

Agenda



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Ordinary Meeting of the
Malvern Community Board

To be held in the
West Melton Community and
Recreation Centre
Meeting Rooms

Monday 23 June 2025

Commencing at 3.30pm

Malvern Community Board - 23 June 2025

Members: Mrs S Nu'u, Mr C Payne, Mr P Freeman, Mr J Verry & Mr B Russell (Chairperson) and Councillor L Gliddon

23 June 2025 03:30 PM

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13. [Board Member Verry](#)

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14. Councillor Gliddon- verbal update

Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.

The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent.

From: [Calvin Payne](#)
To: [Governance](#); bruce.russell66@gmail.com (Guest); [Phil Freeman](#); [Sharn Nu"u](#); [Cr Lydia Gliddon](#); [John Francis Verry](#)
Cc: [Steve Giblin](#); [Tina Van Der Velde](#)
Subject: Re: Proposed Board budget
Date: Monday, 16 June 2025 12:04:34 pm
Attachments: [Budget 2526.pdf](#)
Importance: High

Hi Bipul

I have attached a copy of the budget I sent to the Board for approval last week.

I have received agreement from Bruce, John, Sharn and myself. I understand that Phil is overseas until 24th June 2025.

Please review this budget with Council and insert in the Agenda if appropriate.

Kind Regards

Calvin Payne MInstD

Malvern Community Board Member

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**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN WEST MELTON COMMUNITY CENTRE
ON MONDAY 26 MAY 2025 AT 3:38 PM**

PRESENT

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), P Freeman, C Payne; Ms S Nu'u (via online); and Councillor L Gliddon

ATTENDEES

Messrs S Gibling (Executive Director People, Culture and Capability), J Richmond (Head of Sport and Recreation), B Baird (Strategy Team Leader), K Wall (Reserves Operations Manager); Ms K Zygmant (Reserves Contracts Lead), Ms A Orangi (Council Play Advocate), and Mr B Adhikari (Governance Coordinator)

WELCOME

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

APOLOGIES

None.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

David and Ngaire Kent (Kirwee Community Association)

Mrs. Ngaire Kent raised concerns about the uneven ground on Anzac Lane, noting that it has caused injuries to multiple individuals. She emphasized that at least one person was required to take time off work due to their injury.

Mr and Mrs Kent were thanked for the presentation.

Brian Donnelly - Malvern Writers' Café

Mr Brian Donnelly spoke about the Malvern Writers' Café. The letter from the Café was circulated to the Board members prior to the meeting. The letter requested \$80 to fund printing of posters to promote the book launch event on 28 June 2025.

Mr Donnelly was thanked for the presentation.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library Meeting Rooms, on Monday 28 April 2025

Moved – Mr Verry / **Seconded** – Mr Freeman

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 28 April 2025.'

CARRIED

ACTIONS FROM LAST MEETING

Mr. Steve Gibling went through the actions generated at the last meeting. He informed the Board that the Council had received a quote from the Darfield Residents Association regarding the installation of a security camera at Darfield Jail. However, he was unsure how this should be processed, and added that the Council is working on this matter.

CORRESPONDENCE

On behalf of Erin Van Der Zwet-Brodie from the Malvern Writers' Café, who was unable to attend the public forum, Board member Mr. John Verry offered an apology and read a letter from the Café.

REPORTS

1. Executive Director's Report

Mr. Steve Gibling presented his report and thanked the Board for attending the budget debrief workshop held on 12 May. He outlined his proposed approach for the upcoming Community Board budget, which included the following changes:

- Support charge at \$30,000
- No use of reserve
- Minor uplift in Board Opex

The proposed approach for the future Community Board budget, as presented by Mr. Gibling, was tabled as a motion to accept, by Mr. Verry and seconded by Mr. Freeman. The motion was carried unanimously.

Moved- Mr Verry / **Seconded** – Mr Freeman

‘That the Malvern Community Board approve Community Board budget approach presented by the Executive Director’

Moved – Mr Verry / **Seconded** – Mr Payne

‘That the report from the Executive Director be received for information’.

CARRIED

2. Open Spaces Work Programme *Reserve Operations Manager*

The Staff provided an update on the Kirwee playground, noting that some equipment had not been installed properly. The manufacturer has agreed to replace the equipment at no cost to the Council. Residents were encouraged to use the Snap Send Solve app to report issues, as there are currently a limited number of reserve officers available across the area. Staff also emphasized the importance of community input and partnerships in addressing local concerns and improving outcomes in relations to reserves.

Moved – Mr Verry / **Seconded** – Mr Payne

‘That the Malvern Community Board receives the Parks and Open Spaces Work Programme report for information.’

CARRIED

3. Neighbourhood Play System Project in Darfield *Head of Sport and Recreation & Council Play Advocate*

Staff elaborated on the Neighbourhood Play System Project, explaining that while similar initiatives have been implemented across the country, this is the first rural play system to be completed in New Zealand. Staff informed the Board that they conducted multiple interviews, workshops, and “walkshops” with students, along with surveys, to better understand why certain spaces—such as nearby parks—were not being utilized. The draft findings from these engagements were shared with Board members.

Moved – Mr Verry / **Seconded** – Mr Freeman

‘That the Malvern Community Board receives the Neighbourhood Play System Project in Darfield for information.

CARRIED

4. Area Plan Update

Strategy Team Leader

Staff provided an update on the Area Plan and the Early Engagement Summary, emphasizing that this was the most extensive public engagement process to date. There was significant feedback from the community, particularly regarding commercial needs and day-to-day services. Staff noted that a range of options would be presented to the community to gather feedback and understand preferences. These were not formal proposals, but rather reflections of community input gathered during the engagement process.

The Board thanked the staff involved for their efforts in listening to the community and expressed hope that the Council would continue to prioritize community feedback in future planning.

Moved – Mr Freeman / **Seconded** – Ms Nu’u

‘That the Malvern Community Board receives the Area Plan update for information.’

CARRIED

5. Financial Reporting

Mr Gibling thanked the Board for participating in the 12 May 2025 budget workshop.

In reference to the Malvern Writers’ Café funding request, the Board emphasized the importance of establishing a local fund to ensure flexibility and fairness in supporting community needs. Mr Payne recommended that a dedicated allocation be considered to serve this purpose.

Mr Payne proposed a motion to support Malvern Writers’ Café with \$80 for printing of posters to promote the book launch event. The Board agreed to fund \$80 to Malvern Writers’ Café through their advertising budget.

Moved- Mr Calvin / **Seconded-** Mr Verry

‘That the Board agrees to support Malvern Writers’ Café with \$80 to support printings posters through its advertising budget’

CARRIED

The Board held a discussion on whether a dedicated line item should be included in the budget, such as 'Community Board Grants', with an amount to be agreed upon. This would allow greater flexibility in responding to funding applications as they arise. Mr. Gibling acknowledged the feedback and stated that he would address the matter in his June report.

Moved –Mr Verry / **Seconded** – Mr Freeman

'That the Malvern Community Board receives for information the Malvern Community Board (MCB) Finance Report for 1 – 30 April 2025.'

CARRIED

6. Monthly Report from the Chairperson

Moved – Mr Russell / **Seconded** – Mr Verry

'That the report from Mr Russell be received for information'.

CARRIED

7. Board Member Ms Sharn Nu'u

Ms. Nu'u informed the Board that she had attended a rural water meeting in Glentunnel, which provided her with a better understanding of rural water issues. Concerns were raised during the meeting about the significant impact on Hororata.

She also noted that she would be attending the Extraordinary Council Meeting on 28 May.

Ms. Nu'u provided an update on Malvern Community Board's social media engagement, highlighting recent activity and community interaction.

Additionally, the Board was informed that the current Chair of the Malvern Community Arts Council would be stepping down from their role.

Ms Nu'u was thanked for her presentation at ECan's Public Transport Plan on 6 May.

Moved – Ms Nu'u / **Seconded** – Mr Freeman

'That the report from Ms Nu'u be received for information'.

CARRIED

8. Board Member Mr Calvin Payne

Mr. Payne apologized for the late submission of his report, which was circulated prior to the meeting. He explained that the delay was due to his involvement in Sister Cities-related meetings. He requested that his report be attached to the minutes. It was informed that the Council is currently reviewing Sister City committee with three options under considerations: remove committee, keep the status quo or support international relations differently.

Ms Nu'u was not present in the meeting between 5:09pm-5:12pm.

Mr Payne moved a motion that the Board support \$1,000 to purchase gifts (photo frame and the plaque) for the team visiting Yubetsu (Sister City). It was carried unanimously. The Board has an annual allocation of \$1,000 for the Sister City relationship.

The Board will be provided with a report from the team that will visit Yubetsu.

Moved – Mr Payne / **Seconded** – Mr Verry

'That the Malvern Community Board approve \$1,000 to purchase gifts for Sister City Committee members visiting Yubetsu on 24 June 2025 to purchase official gifts'

Moved – Mr Payne / **Seconded** – Ms Nu'u

'That the report from Mr Payne be received for information'.

9. Board Member Mr Phil Freeman

Mr. Freeman informed the Board that some individuals appear to be using the Snap Send Solve app excessively or inappropriately, seemingly for the sake of reporting rather than addressing genuine issues. He expressed concern that this has become frustrating on a regular basis. He suggested that staff should verify the validity of reports before recommending or initiating any action.

Moved – Mr Freeman / **Seconded** – Mr Payne

'That the (verbal) report from Mr Freeman be received for information'.

CARRIED

10. Board Member Mr John Verry

Mr. Verry informed the Board that he has been allocated presentation time at the Council hearing on 5 June regarding the Dangerous, Affected, and Insanitary Buildings Policy Review Consultation. His presentation will focus on human factors rather than the technical aspects of the policy.

Moved – Mr Verry / **Seconded** – Mr Freeman

‘That the report from Mr Verry be received for information.’

CARRIED

11. Councillor Gliddon

Councillor Gliddon informed the Board that she had prepared basic maps covering the State Highway and surrounding townships. She encouraged Board members to review and provide feedback, noting that the maps will be further discussed with community associations before a formal submission is made. She also highlighted that several action points had been identified by community members to help address local safety concerns.

Councillor Gliddon advised the Board that discussions on the Annual Plan will be held at the Council meeting on 4 June. Additionally, she informed the Board that she had sent correspondence to the Kirwee Residents' Association, confirming that the tourism infrastructure funding for the Kirwee public toilets has been successfully rolled over. MBIE has confirmed that the funding will be held until the first quarter of 2026.

Moved – Councillor Gliddon / **Seconded** – Mr Verry

‘That the report from Councillor Gliddon be received for information.’

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

Noted.

GENERAL BUSINESS

Ms. Nu'u emphasized the importance of the Malvern Community Board making a formal nomination for the Selwyn Awards before the 31 May deadline. However, the Board noted that individual nominations are encouraged over nominations made collectively by the Board.

CLOSURE

With no further business, the Chairperson closed the meeting after thanking staff and Board members for attending and participating.

The meeting closed at 5:38 pm.

DATED this day of 2025

CHAIRPERSON

Malvern Community Board – May 2025 Meeting Actions

Subject	Responsibility	Status / Update
<i>Uneven surface on Anzac Lane could potentially cause injuries to residents.</i>	Gareth Morgan	<p><i>The area is a grassed accessway rather than a formal paved path, and the nearby Oak trees are likely contributing to the unevenness due to root growth.</i></p> <p><i>The Reserves team has since inspected the site and will be arranging for some soil to be brought in and grassed over in early Spring to help smooth things out.</i></p> <p><i>CORDE continues to maintain the strip to a grade-3 standard (60–100 mm cut height), but we appreciate your suggestion regarding soil to help level out the dip.</i></p>
<i>Provide more information on central government services across the Malvern region through Heartlands.</i>	Denise Kidd	<p><i>Please see attached Reporting on Heartlands Service Delivery at Appendix 1</i></p>
<i>Board members want to know if planting of redwood trees in the Kowai Pass area can be done as at McHugh's Forest.</i>	Keiran Wall	<p><i>We acknowledge the Domain Board's preference for replanting with Douglas Fir and Redwood to allow for potential future harvesting. However, Council's approach prioritises the aesthetic, recreational, and community value of the reserve over commercial forestry interests. While the idea of replanting conifers for financial return has been raised in discussions with the Trust, Council's position remains clear, i.e. Kowai Pass Domain will be managed as a recreational and environmental asset, not as a commercial forestry block.</i></p> <p><i>Future planting will focus on a carefully considered mix of native and exotic species, including Redwoods, to enhance the area's appeal for walking, biking, and general community use. The long-term vision is to provide accessible, attractive, and well-maintained green space that delivers lasting benefit to the community, rather than being shaped by commercial forestry objectives.</i></p>

<i>Circulate a copy of staff's presentation on the Neighbourhood Play System Project in Darfield.</i>	<i>Governance Staff</i>	<i>Completed</i>
<i>Share the Sister City report with Board members.</i>	<i>Denise Kidd</i>	<p><i>Selwyn District Council intends to hold a Sister Cities workshop with the newly elected Council in the first quarter of 2026, therefore a Sister Cities Report will be shared at this time. The purpose of the workshop is intended to provide Councillors with background information and an analysis of the various Sister Cities MoUs.</i></p> <p><i>For MCB general information, Council has a continuing commitment to celebrating diversity and honouring the connection with Rewi Alley and consider this stands independently of any Sister Cities arrangements but is complementary to such arrangements. On that basis, the Council considers it has a vital role to play in both these particular areas of activity. A presentation on the review of the SDC's Sister Cities Programme is attached at Appendix 2.</i></p>
<i>Establish a small discretionary fund to enable the Board to make minor funding decisions.</i>	<i>Sarah OConnor / Luiza Veras</i>	<i>This is subject to the Board's submission of their final budget to Council staff.</i>

REPORTING HEARTLANDS SERVICE DELIVERY

MSD (Ministry of Social Development) Provider ID: 50678

Contract Number: CN332046

Date of Report: **10 April 2025**

DATA PARAMETERS

Confirming the approach we have developed in discussions with MSD: In the context of **166,139** visitors across our four sites and mobile staffed van over the period, that we assist in a myriad of ways, we have defined the scope of when a staff member supports someone to connect with or access a government or community service as any face-to-face customer service interaction in which a team member assists a member of the public to connect with a government agency.

HEARTLAND OUTCOMES

Staff delivering Heartland Services are guided by the Heartlands Outcomes set out in the Heartlands Service Guidelines July 2023, and the overarching goal as follows:

“All people living in rural and isolated communities have equitable* access to the services and support they need through online, telephone and in-person support, and by strengthening connections between their communities, government and community services.”

The Heartlands outcomes in Selwyn are expected to contribute to Selwyn District Council's Key Community Outcome Statement: “Selwyn’s residents are successful, support each other, and feel a sense of belonging. Selwyn residents love their families, are well educated, and employed.”

*Equitable as in rural vs urban. In other words, living rurally should not disadvantage you from getting the services and support you need.

Outcome Objectives to Measure:

- People feel safe and comfortable to seek support, feel this support is consistent with their needs, and experience mana manaaki in seeking this support
- People have improved access to services and to technology, and are supported where they live, including rurally
- People can navigate services and support, determine their own solutions, feel their needs are understood, and are given confidence
- Our staff are familiar with services and support available within our community, know how to connect with services for clients, and actively collaborate with government and community services
- Through providing Heartland services we improve the wellbeing and resilience of people living in rural and isolated communities

HEARTLAND SERVICES PROVIDER REPORTING TEMPLATE			
Heartlands Site Location	Selwyn District (Rolleston, Darfield, Leeston, Lincoln)		
Contracted Service Provider Name	Selwyn District Council		
Period this report covers	1 December 2024 to 31 March 2025		
GOVERNMENT AGENCIES REQUESTED BY CLIENTS			
GOVERNMENT SERVICES	Agency name:	Client transactions: face-to-face ¹	Client transactions: Phone, email, online
	ACC (Accident Compensation Corporation)	3	
	Careers New Zealand	1	
	Department of Conservation	3	
	Department of Corrections		
	Department of Internal Affairs	7	
	Inland Revenue	8	
	Kāinga Ora	0	
	Local council	1963 (note our facilities are council facilities)	
	Ministry of Business, Innovation & Employment - Immigration	7	
	Ministry of Business, Innovation & Employment - Other	2	
	Ministry of Health, including Te Whatu Ora (Health NZ)	1	
	Ministry of Justice - Māori Land Court		
	Ministry of Justice - Other	3	
	Ministry of Social Development - Senior related support	6	
	Ministry of Social Development - Study Link	4	
	Ministry of Social Development - Work and Income	15	
	Ministry of Social Development - Youth Service	2	
	Ministry of Social Development - Other	1	
	NZ Police	1	
	Oranga Tamariki	0	
	Stats NZ	0	
	Te Puni Kokiri	0	
	Waka Kotahi - NZ Transport Agency	9	

		(plus licensing services as part of AA services)**	
	Other government agency	22	
	Total	93* plus 1963 Local Council plus AA services**	

* As noted on the first page, we have scoped the specific types of assistance we capture in the context of **166,139** visitors across our four sites and mobile staffed vehicle over the period. There will be many other instances of assistance which were not practical to collect (such as assisting with internet connectivity or printing or device support)

** The Selwyn District Council has a contract with New Zealand Automobile Association (AA) to provide a range of services to our community on behalf of AA, including NZTA Licensing, registrations, RUCS (Road user charges) and RealMe and IRD verification. This contract and services are another part of the district wide, integrated strategies and initiatives we are implementing to connect residents to Government Agencies, and intersects with our Heartlands work. In December to February (March figures are not yet available), we provided 5,084 AA transactions (including driver licencing, vehicle licencing and AA memberships) and 509 other agency transactions (including passport photos, IRD, RealMe, Kiwi Access)

NGO SERVICES AND OTHER SUPPORT REQUESTED BY CLIENTS				
NGO SERVICES AND OTHER SUPPORT	NGO service or other support:	Client transactions: face-to-face	Client transactions: Phone, email, online	
	Access to computer, telephone, printer, scanner, Wi-Fi	15 268 Printing transactions 2953 Scanning transactions 72 332 Computer and Wi-Fi sessions (through APNK)		
	Aged care and other support related to seniors			
	Career support (e.g., support with a CV)			
	Community Law or other legal support			
	Disability support services			
	English or other language lessons			
	Family and parenting programmes			

	Family and/or sexual violence services			
	Financial and budgeting support services			
	Food support			
	Iwi and/or Kaupapa Māori services, including Whānau Ora			
	Justice of the Peace	1187 people at 152 sessions		
	Mental health, addiction, and other health services			
	NZ Automobile Association (AA) or other licensing/driving support	Refer above ** footnote for AA related services		
	Online banking support			
	Other connector services (e.g., Community Connectors or Citizens Advice Bureau)			
	Room booking requests	19 Government Services or NGOs booking our rooms resulting in 1418 attendees and 671 booked hours		
	Transportation services (e.g., booking a shuttle service for a client)			
	Youth Services			
	Other type of support not listed			
	Total	91376		
CLINICS, SEMINARS, MEETINGS & EVENTS HELD ON-SITE BY GOVT AGENCIES, NGOs, AND OTHERS INCLUDING SELWYN DISTRICT COUNCIL				
CLINICS, SEMINARS & MEETINGS	Briefly outline the clinic/meeting/seminar name, host organisation, and purpose³			Num ber of atten dees⁴
	Date	Seminar	Purpose	
	20/03	Selwyn Youth Networking Forum	These quarterly forums provide an opportunity for services and community champions operating in the youth realm to connect and discuss opportunities for Selwyn rangatahi. The Electoral Committee presented at this forum.	35
	14/02	Selwyn Community Wellbeing	These quarterly forums provide an opportunity for services to connect and discuss opportunities for Selwyn.	50

		Collective – Networking Forum			
	28/02	Canterbury Regional Public Service	A subcommittee of the Regional Public Service Leadership Forum, by way of a collaborative working group between local council and central government agencies, focused on place-based planning (with associated response and resourcing consideration) for Selwyn / Waikirikiri. Initial focus: Youth, Older population	15	
	19/03	Political Neutrality Training	The Electoral Committee presented to Selwyn Youth Council	12	
	Period of December to March	IR	Monthly sessions available at all our Libraries and Service Centres (7 on this period)	18	
		MSD	Monthly drop-in sessions at Te Ara Ātea (3 on this period)	7	
		Maōri Land Court	Monthly drop-in sessions at Te Ara Ātea starting in March (1)	2	
		Career Advisory Services (MSD)	Monthly sessions at Te Ara Ātea (3 on this period)	10	
		DIA	Weekly Rates Rebates sessions in all libraries and Service Centres	32	
	Total			181	
COMMUNITY EVENTS ORGANISED OR ATTENDED BY HEARTLANDS ⁵					
18/12 29/01 26/02 26/03	Selwyn Women’s Empowerment Network Event description: Make new connections and enhance your social circle. Gain inspiration, support, and empowerment from other women within the Selwyn community. Also, an opportunity for SDC to share all the upcoming Heartland Services on offer in the district.				
20/03	Selwyn Business Breakfast. In attendance one person from New Zealand Trade and Enterprise and 2 people from Ministry of Social Development.				86

SUPPORTING NARRATIVE⁶ <i>If you need immediate support, please contact your Regional Relationship Manager (RRM)</i>	
NARRATIVE	<p>Our main goal at Selwyn District Council through Heartland Services is to connect our community with government services. We do this through:</p> <ul style="list-style-type: none"> • Information Provision: Informing community members about available drop-in sessions with various agencies. • Form Assistance: Helping community members find and complete appropriate forms online, as well as providing photocopying, scanning, and tech help. • Connection Facilitation: Ensuring that community members are connected with the services and support they need through various means. <p>Earlier this year, together with Council's Te Pou Mataaho team, we got in contact with Te Kooti Whenua Māori/Māori Land Court, which resulted in a monthly drop-in session at Te Ara Ātea. We have also been in touch with the Ministry of Pacific Peoples to offer a similar service for our Pasifika community in Selwyn.</p> <p>We continue to actively monitor what is needed and work with government agencies to secure services in Selwyn when possible, such as Inland Revenue and Ministry of Social Development. And we are flexible to find alternative ways to work with them when they cannot commit to regular drop-in sessions, as is the case of Inland Revenue since the end of last year. The solution we arrived at is to have a direct email where residents can book an appointment here in Selwyn in any of our four Libraries and Service Centres.</p> <p>We also have had requests for Immigration New Zealand, but have been advised that their new structure prevents them from doing outreach, so we are looking at alternatives to meet the need by Council staff attending trainings by Immigration NZ and Welcoming Communities to support our rapidly growing migrant community.</p> <p>It is important to note that attendance numbers at drop-in sessions do not always tell the full story. For example, The Cancer Society has maintained steady attendance since they started their sessions at all four of our sites, but have advised that awareness has increased since the move – inquiries for example over the phone and website have tripled. Although we don't have the numbers yet, a similar trend was indicated with Inland Revenue.</p> <p>Sector Planning and Response</p> <p>Council's Community Development team has continued to coordinate collaborative, place-based planning across Selwyn, with a strong focus on youth and community wellbeing. Forums such as the Selwyn Youth Networking Forum and the Community Wellbeing Collective have brought together over 80 providers this quarter to explore joint opportunities. Selwyn is also represented in a regional working group with central government agencies, aimed to explore region-wide planning to meet Selwyn's growing needs.</p> <p>Collaboration with Non-Governmental Organisations:</p>

	<p>In the past few months, some Non-Governmental Organisations have joined our long-standing partners such as Justice of the Peace. New additions include:</p> <ul style="list-style-type: none"> • WorkBridge • Pegasus Health • Aviva • Women's Refuge • Melanoma NZ <p>We continue to provide training and weekly updates for our kaimahi on Heartlands partnerships and support. Our Heartlands marketing campaign continues to inform Waikirikiri residents about the services we offer and ensures that rural communities understand the benefits of using our libraries and service centres as connection points for these services.</p> <p>Initiatives for AA Services</p> <p>The Selwyn District Council has a contract with New Zealand Automobile Association (AA) to provide a range of services to our community on behalf of AA, including NZTA Licensing, registrations, RUCS (Road user charges) and RealMe and IRD verification.</p> <p>This contract and services form part of the district wide, integrated strategies and initiatives we are implementing to connect residents to Government Agencies, and intersects with our Heartlands work. We are exploring options to expand our services to better support our wider community. Currently, our AA services are only available at our HQ office. We are investigating the possibility of introducing mobile AA services, in collaboration with NZTA, to provide more convenient options for our residents.</p> <p>This potential expansion would involve scheduling mobile services at our various Library and Service Centre locations across the district. Additionally, we are training more staff in AA services to ensure adequate cover and reduce wait times at our HQ office. This will enable us to provide a more efficient service, including coverage during lunch breaks and other periods of high demand.</p>	
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APPENDIX – ROOM BOOKINGS FOR 1 December 2024 TO 31 March 2025

Including both dedicated Heartland Bookings, and use by government agencies and NGO's

Date	Hours Used	Attendees	Booking Name
December 2024	12	6	IR
	2	3	MSD

	4	3	Direct Career Services (MSD)
	43	221	JP
	33	12	Rates Rebates (DIA)
	2	2	Aviva
	5	5	Presbyterian Support
	2	3	Beneficiary Advisory Services
	2	2	WorkBridge
	48	21	Cancer Society
January 2025			
	11	5	IR
	24	8	Pegasus Health
	3	2	Presbyterian Support
	44	8	Rates Rebates
	44	382	JP
	47	10	Cancer Society
February 2025			
	6	5	IR
	2	3	MSD
	4	3	Direct Career Services (MSD)
	32	14	Pegasus Health
	34	6	Rates rebates (DIA)
	4	4	Presbyterian Support
	2	2	Aviva
	3	3	Women's Refuge
	2	1	Beneficiary Advisory Services
	2	3	WorkBridge
	44	256	JP
	46	18	Cancer Society
	8	4	Your Way/Kia Roha
March 2025			
	2	1	MSD
	9	4	IR
	2	2	Māori Land Court
	4	4	Direct Career Services (MSD)
	2	1	WorkBridge
	38	6	Rates Rebates
	2	2	Aviva
	5	5	Presbyterian Support
	3	35	Melanoma NZ
	44	12	Cancer Society
	44	328	JP

	1.5	3	Restorative Justice
Total	671.5 hours	1418 attendees	

Review of the Selwyn District Council's Sister Cities Programme

Presentation to Sister Cities Committee Workshop on 20 May 2025
Nicola Sutton: Head of Community Insights and Policy



Honouring Our Past, Embracing the Future

We acknowledge the valuable contributions and successes of the Sister Cities programme and the dedicated Committee in fostering international connections for Selwyn.

- The Council and its Sister City Committee has worked hard over many years to build a foundation of friendship and cultural exchange.
- As Selwyn District continues to grow and evolve, it's timely to reassess our approach to international engagement to ensure it aligns with our future.



A Changed World: New Ways to Connect

The global landscape has transformed since the Sister Cities International programme began, offering numerous modern avenues for international connection.

- The international Sister Cities programme was initiated in 1956, a vastly different time with limited international travel, communication, and restrictive immigration.
- Today, Selwyn is more multicultural. Opportunities for international connection are abundant:
 - Increased migration and tourism.
 - Global businesses and booming international education.
 - Affordable digital communication platforms and translation tools.
- These factors provide diverse ways for people and communities to connect globally.



Tertiary Institutions: Independent International Links

Local tertiary institutions can develop and maintain their own international partnerships without needing formal Sister City agreements.

- Lincoln University, Canterbury University, and Ara Institute have established international relationships with tertiary institutions and teaching staff in other countries.
- These academic and research collaborations are formed and managed directly by the institutions themselves, tailored to their specific needs and goals.
- These international links and partnerships do not require the framework of a Council-led Sister City agreement to succeed.



Educational Exchanges: Beyond Formal Agreements

Valuable international teacher and school visit exchanges can and already do occur successfully, independent of formal Sister City agreements.

- International teacher exchanges and school visits are beneficial for students and educators.
- We have observed that these exchanges can and do flourish without the necessity of formal Sister City agreements.
- These important educational connections can be supported and thrive through direct school-to-school or institutional links.
- These schools may benefit from, and appreciate the involvement of members of the community



The Rewi Alley Connection: A Shared Heritage

The historical connection to Rewi Alley is important and offers opportunities, but these can be tapped into without formal Sister City agreements.

- Selwyn district shares the connection with Rewi Alley with several other localities in New Zealand including Canterbury.
- This shared heritage presents tourism and visitor opportunities.
- These opportunities, honouring Rewi Alley's legacy, can be effectively developed and promoted independently of the Sister Cities arrangements. Other Canterbury-based relationships also draw on this connection.



Welcoming Dignitaries and Groups

Selwyn District Council can potentially facilitate and participate in international visits by dignitaries or tour groups without formal Sister City agreements.

- Hosting international visitors, including important dignitaries or groups, remains one way to foster international connections.
- The Council can provide opportunities for such visits and offer appropriate hospitality and engagement when these align with District interests.
- This function does not inherently require a pre-existing Sister City agreement with the visitor's place of origin, but Council would benefit from supportive people in the community who are keen on helping with the hosting of delegations/visitors.



Celebrating Diversity in Selwyn

Participation in and the success of cultural events like CultureFest are not dependent on the existence of Sister City agreements.

- Selwyn is an increasingly multicultural district, with 24% of residents born overseas (2023 Census).
- Vibrant cultural events, such as CultureFest, showcase this diversity and allow for rich cultural exchange.
- Attendance and participation in these events by various cultural groups can, and does, happen organically and successfully without formal Sister City ties. Council can continue to support these through initiatives as part of the Welcoming Communities programme.



Economic Benefits and Strategic Alignment

Attributing direct, verifiable economic benefits to Selwyn from Sister City agreements is challenging, and current arrangements may not align with future strategic international engagement.

- The assumption that Sister Cities bring direct economic benefits to Selwyn is difficult to measure and verify.
- Recent engagement with the business sector during the development of our Economic Development Strategy indicated some interest in Council supporting international connections for business.
- Should Council pursue a more active role in international relationships in the future, the focus areas and chosen locations would be guided by strategic priorities, which may differ from our current Sister City partnerships.



Sister City Models: Diverse Approaches

Councils manage Sister City relationships in various ways, including models involving closer operational links and oversight by council staff.

- Selwyn District Council currently has five relationships: Akitakata & Yubetsu-cho, Japan; Shandan County, China; Toraja, Indonesia; Coventry, USA.
- There isn't a one-size-fits-all model for how Councils operate Sister City relationships.
- Some Councils maintain relationships through closer operational connection with council, frequently led or strongly supported by council staff. This ensures alignment with broader council strategies and provides clear council oversight. This is not the approach taken to date by Selwyn.



Reassessing Our Approach: Governance and Focus

It is timely to reassess the Sister Cities programme due to its alignment with current strategic priorities, limitations of operational oversight, and potential risks.

- The programme's benefits are not clearly aligned with Council's strategic priorities.
- The Committee has operated with significant autonomy. While the voluntary effort is immense, this independence, without a current Council policy or formal terms of reference, limits Council oversight and accountability.
- In the current environment Council is becoming increasingly cautious about the value and complexity of managing international relationships, highlighting a need for careful consideration of potential risks and requirements.



REPORT

TO: Malvern Community Board

FOR: Malvern Community Board Meeting on 23 June 2025

FROM: Executive Director People, Culture & Capability

DATE: 13 June 2025

SUBJECT: EXECUTIVE DIRECTOR'S REPORT

RECOMMENDATION

'That the Malvern Community Board receives the Executive Director's report for information.'

PURPOSE

The purpose of this report is to provide a key update on a couple of key projects planned for the Malvern Community.

1. TRANSPORT UPDATE

Transport staff will be present to provide a verbal update on the repair programme following May's weather event.

2. MALVERN PUBLIC ARTWORK UPDATE

A Selection Panel process has been completed to select the artwork for installation outside the Darfield Library and Service Centre. The Selection Panel consisted of; Cr Bob Mugford, a mana whenua representative, a youth representative from Darfield High School, a representative from the Malvern Arts Council, and a Malvern local from within Council's Arts, Culture, and Lifelong Learning Team.

The selected artist is Megan Brady (Kāi Tahu), who works across sculpture, installation and textiles to explore the connections between people, place and their stories. The selected artwork, *To share a river story*, is designed specifically for the site outside the Darfield Library and Service Centre and acknowledges the importance of the braided rivers in the area, the history of Darfield, and celebrates Ngāi Tahu ancestors and contemporary Darfield residents side-by-side.

To share a river story incorporates locally made bricks acknowledging the land, the history of brickworks, and the brick lined pavements in Darfield's township. Coloured aluminium panels in with various shapes overlap to evoke the shapes and paths of braided rivers.

The following is an initial artist impression, which will undergo refinement and detailed design as the project moves toward completion in Q3 of the 25/26 Financial Year (January – March 2026) due to artist commitments over the coming months.

Mat Logan Culture, Content, and Learning Manager will speak to the Malvern Public Artwork Project Update.



3. MCB BUDGET AND DASHBOARD UPDATE:

The Executive Director People, Culture and Capability will be presenting a budget dashboard update.

Correspondence has been received from the Board regarding the budget and is attached to this paper at **Appendix 1**.

Steve Gibling
EXECUTIVE DIRECTOR - PEOPLE, CULTURE AND CAPABILITY

Malvern Community Board draft 2025/26 budget.

Below is the draft Malvern Community Board budget for the 2025/2026 financial year.
Adjusted for reduced income and reduced SDC support cost
Malvern Community Board Budget 2025/26

	Targeted Rate	\$25
Proposed Full Year	net GST	
	22.61	
	Rate payers	
	5458.00	
Budget 2025/26		MCB
Revenue		25/26
0002101. Malvern Ward Community Board Targeted Rate		123398.26
0002146. Donation -		
0002162. Sale of Malvern History ???		
Total Revenue		123398.26
Expenditure		
0002301. ACC Levy	116.00	SDC Number
0002320. Advertising & General	5000.00	
0002395. Training	2500.00	
0002410. Consultants Fees -	2000.00	
0002452. Elections -		
0002502. General Expenses -		
000250201. Sister City Expenses	2000.00	To NZ in 2026 Yubetsu only
0002718. Refreshments	1000.00	Official Functions
0002825000. Telephone/Broadband Allowance	1200.00	Based on 24/25 actuals
0002835. Conference	2000.00	LGNZ conference in 2026
0002860000. Vehicle Expenses	15000.00	5 members covering Malvern
Total Operating Expenditure	30816.00	
0002765000. Members' Remuneration	61716.00	TBC
Total Expenditure	92532.00	
Support charges		
Total Support charges	30000.00	SDC suggested May 2025
Contingency	866.26	
Surplus/(Deficit)	0.00	
Targeted Rate Reserve Balance at:		
Projected Opening Balance TBC	60000.00	
Surplus/(Deficit)	0.00	
Closing Balance for Period	60000.00	

FINANCE REPORT

TO: Malvern Community Board

FROM: Selwyn District Council – Finance Business Partners

DATE: 12 June 2025

SUBJECT: **MALVERN COMMUNITY BOARD FINANCIAL REPORT FOR THE PERIOD TO 31 MAY 2025**

RECOMMENDATION

‘That the Malvern Community Board receives for information the Malvern Community Board (“MCB”) Finance Report for the period to 31 May 2025.’

PURPOSE

The purpose of this report is to provide the MCB with a summary of the financial and operational performance against the planned performance highlighting any material variances.

This report covers the period to 31 May 2025 is based on the Council's monthly management accounting and performance information. It does not include technical accounting adjustments; these are made at the end of the year to comply with accounting standards.

Report prepared by:
Selwyn District Council
Luiza Veras, Sarah O'Connor
Financial Business Partners

Endorsed by:
Selwyn District Council



Steve Gibling
Executive Director People, Culture and Capability

MCB Finance Report for the period ended 31 May 2025

The MCB is in a YTD deficit of \$15,964 as at 31 May 2025, favourable to budget by \$10,668.

Total YTD revenue for the period ending 31 May, was \$155,098, which is \$1,861 below the budgeted revenue. This shortfall is attributed to the collection of the Malvern Ward Community Board targeted rate, which fell short by 95 properties. The full year variance will be offset by the expected savings in expenditure.

Total YTD operating expenses for the period ending 31 May 2025 were \$70,126, below budgeted expenditure by \$12,529. This saving is expected to remain through until the year end.

The **favourable** variances compared with the budget are:

- Advertising expenses YTD are lower than budget by \$1,130.
- Training expenses YTD are lower than budget by \$1,317, with no costs incurred for the month.
- Sister City expenses YTD are lower than budget by \$913, with no costs incurred for the month.
- Members Remuneration YTD Actuals are \$54,092, lower than budget by \$1,568. This is due to the Local Government Members Determination 2024 being received after the LTP budget had been set. This favourable variance will remain to 30 June 25.
- Training/Conference expenses YTD are lower than budget by \$1,313, with no costs were incurred for the month.
- Vehicle expenses YTD are lower than the budgeted amount by \$7,234. There are some outstanding travel claims to be filed by year end.

The **unfavourable** variances compared with the budget are minor; General Expenses are \$4 over the full year budget and refreshments \$198 (largely due to the MCB Awards in October 2024).

Malvern Community Board - Financial Performance

Data is current up until 31 May 2025

Time selector

2024/25

Revenue

GL-Detail	Month Actuals	Month Budget	YTD Actuals	YTD Budget	Actual vs Budget - YTD	Full year budget	Last Year Actuals
0002101. Malvern Ward Community Board Targeted Rate	\$14,116	\$14,269	\$155,080	\$156,959	(\$1,879)	\$171,228	\$158,831
0002162. Sale of Malvern History	\$9	\$0	\$17	\$0	\$17	\$0	\$0
Total Revenue	\$14,125	\$14,269	\$155,098	\$156,959	(\$1,861)	\$171,228	\$158,831

Expenditure

0002301. ACC LEVY	\$6	\$9	\$66	\$99	\$33	\$110	\$136
0002320. Advertising & General	\$139	\$290	\$3,055	\$4,185	\$1,130	\$4,500	\$1,327
0002395. Training	\$0	\$62	\$617	\$1,934	\$1,317	\$2,000	\$1,222
0002452. Elections	\$0	\$0	\$0	\$0	\$0	\$0	\$10,956
0002502. General Expenses	\$0	\$44	\$1,504	\$950	(\$554)	\$1,500	\$0
000250201. Sister City Expenses	\$0	\$83	\$0	\$913	\$913	\$1,000	\$0
0002718. Refreshments	\$0	\$25	\$773	\$275	(\$498)	\$300	\$73
0002765000. MCB Members' Remuneration	\$4,917	\$5,060	\$54,092	\$55,660	\$1,568	\$60,717	\$56,903
0002825000. Telephone/Broadband Allowance	\$80	\$100	\$1,032	\$1,104	\$72	\$1,204	\$829
0002835. Training/Conference	\$0	\$140	\$3,022	\$4,335	\$1,313	\$4,500	\$0
0002860000. Vehicle Expenses	\$262	\$1,200	\$5,966	\$13,200	\$7,234	\$14,400	\$5,728
Total Expenditure	\$5,405	\$7,013	\$70,126	\$82,655	\$12,529	\$90,231	\$77,174
Total Support Charges	\$9,176	\$9,176	\$100,936	\$100,936	\$0	\$110,108	\$91,969
Surplus / Deficit	(\$456)	(\$1,920)	(\$15,964)	(\$26,632)	\$10,668	(\$29,111)	(\$10,312)

Targeted Rate Reserve Balance at:	Month Actuals	YTD Actuals	YTD Budget	Full Year Budget	Last Year Actuals
Opening Balance	\$41,969	\$57,478	\$57,478	\$57,478	\$67,790
Surplus / Deficit	(\$456)	(\$15,964)	(\$26,632)	(\$29,111)	(\$10,312)
Closing Balance	\$41,514	\$41,514	\$30,846	\$28,367	\$57,478

Source: [MCB Financial Performance - Malvern Community Board - Power BI](#)

Note: This financial statement has been prepared without conducting an audit.

Expenditure Transactions Breakdown

0002301. ACC levy	Jul 2024	5.97	ACC Provision July
0002301. ACC levy	Aug 2024	5.97	ACC Provision August
0002301. ACC levy	Sep 2024	5.97	ACC Provision September
0002301. ACC levy	Oct 2024	5.97	ACC Provision October
0002301. ACC levy	Nov 2024	5.97	ACC Provision November
0002301. ACC levy	Dec 2024	5.97	ACC Provision December
0002301. ACC levy	Jan 2025	5.97	ACC Provision January
0002301. ACC levy	Feb 2025	5.97	ACC Provision February
0002301. ACC levy	Mar 2025	5.97	ACC Provision March
0002301. ACC levy	Apr-25	5.97	ACC Provision March
0002301. ACC levy	May-25	5.97	ACC Accrual May
0002320. Advertising expenses	Jul 2024	275.00	AP Local Governmen 7654001 206624/01 Community Board Levy 2024/25 Malven - LGNZ
0002320. Advertising expenses	Jul 2024	834.78	AP Malvern News 8394001 207168/01 MCB Awards Advertising - 4 inserts in Malvern
0002320. Advertising expenses	Aug 2024	392.88	AP CORDE Ltd 9254001 207554/01 2 X information boards to be reinstalled back at Darfield Li
0002320. Advertising expenses	Aug 2024	77.00	AP Selwyn District 9249001 207728/01 MCB Hire of the DRCC Lounge - 20 June 2024
0002320. Advertising expenses	Aug 2024	96.25	AP Selwyn District 9249001 207755/01 MCB Hire of the DRCC Lounge - 18 July 2024
0002320. Advertising expenses	Sep 2024	896.51	AP BLUEPRINT 964001 208954/01 MCB Brochure Printing - Quote 242286
0002320. Advertising expenses	Sep 2024	50.22	AP Selwyn District 376001 208953/01 MCB Hire of the DRCC Lounge - 12 August 2024
0002320. Advertising expenses	Nov 2024	191.30	AP Selwyn District 6783001 206835/01 Room Hire - Malvern Community Board
0002320. Advertising expenses	Dec 2024	201.74	AP Malvern News 3305001 211567/02 Advertising and Printing - Santa's Grotto
0002320. Advertising expenses	Jan 2025	(275.00)	Coding Correction - MCB LGNZ Levy
0002320. Advertising expenses	Feb 2025	175.43	AP Selwyn District 6305001 213844/01 MCB meeting January 2025
0002320. Advertising expenses	May-25	139.13	AP Malvern News 8752001 216800/01 Advert in the Malvern News A&P Show Feature O
0002395. Conference training and travel expenditure	Dec 2024	617.39	AP Payne 3222001 211585/01 Reimburse Expenses - Calvin Payne
0002502. General Expenses	Aug 2024	500.00	AP Darfield High S 9539001 208444/01 Contribution to Darfield High School Prize
0002502. General Expenses	Oct 2024	76.52	AP Bruce Douglas R 8647001 209899/01 Reimburse Expenses - Malvern Community Board
0002502. General Expenses	Oct 2024	110.00	AP Selwyn District 5857001 210769/01 MCB Room Hire
0002502. General Expenses	Dec 2024	500.00	AP Shanneke Kacey 2249001 211865/01 Payment as per MCB resolution for Santa Gifts
0002502. General Expenses	Jan 2025	275.00	Coding Correction - MCB LGNZ Levy
0002502. General Expenses	Feb 2025	42.09	AP Malvern News 5438001 213710/01 I: Community Award Certificates
0002718. Catering	Jul 2024	68.40	AP Bruce Russell 8173001 206857/01 Reimbursement of Expenses MCB - Bar Snacks
0002718. Catering	Aug 2024	108.60	AP Bruce Russell 9182001 207847/01 Reimburse Expenses - Malvern Community Board
0002718. Catering	Aug 2024	(14.15)	Malvern Community board refreshments GST Aug
0002718. Catering	Aug 2024	(8.92)	Malvern Community board refreshments GST Jul
0002718. Catering	Nov 2024	542.75	AP Country Feasts 6780001 209685/22 Orders for the end of September 2024 until th
0002718. Catering	Jan 2025	11.98	AP Steele's Hanmer 4305001 212059/01 Grocery Purchases October 2024
0002718. Catering	Jan 2025	64.00	AP Subway Rolleston 4076001 209077/01 Lunch for Community Board workshop 17th Sept

0002765000. Cost of staff employed	Jul 2024	4,917.48	Wages
0002765000. Cost of staff employed	Aug 2024	4,917.48	Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	(4,917.48)	Councillors Pay Accrual Aug 24
0002765000. Cost of staff employed	Sep 2024	4,917.48	Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Sep 2024	4,917.48	Wages
0002765000. Cost of staff employed	Oct 2024	4,917.48	Councillors Pay Accrual Oct 24
0002765000. Cost of staff employed	Oct 2024	(4,917.48)	Councillors Pay Accrual Sep 24
0002765000. Cost of staff employed	Oct 2024	4,917.48	Wages
0002765000. Cost of staff employed	Nov 2024	4,917.48	Councillors Pay Accrual Nov 24
0002765000. Cost of staff employed	Nov 2024	(4,917.48)	Councillors Pay Accrual Oct 24
0002765000. Cost of staff employed	Nov 2024	4,917.48	Wages
0002765000. Cost of staff employed	Dec 2024	9,834.96	Councillors Pay Accrual Dec 24
0002765000. Cost of staff employed	Dec 2024	(4,917.48)	Councillors Pay Accrual Dec 24 Reversal
0002765000. Cost of staff employed	Dec 2024	(4,917.48)	Councillors Pay Accrual Nov 24
0002765000. Cost of staff employed	Dec 2024	4,917.48	Wages
0002765000. Cost of staff employed	Jan 2025	(9,834.96)	Councillors Pay Accrual Dec 24
0002765000. Cost of staff employed	Jan 2025	4,917.48	Councillors Pay Accrual Dec 24 Reversal
0002765000. Cost of staff employed	Jan 2025	4,917.48	Councillors Pay Accrual Jan 25
0002765000. Cost of staff employed	Jan 2025	4,917.48	Wages
0002765000. Cost of staff employed	Feb 2025	(4,917.48)	Councillors Pay Accrual Jan 25
0002765000. Cost of staff employed	Feb 2025	4,917.48	Members' Remuneration
0002765000. Cost of staff employed	Feb 2025	4,917.48	Wages
0002765000. Cost of staff employed	Mar 2025	4,917.48	Wages
0002765000. Cost of staff employed	Apr-25	4,917.48	Councillors Pay Accrual April 25
0002765000. Cost of staff employed	May-25	4,917.48	Wages
0002825000. Telephone & Internet	Jul 2024	185.18	AP Spark New Zeala 6877001 206336/01 Cell Phones, Executive June/July 2024
0002825000. Telephone & Internet	Aug 2024	50.22	AP Spark New Zeala 9516001 207695/01 Cell Phones, Executive July/August 2024
0002825000. Telephone & Internet	Sep 2024	100.00	AP Spark New Zeala 377001 209059/01 Cell Phones, Executive August/September 2024
0002825000. Telephone & Internet	Oct 2024	100.00	AP Spark New Zeala 7952001 209550/01 Cell Phones, Executive September/October 2024
0002825000. Telephone & Internet	Nov 2024	100.00	AP Spark New Zeala 5990001 210757/01 Cell Phones, Executive October/November 2024
0002825000. Telephone & Internet	Dec 2024	100.00	AP Spark New Zeala 2284001 211718/01 Cell Phones Executive Nov/Dec 2024
0002825000. Telephone & Internet	Dec 2024	73.55	AP Spark New Zeala 3527001 212568/01 Cell Phones Executive Dec/Jan 2025
0002825000. Telephone & Internet	Jan 2025	80.00	AP Spark New Zeala 5078001 213306/01 Cell Phones Executive Jan/Feb 2025
0002825000. Telephone & Internet	Mar 2025	80.00	AP Spark New Zeala 8433001 214272/01 Cell Phones Executive Feb/Mar 2025
0002825000. Telephone & Internet	Apr-25	82.58	AP Spark New Zeala 8433001 214272/01 Cell Phones Executive Mar/April 2025
0002825000. Telephone & Internet	May-25	80.00	AP Spark New Zeala 8547001 216463/01 Cell Phones Executive Apr/May 2025

0002860000. Vehicle expenses	Jul 2024	1,006.30	Wages
0002860000. Vehicle expenses	Aug 2024	1,006.30	Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	(1,006.30)	Councillors Pay Accrual Aug 24
0002860000. Vehicle expenses	Sep 2024	941.20	Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Sep 2024	941.20	Wages
0002860000. Vehicle expenses	Oct 2024	430.56	Councillors Pay Accrual Oct 24
0002860000. Vehicle expenses	Oct 2024	(941.20)	Councillors Pay Accrual Sep 24
0002860000. Vehicle expenses	Oct 2024	430.56	Wages
0002860000. Vehicle expenses	Nov 2024	(430.56)	Councillors Pay Accrual Oct 24
0002860000. Vehicle expenses	Dec 2024	792.48	Wages
0002860000. Vehicle expenses	Jan 2025	630.24	Wages
0002860000. Vehicle expenses	Feb 2025	585.52	Wages
0002860000. Vehicle expenses	Mar 2025	469.04	Wages
0002860000. Vehicle expenses	Apr-25	848.64	Wages
0002860000. Vehicle expenses	May-25	262.08	Wages
0002890. Internal charges and overheads applied	Jul 2024	13,409.81	Support Allocation July
0002890. Internal charges and overheads applied	Aug 2024	4,942.19	Support Charge Allocation August
0002890. Internal charges and overheads applied	Sep 2024	9,176.00	Support Allocation September
0002890. Internal charges and overheads applied	Oct 2024	9,176.00	Support Allocation October
0002890. Internal charges and overheads applied	Nov 2024	9,176.00	Support Allocation November
0002890. Internal charges and overheads applied	Dec 2024	9,176.00	Support Allocation December
0002890. Internal charges and overheads applied	Jan 2025	9,176.00	Support Allocation January
0002890. Internal charges and overheads applied	Feb 2025	9,372.05	STND SPSV Support Charges Allocation FEB25
0002890. Internal charges and overheads applied	Mar 2025	9,372.05	STND SPSV Support Charges Allocation March25
0002890. Internal charges and overheads applied	Apr-25	8,783.90	STND SPSV Support Charges Allocation April25
0002890. Internal charges and overheads applied	May-25	9,176.00	STND SPSV Support Charges Allocation May25

COMMUNITY BOARD REPORT

TO: Malvern Community Board

FOR: Community Board Meeting – 23rd June 2025

FROM: Community Board Member – John Verry, Deputy Chair

DATE: 16th June 2025

SUBJECT: **BOARD REPORT – June 2025**

RECOMMENDATION

‘That the monthly report from the Board member be received, for information.’

INTRODUCTION

This report covers my community engagement as an elected member (**Hawkins Subdivision**) of the Malvern Community Board.

**UPDATES FROM COMMUNITY
ENGAGEMENT & ATTENDANCE AT
RESIDENTS | COMMUNITY ASSOCIATION AND
OTHER MEETINGS**



Together, we're
delivering.

Rates Rises that are becoming unaffordable

Arthurs Pass Association AGM in Christchurch 27th May 2025

The AGM was preceded by a presentation from Andy Buchanan on his book Alpine Panorama – A View to a Climb. There were around 60 persons attending. Life membership was awarded to Chris Stewart (CHK) who retired as chair. A new committee was elected to continue ensuring the village has a voice. The Mayor and Cr. Gliddon provided an overview of SDC's activities in the area. There was an on-site meeting on 28 May 2025 with Kieran Wall to discuss maintenance of the reserves and other matters. Pete Neale provided an update on the work of the Arthur's Pass Wildlife Trust.

Springfield Community Association committee meeting Tuesday 3rd June 2025

✓ Apology for non attendance.

Go-Hororata AGM, Tuesday 3rd June 2025

Darfield Young Farmers, 4th June 2025

Received a warm reception at the meeting of the Darfield Young Farmers group in Coalgate, where I had the opportunity to talk about the Malvern Community Board and hear the views of the young people attending who have chosen a career in farming. I left the meeting feeling the next generation of farmers will make a continuing contribution building on Malvern's rural economy and lifestyle.

Darfield Residents Association Inc. Committee meeting Wednesday 11th June 2025

- a) **Darfield Jail** – on track to open in September 2025 with internal renovations underway to enable relics to be displayed. Noted that some of the external boards are rotten. ? = → clarification on the building maintenance being with SDC.
- b) **Multi-cultural dinner** is Saturday 13th September 2025 at the Darfield Recreation Centre.
- c) **Christmas Parade** – arrangements are being made for the Christmas parade, Saturday 20th December 2025.

Greendale Residents Association Committee is 25th June 2025

There was a timely and informative response from SDC in regard to Road safety concerns:-

- a) The intersection of Adams and Greendale Road currently is ranked at a priority of #1362 of Selwyn's intersections and whilst it has a crash history of zero, there may be potential conflicts with the slip lane alignment. This will be revisited early in the new Financial Year and some potential options considered by Council's Road Safety Engineer.
- b) Mills Rod: The team are aware of the damage and are currently dealing with district wide roading network damage because of the floods. This ford is within that overall package of repairs, the total cost is estimated in the order of circa \$4m. We are working through how to schedule these repairs across the district, and we will bring an update back in June of where these have landed.
- c) The new setting of speed limit rule (Land Transport Rule: Setting of Speed Limits 2024) came into effect from 30 October 2024 and aims to make roads safer for everyone. These rules allow local authorities to set speed limits based on safety, economic factors, and community input. Council is planning to consult on some speed limit changes to parts of our roading network that are needed to support new infrastructure developments as residential areas expand into rural zones, and industrial developments grow. The process for changing speed limits includes, proposing new speed limits, consulting with the public, and implementing changes, ensuring that the community's voice is heard in making roads safer.

The legal speed limit on Greendale Road by the school is 60km/h (not 50km/h). This 60km/h speed limit was implemented to support the variable 30km/h speed limit operating for school (Instead of changing from 100 to 30, progressive change 100 to 60 to 30).

A successful Whisky tasting evening was a well attended and enjoyable fundraiser of the Greendale School PTA. A range of community activities have been organised and well supported, from games evening to a mid-winter xmas dinner – 19th July 2025.

MCB's meeting with Residents | Community Associations, 12th June 2025:

See Agenda of 'Record of the Workshop'..

Kirwee Residents Association committee meeting – Monday 16th June 2025

Greendale Residents Association committee next meeting – 24th June 2025.

ISSUES RAISED BY CONSTITUENTS.

1. Pure drinking water

The Darfield Residents' Association Inc., has identified a possible site and work is in progress to have a chlorine free water station in Darfield, available to the public. This is in response to residents and tourists noting the cost (\$) and negative environmental impact, of having to purchase bottled water.

WIDER MATTERS OF INTEREST FOR THE COMMUNITY:

A. Building and Construction (Small Stand-alone Dwellings) Amendment Bill

The Bill seeks to reduce the time and cost of building a granny flat by permitting small stand-alone dwellings up to 70 square metres to be built without obtaining a building consent, given certain conditions are met. These conditions are that—

- the granny flat must be simple in its design and meet the building code; and
- building work must be carried out by authorised professionals; and
- councils must be notified prior to and on completion of building work.

These conditions should provide confidence to homeowners that granny flats comply with the building code and are safe to inhabit, while reducing the time and cost of building.

The Board's draft proposed submission was circulated on Saturday 14th June 2025 for review and comment. → Submissions: Closing date: 23 Jun 2025

B. The Board is pleased to host the **Honourable Teresa Kok** (郭素沁) MP for Seputeh and DAP Vice-chairman. On the afternoon of 27th June 2025 SDC will provide the official welcome then a visit to the aquatic centre and a look at subdivisions. At 4 pm, MCB will host a function at SDC - HQ.

The Minister was elected in Seputeh for the fourth consecutive term in the 13th general elections by defeating her MCA opponent with a national record majority of 51,522.

Her foray into politics began when she was reading communications at Universiti Sains Malaysia in Penang. The wrongful detention of opposition politicians and social activists in the 1987 Operasi Lalang compelled her to organise a signature campaign to plead for their immediate release and organise people to send cards and letters of encouragement to the detainees. Teresa then completed the Masters in Political Science at Universiti Malaya. Her thesis was on UMNO, titled "Factionalism in Umno During Dr Mahathir's Era (1981 – 2001)".



C. As the Mayor and majority of Councillors voted to not allow the community to have formal input (no consultation) into their formulation of the Annual Plan – instead going for a *decide and inform* approach, I will be able to provide an update at the meeting. I believe the Annual Plan will be discussed by Council on 18th June 2025.

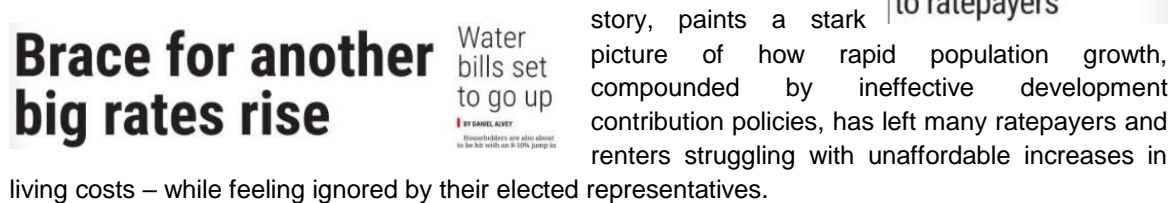


Selwyn Residents Feel Shut Out of Council Decisions so – **Together, we're delivering.** Rings Hollow!

Residents in Selwyn – New Zealand's fastest-growing district – are increasingly frustrated by the Selwyn District Council's failure to genuinely engage the public on key decisions affecting their lives and livelihoods. Despite the Council's public relations slogan "Together we are delivering", many now feel that Council is deciding behind closed doors and informing the public only after the fact.

This year, the Mayor and a majority of Councillors voted not to consult the community on the 2025/26 Annual Plan, instead adopting a top-down “decide and inform” approach. This has left many residents questioning the integrity of the Council’s commitment to community partnership and democratic input. The Annual Plan, which outlines rates, spending, and project priorities, will be considered by Council on 18 June 2025 – but without the voices of the community having been heard, effectively.

Thankfully, Selwyn residents benefit from a strong, independent local media. The Selwyn Times (11 June 2025 edition) has again proven the vital role of a free press in local democracy. On page 4, the editorial captures public sentiment with the headline “Council Not Listening”, giving voice to the growing frustration across the district. The front page



living costs – while feeling ignored by their elected representatives.

In a district where growth is accelerating, it is more important than ever that the Council listens, engages meaningfully with its residents, and honours the principle that democracy is not a slogan – it’s a process. Selwyn deserves better than a tick-box consultation culture. It deserves transparency, accountability, and genuine partnership.

D. Community Halls

On-going, no further update at this stage. **The issue remains live.** That in Hororata the Hall has been returned to the Community and a sum of money provided will provide a template for future discussion and arrangements for Hall in other local communities.

E. Reserves

There is a need for SDC and CORDE to review their strategy in regard to reserves and maintenance, especially in the more remote localities in the Malvern Ward. The question has to be answered as to how efficient and effective, is servicing reserves that require considerable travel (return trip) in the day to undertake maintenance for a few hours? This appears to be contrary to efficient use of resources, given there are capable people willing to undertake regular maintenance and other tasks on site in our more remote areas. The bureaucratic approach of ‘one-size-fits-all’ is not working for ratepayers and the Malvern Ward...hopefully CORDE will respond and make effective use of the resources available. This is being championed by Kieran Walls.

F. Public Transport:

The final Annual Plan 2025/26/Tuhinga Hukihuki Mahere ā-Tau will be presented to the 25 June 2025 meeting of the Canterbury Regional Council for consideration and adoption. Draft Annual Plan 2025/26 – **Deliberations** on 27th May 2025 provided an informative and thorough analysis of what was a useful public consultation process, which was well supported by residents from Darfield and other parts of Selwyn – albeit unaccustomed to having their submissions duly considered and given appropriate weight – as evidenced by the SDC Representation Review 2025 and the decision by the WSCCO Six councillors to proceed with the Selwyn Water Limited as from 1st July 2025.

58 (page 26) 701 Public Transport submissions received - 248 from impacted

residents, of which 234 submissions were on the proposed trial service between Darfield and Rolleston. Most submitters were from Darfield: 196 (79%) of the submitters did not support either trial option that had a targeted rate. An increase in the targeted rate was avoided. Given the lack of support for a 100% locally funded 2-year trial of a new Darfield to Rolleston public transport service via Kirwee, and West Melton, as is evident from the following table.

Table 3: Summary of responses for the Darfield to Rolleston transport service via Kirwee and West Melton trial.

Submissions on Darfield-Rolleston Service options by location									
	Key impacted locations					Locations not impacted			
	Darfield	Kirwee	West Melton	Sub-total	%	Rolleston	%	Other	Sub-total
Total Submissions	349								
Peak only – Targeted rates increase of ~\$139	4	0	2	6	2%	4	12%	9	13
Peak + midday – Targeted rates increase of ~\$178	15	6	11	32	13%	9	27%	36	45
Neither option supported	108	23	65	196	79%	20	61%	37	57
Sub-total	127	29	78	234		33		82	115
Blank	3	1	10	14	6%	92		246	338
Total submissions in rating zone	248	In zone but no response		14	6%				
Total rating units	2821	% of impacted residents who submitted 9%							

The

Commentary in the 'free-text' box provided insight into the reasons:

Limited appeal: some submitters noted that especially with a limited schedule, the proposed Darfield – Rolleston service would not appeal to many in the community and some commented that the cost for such limited services was high (20 submitters).

Other transport options: Several submitters mentioned the Malvern Community Vehicle Trust and supported this as a well-priced option or suggested smaller buses/shuttle service as an alternative option.

User-pays: 81 submitters (from all locations) who did not support the proposed trial advocated for a user-pays approach. 78 of these submitters said they live in Selwyn.

Affordability: 18 submitters (from all locations) who did not support the service cited concerns about affordability. (from page 47 - Agenda: ECan Draft Annual Plan Deliberations Meeting 27 May 2025)

There is no doubt there is a need for improved public transport in Malvern. This was clear in the submissions and acknowledged by ECan.

Staff noted: Any new intra-regional services within Selwyn can be considered as part of the rest-of-network business case. This will allow further engagement with the communities and analysis to understand the demand.

The **Public Transport Futures programme** is set to be adopted on 30 July 2025, providing the best opportunity to increase patronage, reduce the reliance of more people on cars, whilst supporting Environment Canterbury meeting longer-term outcomes outlined in the impact framework, including environmental outcomes. Affordability is one of the five priorities set out in the Plan, along with improving the environment, **accessibility**, innovation and technology and **growing patronage**. The service provided by the Malvern Community Vehicle Trust was acknowledged. Together with MCVT; Darfield Residents Association Inc.; Kirwee Community Association and others work is being undertaken to ascertain support for a weekly *shopping / social* trip from Darfield + Kirwee alternating between Hornby and Rolleston.



Malvern Community Vehicle Trust

, dependant on the survey feedback (July) have suggested a two month trial (August – September 2025). As Ecan will undertake additional work in 2026/27 to evaluate the value and impact of any substantive change in grants provided

for each Community Vehicle Trust area, it is hoped that the survey and response to the trial will provide useful information that can be provided to ECan to improve public transport options in Malvern.

- G.** The research being conducted by truwind | Research First on behalf of SDC for the *Quality of Life Survey* Tirohaka Kouka o te Ora, will be interesting as there were age specific surveys and the respondents asked to identify the township they live in / nearest township – noting Greendale and Glenroy are rural locations and not mentioned, so it will be interesting to see the responses given to the option: *Other. Please specify:*
 ➔ equally the Board would like access to the raw data for respondents in the Malvern Ward as this will enable analysis and evaluation by human not AI which will produce higher quality information, which the Board will report.
- H.** On behalf of the Board, oral submission was made on Thursday 5 June 2025 to SDC's. The level of community despondency in SDC's consultation process was clear from the number of submitters who stated in their submission: 'There is little point in providing feedback as SDC does what it wants ignoring feedback provided' yet disingenuously in regard to the Annual Plan proclaims: **Together, we're delivering.** ... 😊 what we want!
- I.** SDC has been exploring a new "*Mountains-to-Sea*" cycle trail linking Arthur's Pass Village in the Southern Alps to Te Waihora/Lake Ellesmere on the Canterbury Plains. Public information on this project is limited. It would be good for an update to be provided for the Board's July 2025 meeting.

**Dangerous, Affected and
Insanitary Buildings**
Policy Review Consultation

PROPOSED ROUTE AND SECTIONS

The trail is envisioned as a **continuous off-road route** linking Arthur's Pass Village to Lake Ellesmere/Te Waihora. While no official map has been released, the project is generally described as passing from the alpine village through Canterbury's high country and down to the plains. Key points along the likely route include:

- **Arthur's Pass Village** – start point.
- **Lake Coleridge/Lake Coleridge Basin** – the trail would descend from the mountains into the Lake Coleridge area (elevation ~620 m), offering panoramic high-country views.
- **Mid-Canterbury/Malvern Plains** – the route would continue east across rural high-country stations and foothills (possibly near Castle Hill and Lake Coleridge) down onto the Canterbury Plains.
- **Northern shore of Lake Ellesmere (Te Waihora)** – end point at or near the lake, likely tying into the existing *Little River Rail Trail* corridor on Banks Peninsula (which skirts Te Waihora's edge).

The total capital cost of the trail has been variously estimated, with SDC's initial 2024–34 LTP commitment being **\$5.0 million** for planning/design. Council documents implied a price in the order of **\$20 million**, but an estimate "*up to \$47.8 m*", has been mentioned. The large range reflects that a full trail through mountain terrain would require substantial engineering.

➔ Request SDC to provide an update at the July meeting of the MCB.

Overall, formal community input has minimal to date. The topic is of interest and significance and SDC should provide a status update.

Financial

A balanced income and expenditure budget for the 2025/26 financial year, based on a fixed revenue of **\$123,398** derived entirely from the targeted community board rate being held at current amount – as per information provided by SDC is likely.

Reason for reduced income: The Determination by the Local Government Commission on the Appeal by the Rolleston Residents Association, resulted in West Melton being removed from Malvern Ward. West Melton has 2,679 properties; Malvern 8,137 properties which without West Melton is reduced to 5,458. The reduction of 2,679 rateable households will result in a decrease in revenue of \$60,569 from \$183,967 to **\$123,398** for 2025/26 – SDC calculated.

It is important that the budget 1st July 2025 to 30th June 2026 enables the Malvern Community Board to undertake its statutory obligations, governance responsibilities, and commitment to community engagement and support during the forthcoming financial year. The largest portion of expenditure (49%) is allocated to **Members' Remuneration** (set by the Remuneration Authority) **and Support Charges** (recently reviewed by SDC after constructive discussions with MCB). It is critical the budget reflects reasonable and achievable operational costs that will enable the Board to deliver effective local governance in the Malvern Ward to October 2025 and thereafter to 30th June 2026 in the Tawera Malvern Ward.

➔ The SDC proposed budget will be in the agenda and for consideration at the meeting. Key allocations need to include:

- **Vehicle reimbursement, communications, and conference/training attendance** to support board members' effectiveness and outreach.
- **Community Support, Sponsorship, and Sister City Expenses** (which are currently under review) to assist with local initiatives and foster external relationships.
- **Community Grants:** SDC has centralised community funding grants.
- Professional services such as **Consultants** and **General Expenses** are included to ensure the Board can access expertise and maintain flexibility in delivery during the year.
- A sufficient **Contingency Reserve** to ensures the Board can respond to unforeseen minor expenses, as appropriate.

ATTENDANCES THIS YEAR:

May

Various discussions and meetings with constituents and potential candidates
 19 Spoke at Meet the candidates evening at the Darfield Baptist Church which was well attended
 20 Met with Malvern Community Vehicle Trust Board members to discuss Public Transport options
 Visited Peaceful Pines Living and met with residents
 25 Accepted invitation and shown around Arthur's Pass Village by Chris, Barry and Shirley who brought me up-to-date with where things are at in the Village
 26 MCB meeting – West Melton
 then Committee meeting – Kirwee Community Association
 27 AGM Arthur's Pass Village Association (Christchurch)

June

3 Residents Association AGM, Hororata

- 4 Darfield Young Farmers meeting, Colgate
- 10 Met with Chair, Malvern Community Vehicle Trust then a resident in Hororata }
meeting, in Glenroy, to discuss formation of Glenroy Residents Association }
- 11 Darfield Residents Association Inc. committee meeting
- 12 Combined meeting MCB and Residents | Community Associations, Darfield Library
- 14 Matariki in Malvern, at Darfield Recreation Centre – some 180 persons attended
- 15 Met with representative – Darfield Business Owners



Community Board Member
Deputy Chair | Malvern Community Board

