

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE WINDWHISTLE SCHOOL HALL,
RAKAIA GORGE ROAD, WINDWHISTLE
ON MONDAY 26 NOVEMBER 2018, COMMENCING AT 4.30PM**

PRESENT

Mesdames, J Gallagher (Chair), K Meares, and J Pascoe, Mayor S Broughton, Ms M Hands and Councillors J Morten and R Mugford

ATTENDEES

Mr D Ward (Chief Executive) and Mrs N Smith (Executive Assistant)

COMMUNITY ATTENDEES

Mrs L Nell (Middle Rock), Mrs D Innes (Long Spur Trustee / Hororata Community Trust), Mrs J McMillan (Windwhistle School). Mrs B Seaward (Windwhistle School), Mr J Guild (High Peak Station), Mr G Guild (Quartz Hill Station), Mr D Harper (Chairperson, Windwhistle District Association), Mr S Guild (Windwhistle School / High Peak Station), Mr G Innes (Long Spur) and Mr T Plunkett (Coleridge Downs)

APOLOGIES

Apologies for absence were received from Mr K Pauling, and apologies for lateness were received from Mayor Broughton and Ms Hands.

Moved – Mrs Meares / **Seconded** – Councillor Morten

That apologies for absence be accepted for Mr K Pauling, and apologies for lateness be accepted for Ms Hands and Mayor Broughton.

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None identified.

CONFLICTS OF INTEREST

None identified.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Tuesday 23 October 2018.

Moved – Councillor Mugford / **Seconded** – Mrs Pascoe

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Tuesday 23 October 2018, as circulated.’

CARRIED

MATTERS ARISING FROM MINUTES

Mrs Pascoe referred to Page 13, referring to the closure of the road in front of Darfield Library. She requested further information to which the Chief Executive confirmed that this would likely be issued prior to Christmas.

Mrs Pascoe then referred to the upcoming street parties. Councillor Morten noted that this was recently in the Council Call, however Mrs Pascoe said she would like more information on these events. The Chief Executive will follow up on this.

With regards to the follow up actions, Mrs Pascoe raised the North Terrace Rentals, questioning if these kinds of accommodation would be offered to a community provider. Councillor Morten noted that this was not his understanding, but rather, Te Rūnanga O Ngāi Tahu would be contacted first. If Te Rūnanga O Ngāi Tahu declined any offers, then the properties would go to open market.

Mrs Pascoe then asked about reconciling the funding from any property sales to which the Chief Executive confirmed this is deemed to belong to general funding.

The Board asked the Chief Executive to keep them informed.

Ms Hands arrived at 4.44pm.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair spoke to her report.

2019 LGNZ Community Board Conference - the Chair referred to the 2019 LGNZ Community Board Conference which is to be held in New Plymouth between 11-13 April 2019. She asked that any Board Members interested in attending should register their interest with her.

Darfield Christmas in the Park – the upcoming event was briefly discussed. It was noted that if wet, there may be issues accessing the area. It was also noted that some trees need to be removed and a gate put in. The Chair confirmed that one of the members of Darfield Township Committee on the Christmas Parking working Committee has been in

contact with Kiwi Rail who has agreed to slow the trains down during the duration of the event (2.00pm - 5.00pm).

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the report from the Chairperson be received, for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

Taken as read.

Board Member Mrs Karen Meares

Taken as read. Mrs Meares spoke about the bus running from Darfield to Lincoln for the Volunteers Function. It was confirmed that a bus has been organised, but perhaps some of the Committees were unaware of this. The Chief Executive will follow up.

It was confirmed that the Committee representatives attending the event did not necessarily need to be the Chair and Secretary.

Board Members Mrs Judith Pascoe

Board report was taken as read along with a supplementary report sent earlier in the day.

Mrs Pascoe raised the recent edition of Committee Call which had been tabled at a Committee meeting she had attended recently. She asked if this could be sent to the Board via email to which it was confirmed that it already had been.

Mrs Pascoe thanked staff for sending through the regular Resource Consent updates.

Board Member Ms Megan Hands

No report was received for this meeting. Ms Hands updated verbally that she had recently attended a meeting of the Tawera Hall Committee on behalf of Mrs Pascoe. She noted that the committee was unhappy that the contractor had not yet been to complete the work and clean up. Councillor Mugford confirmed that he had already spoken to the Committee regarding this, explaining to them that the contractor requires the weather to improve, and until this happens, the work cannot be completed.

Moved – Mrs Meares / **Seconded** – Mrs Gallagher

‘That the monthly reports from the Board Members be received, for information.’

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager's Report – November 2018

The Chief Executive noted the majority of the content contained within his report was for the information of Board members and their communities.

The Chief Executive spoke to the Census results including the district population which is now sitting at 62,500. He referred to the slight dip in building consents but increase in resource consent numbers, and noted that unemployment in the district is very low (below the New Zealand average).

The Chief Executive provided an update on the Long Term Plan projects (year one), including those within the Malvern district. Mrs Pascoe noted that the Kirwee Community Committee would like to know what the final solutions are with regards to the Courtenay Road issue.

The Chief Executive referred to the Speed Bylaw Review and the Parks and Reserves Bylaw Review – both of which are currently open for consultation.

The Chief Executive then thanked the Board for their work during 2018 and the manner in which they work with staff. He noted that staff continue enjoying coming to these meetings and working with the Board. The Chair noted her thanks to staff.

Moved – Councillor Morten / **Seconded** – Councillor Mugford

'That the Malvern Community Board:

(a) receives the Manager's Report – November 2018, for information; and

(b) accepts the meeting schedule up to and including the September 2019 meeting'.

CARRIED

3. Accounting Officer

3.1 Request for a Grant – Millie Calder

The application was taken as read and accepted.

Moved – Ms Hands / **Seconded** – Mrs Pascoe

'That the Malvern Community Board grant \$500.00 from the Malvern Ward Discretionary Fund to Millie Calder to assist with the costs of playing for the U21 New Zealand Women's Hockey team in a series against the Australian U21 Women's Hockey Team in Napier from 26 November to 3 December 2018'

CARRIED

REPORTS FOR INFORMATION

4. Correspondence

Letters of thanks, including reports on a recent trip to Japan, were received from Emily Cullen, Will Davidson and Niamh Guy.

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the correspondence from Emily Cullen, Will Davidson and Niamh Guy, for information.’

CARRIED

5. Discretionary Fund Report

Taken as read and accepted.

Moved – Mrs Gallagher / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

6. Community Committee Minutes

a) Matters Arising from Community Committee meetings

The Matters Arising were taken as read with the following additional comments made:

Kirwee Community Committee – sends their thanks for the work with the pipes.

Selwyn email accounts – the use of Selwyn email accounts by community committees was again raised. Users are frustrated by the need to change passwords on a frequent basis, leading to non-use of accounts. The meeting was advised that it is good practice to regularly change user passwords.

Tawera Memorial Hall ground levelling – Mrs Pascoe noted that this project has been ongoing for four months. She agrees that it is too wet at present to complete the work, and Councillor Mugford noted that he is confident it is being dealt with.

b) Community Minutes Received

Township Committees

- Castle Hill Resident's Association – 5 November 2018
- Coalgate Township – 23 October 2018
- Glentunnel Township – 9 October 2018
- Glentunnel Museum – 18 October 2018
- Kirwee Community – 15 October 2018
- Kirwee Community – 19 November (draft)
- Springfield Township – 7 November 2018
- Whitecliffs Township & Reserve – 12 November 2018

Hall and Community Centres

- Glenroy Community Hall – 16 October 2018
- Glentunnel Community – 18 September 2018
- Sheffield / Waddington – 18 October 2018
- Tawera Hall – 7 November 2018

Reserves & Recreation Areas

- Coalgate / Glentunnel – 6 November 2018
- Greendale Recreation – 4 September 2018
- Kirwee Recreation Reserve – 12 November 2018

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'

CARRIED

GENERAL DISCUSSION

Councillor Morten raised the monthly financial spreadsheets which are sent out to community committees, suggesting the only number that is of use to them is the discretionary funds amount.

The Chief Executive noted the format is currently under review as part of the district wide rating changes.

COMMUNITY DISCUSSION

The following were some of the issues raised with the Board and staff.

Mr G Innes – Mr Innes asked if the Mobile Library was to stop providing its service to which the Chief Executive confirmed that it was, further stating that the Library bus is coming to the end of its life. Mrs J McMillan stated that the Library bus is the only outside service coming into the area. She further stated it is important for children to read physical books rather than electronic books.

The Chief Executive shared staff comments with the meeting, regarding the service ceasing, and added that all rural schools could expect contact from Council's library staff.

Mr Innes then asked about the 40km fixed / flashing light in Glentunnel and asked why there was not one by Windwhistle School. It was confirmed that the fixed signs are not Council-owned signs and that schools need to fund these, the cost of which is the vicinity of \$15,000 - \$20,000.

Board members noted that schools can apply to the Fonterra Safety programme for this, or apply through other channels such as Pub Charities. The Board confirmed that the mobile sign is a Council sign and the school could contact Council if they wished to apply for use of the sign.

Mrs B Seaward, Principal, Windwhistle School – Mrs Seaward noted she was attending the meeting to gain more insight into the community having just moved there. She noted her strong support of Mrs McMillan's comments regarding the mobile library stating that if the school knew they were going to lose it, they may have done something more to lobby for it to stay. She further asked if the school perhaps missed the communication of the Mobile Library Service being at risk.

The Chief Executive asked Mrs Seaward when the school closes for the year and said that Council would make sure to make contact with her before then.

Mr C Guild, Quartz Station – Mr Guild noted that he wanted to speak on the condition of roading within the district, and noted High Peak Road and Leaches Road in particular. He stated that the state of High Peak Road is appalling. He regularly complains to staff and had also sent in a Snap, Send and Solve message in the last week.

Mr Guild noted that there was no shingle on some parts of the road and enormous potholes on other parts. He stated that to avoid this, the water should be trained off the road, and the issue is continuing to get worse. Mr Guild also raised issues of quality control.

Mr Guild stated that High Peak Road is their only way in and out and the road is important to the people who live there and they did not want to see this erode any further. He stated that it would seem the contractors are grading every six or seven weeks.

Mr S Guild, High Peak Station – Mr Guild stated that he has spoken to staff at Council and at HEB who had told him the road was to be graded every six weeks at a four-pass grade. Mr Guild stated that he was not sure this was being adhered to.

The Chief Executive asked about the amount of gravel on the road and Mr Guild replied that in some parts there were not much gravel on the road and that rainfall results in the clay coming through. He stated that if you took a two wheel drive on the road, it would likely get stuck. Mr Guild noted that as the clay cap forms, a thick sludge can trap four wheel drive cars – even for those who know the condition of the road and drive on it frequently.

Mrs B Seaward noted that the school is seeing more children coming in from this area and a school bus review is underway. She noted that by Term 3 of 2019, there may be a school bus travelling up that road.

Mr C Guild noted his concern with the filling of potholes stating there was no attention to detail and questioned the level of supervision.

The Chief Executive confirmed that he would be happy to travel up to meet with Mr Guild – together with roading Council staff – to visit the areas of concern.

Mr Guild stated that he was pleased that some work has been programmed for Leaches Road but questioned why it is not going to be widened. He referred to the pronounced edge on parts of the road which could possibly catch out an inexperienced driver. He asked if this was being done to specification.

Mrs Lyn Nell, Middle Rock – Mrs Nell stated that she is very happy with the planting undertaken at the Gorge. She stated that she is also pleased to see Council has a part-time ranger in the Coleridge area working on the weekends. Mrs Nell also referred to the toilets being installed around the lakes as part of the Tourism Infrastructure Fund.

Mrs Nell referred to the recycling area at Tui Creek, and that due to the possible sale the recycling site was in jeopardy. She stated that a natural site for a community recycling area would be on the Council Reserve.

Mrs Nell also raised cellphone coverage and would like support for an upgrade.

She noted that Council owns a portion of trees on Waterholes Block which will be milled in the next few years. She would like to see the money stay in the community, referring to the community tree planting project. Councillor Morten confirmed the site was about 7ha with a quarter belonging to Council.

Mrs Neill noted that the Tourism group has 18 members and that tourism is a growing area for the District. She stated that it would be good to see camping regulations relaxed for self-contained units.

Mayor Broughton arrived at 5.55pm.

Mrs D Innes, member of the Fair Street Parish in Hororata – Mrs Innes referred to the war memorial lighting, and that a substantial amount of money had been spent on lighting in Hororata with no consultation at all. She would like to know why the lighting was needed for Armistice events which take place during the day.

Mayor Broughton noted that this was a good project to undertake to profile the memorials as markers of our communities.

Mr D Harper, Windwhistle District Society. He noted that the Society submitted to the LTP regarding rates in the last few years. He said this increase in rates has not seen upgrades of any roads and feels that the roads are barely being maintained.

When asked how often the Society meets, Mr Harper noted they meet two or three times per year. The Chair thanked Mr Harper for raising the issues and noted that it would be helpful to receive minutes so that the Board can be aware of these issues.

The Mayor noted the number of LTP submissions received on Leaches Road, thanking those who submitted. The amount of submissions received on this was helpful for having it approved on the Long Term Plan work programme.

Mr J Guild, High Peak Station – Mr Guild added that not only is the situation on High Peak Road highly inconvenient, but it is dangerous as well. He stated that a lot of people have gone off the road because they do not know how to drive on shingle and potholed roads.

Mr Guild noted his frustration about sometimes having to gain consents from both Environment Canterbury Regional Council and Selwyn District Council and that it would be good to harmonise the processes, bringing the two together.

Mr T Plunkett, Coleridge Downs and the Windwhistle District Society. He noted that he is a willing participant for the camping ground and camping vans in Coleridge Village and is here to help.

The Chair concluded the meeting by thanking all for attending and raising their concerns. These would be addressed by staff and fed back directly or through the Community Committees.

She reinforced that the Board is always willing to assist members of their communities and encourages contact with the Board at any time.

The meeting closed at 6.10pm.

DATED this 25th day of February 2019


CHAIRPERSON

Action Points

2019 LGNZ Community Board Conference - the Chair asked Board members interested in attending to register their interest with her. The Conference is scheduled to be held in New Plymouth from 11-13 April 2019.

Bus from Darfield to Lincoln for the Volunteers Function. Although it was confirmed that a bus has been organised, some of the Committees seemed unaware of this. It was followed up in writing.

Courtenay Road, Kirwee Community Committee – the committee would appreciate being informed what the final solutions are.

Mobile library bus service – all rural schools can expect contact from Council's library staff.

Roading issues, High Peak Station - the Chief Executive confirmed he would travel there with Council staff to discuss the issues with Mr Guild.

Cellphone coverage – Mrs Nell (Middle Rock) asked about support for an upgrade.

Mrs Innes, Fair Street Parish in Hororata referred to the war memorial lighting, noting a substantial amount of money was spent on lighting in Hororata with no consultation at all. She asked why lighting was needed for Armistice events which take place during the day.