

Constructive and well-functioning relationships require that the parties to that relationship understand each other's expectations and acknowledge their mutual obligations. To assist councils and community boards to articulate their expectations of one other, and agree mutual obligations, CBEC has developed a template for councils to use.

The matters included in the template are:

- the community board role (based on the three models outlined in this Guide)
- standards for collaboration
- how communication between the council and board(s) will occur
- responsibilities of the council and its staff
- responsibilities of community boards
- service levels for community board meetings
- how community board members will be supported
- professional development and training for community board members
- conflict resolution and review process

When designing the process for formalising the relationship, and signing the accord, it is important that local circumstances are taken into account, so the process may vary from council to council.

While recognising local differences, a signing process could involve the following:

- A joint workshop between the governing body (or their representatives) and members of the community board(s) (or their representatives) to brief members on the three community board models and the matters to be included within the Accord
- A process through which officials, drawing on the outcomes of the joint workshop, prepare a draft Accord for consideration by members of the governing body and community board, potentially at their first meetings in the new year
- A signing ceremony involving the board chair(s) and mayor/CEO

Where councils have multiple boards then all boards (or their representatives) should be involved in the process, together. In cases where at least some boards have unique needs, breakout sessions may be needed.

The template can be downloaded here

Part two:

The models >

One size doesn't fit all — and that's okay.

Councils and community boards vary in size, complexity and community expectations. But what they *shouldn't* vary on is having a shared understanding of their roles, responsibilities and potential. These models provide a tiered approach to structuring the relationship between councils and community boards. They're not rigid boxes — think of them as starting points, with built-in flexibility. Councils and community boards can adapt, evolve and shift between models over time.

And importantly:

You can't pick a model without first agreeing on the relationship. That's why every model assumes an Accord is in place — clear expectations, roles, and protocols as outlined in the Best practice guide.

What these models aim to do:

- Give councils a framework for clarity in delegation
- Help community boards understand their scope and role
- Support the Remuneration Authority to better understand what community boards around the motu do
- Enable communities to have clear expectations of their local community boards

Model 1: voice + advice

The *foundation of strong local democracy*. This model ensures community boards are a vital conduit between communities and council. Boards bring local voices to the table, advocate for their communities, and provide advice and feedback on issues of local interest. They help the council stay connected and responsive, while remaining grounded in their representative and advisory role.

Model 2: voice + advice + delivery

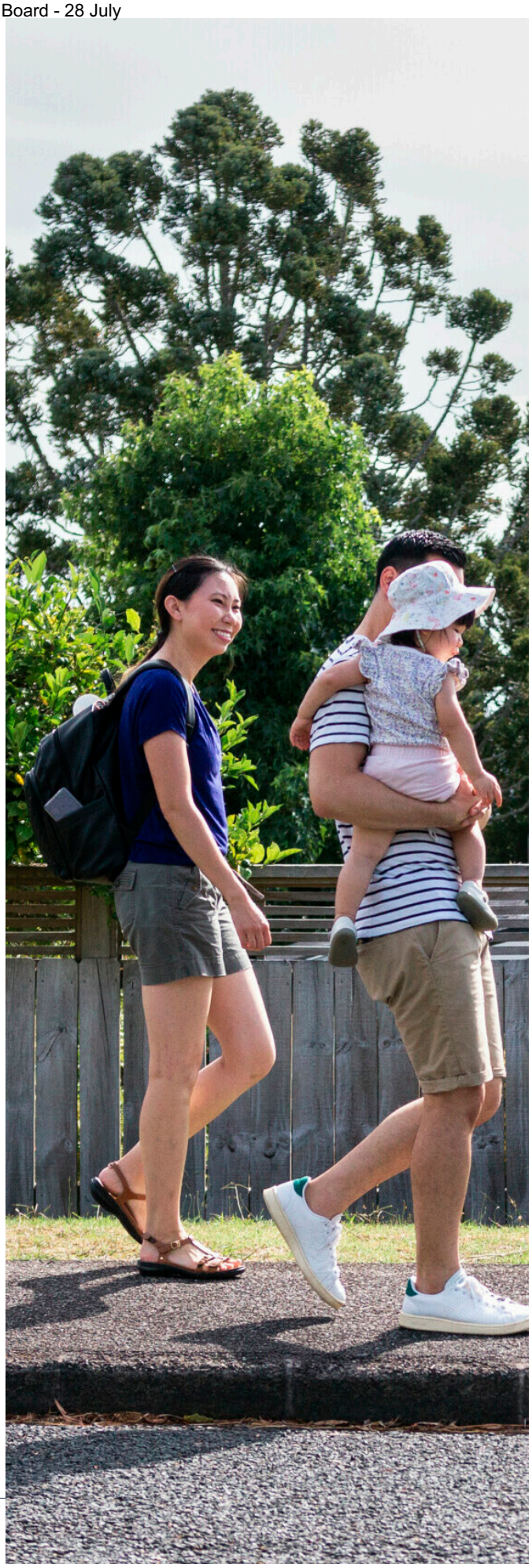
Advice plus action, with community at the centre. Building on Model 1, this approach includes practical responsibilities and delivery of small-scale services and projects. Boards become partners in local service monitoring, delivery and community engagement. With delegated funding and planning input, they can directly shape outcomes in their area while still aligning with the council's strategic direction.

Model 3: voice + advice + delivery + leadership

Genuine shared governance at the local level. This model gives boards the opportunity to lead — not just advise or deliver. Boards take a front-footed role in local planning, budget setting, policy decisions, and oversight of significant community services and assets. This is a true partnership model, with councils and boards working together to co-govern on behalf of communities.

MODEL ONE

voice +
advice



“We’ve got the basics right

This model reflects the **core legislative role of community boards** as outlined in **section 52 of the Local Government Act 2002.** It serves as a foundation for how boards and councils can work together effectively — with a shared understanding of expectations, responsibilities and relationships.

Boards operating in this model are active and engaged in their statutory duties. Their value to the council is recognised through consistent processes for communication, reporting and collaboration.

This is the starting point for a good council/community board relationship — where each side understands its role, trust is building, and there is room to grow.

Core functions in practice >

Representing and advocating for community interests

BOARDS IN THIS MODEL ACTIVELY:

- Hear from their local community through informal kōrero, meetings, workshops or targeted outreach.
- Represent their community's views at council and committee meetings via:
  - Public forums
  - Formal presentations
  - Submissions or letters
  - Supporting submitters to speak for themselves
- Elevate community concerns and aspirations to inform council decision-making.

Considering and reporting on matters referred to the board — and raising matters of interest

BOARDS IN THIS MODEL ACTIVELY:

- Consider and provide feedback to council reports on issues that impact their local area.
- Provide reports to council on issues they've identified as important to their community.
- Contribute local knowledge, context, and insights that shape better decisions at the council table.

Maintaining an overview of council services in the community

BOARDS IN THIS MODEL:

- Stay informed about council activities and services in their area — via updates from council staff or reports.
- Share this information with their community, helping to demystify what the council does.
- Feed back to council about:
  - Levels of community satisfaction
  - Service gaps
  - Community concerns or emerging trends
- Are routinely notified of relevant resource consent activity in their community.

Making an annual submission to the council on expenditure

BOARDS IN THIS MODEL:

- Prepare and submit feedback on:
  - Long Term Plan (LTP)
  - Annual Plan (AP)
  - District Plan changes
  - Strategies, policies, and bylaw changes
- Speak on behalf of their local area during consultation, with input from residents and community groups.

Communicating with community organisations and special interest groups

BOARDS IN THIS MODEL:

- Build and maintain relationships with local groups and networks.
- Share relevant updates through newsletters, social media, local papers or hui.
- Receive community feedback informally and pass it on to council, helping ensure community voices shape council thinking.

Carrying out other responsibilities delegated by the council

BOARDS IN THIS MODEL:

- Have clear and well-documented delegations from council (if any).
- Understand the boundaries of their authority and receive appropriate support from council staff to carry out their responsibilities effectively.

Key principle

This model is about getting the foundations right. Community Boards are doing the work they were created to do — consistently and clearly — with respectful, two-way support from the council. It's not just a box-ticking exercise: it's where real, local democracy starts to take root.

MODEL TWO

>

voice +
advice +
delivery

“We’re in this together

Model 2 builds on the foundations of **Model 1**, strengthening the relationship between councils and community boards by adding shared delivery responsibilities and deeper community engagement.

Boards operating in this model do more than provide advice and advocacy — they **help drive the work.** They have influence over local delivery, take on extra delegated responsibilities, and are increasingly viewed as trusted local partners in decision-making.

This model suits councils and boards that have **built mutual trust,** see real value in collaboration, and are ready to work together on meaningful delivery for their communities.

Everything in Model 1, plus:

Representing and advocating with deeper insight

BOARDS IN THIS MODEL GO BEYOND SURFACE-LEVEL FEEDBACK BY:

- Gathering evidence to support their advocacy — through independent surveys, community workshops, or collation of submissions.
- Making formal submissions on behalf of their communities to any relevant organisation — not just council.
- Contributing to decisions about the allocation of funding to community groups operating within their area.

This ensures that their voice is **credible, community-informed and timely.**

Actively monitoring local service delivery

BOARDS IN THIS MODEL TAKE A **HANDS-ON ROLE** IN MONITORING COUNCIL SERVICES IN THEIR COMMUNITY. THIS INCLUDES:

- Receiving regular reports on service delivery performance.
- Providing **formal and structured feedback** to the council on what's working well and what needs attention — through agreed channels and timelines.

They help close the loop between council delivery and community experience.

Leading formal community connection roles

BOARDS IN THIS MODEL SERVE AS **OFFICIAL COMMUNITY CONDUITS.** THEIR MEMBERS MAY:

- Be formally appointed as representatives to local community groups, attending AGMs and providing regular liaison.
- Lead or support public information sessions hosted in their local area — ensuring messages from the council reach the community clearly and consistently.

Are routinely notified of relevant resource consent activity in their community.

Carrying out additional delegated responsibilities

BOARDS IN THIS MODEL HAVE WELL-DEFINED, **RESOURCED RESPONSIBILITIES,** WHICH MAY INCLUDE:

- Developing a **Community Board Plan** each year — aligning with the council's LTP and setting a programme of delivery for local projects and services.
- Allocating and managing **discretionary funds** for local priorities, either as a bulk fund or on a project-by-project basis.
- Spending approved funds within specific budget areas (e.g. beautification, minor infrastructure, events).
- Participating in **co-design** of community facilities with local input — ensuring new spaces reflect the needs and aspirations of those who use them.
- Contributing advice to **Civil Defence and Emergency Management (CDEM)** planning — with roles clearly documented in a written agreement.
- Making formal decisions such as **approving street names,** based on staff recommendations.

Boards are supported to deliver these responsibilities with the right tools, support, and accountability structures.

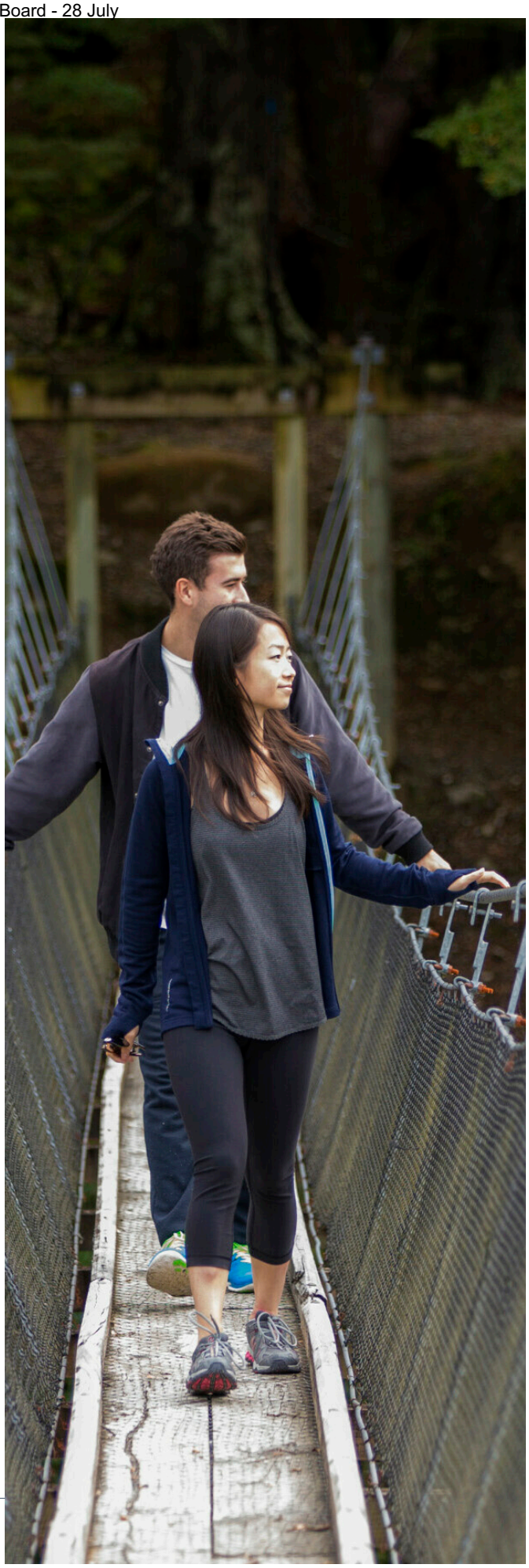
Key principle

This model is about **shared delivery and deeper trust.** Community Boards aren't just telling council what the community thinks — they're actively shaping and delivering on that vision. They're known, respected, and relied on as a critical part of the system that helps local democracy thrive.

MODEL THREE

>

voice +
advice +
delivery +
leadership



“Partners in leadership

Model 3 represents the most advanced level of collaboration between councils and community boards. It goes **beyond consultation and co-delivery** — into **true decision-sharing.**

Boards operating under this model are **formal decision-makers** in local matters. They help shape not only what gets delivered in their community, but how, when and by whom. Their work is strategic, place-based and embedded in council systems. Trust, resourcing and alignment are high.

This model is best suited to councils and community boards that have invested in **strong systems, mature relationships,** and a **shared commitment to empowering local voice and action.**

Everything in Model 2, plus:

Formal decision-making powers

BOARDS IN THIS MODEL AREN'T JUST HEARD — THEY **VOTE.** THEIR REPRESENTATIVES MAY:

- Sit as full voting members on specific council committees or subcommittees.
- Participate in formal decision-making forums with direct influence over outcomes that affect their area.

They are considered **peers and partners** in governance — helping ensure council decisions are grounded in local insight.

Strategic oversight of services and investment

BOARDS IN THIS MODEL TAKE AN **ACTIVE ROLE IN SHAPING SERVICES** AND INVESTMENT IN THEIR AREA. THIS MAY INCLUDE:

- Providing input to investment and service delivery decisions, backed by insight from the community.
- Guiding risk and resource deployment through local reporting and analysis.
- Confirming the final design of community facilities (within council-approved budget constraints).

They help ensure that every dollar spent is **place-based, purposeful, and community-aligned.**

Deep, embedded community relationships

IN THIS MODEL, COMMUNITY CONNECTIONS ARE FORMALISED AND STRENGTHENED. BOARD MEMBERS:

- Are appointed as official representatives to key community groups.
- Are expected to attend all committee meetings and participate in activities run by those groups.

Boards serve as **deeply embedded connectors** between council systems and the diverse interests of their local area.

Broad, clearly delegated responsibilities

BOARDS IN THIS MODEL OPERATE WITH A **COMPREHENSIVE SUITE OF DELEGATED POWERS,** ENABLING THEM TO MAKE OR INFLUENCE A WIDE RANGE OF DECISIONS. THESE MAY INCLUDE:

+ Developing a **place-based future development plan** aligned with the council's long-term and strategic goals — shaped by local aspirations and priorities.
+ Determining **policy settings** for specific local matters (e.g. street naming, notable trees).
+ Approving **site selection and final design** for specified community facilities — with local input and within council policy.
+ Setting **budgets for service delivery** in their local area, within the funding envelope allocated by council.
+ Advising on or undertaking **procurement** of local contractors to deliver specified services, within council's procurement policies.
+ Exercising specific **regulatory powers** as agreed and documented.
+ Granting **leases or licences** on local reserves (in line with policy).
+ Approving **traffic control signs.**
+ Making **appointments to external bodies.**
+ Performing **Civil Defence and Emergency Management** duties as assigned through formal agreements with the council.

Boards in this model operate like **local governance units,** managing a distinct but integrated piece of the council's work programme.

Key principle

This model is about **power-sharing, responsibility, and mutual accountability.** Community Boards are not just contributors — they are local leaders. This model works best where the council and community board are committed to joint delivery and see local governance as a powerful tool to achieve better outcomes for everyone.

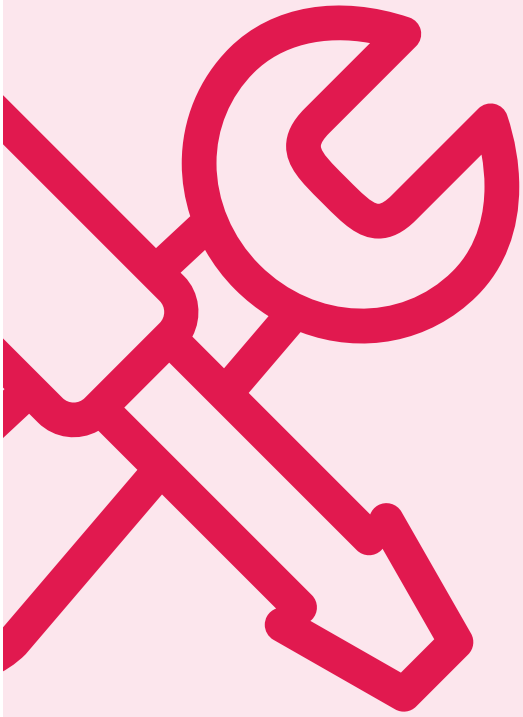
Why create an Accord?

Councils and community boards operate in different ways across Aotearoa New Zealand. While flexibility is good, *uncertainty* is not.

An Accord provides:

+ Clarity of expectations
+ A shared sense of purpose
+ A practical way to navigate tension or grey areas

Best practice: building a Relationship Accord



A Relationship Accord is not a legal contract — it's a shared understanding.

It captures how councils and community boards agree to work together, based on mutual respect, clarity of roles, and community-centred outcomes.

Key principles for partnership

We recommend grounding your Accord in these shared values:

PRINCIPLE	What it means in practice
TRUST	Information flows freely, and both parties can rely on each other to follow through
RESPECT	Roles are understood and valued — not overlapped or dismissed
MANAAKITANGA	Meetings are welcoming, inclusive and community-first
CO-DESIGN	Major local issues are tackled together from the start
TRANSPARENCY	Decisions are explained, not hidden. Board voices are acknowledged and visible.

Community board model

Community Boards' Executive Committee

VOICE + **ADVICE**

The community board represents local interests, advocating on behalf of the community and providing meaningful advice to council.

VOICE + **DELIVERY**

In addition to advising, the community board has delegated responsibilities for service delivery, budget management, monitoring and engagement.

VOICE + **LEADERSHIP**

Decision-making and leadership are added, such as setting budgets, co-designing services, and developing future-focused plans.

Ko Tātou
LGNZ.

We connect, champion and support local government.

COMMUNITY BOARD REPORT

TO:	Malvern Community Board
FOR:	Community Board Meeting – 28th July 2025
FROM:	Community Board Member – John Verry, **Deputy Chair**
DATE:	21st July 2025
SUBJECT:	**BOARD REPORT – July 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

INTRODUCTION

This report outlines my community engagement activities over the past month and raises urgent concerns regarding the unsustainable increases in Selwyn District Council (SDC) rates. The purpose is to present residents' views candidly, highlight systemic issues contributing to financial pressure, and propose options for fairer, more accountable future decision-making.

The Community is Speaking – Are We Listening?

The public feedback I have received is consistent, emphatic, and growing louder by the week:

"We understand infrastructure costs money – but these year-on-year rate hikes are not sustainable."

Despite Council communications referencing an average *14.2%* rates increase, the **reality on the ground tells a different story**. Ratepayers across the Malvern ward have reported increases well above this figure, as is evident from the following:

- Example 1: Increase from $2,947 to $3,540 = **20.1%**
- Example 2: Increase from $2,412 to $2,805 = **16.3%**
- Example 3: Increase from $3,812 to $4,547 = **19.3%**

To date, I have **not encountered a single household** whose increase was below 14%. The "average" appears to be a public relations calculation that may distort the reality. This discrepancy **undermines public trust**. Ratepayers are asking:

- *Who is being held accountable?*
- *What are we actually getting for these increases?*
  - especially (see below) given the numerous interruptions in the water supply in Hororata
- *Why does growth in Selwyn mean we pay more, not less, over time?*

Growth Must Pay for Growth – Not Ratepayers

Selwyn is the fastest-growing district in Aotearoa New Zealand – a point often celebrated. However, **growth is meant to fund itself**, not fall back onto the shoulders of existing ratepayers.
→ Key concerns include:

- **Development Contributions**:
  These appear insufficient to offset infrastructure costs of new subdivisions.
- **Financing Structure**:
  Council's debt and capital project approach pushes costs into general rates.
- **"Growth Pays for Growth" Policy Gap**:
  Is not being implemented effectively or transparently.

There is a widespread perception that **ratepayers are subsidising developers' profits**.
→ This erodes public confidence in the fairness of Council's fiscal strategy.

Compounding Pain – Looking Ahead

If current rates settings continue unchecked, households will be paying nearly **50% more over three years**. This is due to the **compounding nature of the annual percentage increases**, for example:

- A $3,000 rate in 2022
  → 15% increase in 2024 = $3,450
  → 14% in 2025 = $3,933
  → 12% in 2026 = $4,405 **= 47% increase over three years**

This trajectory is **economically and socially unsustainable** – particularly for fixed-income households, retirees, and young families.

Options to Reduce Future Rates Increases

To be constructive I urge my fellow Board members to support the Malvern Community Board's advocacy for the community and discuss whether it could be suggested to Selwyn District Council that consideration be given to considering a range of measures including:

A. Fiscal Reform

- **Adopt a zero-based budgeting approach** for all Council departments and reduce spending on consultants
- **Have the Mayor and Councillors** consider options for operational savings.
- **Have an independent financial efficiency review**, focusing on:
  - Consultant and contractor spending
  - Fleet and office costs
  - Communications and Public Relations expenses

B. Structural and Policy Changes

- **Review the fairness and adequacy of development contributions**
  – ensuring full cost recovery from growth.
- **Audit capital projects** for prioritisation and necessity.
- **Adopt a three-year rolling rates forecast for transparency**, showing cumulative impact.

6. The Value of Listening

Genuine engagement is more than consultation. It requires **demonstrable responsiveness**. The Malvern Community Board can lead the way by:

- Hosting **community "listening posts"** and budget workshops
- Publishing **clear rates comparisons and case studies**
- Advocating for **plain-language financial reporting** from Council
- Establishing **Community Finance Watch** – a volunteer working group to track rates, revenue, and expenditure trends

Conclusion and Recommendations

The feedback is clear: **people are hurting, and trust is being eroded**. The Malvern Community Board has a role – and a responsibility – to reflect those voices in the Malvern community raising concerns and propose solutions.

I will put the following motions at the meeting – pending staff advice about timing of work:

1. **THAT a briefing from SDC Finance on the actual distribution of 2025/26 rates increases across the Malvern Ward be provided at the next available MCB meeting.**

2. **THAT SDC work collegially and constructively with MCB to prepare a Malvern Rates Impact Survey (in collaboration with residents and community groups and online) to inform the Board's community engagement and advocacy.**

Let us be part of the solution – but not by accepting the status quo.
The Malvern community deserves better.

Residents and Community Associations

Springfield Community Association

- ✓ Held a mid-winter pot-luck dinner on Friday 18 July 2025. This was arranged by the committee and welcomed by the community reflecting their engagement with the community which is what localism is all about.

The Association and SDC's Reserves team are now "*working together*" which is showing benefits, as the Tawera Reserve which is a focal point for the community and local activities.

Darfield Residents Association Inc. Annual General Meeting

A verbal update will be provided at the meeting as the AGM is on 24 July 2025.

Greendale Residents Associaion committee meeting – 16 July 2025.

The Committee's hard work in engaging with the community has resulted in good attendances at the Monday **'ping-pong' games nights**. The pot-luck mid-winter Christmas dinner held on Saturday 19 July 2025 was well attended there being around fifty in attendance. Planning is underway for the **December Carnival Games** event where traditional games will be the focus with, of course, the Bouncy Castle and other attractions.

The next meeting is 7.30 pm Wednesday 10th September 2025.

The next **Malvern Community Board meeting with Residents | Community Associations** is on 12th August 2025.

Glenroy Residents Association

One outcome to the GoHororata Annual General Meeting, was the formation of the Glenroy Residents Association. I would like to congratulate the community and was honoured to assist. I will be attending the community Pot-luck dinner on Friday 26th July 2025.

From: Chris Sorrell <bcel@xtra.co.nz>
Sent: Friday, 4 July 2025 9:42 am
To: John Verry <John.Verry@selwyn.govt.nz>; Samuel Dennis <sjdennis2@gmail.com>
Subject: RE: Glenroy Residents Association

Hi John

We have now elected officers at our first Glenroy Residents Association committee meeting last night.

Samuel and Sarah Dennis will be our community board liaison officers and would like to receive information relating to this. In particular they would like to be able to join the community board meetings by zoom. Their email is sjdennis2@gmail.com

Thankyou for all your help to date and encouraging us to become a recognised residents group, cheers

Chris Sorrell
Chairman
Glenroy Residents Association

ISSUES RAISED BY CONSTITUENTS.

1. **Pure drinking water**
   There remains a high degree of concern about chlorine in the drinking water. Another great example of localism = the community working constructively together to resolve an issue that is important to the community, is the Darfield Residents' Association Inc., working with the community to provide a local solution, namely, to provide a **chlorine free drinking fountain**. A possible site has been identified, and work is in underway to make the chlorine free drinking fountain a reality.

2. **Connection to the wastewater system**

The Chair of the Darfield Residents Association Inc. (DRA) has been actively working to clarify SDC's plans for residents in Darfield (and this also applies to Kirwee) to be able to connect to the pipeline that from Darfield via Kirwee to the Pines Wastewater Treatment Plant (WWTP) on Burnham School Road, Rolleston. SDC are now building the smaller pipes within the townships, with the large areas of new development receiving priority, to reduce the number of new septic tanks being installed. It is timely for SDC to provide an update on the 'growth areas' and timelines for connections. Especially before responsibility is devolved to Selwyn Water Limited. With the current and predicted rates increases and many household in financial 'distress' it would be helpful for SDC to provide further 'up-to-date' information and costings as SDC's website (https://yoursay.selwyn.govt.nz/1new-wastewater-system-in-darfield-and-kirwee-2/news_feed/connect-to-the-pines-wastewater-treatment-plant-in-rolleston) has the above information 2025/26 has arrived. Further, although only three of the WSCCO SIX remain, SDC has with much haste and urgency ensured Selwyn Water Limited is operational. The Water Services Delivery plan has been approved. Selwyn District Council formally adopted its Water Services Delivery Plan (WSDP) at its meeting on 18th June 2025, establishing a clear direction for the delivery, maintenance, and enhancement of drinking water, wastewater, and stormwater services across the district under the Government's Local Water Done Well framework. So now is the time for SDC / Selwyn Water Limited to update the community and the justifiable level of anxiety the above proposed costs will have on households with the recent and projected rates increases requiring an ever increasing slice of households incomes are not increasing to cover these costs.

Assuming a ratepayer connects their property to the proposed scheme in **2025/26**, the total cost of connecting will be as follows:

A. Existing properties

A share of the Council's cost of the capital works to build a new local wastewater infrastructure network, plus the connection to the treatment plant in Rolleston	Approximately $17,360 in **2025/26**
The property owner's own cost to physically connect their property to the scheme. The cost for **most properties will be around $5,000.** For some properties that are set further back from the road the cost will be around $20,000	Approximately $5,000 to $20,000 depending on the type of connection
Approximate total cost	**$22,360 to $37,360**

To be constructive, at our meeting I will move a motion **THAT:**

> **The Malvern Community Board request, SDC report to a future meeting of the Board sufficient information that will adequately inform the Board and households in Darfield and Kirwee, as to the current state of and proposed actions, including costs, in relation to connections to the Pines Wastewater Treatment Plant for properties in Darfield and Kirwee.**

The feedback I have received is that with the current rising rates – see below, a transparent updating is overdue so property owners are able to mange to live within their income as unlike SDC their rising costs cannot be passed to ratepayers and may become a crippling burden.

There is also scepticism about the rates rise (see above) as I have been provided evidence that for some the 2025/26 rates increase is more than 15% - e.g. 17.2% - 18% - 20.5%. It is a little like the rates rise being distorted by using the metric 'per person' whereas per rateable unit is more honest and transparent.

31,250 properties - The new rating valuations have been prepared for 31,250 properties on behalf of the Selwyn District Council by Quotable Value (QV). They show the total rateable value for the District is now $35.2 billion, with the land value of those properties now valued at $20.6 billion.

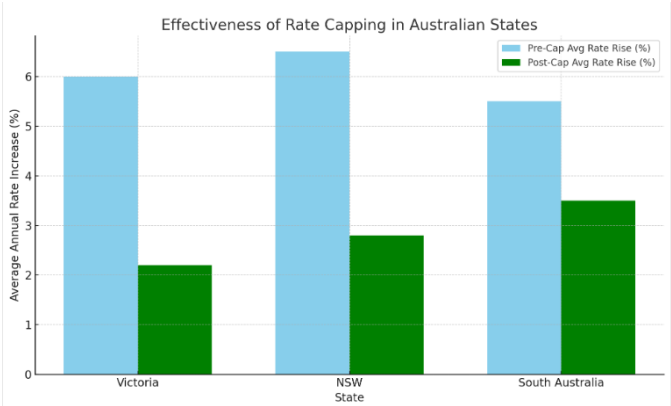
Yes, I know there is talk of implementing a 'rates-cap' – which the Mayor and President of Local Government NZ strongly oppose.

LGNZ President Sam Broughton said the government's proposal for a cap on rates increases would only make things worse, with Australian examples showing it would do the opposite to what the government wants.

https://www.rnz.co.nz/news/national/545694/local-government-new-zealand-crying-foul-over-potential-rates-capping

There is evidence to indicate that:

- **Rate caps drive efficiency** and accountability in local government.
- **Councils can still apply for higher increases**, but must prove need and community support.
- **Residents benefit** from greater transparency and more prudent financial management.
- **Not a silver bullet**, but when paired with reform (e.g. service reviews, asset planning), it's **effective in shifting council culture**.



Taxpayers' Union slams Council over 'runaway' spending

The Taxpayers' Union also launched a scathing attack on Selwyn District Council, calling for nationwide rates caps to rein in what it calls financial recklessness.

"Selwyn demonstrates exactly why we're campaigning for rates capping legislation across New Zealand. Ratepayers there are being absolutely hammered," said Tory Relf, spokesperson for the Union.

"A 14.2 percent rates hike this year, on top of last year's 14.9 percent, is simply unsustainable and the fact that Council is projecting a compound 70 percent increase over just four years should be setting off alarm bells.

"What's appalling is the complete lack of transparency around such decisions. The Council didn't even consult the public on this year's Annual Plan despite pushing through a 14.2 percent increase. Taxpayers fund the council; they deserve a say. Shutting them out of the process is undemocratic and, frankly, arrogant."

She also criticised the Council's budgeting process. "Councillors say themselves that Selwyn District Council builds its budgets by deciding what to spend first, and then sets rates to match. That's utterly disgraceful. Households don't get to increase their income to fit their wishlist, they have to make the hard choices. Councils should be held to the same standard."

"Debt is also exploding, projected to rise from $155 million to $634 million over 10 years. That's an eye-watering increase, and yet there's no sign of meaningful oversight, no robust scrutiny of spending, and no engagement with the public about alternatives.

19 June 2025 - https://www.chrislynchmedia.com/news-items/appalling-and-undemocratic-selwyn-council-slammed-over-sharp-rates-hike-and-lack-of-consultation/

➔ A shift of SDC culture is required so there is more consideration given to the views of ratepayers who cannot continue to be treated as SDC's '*bank-of-mum-and-dad'* and willing to fund the ever-increasing debt SDC is incurring and Selwyn Water Limited will incur ☹.

This is what I am hearing from my community engagement with constituents in Malvern.

WIDER MATTERS OF INTEREST FOR THE COMMUNITY:

A. I would like to thank the Board Chair and the Mayor's office for their willingness to host the **Honourable Teresa Kok** (郭素沁) MP for Seputeh and Vice-Chair of the Malaysian Parliament Public Accounts Committee on 27th June 2025 as part of the delegation's visit to Aotearoa New Zealand. The Malvern Community Board (MCB) facilitated the delegation of eleven Malaysian Members of Parliament during their recent visit to Selwyn, as part of a wider visit to New Zealand. This visit was made possible through contacts that I have through time spend in Malaysia and highlights the value of international connections in strengthening democratic and financial systems.

Among the delegation was Ermieyati Samsudin, Chair of Malaysia's influential Public Accounts Committee (PAC), a key parliamentary body tasked with ensuring that government spending delivers value for money and meets public expectations. "The

purpose of PAC is to increase government transparency in public spending, prioritising accountability to the people," said PAC Vice Chair, Teresa Kok, MP for Seputeh.
The mayor explained how local authorities in Aotearoa New Zealand are funded and manage pressures on rates which was followed by a tour of Rolleston's fast-growing subdivisions. The delegation was able to observe community facilities, and urban design practices.

B. Local Voices Shine at Malvern Writers Café Book Launch.
Community celebrates creativity and connection through storytelling. The Darfield Library came alive with conversation, creativity, and community spirit at the recent book launch of 13 Creative Voices from Malvern, an inspiring collection of literary works by local authors. The event, hosted by the Malvern Writers Café, was proudly supported by the Malvern Community Board and drew a crowd of over fifty enthusiastic attendees.
I represented the Malvern Community Board at the launch alongside Councillor Glidden. Our presence showed support for the arts and acknowledged the dedication of local writers. This inaugural event marked a milestone for the café and offered an uplifting showcase of Malvern's homegrown talent.
Coffee Grounds features thirty-four literary pieces—ranging from short stories and poems to reflective essays—crafted by thirteen writers from across the Malvern area. Each contribution reflects its author's unique voice, shaped by local landscapes, life experience, and a shared passion for storytelling.
The book is a celebration of individuality and communityas each piece stands on its own, yet together they reflect the depth of creativity that thrives in Malvern.
The Malvern Writers Café was established to nurture local writing talent and foster a creative, inclusive space for expression. The group has created a platform for connection, learning, and inspiration—proving that creativity can flourish anywhere when it's nurtured by community.
This event is a testament to the value of community-driven initiatives and the joy that comes from sharing our stories—one page at a time.

C. Annual Plan – is now available following the majority of current councillors voting to support that there be no public consultation. This was an amazing majority vote from persons elected to represent the views of ratepayers and residents in Selwyn. Localism went out the door!

The was minimal, some would say no opportunity for real and constructive input in the decision making so we now have the Annual Plan and are having to live with the massive increases in rates and some have informed be dubious spending on the *nice-to-haves* and again like the **Representation Review 2024** and **Local Water Done Well** (the WSCCO Six) where it would appear that the community view – clearly expressed, was ignored. I am hearing that people are feeling **shut-out of engagement with Council**.

Selwyn Residents Feel Shut Out of Council Decisions so the PR slogan "working Together" – Rings Hollow!

D. Community Halls

On-going, no further update at this stage. The issue remains live. In Hororata the Hall has been returned to the Community and a sum of money provided may provide a template for future discussion and arrangements for Halls in other local communities.

E. An update, at the meeting**, will be provided in regard to Kirwee A & P Hall.**

I will be meeting with concerned constituents on Monday evening to hear their concerns.

F. Reserves

I am hearing growing community concern regarding the cost-effectiveness and efficiency of the current service delivery model, particularly in more remote areas of the Malvern Ward. There needs to be a better aligning of service provision with community expectations. This is raised as the Local Government Act 2002 clearly states that:

> **52 Role of community boards**
>
> The role of a community board is to—
>
> (a) represent, and act as an advocate for, the interests of its community; 😊

The Issue – A Mismatch Between Service Strategy and Local Reality

Selwyn District Council, through its Council Controlled Organisation (CCO), is responsible for reserves maintenance and open space servicing across the district. While this model offers uniformity and central oversight, it also introduces operational inefficiencies—**especially in low-density, rural settings** such as Arthur's Pass Village.

Key concern: Particularly in remote parts of Malvern, Council contractors may travel **more than 60–80km** to complete **a few hours of maintenance work**. From a value-for-money and climate perspective, this is difficult to justify—particularly when **local, capable volunteers or contractors are available and willing to undertake regular maintenance more efficiently.** Often having successfully done so in the past.

Community Observations and Feedback

Residents have expressed frustration at:

- **Infrequent and inconsistent servicing** of reserves in outlying townships
- A rigid, "centralised" approach that ignores local capacity.
- Delays in resolving minor maintenance issues

There is a clear and **legitimate view emerging in the community** that: A **rethink of the service model** may enable local solutions which can result in **faster, cheaper, and better maintained** rather reserves more so than the **"one-size-fits-all" approach** for Malvern's geographically dispersed communities in Malvern.

G. Public Transport:

It was clear that the Regional Council's proposed for a targeted rate for a bus service from Darfield was not supported. However public transport is needed.

Malvern Community Vehicle Trust

MCVT undertook a survey to determine the need and likely usage of a weekly shuttle from Darfield via Kirwee and West Melton in alternate weeks to Hornby and Rolleston. Analysis of the initial responses show that the preferred

destination is Hornby and the service would be used. The MCVT is considering the feedback and will be making a decision on a trial service for two months (August – September 2025). It is also noted that ECan have allocated some money to survey demand which will occur and presented to the Council meeting on Wednesday.

H. The report from the research conducted by truwind | Research First on behalf of SDC for the *Quality of Life Survey* Tirohaka Kouka o te Ora, is eagerly awaited.

I. (From my June 2025 report) SDC has been exploring a new "*Mountains-to-Sea*" cycle trail linking Arthur's Pass Village in the Southern Alps to Te Waihora/Lake Ellesmere on the Canterbury Plains. Public information on this project is limited. It would be good for an update to be provided for the Board's August 2025 meeting.

PROPOSED ROUTE AND SECTIONS

The trail is envisioned as a **continuous off-road route** linking Arthur's Pass Village to Lake Ellesmere/Te Waihora. While no official map has been released, the project is generally described as passing from the alpine village through Canterbury's high country and down to the plains. Key points along the likely route include:

- **Arthur's Pass Village** – start point.
- **Lake Coleridge/Lake Coleridge Basin** – the trail would descend from the mountains into the Lake Coleridge area (elevation ~620 m), offering panoramic high-country views.
- **Mid-Canterbury/Malvern Plains** – the route would continue east across rural high-country stations and foothills (possibly near Castle Hill and Lake Coleridge) down onto the Canterbury Plains.
- **Northern shore of Lake Ellesmere (Te Waihora)** – end point at or near the lake, likely tying into the existing *Little River Rail Trail* corridor on Banks Peninsula (which skirts Te Waihora's edge).

The total capital cost of the trail has been variously estimated, with SDC's initial 2024–34 LTP commitment being **$5.0 million** for planning/design. Council documents implied a price in the order of **$20 million**, but an estimate *"up to $47.8 m"*, has been mentioned. The large range reflects that a full trail through mountain terrain would require substantial engineering.

➔ Request SDC to provide an update at the July meeting of the MCB.

Overall, formal community input has minimal to date. The topic is of interest and significance and SDC should provide a status update.

ATTENDANCES THIS YEAR:

June
27 Delegation of Malaysian Members of Parliament with Bruce Russell at Rolleston
28 Attended as Deputy Chair, the Darfield Café writers Club book launch at Darfield Library
July
16 Greendale Community Association, committee meeting

18 Springfield mid-winter pot-luck

Community Board Member
Deputy Chair | Malvern Community Board

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting

FROM: Councillor Lydia Gliddon

DATE: July 2025

SUBJECT: **BOARD REPORT – July 2025**

RECOMMENDATION

'That the monthly report from the Board member be received, for information.'

State Highway Speeds
Letter is being discussed at the 23rd of July Council meeting to see if the inclusion of SDC support can be retained - will update verbally. Draft letter attached.

Local Alcohol Policy
Was hopefully approved on the 23rd of July. Changes to the last policy are –

- Location restrictions - new 'off licence' standalone bottle stores must locate in town centre zones only.
- No new 'off licence' standalone bottles stores within 150m of sensitive sites (schools, health facilities, places of worship). Rural settlements and small townships may be granted an exception at the discretion of the DLC.
- Amalgamation of ski club trading times to reflect destination activity and accommodation services.
- Retained 9pm closing for off licence – 10pm had been proposed.
- Remote sellers incudes uber delivery – cannot be delivered after 9pm.
- Retained the club licence provisions
- All bar staff to undergo serve wise training
- Addition of lighting and CCTV

These was lots of discussion on ceasing external advertising. Yet we found no clear way forward, so panel decided to omit at this time of the policy refresh. Policy attached.

Back to Basics
Central Government released their amendment to the LGA (system improvements bill). Specifically, to repel the 4 wellbeing's (Cultural, Environment, Economic, Social) The proposal is –
The purpose of local government is –

a) To enable democratic local decision making and action by, and on behalf of, communities, and
b) To meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost effective for households and business; and

c) To support local economic growth and development by fulfilling the purpose set out in paragraph b.

The following services are the core services of a local authority;

a) Network infrastructure
b) Public transport services
c) Waste management
d) Civil defence emergency management
e) Libraries, museums, reserves, and other recreational facilities.

Decision makers must demonstrate delivery of ‘good quality’ and ‘most cost effective’, there is no definition of good quality, and what defines most cost effective? It will make for interesting discussion especially if rates caps are introduced at the end of this year. There are other amendments – public notice - removal of newspaper publication, Introduction of benchmarking, CE second appointment amended to 5 years from 2, acting or interim CE has signing powers to LGFA. This will need to be amended/implemented in the next LTP. The devil will be in the detail of both system improvements bill and rates capping.

Coming up

- Area Plans – Council to endorse options for consultation - 20th August, public engagement late 2025
- Councillor briefing 30th July 9am-4pm
- Finance & Performance 6th August 9am
- Upper Selwyn huts hearings – 7th & 8th August, Lincoln event centre.
- Council meeting 20th August 1pm
- Upper Selwyn Huts deliberations 21st & 22nd August at HQ
- Council briefing 27th August 9am-4pm

Cr Lydia Gliddon

Selwyn DISTRICT COUNCIL

www.selwyn.govt.nz

Cr Lydia Gliddon
Councillor
Selwyn District Council

23rd June 2025

NZ Transport Association
Mr Ian Duncan
Acting Director of Regional Relationships

Subject: Request for Speed Limit Review and Safety Upgrades – SH73 & SH77

Dear Mr Duncan,

On behalf of residents across Malvern and Selwyn District, I respectfully request a formal review of speed limits and safety improvements along State Highway 73 (SH73)—from West Melton to Arthur's Pass—and safety improvements at key intersections on State Highway 77 (SH77). This request is made with the **support of Selwyn District Council** and has been strongly backed by residents' associations, community groups, people across the affected townships. Together, we are seeking urgent attention to address community safety concerns and align the function of these state highway sections with current national policy.

This corridor includes several townships where the function of the highway has changed significantly and where increasing crash risk, pedestrian activity, and land use now require lower speeds and safer design. Townships such as Darfield, Kirwee, Sheffield, Waddington, Springfield, and Arthur's Pass have experienced growth in residential development, school zones, community infrastructure, and tourism activity. Despite this, highway speed limits have not been adjusted, creating a dangerous mismatch between traffic function and the lived experience of residents. In 2022, Selwyn District recorded 13 deaths or serious injuries on state highways, including SH73, the recent death at Sheffield had highlighted this safety concern. Between 2011–2020, the SH73/75 corridor experienced 739 crashes, including 9 fatalities and 72 serious injuries, many involving loss of control or high-speed collisions at intersections.

This request reflects strong community feedback, up-to-date local crash data, and full alignment with the following national policies:

- Government Policy Statement on Land Transport 2024–34 (GPS 2024). GPS states that -
    - "Speed limits will be reviewed to better reflect the function of roads in townships and urban centres where state highways often act as local main streets."
- Road to Zero Strategy (2020–2030) supports -
    - Safer speed limits in high-risk rural and township environments and
    - Intersection upgrades and pedestrian safety infrastructure targeting a 40 % reduction in deaths and serious injuries by 2030.
- Land Transport Rule: Setting of Speed Limits 2024 requires RCA to -
    - Integrate speed limit setting with safety infrastructure and enforcement,

- Consider safety, economic impacts, and community views
- Review speed limits where road function has changed, especially where state highways now run through townships, handle pedestrians, cyclists, schools, and mixed land use.

These policies demand action where high-speed corridors bisect community focal points—a clear description of SH73 through Malvern townships.

Below is a summary of the community driven request and local justifications for review -

Kirwee

- Request: Reduce from 70km/h to 50km/h; Safety upgrades to Aylesbury Corner and Courtenay Road intersections.
- Reason: Rapid residential growth, a school and preschool nearby, and increased pedestrian activity. The Courtenay Road intersection is essential to support planned public toilet infrastructure and safe service access. The community association have surveyed the Courtenay Road intersection and have evidence of vehicles not stopping.

Darfield

- Request: Install a pedestrian crossing at Ross Street and extend 50km/h zone west.
- Reason: Largest town in Malvern with multiple schools, shops, and seniors frequently crossing SH73. Ross Street is a key community connector. High-speed entries from both directions pose a daily risk. I personally have witnessed on several occasions vehicles driving around the school patrol crossing with the stop signs out.

Waddington

- Request: Upgrade SH73/Inland Scenic Route 72 intersection; assess speed enforcement on Waimakariri Gorge Road.
- Reason: Central intersection used by locals, tourists, and agricultural machinery. Sharp visibility angles and high-speed through-traffic make it unsafe, especially during peak travel times.

Sheffield

- Request: Reduce 70km/h to 50km/h; extend reduced zone on eastern side.
- Reason: Increased foot traffic and school bus usage. Local families and freight intersect with fast traffic at narrow road edges and community spaces. The recent death on the SH73 in Sheffield highlights the need for safety to be improved.

Springfield

- Request: Extend 50km/h zone on eastern approach.
- Reason: Major visitor stop on the Great Alpine Highway with children, tourists, and cyclists crossing SH73 daily, with the most used public toilet infrastructure in the district located in the township. The current speed zone ends before the walking catchment for amenities and attractions.

Arthur's Pass

- Request:
  - 50km/h from McGraths Creek to Punchbowl carpark
  - 30km/h from Punchbowl to School Terrace
  - Resume 50km/h from School Terrace to beyond Rough Creek Bridge
- Reason: This section includes the village core with heavy pedestrian movement to DOC, rail, cafe, and walking tracks. Current zoning does not reflect foot traffic patterns. A stepped speed approach provides safer navigation while supporting local tourism and amenity

access. There is also evidence of bird strike to the Kea population that congregates in the villages and National Park.

West Melton

- Request: Reduce to 50km/h and upgrade Lawford/Halkett Road intersection.
- Reason: Major growth node near Christchurch. Intersection visibility is poor; traffic volumes are high. The current speed encourages unsafe merges and turning.

Coalgate

- Request: Lighting upgrade at Bridge Street/SH77 intersection.
- Reason: Visibility at night and during fog is poor. Local drivers report near-misses. Intersection lighting would provide an immediate safety uplift.

SH77 & Leeches Road Intersection

- Request: Install safety improvements.
- Reason: Limited sight lines, increased use by agricultural and tourism traffic. Community members have raised concerns about inconsistent speeds and unclear right-of-way behaviour. This is a high crash area with a death at the intersection last year.

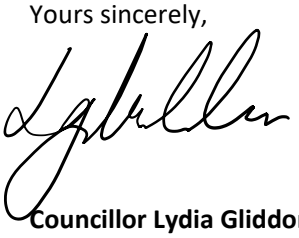
We respectfully request that Waka Kotahi -

1. Initiate a formal speed review of SH73 across the Malvern area, focused on the locations outlined above.
2. Undertake targeted safety audits at each intersection and township where risk has been identified.
3. Collaborate with Selwyn District Council and local communities to develop a speed management and safety improvement plan that reflects both community character and national transport policy.

These improvements will reduce crash risk, improve pedestrian safety, and support local economic, tourism, and community wellbeing objectives.

Thank you for your time and for your continued commitment to improving safety and accessibility on New Zealand's road network. We welcome the opportunity to support or engage with Waka Kotahi on this matter further.

Yours sincerely,



Councillor Lydia Gliddon
Selwyn District Council

Further information attached in Appendix.

Add detailed list of accidents crash data

Selwyn District Council

Local Alcohol Policy 2025

Selwyn District Council		
Resolution of Council dated	[	]
Effective date	[	]
Review before	[	]

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1. INTRODUCTION

The Sale and Supply of Alcohol Act 2012 (**the Act**) is the primary legislation regulating the sale and supply of alcohol in New Zealand. The aim of the Act is that: the sale, supply and consumption of alcohol should be undertaken safely and responsibly; and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

The Act allows a territorial authority to adopt its Local Alcohol Policy (**LAP**) in consultation with its community, about the sale and supply of alcohol in its district. Selwyn District Council has decided to adopt this LAP for its district and to set different restrictions and conditions for identified areas and licence types within the district.

The LAP must be read in conjunction with the Act and relevant regulations.

The Council's District Licensing Committee **(DLC**) and the Alcohol Regulatory Licensing Authority (**ARLA**) must have regard to the LAP when deciding licence applications in the district.

2. OBJECTIVE OF THIS POLICY

The Selwyn District LAP provides guidance for the DLC so that licensing decisions:

- Contribute to Selwyn being a safe and healthy district.
- Reflect the views of local communities regarding licensed premises within their communities.
- Encourage licensed environments that foster positive, responsible drinking behaviour and minimise alcohol-related harm.

3. OUR POLICY

3.1 LOCATION OF LICENSED PREMISES

a. Stand-alone bottle stores

Subject to the requirements of any resource consent or a District Plan rule, new licences for standalone bottle stores will only be issued for a business that locates in Town Centre Zones as identified in the Selwyn District Plan.

Note: The Town Centre Zone (TCZ) is the primary focus for commercial activities within the district and provides a diverse range of commercial activities, along with residential, recreation, cultural and community activities and civic services. There are specific TCZ rule requirements related to food and beverage activities and resource consent may be required to operate stand-alone bottle stores in the TCZ.

b. Location relating to sensitive sites

With the exception of restaurants, cafes, and special licences, no new licences will be granted for stand-alone bottle stores within 150 metres of sensitive sites existing at the time of the application for a licence.

Note 1: *This clause will not apply to an application for a new licence made because of a change of ownership of the premises, provided the licence type and scope of the new licence are the same as the existing licence for the premises.*

Note 2: *The DLC may exercise discretion to section* ***3.1*** *in the case of rural settlement zones and small townships. This discretion will still consider location to sensitive sites and potential alcohol harm.*

3.2 TRADING HOURS

MAXIMUM PERMITTED TRADING HOURS IN THE SELWYN DISTRICT:

Note: Applicants can apply for maximum trading hours but there is no guarantee that these maximum trading hours will be granted.

OFF-LICENCE			
Off-licence types	Maximum operating hours	Trading days	Location
Supermarkets, wineries, taverns, stand-alone bottle stores, grocery stores, manufacturers and Hotels.	7 am –9 pm	Monday-Sunday	District-wide

REMOTE SELLER			
Remote seller	Maximum operating hours	Trading days	Location
Individuals or businesses who sell or deliver alcohol remotely (such as online alcohol retailers)	7 am – 9 pm *Note: operating hours for Remote Seller cover both the sales and the deliveries. No sales or deliveries after 9p.m.*	Monday-Sunday	District-wide

ON-LICENCE			
On-licence types	Maximum operating hours	Trading days	Location
Restaurants, cafes, bars, wineries, BYO, function centres	7 am – 1 am	Monday-Sunday	District-wide
Taverns, Hotels	7am – 2am	Monday-Sunday	District-wide
Hotel room mini bars sales	24hours	Monday-Sunday	District-wide

CLUBLICENCE			
Club licence types	Maximum operating hours	Trading days	Location
All Clubs including sports and other (including RSA)	8 am – 11 pm 8am – 12 midnight	Monday-Thursday and on Sundays Friday - Saturday	District-wide District-wide

SKI CLUB LICENCE			
Club licence types	Maximum operating hours	Trading days	Location
Ski clubs	7am to 12midnight	Monday-Sunday	District-wide

Note: Ski field clubs differ from other sports clubs in that they are located in remote locations, provide a unique "destination" activity (in that people use club facilities as part of the ski trip experience), and provide accommodation. Ski field clubs are permitted to apply for longer hours to allow them to provide these services.

SPECIAL LICENCE				
Events, private functions, street party, sporting event, farmers markets taking place at:	Maximum operating hours	Trading days	Frequency	Location
On-licence premises	**7am to 2am** *Special licence conditions will specify the same closing time as the on- licence closing. Time, depending on the on- licence type*	**Monday - Sunday**	Maximum 10 events in 6 months or 20 events per calendar year	District-wide
Off-licence premises	***7am -9pm*** *Same as off-licence premises*	**Monday - Sunday**	Maximum 26 events in 6 months or maximum of 52 events per calendar year	District-wide
Club licence premises	**8am – 11 pm** **8am – 12midnight** *Same as club licence premises*	**Sunday-Thursday** **Friday - Saturday**	Maximum 10 events in 6 months or 20 events per calendar year	District-wide

Note: *Special licences can cover an event or series of related events. A series of related events is defined as a similar event held at the same venue. Special licences authorise and control the sale and supply of alcohol for events (such as a wine and food festival) where the premises are not licensed, and alcohol is sold and supplied to those attending. A special licence can also be applied for events (such as a wedding reception or school reunion) where a permanent on, off or club licence is not appropriate.*

A series of related events for an off-site special licence could be holding a stall at a farmers' market. A series of related events for an on-site special licence could be a sports tournament held over 3 days or monthly club meetings.

3.3. DISCRETIONARY CONDITIONS

Note: *Section 117 of the Sale and Supply of Alcohol Act 2012, allows the DLC to include any other reasonable conditions that are consistent with the Act. There are also a number of mandatory conditions outlined in the Act that must be imposed.*

Where the DLC is satisfied that one or more of the following matters are relevant to an application the DLC may include (among other things) the following discretionary conditions as applicable:

3.3.1 OFF-LICENCES

Conditions relating to the following matters may be appropriate for bottle stores:

a. Supervised designation of all bottle stores to ensure unaccompanied minors do not enter bottle stores.
b. Display of safe drinking messages/material.

3.3.2 CLUB LICENCES

Conditions relating to the following matters may be appropriate for a club licence:

A Duty Manager must be available to attend the premises within 15 minutes upon request, during the trading hours of a premises with a club licence (such as rugby and associated sports clubs) where the number of patrons exceeds 20 persons.

3.3.3 SPECIAL LICENCES

Conditions relating to the following matters may be appropriate for special licences:

a. A special licence is required where an event is held at a premises with a club licence, and it is not a club activity.
b. Where the time, setting and numbers attending creates a risk of alcohol related harm, the District Licensing Committee may request an alcohol management plan be completed (refer to section 143 of the Act).
c. Non-licensed premises will not be issued a special licence beyond 1a.m.

3.3.4 TRAINING FOR ALL LICENCES

All bar staff, including certified manager must complete Serve-Wise, or other approved training no less than once a year.

3.3.5 SIGNAGE FOR ALL LICENCES

Display of safe and responsible drinking messages/material.

3.3.6 LIGHTING FOR ALL LICENCES

a. Internal lighting inside the premises enables surveillance by staff and CCTV.

b. Lighting allows customers to be seen as they enter the premises.

c. Lighting allows staff to check identification.

d. External areas such as car parks and loading bays are well lit, subject to the requirements of any resource consent or a District Plan rule.

3.3.7 CCTV FOR ALL LICENCES

a. CCTV is installed in suitable locations to monitor areas which are not easily or not continuously monitored by staff. The areas that must be covered by the CCTV, such as entry and exit points, and main areas accessed by patrons.

b. Customers are aware of the CCTV system.

c. Recordings made may be provided to a Police Officer or Inspector if requested, subject to the Privacy Act 2020 provisions and/or any other regulations applicable.

DEFINITIONS

Any terms that are not defined in this LAP are to be interpreted in accordance with the interpretation provided in the section 5 of the Sale and Supply of Alcohol Act 2012.

Addiction treatment facility means a facility where people are treated for addiction.

Bar in relation to a hotel or tavern, means a part of the hotel or tavern used principally or exclusively for the sale or consumption of alcohol.

Stand-alone bottle store means retail premises where at least 85% of the annual sales revenue is expected to be earned from the sale of alcohol for consumption somewhere else (see Sale and Supply Alcohol Act 2012, section 32 (1)(b)) and is not part of an on-licensed business, such as a hotel, tavern or supermarket.

Club means a body that:

a) is a body corporate having as its object (or as one of its objects) participating in or promoting a sport or other recreational activity, otherwise than for gain; or
b) is a body corporate whose object is not (or none of whose objects is) gain; or
c) holds permanent club charter.

Educational facilities include early learning and child-care facilities, primary, secondary and tertiary institutions and institutions delivering educational services for vulnerable groups such as unemployed, youth, kura kaupapa and kohanga reo.

Grocery store means a shop that:

a) has the characteristics normally associated with shops of the kind commonly thought of as grocery shops; and
b) comprises premises where:
(i) a range of food products and other household items is sold; but
(ii) the principal business carried on is or will be the sale of food products (see Sale and Supply Alcohol Act 2012 section 33(1))

Health facilities include hospitals, urgent care, nursing homes, birth centres, healthcare facilities, doctors' offices, addiction treatment centres, clinics, and general health care facilities.

Hotel means premises used or intended to be used in the course of business principally for providing to the public—(a) lodging; and (b) alcohol, meals, and refreshments for consumption on the premises.

Recreational facilities include parks, reserves, skate parks, youth centres and libraries, playgrounds and community facilities.

Remote seller means endorsed licensees within the Selwyn district who sell alcohol remotely including through websites, apps, phone orders, or any other non-face-to-face sales channels, where delivery is made to an address within the district.

Restaurant means premises that—(a) are not a conveyance; and (b) are used or intended to be used in the course of business principally for supplying meals to the public for eating on the premises.

Rural settlement zones and smaller townships means the following: Kirwee, Tai Tapu, Hororata, Southbridge, Glentunnel, Whitecliffs, Castle Hill, Arthurs Pass, Springfield, Springston, Rakaia Huts, Lake Coleridge, Coalgate,

Sheffield, and Waddington.

Sensitive sites include areas, premises or facilities that are either considered more sensitive to alcohol-related harm or are already experiencing greater levels of alcohol related harm. Such sites are educational facilities, places of worship, marae and recreational facilities, health facilities, addiction facilities.

Places of worship include a building or part of a building used primarily for public and private worship, or for religious purposes, including ceremonies, services, instruction or education, or for meetings or social functions directly related to the work of a religious organisation, and includes all land which is held for any of the foregoing purposes.

Supermarket means premises with a floor area of at least 1000m² including any separate departments set aside for such foodstuffs as fresh meat, fresh fruit and vegetables, and delicatessen items (see Sale and Supply Alcohol Act 2012 section 32 (1)).

Supervised designation means that people under 18 are only allowed to enter if they are accompanied by a parent or legal guardian.

Town Centre Zones include the areas as delineated in the Selwyn District Plan.

Tavern means premises used or intended to be used in the course of business principally for providing alcohol and other refreshments to the public; but does not include an airport bar.

Trading hours is the period of time when licenced premises are open to the public.

Winery means:

a) premises where fruit or vegetable wine or grape wine is made; or
b) premises situated on land from which there is harvested produce from which fruit or vegetable wine, or grape wine is made (see Sale and Supply Alcohol Act 2012 Section 215 (2) (a)).