

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD VIA ZOOM ON TUESDAY 26 OCTOBER 2021, COMMENCING AT 4PM**

**PRESENT**

Messrs J Morten (Chair), K May and B Woods, Mesdames K Meares and J Pascoe, and Councillor B Mugford

**ATTENDEES**

Mr T Harris (Group Manager Environmental and Regulatory Services) and Ms T Davel (Governance Coordinator)

The Chair, Mr J Morten welcomed everyone to the meeting, including Mr Tim Harris (Group Manager Environmental and Regulatory Services) and anyone listening on Youtube.

**APOLOGIES**

An apology was received from Councillor Jenny Gallagher.

**Moved** – Mrs Pascoe / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board accept the apology from Councillor Gallagher, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

Sheffield Hotel – Mr Woods

Future of community committees – Mrs Meares

**CONFLICTS OF INTEREST**

None.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 23 August 2021

**Moved** – Mr May / **Seconded** – Mrs Meares

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 23 August 2021, as circulated.’*

**CARRIED**

## Actions from Previous Meeting

**Moved** – Mrs Meares / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’*

**CARRIED**

## REPORT FROM CHAIRPERSON

### 1. Monthly Report from the Chairperson

The Chair took this opportunity to talk about the letter received from the Darfield pre-school. He said he didn't think the Board could help them very much. Board members noted a letter of support would possibly assist the pre-school in their negotiations with the developer.

As the developer is the legal owner of the land they may very well reject the letter of support and the request for safe access across the land.

The Board decided that a letter of support will be written to the pre-school for them to use however they want. Other than a letter of support the Board could not get involved in the matter at all.

**Moved** – Mr Morten / **Seconded** – Mrs Pascoe

*‘That the report from the Chairperson be received for information.’*

**CARRIED**

## REPORTS FROM BOARD MEMBERS

### 2. Board Member Mr Ken May

Nothing added.

**Moved** – Mr May / **Seconded** – Mrs Meares

*‘That the report from Mr May be received for information.’*

**CARRIED**

### **3. Board Member Mrs Karen Meares**

Taken as read but would like to talk about the future of community committees under General Business.

**Moved** – Mrs Meares / **Seconded** – Mrs Pascoe

*‘That the report from Mrs Meares be received for information.’*

**CARRIED**

### **4. Board Member Mrs Judith Pascoe**

Mrs Pascoe asked that the Board publicly acknowledge the contributions of Gavin King and Margaret Thompson who both recently passed away.

Mrs Pascoe noted she had previously circulated a letter of acknowledgement to the community committees involved in the Community Board. She said the Board needed to have an informal discussion about which committee they will write to and also what needed to be said to each of them.

Mrs Pascoe also expressed dismay and disappointment with the maintenance of reserves, noting the Council must have realised when they took over the maintenance that it would cost money and staff time to look after it. With the communities no longer looking after it the Council should. She said it was a waste of ratepayer money.

#### **Action Point:**

The Chair asked for an update and report on the state of maintenance in the Kirwee Reserve and any other reserve the Council would now be looking after.

**Moved** – Mrs Pascoe / **Seconded** – Councillor Mugford

*‘That the report from Mrs Pascoe be received for information.’*

**CARRIED**

### **5. Board Member Mr Bill Woods**

Mr Wood gave an update on the picnic tables stolen some time ago and said they asked for this to be place in the Reserve.

Mr Woods also raised an issue with consistency when the Board decides on discretionary funds. He referred to a request for funding for the Hororata Golf Club which was approved

but not funding for the Kirwee Bowling Club for a new mower. He said the reason it was turned down was the very reason the Board used to grant the other funding requests. He thought it was unfair and inconsistent.

**Moved** - Mr Woods / **Seconded** – Mr May

*‘That the report from Mr Woods be received for information.’*

**CARRIED**

Councillor Mugford noted that Santa in the Grotto may potentially not go ahead if the current COVID level was still in operation at the time. The Board agreed many community groups will be reluctant to commit at present and that’s just the environment we are living in now. The community is trying to survive, understand what the situation is and therefore tend to stay close to home.

## **REPORTS FROM OFFICERS**

### **6. Chief Executive**

*Manager’s Report – October 2021*

Mrs Pascoe said it would be prudent for the Board to formally support Council in their efforts to bring rationalisation to the three waters proposal. Mr May agreed saying he had no doubt the Board should support them.

Mr Woods didn’t necessarily agree noting there were still many unanswered questions. The Board discussed this for some time with the Chair noting the Board is prepared to support Council in their work finding a solution and proposal that will best serve the residents in the Selwyn in the future. The Board acknowledges that the Council is currently investigating and getting an understanding of what is proposed, getting feedback from the community of Selwyn and providing that to government. The Chair said this was a difficult and confusing issue.

Councillor Mugford agreed, noting that until people get the answers they want from Government, no decisions can be made. He assured the Board that Council decided not to give away any of its infrastructure until there were answers and more clarity.

**Moved** – Mr Morten / **Seconded** –

*‘That the Malvern Community Board receives the Manager’s Report – October 2021, for information.’*

**CARRIED**

### **Presentation: Group Manager Environmental and Regulatory Services, Mr Tim Harris**

The Chair invited Mr Harris to tell the Board about some of the new developments in his team.

Mr Harris said The Building Consent Authority function had just gone through an accreditation process and while the results are still preliminary, the comments have been very

complementary. Council's processes have been described as some of the best, if not the best, in the country.

The residential boom has seen a huge demand for land increase. The RMA amendment Bill allowed for additional housing which will impact on Council's private plan change processes. It appears that staff would need to introduce a large variation to the proposed district Plan to accommodate the Resource Management Amendment Bill changes which will in all probability become law at the start of December.

The changes would allow for up to 3 storey housing, and up to 50% site coverage, which means anyone could potentially have two or more three storey buildings on their property. Mr Harris said the geographic scope was somewhat confused but his reading of it was that it would only apply to the eastern parts of the District and not the part which includes Malvern. Council will get legal confirmation of this.

Mr Harris went on to note that the amount of building consents coming through was phenomenal and currently sitting at the third highest in the country. At year end in June 2021, Selwyn District Council produced more building consents than Wellington and was only exceeded by Auckland and Christchurch.

In response to a question from Mr May about the Kirwee Tavern, Mr Harris said the consent is close to being granted.

The Chair agreed there was also unprecedented building in the Darfield area. Mrs Meares asked whether Mr Harris could comment on the growth in Selwyn and what planning was being done to cope with this long term. She asked in relation to Christchurch City's proximity whether there was any thought given to becoming a super city. Mrs Meares said she heard comments that the District was growing too fast and needed to slow down. Mr Harris said the District was growing and he couldn't see it slowing down anytime soon. Council was working with Waimakariri District Council, Christchurch City Council, Environment Canterbury Regional Council and Waka Kotahi (New Zealand Transport Agency) on spatial planning for the growing population. This will come up for consultation in early 2022. Mr Harris also said it would be very hard to comment on the potential of a super city with all of the Government processes underway including three waters Future of Local Government and RMA reform. He said there were many changes and with the reform of local government there could possibly be some amalgamations. It was too early to know for certain.

The Chair thanked Mr Harris for his comments and asked how his team was coping with staff numbers to fulfil the demand. Mr Harris said it was difficult and recruiting had also proven hard. That is why Council decided to train its own people with 6 currently in a 12 week training programme. Mr Harris said he was impressed with how his staff is getting through all of the work.

## **CORRESPONDENCE**

Two pieces of correspondence were submitted.

- 1) A letter from Mr Karita – the Chair noted he had been in correspondence with Mayor Broughton's office and a combined letter from the Mayor's office will go out to Mr Karita.
- 2) A letter from a concerned parent, Darfield Pre-school relating to a pedestrian gate for ease of access and safety – refer Chair's report for further information.

## REPORTS FOR INFORMATION

### 7. Accounting Officer

*Request for a Grant – Malvern Youth Trust*

**Moved** –Mrs Meares / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board grant \$800 from the Malvern Ward Discretionary Fund to the Malvern youth trust to assist with the costs of mounting a second wellness summit for the year 10s of Darfield High School on the 4th November 2021.’*

**CARRIED**

### 8. Accounting Officer

*Request for a Grant – Springfield Township Committee*

There was some discussion on the matter with Mrs Meares noting the funds should ideally be applied for tangible things such as bouncy castles and that it seemed a lot of money for decorations. Mr May confirmed the money will be used for bouncy castles.

Board members would ask staff to encourage the committee to apply for the event fund too.

**Moved (as amended)** –Mrs Meares / **Seconded** –Councillor Mugford

*‘That the Malvern Community Board grant \$1,000 from the Malvern Ward Discretionary Fund to the Springfield Township committee to assist with the costs of decorating the local sites in Springfield and to host the Springfield in the park Christmas party on the 5th December 2021.’*

**CARRIED**

### 9. Accounting Officer

*Request for a Grant – Rolleston Girl Guides and Rangers*

**Moved** – Mr Morten / **Seconded** – Mrs Meares

*‘That the Malvern Community Board grant \$71.50 from the Malvern Ward Discretionary Fund to the Rolleston Girl Guides and Rangers, to assist with the costs of attending the attending the Girl Guiding New Zealand 2022 national jamboree "Journey 2022" on the 8th -15th January 2022.’*

**CARRIED**

## **10. Discretionary Fund Report**

Tabled and received.

**Moved** – Mr Morten / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

## **11. Board Financial Report**

This will be forwarded to the Board as soon as possible.

## **COMMUNITY COMMITTEE INFORMATION**

### **12. Community Committee Minutes (*including List of Minutes Received*)**

#### **a) Matters Arising from Community Committee meetings**

Noted.

#### **b) Community Minutes Received**

##### *Township Committees*

- Springfield Township – 14 September 2021
- Whitecliffs – 13 September 2021

##### *Hall and Community Centres*

- Glenroy Hall – 22 September 2021
- Glentunnel Museum – 23 September 2021

##### *Reserves and Recreation Centres*

- Kirwee Recreation Reserve – 9 August 2021
- Kirwee Recreation Reserve – 11 October 2021

**Moved** – Mr Morten / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.’*

**CARRIED**

## **GENERAL BUSINESS**

Mrs Meares raised the future of community committees and read a series of bullet points which they were putting forward for Council's consideration. Mrs Meares said she would like to think that the Board could support the bullet points.

Some include:

- Townships could have their community committees amalgamated into a huge block so they could retain having individual committees, meeting once every 3 or 6 months. The Board will also continue with their coffee afternoons for anyone to come and talk to them.
- That the committees have access to a roving secretary, with a maximum of 6 meetings per year.
- That the committees have free access to their local hall or Council building for the six meetings.
- That the committees have continued access to a discretionary fund in some form.
- That the process be brought to a head before Christmas, as this has been dragging out long enough.

Mrs Pascoe said there was no enthusiasm for a large combined committee and committees wanted to retain their individuality. There is also no need for it to be subcommittees of council. Mr May agreed saying there was no desire of any committee to combine with other committees.

The Chair agreed noting six meetings are enough per year and they do require the continuity of a secretary to function. He said having access to their own local community centre seems logical for six times a year. He said committees were living in a changed environment and it needs to be acknowledged. Now people need to move to the proposed changes and then implement this as quickly as possible to lessen the confusion. The Board is in agreement that this matter sits in the hands of elected Councillors.

Mrs Pascoe said committees were confused as the messages they get and the process keep changing. She added committees needed clear direction from Council, otherwise people will remain disheartened.

Mrs Meares said the three hall communities (Glentunnel, Greendale and Glenroy), expressed disappointment that they are never acknowledged that they exist. They are not acknowledged in any of the memos going out from staff.

Mr Woods next raised the matter of the Sheffield Hotel and having a suitable interim facility. The hotel was under-insured and although historic places have indicated they want to rebuild it that would be very costly and could take up to 5 years. Nowhere else is there availability of



temporary accommodation for the hotel although there is a hall in Sheffield which would suit the purpose.

There had been early discussions with Council's Group Manager Property that the hall could potentially be used. There are advantages any which way and Sheffield needed a place for the community to come together.


It was acknowledged that the license holder would need to put forward a very full business proposal for what would be needed to bring the hall up to standard, including hours of opening and staffing.

The Chair said it was clear a solution for the wellbeing of this community needed to be encouraged. The Board has no role in this and would need to see how things develop.

The Chair then spoke about the technical difficulties experienced in this meeting and Group Manager Communications and Customer Services said a workable solution would be to have a webcam and microphone set up in future. That would ensure there was no echo with using different sound sources. The Chair asked that this be set up for the next meeting of the Board, scheduled for November 2021.

The meeting was closed at 5.49pm.

DATED this 22<sup>nd</sup> day of November . 2021

  
CHAIRPERSON  
J.B. Morten.