

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY MEETING ROOMS
ON MONDAY 25 SEPTEMBER 2023, COMMENCING AT 4PM**

PRESENT

Messrs C Payne, and B Russell (Deputy Chair), Ms S Nu'u, and Councillor LL Gliddon

ATTENDEES

Mrs S Mason (Chief Executive) and Mr S Tully (Mayor's Advisor).

WELCOME

The Deputy Chair welcomed everyone to the meeting including those in public forum.

APOLOGIES

None received.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Mr G Dawson

Mr Dawson is the Chairperson of the Springfield Community Association, and he has lived in the area all his life, having been on the former Township Committee and now a year on the Resident's Association. Have a good group of people. Firstly, he addressed flood mitigation in the township – 3 years ago and 2 years ago there were catastrophic flood causing evacuations and demolishing of homes.

Have been told it will get sorted, but they do want to know some details of where Council was up to. Also, road signs getting knocked about in the wind, if the Council could be made aware that the signs are down.

Also talked about the shifting of the speed signs in the township, on the eastern end is on a bend, just beyond that, about 50m from the sign to a speed recorder. So, by the time you see the sign, they still do 60km when they get to the recorder. Hopefully also get a 70k sign so the drop can be gradual.

Would like MCB and Council to support them in their efforts with speed signs. Mr Dawson asked about a grant for \$1,500 for the Christmas in the Park which is becoming a significant community event. He said there were costs involved and want to put on a reasonable show. What they were granted was \$500. He asks why they only got this lesser amount.

Trees in Tramway Reserve – three dead trees taken out and hopefully in Spring it will be fixed.

There are also apparently issues with the donut in Springfield. He is not aware of any problems but have heard of problems. He also understands there appears to be a safety issue but have never heard anything like that before. He would have liked to have been included when a safety report was done. He has been approached by the Selwyn Times and RNZ about what needs to be done with the donut, all he knows is the paint needing to be sorted, he has no idea of any other issues. Hopefully there could be some consultation on this, and if it's only the paint, fence it off and paint immediately. Every time it gets painted it's in the school holiday with fencing around it for a longer time that is necessary.

Mr Russell thanked Mr Dawson and said the Board will get back to him after consulting with staff.

Mr H Polglase

Chair of the Darfield RA. A couple of queries:

Looking behind the jail to add permanent lighting similar to what is around the war memorials. Have a quote from Council staff and they are supportive of the project. Would ask the Community Board to support the project. Also, waiting for a response around the chlorination questions – what action is taken to progress the Darfield water supply; talking about the surplus money which could be used for water supply. Also planning a Darfield Christmas event with the support of the Community Board. Gives out free gifts with a Santa in the Grotto (in the jail), anticipating at least 500 – 700 children attending. Planning a light trail around all the towns with prizes and also Christmas carols. Looking for \$3,500 for a variety of costs to be incurred.

Also asked the Board to install security cameras at the Recreation Centre. Requires it to be a stand-alone system, the Community Patrol regularly patrols the areas and have seen suspicious activity there often. The cost would be \$2,700 for 4 – 5 cameras and full coverage.

Do you want to fund an additional bus trial in the area. Made enquiries to ECan and there is the bus leaving Darfield in the morning, coming back at night. There is a growing elderly population and would be interested in an additional service later in the morning, coming back earlier in the afternoon, also school children. ECan said if they could show significant community interest and expect the community board to make a contribution to a trial to see whether or not it would be viable.

Lastly, a multi-cultural pot-luck dinner on Saturday and everyone invited – from 5pm with entertainment.

Mr Russell thanked him for his presentation.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, on Monday 28 August 2023.

Moved – Cr Gliddon / **Seconded** – Mr Payne

‘That the Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 28 August 2023, as circulated.’

CARRIED

CORRESPONDENCE

There was an email from staff regarding the street naming and Ms Nu’u read it out loud to all those present. The email was sent after publishing of the agenda.

Moved - Ms Nu’u / **Seconded** - Mr Payne

That the Board accepts the name presented by staff, being Blackfriar’s Lane.

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

None for this meeting.

REPORTS FROM BOARD MEMBERS

2. Board Member Ms Sharn Nu’u

Ms Nu’u took her report as read. As the Grotto is the MCB’s project, is there any conflict of interest? It was agreed there was not but that she does not participate on the vote. There is no financial gain for Ms Nu’u. Mr Payne said he was also on the committee. His interest is noted as while he is a member, he has not attended any meetings.

Feasibility study into the needs for youth in the District – done by Denise Kidd. Ms Nu’u said a youth centre is required for Darfield but she feels it wasn’t acknowledged. She says there should be more community engagement with a delegate from the Board to be representative.

Wants Council to investigate basketball hoops across the District. The Chief Executive noted for transparency that it will likely not happen as not all hoops are assets of Council. If Residents Associations should contact Council for this individually, then they should know that ahead of time.

Moved – Ms Nu’u / **Seconded** – Cr Gliddon

‘That the report from Ms Nu’u be received for information; and

That staff review all basketball hoops across the District.’

CARRIED

3. Board Member Mr Calvin Payne

Mr Payne noted it was a quiet month. Spoke about a workshop with other Board members and a meeting with the Chief Executive. The Board received chairperson’s training recently which was very useful.

Moved – Mr Payne / **Seconded** – Ms Nu’u

‘That the report from Mr Payne be received for information.’

CARRIED

4. Board Member Mr Bruce Russell

Noted the informal workshops and meetings amongst Board members are useful.

Moved – Mr Russell / **Seconded** – Ms Nu’u

‘That the report from Mr Russell be received for information.’

CARRIED

5. Councillor Lydia Gliddon

Darfield pump track will be postponed due to a morepork nesting in the surrounding trees. Speaks about the Whitecliffs Bridge and the fact that heavy vehicles can’t cross the bridge at the moment for safety concerns. The waste service was shifted to accommodate this.

Talks about plan changes 74 and 77 in West Melton.

Moved – Councillor Gliddon / **Seconded** – Ms Nu’u

‘That the report from Councillor Gliddon be received for information.’

CARRIED

REPORTS FROM OFFICERS

6. Chief Executive

Manager’s Report – September 2023

Deputy Chair has chaired the meeting today but with the by-election now in place until an election does occur in December, the Board should identify and elect an interim Chairperson for the next few months.

The Chief Executive called for nominations. Mr Payne nominated Mr Russel and Ms Nu'u seconded the motion.

The Deputy Chair role will remain vacant. Ms Nu'u asked what would happen if Mr Russell was unavailable to which the Chief Executive said he could nominate someone.

Mr Russell thanked the Board for the nomination and confidence placed in him, ensuring them he would do his utmost. He said if they have a problem, they are to ring him. He Board expressed their support to the newly elected interim Chairperson.

Mr Payne spoke about the sister cities relationship and who would be appointed to the committee in future. Ms Nu'u said she would attend the meetings and that Mr Russell will do the official duties as required. Mr Russell will also be the Board representative on the Representation Review Subcommittee.

Moved – Mr Russell / **Seconded** – Cr Gliddon

'That the Malvern Community Board:

(a) Receives the Manager's report, for information; and

Moved – Mr Payne / **Seconded** Ms Nu'u

(b) Elects Mr Bruce Russell as interim chairperson until the by-election is finalised and the current 2 vacancies are filled.'

CARRIED

REPORTS FOR INFORMATION

7. Request for a Grant – Darfield High School

This appears to be a retrospective event. Councillor Gliddon noted the application was also declined by the Community Fund. Ms Nu'u said her son is a student at the School and declared this as an interest.

The Chief Executive noted it should be determined whether the funding was still required as parents were asked for a contribution, as noted by Ms Nu'u. Ms Nu'u said the application is too late and Mr Russell said they should have come to the Board in the first instance. Councillor Gliddon recommended declining the application due to it being retrospective and also because of the additional information as provided by Ms Nu'u, i.e. that parents were asked for contributions which would have covered the costs.

Moved – Cr Gliddon / **Seconded** – Ms Nu'u

'That the Malvern Community Board ~~grant~~ decline funding from the Malvern Ward Discretionary Fund to assist Darfield High with the cost of letting the year 7 and 8 students attend the Kouru Games Event hosted by the Selwyn sports trust.'

CARRIED

8. Discretionary Fund Financials and Report

The Chief Executive said there will be a financial workshop with the new Board when the newly elected members join.

Moved – Ms Nu'u / **Seconded** – Mr Payne

'That the Malvern Community Board receive the financial report, for information.'

CARRIED

DISCUSSION OF PUBLIC FORUM MATTERS

The Chief Executive will provide a response back to the Board and the Board can respond back to the Residents' Associations. Mr Russell wants it clarified where the Board fit in and where staff fit in. The Chief Executive said it's mainly operational council business. Ms Nu'u said that the safety of the donut was new but everything else had been discussed multiple times previously.

Ms Nu'u supports the speed signs and asked whether Springfield had a representative of the Board. Mr Russell said he had offered that to the Association and should they have something to discuss, they will ask the Board.

Mr Payne asked whether the discretionary fund applications should come through the formal channels. The Chief Executive confirmed it needs to come through the formal system. She noted the Board could also agree in principle to give someone a grant from its Discretionary Fund.

Regarding the lesser amount for Christmas, Councillor Gliddon said there was no budget itemising what the money was for.

Regarding the request for lighting behind the jail, the Chief Executive said the Board didn't have sufficient budget in its fund. Ms Nu'u said she told the group to submit to the Annual Plan that the council provides it. It is a council asset and the tree is a historic building and really the only tourist attraction and it would be nice to have emphasis on it. The same approach to be follow for the security camera request, i.e. to submit to the Annual Plan.

Ms Nu'u noted the previous township committee had requested funding for security cameras in the past which was declined. She wanted a new conversation to be had around this issue.

The Chief Executive said they could submit to the Annual Plan with the Board's endorsement.

There should also be further criteria available for discretionary fund applications.

Ms Nu'u spoke about the Christmas event request for \$3,500 and asked whether the Board would want to contribute. Mr Russell asked for a break-down of what the costs would entail. Ms Nu'u said she is confused as she thought the Board was going to fund a project. Mr Russell said the Board will support the Christmas event financially. Now a representative has come to talk to the Board and asked for funding. The Chief Executive said if they want to

sponsor it, they can still ask for the break-down. This could be decided at the October meeting.

Mr Russell asked whether the Board meeting in October can be brought forward. The Chief Executive said the Board should consider the full amount or a part of it, and as part of the decision the Association will have to give a break-down. Mr Payne was also confused about where the funding is coming from.

They spoke about the \$90k as a surplus. The Chief Executive said it will be discussed at the financial workshop in the new year. The Board now only needs to focus on its Discretionary Funds allocation.

Mr Russell said if the full amount is granted there will be very little left. Ms Nu'u said they should be asked to follow the discretionary fund process.

The Chief Executive said with the information at hand, the Board could make an in-principle decision to support a specific amount. For completeness the Board could then ask for a breakdown of how it will be spent.

The Chief Executive said they should be asked for a formal letter with a funding request and a breakdown to the October meeting.

Ms Nu'u said she did not know until now that it would be paid from discretionary funds and thought it would come from the surplus.

The Chief Executive said unfortunately it is a clunky process and it will be reviewed in future.

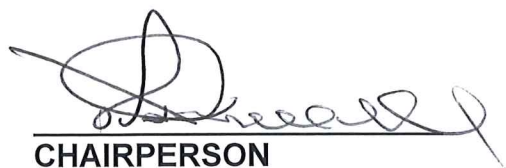
Mr Payne said he wanted to confirm what the quorum was, to which the Chief Executive said the quorum would be two plus a councillor. Mr Russell asked whether the meeting could be held on Monday the 16th and the Board agreed.

The Board spoke about a new Santa and Mr Russell said he would do some of the time, and Mr Payne could do hours as well.

GENERAL BUSINESS

The meeting closed at 5.30pm.

DATED this 16th day of October 2023



CHAIRPERSON