

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE CASTLE HILL COMMUNITY HALL, CASTLE HILL VILLAGE
ON MONDAY 25 FEBRUARY 2019, COMMENCING AT 4.30PM**

PRESENT

Mesdames, J Gallagher (Chair), K Meares, and J Pascoe, Ms M Hands, Mr K Pauling, and Councillors J Morten and R Mugford

ATTENDEES

Messrs. D Ward (Chief Executive), D Marshall (Property and Commercial Manager), T Harris (Environmental Services Manager), M England (Assets Manager, Water Services), A Boyd (Solid Waste Manager), Mesdames D Kidd (Community Relations Manager), N Smith (Executive Assistant) and K Page (Asset Delivery Administrator)

GUESTS:

Arthur's Pass Committee/Residents:

Messrs. Pete Neale and Chris Stewart.

Castle Hill Committees/Residents:

Rick Hill, Ray & Maree Goldring, Fiona McDonald, Peter Montgomery, Brigid Buckenham, John & Diana Reid, Lin and Dick Moore and June Cloudeley

Springfield Township Committee:

Messrs. Graham Dawson and Shaun Ellis.

APOLOGIES

An apology was received from Mayor Broughton due to his absence from the District on Council-related matters.

Moved – Mrs Meares / **Seconded** – Ms Hands

That the apology for absence be accepted for Mayor Broughton.

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None identified.

CONFLICTS OF INTEREST

None identified.

PUBLIC FORUM

After the formal meeting, members of the various committees of Arthur's Pass, Castle Hill and Springfield Committees were given the opportunity to speak to the Board and relevant Council staff on local issues.

The Chief Executive noted for the record that prior to the commencement of the Malvern Community Board meeting, Board members and staff took the opportunity to accompany local property owners on a walk around the Castle Hill Village Township to discuss local issues. The Chief Executive thanked the Committee members for their assistance in arranging this.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, 1 South Terrace, Darfield on Monday 28 January 2019.

Taken as read with no amendments.

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 28 January 2019, as circulated.'

CARRIED

MATTERS ARISING FROM MINUTES

The Chair spoke to the action points in the minutes.

Mowing schedule – Mrs Pascoe asked that Board members only receive the mowing schedules for the Committees they are responsible for.

Malvern Community Services Awards to be held in August 2019 - the Chair spoke to the proposed timeframes for the Awards stating that nominations will close at the end of June. She further stated that the Board has yet to confirm a date for the Awards evening. It was confirmed that a new category has been added to the list, this being a special section for persons under 20 who have worked in the district in the community. The Chair and Mrs Pascoe referred to the need for a staff report on this subject to be included on the next Community Board agenda.

Japanese Garden – The Chair confirmed that she will wait to receive a response back from Yubetsu Mayor before moving ahead. Mrs Pascoe noted that she will speak to someone at Lincoln University to get some further ideas.

Display cabinets – it was agreed that the best solution for Board members is to meet staff at the Library to talk about a suitable location for a display cabinet. This will be undertaken prior to the next Board meeting.

Appointment of Governance Committee for funding applications – following a brief discussion regarding the rationale for a Governance Committee, the Chief Executive stated that he did not see the need. Mrs Pascoe then raised the possible need for a Committee to sign off on decisions over extended breaks. The Chief Executive confirmed that he will address this in his next report to the Malvern Community Board.

Hall bookings system / community drop-in sessions – Mrs Pascoe stated that she would like to be briefed on the new booking system ahead of the community drop-in sessions. The Chief Executive stated that he would ask staff to arrange this.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair's report was taken as read.

The Chair then spoke to her tabled report giving a summary of the recent Township Committee meeting in Darfield.

A brief discussion was held about representation at the upcoming Malvern A & P Show. The Chair noted that at this year's show, the Board will be giving away colouring-in books and pencils.

The lack of a quorum for June's Board meeting was raised due to the confirmed absence of the Chair, Mrs Pascoe and Mrs Meares, and the likely absence of Ms Hands. The Chief Executive suggested that the Board move a resolution to cancel the June meeting.

Moved – Mr Pauling / **Seconded** – Councillor Mugford

That the June Malvern Community Board meeting be cancelled due to a lack of quorum.

CARRIED

Moved – Mrs Meares / **Seconded** – Mrs Gallagher

'That the report from the Chairperson be received, for information.'

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

Mr Pauling's report was taken as read. He confirmed that the Springfield Township Committee would like to prioritise the completion of Regent Street.

Board Member Mrs Karen Meares

Mrs Meares' report was taken as read. She noted that the Lake Coleridge Hall caretaker is no longer available, so she does not know what is happening at present with hall details. The Chief Executive advised Mrs Meares to be at the community district wide rating information drop-in sessions to which she confirmed that she would.

Board Members Mrs Judith Pascoe

Mrs Pascoe's report was taken as read. She further noted that the Kirwee Committee had sought maps showing the siting of isolation valves following a recent six hour water shut-off. These were received but she stated that these were not useful, and as such, the committee is requesting an onsite meeting with staff. Councillor Morten disagreed with the need for an onsite meeting as they do not need to know the level of detail, and only need be assured about the supply of water. Mr England spoke to this, and noted that Kirwee is having another source of water put in this year.

Board Member Ms Megan Hands

Ms Hands stated that she did not have anything further to add from the Community minutes contained within the agenda. She referred to some Castle Hill matters she had sent through to the Committee Secretary late last week, noting that these would be addressed later in the meeting.

Moved – Mr Pauling / **Seconded** – Mrs Pascoe

'That the monthly reports from the Board Members be received, for information.'

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager's Report – February 2019

The Chief Executive spoke to the key items contained within his report.

Draft Annual Plan – The Chief Executive noted that there are no proposed major changes to Year Two of the 2018 – 2028 Long Term Plan. He then referred to some of the district's projects and noted that he would arrange for staff to send this detail to the Committees following the meeting. Ms Hands asked about whether consultation is taking place to which the Chief Executive stated this will be discussed on the 12 March Draft Annual Plan workshop.

Climate Change – The Chief Executive spoke briefly of the likely implication on Council-owned assets throughout New Zealand. He confirmed that both Council staff, he, and the Mayor are on various climate change committees.

Three waters – Mr Ward briefly addressed the issue of three waters. He confirmed that Council staff are well briefed and have a good technical understanding of the issues. He noted that Selwyn's infrastructure is new and has the ability to absorb future growth.

Community sound bites – as part of this report, the Chief Executive provided a community update for the information of Board Members and Community Committee members. He spoke briefly about the increased number of dogs in the district and informed attendees that Council staff have achieved 100% registration of known dogs.

The Chair appreciated the project information included within the Chief Executive's Report.

Moved – Mr Pauling / **Seconded** – Mrs Meares

'That the Malvern Community Board receives the Manager's Report – February 2019, for information.'

CARRIED

REPORTS FOR INFORMATION

3. Correspondence

Letters thanking the Board for approving grants, were received from LiteClub and the Selwyn United Football Club. A letter was also received from Gill Cox raising several concerns.

Mrs Pascoe noted that she read the LiteClub letter and accompanying information with interest. Councillor Morten spoke about the misuse of the word 'Committees' in the correspondence, noting that the word 'clubs' should have been used instead. He gave further clarity around the process involved.

Moved – Councillor Mugford / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives the correspondence for information.'

CARRIED

4. Discretionary Fund Report

Taken as read and accepted, noting that no applications were received during the month.

Moved – Mr Pauling / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives the Discretionary Fund Report, for information.'

CARRIED

COMMUNITY COMMITTEE INFORMATION

5. Community Committee Minutes

a) Matters Arising from Community Committee meetings

The Matters Arising were taken as read with the following additional comments made:

Selwyn River Bridge – Councillor Mugford noted that this item will be placed onto the Agenda for the next Road Safety Committee and that he would report back at a later date.

Mrs Pascoe and the Chair noted that some Kirwee and Hororata matters have moved on since the agenda was prepared.

b) Community Minutes Received

Township Committees

- Glentunnel Township – 28 January 2019
- Hororata Citizens Committee – 22 January 2019
- Springfield Township – 5 February 2019
- Whitecliffs Township & Domain – 11 February 2019

Hall and Community Centres

- Glenroy Community Hall – 15 January 2019
- Glentunnel Community – 15 January 2019
- Glentunnel Museum Incorporated – 17 January 2019
- Kirwee Community Centre – 28 January 2019
- Sheffield / Waddington – 6 December 2018

Reserves & Recreation Areas

- Hororata Reserve – 5 December 2018
- Kirwee Recreation Reserve – 11 February 2019

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’

CARRIED

GENERAL DISCUSSION

Arthur’s Pass water supply / chlorination – Mr England spoke to this topic referring to pending upgrades water supply system at Arthur’s Pass. Mr England gave further details about the history of chlorination in the district, noting it is already chlorinated in Castle Hill. It was noted that chlorination was part of the Long Term Plan and it was resolved that Council would take a risk-based approach. Mr England noted the decision made at the 12 December 2018 Council meeting which included chlorinating the Arthur’s Pass supply subject to appropriate consultation.

Mr Neale noted he spoke to the December meeting and noted that he did not have the right of reply. He spoke to the Beca report and the recommendations held within. Mr Neale referred to the risk matrix within the Beca report not being accurate. He referred to the report suggesting that it should not include tourists in the calculation as they do not drink the town water. Mr Neale stated that he wants the words ‘permanently chlorinated’ to be taken out of the 12 December 2018 resolution. He agrees that the chlorination infrastructure needs to be put in, but used only as required.

Mr Neale spoke to boil water notices and the frustrations from this. He noted that the staff come up and deliver boil water notices to houses which do not have permanent residents. They then come back and do the same thing when the boil water notice is lifted. He said that perhaps Council could ask a resident to do this – this would be a significant saving.

Mr Neale spoke further about the three occasions when there was considerable rainfall in the Arthurs’ Pass area which caused significant turbidity. He noted that the water went through the old filters and UV system, the e-coli number was less than 1 (effectively zero). He stated his assumption that when the new system replaces the old one, then there should not be any issues.

Mr Neale referred to Darfield water supply and the need for UV water treatment. He stated that if Darfield gets a UV system as well, and does not get chlorination in their system, then it

should be the same for Arthur's Pass. Mr England confirmed that UV is being placed in Darfield as part of Council's work to secure all unsecured bores first.

Mr Hill noted that the Castle Hill community has always been promised that the chlorination will be ceased at some point.

Mr Goldring stated that an efficient UV system is in place, then chlorine should not be needed. Mr England addressed these issues. Mr England then spoke to the justification of Arthur's Pass through the risk matrix. He said that UV will kill all the bugs at one point, but when it leaves that point and goes through the reticulation system, contamination can occur. Whilst it only occurred three times in Arthur's Pass, Council does not want any contamination getting through and making people unwell.

Arthur's Pass village town planning for the future – Mr Harris gave some background to the district plan and also spoke to the Malvern Area Plan. He noted that the District Plan Review has been underway for about three years and has another two to three years to go before it is completed. He noted that one of the challenges is to get people engaged with the Plan.

District Plan review in respect to Castle Hill Village – Mr Harris stated that the provisions which flow through the district plan will not be radically changed, but did make reference to some potential boundary changes. The only change relating to the business zone is potentially the height of buildings. He spoke to street lighting pollution as it affects the night sky – which he further stated is highly valued across the District, particularly in the alpine areas.

Mr Harris then referred to sites of cultural significance for Māori noting this requirement will change considerably. He stated that a lot of consultation has been undertaken, noting the significant sites in this area of the district. Also spoke to the Outstanding Landscapes provisions and the potential identified of new sites in the Castle Hill area.

Mr Harris referred to the night sky issues and noted that not many Councils have a lot of rules about this. He stated that Council has looked at the areas that do have strict rules such as the MacKenzie and Queenstown Lakes districts. He stated that restrictions will be placed on light emissions, including street lights.

Mr Reid asked about the new rationalisation of zoning areas and had made a submission on this to Council. Mr Harris noted they are going to become part of the planning landscape, and that staff are currently working through this. Mr Reid is concerned that the Village had set aside space for a commercial town centre, and then partly through the exercise this changed – leading to residential spaces taking over the commercial centre. Mr Harris will ask staff to get in contact with Mr Reid.

Mrs Goldring asked if there would be any further subdivisions in Castle Hill. Mr Harris noted that there is nothing further planned, but there is nothing stopping a private plan change being submitted.

Mr Goldring noted the importance of the night sky, and encourages this for the village. He referred to the existing lighting not be conducive to achieve this, and asked about the process to change this. Mr Harris did not have the answer to this, but noted that Roading staff could advise the Committee. Mr Marshall noted the current replacement programme to replace all halogen lights. Mr Goldring noted that having the down lights would be best – which is the case in Tekapo. Mr Marshall noted that whilst the lamp may not be changed, the lighting will change. Mr Hill further spoke to the issue with the lights in the village.

Mr Hill stated that the Castle Hill community does not get the type of consultation that they need. He spoke to the need for more reserves in the Village, but states the Council Planners keep telling him that Castle Hill does not need any reserves – he said the community disputes this. Mr Hill spoke to the bike path going in and they should have been consulted on this and should have consultation on this.

Mr Hill stated that the village is concerned about the town centre concept. He spoke to the village having small sections with site lines to the hills, also noting that there is not supposed to be hedges, but this is occurring. He also set out that the covenant does not allow caravans to be parked on site, but these are being parked here. Residents are concerned that the village is becoming urbanised, rather than mountain-style living. Mr Hill said that there should be adequate consultation so they can feedback on how these things should be developed. Mr Hill spoke to the need to send everything to the Secretary's email address who will then on-send the information to Committee members.

Mr Hill then spoke to the parking consultation and that this information did not come through to the Committee due to an email issue.

Castle Hill refuse – Mr Boyd spoke to Mr Cox's recent letter. Mr Boyd confirmed that the current location is a temporary one and also noted the tree felling which has made the bin (unfortunately) more visible. The preferred site is Lot 509 and is as close to the State Highway as possible.

Mr Boyd noted that a couple of valuations has been undertaken which came out very high. An independent third assessment was undertaken on the two valuations. The independent valuation came in lower than the original valuations leading to confidence on the pricing.

Mr Boyd noted that his report will be given to the Councillors at a workshop this week, and then go to Council for a resolution. He indicated that the site will have high bunding around it and will be planted out with native species to screen the facility. The same bin system will be retained, but will be similar to the bin system in Arthur's Pass.

Mrs McDonald spoke to Greenwaste and Mr Hill confirmed this is a big issue. Mr Boyd referred to the chipping arrangement with Parks and Reserves. He then stated that the proposed new site may lend itself to a community Greenwaste day, but that ideally residents would chip on site. Mrs Golding said it would be good to know where people could put their greenwaste in the meantime, referring to a possible concrete style bay on the new site for this. Mr Boyd will keep this in mind when he develops the recycling site.

Mr Hill stated that there is an expectation that this will be a free service, however Mr Boyd noted that this is not free anywhere else in the district. Councillor Morten noted that an unmanaged greenwaste area can easily be contaminated. Mr Hill noted that this is another case for an opportunity missed noting the original consent for the development of the village.

Mr Stewart referred to town cleaning in Arthur's Pass stating that the township is interested in working with Council on the issues there noting increase in tourism numbers, safety, traffic, and freedom camping. He would like to see a closer relationship with Council planners around this. The Chief Executive suggested that Mr Stewart contact Council staff to organise six-monthly meetings; perhaps one in autumn and one in spring.

Mr Goldring said that the Community had applied to have a cemetery at Castle Hill - which was not approved – but as an alternative, they have chosen a memorial site. He stated that

they would like to get this underway this year. He noted the community has had three recent deaths and the families would like to start utilising a memorial site.

Mr Goldring then spoke to a recent change being put forward to landmark trees – noting that a tree has to be over 20m to be considered. He believes that this needs to be reconsidered to include memorial trees – which may not necessarily be over 20m in height. Would like this to be reconsidered.

Mrs Goldring noted the discussion on improvements along SH73. She noted that Alpine Highway signage is very poor, and would like to see cohesive designs from Darfield through to Arthur's Pass. She also that a kiosk similar to that at Lake Coleridge would be of benefit at Lake Lyndon. Mrs Meares gave background to the Lake Coleridge sign.

Mrs Cloudesley noted that the covenant does not allow trailers to be parked in the Castle Hill Village. She asked whose covenant this is – stating that one has been parked next to her house for ten years. She thanked Council for the stage one footpath but stated that it needs to be kept up as there are now weeds coming through.

Provincial Growth Fund Applications - a small working group in the Castle Hill Village is looking through the opportunities which may be available as part of the Provincial Growth Fund, including the potential for a covered skating rink and curling rink. Mr Reid noted the recent funding of hot pools in Methven. The Chief Executive noted that Council is keen assist where possible.

Mr Montgomery referred to trail signage on the Hogs Back trail – a trail which attracts 7000 users per year. He also spoke to the new toilet block stating that it looks a bit utilitarian and doesn't quite fit in with the covenants. He asked if this could be covered in board and batten or stone (something natural rather than painted). Mr Marshall noted this is a good idea.

Mr Marshall spoke to several projects on the go at Castle Hill at present and suggested that he attend an upcoming meeting to present Village plans for the next couple of years.

Mrs McDonald spoke to the recently installed public toilet. She noted that the painting work had been done, and it does not meet the covenant.

Mr Hill noted the mountain bike trails Group is looking at tourism funding, further stating that the Trail Committee raises \$50k per year to fund them. He noted that this is an area that the Committee would like to see Council address in line with tourism funding. The Committee would like to get in front of Council. To this the Chief Executive stated noted that he would like some more information about this ahead of talking to Council.

Mr Hill noted that parking is becoming a problem around the hall. He then spoke to the promised basketball hoop issues with grass maintenance over summer. He then referred to the swales that are not being maintained (grass clearance), and that they need to be cleared, as there will be flooding.

Mr Hill spoke about a hall extension stating that this would be needed in the next few years. He noted that they Committee is also looking at getting a second-hand air conditioning unit installed. Mr Marshall noted the possible need for a building consent. Mr Goldring noted that whatever is installed, it will need to be run by the generator, so need to ensure the output rating is suitable. This unit will be needed for emergency purposes if the main divide goes in the middle of winter.

Mrs McDonald asked if the night sky work as part of the District Plan will address the lights to be installed in the new subdivision within the Village. Mr Harris noted he will come back on this. Mrs McDonald noted the broom on Council reserves with Mr Hill noting that it needs removed by hand, not sprayed.

Mr Ellis from the Springfield Township Committee spoke about his feral cat campaign. He noted that has lobbied the Council about this, stating that it is a current work in progress. During the meeting he has the Castle Hill community if they supported his proposal for the whole of the district.

Mr Goldring noted her appreciation for the work of the ERT response team in town and how well they have served the Castle Hill Community. She stated that it needs to be recognised that had the Wilding Pine eradication not occurred, the landscape in the Village would be vastly different.

Mr Dawson from the Springfield Township Committee stated that they need recycling bins at the local toilets. He noted that this keeps being promised and needs to be delivered. He referred to page 45 of the Agenda, confirming there is no need for any extra rubbish bins, but rather they need recycling bins. Mr Dawson thanked staff for providing the mowing schedule and for the mowing work that has been undertake.

Mr Montgomery thanked the Community Board and staff for coming out to visit the Community. The Chair also thanked the staff for their attendance at the meeting.

The meeting closed at 6.30pm.

DATED this 23 day of May 2019


CHAIRPERSON