

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY MEETING ROOMS
ON MONDAY 27 FEBRUARY 2023, COMMENCING AT 4.30PM**

PRESENT

Messrs K May (Chair), S Ellis, C Payne and B Russell (Deputy Chair), Ms S Nu'u and Councillor RH Mugford

ATTENDEES

Councillor LL Gliddon, Mr K Mason (Group Manager Enabling Services) and Ms T Davel (Committee Advisor)

WELCOME

The Chair welcomed everyone to the meeting, especially those members of the public attending.

APOLOGIES

None.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

Members of the public attending and speaking, were: Ms Nancy Wright & Mr Murray Urquhart and Ms Wendy Thompson & Ms Angela Neil.

Ms Nancy Wright and Mr Murray Urquhart asked the Board about the possibility to have recycling facilities closer than Rolleston. They noted that when they lived in Kaikoura there were recycling drop-off points for glass, plastics and other material for recycling. It didn't cover things like paper but mainly solid material. Mr Urquhart mentioned examples in other Districts where this was also being done already.

Currently they take recycling to Rolleston which is quite a drive out. Many farmers do not recycle as it's not an easy enough activity and inconvenient to travel to Rolleston. For a lot of farmers

it might just be easier to put their recycling material into a hole and burn it. This isn't something they want to do though. Mr Urquhart and Ms Wright said that many farmers in the area thought it was a good idea to have a recycling station.

Councillor Gliddon added to the conversation by noting there would probably be a lot of glass stored up on farming properties and that there was a large area of the District without any waste opportunities. She said Council should think of starting in Darfield and then expanding into smaller townships. She also noted she mentioned this at the Transport and Infrastructure meeting a week ago. Ms Wright said that with everything being centralised in Rolleston, having another recycling option in Darfield would make rural communities feel included. They did say they would be happy to go to Rolleston with any electronic gear. Councillor Mugford asked them how they would feel if such a facility was on the site where the previous Hawkins tip used to be and although they agreed it wouldn't be too bad, it was thought that Darfield being the central of rural communities, it would be a better option.

Council's Group Manager Enabling Services asked them to consider putting this project forward as part of the Draft Annual Plan process through a submission. They said they would ask other farmers to support them in doing a joint submission.

Ms Wendy Thompson and Ms Angela Neil next presented to the Board and Ms Thompson gave a quick synopsis of where things are at since the last time she presented to the Board on the same matter.

She thanked those who came to have a look at the damage and said she was here to keep this front of everyone's minds. She has been back at the house from about last April, mainly weekends and was disappointed that Council hasn't given her anything from staff and that nothing happened on the street. When she first raised it staff told her there's no budget for this, but Ms Thompson said she had a look at the Traffic and Parking Bylaw, in particular Section 5 and it does consider parking on streets.

She said there was something to be done here through a Council resolution and she was asking specifically the Councillors around the table for support in case a paper comes before you. Ms Thompson said it might seem as if she's simply complaining about this issue, but if she looked out of her window there are large stock trucks in front of her house. If there were 4 stock trucks out there they couldn't leave their windows open due to the smell, nor could they consider eating outside. Ms Neil added it was usually around tea-time that the trucks were parked up.

Ms Thompson noted some of the companies parking their trucks there, including but not limited to Fonterra, Frews, TransWest, North and South, and others. She said she had previously asked truck drivers to move the trucks as it was an unpleasant environment. She also thought that council staff were negligent in allowing the grass berm to get that bad.

Ms Nu'u then said she was approached late 2022 by Mrs Andrea Clemens who ran for the Board. They went to look at the section and Ms Nu'u said she subsequently raised it in two Board meetings. Her last visit was a couple of weeks ago and she added that there was a lot of conversation about it but no known solution. She added it was a new issue for a new Board.

In response to a question from Ms Nu'u, Ms Thompson said she had not been in touch with the hotel owner and Ms Nu'u suggested they might be able to go with her and talk to them. Ms Thompson added her favourite solution was for Council to plant trees, even two cherry blossoms would restrict parking of trucks. She said a couple of signs would also be helpful and reiterated the Bylaw and a resolution from Council would greatly assist the situation.

Mr Payne asked for clarification noting he initially had the perception that the trucks only parked on Ms Thompson's side of the road, in front of her house. It has now transpired that the trucks park on both sides of the road and he said he was disappointed that nothing has happened since it was first mentioned. Ms Thompson said the trucks admittedly didn't park there every night.

The Chairperson and Ms Thompson disagreed as to what Council could or could not do to alleviate the issue with Ms Thompson noting it was not an appropriate activity for a residential street as there was also leaching from the trucks.

The Chair thanked the public forum speakers for their time and they all left.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the West Melton Community Centre, on Monday 23 January 2023

Moved – Councillor Mugford / **Seconded** – Ms Nu'u

'That the Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 23 January 2022, as circulated.'

CARRIED

Matters arising

None.

Actions from Previous Meeting

There was a brief discussion between two members about the West Melton recycling and rubbish bins. It was noted the situation is not always as bad as what it had been presented to the Board and that the rugby club maintained good liaison with other tenants. Where bins were full or overflowing, these were kept out of sight and only put out on the day of pick-up. It was noted there were more than enough bins.

CORRESPONDENCE

None.

DRAFT CASTLE HILL RESERVES MANAGEMENT PLAN

Board member Ellis noted the Board should do a submission to remove the pest trees or Council would end up being liable. By removing the trees, it will save the Council much in the future. Councillor Mugford supported this idea and said there was a budget from ECan for this work. Removing the pest trees will stop spreading seeds. Mr Ellis and Councillor Gliddon would prepare a draft submission to circulate to Board members for approval before submitting.

Moved – Mr Ellis / **Seconded** – Mr Payne

'That the Board submits on the plan and ask that all weed species be removed as soon as possible.'

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

Mr May spoke to the key items on his report.

Moved – Mr May / **Seconded** – Mr Ellis

'That the report from the Chairperson be received for information.'

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Sean Ellis

Mr Ellis went through his report and it was suggested that most of what he listed could be added to the Board submission on the Draft Annual Plan. The comments about the basketball hoop related to the fact that there could be a hoop as long as it was up to standard. A past incident was referred to where a basketball hoop was removed due to not being up to health and safety standards and deemed unsuitable.

He also spoke about a swale in Springfield with flooding and noted the preferred option of an affected farmer. This would also be added to the submission on the draft Annual Plan.

Mr Ellis raised the fact he wanted to talk to the Climate Change committee about sun shading and skin cancer but Mr Mason suggested this should also be added to the submission.

Mr Ellis asked for a list of what each of the four new committees were responsible for. Mr Mason said something should be added to the Council website soon. Ms Nu'u took the opportunity to note that the Community Board contact details should be updated as well as it was clear from what one of the public speakers said, that she didn't know how to get hold of them via email.

Furthermore, Mr Ellis wanted to know how many meetings committees will get free as there were conflicting numbers around, between 5 and 11.

Moved – Mr Ellis / **Seconded** – Mr Russell

'That the report from Mr Ellis be received for information.'

CARRIED

3. Board Member Ms Sharn Nu'u

Ms Nu'u spoke to the items in her report. Relating to the OIA request she put to Waka Kotahi, the Chairperson said the information was available through Council. Ms Nu'u remarked she asked and received information but it was not sufficient, hence the request to Waka Kotahi for information spanning the last 10 years. The Chair said that this was not looked upon favourably.

Moved – Ms Nu'u / **Seconded** – Mr Ellis

'That the report from Ms Nu'u be received for information.'

CARRIED

4. Board Member Mr Calvin Payne

Mr Payne thanked Mr Ellis for arranging the bus trip to Arthurs Pass and Castle Hill.

Regarding his list of items for the draft annual plan submission, Mr Payne suggested a workshop to prepare the Board's submission should be arranged.

Moved – Mr Payne / **Seconded** – Mr Ellis

'That the Malvern Community Board hold a workshop with the Chief Executive to prepare a submission for the Draft Annual Plan.'

CARRIED

Mr Payne then discussed in some detail a recent meeting of the Kirwee Residents' Association. He complained that on the night, when he thought he was doing valuable community work on a school night, the members present spent 2 hours amending a constitution. He said the group was very enthusiastic and Council should be there to support these groups. Mr Payne said a standard simply constitution should be given to them, and that the one on the night had typos for example, at the bottom it noted the word 'committed', rather than 'committee'. He said that those signing the constitution were not 'committed' in an institution but they were a committee.

Councillor Mugford then spoke and said he took exception to what was being said. He said he supplied the constitution and that it came from the Law Commission. The simple typo was something that was an oversight and could happen to anyone. He added the secretary and her husband had resigned on that night as a result of what transpired at the meeting which was handled poorly and driven by mainly one or two residents of the community. Councillor Mugford said the secretary was not being paid and is doing an awesome job, adding he was not surprised that she resigned. He also added that Councillors have tried everything to make this transition as seamless and easy as possible for all committees. He said that it might be they didn't get enough help at the start of the process but they certainly were getting a lot of assistance now.

Mr Payne then said he apologised to Councillor Mugford and added he didn't know this information. Mr Ellis said perhaps Board members were not communicating sufficiently with each other and said if people didn't ask questions, they won't get answers.

Moved – Mr Payne / **Seconded** – Mr Ellis

‘That the report from Mr Payne be received for information.’

CARRIED

5. Board Member Mr Bruce Russell

Mr Russell noted that the West Melton area was well looked after by himself and Mr Payne. He added there were concerns raised with the proposed aged care facility but it was a matter of working with the community that if they were not satisfied, they had an opportunity via the annual plan submission process to raise their concerns.

Moved – Mr Russell / **Seconded** – Mr Ellis

‘That the report from Mr Russell be received for information.’

CARRIED

6. Councillor Bob Mugford (verbal)

Councillor Mugford spoke about trees which needed pruning.

REPORTS FROM OFFICERS

7. Chief Executive

Malvern Community Boards Roles and Delegations

Mr Payne asked that community board members and Councillors serving rural areas should be well trained in their civil defence responsibilities. He said they needed to know what to do and where to go and they haven’t had any training yet. Mr Mason said the controller would be the one controlling a situation and will take the lead. Mr Payne said that he needs to know what would be required of him, whether it be to be on a shovel or a controller.

Mr Mason said that he would ask for Civil Defence staff to provide a presentation to the Board at a future meeting. Mr Russell added that Selwyn Gets Ready was a good initiative to get involved in.

Moved – Mr May / **Seconded** – Councillor Mugford

‘That the Malvern Community Board adopts the document ‘Roles and Delegations of the Malvern Community Board’, as endorsed by Council on 8 February 2023.’

CARRIED

8. Group Manager Enabling Services

Manager’s Report – February 2023

Mr Mason said he looked after Council’s finances, computing infrastructure, front of house, legal matters and risk. He said he had approximately 130 people in his team. Mr Mason

said he agreed with an earlier comment about engaging with communities and would be looking to more participation up front ahead of consultation.

Moved – Mr May / **Seconded** – Mr Russell

‘That the Malvern Community Board receives the Manager’s Report – February 2023, for information.’

CARRIED

REPORTS FOR INFORMATION

9. Request for a Grant – Arthurs Pass Association

In response to Ms Nu’u questioning whether the Creative Fund wouldn’t be better suited for this application, it was noted that staff do consider all options when managing the applications. They would have redirected the applicant if they considered it to be more appropriate.

Moved – Mr Ellis / **Seconded** – Mr Payne

‘That the Malvern Community Board grant \$2,000 from the Malvern Ward Discretionary Fund to assist the Arthurs Pass Association with co-ordinating a beautification project of a mural for Arthur’s Pass Village painted on to what is known as the Engine (Loco) shed.’

CARRIED

10. Request for a Grant – Request for a Grant – Victoria State Swimming - Brooke Bennett, Lachlan McKenzie, Callum Lockhart, Hope Chmiel and Harrison James

Moved – Mr Russell / **Seconded** – Ms Nu’u

‘That the Malvern Community Board grant \$300 from the Malvern Ward Discretionary Fund to assist the five very talented swimmers going to the Victoria State Open Swimming Champs in Melbourne from the 15 to the 20 February 2023.’

CARRIED

11. Request for a Grant – Rolleston College Spanish Exchange

Moved – Mr Russell / **Seconded** – Councillor Mugford

‘That the Malvern Community Board grant \$225 from the Malvern Ward Discretionary Fund to assist Rolleston College with the cost of students attending their Spanish exchange from the 18 April to the 6 June 2023.’

CARRIED

12. Discretionary Fund Financials

Moved – Mr May / **Seconded** – Ms Nu’u

'That the Malvern Community Board receives the discretionary fund financials report, for information.'

CARRIED

13. Committee Financials

Moved – Mr May / **Seconded** – Ms Nu'u

'That the Malvern Community Board receives the committee financials report, for information.'

CARRIED

COMMUNITY COMMITTEE INFORMATION

14. Community Committee Minutes

- None received

GENERAL BUSINESS

None.

The meeting closed at 6.23pm.

DATED this *27th* day of *March* 2023



CHAIRPERSON