

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE  
1 SOUTH TERRACE, DARFIELD  
ON MONDAY 22 MARCH 2021, COMMENCING AT 4PM**

**PRESENT**

Mr J Morten (Chair), Mr K May, Mrs J Pascoe, Mrs K Mears, Mr B Woods and Councillors J Gallagher and B Mugford

**ATTENDEES**

Mr D Marshall (Group Manager Property) and Mrs T Maylam (Personal Assistant)

The Chair, Mr J Morten welcomed everyone to the meeting.

**IDENTIFICATION OF ANY URGENT BUSINESS**

Water supply Sheffield (Mr Woods)

**CONFLICTS OF INTEREST**

None noted.

**PUBLIC FORUM**

None.

**CONFIRMATION OF MINUTES**

**Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 22 February 2021**

**Moved** – Mr K May / **Seconded** – Mrs J Pascoe

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 22 February 2021, as circulated.’*

**CARRIED**

**Actions from Previous Meeting**

The Board received an updated actions sheet.

**Moved** – Mr K May / **Seconded** – Mrs J Pascoe

*'That the Malvern Community Board receive the table Actions from Previous Meeting, for information.'*

**CARRIED**

## **Matters Under Investigation**

The following items were noted to add to a Matters Under Investigation table, and which will be added to at every meeting where appropriate:

<b>Item</b>	<b>Outcome</b>
Update on Social Housing in Darfield	Update from relevant staff.
Council policy around responsibility for water delivery in a case of e.g. leakage	Information on Council's policy

There was general discussion about the volunteer work undertaken in McHughs forest park which has dwindled since the opening of the park and also the conflict on the tracks through the park e.g. pedestrians on the bike track and vice versa.

### **Action Point**

It was suggested that more publicity be undertaken where possible of what track was for which activity and that public should be made more aware of any potential conflict between cyclists and pedestrians.

Mrs Mears advised of some large logs located on the path by the dog park and people were having to lift their bike over the logs. It was noted that this was not part of the bike track therefore was not an issue as people should not be cycling along this path.

## **REPORT FROM CHAIRPERSON**

### **1. Monthly Report from the Chairperson**

Taken as read.

Discussion about Mr Woods attendance as Chair of the Sheffield Township Committee as a citizen therefore he believes that Mr Morten should also go to the meeting as a representative of the Malvern Community Board.

**Moved** - Mr J Morten – **Seconded** – Mr K Mears

*'That the report from the Chairperson be received for information.'*

**CARRIED**

## **REPORTS FROM BOARD MEMBERS**

### **1. Board Member Mr Ken May**

Taken as read.

Group Manager Property was thanked for the good letter to the Springfield Township Committee and that this should be included in the minutes.

**Moved** – Mr K May / **Seconded** – Councillor J Gallagher

*‘That the report from Mr May be received for information.’*

**CARRIED**

## **2. Board Member Mrs Karen Meares**

No report submitted.

## **3. Board Member Mrs Judith Pascoe**

General

- Discussion was held around the proposed changes to the Community Committee structure and it was suggested that a submission be made to the LTP.
- The gum tree at Westview by Darfield 4 Square is not being removed.
- There is not going to be an additional rubbish bin between Darfield 4 Square and the entrance to Westview. It has been suggested to the owners of Darfield 4 Square that they put their own rubbish bin in and empty it themselves.

Meetings Attended

- Greendale hall usage has dropped because they would not sign the Service Level Agreement. As a result Council would not put them on the Council website. The agreement signed and the hall will be promoted.
- Kirwee Cricket Club issue of 20% refund in relation to usage – matter to be discussed at the Reserve meeting in April.
- Kirwee Reserve rubbish/recycling bin contamination issue. Rugby Club are responsible for three recycling bins. Suggested that Rugby Club keep their bins away from the public area and more by their rugby clubrooms.

**Moved** – Mrs J Pascoe / **Seconded** – Mrs K Meares

*‘That the report from Mrs Pascoe be received for information.’*

**CARRIED**

## **4. Board Member Mr Bill Woods**

Mr Woods gave a verbal update on the following matters:

- There was a ‘shadow’ township group (collective) to promote the township and wants to continue to work on the bus shelters.
- Resignations from the Sheffield Township Committee are causing problem with quorum numbers.
- Clarification sought on the filling of vacancies on township committee to be asked by the Community Board.

Mr Morten left the meeting at 4.36 pm and returned at 4.37 pm

**To Action**

Councillor Mugford requested for a copy of the policy for replacing vacancies on a Committee and that this information be circulated to all Board Members. Also look at policy on the website.

**Moved** - Mr B Woods / **Seconded** – Councillor J Gallagher

*‘That the report from Mr Woods be received for information.’*

**CARRIED**

## **REPORTS FROM OFFICERS**

### **5. Chief Executive**

*Manager’s Report – March 2021*

The Chief Executive’s report was taken as read.

Council’s Group Manager Property, Mr Marshall updated the Board as follows:

- Springfield Township Committee letter (19 March 2021) response to Township Committee questions from MCB meeting 8 March 2021.
- Outline of development of some basic community tracks through the provision by a contractor of a digger and time for this development and working with parents in a community which provides a facility for little cost. Ongoing issue of maintenance of these tracks when not used for long periods of time is an issue.
- Castel Hill wilding tree removal project – outlined development to date but work in progress. Letter that is going to all Castle Hill residents to be circulated also to MCB.

Councillor Gallagher raised an issue with the ‘Give Way’ intersection at the corner of Aylesbury/Bealey Roads (SH73) and that she had had discussions with Council’s Asset Manager Transportation (*Andrew Mazey*) and whether it was a Council or NZTA issue. General discussion followed on how dangerous this corner is.

**Moved** - Councillor J Gallagher / **Seconded** - Mr K May

*“That the Malvern Community Board write to Council’s Asset Manager Transportation and NZTA identifying the problem with the Aylesbury and Bealey Road corner Give Way control.”*

**CARRIED**

Councillor Gallagher advised she had been approached by the RSA in relation to the road closure of the state highway through Darfield for the Anzac Day service. She advised that this was being dealt with.

Councillor Mugford advised that he had attended four meetings on behalf of Karen Meares but otherwise it was business as usual.

In relation to attendance at Anzac Day services the following was advised:

Mr Woods – Sheffield/Springfield/Kowai Bush

Mrs Meares – Glentunnel

Councillor Mugford – Hororata

Mr Morten – Darfield together with the Mayor representing Selwyn.

**Moved** – Mr J Morten / **Seconded** – Mr K May

*‘That the Malvern Community Board receives the Manager’s Report – March 2021, for information.’*

**CARRIED**

## **6. Accounting Officer**

*Request for a Grant – Leah Hamilton-Cross*

**Moved** – Mr J Morten / **Seconded** Mr K May

*“That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to Leah Hamilton-Cross to assist with the costs of competing in the International Geography Olympiad to be held in Welling on 1-4 July and 10-16 August 2021.”*

**CARRIED**

## **CORRESPONDENCE**

None.

## **REPORTS FOR INFORMATION**

### **7. Discretionary Fund Report**

Tabled and received.

Mrs Mears raised the issue of the organisation of the Xmas in the Park event for Darfield. She was of the view that this event needs to use the same administration structure as was used in 2020 but that it should be used in conjunction with perhaps the Township Committee. It was suggested to have a public meeting to gauge community interest in organising the event to try and pass the running of the event away from the Community Board.

An application could be made to the Westview Committee for funding to run the event.

Mr May undertook to discuss with the Darfield Township Committee the formation of a committee made up from members of the public interested in running the Xmas in the Park event. The Township Committee to undertake the advertising for registrations of interest in forming a committee.

The Community Board are prepared to pay for the advertising for the registrations of interest.

**Moved** – Cr J Gallagher / **Seconded** – Mr K May

*'That the Malvern Community Board receives the Discretionary Fund Report, for information.'*

**CARRIED**

## **8. Board Financial Report**

This was held over from the February meeting. Report to be prepared for April meeting. The Group Manager Property tabled an outline of the general ledger expenditure to date.

## **COMMUNITY COMMITTEE INFORMATION**

### **9. Community Committee Minutes**

#### **a) Matters Arising from Community Committee meetings**

#### **b) Community Minutes Received**

##### *Township Committees*

- Castle Hill Citizens – 3 March 2021
- Coalgate Township – 23 February 2021
- Springfield Township – 2 February 2021
- Whitecliffs Township and Domain – 1 March 2021

##### *Hall and Community Centres*

- Glenroy Hall – 24 February 2021
- Glentunnel Community Centre – 22 February 2021

##### *Reserves and Recreation Centres*

- Coalgate Glentunnel Reserve Management – 2 February 2021
- Kirwee Rec Reserve – 8 March 2021

**Moved** – Mrs K Meares / **Seconded** – Councillor J Gallagher

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

## **GENERAL BUSINESS**

### **1. Sheffield Water Supply**

Mr Woods advised he had become aware of an area of land approximately 10ha in size in Sheffield that was zoned residential and that this area of land perhaps does not have a water supply allocation. He was of the view that the provision for water supply is either inadequate or the township supply is capable of supplying a larger area than is known.

This is also a similar situation in Waddington. The question about the ability of Sheffield water supply to take on additional connections was raised.

**Moved** - Mr Woods / **Seconded** – Councillor B Mugford

*“That the Malvern Community Board receive a formal update at its April meeting as to the state of the water supply in Sheffield and the upgrade and its ability to supply additional water resources to new sections/developments with a view to making a submission to the Council’s Long Term Plan should it be necessary.”*

**CARRIED**

## **2. Submission to Environment Canterbury Long Term Plan**

Following the presentation to the Board prior to the meeting by Environment Canterbury Councillors, the Group Manager Property suggested that the Board take some time now to form a submission. The following issues formed the basis of the submission:

- Support the capacity to increase the UAGC (Uniform Annual General Charge) therefore the burden becomes more on the householder rather than capital value i.e. the fixed sum is allocated to all rateable properties equally.
- The UAGC should be based on services provided to be distributed equally among all rateable properties.
- Do not support Ecan borrowing for operational projects but supports the borrowing for capital projects and intergenerational projects.
- Concern for the level of rate increase therefore lower priority projects could be axed therefore the rate increase doesn’t need to be so high.
- Ecan should submit to the Government about supporting projects that have already been undertaken to the benefit of the region.
- Supports the regional review of co-joining with other Environmental bodies.
- Supports the continuation of the Darfield bus service.
- Supports the comment on pest management in particular the removal of wilding pines in the Torlesse Basin and Coleridge Basin.
- Supports the level of river protection within the Ecan/Selwyn catchments.
- Enviro Waste in Schools – Ecan should be funding their own core business and NOT Central Government initiatives.

It was agreed that the Group Manager Property would draft the submission based on the points raised by the Board and forward it to Board for their final approval.

The Board requested that the Council’s submission to the Ecan Long Term Plan be forwarded to the Board in case there is anything in the Council submission the Community Board wants to support.

Mrs Pascoe asked if she could identify the points raised at the meeting for the Malvern News article. This was **agreed** to.

**Moved** - Mr K May / **Seconded** - Mrs J Pascoe

*“That the Community Board make a submission to the Ecan Long Term Plan based on the issues noted in the minutes.”*

**CARRIED**

The meeting was closed at 5.42 pm

DATED this 27 day of April 2021



CHAIRPERSON