

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE PEARCE LOUNGE,
WEST MELTON COMMUNITY CENTRE
ON MONDAY 23 JANUARY 2023, COMMENCING AT 4.30PM**

PRESENT

Messrs K May (Chair), S Ellis, C Payne and B Russell (Deputy Chair), Ms S Nu'u and Councillor RH Mugford

ATTENDEES

Councillor L Gliddon, Mr D Ward (Chief Executive), Ms T Davel (Committee Advisor)

WELCOME

The Chair welcomed everyone to the first meeting of the New Year.

APOLOGIES

None.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

The Chief Executive noted two items he wished to add:

- Westview Special Fund Committee - Board member representation
- Board representative on the Malvern Arts Council

The Chief Executive noted three upcoming events for the information of the Board:

- 1) Councillor Bus trip to the Malvern Ward, on Wednesday 22 February leaving Rolleston at 9am and Darfield at 9.30am. An itinerary will be prepared and forwarded to the Board as soon as possible.
- 2) Meeting with Ashburton District Council and Methven Community Board members on 3 February at 1pm in the Selwyn Sport Centre. The Board is invited to attend. This is on the Future for Local Government.
- 3) Sunday 26 February Board scheduled visit to Castle Hill and Arthurs Pass. Will leave Darfield at 8.30am for a 10am start in Arthurs Pass. After lunch the Board will visit Castle Hill.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Mr M and Mrs G Leigh

Mr & Mrs Leigh noted a number of issues:

- Stormwater from around the Bowling and Rugby club area gets blocked up, spilling over into their septic tank with the result that sewer water comes back into the stormwater. Apparently not a new problem and has been pumped out several times. It is a health issue and comes at a cost to Council. The Chief Executive was provided with more information to discuss with staff.
- There is a row of pine trees alongside the highway going from West Melton direction Christchurch, which results in icy during winter making for a lethal stretch of road. The developer said they would trim the trees when the subdivision went in but it's not certain who owns them nor who should be maintaining them.
- Reserve access for tennis and rugby becomes an issue with only a one lane entry. Although it is acknowledged this is temporary it needs sorting out as it causes safety concerns.

Action: The Chief Executive will follow up with appropriate staff and report back to the speakers and the Board.

Rachel Evans from the West Melton community addressed the Board asking whether the rural zoning could be reconsidered. She said the growth in the area probably requires some changes. Rachel said that firearms are regularly used at night, supposedly to cull rabbits and this was quite concerning.

Action: The Chief Executive will talk to planning staff and ask them to contact Rachel.

Rachel also spoke about the rubbish around the rugby grounds which seems to be getting out of control. It seemed to be worse during winter times when rugby was on, and especially in the little car park by the grounds.

Action: The Chief Executive will find out about rubbish bins, collection and solutions from staff.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library, on Monday 28 November 2022

Moved – Mr Payne / **Seconded** – Mr Russell

‘That the Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Wednesday 28 November 2022, as circulated.’

CARRIED

Matters arising

None.

Actions from Previous Meeting

See table – all in progress or resolved.

Board member Nu'u spoke about items she raised in the last meeting around the speed in Darfield. She wanted information about previous conversations in this regard but other Board members did not think the conversations she referred to were recorded as it took place in an informal Board drop-in session and were general conversations.

Councillor Mugford said speed limits outside schools could be raised with staff and Councillor Gliddon said she intended raising the matter during an upcoming Waka Kotahi briefing to Council.

Mr Payne asked whether the two items raised during the public forum in the last meeting were addressed which was confirmed by the Chief Executive.

CORRESPONDENCE

The Board briefly spoke about the correspondence from staff regarding naming of roads and expressed support for the matter.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

Mr May spoke to the key items on his report. He spoke about the success of the Christmas event in Darfield in particular Santa in the Grotto. He also said that the Board and staff need to walk around Darfield to personally take note of the issues that mobility scooter users amongst others, have with access to roads.

Action: The Board and appropriate staff will meet in Darfield at 3.30pm prior to its next meeting on Monday 27 February to make some observations in this regard.

Safety issues around culverts in Darfield were also raised. Board members could meet staff on site to view the culverts they are concerned with.

Moved – Mr May / **Seconded** – Cr Mugford

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Sean Ellis (verbal)

Mr Ellis said he met with the Residents Association in Springfield and talked about a road that hadn't been graded in a long time. He spoke to the residents of Castle Hill about the development report and said it was a good report. In Arthurs Pass there were some issues with CORDE not regularly maintaining berms. He also said the community centre should get a new roof and a new fire hose.

Moved – Mr Ellis / **Seconded** – Ms Nu'u

‘That the verbal report from Mr Ellis be received for information.’

CARRIED

3. Board Member Ms Sharn Nu'u

Ms Nu'u said they would be advertising a meeting of Darfield residents who want to get a committee going again.

Ms Nu'u also noted that Santa's Grotto was a great event and many people said they want this to continue.

She raised the issue of speed, and pedestrian crossings on SH73 in Darfield. Ms Nu'u also said that a worthwhile project in Darfield would be a Youth Centre. She had already talked with Darfield Life Church who would be able to provide volunteers. Councillor Gliddon was also going to raise this with the Selwyn Youth Council.

Moved – Ms Nu'u / **Seconded** – Mr Payne

‘That the report from Ms Nu'u be received for information.’

CARRIED

4. Board Member Mr Calvin Payne

Mr Payne said he enjoyed the recent Leadership Awards he attended and also thought Santa's Grotto was a great project which needed future support to keep it going. He added the Board needed to keep up to date with plan changes and hearings so they may inform the community of these.

Moved – Mr Payne / **Seconded** – Ms Nu'u

‘That the report from Mr Payne be received for information.’

CARRIED

5. Board Member Mr Bruce Russell

Mr Russel mentioned the recent Leadership Cup events as well and also talked about the roadworks around West Melton which should officially be finished by the end of March.

Moved – Mr Russell / **Seconded** – Councillor Mugford

‘That the report from Mr Russell be received for information.’

CARRIED

6. Councillor Bob Mugford (verbal)

Councillor Mugford provided some background to the Santa in the Grotto event. He said it had always been well supported. Nowadays it would require at least \$6 per child for a toy and the approximate cost for the project was around \$4000.

It was agreed the Board would workshop the project to ensure it was well documented and support by someone taking it forward.

Moved – Councillor Mugford / **Seconded** – Mr Russell

‘That the verbal report from Councillor Mugford be received for information.’

CARRIED

7. Councillor Lydia Gliddon (verbal)

Councillor Gliddon said the Springfield mowing issues had been sorted out. She added the facilities at Lake Lyndon were not really adequate for the number of people who visit there.

Moved – Councillor Mugford / **Seconded** – Mr Russell

‘That the verbal report from Councillor Gliddon be received for information.’

CARRIED

REPORTS FROM OFFICERS

8. Chief Executive

Manager’s Report – January 2023

The Chief Executive explained the Executive Leadership Team meeting schedule and noted that appropriate staff may also attend the meetings, especially when members of the community might be present.

The Chief Executive explained that the timeframe for the annual plan is that it will be adopted by Council on 22 March. He asked Board members to submit any items to him by mid-February on the projects they wish to include. Staff will prepare a report to be discussed at a workshop of the Board to finalise its submission.

Action:

Submit list of items to Chief Executive for the Annual Plan (e.g. Youth Centre, Christmas events).

Schedule a Board workshop after its 27 February meeting to prepare a submission to Council's Annual Plan.

The Chief Executive also said he would discuss with the Finance Team, a potential increase in the Board's budget for advertising and also for training. He would also be looking at increasing discretionary funding.

In relation to the Westview Special Fund Committee, the Chief Executive proposed that Councillor Bob Mugford remain as Chairperson, with the additions of Councillor Gliddon from Malvern Ward; Ms Sharn Nu'u and Mr Ken May from the Tawera subdivision; the current independent member Mr Rob Lawrence and the two previous representatives of the former Darfield Township Committee, Mesdames Mandy McCaughan and Angela Hanrahan.

Moved – Mr Russell / **Seconded** – Mr Ellis

'That the Board agrees to appoint Ms Sharn Nu'u and Mr Ken May to the Westview Special Fund Committee.'

CARRIED

Lastly the Chief Executive asked the Board for a representative to the Malvern Community Arts Council.

Moved – Mr Russell / **Seconded** – Ms Nu'u

'That the Board agrees to appoint Mr Sean Ellis as the Malvern Community Board representative to the Malvern Community Arts Council.'

CARRIED

Moved – Mr May / **Seconded** – Mr Russell

'That the Malvern Community Board:

- (a) Receives the Manager's Report – January 2023, for information;*
- (b) Receives the Executive Leadership Team meeting roster for 2023; and*
- (c) Endorses the application of Sharn Nu'u as the Community Board Executive Council (CBEC) Zone 5 Representative.*

CARRIED

REPORTS FOR INFORMATION

9. Request for a Grant – Sheffield School

The Board agreed that water safety was important.

Moved – Mr Ellis / **Seconded** – Ms Nu'u

'That the Malvern Community Board grant \$1,500 from the Malvern Ward Discretionary Fund to assist the Sheffield School for two buses from Sheffield Primary School to Spencer Park for water safety / beach education for the whole school.'

CARRIED

COMMUNITY COMMITTEE INFORMATION

10. Community Committee Minutes

Community Minutes Received

- Sheffield Waddington Township – 17 November 2022

Moved – Mr Payne / **Seconded** – Councillor Mugford

'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'

CARRIED

GENERAL BUSINESS

None.

The meeting closed at 6.01pm.

DATED this *27th* day of *February 23* 2023



CHAIRPERSON