

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
ON MONDAY 23 SEPTEMBER 2019, COMMENCING AT 4.30PM**

PRESENT

Mrs J Gallagher (Chair), Mr K Pauling (Deputy Chair), Mesdames K Meares, and J Pascoe, Ms M Hands, and Councillors R Mugford and J Morten.

ATTENDEES

Mr D Ward (Chief Executive) and Ms T Davel (Governance Coordinator)

APOLOGIES

An apology was received from Mayor S Broughton.

Moved – Mrs Karen Meares / **Seconded** – Mrs Judith Pascoe

‘That the Malvern Community Board receive an apology from Mayor S Broughton, for information.

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None

CONFLICTS OF INTEREST

None noted.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Glentunnel Community Hall on Monday 26 August 2019

Taken as read with no amendments.

Moved – Mr Kerry Pauling / **Seconded** – Mrs Judith Pascoe

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 26 August 2019, as circulated.’

CARRIED

MATTERS ARISING FROM MINUTES

Mrs Pascoe requested that when Council staff send information to community committee chairs and secretaries, the appropriate elected member be copied in to that as well.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chairperson took her report as read noting she had only attended one Darfield Township meeting since her holiday. She said Council’s Wayne Stack spoke to the committee about health and safety. There was also a discussion about McHugh’s Forest and the dog park area.

The Chair noted that Troy Allan was doing a Facebook page for the committee and there was a discussion about who would maintain this and similar social media pages when those setting it up, leave.

Action Point: *The Chief Executive will contact Troy and invite him to speak to the Board in November.*

Moved – Mrs Jenny Gallagher / **Seconded** – Mr Kerry Pauling

‘That the report from the Chairperson be received, for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

The report was taken as read.

Ms Megan Hands arrived at 4.40pm

There was a discussion about caretakers of halls to come together for a meeting and talk through recent changes.

Action Point: *Chief Executive to arrange a meeting with appropriate staff early in 2020 and will inform Board members so that they can be present.*

Board Member Mrs Karen Meares

The report was taken as read with some additional points mentioned including the tree harvest in Lake Coleridge; native planting around the cemetery; a discussion on rubbish disposal options; and mowing.

Board Members Mrs Judith Pascoe

Mrs Pascoe's report was taken as read with some additional points including reinstatement of a removed hydrant sign; special thanks to staff for their work on replacing playground equipment; an issue with Council Committee Call not having been sent to Board members; and triennial election rules which have not been workshopped with at least the Board members.

Action Point: *Chief Executive will request the appropriate manager to respond to Mrs Pascoe's queries.*

Action Point: *Chief Executive to investigate the possibility of a moratorium of up to 3 months for triennials in order that Council staff can sort out all of the current changes and impact on committees.*

Board Member Ms Megan Hands

Nothing to report.

Councillor Bob Mugford

Nothing to report.

Councillor John Morten

Councillor Morten noted the Darfield Township meeting, asking whether it was true that there could be no Saturday market held in a reserve.

Action Point: *Chief Executive to provide clarification around this.*

There was a discussion about scholarship interviews which is usually around the time of the elections this year, and whether Council had been contacted by anyone about this yet.

Action Point: *Chief Executive to provide information as to whether Council had been contacted regarding scholarship interviews.*

A question was asked whether the Board should discuss with Council to consider allowing non-for-profit community organisations to use council facilities for free. It would have an impact on Council's revenue but probably very small. It would remove animosity and encourage participation of those sorts of groups across the District. It was agreed that funerals did not fall within this category.

It was also acknowledged by Board members that this would form part of the Annual Plan process and Council Financial staff will be able to provide options around the impact and how Council could compensate for such a loss.

Moved – Mrs Karen Meares / **Seconded** – Mr Kerry Pauling

'That the monthly reports from the Board Members be received, for information.'

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager's Report – September 2019

Taken as read, highlighting key items pertaining to tourism funding; and quarterly economic report. The Chief Executive noted he had again asked for the NZ Army band to play at the Darfield Christmas in the Park.

The Chief Executive noted he would be writing to the new Board as he would appreciate at least one informal session with them as soon as possible.

Moved – Councillor John Morten / **Seconded** – Ms Megan Hands

'That the Malvern Community Board receives the Manager's Report – September 2019, for information.'

CARRIED

REPORTS FOR INFORMATION

3. Request for a Grant – Malvern Miniature Rifle Association

Moved – Mrs Judith Pascoe / **Seconded** – Mr Kerry Pauling

‘That the Malvern Community Board grant \$346.00 from the Malvern Ward Discretionary Fund to the Malvern Miniature Rifle Association to assist with the costs of two members of the Darfield High School Shooting Team resident in the Malvern Ward to attend the New Zealand Secondary Schools Shooting Championships to be held in Wellington from 26-30 September 2019’

CARRIED

4. Request for a Grant – Hororata School 150th Jubilee Committee

Moved – Ms Megan Hands / **Seconded** – Mr Kerry Pauling

‘That the Malvern Community Board grant \$500.00 from the Malvern Ward Discretionary Fund to Hororata School’s 150th Jubilee Committee to assist with the costs of a permanent flagpole site as part of school’s 150th jubilee celebration ’

CARRIED

5. Correspondence

Moved – Mrs Jenny Gallagher / **Seconded** – Mrs Judith Pascoe

- a) *‘That the Malvern Community Board receives the correspondence from the Darfield High School, for information; and*
- b) *Grant \$500.00 from the Malvern Ward Discretionary Fund to the Darfield High School for their prize-giving.’*

The Chair read an email to the Board which she received from the Canterbury Croquet Association. It was agreed that she would reply to them, encouraging the group to advertise their sport in local newspapers and also to contact Council to ask staff where they may play the game – e.g. on a reserve.

6. Discretionary Fund Report

Moved– Councillor John Morten / **Seconded** – Mrs Karen Meares

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

7. Community Committee Minutes

a) Matters Arising from Community Committee meetings

b) Community Minutes Received

Township Committees

- Coalgate Township - 27 August 2019
- Glentunnel Township – 26 August 2019
- Kirwee Community Committee – 19 August 2019
- Whitecliffs Township Domain – 9 September 2019

Hall and Community Centres

- Glenroy Community Hall – 20 August 2019
- Tawera Memorial Hall – 3 July 2019 & 4 September 2019

Reserves & Recreation Areas

- Coalgate/Glentunnel Reserve – 20 August 2019
- Hororata Reserve – 7 August 2019
- Kimberley Reserve and Hall – 22 August 2019
- Kirwee Recreation Reserve – 9 September 2019

Moved – Megan / **Seconded** – Kerry

‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’

CARRIED

GENERAL DISCUSSION

The Board agreed on a last social get-together and decided on a date of Tuesday 8th October 2019.

At the end of the meeting the Chairperson thanked the Board, the Chief Executive and staff and the Board Secretary for their ongoing support and work.

Mrs Judith Pascoe presented the Chairperson with a bouquet of flowers and a card from the Board. She thanked her for her tireless efforts in her community and leadership to the Board over the 9 years as Chairperson.

The Chief Executive also thanked the Chairperson and Board members for their ongoing commitment to the Ward. He said there had been many significant changes across the District and especially in the Malvern Ward. He said the challenges won't disappear but he acknowledged their commitment.

The meeting was closed at 5.01pm.

In accordance with Standing Order clause 27.4 we confirm the correctness of the minutes of the last Council meeting prior to the next election of members.

DATED this 9 day of October 2019

CHIEF EXECUTIVE

A handwritten signature in blue ink, appearing to read 'A. Ward', is written over a horizontal line.

CHAIRPERSON

A handwritten signature in blue ink, appearing to read 'J. Gallagher', is written over a horizontal line.