

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY & SERVICE CENTRE MEETING ROOMS
ON TUESDAY 26 APRIL 2022, COMMENCING AT 4PM**

PRESENT

Messrs J Morten (Chair), K May and B Woods, Mesdames K Meares and J Pascoe, and Councillors J Gallagher and B Mugford

ATTENDEES

Mr M Washington (Group Manager Infrastructure) and Ms T Davel (Committee Advisor)

WELCOME

The Chair, Mr J Morten welcomed everyone to the meeting, and also those attending the meeting as members of the public.

The Chair also thanked Mr Washington for attending as management representative.

Mrs Sian Steadman was welcomed as observer.

APOLOGIES

None.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

CORRESPONDENCE

A letter was tabled, requesting a grant to assist with an ongoing project of the Darfield Trinity Church. The Board asked staff to contact the Trinity Oversight Committee and advise them to apply as per the standard procedure on Council's website. The application will be heard at the Board's next meeting.

PUBLIC FORUM

Vanessa Moore, Kirwee Challenge spoke to the Board on the topic of public toilets and signage in relation to public toilets, in Kirwee. Mrs Moore told the Board that there are no public toilets on the SH through Kirwee. She was also told there would be more signage but nothing as yet have been done about this. Tourists coming to the Challenge need a toilet urgently and her staff have been taking down statistics showing between 4 – 7 people a day ask to use their toilets. These are typically tourists or travellers, and not customers.

When they advise them to go to the Kirwee Reserve where there are toilets, her staff are quite often abused and they find this stressful. From her statistics, at least 70% go over the road to between the trees; 10% abuse them and then simply drive off. Only 20% will say thank you and head away – not necessarily in the direction of the toilets though.

The number of people coming in to the service station is increasing, despite the two toilet blocks in Darfield / West Melton. She added that there is a lovely picnic area and information board across the road in Fowler Reserve but again there are no facilities for anyone stopping for a bit to eat.

Mrs Moore said that on 13 May 2021 she had a submission heard by Council but was not successful due to a lack of funding. Now she sees and hears of many other projects going up around the District and feels she has a record to prove there is absolutely a need for a public toilet. There is plenty of space for it to going in.

During the discussion the Board and staff encouraged Mrs Moore to again submit on the Draft Annual Plan (DAP). The Board would also add this as an Annual Plan project when doing its own submission on the DAP.

Staff will also follow up with Waka Kotahi around signage.

CONFIRMATION OF MINUTES

Minutes of the Meeting of the Malvern Community Board held via Zoom on Monday 28 March 2022

Moved – Mr May / **Seconded** – Mrs Meares

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 28 March 2022, as circulated.’

CARRIED

Actions from Previous Meeting

Referring to the first item on the actions table, regarding communications from the side of Council to the Board in respect to anything pertaining to the Ward, Mrs Pascoe circulated an extract from the Board delegations as agreed to at the start of the triennium.

Mrs Pascoe noted that Board members have been appointed with a specific task. She said she had suggested previously and does so again, that the name of the Board member appointed to a committee be added to the group email list when it goes to the Chair and Secretary of said committee.

Mrs Pascoe also added that the Board needed to consider carefully the new proposed structure going forward and discuss their relationship with any new committees.

The Board agreed to hold a workshop (Board-members only) to discuss this.

Moved – Mrs Meares / **Seconded** – Councillor Mugford

‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair took his reports as read but noted he would like to see an additional candidate briefing evening in West Melton. The Board agreed and asked staff to book one for Tuesday 28 May.

The Chair also asked whether the Board would agree to apply to the Westview Special Fund for further funding to upgrade the sheds behind the St John buildings. These could potentially be leased to community groups.

Moved – John Morten / **Seconded** - Ken May

‘That the Malvern Community Board puts in an application to the Westview Special Fund for the closing in of the 5 bays at the back of the library for future community group use.’

CARRIED

Moved – Mr Morten / **Seconded** – Councillor Gallagher

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Ken May

Taken as read.

Moved – Mr May / **Seconded** – Mrs Meares

‘That the report from Mr May be received for information.’

CARRIED

3. Board Member Mrs Karen Meares

Tabled report submitted.

The Board would appreciate a comment back from staff on the toby boxes in Lake Coleridge with regard to a timeline of it being sorted out.

Moved – Mrs Meares / **Seconded** – Councillor Mugford

‘That the report from Mrs Meares be received for information.’

CARRIED

4. Board Member Mrs Judith Pascoe

Mrs Pascoe noted that reserve maintenance will rely on members of the public or monthly or two-monthly visits from staff. She said Council should be encouraged to review staff work load and increase staff.

Mrs Pascoe said there was an excellent attendance at the Anzac service in Darfield.

Mrs Pascoe raised the Community Board awards and it was agreed that the Board Secretary circulate to all Board members the previous information to be discussed at a workshop.

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

‘That the report from Mrs Pascoe be received for information.’

CARRIED

5. Board Member Mr Bill Woods

Mr Woods noted the Anzac service went very well although there were about 100 people fewer than previous years. He also talked about the speed limit around the Sheffield Pie Shop, especially with the increase of traffic

Mr Washington said he would take it up with Waka Kotahi.

Sheffield is not happy with giving their already little water to Springfield – also a new subdivision going in with 75 sections.

Mr Woods asked whether a pig farm in Springfield could be the source of the water being contaminated. Mr Washington said the water was being tested every day for e-coli but it remains negative. He added that Sheffield, in fact any town, could run short of water in summer times. If people were to continue using winter levels of water, there shouldn't be a problem. He said no township owned their own water supply and the priority was to supplement what Springfield has. In an emergency townships could also provide water from one to the other. Mr Washington said the distinct smell suggests there would be organic matter in the river. He said that hopefully there would be good news in the next couple of weeks.

On a different note, Mr Woods noted the Sheffield Reserve was not aware it had been disestablished. Staff would ask the Community Services and Facilities team to write to Karen Battersby and inform them that the committee will no longer function going forward.

Moved - Mr Woods / **Seconded** – Councillor Mugford

'That the report from Mr Woods be received for information.'

CARRIED

Councillor Gallagher left the meeting 5.32pm

6. Councillor Bob Mugford

Councillor Mugford said the Coalgate Community will become a committee on its own. He also spoke about complaints received about lawn mowing.

Moved – Councillor Mugford / **Seconded** – Mrs Meares

'That the report from Councillor Mugford be received for information.'

CARRIED

REPORTS FROM OFFICERS

7. Chief Executive

Manager's Report – April 2022

Mr Washington talked briefly about the water situation in Springfield. He also said there was continued remarkable growth in the District, particularly in eastern Selwyn.

Moved – Mr Morten / **Seconded** – Mr May

'That the Malvern Community Board receives the Manager's Report – April 2022, for information.'

CARRIED

REPORTS FOR INFORMATION

8. Request for a Grant – Hororata Community Response Team

There was a question about the pump which Mr Washington will enquire about and report back to the Board.

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

‘That the Malvern Community Board grant \$2,063 from the Malvern Ward Discretionary Fund to assist with the costs of the Hororata Community Response team to purchase and set up a power system to assist them in emergencies.’

CARRIED

9. Request for a Grant – The Veilomani Selwyn Fijian Community

Moved – Mrs Pascoe / **Seconded** – Mr May

‘That the Malvern Community Board grant \$228 from the Malvern Ward Discretionary Fund to assist with the costs of the Veilomani Selwyn Fijian Community being able to assist their Fijian Youths living in the Selwyn District to participate in sporting activities within their respective schools.’

CARRIED

10. Discretionary Fund Report

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

11. Board Financial Report

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Board Financial Fund Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

12. Community Committee Minutes

a) **Matters Arising from Community Committee meetings**

Noted.

b) **Community Minutes Received**

Township Committees

- Coalgate Township – 22 March 2022
- Springfield Township – 5 April 2022

Hall and Community Centres

Reserves and Recreation Centres

- Hororata Reserve – 6 April 2022 (*last meeting since 1878*)

Moved – Mr May / **Seconded** – Councillor Mugford

'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'

CARRIED

GENERAL BUSINESS

The meeting was closed at 17.45pm.

DATED this 23rd day of May, 2022


CHAIRPERSON