

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE MEETING ROOMS  
ON MONDAY 26 JUNE 2023, COMMENCING AT 4.30PM**

**PRESENT**

Messrs K May (Chair), S Ellis, C Payne, and B Russell (Deputy Chair), and Councillor RH Mugford

**ATTENDEES**

Councillor LL Gliddon, Mr D Ward (Chief Executive) and Ms T Davel (Committee Advisor)

Mr Peter Snook was in attendance to address the Board in public forum.

**WELCOME**

The Chair welcomed everyone to the meeting.

**APOLOGIES**

Ms S Nu'u submitted an apology.

**Moved** – Councillor Bob Mugford / **Seconded** – Mr Calvin Payne

*'That the Malvern Community Board receives the applogy from Ms Sharn Nu'u, for information.*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

**PUBLIC FORUM**

Mr Peter Snook from Hororata presented to the Board and said he was impressed with Council supporting him to remove the cherry blossoms. He said on the Domain, the picnic area might need some trimming around the site. He said he was disappointed that CORDE did nothing to the seedling cherries and other trees which encroach on rododendrums. It would have been good if they did do something about that. He also asked whether the picnic table and chairs as well as a large rock with a plaque on it, could be waterblasted to have the moss removed.

He also spoke briefly about the rubbish dump on Duncan's Road as well as the dangerous intersection on the corner of Cordys and Milns roads. He believes the danger comes from the trees on the sweeping corner and asked that Council look into the matter. Councillor Mugford noted someone was going to do exactly that.

The Chairperson thanked Mr Snook for coming to talk to the Board and Mr Snook in turn thanked the Board and staff for their assistance.

## **CONFIRMATION OF MINUTES**

**Minutes of the Ordinary Meeting of the Malvern Community Board held in the West Melton Community Centre, on Monday 22 May 2023.**

**Moved** – Mr Bruce Russell / **Seconded** – Mr Calvin Payne

*'That the Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 22 May 2023, as circulated.'*

**CARRIED**

## **Matters arising**

None.

## **Actions from Previous Meeting**

Board strategy discussion will be discussed in a future workshop.

## **CORRESPONDENCE**

Correspondence was received from Council's Group Manager Development and Growth in relation to the Greater Christchurch Spatial Plan, now open for consultation. The Chief Executive noted the Board should read the executive summary and consider how it might impact on this ward. Another piece of correspondence received from Waka Kotahi was received relating to the no-stopping lines along the road outside the Kirwee thirsty Acres Tavern. The Board discussed this and noted their support for it. The Board also discussed speed limit reviews and pedestrian crossings across the Ward. The Chief Executive noted he would draft a letter from the Board to Waka Kotahi which he would circulate to Board members for feedback.

**Moved** – Mr Calvin Payne / **Seconded** – Mr Sean Ellis

*'That the Malvern Community Board send a letter of support to Waka Kotahi, on the proposed No Stopping Restrictions on SH73 Great Alpine Highway, Kirwee as well as speed limit reviews.'*

**CARRIED**

## REPORT FROM CHAIRPERSON

### 1. Monthly Report from the Chairperson

The Chair congratulated Mr Ellis with his handling of the Springfield meeting. Mr Russell asked that it be noted that he also attended the meeting in Darfield. The Chair noted he wanted young people / students to have a voice around committee meetings. Councillor Gliddon added there was no Malvern Ward representation on the Youth Council.

It was agreed that this could only work if the agenda was organised slightly differently with interesting topics at the start and students attend the first 10 minutes or so of public forum, being encouraged to report anything they wished to bring to the Board's attention.

**Moved** – Mr Ken May / **Seconded** – Mr Sean Ellis

*'That the report from the Chairperson be received for information.'*

**CARRIED**

## REPORTS FROM BOARD MEMBERS

### 2. Board Member Mr Sean Ellis

Mr Ellis went through his report in detail. He said that in Sheffield the community still wanted a committee and that the residents were working through various options of how they could establish a committee. They wanted to get to an agreement as to what kind of group the Council will acknowledge and be willing to work with in future. The Chief Executive questioned this noting staff will not be able to assist with the administration of such meetings.

Mr Ellis said if there is no dialogue with the community they won't move forward. He wanted everyone to work together in one group looking out for the township, rather than six or more different committees each doing their own thing.

Mr Ellis insisted the community in Coleridge wanted the trees around the community hall gone. The chief Executive noted it was Council's unchanged position that they will remain. If the community wanted a different outcome they should submit on the Long-term plan.

Regarding the footpath in Whitecliffs Mr Ellis said that council has now indicated the footpath wasn't up to standard and he wanted to know why.

He also asked for updates on Springfield basketball hoop installation as to whether it was going ahead or not; and an update on the Springfield Swale. He believes a report was going to be presented to Council before being sent through to Ecan and he wanted an update on that matter.

He wanted information on water running down the main highway up in Arthurs Pass and Councillor Gliddon and the Chief Executive both gave him an update. It was in hand and the owner was working alongside Council to get compliant.

Further, Mr Ellis wanted to know timelines for getting any work done. He asked whether a project could 'sit' for up to a year before being started to which the response was that it could. It was entirely priority dependent. He then asked who to chase up when things are not happening to which the Chief Executive said he could ask for a timeline on any specific project as part of his report.

Mr Ellis then questioned why the recycling idea was going ahead when clearly the committee is not supportive of it. The Chief Executive disagreed and said it was the option in the draft annual plan and that the majority had supported it.

**Moved** – Mr Sean Ellis / **Seconded** – Mr Calvin Payne

*'That the report from Mr Ellis be received for information.'*

**CARRIED**

### **3. Board Member Ms Sharn Nu'u**

In the absence of Ms Nu'u her report was taken as read.

### **4. Board Member Mr Calvin Payne**

Mr Payne noted he found the recent Board strategy meeting useful. He told the Board about a Time-out Tour meeting on 5 July, being held at Darfield High School from 6.30pm. He said tickets are available for purchase and it includes a dinner. The topic is on mental health, including issues related to drugs and alcohol in particular.

Mr Payne then asked the Board to consider reimbursing him for 50% of the cost of IOD courses he has paid for and will attend. What the Board will get in return is a member with experience on finance and governance.

There was a discussion about whether or not this would benefit the Board or only Mr Payne. Board members were also concerned about setting a precedent. Board members discussed the training budget, whether or not it includes the conference and what the training would bring to the Community Board as a whole.

**Moved** – Mr Calvin Payne / **Seconded** – Mr Bruce Russell

*'That the report from Mr Payne be received for information; and*

**CARRIED**

**Moved** – Mr Calvin Payne / **Seconded** – Mr Bruce Russell

*That the Malvern Community Board agrees to fund 50% of the cost of training modules of \$445.00.'*

**CARRIED**

## 5. Board Member Mr Bruce Russell

Mr Russell noted that Council staff were dealing with the West Melton Bowling Club improvements.

**Moved** – Mr Bruce Russell / **Seconded** – Mr Sean Ellis

*‘That the report from Mr Russell be received for information.’*

**CARRIED**

## 6. Councillor Bob Mugford (verbal)

Councillor Mugford noted he attended the recent citizenship ceremony where 90 recipients received citizenship. He told the Board of the Westview Special Fund Committee’s last round of funding applications which meant the fund was now spent. Any residue left by July 2024 will come to the Malvern Community Board for Darfield-specific projects.

Councillor Mugford also said he was on the Biodiversity Committee and will circulate information on this, to the Board members. He was also elected Chairperson of the Glentunnel Museum Committee. He attended the Coalgate Fire awards ceremony, had a sister city meeting and attend a meeting on flooding in Glentunnel.

**Moved** – Cr Bob Mugford / **Seconded** – Mr Sean Ellis

*‘That the (verbal) report from Cr Bob Mugford be received for information.’*

**CARRIED**

## REPORTS FROM OFFICERS

### 7. Chief Executive

*Manager’s Report – June 2023*

The Chief Executive took his report as read. He told the Board that members are to receive a pay rise after the Remuneration Authority recently released it latest remuneration levels. Commencing on 1 July 2023, they will receive a 4% pay increase.

The Chief Executive next reflected on this being his last Board meeting. He said over the years he had been to approximately 120 meetings, excluding any site visits and briefing meetings. He thoroughly enjoyed the debate around the table and appreciated the members’ advocacy in their communities, noting they were probably the most passionate Board he has ever dealt with.

The Chief Executive reflected on the success of the monthly clinics across the District, noting that numbers attending public meeting will increase. Looking forward he noted to the Board that it should start to think more strategically. He said more than anyone else, Board members can advance their relationship with the community. Darfield Recreation

Centre, the indoor pool project, will soon become front and centre of Council's long-term plan and the Board needed to stay on top of it.

He thanked the Board for the relationship he had with each of them but also for the work they have done over the years.

Mr Russell thanked Mr Ward for doing a significant job and always being encouraging of them. He said while Mr Ward did not always agree with everything the Board wanted to do, he always showed encouragement and great guidance.

**Moved** – Mr Ken May / **Seconded** – Mr Bruce Russell

*‘That the Malvern Community Board receives the Manager’s Report – June 2023 for information.’*

**CARRIED**

## **REPORTS FOR INFORMATION**

The Board noted that in most cases funding will come from the next financial year's allocation.

### **8. Request for a Grant – Brooke Bennett**

**Moved (as amended)** – Mr Bruce Russell / **Seconded** – Mr Calvin Payne

*‘That the Malvern Community Board grant ~~\$1,000~~ \$500.00 from the Malvern Ward Discretionary Fund to assist Brooke Bennett with the cost of competing in the New Zealand Swim Team to go to Junior World Championships in Israel in September 2023.’*

**CARRIED**

### **9. Request for a Grant – Coalgate Residents Committee**

Members said they would want to see a map of where the cameras will go and questioned the price of the cameras.

**Moved** – Mr Calvin Payne / **Seconded** – Mr Bruce Russell

*‘That the Malvern Community Board let the matter lie on the table until the next meeting and that staff ask the group for more information, in particular a map of where the cameras will go.’*

**CARRIED**

~~*‘That the Malvern Community Board grant \$2,000 from the Malvern Ward Discretionary Fund to assist Coalgate Residents Committee with the cost of placing security cameras within its township.’*~~

## 10. Request for a Grant – Darfield Food Bank

Board member Russell raised a serious concern that he did not want to pay money over into an individual account. Councillor Gliddon reminded the Board this happens all the time. She offered some background, noting she assisted the Food Bank with their application.

**Moved** – Mr Sean Ellis / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board grant \$2,000 from the Malvern Ward Discretionary Fund to assist Darfield Food Bank with the cost of purchasing grocery supplies to top up food parcels for the month of September 2023.’*

**CARRIED**

*Mr Russel abstained from voting*

## 11. Request for a Grant – Darfield Scouts

**Moved** – Mr Sean Ellis / **Seconded** – Councillor Bob Mugford

*‘That the Malvern Community Board grant \$1,500 from the Malvern Ward Discretionary Fund to assist the Darfield Scouts with the cost to send their lead Scouts to Jamboree 2023-2024 from 30 December 2023 to 7 January 2024.’*

**CARRIED**

## 12. Request for a Grant – Kirwee Community Association

**Moved** – Mr Calvin Payne / **Seconded** – Councillor Bob Mugford

*‘That the Malvern Community Board:*

- a) uplift the application from the table; and*
- b) grant \$580 from the Malvern Ward Discretionary Fund to assist the Kirwee Community Association with the cost of installing a security camera on the Thirsty Acres building on the corner of State Highway 73 and Courtenay Road, Kirwee.’*

**CARRIED**

## 13. Request for a Grant – Rolleston College Sports Team - Malvern

**Moved** – Mr Calvin Payne / **Seconded** – Mr Bruce Russell

*‘That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to assist Rolleston College Sports Teams with the cost of each team attending their tournament for tournament week on from 27 August to 1 September 2023.’*

**CARRIED**

#### 14. Discretionary Fund Financials

**Moved** – Mr Calvin Payne / **Seconded** – Mr Bruce Russell

*'That the Malvern Community Board receive the financial report, for information.'*

**CARRIED**

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#### COMMUNITY COMMITTEE INFORMATION

##### 15. Community Committee Minutes

Sheffield Waddington Township Committee minutes, April 2023

#### GENERAL BUSINESS

The meeting closed at 6.14pm.

DATED this 24<sup>th</sup> day of July 2023

  
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CHAIRPERSON