

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE  
1 SOUTH TERRACE, DARFIELD  
ON TUESDAY 27 APRIL 2021, COMMENCING AT 4PM**

**PRESENT**

Mr J Morten (Chair), Mr K May, Mesdames K Meares and J Pascoe, Mr B Woods and Councillor B Mugford

**ATTENDEES**

Mr M Washington (Group Manager Infrastructure) and Ms T Davel (Governance Coordinator)

The Chair, Mr J Morten welcomed everyone to the meeting.

**APOLOGIES**

An apology was received from Councillor J Gallagher.

**Moved** – Mr K May / **Seconded** – Councillor B Mugford

*‘That the Malvern Community Board receives the apology from Councillor Gallagher, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT BUSINESS**

None.

**CONFLICTS OF INTEREST**

None noted.

## **PUBLIC FORUM**

None.

## **CONFIRMATION OF MINUTES**

### **Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 22 March 2021**

Mrs Pascoe requested a change in the minutes around Kirwee Recreation Reserve bins.

Mrs Pascoe requested that minutes be circulated within three days after a meeting so that Board members have the information at hand. She noted there was a statutory requirement for this to happen. The Board Secretary agreed to talk to the Chief Executive about this matter and report back to the Board.

**Moved** – Mr K May / **Seconded** – Mr B Woods

*'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 22 March 2021, as circulated.'*

**CARRIED**

## **Actions from Previous Meeting**

The Board received an updated actions sheet.

Mr Woods clarified further his request about responsibility for water leakage costs where the source was not found.

He told the Board about the example he had where a water race was originally used for house water. When a water supply was put in it was coupled to the pipe and buried it under the water race. Over time the pipe developed a leak, and the water leaking didn't rise to the surface and the water was running into the water race. The water meter reading was seven times the normal average 6 monthly bill. Mr Washington said there was a Council policy but if there was a special case staff would definitely look into it. He asked Mr Woods for the contact details of the case in order to follow up.

Mr May asked about the pipe by the Kirwee Hall which had apparently ruptured where it came out of the concrete and has been leaking for probably a number of years. Mr Washington would follow up on the matter.

Mr Woods then raised the matter of his decision not to represent the Board on community committees. He referenced several previous discussions in this regard. Mr Woods then told the Board it was his opinion that he would after all be comfortable serving on those committees. After a lengthy discussion Board members agreed that Mr Woods would be free to serve on committees but would delay any action on this matter until the end of June when Council has made further decisions about the future of community committees.

**Moved** – Mr K May / **Seconded** – Mrs J Pascoe

*‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’*

**CARRIED**

## **Matters under Investigation**

The following items were noted to add to a Matters under Investigation table, but has been dealt with under the Actions from the April meeting – refer table.

<b>Item</b>
Minutes circulated within 3 days after meeting
Information as to what changes / variations there are in the operational system of hall bookings.
Process for hall / reserve committees to transition into community committees
Footpath to Roecombe Road, western end of Sheffield, next to the domain, overgrown, with no safety rails by the culvert – can it be looked at for improvement?
There was a complaint about the Glentunnel Hall booking for ANZAC Day, noting there was another booking at noon. He asked that staff look at the timing in-between events so that there was a good period of time to clean up.
Lake Coleridge – design and feasibility study of stormwater mitigation works underway. When can design work be expected.
Can staff clarify whether Discretionary Funds come from targeted rates or Council supplies as this will determine the future of Discretionary Funds.

## **REPORT FROM CHAIRPERSON**

### **1. Monthly Report from the Chairperson**

Taken as read with the Chair noting he was aware of negative comments about the drop-in session at Springfield and the fact that it presumably stopped trade for the café with the comment that a Council building or hall be used instead. The Chair explained the reason behind using a café saying if there wasn't one available, of course the Board would use a hall.

**Moved** - Mr J Morten – **Seconded** – Mrs J Pascoe

*‘That the report from the Chairperson be received for information.’*

**CARRIED**

## REPORTS FROM BOARD MEMBERS

### 2. Board Member Mr Ken May

Taken as read.

**Moved** – Mr K May / **Seconded** – Mr B Woods

*‘That the report from Mr May be received for information.’*

**CARRIED**

### 3. Board Member Mrs Karen Meares

Taken as read. Mrs Meares noted that Harper Road was getting increasingly dangerous. In Whitecliffs there are willow trees overhanging the road and blocking the view. Mrs Meares asked about maintenance of spouting and gutters and Mr Washington said it was the responsibility of the Council property team. In terms of broken rubbish in lids or pins, Mrs Meares was told anyone with a complaint could ring Council and these would be replaced.

**Moved** – Mrs K Meares / **Seconded** – Mrs J Pascoe

*‘That the report from Mrs Meares be received for information.’*

**CARRIED**

### 4. Board Member Mrs Judith Pascoe

Taken as read, with Mrs Pascoe enquiring about the process for transitioning of Hall and Reserve committees to becoming Community committees. The example she quoted was of the Greendale and Kimberley committees which were the only committees who take an interest in their communities. Were they to be disbanded there would be no-one to do what they currently do. The question was asked whether these Hall Committees could transition to being a Community committee so they can still have a say. Mrs Pascoe asked whether there was an opportunity to form project committees and said Kirwee Committee was one year into a very complicated three or four year project. If the committee was to be dissolved it will leave much of the project up in the air.

The Chair commented that Council should not discount the commitment and contribution of community committees and as committees will probably not be available or existing in future, does that necessarily mean the outcome would not be quite as efficient.

**Moved** – Mrs J Pascoe / **Seconded** – Mr K May

*‘That the report from Mrs Pascoe be received for information.’*

**CARRIED**

## 5. Board Member Mr Bill Woods

Taken as read. Mr Woods commented on the footpath going up to Roecombe Road, west of Sheffield and next to the domain. He said it was a bit overgrown and there were no safety rails by the culvert making it quite dangerous. He asked whether Council could look into it.

**Moved** - Mr B Woods / **Seconded** – Mr J Morten

*‘That the report from Mr Woods be received for information.’*

**CARRIED**

## 6. Councillor B Mugford

Councillor Mugford spoke about a complaint about the Glentunnel Hall booking for ANZAC Day, noting there was another booking at noon. He asked that staff look at the timing in-between events so that there was a good period of time to clean up.

**Moved** - Mr B Woods / **Seconded** – Mr J Morten

*‘That the report from Councillor Mugford be received for information.’*

**CARRIED**

## REPORTS FROM OFFICERS

### 7. Chief Executive

*Manager’s Report – April 2021*

The Chief Executive’s report was taken as read.

Council’s Group Manager Infrastructure, Mr Washington noted that submissions close on Friday 30 April 2021. He also noted the opening of Selwyn Sports Centre on Sunday, 2 May 2021.

Mr Washington spoke about the Alpine AF8 revised risk assessment, noting it was about creating interest and using the opportunity to make people aware of Selwyn Gets Ready.

Projects currently underway include:

Roading

- In Darfield there were currently three footpaths projects underway.
- Whitecliffs cycle way is in the plan, for 21/22.

Solid waste

- Kirwee Reserve recycling review

#### Water

- Springfield is trialling a new membrane filtration system.
- Darfield – new bore being established in Creyke Road, also upgrading existing bore with UV.
- Kirwee – new bore on Hoskyns Road and upgrading existing bore.
- Looking at options around Sheffield and Hororata for greater water capacity.
- Looking at getting increased consent for Hororata scheme.

#### Waste water

- Castle Hill waste water pond relining should be finished by early June.
- Darfield to Pines pipeline design and pricing being finalised, and is a LTP consultation issue.

The Board thanked Mr Washington for his presentation.

**Moved** – Mr K May / **Seconded** – Mrs J Pascoe

*‘That the Malvern Community Board receives the Manager’s Report – April 2021, for information.’*

**CARRIED**

#### 8. Accounting Officer

*Request for a Grant – Malvern Community Vehicle Trust*

The Board asked for clarification of continued discretionary funds.

**Moved** – Mr K May / **Seconded** – Councillor B Mugford

*‘That the Malvern Community Board grant up to \$3,913 from the Malvern Ward Discretionary Fund to the Malvern Community Trust to assist with the costs of purchasing a new car to replace an existing car.’*

**CARRIED**

#### CORRESPONDENCE

None.

#### REPORTS FOR INFORMATION

## 9. Discretionary Fund Report

Tabled and received.

**Moved** – Mr K May / **Seconded** – Mrs K Meares

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

## 10. Board Financial Report

Tabled and received.

**Moved** – Mr K May / **Seconded** – Mrs K Meares

*‘That the Malvern Community Board receives the Board Financial Report, for information.’*

**CARRIED**

## COMMUNITY COMMITTEE INFORMATION

### 11. Community Committee Minutes (including List of Minutes Received)

#### a) Matters Arising from Community Committee meetings

#### b) Community Minutes Received

##### *Township Committees*

- Castle Hill Citizens – 3 March 2021
- Coalgate Township – 23 February 2021
- Springfield Township – 2 February 2021
- Whitecliffs Township and Domain – 1 March 2021

##### *Hall and Community Centres*

- Glenroy Hall – 24 February 2021
- Glentunnel Community Centre – 22 February 2021

##### *Reserves and Recreation Centres*

- Coalgate Glentunnel Reserve Management – 2 February 2021
- Kirwee Rec Reserve – 8 March 2021

**Moved** – Mr K May / **Seconded** – Mrs K Meares

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

## **GENERAL BUSINESS**

There being no further business, the meeting was closed at 5.35pm.

DATED this <sup>th.</sup> 24 day of May 2021

  
CHAIRPERSON