

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE MEETING ROOMS,
ON TUESDAY 22 NOVEMBER 2021, COMMENCING AT 4PM**

PRESENT

Messrs J Morten (Chair), K May and B Woods, Mesdames K Meares and J Pascoe, and Councillors J Gallagher and B Mugford

ATTENDEES

Mr D Ward (Chief Executive) and Ms T Davel (Governance Coordinator)

Mr Graeme Dawson from the Springfield Township Committee attended public forum.

WELCOME

The Chair, Mr J Morten welcomed everyone to the meeting.

APOLOGIES

None

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

1. Late application for funding received from Springfield Township Committee.
2. The Board's annual grant to Darfield High School towards its prize-giving.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Mr Graeme Dawson attended on behalf of the Springfield Township Committee. Mr Dawson noted the Township Committee recently applied for discretionary funds for its Christmas event and while they were thankful for receiving \$1000 the Committee would appreciate it if the Board would consider the second application. They said this will be a one-off and decorations will be taken down and used for as long as it lasted. The Board Chair told Mr Dawson that the

Township Committee would have received \$1000 in a discretionary fund, available until the end of June 2022.

CONFIRMATION OF MINUTES

Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 26 October 2021

Moved – Mr May / **Seconded** – Mr Woods

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 26 October 2021, as circulated.’

CARRIED

Actions from Previous Meeting

Board members requested feedback on their application put into the Westview Special Fund Committee for the garden in Tussock Square. The Chair said the matter was out of the hands of the Community Board and a decision will be made in due course.

Moved – Mrs Meares / **Seconded** – Councillor Mugford

‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair spoke of a couple of meetings he attended recently. He said he took part in a survey on Orion’s performance in the community. The Chair added people were just trying to understand where things were going with COVID and to get back some normality.

Moved – Mr Morten / **Seconded** – Mrs Meares

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Ken May

Mr May spoke of a pedestrian crossing around the Tawera Lane / Tramway Road area with especially parents coming and going picking up children from the Springfield school. He said there was a need to talk to the school about where the pedestrian crossing should go and said Council should also look at it from a road safety perspective. The Board agreed that staff be asked to look into the matter for the sake of improving the safety of children who are being dropped off for school. The school should also be contacted and be encouraged to send a message to parents to be even more careful when dropping or collecting children.

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the report from Mr May be received for information.’

CARRIED

3. Board Member Mrs Karen Meares

Taken as read but noted that Glenroy Hall will soon get an AED for the community to use.

Moved – Mrs Meares / **Seconded** – Mr May

‘That the report from Mrs Meares be received for information.’

CARRIED

4. Board Member Mrs Judith Pascoe

Mrs Pascoe asked whether there will be feedback from the workshops held in September. These were with community committees. The Chief Executive said there would be feedback.

Mrs Pascoe also said the information around the sewerage system work in Darfield was lacking. The Chief Executive said staff had provided sufficient information and worked in with both residents and NZ Post. He said Council had not received any complaints.

The Board asked that the communications team submit a suitable article in the local newspaper to note progress made. This information should also go onto the Council website alongside all of the other information already available.

Regarding Mrs Pascoe's comments about the consultation document on parks management, the Chief Executive read the comprehensive staff comments. It was also noted that the name was not important and the issue was the actual management plan, although the Board had no comments on the plan.

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

‘That the report from Mrs Pascoe be received for information.’

CARRIED

5. Board Member Mr Bill Woods

Mr Woods noted that with the recent installation of fibre the company left the place slightly untidy. After calling them they came to clean it up.

Regarding the Sheffield Hotel Mr Woods said they were waiting on the licensee to clear the issue with the licensing committee. The Chief Executive said that the District Licensing Inspector needed to provide input on this. He added that should the licensee use the hall, the hall may not be able to be used by any other user. He would receive clarity from staff and provide feedback to the Board.

It was discussed whether the sports club on the reserve could be used. Alternatively a portable empty space could be purchased and put on the car park. It could always be sold afterwards.

With regard to the heavy vehicle damage to berms at the Allied Fuel Stop, Mr Woods said that he maintains that the measurements given to Council were incorrect. The Chief Executive said that Council staff were in contact with Waka Kotahi.

Moved - Mr Woods / **Seconded** – Mr May

‘That the report from Mr Woods be received for information.’

CARRIED

6. Councillor Bob Mugford

Councillor Mugford said he had just been asked to be part of a committee of St John’s to run their buildings for the next 10 years. He said it would be a good project to be involved in.

Moved – Councillor Mugford / **Seconded** – Mrs Pascoe

‘That the report from Councillor Mugford be received for information.’

CARRIED

7. Councillor Jenny Gallagher

Councillor Gallagher said that Chorus had come back to look at some of the sunken spots in the roads to re-dig and pack it down again. This after they installed fibre recently. She said that Chorus was willing to come out and help.

Moved – Councillor Gallagher / **Seconded** – Mrs Meares

‘That the report from Councillor Gallagher be received for information.’

CARRIED

REPORTS FROM OFFICERS

8. Chief Executive

Manager's Report – November 2021

The Chief Executive referred to his report noting that Council would still like to have meaningful conversation with its community regarding 3 Waters Reform. Council was also not sure what was going to happen in future but the number one concern was the loss of the local view across all districts, not only Selwyn. Secondly the impact this might have on rural schemes and thirdly the delivery of work currently part of the long-term plan.

The Chief Executive also noted the fluoridation of drinking water Bill and referred the Board to two pages as part of his report which may be helpful when responding to questions from communities.

The Chief Executive thanked the Board for its work over the year noting the key concerns in the next year would focus on RMA reform, District Plan sign-off, 3 Waters implications, and the next local elections. The Chief Executive said he would circulate a summary of Jim Palmer's report to the Board, relating to the RMA reform as well as the Local Government review.

Mrs Pascoe asked about the use of te reo in for example the Te Ara Atea meeting rooms / areas, and this also included the name of the building. She asked whether that was going to be the only name used from now on or whether the English name will also be used. She said while the country is trying to be more inclusive, there is a huge population who is not English first language nor Maori. The Chief Executive said he would ask staff to look into having English names included where possible.

Mrs Meares noted she heard that many people in the community were no longer interested in the Selwyn Times because of the amount of non-topical information it contained. She said Council would potentially lose a lot of opportunity to engage with the community if people aren't reading the paper. The Chief Executive said staff continue to review how they communicate.

Moved – Mr Morten / Seconded – Councillor Gallagher

'That the Malvern Community Board receives the Manager's Report – November 2021, for information.'

CARRIED

9. Chief Executive

Adoption of the Proposed 2022 Malvern Community Board Meeting Schedule

The Board agreed in principle that it will also continue with drop-in sessions across the Ward in 2022. The Chief Executive will bring a paper to the first meeting in January 2022 with a schedule of drop-in sessions. The first one in February will be close to Darfield but the March session will be on a weekend and in Castle Hill / Arthurs Pass.

Moved – Mr Morten / **Seconded** – Councillor Gallagher

‘That the Malvern Community Board adopt the 2022 Board meeting dates as set out in the attached schedule.’

CARRIED

CORRESPONDENCE

None.

REPORTS FOR INFORMATION

10. Accounting Officer

Request for a Grant – Tom Freeman

Moved –Mr Morten / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to assist with the cost of Tom Freeman to attend the Junior Freeride world championships in Austria from January to March 2022.’

CARRIED

Board Member Woods expressed his support for this but abstained from voting due to a conflict of interest in the matter.

11. Accounting Officer

Request for a Grant – Springfield Township Committee

Moved –Mr May / **Seconded** – Mrs Woods

‘That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to the Springfield Township Committee to assist with the cost of Christmas decorations.’

CARRIED

The Board noted it usually grants \$500 to the Darfield High School towards its prize-giving and Councillor Gallagher moved a motion as follows:

Moved –Councillor Gallagher / **Seconded** – Mr May

‘That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to the Darfield High School towards its annual prize-giving event.’

CARRIED

12. Discretionary Fund Report

Tabled and received. The Board requested two amendments to previous discretionary funds grants:

- Springfield Township Committee – to read Christmas event, rather than Christmas lights.
- Hororata Golf Club – to read SDC consenting costs, rather than Golf Carts.

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Discretionary Fund Report, as amended, for information.’

CARRIED

13. Board Financial Report

Tabled as a late report.

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Board Financial Fund Report, for information.’

CARRIED

The Board asked that staff explain the \$3395.00 consultancy fees.

COMMUNITY COMMITTEE INFORMATION

14. Community Committee Minutes (*including List of Minutes Received*)

a) Matters Arising from Community Committee meetings

Noted.

b) Community Minutes Received

Township Committees

- Castle Hill Citizens – 23 October 2021
- Coalgate Township – 26 October 2021

- Kirwee Township – 18 October 2021
- Kirwee Township – 15 November 2021
- Sheffield Waddington township – 21 October 2021
- Springfield Township – 13 October 2021
- Springfield Township – 2 November 2021

Hall and Community Centres

- Glentunnel Community Centre – 25 October 2021
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Reserves and Recreation Centres

- Kimberley Recreation and Hall Committee – 9 November 2021

Moved – Councillor Mugford / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'

CARRIED

GENERAL BUSINESS

The meeting was closed at 5.38pm.

DATED this 31 day of January 2021


CHAIRPERSON