

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
1 SOUTH TERRACE, DARFIELD
ON TUESDAY 26 JULY 2021, COMMENCING AT 4PM**

PRESENT

Mr J Morten (Chair), Mr K May, Mesdames K Meares and J Pascoe, Mr B Woods and Councillors J Gallagher and B Mugford

ATTENDEES

Mrs D Kidd (Group Manager Community Services & Facilities) and Ms T Davel (Governance Coordinator)

The Chair, Mr J Morten welcomed everyone to the meeting.

APOLOGIES

An apology for lateness was received from Mrs K Meares.

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receive the apology for lateness from Mrs Meares.’

CARRIED

IDENTIFICATION OF ANY URGENT BUSINESS

None.

CONFLICTS OF INTEREST

None noted.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 28 June 2021

Moved – Mr May / **Seconded** – Mrs Pascoe

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 28 June 2021, as circulated.’

CARRIED

Actions from Previous Meeting

Mrs Pascoe noted the service request referred to was not for repaint, but to put new markings in so that the edge is clearly visible in headlights.

Mrs Pascoe referred to the letter she circulated but having received no comments back, she committed to sending it to the Board again for their comments.

In relation to Tussock Square Board members requested that staff send the other quotes they spoke about, through to the Darfield Township Committee. Mr May would also ask the Committee whether or not they still want to support the project.

Mrs Pascoe asked that staff be thanked for providing the information on the recent rain and flooding events. The Board agreed it was a good report with excellent photos. She asked in general what Council was going to do about the flooding issues and the amount of shingle in rivers. Although it is Environment Canterbury’s responsibility, Council needed to push for changes. Councillor Mugford said there was a recent bus trip with Environment Canterbury and Council to view the damage. Environment Canterbury clearly said that Council was not responsible for rivers and they would come back to Council with a report on next steps, within the next two months.

He also said that staff in this space were trying to get a global consent to ensure places that need tidying up every now and then, is on a schedule for such maintenance. He said because not all of the areas affected were currently rated by Environment Canterbury, any changes may lead to rating changes.

Mrs Meares reminded the Board of the Malvern River Protection Group and said this was exactly one of the things they are looking after. She invited the Board to attend any of the meetings of the Group. Mrs Pascoe asked Mrs Meares to report back to the Board after each meeting.

Moved – Mr Morten / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson (Verbal)

The Chair has nothing to report apart from noting the two workshops prior to the meeting went well. These were on the current Representation Review and the restructuring of community committees.

Moved - Mr Morten – **Seconded** – Mrs Meares

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Ken May

Mr May noted the Springfield School was paying for the use of Tawera Hall and was concerned that it was a lot higher than some other charges. Mrs Kidd said that there was a process in place for low or no cost for particular groups with a historical association to a hall but that this would not necessarily include everyday usage. It could be addressed with some degree of flexibility depending on the history, but there would be limitations. Mr Woods quoted the example of Springston Hall and the adjacent school.

Moved – Mr May / **Seconded** – Mrs Meares

‘That the report from Mr May be received for information.’

CARRIED

3. Board Member Mrs Karen Meares

Mrs Meares noted a heritage culvert which needed to be maintained. She also asked why a staff member visited the Lake Coleridge Hall without citing a reason for her visit. Mrs Kidd said she was there to look at procedures in place across the District so that this could be standardised in future, without being overly prescriptive.

Mrs Meares told the Board what the dates are for Christmas in the Grotto, 2021. These are Saturday 18 December between 10am – 1pm; Monday 20th through to Thursday 23rd December between 3pm – 6pm. She asked that the Board Secretary make up posters for the event again. Councillor Mugford said that all the gifts have been bought. He mentioned the raffle of the previous year and asked whether the Board would want Mrs Pam Mugford to get prizes for another raffle this year. This will be on behalf of the Board.

Moved - Mrs Meares / **Seconded** – Mr May

'That the Malvern Community Board runs the Santa in the Grotto 2021 event and that Mrs Pam Mugford goes around Darfield Village businesses on behalf of the Board to ask for prizes for raffles.'

CARRIED

Mrs Meares noted the heaters in Lake Coleridge Hall are a health and safety risk and are half falling off the wall. The committee have asked for it to be replaced with other heaters or a heat pump. The Board Secretary will convey this to Council's Property Team.

Moved – Mrs Meares / **Seconded** – Mr May

'That the report from Mrs Meares be received for information.'

CARRIED

4. Board Member Mrs Judith Pascoe

Mrs Pascoe said a photographic record needs to be created in respect of the old Council Chambers. She asked for progress on the Darfield sewerage situation and was referred to the Long Term Plan document. Mrs Pascoe said there should be detailed information available to be added to the Darfield and Kirwee community pages as not everyone is comfortable reading information online on the Council website. Staff will be requested to add a refresher on progress with the Darfield pipeline in the Council Call.

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

'That the report from Mrs Pascoe be received for information.'

CARRIED

5. Board Member Mr Bill Woods

Taken as read.

Moved - Mr Woods / **Seconded** – Mr May

'That the report from Mr Woods be received for information.'

CARRIED

6. Councillor Bob Mugford

Councillor Mugford told the Board about vandalism of light poles in Castle Hill Village. He said people have been taking the covers off, pulling fuses out and leaving it uncovered. Plastic bags have been placed over some and others have been painted black. This was because of the night sky. The Police have been informed and the lights will be replaced.

The Board recognises this as dangerous vandalism and will support the Police in any way the can. The Board agreed that it does not condone this type of behaviour.

Moved - Mr Woods / **Seconded** – Mr May

‘That the report from Mr Woods be received for information.’

CARRIED

REPORTS FROM OFFICERS

7. Chief Executive

Manager’s Report – July 2021

Taken as read. Mrs Pascoe commented that the Selwyn Aquatic Centre progress is getting on nicely and asked if there could be more underfloor heating.

Moved – Mr Morten / **Seconded** – Mr May

‘That the Malvern Community Board receives the Manager’s Report – July 2021, for information.’

CARRIED

Presentation: Group Manager Community Services and Facilities, Mrs Denise Kidd

Mrs Kidd went through her presentation telling the Board about new programmes, statistics and upcoming events. Mrs Kidd agreed to break down the community grants fund by ward, in future reports. (*Refer Attached Presentation*)

Moved – Mr Morten / **Seconded** – Mr May

‘That the Malvern Community Board receive the presentation by the Group Manager Community Services and Facilities, Mrs Denise Kidd, for information.’

RECEIVED

8. Accounting Officer

Request for a Grant – Rubie Leech

Moved – Mrs Pascoe / **Seconded** – Mrs Meares

‘That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to assist with the cost of Rubie Leech to attend the NZCIAF Aerobics Nationals held in Wellington from the 24th-27th August 2021.’

CARRIED

CORRESPONDENCE

None

REPORTS FOR INFORMATION

9. Discretionary Fund Report

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

10. Board Financial Report

Tabled and received.

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Board Financial Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

11. Community Committee Minutes (*including List of Minutes Received*)

a) **Matters Arising from Community Committee meetings**

Noted.

b) **Community Minutes Received**

Township Committees

- Castle Hill Citizens Association 6 June, 10 May
- Springfield Township – 9 June, 4 May 2021

Hall and Community Centres

- Glenroy Hall – 26 May 2021
- Glentunnel Museum AGM – 24 May 2021
- Glentunnel Museum – 17 June 2021
- Sheffield Waddington – 21 May 2021

Reserves and Recreation Centres

- Darfield Rec Reserve – 6 April 2021
- Kirwee Rec Reserve – 7 June 2021

Moved – Mr Morten / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'

CARRIED

GENERAL BUSINESS

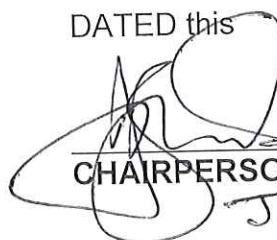
Moved – Mr Morten / **Seconded** – Mrs Meares

'That the Malvern Community Board submit on the Representation Review.'

CARRIED

The meeting was closed at 5.37pm

DATED this 22nd day of November 2021


CHAIRPERSON
J.B. Morten.