

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE,
1 SOUTH TERRACE, DARFIELD
ON MONDAY 23 APRIL 2019, COMMENCING AT 4.30PM**

PRESENT

Mesdames, J Gallagher (Chair), K Meares, and J Pascoe, Ms M Hands, and Councillors J Morten and R Mugford

ATTENDEES

Messrs. D Marshall (Property and Commercial Manager) and B Rhodes (Team Leader Strategy and Policy) and Ms T Davel (Council Governance Coordinator)

APOLOGIES

Moved – Councillor Morten / **Seconded** – Mrs Pascoe

‘That the Board receives the apology from Mayor S Broughton, for information.’

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

Standing conflict of interest in respect of Councillor Morten for any SICON Ltd matters.

PUBLIC FORUM

None.

DISTRICT PLAN REVIEW UPDATE

Mr Ben Rhodes, Team Leader Strategy and Planning, addressed the Board on a number of District Plan Review matters discussed at the last District Plan Committee meeting. He advised that one of the key topics that was discussed related to the draft business provisions. He said in terms of Malvern there is not too much significant change happening.

One issue Mr Rhodes brought up with regard to the draft business provisions, which sparked some discussion, was the matter of office space size restrictions for proposed for Darfield commercial area. He would get more information for the Board as it was felt the size limit proposed for offices (200m²) will be too small in some instances and come across as overly prescriptive.

He also said that industrial areas were being looked at and the draft provisions sought to consolidate the various industrial zones

Kerry Pauling arrived 4.36pm

Mr Rhodes said restrictions in relation to temporary activities in the Ward will mainly be around daily hours of operation, the number of consecutive days and the number of events on any one site. This included limiting commercial filming as a permitted activity for up to 30 days. There were also discussions around network activities and renewable energy.

Mrs Pascoe asked a question about parts of Selwyn being designated as areas of cultural significance and how that may impact on decisions. She asked whether the Board could be informed as stakeholder in future. Mr Rhodes said he would provide a brief comment back to the Board as soon as he has a response.

Mr Rhodes also referred to the Our Space matter, which is more related to the Greater Christchurch area. They have now been through the hearing phase and waiting for the panel to make recommendations. It may impact on changes to growth around Rolleston, Lincoln, Prebbleton and West Melton.

Mr Rhodes told the Board that the Council adopted the District Parking Strategy a week ago. This was related to looking at ways how the Council could manage car parking across the district with a particular focus to town centres. This included providing and managing public parking in Rolleston and Lincoln as well as providing options to review parking in Darfield and Leeston. He said the team will continue reporting back to the Board on Darfield car parking matters as that issue progresses through the District Plan review.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 25 March 2019.

Taken as read with no amendments.

Moved – Ms Hands / **Seconded** – Mrs Meares.

'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 25 March 2019, as circulated.'

CARRIED

MATTERS ARISING FROM MINUTES

Mrs Pascoe raised a concern with the response from the Community Relations Manager. She also noted the Board have not heard anything about the proposed tiered structure for hall hire fees. Ms Hands added that the Board has become messengers of decisions rather than having the ability to continue advocating for its communities before decisions are made.

It was noted that the Committee reviewing all the concerns has looked through all of the questions they received and will produce a draft paper soon. It was reiterated that as soon as the information has been made public, and a draft is available, it will be information shared with the Board as well but the Property and Commercial Manager noted that the process is one for the council to lead and decide on as this is a District approach to charge setting.

There was a discussion about the possible future of the St John's building and Councillor Mugford noted he will report back to the Board after meeting with St John. A decision as to whether the Board would like to look at options of transferring the building to Council and open it up as a Hall or Museum will be deferred to the May meeting.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair's report was taken as read. Mrs Gallagher noted the Board has Discretionary Funds left which could be put to use for the Santa in the Grotto or cabinets for Sister City gifts. It was decided to have a Board workshop soon to discuss how best the Discretionary Funds can be utilised.

The Board considered whether the Menz Shed could be asked to make small wooden toys for the Santa in the Grotto with the Board providing the material from its discretionary funds.

Moved - Mr Pauling / **Seconded** – Mrs Pascoe

‘That the Board write to the Menz Shed to ask if they would consider making small wooden toys for the Santa in the Grotto with the Board providing funding their materials.’

Ms Hands raised the issue that there was no information relating to the Malvern Discretionary Fund on the Council website. She said she was asked to share policies, guidelines and application forms with another elected member and couldn't find the information.

The Board spoke about the draft Sister City Policy and raised several issues they had raised before, about the policy. Mrs Pascoe in particular noted that the policy does not provide for the cultural friendship aspects which are important for the relationships. She said as it currently stands it seems to be purely for commercial gain. There is also no reference to a Sister City Committee.

Moved – Mrs Gallagher / **Seconded** – Ms Hands

‘That the report from the Chairperson be received, for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

Mr Pauling's report was taken as read. Mr Pauling added that the Sheffield Domain Board would appreciate a recycling bin. Mr Marshall said he would log this into the service request system and ask the appropriate staff member to look into this. Mr Pauling said the rugby club indicated they'd be willing to put out the bins on collection days.

Board Member Mrs Karen Meares

Mrs Meares' report was taken as read. She said projects were progressing well and that a drinking fountain will be installed with discretionary funds left over. Mr Marshall cautioned that the Committee should budget for at least another \$1,500.00 for back flow prevention.

Board Members Mrs Judith Pascoe

Mrs Pascoe's report was taken as read.

Mrs Pascoe said the recent Community Board Conference was very interesting, noting a couple of the highlights which she mentioned in her report.

Board Member Ms Megan Hands

Ms Hands had nothing additional to report although she did ask that the request for adding a rubber mat around the slides in Castle Hill, be added to the table of Matters from Minutes.

Councillor Bob Mugford

Councillor Mugford's report was taken as read. Councillor Mugford said that nothing more could be done around Springfield Township e.g. pruning the trees at the Rewi Alley site. This was apparently due to a lack of funding. Mr Marshall said he would enquire as to whether there was any funding left in the Rewi Alley budget and get back to the Committee and Councillor Mugford.

Councillor John Morten

Councillor Morten noted nothing further and his report was taken as read.

Moved –Karen Meares / **Seconded** – Councillor Mugford

'That the monthly reports from the Board Members be received, for information.'

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager's Report – April 2019

The report was taken mostly as read, with Mr Marshall noting the Kowai Pass Camping Ground upgrade that is now underway and Castle Hill toilets which are now open. Mrs Pascoe asked about the council reserve's being disposed of and Mr Marshall said it was a DOC-led process so they are setting the timeframe.

Ms Hands asked whether there were any driver's courses for younger people as well and was informed that there are, but that the response didn't seem good. Courses for mature people seemed to be very popular.

Moved – Mrs Pascoe / **Seconded** – Mrs Gallagher

'That the Malvern Community Board receives the Chief Executive's Report – April 2019, for information.'

CARRIED

REPORTS FOR INFORMATION

3. Accounting Officer

No discretionary funds applications were received for this meeting.

4. Correspondence

None received.

5. Discretionary Fund Report

Taken as read and accepted, noting that no applications were received during the month. The Board will have a workshop to discuss its Discretionary Funds spending.

Moved – Karen Meares / **Seconded** – Kerry Pauling

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

6. Community Committee Minutes

a) Matters Arising from Community Committee meetings

The Matters Arising were taken as read with the following additional comments made:

b) Community Minutes Received

Township Committees

- Arthur’s Pass Association – 25 March 2019
- Castle Hill Village Association – 25 March 2019
- Coalgate Township – 26 March 2019
- Glentunnel Township – 25 March 2019
- Hororata Citizens Committee – 26 March 2019
- Springfield Township Committee – 5 April 2019
- Whitecliffs Township & Domain – 8 April 2019

Hall and Community Centres

- Glenroy Community Hall – 19 March 2019
- Glentunnel Community Centre – 19 March 2019
- Glentunnel Museum – 21 March 2019
- Kirwee Community Committee – 18 March 2019

Reserves & Recreation Areas

- Darfield Recreation Centre – 4 February 2019
- Kirwee Recreation Reserve – 8 April 2019

The following additional comments were made:

- Councillor Mugford reported that Murray England will let him know about the variations in chlorine in the water lately.
- Moving the boiler in Glentunnel may or may not be possible depending on its age and whether it has been moved before. It was suggested the Committee could request funding from Malvern Board through its Discretionary Fund. They could also look at interpretive signage on some of the older buildings. It was noted that Derek Hayes had done well with the redevelopment plans.

Moved – Mrs Meares / **Seconded** – Ms Hands

'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'

CARRIED

GENERAL DISCUSSION

The meeting closed at 6.08pm.

DATED this 27th day of May 2019


CHAIRPERSON