

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
ON MONDAY 27 JANUARY 2020, COMMENCING AT 5.15PM**

PRESENT

Mr J Morten (Chair), Mr K May, Mrs K Meares, Mrs J Pascoe, Mr B Woods, Councillors J Gallagher and B Mugford

ATTENDEES

Mr D Ward (Chief Executive), Ms T Davel (Governance Coordinator)

Presenters: Denise Reynold, Virginia Askin, David Askin and Susan Baldwin (Malvern Community Trust)

APOLOGIES

Mayor S Broughton

Moved – Mr K May / **Seconded** – Mrs K Meares

‘That the Board accept the apology from Mayor Broughton.’

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None noted.

PUBLIC FORUM

Four representatives from the Malvern Housing Trust were present to talk to the Board about the management of three houses on North Terrace in Darfield. They referred to a report from Council staff on social housing, dated October 2018. In response to questions from the Board, the representatives noted they would be able to maintain the properties and that they would be looking to do more than mere property management. They would include wrap around services to tenants. The group said they were currently putting together a formal proposal but wanted the Board's input before going to Council. They felt it was crucial that they work with the Board and also that Council was made aware that they had been in contact with the Board.

The Board told the group that they unanimously agree to support, in principle, their proposal and that they would share any information on the topic with the group. The Malvern Housing Trust agreed to do the same.

The Chair thanked the Malvern Housing Trust for their presentation and wished them all the best.

Action Point: *The Mark Rykers Social Housing Report to be circulated to Board members.*

CONFIRMATION OF MINUTES

Minutes of the Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 16 December 2019

Moved – Mr K May / **Seconded** – Mr B Woods

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 16 December 2019, as circulated.’

CARRIED

Matters Arising from Meeting 16 December 2019

It was noted the car parks in front of the library were too narrow. Board members thought there would be a minimum standard and that Council possibly applied such, rather than providing a little bit more space. It was also noted that disabled parking was lacking and the parking at the back of the library had not been freshened up.

Action Point: *The Chief Executive to enquire from staff as to what standard they applied regarding the size of the car parking; why there are no disabled parking; why the parking at the back had not been refreshed.*

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

No report submitted.

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Ken May

No report submitted.

3. Board Member Mrs Karen Meares

Action Point: *The contact details of the Council staff member to contact in relation to the Sicon mowing contract in the Ward, is to be shared with the Board.*

4. Board Member Mrs Judith Pascoe

Action Point: *The Chief Executive to thank cemetery staff for the upkeep of these areas but that the two issues raised by Mrs Pascoe in relation to the Kirwee Cemetery and the Colonel Brett Memorial, be shared with staff for specific comments.*

5. Board Member Mr Bill Woods

Action Point: *The Board request that CD staff reconsider the request from the Glenroy Hall Committee to use funds they have available to put in a generator plug.*

6. Councillor Bob Mugford

No report submitted.

7. Councillor Jenny Gallagher

No report submitted.

REPORTS FROM OFFICERS

8. Chief Executive

Manager's Report – January 2020

The Chief Executive noted the Board may want in-house training from staff on matters including processes / procedures / legislation. Board members noted the following which may be included under training:

Potable water, storm water, some of the LGNZ website courses, a tour of the ward, a visit to a marae.

Action Point: *Training to be an item on the February agenda with Board members providing their wish list for training.*

Action Point: *Councillors' briefings / induction training to be shared with the Board.*

The Chief Executive talked briefly about the February meeting in Arthur's Pass. Board members noted they would like to also include in the day trip, visits to Springfield Pit Project, Rewi Alley Memorial, Sheffield Hall and others.

It was agreed a 20 seater bus would be booked and would leave Darfield at 11am to include the above, and have a walk-about around the Arthur's Pass Village. Key staff will join the Board on this visit.

The rest of his report was taken as read, with some comments made on the item on Road Safety.

Action Point: *Chief Executive to send the Board more information on road safety.*

Moved – Mrs J Pascoe / **Seconded** – Mr K May

'That the Malvern Community Board receives the Chief Executive's Report – January 2020, for information.'

CARRIED

9. Accounting Officer

9.1 Request for a Grant – Melissa Jebson

Mr Woods questioned why Ms Jebson would want to go again this year as she attended last year. Board members explained that it was as an individual and for another reason. This time she is going to represent the Royal Society.

Moved – Mrs K Meares / **Seconded** – Councillor B Mugford

'That the Malvern Community Board grant \$500.00 from the Malvern Ward Discretionary Fund to Melissa Jebson, to assist with the costs of attending the Royal Agricultural Society of the Commonwealth, to be held in Norfolk, England from 6-9 July 2020'

CARRIED

Mr B Woods voted against

9.2 Request for a Grant – Malvern A&P Association

The Chair stepped away from the table due to a perceived conflict and did not vote during this item.

The Board noted the concern that this may become an annual request for funding but also acknowledged they did not have to grant funding in consecutive years.

Moved – Mr B Woods / **Seconded** – Councillor J Gallagher

'That the Malvern Community Board grant \$943.00 from the Malvern Ward Discretionary Fund to the Malvern A&P Association, to assist with the provision of St John first aid services at the Malvern A&P Show on 28 March 2020'

CARRIED

9.3 Request for a Grant – Darfield High School

Mrs Pascoe noted she did not agree with the staff recommendation as this was an additional extra to the school trip. She said this was no different from French students being granted funds for a visit to Paris etc. She added it would certainly enhance their experience of ceremonial marae culture.

Moved (as amended) – Mr B Woods / **Seconded** – Councillor Bob Mugford

'That the Malvern Community Board approve \$750, towards the application from Darfield High School for funding to assist with the cost of waka launches as part of the Year 10 Social Studies overnight field trips to Onuku Marae, Akaroa in 2020, on the proviso that if it shouldn't go ahead they will be unable to draw on the funding

CARRIED

REPORTS FOR INFORMATION

9.4 Discretionary Fund Report

Taken as read.

Moved– Councillor J Gallagher **Seconded** – Mrs J Pascoe

'That the Malvern Community Board receives the Discretionary Fund Report, for information.'

CARRIED

COMMUNITY COMMITTEE INFORMATION

10. Community Committee Minutes

a) Matters Arising from Community Committee meetings

Add to table the issue of what will happen to the land which is available behind the SICON building. Councillor Mugford noted Council's Acquisitions, Leasing and Disposal Manager will provide regular updates.

There was a question from Mr Woods about old bicycle frames which used to hang from the ceiling in the old building and that if these were still around they could go to the Glentunnel Museum. Councillor Mugford and Mr Woods to investigate.

b) Community Minutes Received

Township Committees

- Castle Hill Citizens Association – 25 November 2019
- Kirwee Community Committee – 18 November 2019
- Kirwee Community Committee – 16 December 2019
- Sheffield Waddington Township – 20 June 2019
- Springfield Township – 10 December 2019
- Springfield Township – 14 January 2020
- Whitecliffs Township and Domain – 8 December 2019

Hall and Community Centres

- Tawera Memorial Hall – 6 November 2019, including Triennial

Reserves and Recreation Centres

- Kimberley Reserve – 28 November 2019, including Triennial
- Kirwee Recreation Reserve – 11 November 2019
- Kirwee Recreation Reserve – 9 December 2019
- Sheffield Waddington Recreation Reserve – 11 December 2019

Moved – Councillor B Mugford / **Seconded** – Mrs J Pascoe

'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'

CARRIED

GENERAL BUSINESS

Action Point: *The Board Secretary to send a revised Committee Representation List to Board members.*

The meeting was closed at 6.13pm.

DATED this 24th day of February 2020


CHAIRPERSON