

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE KIRWEE HALL, HIGH STREET, KIRWEE
ON MONDAY 23 OCTOBER 2018, COMMENCING AT 4.30PM**

PRESENT

Mesdames, J Gallagher (Chair), K Meares and J Pascoe, Mayor S Broughton, Mr K Pauling (Deputy Chair), Ms M Hands and Councillors J Morten and R Mugford

ATTENDEES

Mr D Marshall (Property and Commercial Manager) and Ms T Davel (Governance Coordinator)

Community Committee Representatives:

Messrs. Ken May, Graeme Roberts, David Stott and Lindsay Westaway, Kirwee Community Committee and Raymond Williams, Kirwee Recreation Reserve Committee
Mesdames. Ngaire Kent, Kirwee Community Committee and Diane Westaway, Kirwee Hall Committee

APOLOGIES

Apologies were received from Mayor Sam Broughton, for lateness.

Moved – Mrs Meares / **Seconded** – Mr Pauling

‘That the Malvern Community Board receives the apology for lateness from Mayor Broughton’

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None identified.

CONFLICTS OF INTEREST

A standing conflict of interest from Councillor Morten in relation to any SICON matters.

PUBLIC FORUM

Representatives from Community Committees were given an opportunity at the end of the formal Board meeting, to raise any views or comments.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 24 September 2018.

Mrs Pascoe suggested that the Chairperson's Monthly Report note the Board would have a stall on Armistice Day at the Courtenay A&P Show.

Moved – Mrs Pascoe / **Seconded** – Mr Pauling

'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 24 September 2018, as circulated.'

CARRIED

MATTERS ARISING FROM MINUTES

Taken as read with Mr Marshall noting that members should encourage their communities to use the Snap Send Solve application to log jobs with Council.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair noted the times for Armistice Events at Glenroy, Sheffield, Hororata and Lakeside Hall. The Chair referred to the Christmas in the Park, saying the Darfield Township was coming on board with the event and there will be a combined event with Santa in the Grotto and other activities already booked in.

Mention was made of removing the Oregons on Tussock Square. It was felt the trees could be felled with staff making a final decision in collaboration with the Township Committee as to the most economic option to get rid of it – either chip or give / sell as firewood. There was also a brief discussion about developing a Japanese schemed Garden which would most likely be funded from the Westview special fund. In response to a question from Mr Marshall about a possible landscape architect or someone knowledgeable about how to develop and plan for both a Chinese and Japanese garden, Mrs Meares said she would find out from the Methven Garden and let him know.

Moved – Mrs Gallagher / **Seconded** – Mr Pauling

‘That the report from the Chairperson be received, for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

Further to his report, Mr Pauling noted he had concerns about an old shed on the corner of Pococks Road and SH 73, Springfield. In strong wind events, pieces of metal sheeting from the shed had been blown across the road and this could potentially pose a risk. Mr Marshall said the Committee should log a job with Council to see if it can be tidied up.

Board Member Mrs Karen Meares

Mrs Meares added that she received a response from Council about whether rangers can issue prosecution orders and hand out instant fines. Rangers cannot issue instant fines as that would be a role for enforcement officers, however, rangers can remove people from Council land and file for trespass orders.

Board Members Mrs Judith Pascoe

Mrs Pascoe read through her report and supplementary report, and spoke of the playground budget. She circulated a flyer from another Council’s Community Board, and asked Board members to consider whether they would like to have a similar flyer for distribution.

Mrs Pascoe also referred to three rental units on North Terrace and wanted reassurance from Council that it will honour the agreement with the tenants. Mr Marshall told the Board that Council has requested a report on social housing for the November Council meeting.

Mrs Pascoe asked that Council staff inform the Board of any event happening in the ward and quoted as example several street parties being organised. Ms Hands also referred to the various parties across the District.

Board Member Ms Megan Hands

Ms Hands said she had no meetings in the last month and other than the Selwyn Waihora Zone Committee meeting she had also attended the Malvern Community Arts Council meeting in Wellington.

Councillor John Morten

Councillor Morten commented that Council was in the process of reviewing the KPIs of the Chief Executive. He said if the Board had anything to add, Councillors would be happy to hear about it. He also referred to a paper being presented to Councillor on Committee Functions. He said there will be a report about that at a later stage, after whole of Council considered its recommendations.

Councillor Bob Mugford

Councillor Mugford mentioned a Go Hororata bus tour looking at all the new halls in the District. He said the Coalgate Committee was currently considering a walking track on the south side of the river and have a meeting with Council staff in the next week.

Moved – Councillor Morten / **Seconded** – Ms Hands

‘That the monthly reports from the Board Members be received, for information.’

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager’s Report – October 2018

Council’s Property and Commercial Manager, Douglas Marshall, advised that the Council will be employing a seasonal ranger for 6 months over the summer season as a result of a successful application to the Governments Responsible Camping Fund. This additional ranger will complement the council’s existing 3 rangers who are rostered on over a standard 7 day week during the summer period meaning there is always a council ranger available to assist with the various reserve maintenance/camping issues that arise during the week and at the weekends.

Mrs Meares asked whether Council would consider toilet signs at the start of Harper Road so that people know there are facilities up ahead.

Moved – Councillor Morten / **Seconded** – Councillor Mugford

- a) *‘That the Malvern Community Board receives the Manager’s Report – October 2018, for information; and*
- b) *Endorse Board Member Hands’ attendance at the Young Elected Members’ Hui between 15 – 17 November 2018.’*

CARRIED

3. Accounting Officer

3.1 Appointment to Sport NZ Rural Travel Fund Assessment Committee

Moved – Councillor Morten / **Seconded** – Ms Hands

‘That the Malvern Community Board appoint Jayde Mayberry to the Sport NZ Rural Travel Fund Assessment Committee for a three year term commencing 1 December 2018’

CARRIED

CORRESPONDENCE

A letter of support from the Board to the Commemorating Waitangi Day Fund.

Moved – Mrs Gallagher / **Seconded** – Councillor Morten

‘That the Malvern Community Board notes the letter of support, for information.’

4. Discretionary Fund Report

Moved – Mr Pauling / **Seconded** – Mrs Meares

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

5. Community Committee Minutes

a) Matters Arising from Community Committee meetings

Taken as read.

b) Community Minutes Received

Township Committees

- Darfield Township – 16 August 2018
- Hororata Citizens – 25 September 2018
- Springfield Township – 2 October 2018

Hall and Community Centres

- Glenroy Community Hall – 18 September 2018
- Glentunnel Community Centre – 18 September 2018
- Glentunnel Museum Committee – 20 September 2018
- Kirwee Community – 17 September 2018
- Lake Coleridge Community – 21 September 2018

Reserves & Recreation Areas

- Darfield Recreation – 3 September 2018
- Hororata Reserve – 1 August 2018
- Kirwee Recreation Reserve – 8 October 2018

Moved – Mrs Pascoe / Seconded – Ms Hands

‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’

CARRIED

GENERAL DISCUSSION

The Chair informed the Board that Caroline Shone from Community Energy Action will present at the January 2019 Board meeting.

Mrs Meares handed a gift to the Board from the recent Sister Cities visit in Yubetsu. She presented the tapestry and it was decided to display it in the Board room in the Darfield Service Centre.

With the formal business of the Board concluding at 5.38pm, representatives from the various committees introduced themselves and raised several matters with the Board. The matters were responded to by Board Members, Councillors and staff present.

Mr Raymond Williams from the Kirwee Reserve spoke about a steering committee currently looking at the development of the reserve. The team is looking at how everything can be fit in to suit as many people and groups as possible. He said one of the issues they will possibly consider is to move buildings and areas, such as the bowling green and club, to create a more pleasing look for the community coming on to the Reserve. He said the working group hopes to have something concrete by May 2019. In response to his questions about funding and their budget which seem to reflect different amounts, Council's Mr Marshall noted he would look into the matter and get back to the Committee with a response.

Mr Lindsay Westaway from the Reserve and Township Committees added that, should the working group feel the bowling club would be best place in another area of the reserve, he would be fine with that decision.

Mr David Stott noted he was there as a Kirwee resident. He spoke about the district wide rating noting it was clear their area subsidises other halls. He thought the idea of district wide rating was to make it even and fair for everyone. He said he received a letter from Council's Chief Executive referring him to a working group and Councillor Mugford noted that he was a member of the working group looking into all of the issues and anomalies of the rating. Councillor Mugford said their issues will also be discussed by the working group.

Councillor Morten added that the Kirwee Hall is a well maintained hall and that residents should continue to advocate for it. He said he was aware that the community's ultimate aim was to get an annual grant back to the hall. Whether Councillors who represent the residents, would be able to achieve that, remains to be seen, however they were very aware of the situation.

Mr Ken May also spoke about the same matter and added that Council had a commitment towards the Hall as it pays insurance on it. He also referred to an email from Council's Asset Manager, Murray Washington about the widening of Courtenay Road. He said he thought Council should be looking at widening the road relatively urgently as it was not sufficiently wide enough for two trucks passing.

Mrs Diane Westaway said she represented herself as ratepayer but also as member of the Hall committee. She commented on the large organisation that the Council has become. She said she would be upset if the bowling club was moved and would rather see ratepayer money be put to something more worthwhile. She thanked Council for the good job they were doing.

Mayor Sam Broughton arrived at 6.04pm. He took the opportunity to tell those present of the District Plan Review, saying it was a major opportunity to have a say in what happens in our towns, communities. It sets the scene for the next 15 to 20 years and he encouraged everyone to engage with it. Mrs Meares added it was one of the most important things communities could do and although people may not think it would impact them in their lifetime, they should be thinking of the impact on their children and grandchildren.

The meeting closed at 6.20pm.

DATED this 26th day of November 2018


CHAIRPERSON

Action Points
Glentunnel Community Centre brochure progress.
Consideration of closing the road in front of Darfield Library
Kimberley Reserve & Hall visit to determine works to be done without consents, e.g. examining the proposed cladding and whether the Hall requires strengthening
Toilet signs at the start of Harper Road
Tussock Square Oregons – Darfield township committee to inform staff what they want Council to do with the felled trees
Japanese / Chinese Garden – as Council had no funding for the project it was proposed it would likely be funded from the Westview Special Fund. Mrs Meares will inform Council of the name of an appropriate landscaper
Council staff reminded to share information with the Board and community committees on any community activities
LTP forecast anomalies – Property and Commercial Manager to investigate and report back to the Board
Glentunnel Reserve Committee to be sent the mowing schedule and maps – Property and Commercial Manager